

## To Pay by Credit Card for MPG Shopping Cart Transactions:

Once you have completed your permit application in **IHAP**, **CPS** or **MiTRIP** you will be directed to pay for the permits in your Shopping Cart in **MPG** using the following steps to pay by Credit Card:

Click "**Continue**" to proceed with your credit card payment.



- [Home](#)
- [My Profile](#)
- [Customer Survey](#)
- [FAQs](#)

Example User

[Receipts](#)

[Shopping Cart \(1\)](#)

**MPG QA Test Business (#200015)**

### Shopping Cart

<input type="checkbox"/>	Permit Description	SKU Number	Pay by Date	Delete	Cost
<input checked="" type="checkbox"/>	MDOT CPS Application Fee for Application Reference Number:6549	00000633	7/31/2015		\$15.00
<b>Selected Subtotal:</b>					<b>\$15.00</b>
<b>Processing Fee:</b>					<b>\$0.00</b>
<b>Total Due:</b>					<b>\$15.00</b>

Cancel

**Continue**

Review your order and the "Important Notices" box and Click "Proceed to Checkout":



- Home
- My Profile
- Customer Survey
- FAQs

Example User

MPG QA Test Business (#200015)

**Review Your Order**

Permit Description	SKU Number	Pay by Date	Cost
MDOT CPS Application Fee for Application Reference Number:6549	00000633	7/31/2015	\$15.00
<b>Selected Subtotal:</b>			<b>\$15.00</b>
<b>*Processing Fee:</b>			<b>\$0.00</b>
<b>Total Due:</b>			<b>\$15.00</b>

\*Please note, for the first 90 days of our new MPG system implementation MDOT will be waiving the \$2.00 administrative processing fee. Beginning October 1, 2015, there will be a non-refundable \$2.00 processing fee for each payment. This fee is charged per shopping cart payment, not per transactions within cart.  
The CEPAS application allows you to pay using the following payment methods:

1. Credit or Debit Card(Master Card, Visa, or Discover).
2. Electronic Check (E-Check). E-Check payments are electronic payments processed directly from your checking or savings account.

**Important Information Regarding Debit Block**  
Some financial institutions offer a service referred to as "Debit Blocking" to other business account owners to prevent unauthorized debits (withdrawals) posting to their accounts.  
If you have a Debit Block service on your account you must contact your financial institution and have ACH transactions identified with the Company ID XXXXXXXXXXXX authorized to debit

**International ACH Transactions (IAT)**  
Payments processed through this website are intended only for domestic ACH payments not associated with a foreign bank account, which would classify it as an International ACH

Checkout will take customer to CEPAS payment screen to process payment

Cancel **Proceed to Checkout**

Select the "Pay by Credit Card" button and Click "Next":



## Payment Method

### MDOT Permit Gateway Payment Portal

Welcome to the CEPAS Credit Card Processing Payment Module for the MDOT Permit Gateway.

This process is being used as a secure means of processing credit card authorizations.

Payment may be made with a valid Visa, MasterCard, Discover credit card or by Electronic Check (E-check)

\*Note - Your payment will post to your card statement as "MDOT Permit Gateway".

To begin the payment process, select the form of payment and click on "Next" in the box below.

\* Indicates required field

#### Choose method of payment

Pay by electronic check

\* Account Type: Personal

Pay by credit card

VISA

Back **Next** Exit

#### Important Information Regarding Debit Block

Some financial institutions offer a service referred to as "Debit Blocking" to their business account owners to prevent unauthorized debits (withdrawals) posting to their accounts. Most financial institutions offer the option of authorizing certain debits by providing specific information about the transactions to be authorized.

If you have a Debit Block service on your account you must contact your financial institution and have ACH transactions identified with the Company ID **XXXXXXXXXX** authorized to debit your account. Failure to make these arrangements will result in your payment being returned unpaid.

#### International ACH Transactions (IAT)

Payments processed through this website are intended only for domestic ACH payments not associated with a foreign bank account, which would classify it as an International ACH Transaction (IAT). If your domestic bank account is funded or otherwise associated with a foreign bank account you must pay via an alternate payment.

Input your Name and Address information, followed by your payment information, Click "Next":



## Payment Information

### MDOT Permit Gateway Payment Portal

Enter information in the required fields below, then select the "NEXT" button to continue the payment process.

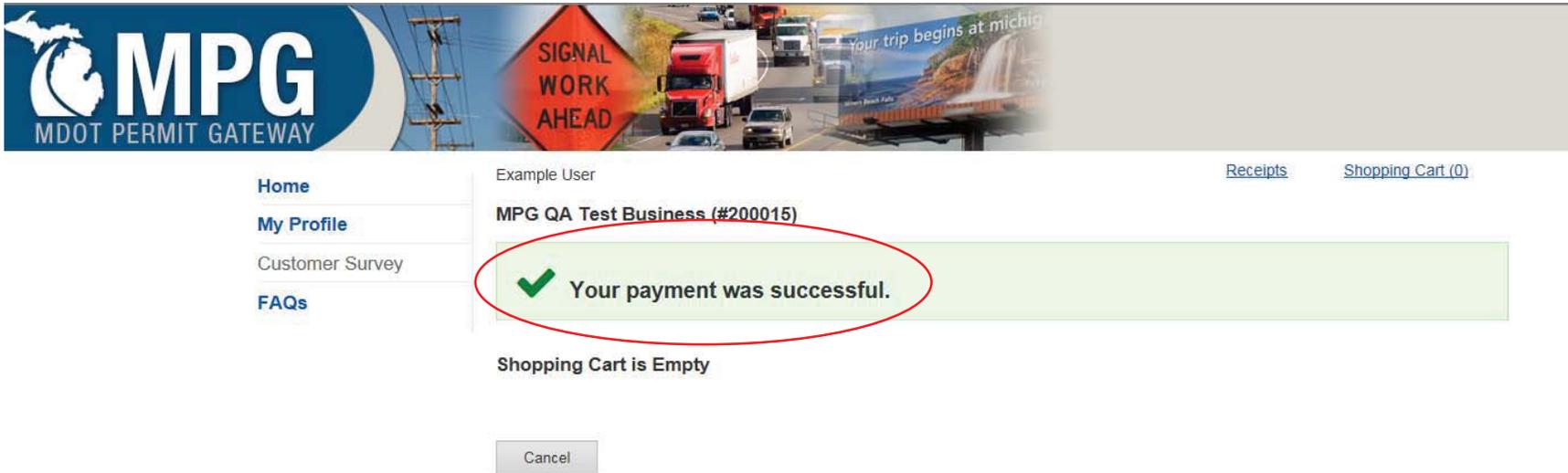
\* Indicates required field

Billing Address	
*First Name:	<input type="text" value="John"/>
M.I.:	<input type="text"/>
*Last Name:	<input type="text" value="Doe"/>
*Street Line 1:	<input type="text" value="1234 Happy Trails"/>
Street Line 2:	<input type="text"/>
*City:	<input type="text" value="Lansing"/>
*State:	<input type="text" value="Michigan"/>
*Zip:	<input type="text" value="48911"/>
*Country:	<input type="text" value="UNITED STATES"/>
*Phone:	<input type="text" value="517-555-5555"/>
*E-Mail:	<input type="text" value="MPGexampleuser@gmail.com"/>
Payment Details	
*Payment Amount: 15.00 USD	
Payment Method	
*Name on Card:	<input type="text" value="John Doe"/>
*Card Number:	<input type="text" value="4012001"/>
*Expiration Date:	* Month <input type="text" value="07"/> * Year <input type="text" value="2020"/>
*Card Verification Value(CVV2):	<input type="text" value="999"/> <a href="#">What's This?</a>
<input type="button" value="Back"/> <input type="button" value="Next"/> <input type="button" value="Exit"/>	

A confirmation page will come up, review the information and Click "Pay Now":

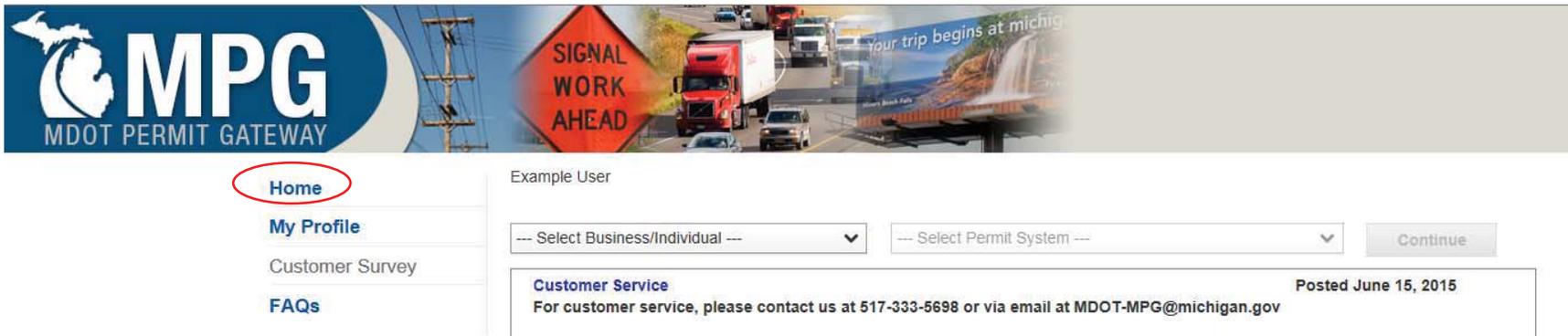
  								
<b>Payment Review</b>								
<b>MDOT Permit Gateway Payment Portal</b>								
To confirm your payment information, click on "Pay Now" in the box below.								
<table border="1"><tr><td><b>Address</b></td></tr><tr><td><b>Billing Address:</b> John Doe 1234 Happy Trails Lansing, MI 48911 (517) 555-5555 MPGexampleuser@gmail.com</td></tr><tr><td><b>Payment Method</b></td></tr><tr><td>Credit Card  John Doe x0026 07/20</td></tr><tr><td><b>Payment Amount</b></td></tr><tr><td><b>Amount: 15.00 USD</b></td></tr><tr><td><b>Total: 15.00 USD</b></td></tr><tr><td><a href="#">Back</a> <a href="#">Pay Now</a> <a href="#">Exit</a></td></tr></table>	<b>Address</b>	<b>Billing Address:</b> John Doe 1234 Happy Trails Lansing, MI 48911 (517) 555-5555 MPGexampleuser@gmail.com	<b>Payment Method</b>	Credit Card  John Doe x0026 07/20	<b>Payment Amount</b>	<b>Amount: 15.00 USD</b>	<b>Total: 15.00 USD</b>	<a href="#">Back</a> <a href="#">Pay Now</a> <a href="#">Exit</a>
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<a href="#">Back</a> <a href="#">Pay Now</a> <a href="#">Exit</a>								
<p><a href="#">Michigan.gov Home</a> <a href="#">Accessibility Policy</a>   <a href="#">Link Policy</a>   <a href="#">Privacy Policy</a></p> <p><a href="#">LARA Home</a>   <a href="#">State Web Sites</a> <a href="#">Security Policy</a>   <a href="#">Michigan News</a>   <a href="#">Michigan.gov Survey</a></p>								

You will receive a message that the payment was successful:



The screenshot shows the MPG MDOT Permit Gateway interface. At the top left is the logo with a map of Michigan and the text "MPG MDOT PERMIT GATEWAY". The header banner features a "SIGNAL WORK AHEAD" sign, a truck, and a scenic view with the text "Your trip begins at michigan". On the left, a navigation menu includes "Home", "My Profile", "Customer Survey", and "FAQs". The main content area shows "Example User" and "MPG QA Test Business (#200015)". A green message box with a checkmark icon contains the text "Your payment was successful.", which is circled in red. Below this, it says "Shopping Cart is Empty" and a "Cancel" button is visible. On the right, there are links for "Receipts" and "Shopping Cart (0)".

Click "Home" to return to your Home Page:



The screenshot shows the MPG MDOT Permit Gateway interface with the "Home" link in the navigation menu circled in red. The header banner is identical to the previous screenshot. The main content area shows "Example User" and two dropdown menus: "--- Select Business/Individual ---" and "--- Select Permit System ---", followed by a "Continue" button. Below these is a "Customer Service" section with the text "For customer service, please contact us at 517-333-5698 or via email at MDOT-MPG@michigan.gov" and a "Posted June 15, 2015" date.