

Regional Bridge Council Procedures

- 1) Each council will receive a copy of applications that have been submitted from local agencies within their region. The formula based rating points and a site report will be included with each application.
- 2) Each council will receive from MDOT's bridge management unit a recommendation on the percentages of rehabilitation and replacement projects to improve their structure condition state.
- 3) Each council will be supplied with the estimated funding level for their region from the Local Bridge Advisory Board (LBAB).
- 4) Each council will set up an annual meeting to review and discuss the applications for their region. Within this meeting, the following will need to be done:
 - a. Add discretionary rating points based on the guidelines set by the Local Bridge Advisory Board.
 - b. Determine the overall rating score for each application.
 - c. Determine how much of the funding allotment will be used for rehabilitation and how much for replacement projects.
 - d. Create and/or adjust a 3-year bridge plan for the region based on the overall ratings of bridges being applied for and the estimated funding level from the LBAB. The 3-year bridge plan should include projects that are expected to be let to contract during the same consecutive fiscal year period.
- 5) Councils may need to meet periodically to adjust the region's 3-year bridge plan. This will be needed if a project slated for year one in the 3-year bridge plan will not make the year one letting deadline. A project that is slated for a subsequent year but which can make a year one letting date will need to be moved to year one and the delayed project moved to the subsequent year. The council is required to notify the LBAB and MDOT's Local Agency Programs bridge unit of any change to the 3-year bridge plan. MDOT will supply each regional bridge council with a letting report after each contract letting. The report will also include a list of projects still slated for letting during the current fiscal year.
- 6) Each council will send its list of rated applications and its 3-year bridge plan to the LBAB for approval.