

## Consultant Advisory

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Consultant Advisory  
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### **Do you have Milestone or Lump Sum Basis of Payment projects with MDOT?**

Good News! Direct labor detail that included the breakdown of hours incurred on the project is no longer needed to process invoices for contracts with milestone or lump sum basis of payments, however the detail does need to be kept by the consultant for audit purposes. However, if a subconsultant on the same project has an actual cost plus fixed fee basis of payment, documentation needs to be submitted for the subconsultant as would be needed if the prime consultant was on an actual cost plus fixed fee basis.

### **Expanding and Improving the Contract Services Website**

Efforts are being made to bring the contracting documents and requirements closer to MDOT's customers. CSD has moved many of their documents to the Doing Business Website on the Internet, allowing for easier access and information gathering for MDOT Contracting.

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### **REMINDERS:**

**Q:** *Do you pay your subconsultants within 10 days of receiving payment from MDOT?*

**A:** Just a reminder, in accordance with your contract provisions, prime vendors need to pay any and all subconsultants within ten days of payment to the prime vendor.

**Q:** *Do you invoice within 60 days of final work being performed?*

**A:** Most active contracts do contain this provision and this is a reminder to adhere to your contract requirements. Consultants who do not invoice in accordance with their contract requirements risk possible non-payment or delayed payment.