

Commerce & Trade Action Team
Meeting Notes
April 14, 2005

Attendance John Stoker, Tony Kratofil, Pauline Misjak, Phil Kazmierski, Tim Cotter, Cheryl Rooker, Justin Sutton, Lark Samouelian, Sean Bosnan, and Don Vuchetick

Meeting Overview John opened discussion. The notes from the previous meeting were reviewed and accepted. There was a discussion on how to conclude the implementation and select a champion to provide leadership to MI-ACT.

Meeting Notes Tony gave a background on the team and an overview of issues and actions for the new members.

Handout of the Mission Statement for MI-ACT. Discussion followed.

Handout of draft on final report and recommendations. Discussion followed.

There was a discussion on how we select a champion to lead MI-ACT. A subcommittee was appointed to define the process, prepare a job description, propose candidates and structure a document.
Appointees: Lark, Don, Cheryl and Tony.

Work plan for final report. Subcommittee on Transit and Tourism appointed to establish actions for each of sector groups.
Appointees: Tim, Tim and Justin.

Action Items Subcommittees will prepare reports for the next meeting.

Proposed Agenda Items Next Meeting

1. Welcome new members and orientation to team
2. Review subcommittee work and discuss final list of candidates in preparation for Gloria Jeff meeting (June 22, 2005).
3. Pat to report on NBEST coalition
4. The next meeting is scheduled for May 5, 2005

