

APPROVED

AUG 20 2013

MICHIGAN STATE
ADMINISTRATIVE BOARD

Lansing, Michigan

August 6, 2013

A regular meeting of the State Administrative Board was held in the Lake Superior Room, 1st Floor, Michigan Library and Historical Center, on Tuesday, August 6, 2013, at 11:00 a.m.

Present: Mike Gadola, Legal Counsel, representing Rick Snyder, Governor,
Chairperson
Jenell Leonard, Executive Assistant, representing Brian Calley, Lt. Governor
Rose Jarois, Director, Department Services Administration, Department
Services Administration, representing Ruth Johnson, Secretary of State
Daniel Sonneveldt, Assistant Attorney General, representing Bill Schuette,
Attorney General
Melissa Castro, Assistant Deputy Treasurer, representing Andy Dillon, State
Treasurer
Carol Easlick, State Assistant Administrator, Representing Michael P.
Flanagan, Superintendent of Public Instruction
Laura Mester, Chief Administrative Officer, Representing Kirk T. Steudle,
Director, Department of Transportation
Sherry Bond, Secretary

Others Present:

Patrick Mullen, Leasa Plaunt, Department of Technology, Management and Budget; Bill Rottiers, Department of Transportation; TeAnn Smith, Department of Treasury

1. CALL TO ORDER:

Mr. Gadola called the meeting to order and led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Ms. Mester moved to approve the minutes of the regular meeting of July 23, 2013. Supported by Ms. Jarois, the motion was unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

NONE

4. COMMUNICATIONS:

None

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

RETENTION AND DISPOSAL SCHEDULES

LANSING COMMUNITY COLLEGE, Finance, Administration & Advancement,
Information Technology Services, Division, 8/6/2013

DEPARTMENT OF ATTORNEY GENERAL, Criminal Division, 8/6/2013

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS, Bureau of Fire
Services, 08/06/2013

DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET, Design and
Construction Division, 8/6/2013
Office of State Demographer, 8/6/2013

DEPARTMENT OF TRANSPORTATION, Bureau of Transportation Planning,
8/6/2013

DEPARTMENT OF TREASURY, Short-Term Fixed Income, Absolute and Real
Return Division, 8/6/2013

Ms. Jarois moved to approve the Retention and Disposal Schedules. Supported by Ms. Leonard, the motion was unanimously adopted.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:

(Please see the following pages)

APPROVED

August 6, 2013

Michigan State
Administrative Board

August 6, 2013 No. 3

COMMITTEE REPORT TO THE STATE ADMINISTRATIVE BOARD

The Honorable Rick Snyder, Governor
and
Members of the State Administrative Board

A regular meeting of the Building Committee was held at 11:00 a.m.
on July 30, 2013. Those present being:

Chairperson: Melissa Castro, representing
State Treasurer Dillon

Approved Melissa Castro

Member: Elizabeth Clement, representing
Governor Snyder

Approved Elizabeth Clement

Member: Jenell Leonard, representing
Lt. Governor Calley

Approved Jenell Leonard

Others: Iris Lopez, Michael Reilly, Department of Attorney General; Kim Venne, Department of Natural Resources; Rose Jarois, Department of State; Sherry Bond, Janet Rouse, Department of Technology, Management and Budget; Dee Grover, Department of Transportation; TeAnn Smith, Department of Treasury

Ms. Castro called the meeting to order.

The Building Committee Regular Agenda was presented.

Following discussion, Ms. Leonard moved that the Regular Agenda be recommended to the State Administrative Board for approval. Supported by Ms. Clement, the motion was unanimously adopted.

Ms. Castro adjourned the meeting.

AGENDA

BUILDING COMMITTEE / STATE ADMINISTRATIVE BOARD

July 30, 2013 / August 6, 2013
11:00 A.M. Lake Superior Room 1st Floor
Michigan Library and Historical Center

.....

This agenda is for general informational purposes only. At its discretion, the Building Committee may revise this agenda and may take up other issues at the meeting.

AWARD OF CONSTRUCTION CONTRACT

1. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET, LANSING and JACKSON – Hall of Justice, Hannah Building, Ottawa Building, Joint Operations Center and Jackson State Office Building – Controls Integration – Replace Honeywell EBI
File No. 071/11189.GAG- Index No. 44100 - Contract No. Y 13421
Recommended Contract Award: Control Net, LLC, Kalamazoo; \$297,900.00

Description and Justification

The purpose of this contract is to replace all existing Honeywell Building Network Adaptors and Zone Managers with new Neopsis/Tridium Niagara Network Area Controllers in five buildings. This will move Central Control monitoring of these sites to the standard MiBIS Tridium Niagara network and provide improved HVAC and other controls and monitoring. The existing local building application controllers and network will remain in place and operational at project completion. The completed project functionality will include all data linked to the existing Tridium Niagara central supervisor, displayed graphically using the State's standard graphics, naming, alarming and overall functionality for a consistent user interface.

Funding Source

100% Agency Operating Funds - BOC

2. DEPARTMENT OF COMMUNITY HEALTH, KALAMAZOO – Kalamazoo Psychiatric Hospital – IP Surveillance System
File No. 391/12349.CAK - Index No. 46000 - Contract No. Y 13422
Recommended Contract Award: Midstate Security Company, Wyoming; \$594,324.00

Description and Justification

The purpose of this contract is to upgrade the existing IP Surveillance System throughout the Kalamazoo Psychiatric Hospital. The scope of the project includes upgrading the existing cameras, adding additional cameras and replacing the monitoring and storage equipment.

The current system operates on a "camera to video" concept, which is outdated and extremely difficult to obtain replacement parts for as they fail. The new system will also provide better monitoring to improve the safety of patients and staff.

Funding Source

100% Agency Operating Funds

3. DEPARTMENT OF CORRECTIONS, NEWBERRY – Newberry Correctional Facility – Boiler No. 1 Replacement
File No. 472/13005.RAA - Index No. 11737 - Contract No. Y 13423
Recommended Contract Award: Dressler Mechanical, Inc., Marquette;
\$740,980.00

Description and Justification

The purpose of this contract is to install an access door in the boiler house wall, remove and replace the existing failed boiler and disconnect and discontinue rental of a temporary backup boiler. The replacement of the failed boiler with a new boiler will restore boiler redundancy long needed at the facility by providing a fixed alternate boiler to the existing primary boiler. The new boiler will provide the primary boiler functions due to sizing appropriate for current operations, higher efficiency than the existing primary boiler, and inclusion of an economizer, which will result in savings in fuel and operational costs. Also, this project will result in the elimination of high rental fees associated with having the temporary backup boiler onsite, although mechanical connections for potential future use of a backup boiler will be maintained in case of emergency.

Funding Source

100% Lump Sum Special Maintenance - GF

4. DEPARTMENT OF CORRECTIONS, NEWBERRY – Newberry Correctional Facility – Selected Building Demolition
File No. 472/13053.BDH - Index No. 11744 - Contract No. Y 13424
Recommended Contract Award: STE Contracting, LLC, Mt. Clemens;
\$465,800.00

Purpose/Business Case

The purpose of this contract is to have the three most derelict buildings on the former Newberry Psychiatric Hospital site demolished. All three structures require asbestos removal prior to demolition. The sites will be restored to grass lawns. The State will benefit by having three dilapidated buildings removed which have not been used for over 40 years, are an attractive nuisance to children in nearby neighborhoods and which have no potential for future use.

Funding Source

100% Lump Sum Special Maintenance – GF/GP

5. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS, AUGUSTA – Fort Custer Training Center – Renovate Buildings 2631, 2632, 2640 and 2641
File No. 511/13152.AGY - Index No. 22000 - Contract No. Y 13425
Recommended Contract Award: Antler Construction, Inc., Canton;
\$1,565,000.00

Description and Justification

The purpose of this contract is to renovate four existing buildings including updates to utilities, concrete, sidings, windows, doors, insulation, finishes, HVAC, plumbing, fire suppression, electrical and all related work. The building's safety, code compliance, energy use, and occupant safety will be improved. The total requested amount has been allocated by the agency to the project. However, the contractor will be authorized to use only the available funding at this time and to use the remaining amounts upon authorization by the agency and receiving funding from Federal Government.

Funding Source

100% Federal Funds

6. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS, BELMONT – Belmont Readiness Center – Armory Modifications
File No. 511/13247.AGY - Index Nos. 13668/13968 - Contract No. Y 13426
Recommended Contract Award: Ripman Construction Company, Inc., St. Helen;
\$472,330.60

Description and Justification

The purpose of this contract is to expand the women's and men's restrooms to include lockers and showers, install a physical fitness room, reconfigure office spaces, relocate stairway and doorways, waterproof exterior masonry and all associated plumbing, mechanical, electrical and fire suppression work. This facility has not been used as a readiness center and needs to be reconfigured for this purpose.

Funding Source

50% State Construction Funds

50% Federal Funds

7. DEPARTMENT OF NATURAL RESOURCES, WIXOM – Proud Lake Recreation Area – Campground Water and Sanitary Improvements
File No. 751/10282.BDW - Index No. 14410 - Contract No. Y 13427
Recommended Contract Award: Service Disabled Veteran General Contractors, Inc., Eaton Rapids; \$631,140.75

Description and Justification

The purpose of this contract is to construct new water system components, including underground water service, water filling stations and connection to the new municipal water service. The existing water service is in need of upgrading to provide the capacity and sanitation required for the users. The project will also abandon the existing on-site sewer disposal system and provide connection to the municipal sewer service. A new sanitation station for recreational vehicles will be constructed as well. Connecting to the

municipal sewer system eliminates the need for the park to maintain a sewer treatment system and for the Department of Natural Resources to provide a licensed sanitary sewer system operator for this facility.

The new sanitation station will improve queuing and reduce the potential for the park entrance to be blocked during high demand periods.

Funding Source

63% Recreation Passport Fees

37% State Parks Endowment Fund

8. DEPARTMENT OF NATURAL RESOURCES, GRAND HAVEN – Grand Haven State Park – Entrance and Parking Lot Improvements
File No. 751/12051.JAG - Index No. 56140 - Contract No. Y 13430
Recommended Contract Award: Bella Construction, Holland; \$367,900.00

Description and Justification

The purpose of this contract is to reconstruct the park entrances and parking areas to improve traffic flow, security, and safety. An improved parking area will include a segregated camping area entrance to improve security. Reconstructed park entrances will include a separate exit to provide high-volume traffic management for peak times. The design is coordinated with the City of Grand Haven's recent street and utility improvements.

Funding Source

100% Recreation Passport Fees

9. DEPARTMENT OF NATURAL RESOURCES, ROSCOMMON – Forest Fire Experiment Station – Forest Fire Experiment Station Replacement
File No. 751/12385.CAK - Index No. 53323 - Contract No. Y 13428
Recommended Contract Award: Eckler Building Solutions LLC, Traverse City; \$1,980,000.00

Description and Justification

The purpose of this contract is to replace the existing undersized and inefficient Department of Natural Resources' (DNR) Forest Fire Experiment Station near Roscommon. The DNR staff at this unique facility design, construct, and test specialized fire fighting equipment used throughout the State to protect against, and fight fires on State owned property. This project, planned for nearly 25 years, is long overdue to consolidate equipment and storage of materials currently spread out between several old buildings. The existing facility has numerous ADA compliance issues, inadequate working space, improper ventilation for welding, among other deficiencies. The existing facility also is lacking in energy efficiency, lighting, and other necessary building systems. The new building will be an up-to-date industrial facility with separate shop and office areas and will have adequate space for manufacturing and repair processes. The building design includes crane beams and hoists to improve materials handling and worker safety.

Funding Source

100% State Building Authority Funds

AWARD OF PROFESSIONAL SERVICES CONTRACT

10. DEPARTMENT OF CORRECTIONS, STATE OF MICHIGAN – Various Correctional Facilities – Arc Flash Program Implementation Services
File No. 472/12432.RMP- Index No. 02550 - Contract No. Y 13429
Recommended Responsive Proposal: Englewood Electric Supply Company, Jackson; \$302,241.00

Description and Justification

The purpose of this contract to provide an engineering study including onsite electrical equipment data collection for each of fifteen correctional facility sites, and providing arc flash analysis of the existing electrical equipment at each facility to meet NFPA 70E (National Fire Protection Agency) and Michigan Occupational Safety and Health requirements. The professional will provide one line diagrams to all existing electrical equipment at the site, label equipment to meet NFPA 70E, and provide on-site training at each facility to train maintenance staff. Arc flash analysis and equipment data collection is critical to maintaining worker safety and preventing electrocution.

Funding Source

100% Agency Operating Funds

MODIFICATIONS TO PROFESSIONAL SERVICES CONTRACT

11. DEPARTMENT OF ENVIRONMENTAL QUALITY, KALAMAZOO and ALLEGAN COUNTIES – Kalamazoo River NRDA (Natural Resource Damage Assessment) Site – Natural Resource Damage Assessment for the Kalamazoo River
File No. 761/08184.SAR - Index No. 45865 - Contract No. Y08181
Stratus Consulting, Inc., Boulder, CO; Modification No. 7, Increase \$50,000.00

Description and Justification

The purpose of this modification is to provide additional technical support services for the Kalamazoo River and Enbridge Oil Spill and extend the contract end date to July 15, 2014. The natural resources at the site have been harmed as a result of releases of polychlorinated biphenyl compounds associated with de-inking and re-pulping of recycled paper at various paper mill companies located within the Kalamazoo/Plainwell areas and the spill. The original contract was for assistance to perform assessment of the River, settlement negotiations and public outreach efforts for the site. As the project progressed, additional assessment is needed for the area. The professional will provide additional work on the Natural Resources Analysis of the Kalamazoo River and update the habitat/recreational fishing damage estimates in accordance with new information becoming available in 2013.

Funding Source

100% Environmental Protection Bond Funds

Base Contract	\$280,144.00	Provide professional environmental services for a period of three years to update the Stage One Natural Resources Damage Assessment plan for the Kalamazoo River site. Approved State Ad Bd Agenda 07/15/08
Modification No. 1	\$77,796.90	Provide additional technical support services for the Enbridge Oil Spill. Approved Director's Agenda 11/19/10
Modification No. 2	\$0.00	Contract Extension
Modification No. 3	\$0.00	Contract Reallocation
Modification No. 4	\$0.00	Contract Extension
Modification No. 5	\$0.00	Contract Reallocation
Modification No. 6	\$24,311.18	Provide additional technical support for the Kalamazoo River and Enbridge Oil Spill. The natural resources at the site have been harmed as a result of releases of polychlorinated biphenyl compounds associated with de-inking and re-pulping of recycled paper at various paper mill companies located within the Kalamazoo/Plainwell areas and the spill. The professional will compile data, prepare and submit activity reports to the agency. Approved State Ad Bd Agenda 01/15/13
Modification No. 7	\$50,000.00	See justification above
Total Contract	\$432,252.08	

REVISIONS TO CONSTRUCTION CONTRACTS

12. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS, MARQUETTE – D.
 J. Jacobetti Veterans Home – Bath, Shower Room, HVAC Renovations
 File No. 511/09345.RAA - Index No. 85000 - Contract No. Y11132
 Closner Construction and Sales, Marquette, MI.; CCO No. 10, Increase
 \$191,159.14

Description and Justification

The purpose of this change order is to provide upgrades to the facility's main entrance in accordance with current construction codes, agency, and federal standards. The current facility entrance system is outdated and beyond its useful life expectancy. This change will update the electrical, plumbing, and architectural systems to accommodate current operational requirements and reduce maintenance and energy costs.

This change will also provide for safe ADA compliant access, for the residents and the public and enhance energy efficiency. This change adds a snowmelt system, improvements to the Family Room, and a canopy, per request of the Department of Military and Veterans Affairs.

Funding Source

100% Veterans Administration Grant Funds

Base Contract	\$269,200.00	Renovate four existing bath/shower rooms, and replace an outdated DX cooling system with a chilled water system. Approved State Ad Bd Agenda 05/03/11
Change Order No. 1	\$33,911.56	76% Field Condition, 16% Design Omission, and 8% Scope Change
Change Order No. 2	\$13,702.54	100% Field Condition
Change Order No. 3	\$49,612.20	69% Design Omission, 26% Field Condition, and 5% Scope Change
Change Order No. 4	\$6,598.24	100% Scope Change
Change Order No. 5	\$4,961.02	100% Field Condition
Change Order No. 6	\$12,291.45	100% Scope Change
Change Order No. 7	\$37,174.88	100% Scope Change
Change Order No. 8	\$81,672.05	100% Scope Change
Change Order No. 9	\$156,188.79	100% Scope Change
Change Order No. 10	\$191,159.14	See justification above
Total Contract	\$856,471.87	

13. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS, GRAYLING – Camp Grayling Annual Training Site – MPRC Retaining Wall Repairs
File No. 511/12348.CAK - Index No. 21000 - Contract No. Y12392
Porath Contractors, Inc., Houghton Lake; CCO No. 5, Increase \$432,650.92

Description and Justification

The purpose of this change order is to install two additional retaining walls which were deleted from the original scope of work with deductive alternates when the project was bid due to a lack of funding. After the original contract was awarded, additional funding has been approved by the Federal government so the agency has requested the retaining walls be added to the scope of work based on these newly available funds and at the bid prices.

Funding Source

100% Federal Funds

Base Contract	\$867,270.64	Approved State Ad Bd Agenda 09/13/2012
Change Order No. 1	(\$222,107.60)	100% Scope Change (Negative CCO rescinded on 01/11/2013)
Change Order No. 2	\$0.00	100% Scope Change
Change Order No. 3	\$222,107.60	100% Scope Change
Change Order No. 4	\$426,593.44	100% Scope Change
Change Order No. 5	\$432,650.92	See justification above 100% Scope Change
Total Contract	\$1,726,515.00	

14. DEPARTMENT OF TRANSPORTATION, FENNVILLE – Fennville Maintenance Facility – Construct a New Salt Storage Building
File No. 591/09212.JAG - Index No. 30125 - Contract No. Y12379
BCI Construction LLC, Grand Rapids; CCO No. 3, Increase \$72,464.08

Description and Justification

The purpose of this change order is to provide additional construction services requested by the agency. The agency requested additional gravel subgrade at paved areas and additional gravel depth at gravel parking areas. This work was originally not included in the project scope because of budgetary concerns prior to bidding. The change order also addresses additional construction testing services required to address unknown field conditions.

Funding Source

100% Trunkline Funds

Base Contract	\$629,000.00	Construct a new salt storage building and associated site work. Approved State Ad Bd Agenda 09/13/12
Change Order No. 1	\$71,944.62	100% Scope Change
Change Order No. 2	\$12,008.00	54% Field Condition and 46% Scope Change
Change Order No. 3	\$72,464.08	See justification above
Total Contract	\$785,416.70	

LEASE FOR PRIVATE PROPERTY

15. DEPARTMENT OF ENVIRONMENTAL QUALITY, MARQUETTE - New Lease No. 11654 with Peter E. O'Dovero Living Trust, A Michigan Trust, 110 Airport Road, Negaunee, Michigan 49866, as Lessor, and the State of Michigan by the Department of Technology, Management and Budget for the Department of Environmental Quality, as Lessee, for 11,956 square feet of office space located at 1504 W. Washington Street, Suites A and B, Marquette, Michigan 49855. The

Lease is effective upon obtaining State Administrative Board approval and required signatures.

The annual per square foot rental rate for this space beginning October 1, 2013, or upon substantial completion, is \$12.34 (\$12,294.76 per month). Effective October 1, 2018, the annual per square foot rental rate for this space increases to \$13.57 (\$13,520.24 per month). This rate does not include utilities and janitorial services. This Lease contains two 5-year renewal options with annual per square foot rental rates of \$14.93 (\$14,875.26 per month) and \$16.42 (\$16,359.79 per month) respectively. This Lease contains an Executive cancellation clause with 120 days notice for the initial 10 year period and a Standard cancellation clause with 60 days notice for the renewal option periods. The Attorney General has approved this Lease as to legal form.

Purpose/Business Case:

The amount of permits [caseload] requires a Department of Environmental Quality presence in the Upper Peninsula and the preference is to be located in closest proximity to the largest numbers of businesses regulated; which is Marquette.

Benefit:

The new location will be designed to fit the operational needs of the Department and to help provide better customer service. The rental rate is within current market rates.

Funding Source:

25% General Fund; 75% Restricted Funds (Air Emission Fees 3%, Environmental Pollution Prevention Fund 1%, Oil & Gas Regulatory Fund 15%, Public Utility Assessments 2%, Refined Petroleum Fund 40%, Scrap Tire Regulatory Fund 7%, Sewage Sludge Land Application Fee 4%, Waste Reduction Fee Revenue 3%)

Commitment Level:

10 years with two 5-year renewal options; however, this Lease contains an Executive cancellation clause with 120 days notice for the initial 10 year period and a Standard cancellation clause with 60 days notice for the renewal option periods.

Risk Assessment:

Non-approval of this Lease will hinder the Department from relocating from a poorly maintained facility to a better operational location in the Marquette area and improve customer service to the citizens.

Zip Code:

49855

SUB-LEASE FOR PRIVATE PROPERTY

16. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS, GAYLORD – Sub-Lease No. 11557 with McGaylord, LLC, 2170 w. Main Street, Owosso, Michigan 48867, as Sub-Lessor, and the State of Michigan by the Department of Technology, Management and Budget for the Department of Military and Veterans Affairs, as Sub-Lessee, for 1,100 square feet of office space located at 931 South Otsego Avenue, Gaylord, Michigan 49735. This Sub-Lease is effective upon obtaining State Administrative Board approval and required signatures. The annual per square foot rental rate for this space beginning August 1, 2013, or upon substantial completion, is \$15.45 (\$1,416.25 per month). Effective August

1, 2023, the annual per square foot rental rate for this space is \$17.00 (\$1,558.33 per month). This is a full service Sub-Lease.

This Sub-Lease contains one 5-year renewal option with an annual per square foot rental rate of \$17.84 (\$1,635.33 per month). This Sub-Lease contains a Standard cancellation clause with 90 days notice. The Attorney General has approved this Sub-Lease as to legal form.

Purpose/Business Case:

This new Sub-Lease will improve working conditions by increasing the space and upgrading employee accommodations. The Departments of Human Services, Licensing and Regulatory Affairs and State will be co-located in the same facility where they will share efficiencies and cost savings.

Benefit:

This new location will meet the needs of the State and local community while using and providing a purpose to an otherwise vacant building.

Funding Source:

100% Federal Funds

Commitment Level:

20 year Sub-Lease however, this Sub-Lease contains a Standard cancellation clause with 90 days notice.

Risk Assessment:

Non-approval of this Sub-Lease will prevent the Departments from co-locating to a building where they can share efficiencies and cost savings while better meeting the needs of the public.

Zip Code:

49735

17. DEPARTMENT OF HUMAN SERVICES, GAYLORD – Sub-Lease No. 11548 with McGaylord, LLC, 2170 W. Main Street, Owosso, Michigan 48867, as Sub-Lessor, and the State of Michigan by the Department of Technology, Management and Budget for the Department of Human Services, as Sub-Lessee, for 14,575 square feet of office space located at 931 South Otsego Avenue, Gaylord, Michigan 49735. The Lease is effective upon obtaining State Administrative Board approval and required signatures. The annual per square foot rental rate for this space beginning August 1, 2013, or upon substantial completion, is \$15.45 (\$18,765.31 per month). Effective August 1, 2023, the annual per square foot rental rate for this space is \$17.00 (\$20,647.92 per month). This is a full service Lease. The Lease contains one 5-year renewal option with an annual per square foot rental rate of \$17.84 (\$21,668.17 per month). This Lease contains a Legislative cancellation clause with 90 days notice for the first 10 years and an Executive cancellation clause with 90 days notice for the second 10 year period. The Attorney General has approved this Lease as to legal form.

Purpose/Business Case:

This new Lease will improve working conditions by increasing the space and upgrading employee accommodations. The Departments of State, Licensing and Regulatory

Affairs, Military and Veterans Affairs and Human Services will be co-located in the same facility where they will share efficiencies and cost savings.

Benefit:

This new location will meet the needs of the State and local community while using and providing a purpose to an otherwise vacant building.

Funding Source:

67.329% Federal Funds

32.671% General Funds

Commitment Level:

20 year Lease; however, this Lease contains a Legislative Restrictive cancellation clause with 90 days notice for the first 10 years and an Executive Cancellation clause with 90 days notice for the remaining Lease term.

Risk Assessment:

Non-approval of this Lease will prevent the Departments from co-locating to a building where they can share efficiencies and cost savings while better meeting the needs of the public.

Zip Code:

49735

18. DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS, GAYLORD – Sub-Lease No. 11571 with McGaylord, LLC, 2170 W. Main Street, Owosso, Michigan 48867, as Sub-Lessor, and the State of Michigan by the Department of Technology, Management & Budget for the Department of Licensing and Regulatory Affairs, as Sub-Lessee, for 6,050 square feet of office space located at 931 South Otsego Avenue, Gaylord, Michigan 49735. The Sub-Lease is effective upon obtaining State Administrative Board approval and required signatures. The annual per square foot rental rate for this space beginning August 1, 2013, or upon substantial completion, is \$15.45 (\$7,789.37 per month). Effective August 1, 2023, the annual per square foot rental rate for this space increases to \$17.00 (\$8,570.83 per month). This is a full service Sub-Lease. This Sub-Lease contains one 5-year renewal option with an annual per square foot rental rate of 17.84 (\$8,994.33 per month). This Sub-Lease contains a Legislative cancellation clause with 90 days notice for the first 10 years and an Executive cancellation clause with 90 days notice for the second 10 year period and the renewal option. The Attorney General has approved this Sub-Lease as to legal form.

Purpose/Business Case:

This new Sub-Lease will improve working conditions by increasing the space and upgrading employee accommodations. The Departments of State, Human Services and Military and Veterans Affairs will be co-located in the same facility where they will share efficiencies and cost savings.

Benefit:

This new location will meet the needs of the State and local community while using and providing a purpose to an otherwise vacant building.

Funding Source:

BSBP - 78.7% Federal; 21.3% General Fund
Health Systems - 91% federal; 9% Restricted
UIA - 100% Federal

Commitment Level:

20 year Sub-Lease; however, this Sub-Lease contains a Legislative Restrictive cancellation clause with 90 days notice for the first 10 years and an Executive cancellation clause with 90 days notice for the remaining Sub-Lease term and renewal option.

Risk Assessment:

Non-approval of this Sub-Lease will prevent the Departments from co-locating to a building where they can share efficiencies and cost savings while better meeting the needs of the public.

Zip Code:

49735

19. DEPARTMENT OF STATE, GAYLORD – Sub-Lease No. 11558 McGaylord, LLC, 2170 W. Main Street, Owosso, Michigan 48867, as Sub-Lessor, and the State of Michigan by the Department of Technology, Management and Budget for the Department of State, as Sub-Lessee, for 2,000 square feet of office space located at 931 South Otsego Avenue, Gaylord, Michigan 49735. This Sub-Lease is effective upon obtaining State Administrative Board approval and required signatures. The annual per square foot rental rate for this space beginning August 1, 2013, or upon substantial completion, is \$15.45 (\$2,575.00 per month). Effective August 1, 2023, the annual per square foot rental rate for this space is \$17.00 (\$2,833.33 per month). This is a full service Sub-Lease. This Sub-Lease contains one 5-year renewal option with an annual per square foot rental rate of \$17.84 (\$2,973.33 per month). This Sub-Lease contains a Standard cancellation clause with 90 days notice. The Attorney General has approved this Lease as to legal form.

Purpose/Business Case:

This new Sub-Lease will improve working conditions by increasing the space and upgrading employee accommodations. The Departments of Human Services, Licensing and Regulatory Affairs and Military and Veterans Affairs will be co-located in the same facility where they will share efficiencies and cost savings.

Benefit:

This new location will meet the needs of the State and local community while using and providing a purpose to an otherwise vacant building.

Funding Source:

0.94% General Fund; 99.06% Restricted Fund (TACF 43.04%; Auto Repair Facilities 0.12%; Child Support Clearance 0.18%; Driver Fees 20.56%; PID 1.59%; Re-instatement Fees 0.85%; Vehicle Theft Prevention 0.06%; Mobile Home Commission 0.50%; Marine Safety Fund 0.15%; Enhanced Driver & PID 4.53%; Snowmobile Registration Fees 0.38%; IDG - MDOT Transportation 26.69%; Recreational Passport 0.040%)

Commitment Level:

20 year Sub-Lease; however, this Lease contains a Standard cancellation clause with 90 days notice.

Risk Assessment:

Non-approval of this Sub-Lease will prevent the Departments from co-locating to a building where they can share efficiencies and cost savings while better meeting the needs of the public.

Zip Code:

49735

ADDENDUM TO LEASE FOR PRIVATE PROPERTY

20. DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS, SAGINAW - Addendum No. 2 to Lease No. 10180 approved by the State Administrative Board on July 19, 2005, between Towne Centre Investments, a Michigan Partnership, 4901 Towne Centre Road, Suite 225, Saginaw, MI 48604, as Lessor, and the State of Michigan by the Department of Technology, Management and Budget for the Department of Licensing and Regulatory Affairs, as Lessee, for 3,350 square feet of office space located at 4901 Towne Centre Road, Suite 103, Saginaw, MI 48604.

This Addendum provides for the square footage to be decreased by 4,809 square feet for a revised total of 3,350 square feet with a reduction in the corresponding rental rate and amounts, and extends the length of the first option period, plus the addition of a second renewal option period. This Addendum is effective upon obtaining State Administrative Board approval and required signatures and continues to the termination date of the July 31, 2018, or any extension. The annual per square foot rental rate for this space beginning July 1, 2013, is \$16.50 (\$4,606.25 per month). This Addendum adds one 5-year renewal option with an annual per square foot rental rate of \$17.50 (\$4,885.42 per month). This Lease contains a Standard cancellation clause with 180 days' notice. The first and second renewal options contain a Standard cancellation clause with 120 days' notice. The Attorney General has approved this Addendum as to legal form.

Purpose/Business Case:

The purpose of this Addendum is to decrease the amount of square footage by 4,809 square feet for a new total of 3,350 square feet as a result of the Department changing this location from a training center into office space.

Benefit:

The reduction in the total square footage will allow for a Lease savings of \$172,242.00 over the remainder of the original renewal option term. The new lower rental rate is within the current market rate for comparable space.

Source of Funds:

100% Federal Funds

Commitment Level:

Five years with one 5-year renewal option; however, the renewal options contain a Standard cancellation clause with 120 days' notice.

Risk Assessment:

Non-approval of this Addendum will hinder the Department from obtaining a cost savings by downsizing this location and returning the unnecessary excess space to the Lessor.

Zip Code:

48604

CONTRACT CHANGE ORDER

21. DEPARTMENT OF COMMUNITY HEALTH , LANSING – CCO No. 24 for Lease No. 11080 approved by the State Administrative Board on September 11, 2007, between The Boji Group, Inc., as Lessor, and the State of Michigan by the Department of Technology, Management and Budget for the Department of Community Health, as Lessee. This CCO provides for the labor and materials required to install a new projector mount and associated power and cabling necessary to upgrade an agency conference room at a cost not to exceed \$2,250.60. The space is located at 201 Townsend, Lansing, MI 48933.

Purpose/Business Case:

The purpose of this CCO is to install a ceiling mount for a DCH projector, along with associated 120V power and necessary cabling to upgrade the telecommunications within Bureau of Epidemiology Sections conference room.

Benefit:

This CCO benefits the DCH by increasing the efficiency of current space by increasing the technology resources available to staff.

Source of Funds:

100% Federal Funds

Commitment Level:

Present through September 30, 2026; however, this Lease contains an Executive New cancellation clause with 90 days notice.

Risk Assessment:

Non-approval of this CCO will hinder the Department from maximizing the efficiency of the conference room by using increased technological connectivity.

Zip Code:

48933

RESOLUTION

22. Resolution of the State Administrative Board Approving Construction and Completion Assurance Agreements, Conveyances of Property and Leases for Certain Facilities

Legislative Background

Project	Public Act	Total Cost	SBA Share	College / University Share	GF/GP Share
Community College District of Gogebic County Building Renovations	PA 329 of 2010	\$1,500,000	\$749,800	\$750,000	\$200
	PA 192 of 2012				
	HB 4112 of 2013				
Lansing Community College Arts and Sciences Building Renovations	PA 329 of 2010	\$19,950,000	\$9,974,800	\$9,975,000	\$200
	PA 192 of 2012				
	HB 4112 of 2013				

Purpose/Business Case

The purpose of this resolution is to approve the form of the Construction and Completion Assurance Agreements between the State Building Authority, State of Michigan, and Colleges, the conveyance of the facility to the Authority, and the form of the leases. The State Building Authority is the State's primary capital outlay funding mechanism for projects that would otherwise be paid for by the General Fund.

Benefit

The approval of this resolution will allow the State Building Authority to finance the Authority's share of the projects with short-term commercial paper notes.

Funding Source/ Commitment Level and Zip Code

Short-term commercial paper notes will initially finance the Authority's share of the projects through the acquisition/construction/renovation phase of the projects.

At completion, the short-term notes will be refinanced with long-term bonds, usually outstanding 15-17 years. The debt service on the bonds will be paid from the annual rental, appropriated annually from the General Fund. At this time, only a rental range has been determined. The annual rental will be within or below this range.

Community College District of Gogebic County Building Renovations
\$51,000 - \$67,000
Zip Code: 49938

Lansing Community College Arts and Sciences Building Renovations
\$684,000 - \$894,000
Zip Code: 48901

Risk Assessment

Without approval of this resolution, the projects cannot be bonded and cannot be conveyed to the SBA.

- 23. Resolution of the State Administrative Board Rescinding January 3, 1974 Resolution Allowing Governor or Authorized Representative to Sign Deeds

Purpose/Business Case

The purpose of this resolution is to approve a resolution of the State Administrative Board entitled Resolution 2013-4 Rescinding January 3, 1974 Resolution, Allowing Governor or Authorized Representative To Sign Deeds, and Allowing DTMB Director Or Authorized Representative To Sign Leases and Contracts for Construction of any Building, Edifice, or Other Improvement, or the Making of Repairs to an Existing Building, Edifice, or Other Tangible Property, or the Furnishing of Professional Services in Connection Therewith, as well as Service Agreements, including Furnishing of Utilities and Other Services.

Benefit

The approval of this resolution will allow the Lt. Governor to sign deeds along with the Secretary.

Risk Assessment

Without approval of this resolution, only the Governor or the State Administrative Board Secretary can sign any conveyance of property approved by the State Administrative Board.

APPROVED

AUG 06 2013

MICHIGAN STATE
ADMINISTRATIVE BOARD

STATE ADMINISTRATIVE BOARD

RESOLUTION 2013-4

RESCINDING JANUARY 3, 1974 RESOLUTION

ALLOWING THE GOVERNOR OR AUTHORIZED REPRESENTATIVE
TO SIGN DEEDS

ALLOWING DTMB DIRECTOR OR AUTHORIZED REPRESENTATIVE TO SIGN
LEASES OR CONTRACTS FOR CONSTRUCTION OF ANY BUILDING, EDIFICE, OR
OTHER IMPROVEMENT, OR THE MAKING OF REPAIRS TO AN EXISTING
BUILDING, EDIFICE, OR OTHER TANGIBLE PROPERTY, OR THE FURNISHING OF
PROFESSIONAL SERVICES IN CONNECTION THEREWITH, AS WELL AS SERVICE
AGREEMENTS, INCLUDING FURNISHING OF UTILITIES AND OTHER SERVICES

WHEREAS the normal functioning of this Board requires the designation of an official to serve in the capacity of Secretary of the State Administrative Board; and

WHEREAS the State Administrative Board was transferred as an organizational entity by Section 108 of Act 380, Public Acts of 1965, which became effective on January 10, 1966, as specified by Executive Order No. 1965-25; and

WHEREAS pursuant to the provisions of Section 3 of Act 51, Public Acts of First Extra Session of 1948, the state controller previously served as secretary of the board, but the effect of the reorganization of the several state departments and agencies under the provisions of Act 380, Public Acts of 1965, as amended, was to transfer the Executive Budget function from the Department of Administration to the Executive Office; and

WHEREAS Executive Order No. 1973-7 transferred certain functions including the Executive Budget function from the Executive Office to the Department of Administration; and

WHEREAS Act 127, Public Acts of 1973, transferred the Department of Administration and the State Administrative Board to the newly created Department of Management and Budget; and

WHEREAS Executive Order No. 2009-55 renamed the Department of Management and Budget as the Department of Technology, Management and Budget; now, therefore be it

RESOLVED that effective immediately the January 3, 1974, Resolution of the State Administrative Board is rescinded; and be it further

RESOLVED that the Director of the Department of Technology, Management and Budget, or his designee, shall serve as secretary of the State Administrative Board; and be it further

RESOLVED that any deed, contract, conveyance, or other instrument required to be executed by the State Administrative Board following board approval thereof shall be signed on behalf of the Board by the Governor or authorized representative, and the secretary; and be it further

RESOLVED that any lease of property under the jurisdiction of the state or any state department or institution, or any lease of property for the use of the state, any state department or institution, where board approval is required, shall be signed on behalf of the state, by the director of the Department of Technology, Management and Budget, or authorized representative, following board approval; and be it further

RESOLVED that any contract for construction of any building, edifice, or other improvement, or the making of repairs to an existing building, edifice, or other tangible property, or the furnishing of professional services in connection therewith, as well as service agreements, including furnishing of utilities and other services, shall be signed on behalf of the state by the director of the Department of Technology, Management and Budget, or authorized representative, following board approval; and be it further

RESOLVED that no contract award shall be effective until the awardee is notified in writing by the Department of Technology, Management and Budget.

Ms. Castro presented the Building Committee Report for the regular meeting of July 30, 2013. After review of the foregoing Building Committee Report, Ms. Castro moved that the Report covering the regular meeting of July 30, 2013, be approved and adopted. The motion was supported by Ms. Easlick and unanimously approved.

APPROVED

August 6, 2013

August 6, 2013 No. 23

Michigan State
Administrative Board

COMMITTEE REPORT TO THE STATE ADMINISTRATIVE BOARD

The Honorable Rick Snyder, Governor
and
Members of the State Administrative Board

A regular meeting of the Finance and Claims Committee was held at
11:00 a.m. on July 30, 2013. Those present being:

Chairperson: Melissa Castro, representing
State Treasurer Dillon

Approved

Melissa Castro

Member: Elizabeth Clement, representing
Governor Snyder

Approved

Ely O

Member: Iris Lopez, representing
Attorney General Schuette

Approved

Iris Lopez

Others: Michael Reilly, Department of Attorney General; Kim Venne,
Department of Natural Resources; Rose Jarois, Department of State;
Sherry Bond, Janet Rouse, Department of Technology, Management and
Budget; Dee Grover, Department of Transportation; TeAnn Smith,
Department of Treasury; Jenell Leonard, Lt. Governor's Office

Ms. Castro called the meeting to order.

The Finance and Claims Committee Regular Agenda was presented.

Following discussion, Ms. Lopez moved that the Regular Agenda be
recommended to the State Administrative Board for approval. The motion
was supported by Ms. Clement and unanimously adopted.

Ms. Castro adjourned the meeting.

7/29/2013 9:10 a.m. FINAL

A G E N D A

FINANCE AND CLAIMS COMMITTEE

July 30, 2013, 11:00 a.m.
Lake Superior Room
1st Floor, Michigan Library
and Historical Center

STATE ADMINISTRATIVE BOARD

August 6, 2013, 11:00 a.m.
Lake Superior Room
1st Floor, Michigan Library
and Historical Center

.....

This agenda is for general informational purposes only.
At its discretion the Finance and Claims Committee may revise
this agenda and may take up other issues at the meeting.

SECTION I - AGENCY SUBMITTED - NEW CONTRACTS

1. **MICHIGAN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT**

- 1) Michigan State University \$ 1,200,000.00 Total
East Lansing, MI **FY14-17** 100% General Fund
Animal Diagnostic Testing and
Incineration Services

SECTION II - AGENCY SUBMITTED - CONTRACT CHANGES

2. **DEPARTMENT OF EDUCATION**

- 1) Supplemental Health Care
Speech Therapy Services \$ 150,000.00 Amendment
Livonia, MI \$ 732,720.00 New Total
FY13-14 100% Local Funds
Tuition Funds
Additional funds for one-year
contract extension for Speech
Therapy Services at the
Michigan School for the Deaf

SECTION III - AGENCY SUBMITTED - NEW GRANTS

3. DEPARTMENT OF COMMUNITY HEALTH

- | | | |
|----|--|---|
| 1) | Western Michigan University
Kalamazoo, MI | \$ 262,773.00 Total
FY13 80.89% Federal Fund
.76% General Fund
18.35% State Restricted,
Compulsive Gaming
Prevention Fund
One year grant agreement
to provide funding for
various community health
projects |
| 2) | CMU Medical Education
Partners
Saginaw, MI | \$ 1,180,000.00 Total
FY14 100% Federal Fund
One year grant agreement to
provide funding for continuing
regional healthcare coalitions
for emergency preparedness |
| 3) | Health Emergency Medical
Services, Inc. Region2N
Wayne, MI | \$ 1,443,300.00 Total
FY14 100% Federal Fund
One year grant agreement to
provide funding for continuing
regional healthcare coalitions
for emergency preparedness |
| 4) | Health Emergency Medical
Services, Inc. Region2S
Wayne, MI | \$ 1,831,100.00 Total
FY14 100% Federal Fund
One year grant agreement to
provide funding for continuing
regional healthcare coalitions
for emergency preparedness |
| 5) | Kalamazoo County Medical
Control Authority
Kalamazoo, MI | \$ 1,217,300.00 Total
FY14 100% Federal Fund
One year grant agreement to
provide funding for continuing
regional healthcare coalitions
for emergency preparedness |

3. DEPARTMENT OF COMMUNITY HEALTH continued

- 6) Muskegon County Medical Control Authority
Muskegon, MI \$ 1,279,600.00 Total
FY14 100% Federal Fund
One year grant agreement to provide funding for continuing regional healthcare coalitions for emergency preparedness
- 7) Tri-County Emergency Medical Control Authority
Lansing, MI \$ 1,034,400.00 Total
FY14 100% Federal Fund
One year grant agreement to provide funding for continuing regional healthcare coalitions for emergency preparedness

4. DEPARTMENT OF ENVIRONMENTAL QUALITY

- 1) Various Grantees
(Listing on file) \$ 1,861,770.00 Total
FY13 100% Restricted Fund
*Scrap Tire Cleanup Grant Fund/
Tire Market Development Grant Fund*
Various Equipment Purchases or Repaving Projects or Asphalt Mix Testing

5. DEPARTMENT OF HUMAN SERVICES

- 1) Self Help Addiction Rehabilitation
Detroit, MI \$ 1,912,544.00 Total
FY13-15 100% General Funds
To assist veterans, returning citizens, structurally unemployed and aspiring entrepreneurs to become self-sufficient and support themselves and their families
- 2) Holy Cross Children's Services
Clinton, MI \$ 4,903,045.00 Total
FY13-16 34% Federal
66% General Fund
To provide basic short-term assessment residential care essential to the physical and emotional well-being of children in out-of-home care

6. DEPARTMENT OF STATE POLICE

- 1) Various Agencies \$ 725,000.00 Total
(Listing on file) **FY14** 100% Federal Funds
Grants to provide overtime enforcement of safety belt, child restraint, and impaired driving laws

SECTION IV - AGENCY SUBMITTED - GRANT CHANGES

7. DEPARTMENT OF COMMUNITY HEALTH

- 1) Various Grantees \$ 5,904,411.00 Amendment
(Listing on file) \$271,545,927.00 New Total
FY13 65% Federal Fund
35% General Fund
Additional funds for a one-year grant agreement to provide funding for MI Choice Home and Community-Based Services for the elderly and disabled waiver program services as an option to institutionalization in nursing facilities

8. DEPARTMENT OF ENVIRONMENTAL QUALITY

- 1) U.S. Environmental \$ 355,622.00 Amendment
Protection Agency \$ 706,662.00 New Total
Chicago, IL **FY13-14** 100 % Restricted Fund
Strategic Water Quality Initiative (CMI)
For remedial action at the Grand Traverse Overall Supply Company Superfund site

9. DEPARTMENT OF HUMAN SERVICES

- 1) Various Domestic Violence Grants
(Listing on file) \$ 746,929.00 Amendment
\$ 8,835,828.00 Total
FY14 100% Restricted Fund
Criminal Fine Fees
To allow for the continuation
of sexual assault
comprehensive services and for
sexual assault examinations
provided to sexual assault
victims
- 2) Various Refugee Assistance Services Grants
(Listing on file) \$ 487,200.00 Amendment
\$ 1,183,200.00 New Total
FY13 100% Federal Fund
To provide additional Refugee
Assistance Services through a
Refugee School Impact program
to eligible youths and their
families

SECTION V - DTMB SUBMITTED - NEW CONTRACTS

10. DEPARTMENT OF NATURAL RESOURCES

- 1) Fifth Third Equipment Finance
Grand Rapids, MI \$ 1,274,396.35 (5 years)
FY13-17 100% Restricted Fund
Finance for Lease/Purchase for
Portable Radio-Law Enforcement

11. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET

- 1) Western Tel-Com
Holland, MI \$ 6,000,000.00 (5 years)
FY13-18 100% Revolving Fund
See bid tab for list of funds
071I3200106 Cable Materials,
Installation, and Voice Data
Communication - Statewide

SECTION VI - DTMB SUBMITTED - CONTRACT CHANGES

12. DEPARTMENTS OF CORRECTIONS AND STATE POLICE

1) Stericycle, Inc. \$ 335,000.00 Amendment
 Bannockburn, IL \$ 1,331,434.00 New Total
FY14 100% General Fund
 071B0200084 Additional funds
 for a one-year option to the
 contract for Medical Waste
 Pick-up and Disposal

13. DEPARTMENT OF STATE POLICE

1) Applied Concepts, Inc. \$ 200,000.00 Amendment
 Plano, TX \$ 1,610,859.90 New Total
FY13-14 100% General Fund
 071B7200245 Additional funding
 for Speed Measurement Devices,
 Radar and Lidar

14. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET

1) Deloitte Consulting, LLP \$ 9,910,227.00 Amendment
 Detroit, MI \$ 71,128,047.00 New Total
FY13-14 10% General Fund
 90% Federal Fund
 071B1300256 Additional funds
 for Bridges and MI-Bridges
 Operation and Maintenance
 Services for the Department of
 Human Services

2) Moonlight Consulting \$ 17,280.00 Amendment
 Clarkston, MI \$ 221,600.00 New Total
FY13-14 100% Restricted Fund
Internal Service Fund
 071B8200109 Additional funding
 for a 6-month extension of the
 contract for a utilities
 consultant, Statewide

14. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET continued

Various RE:START Vendors

Amendment(s) to existing contract(s) for Short-term Staff Augmentation for Information Technology for various departments

3) Smart Source Technologies Inc.
(Russell Colburn)
North Brunswick, NJ

NOT TO EXCEED
\$ 163,880.00 Amendment
\$ 332,520.00 New Total
FY13 100% General Fund
071B2200110 Additional funding to utilize the first option year for the continuation of services of a Senior Programmer Analyst to provide the Department of Corrections with continued support of ongoing application development/maintenance in the PowerBuilder environment, migration of Corrections Management Information System and other applications development

SECTION VII - RELEASE OF FUNDS TO WORK ORDER

SECTION VIII - REVISION TO WORK ORDER

SECTION IX - CLAIMS - PERSONAL PROPERTY LOSS

15. DEPARTMENT OF CORRECTIONS

Employee Claim

1) JoAnn Colton \$718.77

The claimant (13-SAB-057) requests \$718.77 reimbursement for damages to her vehicle by a lawn mower driven by an inmate. The Committee recommends approval of this claim.

15. DEPARTMENT OF CORRECTIONS continued

Prisoner Claims

- 2) Maurice Acree #776063 \$149.75

The claimant (13-SAB/DOC-509) requests \$149.75 reimbursement for his TV damaged during transfer from one facility to another. The Committee recommends approval of this claim.

- 3) Tevin Bernard #763456 unspecified

The claimant (13-SAB/DOC-488) requests an unspecified amount for his headphones lost while under control of the department. The Committee recommends approval of \$24.75 for this claim.

- 4) Brian Bolton #387164 \$237.62

The claimant (13-SAB/DOC-443) requests \$237.62 reimbursement for his socks, food, and cosmetic/hygiene items lost during transfer from one facility to another. The Committee recommends denial of this claim.

- 5) Rodgerick Booth #188768 \$ 32.96

The claimant (13-SAB/DOC-392) requests \$32.96 reimbursement for his tape case and three religious caps lost while under control of the department. The Committee recommends approval of \$3.30 for this claim.

- 6) Robert Boxx #260166 \$ 21.99

The claimant (13-SAB/DOC-445) requests \$21.99 reimbursement for his shower shoes lost while under control of the department. The Committee recommends approval of \$13.15 for this claim.

- 7) Joseph Burrell #273195 \$ 45.89

The claimant (13-SAB/DOC-388) requests \$45.89 reimbursement for his radio damaged by staff during a cell shakedown. The Committee recommends approval of \$8.40 for this claim.

15. DEPARTMENT OF CORRECTIONS continued

8) Andre Butler #339903 \$ 68.59

The claimant (13-SAB/DOC-512) requests \$68.59 reimbursement for shoes ordered and never received. The Committee recommends approval of this claim.

9) Jesse Carey #353231 \$127.20

The claimant (13-SAB/DOC-446) requests \$127.20 reimbursement for his MP3 player damaged by staff during a cell search. The Committee recommends approval of \$84.00 for this claim.

10) Chris Chrispen #222476 \$ 98.73

The claimant (13-SAB/DOC-506) requests \$98.73 reimbursement for his hobby craft ordered never received. The Committee recommends approval of this claim.

11) Susie Conner #472936 \$ 33.90

The claimant (13-SAB/DOC-474) requests \$33.90 reimbursement for her boots damaged by staff. The Committee recommends approval of this claim.

12) Kerwin Cook #141769 unspecified

The claimant (13-SAB/DOC-439) requests an unspecified amount for his winter coat and winter gloves lost while under control of the department. The Committee recommends approval of \$98.00 for this claim.

13) Adjis Cummings #762505 \$ 36.43

The claimant (13-SAB/DOC-435) requests \$36.43 reimbursement for his hygiene items lost while under control of the department. The Committee recommends approval of this claim.

14) George Davis #156563 \$183.00

The claimant (13-SAB/DOC-356) requests \$183.00 reimbursement for his TV, headphones, property receipts, gloves and a coat lost during transfer from one facility to another. The Committee recommends approval of \$18.30 for this claim.

15. DEPARTMENT OF CORRECTIONS continued

- 15) Steven Fleming #462849 \$275.00

The claimant (12-SAB/DOC-729) requests \$275.00 reimbursement for his TV, shoes, food, and hygiene products lost during transfer from one facility to another. The Committee recommends denial of this claim.

- 16) Todd Fortin #282346 \$ 75.00

The claimant (13-SAB/DOC-449) requests \$75.00 reimbursement for his personal shoes lost while under control of the department. The Committee recommends approval of \$7.50 for this claim.

- 17) DeVonte Goens #309738 \$ 94.96

The claimant (13-SAB/DOC-504) requests \$94.96 reimbursement for his headphones and eyeglasses damaged while under control of the department. The Committee recommends approval of this claim.

- 18) Willie Harris #292201 \$137.75

The claimant (13-SAB/DOC-417) requests \$137.75 reimbursement for his MP3 player damaged during transfer from one facility to another. The Committee recommends approval of this claim.

- 19) Cameron Hill #283042 \$247.89

The claimant (13-SAB/DOC-437) requests \$247.89 reimbursement for his MP3 player, armband, footlocker and beard trimmers lost while under control of the department. The Committee recommends approval of \$222.29 for this claim.

- 20) Paul Honor #756117 \$ 55.98

The claimant (13-SAB/DOC-514) requests \$55.98 reimbursement for his shoes stolen while under control of the department. The Committee recommends approval of this claim.

15. DEPARTMENT OF CORRECTIONS continued

21) John Jacobson #430119 \$ 49.81

The claimant (13-SAB/DOC-451) requests \$49.81 reimbursement for his shoes held by Michigan State Police as possible evidence. The Committee recommends denial of this claim.

22) Brian Johnson #212417 \$ 42.99

The claimant (13-SAB/DOC-432) requests \$42.99 reimbursement for his shoes lost while under control of the department. The Committee recommends approval of this claim.

23) Nathan Johnson #236242 \$ 26.25

The claimant (13-SAB/DOC-423) requests \$26.25 reimbursement for his eyeglasses damaged while under control of the department. The Committee recommends approval of this claim.

24) Troy Jones #403344 \$286.66

The claimant (13-SAB/DOC-407) requests \$286.66 reimbursement for his food, hygiene products, and health care items lost while under control of the department. The Committee recommends approval of this claim.

25) Albert King #299034 \$321.81

The claimant (13-SAB/DOC-453) requests \$321.81 reimbursement for numerous items lost while under control of the department. The Committee recommends approval of \$152.71 for this claim.

26) Christopher Laufman #437153 \$285.00

The claimant (13-SAB/DOC-381) requests \$285.00 reimbursement for his TV lost while under control of the department. The Committee recommends approval of \$91.20 for this claim.

27) Kenneth Loney #180645 \$151.16

The claimant (13-SAB/DOC-365) requests \$151.16 reimbursement for his TV damaged by staff. The Committee recommends approval of \$61.91 for this claim.

15. DEPARTMENT OF CORRECTIONS continued

28) Holston Martin #144506 \$ 92.00

The claimant (13-SAB/DOC-389) requests \$92.00 reimbursement for his radio and lens to his eyeglasses destroyed by staff. The Committee recommends approval of \$57.80 for this claim.

29) Stephanie McIntosh #578812 \$ 12.75

The claimant (13-SAB/DOC-408) requests \$12.75 reimbursement for her earrings lost while under control of the department. The Committee recommends approval of this claim.

30) Carroll Mead #764519 \$ 98.50

The claimant (13-SAB/DOC-418) requests \$98.50 reimbursement for his necklace lost while under control of the department. The Committee recommends approval of this claim.

31) Trandose Murphy #345529 \$ 22.75

The claimant (13-SAB/DOC-518) requests \$22.75 reimbursement for his headphones stolen while under control of the department. The Committee recommends approval of this claim.

32) Scotty Osby #318421 \$122.00

The claimant (13-SAB/DOC-454) requests \$122.00 reimbursement for his JL Marcus order given to another inmate by staff. The Committee recommends approval of \$61.00 for this claim.

33) DeAndre Owens #220986 \$ 85.00

The claimant (13-SAB/DOC-515) requests \$85.00 reimbursement for his TV damaged during transfer from one facility to another. The Committee recommends approval of \$72.09 for this claim.

34) Robert Pann #254048 \$102.72

The claimant (13-SAB/DOC-368) requests \$102.72 reimbursement for his baseball glove and cleats lost during transfer from one facility to another. The Committee recommends approval of \$44.98 for this claim.

15. DEPARTMENT OF CORRECTIONS continued

35) Amanda Parker #330445 \$ 20.75

The claimant (13-SAB/DOC-467) requests \$20.75 reimbursement for her fan lost while under control of the department. The Committee recommends approval of this claim.

36) Gilberto Perez #418218 \$171.64

The claimant (12-SAB/DOC-105) requests \$171.64 reimbursement for numerous items destroyed by staff. The Committee recommends approval of \$66.68 for this claim.

37) Peter Piper #116415 \$151.16

The claimant (13-SAB/DOC-455) requests \$151.16 reimbursement for his TV damaged during transfer from one facility to another. The Committee recommends approval of \$69.62 for this claim.

38) Roy Portis #313964 \$999.99

The claimant (13-SAB/DOC-456) requests \$999.99 reimbursement for his eyeglasses lost while under control of the department. The Committee recommends approval of \$100.00 for this claim.

39) Ernest Randle #157776 \$697.57

The claimant (13-SAB/DOC-457) requests \$697.57 reimbursement for miscellaneous items lost while under control of the department. The Committee recommends approval of \$22.20 for this claim.

40) Jason Rincones #474724 \$ 13.96

The claimant (13-SAB/DOC-458) requests \$13.96 reimbursement for his fan, notarization, and copies damaged during transfer from one facility to another. The Committee recommends approval of \$9.86 for this claim.

15. DEPARTMENT OF CORRECTIONS continued

41) Bobby Smith #493439 \$150.00

The claimant (13-SAB/DOC-042) requests \$150.00 reimbursement for store items and headphones lost during transfer from one facility to another. The Committee recommends approval of \$50.00 for this claim.

42) Gregory Smitter #652609 \$177.13

The claimant (13-SAB/DOC-516) requests \$177.13 reimbursement for his MP3 player, headphones, and adapter missing while under control of the department. The Committee recommends approval of \$185.85 for this claim.

43) Scott Syzak #215189 \$ 15.90

The claimant (13-SAB/DOC-440) requests \$15.90 reimbursement for his ear buds lost while under control of the department. The Committee recommends approval of this claim.

44) Robert Taylor #396545 \$116.55

The claimant (13-SAB/DOC-471) requests \$116.55 reimbursement for his MP3 player damaged by staff during a cell shakedown by staff. The Committee recommends approval of this claim.

45) Dontez Tillman #750065 \$149.75

The claimant (13-SAB/DOC-513) requests \$149.75 reimbursement for his TV lost while under control of the department. The Committee recommends approval of this claim.

46) David Trim #293734 \$187.00

The claimant (13-SAB/DOC-387) requests \$187.00 reimbursement for his TV, headphones, and radio stolen while under control of the department. The Committee recommends denial of this claim.

15. DEPARTMENT OF CORRECTIONS continued

47) Andrew Warshaw #236462 \$196.31

The claimant (13-SAB/DOC-421) requests \$196.31 reimbursement for miscellaneous items lost while under control of the department. The Committee recommends approval of \$177.86 for this claim.

48) Richard White #521222 \$500.00

The claimant (13-SAB/DOC-363) requests \$500.00 reimbursement for his TV and other items missing while under control of the department. The Committee recommends denial of this claim.

49) Stanley Williams #301961 \$ 72.95

The claimant (13-SAB/DOC-358) requests \$72.95 reimbursement for his shoes damaged while pushing a cart he was not properly trained to operate. The Committee recommends denial of this claim.

50) Douglas Wilson #247454 \$ 98.05

The claimant (13-SAB/DOC-361) requests \$98.05 reimbursement for his footlocker damaged during an pack up. The Committee recommends approval of \$50.00 for this claim.

51) Tyrone Wilson #466855 \$144.45

The claimant (13-SAB/DOC-402) requests \$144.45 reimbursement for his MP3 player and headphones stolen while under control of the department. The Committee recommends approval of \$114.30 for this claim.

52) Richard Zakrin #501039 \$ 82.91

The claimant (13-SAB/DOC-403) requests \$82.91 reimbursement for his T-shirts lost during transfer from one facility to another. The Committee recommends approval of this claim.

16. DEPARTMENT OF INSURANCE AND FINANCIAL SERVICES

Employee Claim

- 1) Joshua Brockway \$500.00

The claimant (13-SAB-051) requests \$500.00 reimbursement for damages to his vehicle while driving it for State of Michigan business. The Committee recommends approval of this claim.

17. DEPARTMENT OF NATURAL RESOURCES

Citizen Claim

- 1) David Smith \$999.00

The claimant (13-SAB-026) requests \$999.00 reimbursement for damages to his vehicle while staying at the Holly State Recreation area. The Committee recommends approval of \$999.99 for this claim.

18. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET

Employee Claims

- 1) Diane Doubrava \$239.78

The claimant (05-SAB-097) requests \$239.78 reimbursement for damages to her vehicle when the parking lot gate closed on it. The Committee recommends approval of this claim.

- 2) Monique Wallace \$500.00

The claimant (07-SAB-002) requests \$500.00 reimbursement for damages to her vehicle when the parking lot gate closed on it. The Committee recommends approval of this claim.

19. DEPARTMENT OF TRANSPORTATION

Citizen Claims

- 1) Tony Ahearn \$543.15

The claimant (13-SAB-067) requests \$543.15 reimbursement for damages to his motorcycle after hitting a pothole. The Committee recommends approval of this claim.

19. DEPARTMENT OF TRANSPORTATION continued

- 2) Phyllis Edwards \$788.59

The claimant (13-SAB-047) requests \$788.59 reimbursement for damages to her vehicle after hitting a pothole. The Committee recommends denial of this claim.

- 3) Melissa Peters \$271.96

The claimant (13-SAB-036) requests \$271.96 reimbursement for damages to her vehicle after debris from a bridge fell on it. The Committee recommends denial of this claim.

20. DEPARTMENT OF CORRECTIONS

Citizen Claim

- 1) JoAnne Brown \$976.00

The claimant (13-SAB-039) requests \$976.00 reimbursement for her costs related to falling down the stairs at the Marquette Correctional Facility. The Committee recommends denial of this claim.

SECTION X - CLAIMS - PERSONAL INJURY LOSS

SECTION XI - SPECIAL ITEMS

21. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET

- 1) Requests approval of a resolution of the State Administrative Board entitled Resolution 2013-3 Revising Its Meeting Schedule and Location and Rescinding Its June 6, 1995 Resolution
- 2) Requests approval of the State Administrative Board 2014 Yearly Calendar of Meetings and F&C Deadlines

The Director of the Department of Technology, Management and Budget recommends approval by the State Administrative Board of the items contained in Sections I, II, III, IV, V, and VI of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DTMB Director or designee.

STATE ADMINISTRATIVE BOARD
RESOLUTION 2013-3
REVISING ITS MEETING SCHEDULE AND LOCATION
AND RESCINDING ITS JUNE 6, 1995 RESOLUTION

WHEREAS, the State Administrative Board (Board) is empowered to adopt rules governing procedures for the conduct of its business pursuant to 1921 PA 2, MCL 17.2;

WHEREAS, in accordance with its June 6, 1995 Resolution the Board resolved to meet on the first and third Tuesday of the month in the Senate Appropriations Committee Room of the Capitol at 11:00 A.M.; and

WHEREAS, the Board desires to revise its meeting dates and location

The Board resolves as follows:

1. The June 6, 1995 Resolution is rescinded and replaced with Resolution 2013-3;
2. The Board, and its committees, will meet at least twice a month or as provided in its Annual Calendar, adopted by the Board before the start of each State fiscal year; and
3. The Board and Committee meetings will be held in the Lake Superior Room of the Michigan Library and Historical Center at 11:00 A.M. or in the location and time stated in its posted notices of meetings.

This Resolution is effective August 6, 2013.

APPROVED

AUG 06 2013

MICHIGAN STATE
ADMINISTRATIVE BOARD

Ms. Castro presented the Finance and Claims Committee Report for the regular meeting of July 30, 2013. After review of the foregoing Finance and Claims Committee Report, Ms. Castro moved that the Report covering the regular meeting of July 30, 2013, be approved and adopted. The motion was supported by Ms. Mester and unanimously approved.

APPROVED

August 6, 2013

Michigan State
Administrative Board

August 6, 2013 No. 43

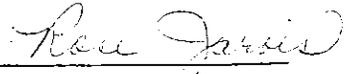
COMMITTEE REPORT TO THE STATE ADMINISTRATIVE BOARD

The Honorable Rick Snyder, Governor
and
Members of the State Administrative Board

A Regular meeting of the Transportation and Natural Resources
Committee was held at 11:00 a.m. on July 30, 2013. Those present
being:

Chairperson: Rose Jarois, representing
Secretary of State Johnson

Approved



Member: Jenell Leonard, representing
Lt. Governor Calley

Approved



Member: Michael Reilly, representing
Attorney General Schuette

Approved



Others: Iris Lopez, Department of Attorney General; Elizabeth Clement,
Governor's Legal Staff; Kim Venne, Department of Natural
Resources; Sherry Bond, Janet Rouse, Department of Technology,
Management and Budget; Dee Grover, Department of Transportation;
Melissa Castro, TeAnn Smith, Department of Treasury

Ms. Jarois called the meeting to order.

The Department of Environmental Quality Agenda was presented.

Following discussion, Mr. Reilly moved that the Environmental Quality
Agenda be recommended to the State Administrative Board for approval.
Supported by Ms. Leonard, the motion was unanimously adopted.

The Department of Natural Resources Agenda was presented.

Following discussion, Ms. Leonard moved that the Natural Resources
Agenda be recommended to the State Administrative Board for approval.
Supported by Mr. Reilly, the motion was unanimously adopted.

The Department of Transportation Agenda was presented.

Transportation and Natural Resources Committee Report

July 30, 2013

Page 2

Following discussion, Mr. Reilly moved that the Transportation Agenda be recommended to the State Administrative Board for approval. Supported by Ms. Leonard, the motion was unanimously adopted.

Ms. Jarois adjourned the meeting.

August 6, 2013 No. 45

This page left blank intentionally

AGENDA

August 6, 2013 No. 46

DEPARTMENT OF ENVIRONMENTAL QUALITY
WATER RESOURCES DIVISION

TRANSPORTATION AND NATURAL RESOURCES COMMITTEE
STATE ADMINISTRATIVE BOARD

Transportation and Natural Resources Committee

July 30, 2013

State Administrative Board

August 6, 2013

This agenda is for general informational purposes only. At its discretion, the Transportation and Natural Resources Committee may revise this agenda and may take up other issues at the meeting.

SUBMERGED LANDS

USE AGREEMENTS

1. Proposed Public Use Agreement Expansion from 3.38 acres to 3.98 acres of Lake Michigan public trust bottomlands, City of Traverse City, Grand Traverse County.

Applicant: Northwestern Michigan College (File LM 275)

Consideration: No fee as public use of public trust bottomlands

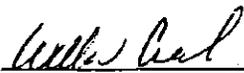
- A. Purpose/Business Case (Why should the State do this now?): To authorize the use of the State's public trust ownership of the subject Lake Michigan bottomlands under Part 325, Great Lakes Submerged Lands, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA).
- B. Benefit: Compliance with Part 325.
- C. Funding Source/Income to the State: No fee as public use of public bottomlands.
- D. Commitment Level (is the contract cost fixed for the project; is the contract optional use; is the contract based on estimates, therefore, no quantity is guaranteed?) or not applicable (N/A): N/A.
- E. Risk Assessment (i.e., is there risk to the State associated with the award, etc.?). If no, enter N/A: N/A.

2. Proposed Deed (1.15 acre) of Lake St. Clair public trust bottomlands, Clay Township, St. Clair County.

Applicant: St. Clair Marine (File MC 469)

Consideration: \$22,292 fee

- A. Purpose/Business Case (Why should the State do this now?): To authorize the sale of the State's public trust ownership of the subject Lake St. Clair bottomlands under Part 339, Control of Certain State Lands, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA).
- B. Benefit: Compliance with Part 339.
- C. Funding Source/Income to the State: \$22,292 fee.
- D. Commitment Level (is the contract cost fixed for the project; is the contract optional use; is the contract based on estimates, therefore, no quantity is guaranteed?) or not applicable (N/A): N/A.
- E. Risk Assessment (i.e., is there risk to the State associated with the award, etc.?). If no, enter N/A: N/A.



William Creal, Chief
Water Resources Division
Department of Environmental Quality

7-24-13
Date

INTEROFFICE COMMUNICATION

TO: William Creal, Chief, Water Resources Division

FROM: Thomas P. Graf, Great Lakes Shorelands Unit
Surface Water Assessment Section, Water Resources Division

DATE: May 10, 2013

SUBJECT: Proposed Public Use Agreement of 3.98 acres of Lake Michigan Bottomlands, City of Traverse City, Grand Traverse County, to Northwestern Michigan College, File Number Lake Michigan (LM) 275

The purpose of this memorandum is to request your approval to submit the proposed Public Use Agreement to the State Administrative Board. The Water Resources Division (WRD) recommends approval of the proposed Public Use Agreement (3.98 acres) of Lake Michigan public trust bottomlands in the City of Traverse City, Grand Traverse County, for a harbor used for maritime academy training vessels and research boats pursuant to Part 325, Great Lakes Submerged Lands, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.

Legal Description of Subject Bottomlands

A parcel of partially filled Lake Michigan bottomland contiguous and adjacent to Government Lot 3, Section 2, Township 27 North, Range 11 West, City of Traverse City, Grand Traverse County, Michigan described as:

Beginning at the Southeast Corner of Lot 21, Block "A" of Hannah, Lay & Cos. Seventh Addition to the City of Traverse City; thence along the West line of Barlow Street N00°28'07"E (recorded as NORTH) 467.24 feet to the Point of Beginning; thence along said West line N00°28'07"E 429.67 feet; thence N89°31'38"W 120.56 feet to the Northeasterly Corner of Bottomlands Lease recorded in Liber 801, Pages 347 to 349; thence continuing N89°31'38"W (recorded as West) along the boundary of said Bottomlands Lease, 408.12 feet; thence S00°20'28"W (recorded as South) 423.34 feet (recorded as 421.28 feet); thence N51°03'17"E (recorded as N51°41'E) 80.80 feet; thence N26°03'17"E (recorded as N25°41'E) 99.28 feet; thence N00°47'17"E (recorded as N00°25'E) 76.82 feet; thence N64°53'22"E (recorded as N64°25'E) 4.02 feet; thence S51°06'38"E (recorded as S51°35'E) 121.01 feet; thence S89°31'38"E (recorded as East) 65.39 feet; thence S13°07'52"W (recorded as S12°39'30"W) 23.72 feet; thence S27°38'38"E (recorded as S28°07'E) 53.28 feet; thence N79°26'52"E (recorded as N78°58'30"E) 30.75 feet; thence S84°59'38"E (recorded as S85°28'E) 140.04 feet; thence S00°28'22"W (recorded as South) 61.91 feet; thence S48°34'38"E (recorded as S49°03'E) 38.05 feet; thence N74°10'22"E (recorded as N73°42'E) 41.42 feet to the Point of Beginning, containing 3.98 acres, more or less.

Authority

Part 325, Rules 2 and 7, of the associated Great Lakes Submerged Lands Administrative Rules; and Executive Order 2011-1.

Discussion and Background

The subject bottomlands are located adjacent to Northwestern Michigan College maritime academy on the West Arm of Grand Traverse Bay, City of Traverse City, Grand Traverse County. The existing harbor moors the vessels used by academy students for training as officers and crews on Great Lakes merchant vessels. In addition, various other agencies dock boats at the harbor when conducting research on the Great Lakes. The harbor also serves as a harbor of refuge in emergency situations. The general public can access the breakwaters for fishing and viewing. The U.S. Army Corps of engineers is overseeing a rebuild of deteriorated docks and construction of a breakwater to provide protection from weather conditions that push large waves and silt in the harbor. The public will also have access on this new breakwater. The area of the subject Lake Michigan bottomlands will increase with the harbor expansion from 3.38 acres to 3.98 acres.

The applicant currently has a marina lease (ML-080) with the DEQ for the bottomlands occupied by the harbor. This lease was authorized when the college rented boat slips in the harbor as a marina. This service is no longer available as the maritime academy acquired a large training vessel which required the elimination of the boat slips. In addition, the college allows the general public access on the breakwaters. As such, if the proposed conveyance is approved, since the subject public trust bottomlands are used for public purposes with public funding, Marina Lease ML-080 will be terminated and a public use agreement issued for the 3.98 acres.

The proposed public use agreement would provide the applicant with the authorization from the State of Michigan to occupy the subject Lake Michigan public trust bottomlands for the described purposes.

The applicant has provided the necessary proof of upland ownership, a satisfactory survey, local government approvals, and a \$50 filing fee. No adverse comments to this proposed public use agreement have been received from the Department of Natural Resources, Parks and Recreation Division; the Department of Community Health; or the U.S. Army Corps of Engineers. Comments received from the public have been reviewed, and the investigation conducted by DEQ staff concluded that the applicant may occupy and use the water area and the described unpatented bottomlands without impairing or substantially injuring the public trust.

Recommendations

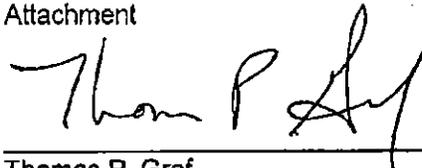
It is recommended that you approve the application to have the described bottomlands conveyed by Public Use Agreement to the applicant under authority of Part 325, being Sections 324.32501 to 324.32515 of the Michigan Compiled Laws Annotated; and Executive Order 2011-1. The proposed conveyance appeared in the February 1, 2013, DEQ Calendar and was eligible for approval beginning February 8, 2013.

After approval of this recommendation, this memorandum will be forwarded for review and approval to the State Administrative Board as required by Part 325. Upon approval by the State Administrative Board, the WRD will execute the legal documents authorizing the bottomlands conveyance.

The recommendation for the public use agreement will include the following conditions, in addition to standard conditions, as approved by the Department of Attorney General:

1. The term of this agreement is 25 years from and after the date of execution of this agreement by the DEQ; provided that the subject bottomlands are used for the purposes of maritime education training vessels, research vessels, harbor of refuge and public access on breakwaters for fishing/viewing.
2. The proposed use agreement shall be null and void if the facility is converted to another use. Renewal for an additional 25-year term may be granted upon request of the applicant and upon a determination by the DEQ that all the conditions have been met during the first term.
3. No annual fee shall be charged for the use of the subject bottomlands, as the harbor is used for maritime education training vessels, research vessels, harbor of refuge and public access on breakwaters for fishing/viewing.
4. This agreement authorizes the use and occupancy of 3.98 acres of Lake Michigan public trust bottomlands for maritime education training vessels, research vessels, harbor of refuge and public access on breakwaters for fishing/viewing

Attachment



Thomas P. Graf
Great Lakes Shorelands Unit

5/10/13

Date

I concur with staff recommendation.

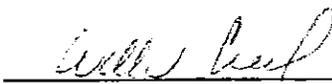


Diana Klemans, Chief
Surface Water Assessment Section

5/13/13

Date

I approve the staff recommendation.



William Creal, Chief
Water Resources Division

5/13/13

Date

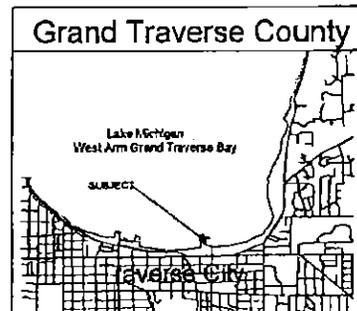
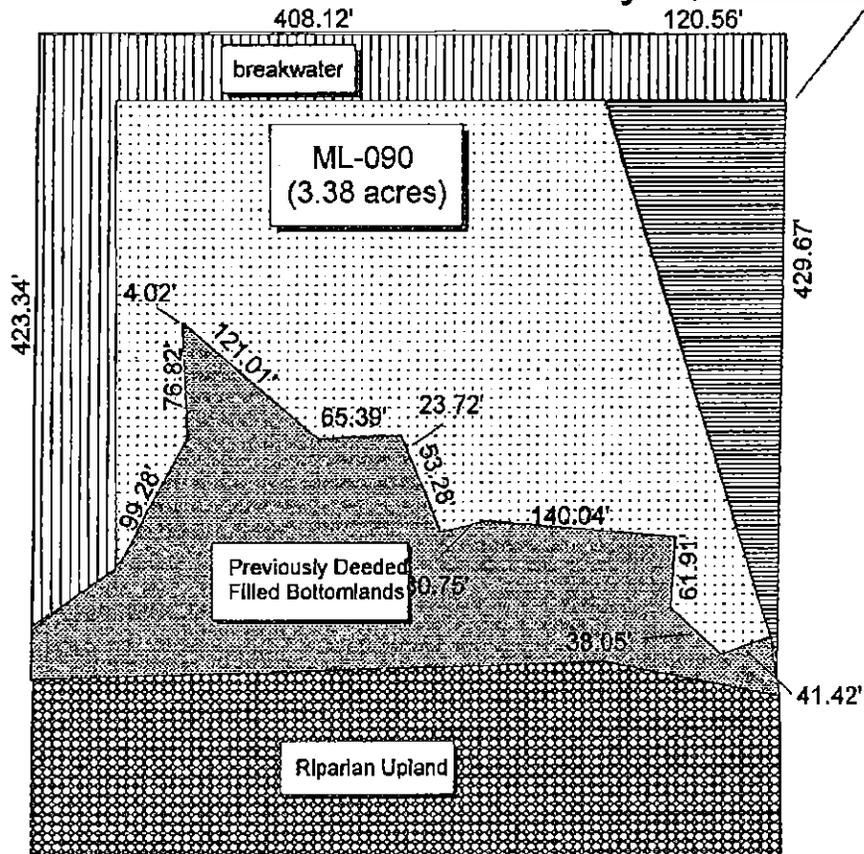
August 6, 2013 No. 51

Proposed Addition of 0.60-acre of Lake Michigan Public Trust Bottomlands to Existing Marina Lease ML-090 for a total of 3.98 Acres to be Converted to a Public Use Agreement, City of Traverse City, Grand Traverse County
 TO: Northwestern Michigan College - LM 275



Lake Michigan
 West Arm Grand Traverse Bay

Proposed 0.60-acre Addition



MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY

August 6, 2013 No. 54

INTEROFFICE COMMUNICATION

TO: William Creal, Chief, Water Resources Division

FROM: Thomas P. Graf, Great Lakes Shorelands Unit

DATE: June 4, 2013

SUBJECT: Proposed Deed to a 1.15-Acre Parcel of Filled Lake St. Clair Bottomlands in the St. Clair Flats, Middle Channel Section, Clay Township, St. Clair County, to St. Clair Marine, File Number Middle Channel (MC) 469

The purpose of this memorandum is to request your approval to submit the proposed bottomlands deed to the State Administrative Board. The Water Resources Division (WRD) recommends approval of the proposed deed to an existing 1.15-acre parcel of filled Lake St. Clair public trust bottomlands, in the St. Clair Flats, Middle Channel Section, Clay Township, St. Clair County, pursuant to Part 339, Control of Certain State Lands, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA).

Legal Description of Subject Bottomlands

A parcel of land located in and being a part of Lot 469 and 470 of the Middle Channel Section of the so called St. Clair Flats Survey, 1899 PA 175, Clay Township, St. Clair County, and being more particularly described as follows:

Commencing at the southerly corner of said Lot 469; thence N55°24'45" W along the southwesterly line of said Lot 469 a distance of 98.87 feet to the edge of a steel seawall and the point of beginning; thence along said steel seawall the following sixteen (16) courses; (1) S81°28'24"W 20.56 feet; (2) thence N48°47'03"W 54.29 feet; (3) thence N20°52'03"E 27.76 feet; (4) thence N48°19'22"W 14.72 feet; (5) thence S79°04'04"W 27.75 feet; (6) thence N52°20'15"W 98.35 feet; (7) thence N44°34'24"E 98.66 feet; (8) thence S45°29'50"E 33.25 feet; (9) thence N43°27'54"E 28.35 feet; (10) thence N42°43'09"W 32.76 feet; (11) thence N44°29'15"E 95.02 feet; (12) S84°09'23"E 17.67 feet; (13) thence S46°36'52"E 205.21 feet; (14) thence S36°25'42"W 179.39 feet; (15) thence N53°13'55"W 16.49 feet; (16) thence S81°28'24"W 36.83 feet to the point of beginning, containing 1.15 acres, more or less, all of which is above the elevation of 575.3 feet International Great Lakes Datum, 1985, subject to any and all rights-of-way, encumbrances, restrictions, and/or easements of record or otherwise.

Authority

Part 339 and Executive Order 2011-1.

Discussion and Background

The subject lot is located on an island, currently leased from the State of Michigan pursuant to Part 339, and used for private residential purposes.

Part 339 provides the Department of Environmental Quality (DEQ) with the authority to issue a deed for filled area of the leased lots. The subject parcel is on an island surrounded by a seawall. This parcel is maintained as a lawn with a cottage. The local health department has permitted a septic system on the site.

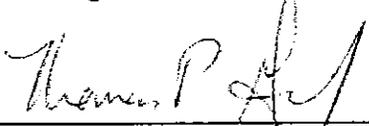
The applicant wishes to convert the existing filled area on the subject parcel to a deed to obtain the State of Michigan's ownership interest in the Lake St. Clair public trust bottomlands occupied by this filled area of the leased lot. The full consideration to be paid to the State of Michigan is \$22,292.00.

The applicant, who is the current leaseholder, has provided a satisfactory survey, and the taxes are paid up to date. This item appeared in the October 22, 2012, DEQ Environmental Calendar and was eligible for approval beginning October 29, 2012. The investigation conducted by DEQ staff concluded that the described lands have no substantial value for hunting, fishing, swimming, pleasure boating, or navigation, and that the public trust in the remaining lands and waters will not be impaired by the sale of said described lands.

Recommendations

It is recommended that the above described parcel be authorized for a deed pursuant to Part 339 and Executive Order 2011-1. The deeded parcel shall be used only for the purpose of residential use.

Once the WRD Chief approves this recommendation with his signature, this memorandum will be forwarded for review and approval to the State Administrative Board as required by Part 339. Upon approval by the Administrative Board, the WRD will execute the legal documents authorizing the bottomlands conveyance.

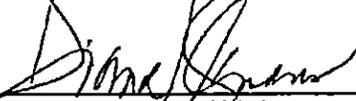


Thomas P. Graf
Great Lakes Shorelands Unit

6/4/13

Date

I concur with staff recommendation.

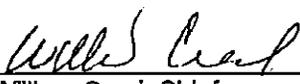


Diana Klemans, Chief
Surface Water Assessment Section

6/7/13

Date

I approve the staff recommendation.

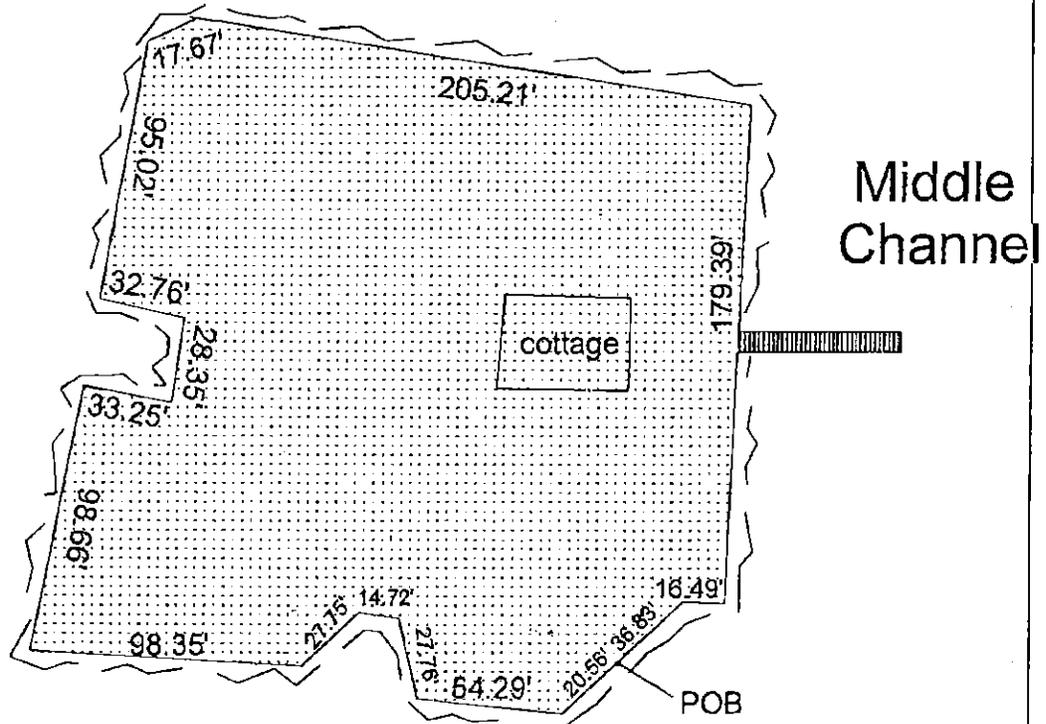


William Creal, Chief
Water Resources Division

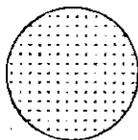
6/10/13

Date

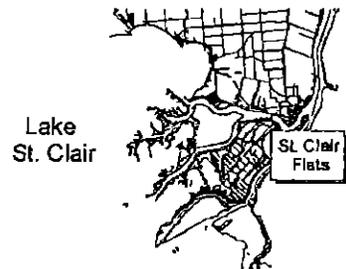
Proposed Deed to a 1.15 acre Parcel of Lake
August 6, 2013 No. 56
St. Clair Public Trust Bottomlands on the Middle
Channel, St. Clair Flats, Clay Township
St. Clair County
TO: St. Clair Marine - MC 469



Proposed Deed



St. Clair County



FINAL

July 25, 2013, 10:00 a.m.

A G E N D A

NATURAL RESOURCES ITEMS FOR THE

TRANSPORTATION AND NATURAL RESOURCES COMMITTEE - STATE ADMINISTRATIVE BOARD

Transportation and Natural Resources - July 30, 2013 - 11:00 A.M.
State Administrative Board Meeting - August 6, 2013 - 11:00 A.M.

.....

This agenda is for general informational purposes only. At its discretion, the Transportation and Natural Resources Committee may revise this agenda and may take up other issues at the meeting.

MINERAL LEASES

- 1. OIL AND GAS LEASE AUCTION HELD on May 9, 2013: A total of 37,652.36 acres of state-owned oil and gas rights were offered for lease. There were 20 successful bidders out of 25 registered. A total of 36,970.67 acres, lying within 15 counties, received successful bids. Of the total acres bid on, 13,238.41 acres are classified as development and 23,732.26 acres as nondevelopment. Total revenue generated at the auction was \$1,491,629.30.

Terms: Five-year primary term with two one-year extension options, 1/6 royalty. Bonus amount of \$1,355,173.00 and rental amount of \$136,456.30 were collected at the auction.

The Director of the Department of Natural Resources approved this item on July 11, 2013. The form of legal document involved in this transaction has previously been approved by the Attorney General.

I recommend approval.

Respectfully submitted:
Department of Natural Resources

By: Mary Uptigrove
Mary Uptigrove, Manager
Minerals Management Section



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF NATURAL RESOURCES
LANSING

August 6, 2013 58



KEITH CREAGH
DIRECTOR

July 11, 2013

To: Keith Creagh, Director

Information: Natural Resources Commission

Transaction: Oil and Gas Lease Auction – 37,652.36 acres were offered on May 9, 2013

Authority: Part 5, Department of Natural Resources (DNR), Section 502, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA).

Applicants: The attached auction summary identifies the successful bidders, the total acreage, and the total revenue paid. There were twenty-five registered bidders with twenty successful bidders.

Mineral Description: The Official Auction Record shows the legal descriptions for each offering.

Acres Bid: Of the 37,652.36 acres offered, a total of 36,970.67 acres received successful bids (13,238.41 acres development, 23,732.26 acres nondevelopment) in 15 counties.

Lease Terms: Five-year primary term with two one-year extension options, 1/6 royalty. Bonus amount of \$1,355,173.00 and rental amount of \$136,456.30. Total revenue generated at the auction was \$1,491,629.30.

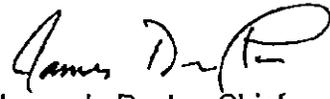
Special Restrictions: In accordance with those described in the Official Auction Record for each applicable auction description. Additionally, for any parcels that were acquired through tax reversion on or after April 1, 1976, the successful bidder will be required to submit an Attorney's Title Opinion (ATO). The ATO must show that the mineral rights were not severed prior to tax reversion. If an ATO is not provided by November 12, 2013, a lease will not be issued and the DNR will not refund the bonus and rental paid.

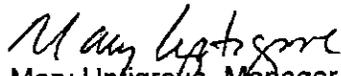
Notice: This item appeared on the July 2, 2013 DNR Business Calendar and is eligible for approval on July 11, 2013.

Recommendation: That the oil and gas leases be issued to the successful bidders pursuant to the above terms and conditions.


William O'Neill, Chief
Forest Resources Division


Russ Mason, Ph.D., Chief
Wildlife Division

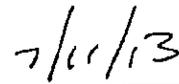

James L. Dexter, Chief
Fisheries Division


Mary Uptigrove, Manager
Minerals Management Section


William E. Moritz, Ph.D.
Natural Resources Deputy

I approve the staff recommendation.


Keith Craugh
Director


Approval Date

**State of Michigan
Oil and Gas Lease Auction
May 9, 2013**

August 6, 2013 No. 60

Bidder Number	Lessee	Total Acres	Total Bonus + Total Rental
101	Martec Land Services, Inc. 3335 South Airport Road West Suite A Traverse City MI 49684	120.00	\$5,800.00
102	CORE Energy, LLC 1011 Noteware Drive Traverse City, MI 49686	728.58	\$31,875.80
103	EXOK, INC. 6410 North Santa Fe Avenue Suite B Oklahoma City OK 73116	960.00	\$35,320.00
104	TERRACORE LLC 1422 Delgany Street, 101 Denver CO 80209	22,891.00	\$1,012,652.20
105	Maritz Land Company LLC P.O. Box 4126 Traverse City MI 49685	239.00	\$3,346.00
106	Mathew Maritz P.O. Box 4126 Traverse City MI 49685	No Bid	No Bid
107	O.I.L. Energy Corp. 954 Business Park Drive Suite 5 Traverse City MI 49686	776.45	\$10,672.90
108	Coleman Oil & Gas, Inc. P.O. Drawer 3337 Farmington NM 87499	80.00	\$1,600.00
109	Terence Goodell 3300 Wysong Road Traverse City MI 49684	No Bid	No Bid
110	Jordan Development Company, L.L.C. 1503 Garfield Road North Traverse City MI 49686	603.77	\$9,392.54
111	Stephen H. Anderson P. O. Box 136 Reed City MI 49677	60.00	\$3,000.00
112	Meridian Energy Corporation P.O. Box 610 Haslett MI 48840	621.43	\$33,424.86
113	Innova Exploration, Inc. P.O. Box 129 Traverse City MI 49685	200.00	\$4,000.00

**State of Michigan
Oil and Gas Lease Auction
May 9, 2013**

August 6, 2013 No. 61

Bidder Number	Lessee	Total Acres	Total Bonus + Total Rental
114	Savoy Energy, L.P. P. O. Box 1560 Traverse City MI 49685	271.07	\$9,017.14
115	Meridian Energy Corporation P.O. Box 610 Haslett MI 48840	1,640.00	\$21,600.00
116	Meridian Energy Corporation P.O. Box 610 Haslett MI 48840	2,022.08	\$24,314.16
117	Petrogulf Corporation 518 17th Street, Suite 1525 Denver CO 80202	716.47	\$88,312.94
118	Kosco Energy Group, LLC P.O. Box 2104 Traverse City MI 49685	40.00	\$6,800.00
119	Clayton Energy Company P.O. Box 301 Jackson MI 49204	1,191.43	\$37,052.86
120	Encana Oil & Gas (USA) Inc. 370 17th Street, Suite 1700 Denver CO 80202	2,649.50	\$84,409.00
121	Leland Abel P O Box 910 Kalkaska MI 49684	No Bid	No Bid
122	Petro-Vest, Inc. P.O. Box 653 Mt. Pleasant MI 48804	160.00	\$2,240.00
123	Audubon Oil & Gas, LLC 119 1/2 North Main Street Henderson KY 42420	999.89	\$66,798.90
124	Jimmy Eichstadt 104 South Union Street Traverse City MI 49684	No Bid	No Bid
125	Brad Wagner 5800 South Hannibal Way Centennial CO 80015	No Bid	No Bid
Totals:		36,970.67	\$1,491,629.30

60

DEPARTMENT OF TRANSPORTATION

TRANSPORTATION and NATURAL RESOURCES COMMITTEE
STATE ADMINISTRATIVE BOARD

T&NR Meeting: July 30, 2013– Lake Superior Room,
1st Floor, Michigan Library and Historical Center, 11:00 AM
State Administrative Board Meeting: August 6, 2013 – Lake Superior Room,
1st Floor, Michigan Library and Historical Center, 11:00 AM

.....
This agenda is for general informational purposes only. At its discretion, the Transportation and Natural Resources Committee may revise this agenda and may take up other issues at the meeting.

CONTRACTS

1. *HIGHWAYS – Construction Staking Services
Contract (2013-0313) between MDOT and Surveying Solutions, Inc., will provide for as-needed construction staking services to be performed at various locations in Macomb and St. Clair Counties. The work items will include the establishment of horizontal and vertical controls and the generation of staking data for road, bridge, and sewer work during active construction operations and during project closeout office work. The contract will be in effect from the date of award through July 15, 2015. The contract amount will be \$799,921.41. Source of Funds: Federal, Restricted State, or local funds, depending on the particular project authorized.

2. HIGHWAYS - IDS Engineering Services
Contract (2013-0383) between MDOT and Northwest Consultants, Inc., will provide for services for which the consultant is prequalified to be performed on an as needed/when needed basis. The contract will be in effect from the date of award through three years. The maximum contract amount will be \$4,000,000, and the maximum amount of any authorization will be \$1,000,000. Authorizations over \$500,000 will be submitted to the State Administrative Board for approval. Source of Funds: Federal, Restricted State, or local funds, depending on the particular project authorized.

* Denotes a non-standard contract/amendment
7/26/2013

BID LETTING – PRE-APPROVALS

August 6, 2013 No. 63

STATE PROJECTS

3. LETTING OF AUGUST 16, 2013 PREQUALIFICATION LEVEL
PROPOSAL 1308608 \$ 1,539,000.00
PROJECT ST 84912-107598
LOCAL AGRMT.
START DATE - 10 days after award
COMPLETION DATE - OCTOBER 31, 2014

74.00 mi of ITS devices and traffic signal, concrete curb, gutter, sidewalk and ramp, guardrail, and fence on I-75 from County Road 612 to Mackinaw Highway and on M-32 from Murner Road to Center Street in the village of Mackinaw City and the city of Gaylord, Crawford, Emmet, Cheboygan, and Otsego Counties.

0.00 % DBE participation required

4. LETTING OF AUGUST 16, 2013 PREQUALIFICATION LEVEL
PROPOSAL 1308609 \$ 742,000.00
PROJECT ST 71073-118906
LOCAL AGRMT.
START DATE - JUNE 23, 2014
COMPLETION DATE - JULY 29, 2014

3.97 mi of hot mix asphalt cold milling and resurfacing, and ADA sidewalk ramp construction on US-23 northerly from north of Forest Avenue to south of State Park Road and on M-68 easterly from US-23 to US-23BR in Rogers City, Presque Isle County. This project includes a 3 year materials and workmanship pavement warranty.

3.00 % DBE participation required

5. LETTING OF AUGUST 16, 2013 PREQUALIFICATION LEVEL
PROPOSAL 1308610 \$ 2,312,000.00
PROJECT IM 39022-120014
LOCAL AGRMT.
START DATE - 10 days after award
COMPLETION DATE - MAY 15, 2014

0.34 mi of precast concrete pavement repairs or fast set concrete pavement repairs and pavement markings on I-94 westbound and eastbound at Miller Road, on I-94BL, on 35th Street, on 38th Street and on US-131 at the Sugarloaf Truck Parking in the city of Portage, Kalamazoo County.

0.00 % DBE participation required

* Denotes a non-standard contract/amendment

6. LETTING OF AUGUST 28, 2013 PREQUALIFICATION LEVEL
PROPOSAL 1308901 \$ 82,754,000.00
PROJECT IM 77023-78887, ETC
LOCAL AGRMT.
START DATE - 10 days after award
COMPLETION DATE - OCTOBER 01, 2016

3.71 mi of concrete reconstruction, concrete spillway, curb and gutter, storm sewer, culvert, guardrail, cable barrier, fence, trees, ITS, signing and pavement marking including removal of existing bridges and construction of 6 bridges on I-69 between Range Road and 32nd Street and on I-94 between Griswold Road and Lapeer Road and adjacent ramps, St.Clair County. This project includes two 5 year materials and workmanship pavement warranties.

7.00 % DBE participation required

LOCAL PROJECTS

7. LETTING OF AUGUST 16, 2013 PREQUALIFICATION LEVEL
PROPOSAL 1308601 \$ 659,000.00
PROJECT EDDF 80555-103396
LOCAL AGRMT.
START DATE - 10 days after award
COMPLETION DATE - NOVEMBER 01, 2013

1.50 mi of hot mix asphalt surfacing, aggregate base, concrete curb and gutter, tree removal, trenching, shoulders, and pavement marking on County Road 388 from 32nd Street to 29th Street, Van Buren County.

3.00 % DBE participation required

8. LETTING OF AUGUST 16, 2013 PREQUALIFICATION LEVEL
PROPOSAL 1308603 \$ 606,000.00
PROJECT STUL 13411-110541
LOCAL AGRMT. 13-5408
START DATE - SEPTEMBER 16, 2013
COMPLETION DATE - 30 working days

1.40 mi of hot mix asphalt cold milling and resurfacing, concrete curb, gutter, sidewalk and ramps, and pavement markings on Beckley Road from Minges Road east to M-66, Calhoun County.

3.00 % DBE participation required

9. LETTING OF AUGUST 16, 2013 PREQUALIFICATION LEVEL
 PROPOSAL 1308607 \$ 531,000.00
 PROJECT STE 45089-115099
 LOCAL AGRMT. 13-5405
 START DATE - 10 days after award
 COMPLETION DATE - SEPTEMBER 20, 2015

1.30 mi of hot mix asphalt non-motorized path, concrete sidewalk and ramps, landscape plantings, and pavement markings along M-22 from Adams Street to Dumas Street in the village of Suttons Bay, Leelanau County.

3.00 % DBE participation required

BID LETTING - POST LETTING

LOCAL PROJECTS

10. LETTING OF JUNE 21, 2013 ENG. EST. LOW BID
 PROPOSAL 1306915 \$ 449,999.95 \$ 594,076.00
 PROJECT MCS 30008-109318
 LOCAL AGRMT. 13-5280 % OVER/UNDER EST.
 START DATE - 10 days after award
 COMPLETION DATE - JUNE 13, 2014 32.02 %

Bridge removal and replacement with 36-inch prestressed concrete I-beam, approach work, and maintaining traffic on Tripp Road over the east branch of the St. Joseph of Maumee River, Hillsdale County.

0.00 % DBE participation required

BIDDER	AS-SUBMITTED	AS-CHECKED
Heystek Contracting, Inc.	\$ 594,076.00	Same 1 **
Anlaan Corporation	\$ 622,399.00	Same 2
E.T. MacKenzie Company	\$ 644,143.24	Same 3
Davis Construction, Inc.	\$ 653,406.70	Same 4
J. E. Kloote Contracting, Inc.	\$ 696,011.95	Same 5
Walter Toebe Construction Company		
C. A. Hull Co., Inc.		
Milbocker and Sons, Inc.		
J. Slagter & Son Construction Co.		

5 Bidders

* Denotes a non-standard contract/amendment
 7/26/2013

11. LETTING OF JUNE 21, 2013
 PROPOSAL 1306926
 PROJECT MCS 32023-112211
 LOCAL AGRMT. 13-5297
 START DATE - 10 days after award
 COMPLETION DATE - JUNE 02, 2014

ENG. EST. LOW BID
 \$ 1,366,826.25 \$ 1,581,575.14

% OVER/UNDER EST.
 15.71 %

Bridge removal and replacement with prestressed concrete box beams, hot mix asphalt paving, guardrail placement, and traffic control on Anton Street over Sebewaing River in the village of Sebewaing, Huron County.

0.00 % DBE participation required

BIDDER	AS-SUBMITTED	AS-CHECKED	
Z Contractors, Inc.	\$ 1,581,575.14	Same	1 **
Anlaan Corporation	\$ 1,694,378.79	Same	2
Dan's Excavating, Inc.	\$ 1,722,867.00	Same	3
Walter Toebe Construction Company	\$ 1,751,897.09	Same	4
C. A. Hull Co., Inc.			
J. Slagter & Son Construction Co.			
Davis Construction, Inc.			
Milbocker and Sons, Inc.			
J. E. Kloote Contracting, Inc.			

4 Bidders

12. LETTING OF JULY 12, 2013
 PROPOSAL 1307001
 PROJECT STU 82457-120373
 LOCAL AGRMT. 13-5308
 START DATE - 10 days after award
 COMPLETION DATE - 60 working days

ENG. EST. LOW BID
 \$ 1,308,368.25 \$ 1,522,552.65

% OVER/UNDER EST.
 16.37 %

0.84 mi of hot mix asphalt cold milling and surfacing, concrete curb, gutter, sidewalk and ramps, bridge rehabilitation, signing, and pavement markings on West Outer Drive from Rouge Park Drive to Schoolcraft Road in the city of Detroit, Wayne County.

5.00 % DBE participation required

BIDDER	AS-SUBMITTED	AS-CHECKED	
Florence Cement Company	\$ 1,522,552.65	Same	1 **
Ajax Paving Industries, Inc.	\$ 1,540,558.33	Same	2
Dan's Excavating, Inc.	\$ 1,666,835.78	Same	3
Cadillac Asphalt, L.L.C.	\$ 1,695,624.34	Same	4
Barrett Paving Materials Inc.			
C. A. Hull Co., Inc.			
Major Cement Co.			
Angelo Iafrate Construction Company			

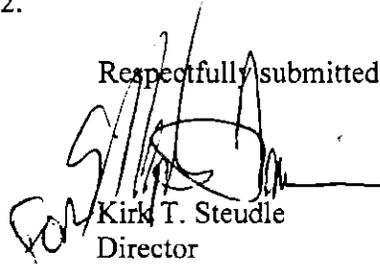
4 Bidders

* Denotes a non-standard contract/amendment

In accordance with MDOT's policies and procedures and subject to concurrence by the Federal Highway Administration, the preparation and award of the appropriate documents approved by the Attorney General, and compliance with all legal and fiscal requirements, the Director recommends for approval by the State Administrative Board the items on this agenda.

The approval by the State Administrative Board of these contracts does not constitute the award of same. The award of contracts shall be made at the discretion of the Director-Department of Transportation when the aforementioned requirements have been met. Subject to exercise of that discretion, I approve the contracts described in this agenda and authorize their award by the responsible management staff of MDOT to the extent authorized by, and in accordance with, the December 14, 1983, resolution of the State Transportation Commission and the Director's delegation memorandum of October 10, 2012.

Respectfully submitted,



Kirk T. Steudle
Director

Ms. Jarois presented the Transportation and Natural Resources Committee Report for the regular meeting of July 30, 2013. After review of the foregoing Transportation and Natural Resources Committee Report, Ms. Jarois moved that the Report covering the regular meeting of July 30, 2013, be approved and adopted. The motion was supported by Ms. Leonard and unanimously approved.

8. MOTIONS AND RESOLUTIONS:

None

9. ADJOURNMENT:

Mr. Gadola adjourned the meeting.


SECRETARY


CHAIRPERSON