

**STATE OF MICHIGAN**  
 DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET  
 PROCUREMENT

525 W. ALLEGAN STREET  
 LANSING, MI 48933

P.O. BOX 30026  
 LANSING, MI 48909

CHANGE NOTICE NO. 1  
 to  
 CONTRACT NO. 791B4300002

between  
 THE STATE OF MICHIGAN  
 DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT  
 and

NAME & ADDRESS OF CONTRACTOR	PRIMARY CONTACT	EMAIL
Diversified Management Services, LLC P.O. Box 7976 Ann Arbor, MI 48107	Diane Drago	ddrago@dmsevents.com
	PHONE	CONTRACTOR'S TAX ID NO. (LAST FOUR DIGITS ONLY)
	734 747-2746	9477

STATE CONTACTS	AGENCY	NAME	PHONE	EMAIL
PROGRAM MANAGER / CCI	Agriculture	Debbie Merrill	517 284-5730	merrilld@michigan.gov
CONTRACT ADMINISTRATOR	Agriculture	Carla McCarrick	517 284-5746	mccarrickc@michigan.gov

CONTRACT SUMMARY			
DESCRIPTION: Conference and Event Planning Services for the Michigan Department of Agriculture and Rural Development			
INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE CHANGE(S) NOTED BELOW
10/1/2013	9/30/2016	2 one year options	9/30/2016
PAYMENT TERMS		DELIVERY TIMEFRAME	
Net 45			
ALTERNATE PAYMENT OPTIONS			EXTENDED PURCHASING
<input type="checkbox"/> P-card <input checked="" type="checkbox"/> Direct Voucher (DV) <input type="checkbox"/> Other			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
MINIMUM DELIVERY REQUIREMENTS			
None.			

DESCRIPTION OF CHANGE NOTICE				
EXERCISE OPTION?	LENGTH OF OPTION	EXERCISE EXTENSION?	LENGTH OF EXTENSION	REVISED EXP. DATE
<input type="checkbox"/>		<input type="checkbox"/>		
CURRENT VALUE	VALUE OF CHANGE NOTICE	ESTIMATED AGGREGATE CONTRACT VALUE		
\$54,000.00	\$2,000.00	\$56,000.00		
DESCRIPTION: This change notice is to add money to the Contract so that services needed in the final year of this contract can be performed.				

**FOR THE CONTRACTOR:**

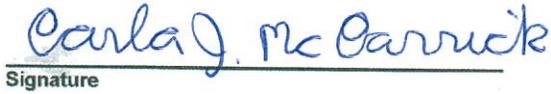
**Diversified Management Services, LLC.**  
Company Name

  
Authorized Agent Signature

Diane Drago  
Authorized Agent (Print or Type)

6-23-16  
Date

**FOR THE STATE:**

  
Signature

**Carla McCarrick, Buyer**  
Name & Title

**Michigan Dept. of Agriculture and Rural Development**  
Agency

6/23/2016  
Date