

# System Operations Advisory

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## CO3 & Excel Macros

With MDOT's transition to Michigan One (M/1) computing environment, all users of Construction Congestion Cost (CO3) have been upgraded to Microsoft Office 2003 or 2007. Since that upgrade, some users have been blocked from running CO3 because of the default macro security settings within Microsoft Excel.

The department's automation managers have been working with the Department of Technology, Management and Budget (DTMB) on a solution. DTMB's Office of Enterprise Security has approved a solution where individual users lower the macro security level to allow CO3, and other macro driven spreadsheets, to run properly.

If you are experiencing the problem, please follow the steps below for the version of excel installed on your computer:

### Excel 2003

- While in a CO3 spreadsheet, click on "Tools", and choose "Options" from the drop down.
- Select the "Security" Tab.
- Click the "Macro Security" button at the bottom of the window.
- On the "Security Level" tab, choose "Low".
- Click OK.

### Excel 2007

- While in a CO3 spreadsheet, click on the big Office Button in the upper left corner.
- At the bottom, click on "Excel Options".
- On the left, choose "Trust Center".
- Near the bottom-right, choose "Trust Center Settings".
- On the left side, select "Macro Settings".
- Choose "Enable all macros".
- Click OK.