

Respond to a bid / Submit a Quote Screen Walk

Email notification received based on matching NIGP Commodity codes in vendor profile

From: MIeProcurement@buy4michigan.com Sent: Fri 8/16/2013 11:00 AM
To:
Cc:
Subject: Bid Notification - Bid # 0313149813B0000423, GSRP Training and Technical Assistance

A formal bid notification has been sent to you by Department of Education.

To respond online, you need your company's user name and login ID. Go to the Department of Education site at <https://www.buy4michigan.com/bsollogin.sdo>. Enter your login and password information to sign into the system. Once logged in, open formal bids are listed in the Open Bids section of the home page. All formal bids can be accessed by clicking on Bids, then Open Bids.

The information from the request is below:

Bid Header

Requesting Department: Department of Education
Buyer Name: Chad Bassett
Buyer Phone: (517)373-3823
Buyer Email: bassettc@michigan.gov
Bid Number: 0313149813B0000423
Description: GSRP Training and Technical Assistance
Opening Date/Time: 08/27/2013 03:00:00 PM
Available Date/Time 08/16/2013 10:53:00 AM

Thank you for your participation.

Use this link to log on to Buy4Michigan: <https://www.buy4michigan.com/bsollogin.sdo>

Follow link and log in

Welcome To Buy4Michigan

Buy4Michigan

Welcome to Buy4Michigan.com; the State of Michigan's online eProcurement solution.

The system login functionality is working again with Internet Explore. Thank you for your patience. CM 8/1/2013

To view online tutorials, quick reference guides, and general information about doing business with the State please access: <http://www.michigan.gov/micontractconnect>

- Register**
Register here to begin using Buy4Michigan.
Vendors, please read this [disclaimer](#) prior to registering.
- Complete Registration**
Complete registration here to begin using Buy4Michigan.
Vendors, please read this [disclaimer](#) prior to completing registration.
- Open Bids**
Browse open bid opportunities.
- Active Contracts**
Browse active Contracts/Blankets.
- Contract & Bid Search**
Search for Bids and active Contracts/Blankets.

Forgot your password?

Go to Seller tab (upper right)
 Select Bids tab from home page dashboard

[NIGP Code Browse](#) | [My Account](#) | [Customer Service](#) | [About](#)

[Seller](#) | [Seller Administrator](#)
 August 20, 2013 5:33:16 PM EDT

[Home](#) | [POs](#) | [Bids](#) | [Contracts](#) | [Quotes](#)
Christine Mitchell

Home - Welcome Back Christine Mitchell

[News\(0\)](#) | [Vendor Communication\(0\)](#) | [Bids\(248\)](#) | [PO\(0\)](#) | [Quotes\(0\)](#)

No News Available

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Look under Open Bids Title bar for referenced bid

Bids - Open

Show Bids for Category:

Bid(82)

1-25 of 82
1 2 3 4

Bid #	Organization	Alternate Id	Buyer	Description	Purchase Method	Bid Opening Date	Bid Q & A	Quotes	Bid Holder
307115041380000450	Department of Technology, Mgmt. & Budget, Design & Construction	761/13322.SAR	Melissa Sambiagio	Former Velsicol Chemical Plant Superfund Site	Open Market	10/03/2013 02:00:00 PM	View	Online Quote Not Allowed	
059115011380000449	Department of Transportation, Purchasing and Central Warehouse		Maria Finkbeiner	1/4" Limestone Chips	Open Market	08/22/2013 12:00:00 PM	View	Create New	
031314981380000447	Department of Education	313R3200271	Chad Bassett	Michigan E-Library Marketing Plan	Open Market	08/29/2013 03:00:00 PM	View	Create New	
031314981380000423	Department of Education	313R3200245	Chad Bassett	GSRP Training and Technical Assistance	Open Market	08/27/2013 03:00:00 PM	View	Create New	
031314981380000422	Department of Education	313R3200242	Chad Bassett	GSRP Contractor fo Application Review	Open Market	08/27/2013 03:00:00 PM	View	Create New	
031314981380000421	Department of Education	313R3200241	Chad Bassett	GSRP Contractor for Monitoring Tool	Open Market	08/27/2013 03:00:00 PM	View	Create New	
307115041380000420	Department of Technology, Mgmt. & Budget, Design & Construction	511/13325.AGY	Anne Watros	Camp Graying - Construct Range Fencing	Open Market	09/04/2013 02:00:00 PM	View	Online Quote Not Allowed	List
047214861380000416	Department of Corrections		Laura Campbell	Fathers who Care Reading Program - Department of Corrections	Open Market	08/23/2013 03:00:00 PM	View	Online Quote Not Allowed	List

1-25 of 82
1 2 3 4

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Acknowledge Receipt & View Solicitation

[NIGP Code Browse](#) | [My Account](#) | [Customer Service](#) | [About](#)

[Seller](#) | [Seller Administrator](#)
 August 20, 2013 5:38:44 PM EDT

[Home](#) | [POs](#) | [Bids](#) | [Contracts](#) | [Quotes](#)
Christine Mitchell

Acknowledge Receipt and View Solicitation

Bid # [031314981380000423](#)
 Bid Description GSRP Training and Technical Assistance

Click Yes to acknowledge the download of the bid. When you acknowledge a bid, you may receive any future correspondence regarding this document. If you do not want to acknowledge click No, and the bid will be displayed. Do you want to continue?

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Review all solicitation information attachments, Q&A, etc.
When ready Create Quote



Bid Solicitation: 0313149813B0000423

Header Information

Bid Number: 0313149813B0000423	Description: GSRP Training and Technical Assistance	Bid Opening Date: 08/27/2013 03:00:00 PM
Purchaser: Chad Bassett	Organization: Department of Education	
Department: 1498 - Office of Financial Management/Procurement Services	Location: 0313 - Office of Financial Management/Procurement Services	Allow Electronic Quote: Yes
Fiscal Year: 13	Type Code:	Available Date : 08/16/2013 10:53:00 AM
Alternate Id: 313R3200245	Required Date:	Informal Bid Flag: No
Info Contact: Chad D. Bassett	Bid Type: OPEN	
Purchase Method: Open Market		

Pre Bid Conference:

Bulletin Desc:

Ship to Address: Office of Financial Management/Procurement Services 608 W. Allegan St. Lansing, MI 48933 US Email: donotreply@michigan.gov Phone: (000)000-0000	Bill to Address: Office of Financial Management/Procurement Services 608 W. Allegan St. Lansing, MI 48933 US Email: donotreply@michigan.gov Phone: (000)000-0000
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Attachments: RFP-CB-313R3200245 .pdf

Item Information

Item # 1: (962 - 34) GSRP Training and Technical Assistance

NIGP Code: 962 - 34

Qty	Unit Cost	UOM	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
1.0		EA - Each				
Manufacturer:						Brand:
Make:						Model:
This product was manufactured within the United States and the cost of domestic components exceeds 50% of all components. :						No
Brand Requirement:						

Item # 2: (962 - 34) GSRP Training and Technical Assistance

NIGP Code: 962 - 34

Qty	Unit Cost	UOM	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
This item is narrative						

Item # 3: (918 - 38) GSRP Training and Technical Assistance

NIGP Code: 918 - 38

Qty	Unit Cost	UOM	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
1.0		EA - Each				
Manufacturer:						Brand:
Make:						Model:
This product was manufactured within the United States and the cost of domestic components exceeds 50% of all components. :						No
Brand Requirement:						

Bid Q&A

The screenshot shows the 'Bid Q&A' interface for an Open Market Bid. At the top is the 'Buy4Michigan' logo. Below it is a navigation bar with links for 'Home', 'POs', 'Bids', 'Contracts', and 'Quotes'. The user is logged in as 'Christine Mitchell' on 'August 20, 2013 5:42:58 PM EDT'. The main content area displays the bid number '0313149813B0000423' and a message: 'There are no questions and answers for this bid.' Below this message is an 'Exit' button and a copyright notice: 'Copyright © 2013 Periscope Holdings, Inc. - All Rights Reserved.'

Create Quote, complete General Tab, Save & Continue

The screenshot shows the 'New Quote' form. At the top is the 'Buy4Michigan' logo. Below it is a navigation bar with links for 'Home', 'POs', 'Bids', 'Contracts', and 'Quotes'. The user is logged in as 'Christine Mitchell' on 'August 20, 2013 5:47:50 PM EDT'. The form has several tabs: 'General', 'Items', 'Questions', 'Subcontractors', 'Notes', 'Terms & Conditions', 'Attachments', 'Summary', and 'Back to Bid'. The 'General' tab is active. The form contains the following fields and values:

- Quote #: [Empty]
- Organization: Department of Education
- Status: In progress
- Delivery Days: 10
- Is "No Bid":
- Shipping Terms: [Dropdown menu]
- Ship Via Terms: [Dropdown menu]
- Promised Date: 08/30/2013
- Info Contact: C. Mitchell
- Comments: This response is a test for training.
- Please answer "yes" here if all items you are submitting a quote on are manufactured within the United States and the cost of domestic components exceeds 50% of all components. If you answer "No", please click each item Number on the Items tab and indicate individually whether each item meets these criteria. *: Yes
- Date Last Updated: [Empty]
- User Last Updated: [Empty]

At the bottom of the form, there is a 'Save & Continue' button, which is circled in pink. Below the button is a copyright notice: 'Copyright © 2013 Periscope Holdings, Inc. - All Rights Reserved.'

Note Validation Errors and Warnings; errors must be resolved before the quote can be submitted.

Move on to Items tab

Buy4Michigan

Seller Seller Administrator
August 20, 2013 5:49:20 PM EDT
Home POs Bids Contracts Quotes Christine Mitchell

Quote Validation Errors

- Terms & Conditions is not acknowledged.

Quote Validation Warnings

- Your quote has not been submitted.

Quote 0000779 - Procurement Empowerment LLC

General **Items** Questions Subcontractors Notes Terms & Conditions Attachments Summary [Back to Bid](#)

Quote #:	0000779	Bid #:	0313149813B0000423
Organization:	Department of Education	Description*:	GSRP Training and Technica
Status:	In progress	Discount Percent:	0.0 %
Delivery Days:	10	Alternate Bid:	<input type="checkbox"/>
Is "No Bid":	<input type="checkbox"/>	Freight Terms:	
Shipping Terms:		Payment Terms:	
Ship Via Terms:			
Promised Date: (MM/DD/YYYY)	08/30/2013		
Info Contact:	C. Mitchell		
Comments:	This response is a test for training.		
Please answer "yes" here if all items you are submitting a quote on are manufactured within the United States and the cost of domestic components exceeds 50% of all components. If you answer "No", please click each Item Number on the Items tab and indicate individually whether each item meets these criteria.*:	Yes		
Date Last Updated:	08/20/2013 05:48:17 PM	User Last Updated:	Christine Mitchell

[Save & Continue](#)

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Items tab

Complete unit cost fields, Discount if applicable, Freight if applicable, etc. for each item. Respond to any item questions. Once again note warnings and errors. Save & Continue.

Buy4Michigan Seller Administrator
August 20, 2013 5:52:17 PM EDT
Christine Mitchell

Home POs Bids Contracts Quotes

General Item Information Validation Errors
• Terms & Conditions is not acknowledged.

General Item Information Validation Warnings
• Your quote has not been submitted.

Quote 0000779 - Procurement Empowerment LLC

General Items Questions Subcontractors Notes Terms & Conditions Attachments Summary Back to Bid

Sort by Column: Print Sequence Sort Descending Go

Item #	Print Sequence	Questions Exist	Quantity	UOM	Unit Cost	Discount %	Tax Rate	Freight	Extended Amount	No Bid	No Charge
1	1.0	No	1.0	EA	1.00	0.00		0.00	\$1.00	<input type="checkbox"/>	<input type="checkbox"/>
Alternate Description:											
3	3.0	No	1.0	EA	1.00	0.0		0.00	\$0.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alternate Description:											
Quote Response Total									\$1.00		

Discount only quotes indicate discount amount off of list catalog price.

Save & Continue

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Questions Tab

Respond to any questions, note those that are required, and otherwise. You cannot submit your response if you don't answer required header level questions.

Buy4Michigan Seller Administrator
August 20, 2013 5:55:16 PM EDT
Christine Mitchell

Home POs Bids Contracts Quotes

Quote Validation Errors
• Terms & Conditions is not acknowledged.

Quote Validation Warnings
• Your quote has not been submitted.

Quote 0000779 - Procurement Empowerment LLC

General Items Questions Subcontractors Notes Terms & Conditions Attachments Summary Back to Bid

There are no questions.

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Address Subcontractors if required

Notes Tab

Enter Notes if internal messages are needed. Save & Continue

Buy4Michigan Seller Seller Administrator
August 20, 2013 5:57:24 PM EDT Christine Mitchell

Quote Validation Errors
• Terms & Conditions is not acknowledged.

Quote Validation Warnings
• Your quote has not been submitted.

Quote 00000779 - Procurement Empowerment LLC

General Items Questions Subcontractors **Notes** Terms & Conditions Attachments Summary [Back to Bid](#)

The quote notes tab is for vendor users to enter useful information about the quote. Only authorized users who have access to this profile can view the information added to this tab. This information is not viewable by the agency.

Delete	Note Date	User	Note
<input type="checkbox"/>			Are you having a good day?

[Save & Continue](#) [Reset](#)

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Terms & Conditions tab

Complete required fields, Save & Continue

Buy4Michigan Seller Seller Administrator
August 20, 2013 6:00:30 PM EDT Christine Mitchell

Quote Validation Errors
• Terms & Conditions is not acknowledged.

Quote Validation Warnings
• Your quote has not been submitted.

Quote 00000779 - Procurement Empowerment LLC

General Items Questions Subcontractors Notes(1) **Terms & Conditions** Attachments Summary [Back to Bid](#)

The following list constitutes all the attachments for the bid which may include supplemental terms and conditions.

File Name	Description	File Size
RFP-CB-313R3200245.pdf (RFP-CB-313R3200245 .pdf)	RFP-CB-313R3200245	79,685 bytes

Do you accept the terms & conditions of the bid?
 Yes Yes with exceptions No
If you do not fully accept the terms & conditions, please note the exceptions below:
Would like to negotiate several clauses (Service level agreements, liquidated damages, etc.). See Proposal response, Article 2 notes for proposed language for these sections.

[Save & Continue](#)

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Note Quote is still not submitted even after hitting Save & Continue here; although the validation error regarding terms and conditions is no longer there. Move on to Attachments tab.

Attachments tab

Upload attachments, Save & Continue to add additional attachments, Save & Exit if finished. Note attachments can be labeled as Confidential, although all docs are subject to MI Freedom of Information Act (FOIA), so if there is not an applicable exemption, the doc(s) will be subject to FOIA.

Add File

Name is the display name for the file that will appear where attachment repository files are displayed. It can be different from the name on disk and can contain alphanumeric characters, spaces, and special characters up to a maximum length of 200.

Marking an item "Confidential" will ensure the document is only seen by relevant personnel and will not be displayed publicly.

Name*: RFP Response

Description: Test submission only, not real quote.

File*: C:\Pics\CherryPie3.jpg

Confidential:

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Save & Exit

Quote Validation Warnings

- Your quote has not been submitted.

Quote 00000779 - Procurement Empowerment LLC

General | Items | Questions | Subcontractors | Notes(1) | Terms & Conditions | **Attachments(1)** | Summary | [Back to Bid](#)

Marking an item "Confidential" will ensure the document is only seen by relevant personnel and will not be displayed publicly.

Name	Description	Confidential	Attached By	Attached Date	Delete
RFP Response	Test submission only, not real quote.	<input checked="" type="checkbox"/>	Christine Mitchell	08/20/2013	<input type="checkbox"/>

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Continue to Summary Tab

Review quote, then Submit Quote



Quote 00000779 - Procurement Empowerment LLC

[General](#) | [Items](#) | [Questions](#) | [Subcontractors](#) | [Notes\(1\)](#) | [Terms & Conditions](#) | [Attachments\(1\)](#) | **Summary** | [Back to Bid](#)

Header Information

Quote #: 00000779 **Bid #:** [0313149813B0000423](#) **Status:** In progress
Organization: Department of Education
Description: GSRP Training and Technical Assistance **Delivery Days:** 10 **Discount Percent:** 0.0
Bid Flag: **Alternate Bid:** No **Shipping Terms:**
Freight Terms: **Ship Via Terms:** **Payment Term:**
Promised Date: 08/30/2013 **Info Contact:** C. Mitchell **Quote Total** \$2.00
Comment: This response is a test for training.
Date Last Updated: 08/20/2013 06:01:31 PM **User last Updated:** Christine Mitchell

Vendor accepts the terms & conditions with exceptions: Would like to negotiate several clauses (Service level agreements, liquidated damages, etc.). See Proposal response, Article 2 notes for proposed language for these sections.

Please answer "yes" here if all items you are submitting a quote on are manufactured within the United States and the cost of domestic components exceeds 50% of all components. If you answer "No", please click each Item Number on the Items tab and indicate individually whether each item meets these criteria:

Notes: Are you having a good day?

Attachments: [RFP Response](#)

Item Information

Print Sequence # 1.0 : (962 - 34) GSRP Training and Technical Assistance

Quantity	UOM	Unit Cost	Discount %	Tax Rate	Freight	Extended Amount	No Bid	No Charge
1.0	EA	\$1.00	0.0%	0.0%	\$0.00	\$1.00	No	No

This product was manufactured within the United States and the cost of domestic components exceeds 50% of all components.: No

Print Sequence # 3.0 : (918 - 38) GSRP Training and Technical Assistance

Quantity	UOM	Unit Cost	Discount %	Tax Rate	Freight	Extended Amount	No Bid	No Charge
1.0	EA	\$1.00	0.0%	0.0%	\$0.00	\$1.00	No	No

This product was manufactured within the United States and the cost of domestic components exceeds 50% of all components.: No

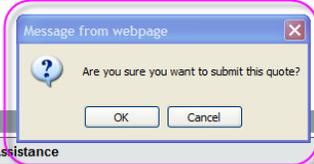
[Print](#) | [Submit Quote](#) | [Cancel Quote](#)

Popup box will appear

...st of domestic
omponents exceeds 50%
all components. If you
swer "No", please click
ch Item Number on the
ms tab and indicate
dividually whether
ch item meets these
riteria.:

Yes: Are you having a good day?

Attachments: [RFP Response](#)



Item Information

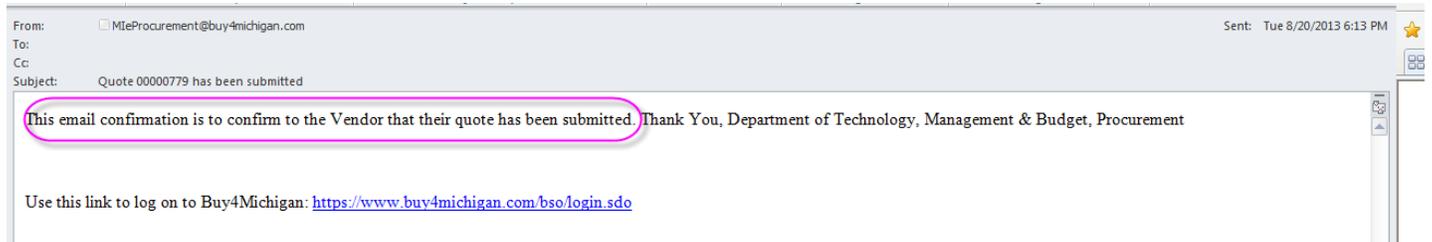
Print Sequence # 1.0 : (962 - 34) GSRP Training and Technical Assistance

Quantity	UOM	Unit Cost	Discount %	Tax Rate	Freight	Extended Amount	No Bid	No Charge
1.0	EA	\$1.00	0.0%	0.0%	\$0.00	\$1.00	No	No

This product was manufactured within the United States and the cost of domestic components exceeds 50% of all components.: No

Hit OK and your quote has been submitted.

You will receive an email confirming your submission



You now have the option to Withdraw your Quote.

Buy4Michigan Seller Seller Administrator
August 20, 2013 6:14:17 PM EDT
Home POs Bids Contracts Quotes Christine Mitchell

Quote 0000779 - Procurement Empowerment LLC
General Items Questions Subcontractors Notes(1) Terms & Conditions Attachments(1) Summary Back to Bid

Header Information
Quote #: 0000779 Bid #: 0313149813B0000423 Status: Submitted
Organization: Department of Education
Description: GSRP Training and Technical Assistance Delivery Days: 10 Discount Percent: 0.0
Bid Flag: Alternate Bid: No Shipping Terms:
Freight Terms: Ship Via Terms: Payment Term:
Promised Date: 08/30/2013 Info Contact: C. Mitchell Quote Total: \$2.00
Comment: This response is a test for training.
Date Last Updated: 08/20/2013 06:11:59 PM User last Updated: Christine Mitchell

Vendor accepts the terms & conditions with exceptions: Would like to negotiate several clauses (Service level agreements, liquidated damages, etc.). See Proposal response, Article 2 notes for proposed language for these sections.

Please answer "yes" here if all items you are submitting a quote on are manufactured within the United States and the cost of domestic components exceeds 50% of all components. If you answer "No", please click each Item Number on the Items tab and indicate individually whether each item meets these criteria.: Yes

Notes: Are you having a good day?

Attachments: RFP Response

Item Information
Print Sequence # 1.0 : (962 - 34) GSRP Training and Technical Assistance

Quantity	UOM	Unit Cost	Discount %	Tax Rate	Freight	Extended Amount	No Bid	No Charge
1.0	EA	\$1.00	0.0%	0.0%	\$0.00	\$1.00	No	No

This product was manufactured within the United States and the cost of domestic components exceeds 50% of all components.: No

Print Sequence # 3.0 : (918 - 38) GSRP Training and Technical Assistance

Quantity	UOM	Unit Cost	Discount %	Tax Rate	Freight	Extended Amount	No Bid	No Charge
1.0	EA	\$1.00	0.0%	0.0%	\$0.00	\$1.00	No	No

This product was manufactured within the United States and the cost of domestic components exceeds 50% of all components.: No

Print Withdraw Quote

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A popup box will appear

cost or domestic components exceeds 50% of all components. If you answer "No", please click each Item Number on the Items tab and indicate individually whether each item meets these criteria.: Yes

Notes: Are you having a good day?

Attachments: RFP Response

Item Information
Print Sequence # 1.0 : (962 - 34) GSRP Training and Technical Assistance

Quantity	UOM	Unit Cost	Discount %	Tax Rate	Freight	Extended Amount	No Bid	No Charge
1.0	EA	\$1.00	0.0%	0.0%	\$0.00	\$1.00	No	No

Message from webpage
Are you sure you want to withdraw this quote?
OK Cancel



Click OK to withdraw quote



Seller Seller Administrator
August 20, 2013 6:16:31 PM EDT
Christine Mitchell

Overall Validation Warnings
Your quote has been withdrawn

Quote 00000779 - Procurement Empowerment LLC

General Items Questions Subcontractors Notes(1) Terms & Conditions Attachments(1) **Summary** Back to Bid

Header Information

Quote #: 00000779 Bid #: [0313149813B0000423](#) Status: Withdrawn
 Organization: Department of Education
 Description: GSRP Training and Technical Assistance Delivery Days: 10 Discount Percent: 0.0
 Bid Flag: Alternate Bid: No Shipping Terms:
 Freight Terms: Ship Via Terms: Payment Term:
 Promised Date: 08/30/2013 Info Contact: C. Mitchell Quote Total: \$2.00
 Comment: This response is a test for training.
 Date Last Updated: 08/20/2013 06:16:21 PM User last Updated: Christine Mitchell

Vendor accepts the terms & conditions with exceptions: Would like to negotiate several clauses (Service level agreements, liquidated damages, etc.). See Proposal response, Article 2 notes for proposed language for these sections.

Please answer "yes" here if all items you are submitting a quote on are manufactured within the United States and the cost of domestic components exceeds 50% of all components. If you answer "No", please click each Item Number on the Items tab and indicate individually whether each item meets these criteria.:

Notes: Are you having a good day?

Attachments: [RFP Response](#)

Item Information

Print Sequence # 1.0 : (962 - 34) GSRP Training and Technical Assistance

Quantity	UOM	Unit Cost	Discount %	Tax Rate	Freight	Extended Amount	No Bid	No Charge
1.0	EA	\$1.00	0.0%	0.0%	\$0.00	\$1.00	No	No

This product was manufactured within the United States and the cost of domestic components exceeds 50% of all components.: No

Print Sequence # 3.0 : (918 - 38) GSRP Training and Technical Assistance

Quantity	UOM	Unit Cost	Discount %	Tax Rate	Freight	Extended Amount	No Bid	No Charge
1.0	EA	\$1.00	0.0%	0.0%	\$0.00	\$1.00	No	No

This product was manufactured within the United States and the cost of domestic components exceeds 50% of all components.: No

Print Reopen Quote

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You will receive an email that your quote has been withdrawn

From: MIEProcurement@buy4michigan.com Sent: Tue 8/20/2013 6:17 PM
 To:
 Cc:
 Subject: Quote 00000779 has been withdrawn

This email confirmation is to confirm to the Vendor that their quote has been withdrawn. Thank You, Department of Technology, Management & Budget, Procurement

Use this link to log on to Buy4Michigan: <https://www.buy4michigan.com/bsollogin.sdo>

Note the Validation Warning – Your quote has been withdrawn. From here you can Reopen and begin again if desired, or leave the quote withdrawn.