



## Tawas Lighthouse Keeper Program 2018 Application

Before filling out the application, please review the information located at the Tawas Point Lighthouse website at [www.michigan.gov/tawaslighthouse](http://www.michigan.gov/tawaslighthouse) to verify Keeper duties and responsibilities. **Each individual** will need to submit a separate application. The application period will close at 11:59pm on February 2, 2018. Preference is given to those who have not served as Light Keepers at Tawas Point in the last two years.

If you have any questions, please contact Hillary Pine at [dnr-tawaskeepers@michigan.gov](mailto:dnr-tawaskeepers@michigan.gov) or 989-348-2537.

**Name**

First	Last

**Address**

Street Address

Street Address Line 2

City	State/Province

Zip	Country

**Cell Phone Number**

**Landline Phone Number**

Area Code	Phone Number	Area Code	Phone Number

**Contact Email**

**Please list the other members of your team.**

*(Preference is given to teams of two or more)*

## Letter of Interest and Personal References

If you have participated in a Lighthouse Keeper Program before please list where and what years in the space below.

**You will need to attach a letter of interest to this application when you submit it.**

Please include the following: why you would like to participate as a Light Keeper and what would make you a successful keeper, including any experience you have working with the public, and any interest, connection, or background with lighthouses and maritime history.

### Personal References

Please provide two personal references

#### 1<sup>st</sup> Reference

\_\_\_\_\_  
First Name                      Last Name

\_\_\_\_\_  
Email

\_\_\_\_\_  
Area Code    Phone Number

#### 2<sup>nd</sup> Reference

\_\_\_\_\_  
First Name                      Last Name

\_\_\_\_\_  
Email

\_\_\_\_\_  
Area Code    Phone Number

### Date Selection

Below please check all of date ranges you are available. Keepers will check in on Wednesday and check out on Tuesday. Be aware that the lighthouse is open for tours on Memorial Day, Independence Day, and Labor Day. If you select a date range that includes a holiday, you must be willing to conduct tours on that holiday. **Please note there is a minimum stay of two weeks and only the slots listed below are available.**

#### Weeks You are Available

- |                                     |   |                                     |   |
|-------------------------------------|---|-------------------------------------|---|
| <input type="checkbox"/> May 16-29  | <input type="checkbox"/> May 30-June 12 | <input type="checkbox"/> June 13-26 | <input type="checkbox"/> June 27-July10 |
| <input type="checkbox"/> July 11-24 | <input type="checkbox"/> July 25- Aug 7 | <input type="checkbox"/> Aug 8-21   | <input type="checkbox"/> Aug 22-Sept 4  |
| <input type="checkbox"/> Sept 5-18  | <input type="checkbox"/> Sept 19-Oct 2  | <input type="checkbox"/> Oct 3-16   |   |

**Please add any special notes or considerations for the dates or length of stay that you are available.**



## Michigan Department of Natural Resources – Human Resources

# VOLUNTEER RELEASE AND WAIVER OF LIABILITY

*Required by authority of the Michigan Department of Natural Resources, for volunteer assignment consideration.*

***Please read carefully! This is a legal document that affects your legal rights!***

The State of Michigan, as an Equal Opportunity Institution, complies with federal and state laws prohibiting discrimination and harassment, including Title IV and Title VII (with amendments) of the 1964 Civil Rights Act, Title IX of the Educational Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, Veterans Readjustment Act of 1974 as amended 38 USC 20-12 and the Americans With Disabilities Act of 1990. It is the policy of the State that no person, on the basis of race, sex, height, weight, color, religion, national origin or ancestry, age, marital status, disability or veteran status, shall be discriminated against in educational programs, activities, and employment.

The Michigan Department of Natural Resources (DNR) encourages and supports volunteers. As a volunteer, I have an important role in providing services and programs to the public.

I want to work as a volunteer for the Michigan DNR which appoints people like me to serve and to help the Michigan DNR. While I am serving as a volunteer, I have the same immunity from civil liability under Michigan law as an employee of the Michigan DNR. After becoming a volunteer, the Michigan DNR will provide me with support, supervision, training, and supplies for me to accomplish my assigned tasks.

Therefore, I do freely, voluntarily, and without duress, execute this Release and acknowledge the following terms:

1. Waiver and Release. I hereby release, waive, discharge and covenant not to sue the State of Michigan, its departments, officers, employees and agents, from any and all liability to me, for all losses, injury, death or damage, and any claims or demands thereto, on account of injury to person or property, or resulting in my death in reference to the activities authorized in my work as a volunteer. I hereby covenant and agree to indemnify and save harmless, the State of Michigan, its departments, officers, employees and agents, from any and all claims and demands, for all loss, injury, death or damage, that any person or entity may have or make, in any manner, arising out of any occurrence related to the activities authorized in my work as a volunteer.
2. Medical treatment. I release and discharge Michigan DNR from any claim that arises or may arise due to any first aid, medical treatment, or service rendered to me. I understand that I may not be entitled to workers' compensation.
3. Assumption of risk. I understand that my work for the Michigan DNR may include activities that may be hazardous. I assume the risk of injury or harm in those activities I choose to do and release the Michigan DNR from all liability for injury, illness, death, or property damage occurring from my work for the Michigan DNR.
4. Insurance. The Michigan DNR does not have responsibility for providing any health, medical or disability insurance coverage for me. IT IS MY RESPONSIBILITY AS A VOLUNTEER TO ENSURE I HAVE MEDICAL/HEALTH INSURANCE. As with other members of the public, I may file a claim with the State Administrative Board for personal losses that are under \$1,000.
5. Photographic release. I grant to Michigan DNR the right to use photographic images and video or audio recordings of me that are made by Michigan DNR or others during my work assignment for Michigan DNR, including royalties, proceeds or other benefits from use of the photographs or recordings.
6. Copyright laws. I understand that showing videos in public that are intended for home viewing is prohibited under the U.S. copyright laws.
7. Background check. I understand that a criminal history check may be obtained prior to my appointment as a volunteer. My signature below certifies that I agree to a criminal history check and agree to provide Michigan DNR with my date of birth.
8. Discrimination laws. I agree to follow Michigan DNR's policy, along with state and federal laws that forbid discrimination in employment, education, housing, public accommodation, law enforcement or public service based on a person's religion, race, color, national origin, age, sex, marital status, height, weight, or disability.

9. In-kind service. The Michigan DNR is eligible for some grants that require that the grant dollars received be matched by the Michigan DNR. Many grants allow the use of in-kind services as a portion of this match in lieu of actual dollars. My signature certifies that I consent to the use of my volunteer time as a possible in-kind match for grants received by the Michigan DNR.  
10. Other. I agree that this Release is intended to be as broad and inclusive as permitted by the laws of Michigan, and that this Release is governed by and will be interpreted according to the laws of Michigan. I understand that should any part of this Release be ruled invalid by a court, the other parts will remain valid and continue to be in effect.

11. I will reside in the Tawas Point Lighthouse in Tawas State Park where I have been assigned. I will stay at the Tawas Point Lighthouse facility for the convenience of the Department of Natural Resources, Parks and Recreation Division and the Michigan History Center. I will accept residence arrangements established by my assigned facility as a condition of my being accepted to perform volunteer services as a Lighthouse Keeper.

12. I understand that this agreement can be terminated at any time by either party in writing and that past volunteer status does not obligate the State of Michigan to place me as a Lighthouse Keeper in the future.

13. I understand that all information I have willfully provided on this application is required under the authority of the Michigan Department of Natural Resources and Michigan History Center for the safety and well-being of all persons who utilize the Lighthouse facilities and that this information will become public record.

14. I agree to perform the minimum required activities.

15. I agree to abide by Department Policy, State and Federal laws which prohibit discrimination in employment, education, housing public accommodations, law enforcement or public service based on religion, race, color, national origin, age, sex, marital status, height, weight, or disability.

**By signing below you agree to the above terms and certify that this information is complete and true.**

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Signature

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Signer's Birth Date

**Please return completed application and letter of interest to:**

Hillary Pine, Historian  
Hartwick Pines State Park  
4216 Ranger Road  
Grayling, MI 49738

Contact:  
989-348-2537  
dnr-tawaskeepers@michigan.gov