

**MICHIGAN COMMISSION ON SERVICES TO THE AGING**  
**Ramada Lansing Hotel & Conference Center**  
**Michigan Conference Room**  
**7501 W. Saginaw Hwy., Lansing, MI**  
August 19, 2011

**CALL TO ORDER**

Commissioner Kennedy called the meeting to order at 10:03 A.M.

Commissioner Kennedy welcomed the Area Agencies on Aging and thanked them for all the work they do. This was followed by the Pledge of Allegiance.

**ROLL CALL**

The Commission roll call was taken and a quorum was present.

**COMMISSION MEMBERS PRESENT**

Jerutha Kennedy, Owen Bieber, Joan Budden, Cheryl Bollinger, Mary P. Gardner, Kathleen Johnston-Calati, Thomas Rau, Michael Sheehan, Ramesh Verma, Janice Wilson and James Wright.

**COMMISSION MEMBERS ABSENT (Excused)**

Donald Newport, Anthony Pawelski and Amne Talab.

**COMMISSION MEMBERS ABSENT (Un-excused)**

None.

**OFFICE OF SERVICES TO THE AGING (OSA) STAFF PRESENT**

Kari Sederburg, Peggy Brey, Bonnie Graham, Carol Dye, Wendi Middleton, Sarah Slocum, Eric Berke, Jan Bowlin, Sherri King, Lynne McCollum, Laura McMurtry, Sally Steiner and Lauren Swanson.

**VISITORS/GUEST PRESENT**

Kathy Boles, Region 5 Valley AAA, Paul Bridgewater, Detroit AAA, Region 1-A, Bob Brown, The Senior Alliance, Region 1-C AAA, Pam Curtis, Senior Resources Region 14 AAA, Tom Czerwinski, Region 8 AAA of Western MI, Lynn Kellogg, Region IV AAA, Drew Orvosh, Region VII AAA, Judy Sivak, Region 3-A AAA, Ginny Wood-Broderick, Region 2 AAA, Stacey Dudewicz, Region VII AAA, Anne Holmes Davis, Detroit AAA, Region 1-A, Maggie Watson, The Senior Alliance, Amanda Pier, The Senior Alliance, Amy Florea, Sandra Ghaston Jones, AAA West Michigan, Kishori Gandhi, Diane Dugan, Brain Injury Association of MI, Craig Zeese, Gratiot Co. Commission on Aging (MDSA), Amy Florea, Senior Resources, Annette Jeske and Jason Maciejewski.

**APPROVAL OF AGENDA**

A motion was made by Commissioner Wilson to approve the agenda. Commissioner Bieber seconded the motion. The motion to approve the agenda was approved unanimously with a voice vote.

**APPROVAL OF COMMISSION MINUTES**

A motion was made by Commissioner Bieber to approve the July 15, 2011 meeting minutes. Commissioner Johnston-Calati seconded the motion. The motion to approve the July 15, 2011 minutes was approved unanimously with a voice vote.

**INFORMATION FROM INDIVIDUALS OR DELEGATIONS CONCERNING AGENDA ITEMS**

None.

**OSA DIRECTOR REPORT**

Chairperson Kennedy introduced Director Kari Sederburg and asked for her report.

Director Sederburg welcomed everyone, and provided a brief background summary.

Director Sederburg stated OSA submitted a \$3 million three-year grant application at the end of July for the Aging and Disability Resource Centers to integrate all we do, and add a dementia capable component, noting we should hear back in September.

Director Sederburg stated at the Area Agency on Aging Directors' meeting, a root cause analysis on home delivered meals was discussed to determine best practices. Scott Wamsley will be overseeing that initiative.

Director Sederburg stated OSA is tracking the Federal budget discussions around the debt ceiling, noting Michigan has Representatives Fred Upton and Dave Camp on the Super Committee, with OSA staff keeping a close eye and providing daily updates.

OSA is actively participating in the Elder Abuse Coalition with continuing conversations, and hopeful they will pass yet this year.

Governor Snyder is coming out with his health message in September, and OSA has submitted three pages of information, noting the Governor is very interested in home and community-based services.

Director Sederburg announced Scott Wamsley was promoted to Manager of the Technical Assistance, Support, and Compliance Section within the Quality Operations Division.

Director Sederburg announced Peggy Brey, Deputy Director, will be leaving OSA on September 19<sup>th</sup>, as she has accepted a job offer at the Multnomah County Aging and Disability Services Division in Portland, Oregon.

**BUSINESS ITEMS**

**FY 2012 Annual Implementation Plan for Region 3A AAA**

Eric Berke, OSA staff, requested approval of FY 2012 AIP for Region 3A AAA.

Mr. Berke first, provided a detailed overview of the AIP planning process.

Commissioner Kennedy stated some AIPs were brief summaries, and some were all inclusive, and she asked why the difference, as the extra detail is helpful.

Mr. Berke stated some regions chose not to change the program development objectives that were already established, so not much new was added to those few, but he added this is a useful question to help improve upon the process.

Mr. Berke stated Emma Buycks, OSA staff, worked with the field reps to prepare the reports and did an excellent job.

Mr. Berke introduced Judy Sivak, Director of the Region 3A AAA, which serves Kalamazoo County.

Mr. Berke stated there were no special conditions, and highlighted some of their activities.

Ms. Sivak noted they are celebrating their 15<sup>th</sup> annual Senior Expo, and Director Sederburg will attend and speak at this event.

A motion was made by Commissioner Wright to approve the FY 2012 AIP for Region 3A AAA as presented. The motion was seconded by Commissioner Wilson.

Discussion followed and the Commission approved with an 11-0-0 vote.

**FY 2012 Annual Implementation Plan for AAA of Western Michigan**

Mr. Berke, OSA staff, requested approval of FY 2012 AIP for Region 8 AAA of Western Michigan.

Mr. Berke introduced Tom Czerwinski, Executive Director of the Region 8 AAA of Western Michigan, which serves the counties of Allegan, Ionia, Kent, Lake, Mason, Mecosta, Montcalm, Newaygo and Osceola.

Mr. Berke stated there were no special conditions and highlighted some of their activities.

A motion was made by Commissioner Johnston-Calati to approve the FY 2012 AIP for Region 8 AAA as presented. The motion was seconded by Commissioner Bollinger.

Discussion followed and the Commission approved with an 11-0-0 vote.

**FY 2012 Annual Implementation Plan for Senior Resources**

Eric Berke, OSA staff, requested approval of FY 2012 AIP for Region 14 AAA, Senior Resources.

Mr. Berke introduced Pam Curtis, Executive Director of the Region 14 AAA, Senior Resources, which serves the counties of Muskegon, Oceana and Ottawa.

Mr. Berke stated there were no special conditions and highlighted some of their activities.

Ms. Curtis detailed their caregiver support services, and invited the Commission to hold a meeting at Tanglewood Park.

A motion was made by Commissioner Wilson to approve the FY 2012 AIP for Region 14, Senior Resources as presented. The motion was seconded by Commissioner Johnston-Calati.

Discussion followed and the Commission approved with an 11-0-0 vote.

Commissioner Kennedy stated with the new important elder legislation, it is extremely important that AAAs ask their constituents, including all advocates and providers, to contact their legislators and encourage them to pass the bills.

**FY 2012 Annual Implementation Plan for Detroit AAA, (Region 1A)**

Jan Bowlin, OSA staff, requested approval of FY 2012 AIP for Region 1-A Detroit AAA.

Ms. Bowlin introduced Paul Bridgewater, President and CEO of the Detroit AAA, which serves the cities of Detroit, Highland Park, Hamtramck, Harper Woods, Grosse Pointe, Grosse Pointe Farms, Grosse Pointe Park, Grosse Pointe Shores and Grosse Pointe Woods.

Ms. Bowlin stated there were no special conditions and highlighted some of their activities.

A motion was made by Commissioner Bollinger to approve the FY 2012 AIP for Region 1-A Detroit AAA, as presented. The motion was seconded by Commissioner Bieber.

Mr. Bridgewater expanded on DAAA's outreach efforts and progress made in several areas of services DAAA is improving upon. He also congratulated Jan Bowlin on her retirement coming up and thanked her for all her hard work and dedication.

Discussion followed and the Commission approved with an 11-0-0 vote.

**FY 2012 Annual Implementation Plan for The Senior Alliance (Region 1-C)**

Jan Bowlin, OSA staff, requested approval of FY 2012 AIP, Region 1-C AAA, The Senior Alliance.

Ms. Bowlin introduced Bob Brown, Executive Director of the Region 1-C AAA, The Senior Alliance, which serves the communities of Northville, Plymouth, Plymouth Twp., Canton Twp., Van Buren Twp., Belleville, Sumpter Twp., Livonia, Garden City,

Westland, Gibraltar, Ecorse, Wayne, Inkster, Northville Twp., Romulus, Rockwood, Wyandotte, Southgate, Brownstown Twp., Redford Twp., Dearborn, Dearborn Hts., Allen Park, Melvindale, Lincoln Park, River Rouge, Riverview, Woodhaven, Trenton, Grosse Ile Twp., Flat Rock, Huron Twp. and Taylor.

Ms. Bowlin stated there were no special conditions and highlighted some of their activities.

Mr. Brown expanded on some of 1-C's activities, thanked the Commission, and congratulated Ms. Bowlin on her retirement.

A motion was made by Commissioner Gardner to approve the FY 2012 AIP for Region 1-C AAA, The Senior Alliance, as presented. The motion was seconded by Commissioner Verma.

Discussion followed and the Commission approved with an 11-0-0 vote.

#### **FY 2012 Annual Implementation Plan for Region VII AAA**

Jan Bowlin, OSA staff, requested approval of FY 2012 AIP for Region VII AAA.

Ms. Bowlin introduced Drew Orvosh, Executive Director of the Region VII AAA, which serves the counties of Bay, Clare, Gladwin, Gratiot, Huron, Isabella, Midland, Saginaw, Sanilac and Tuscola.

A motion was made by Commissioner Wilson to approve the FY 2012 AIP for Region VII as presented. The motion was seconded by Commissioner Sheehan.

Discussion followed and the Commission approved with an 11-0-0 vote.

Commission broke for lunch at 12:00 PM, and resumed business at 1:00 PM.

#### **FY 2012 Annual Implementation Plan for the Region 2 AAA**

Laura McMurtry, OSA staff, requested approval of FY 2012 AIP for Region 2 AAA.

Ms. McMurtry introduced Ginny Wood Broderick, Executive Director for Region 2 AAA, which serves the counties of Jackson Lenawee and Hillsdale.

Ms. McMurtry stated there were no special conditions and highlighted some of their activities.

A motion was made by Commissioner Johnston-Calati to approve the FY 2012 AIP for Region 2 as presented. The motion was seconded by Commissioner Verma.

Discussion followed and the Commission approved with a 9-0-0 vote.

#### **FY 2012 Annual Implementation Plan for the Region IV AAA**

Laura McMurtry, OSA staff, requested approval of FY 2012 AIP for Region IV AAA.

Ms. McMurtry introduced Lynn Kellogg, Executive Director for Region IV AAA, which serves the counties of Berrien, Cass and Van Buren.

Ms. McMurtry stated there were no special conditions and highlighted some of their activities.

A motion was made by Commissioner Wilson to approve the FY 2012 AIP for Region IV AAA as presented. The motion was seconded by Commissioner Wright.

Discussion followed and the Commission approved with a 10-0-0 vote.

### **FY 2012 Annual Implementation Plan for the Valley AAA**

Laura McMurtry, OSA staff, requested approval of FY 2012 AIP for Region 5 Valley AAA.

Ms. McMurtry introduced Kathy Boles, Executive Director for Region 5 Valley AAA, which serves the counties of Genesee, Lapeer and Shiawassee.

Ms. McMurtry stated there were no special conditions and highlighted some of their activities.

A motion was made by Commissioner Wilson to approve the FY 2012 AIP for Region 5 Valley AAA as presented. The motion was seconded by Commissioner Sheehan.

Discussion followed and the Commission approved with a 10-0-0 vote.

### **Approval to Increase Grant Award to Administer the Senior Farmers Market Nutrition Program (SFMP)**

Sherri King, OSA staff, requested approval to increase the grant award to administer the SFMP.

Ms. King stated the USDA senior farmers market nutrition program increased funding in July for the Senior Project Fresh program by \$18,196, with \$16,376 being put towards additional food coupons, and \$1,820 for the Michigan Integrated Food and Farming Systems to administer the program and pay farmers once the coupons are redeemed.

A motion was made by Commissioner Wilson to approve the increased grant award to administer the SFMP as presented. The motion was seconded by Commissioner Johnston-Calati.

Discussion followed and the Commission approved with a 10-0-0 vote.

### **Approval of Alzheimer's Disease Supportive Services Program: Innovations Grant**

Sally Steiner, OSA staff, requested approval of Alzheimer's Disease Supportive

Services Program: Innovations (ADSSP) grant.

Ms. Steiner stated funds from the ADSSP for Innovative Programs grant needs to be removed from Region 1-C as a result of losing a master trainer, and it was determined they would not be able to meet the program goals. This allowed OSA to redistribute the \$43,130 in funds in the amounts of \$14,580 to AAA Region 3-C; \$12,650 to Region 8; \$2,940 to Region 9; \$5,080 to Region 10; \$2,380 to Region 11 for Dr. Sherman; and \$5,500 to the Michigan Disability Rights Coalition for data entry and a master trainer.

A motion was made by Commissioner Wright to approve the ADSSP: Innovations Grant as presented. The motion was seconded by Commissioner Sheehan.

Discussion followed and the Commission approved with a 10-0-0 vote.

**Approval of Office on Violence Against Women Elder Abuse Grant to Elder Law of Michigan (ELM)**

Lynne McCollum, OSA staff, requested approval of the U.S. Department of Justice Office on Violence Against Women Elder Abuse grant to ELM in Calhoun County.

Ms. McCollum stated OSA received a three-year grant in 2010 in the amount of \$390,000. In this second year of the grant, \$150,000 will go to ELM to train law enforcement on elder abuse, prevention and investigation, and to build a community collaborative that will look at protocol that involves all service providers and agencies to improve our response to elder abuse. In the third year of the grant, funding will be provided for victim services identified through a needs assessment process.

A motion was made by Commissioner Gardner to approve the Office on Violence Against Women Elder Abuse grant to ELM as presented. The motion was seconded by Commissioner Rau.

Discussion followed and the Commission approved with a 10-0-0 vote.

**Approval Requested for FY 2012 Grants to MSU, PHI and the Waiver Agents for the "Building Training... Building Quality" (BTBQ) Project**

Lauren Swanson, OSA staff, requested approval for FY 2012 grants to MSU, PHI and the Waiver Agents for the "Building Training... Building Quality" (BTBQ) Project.

Ms. Swanson stated OSA received a \$2.03 million three-year grant from the U.S. Department of Health and Human Services to train personal care and home care aides. In the second year of this grant, funds will be used to continue coordinating training for personal care aides serving clients in the MI Choice Home and Community-Based Waiver program.

A motion was made by Commissioner Bieber to approve the FY 2012 grants to MSU, PHI and the Waiver Agents for the BTBQ project as presented. The motion was seconded by Commissioner Johnston-Calati.

Discussion followed and the Commission approved with a 10-0-0 vote.

**Approval of Additional Ombudsman Funds for Region 3-A Area Agency on Aging**

Sarah Slocum, OSA staff, requested approval of additional Ombudsman funds for Region 3-A Area Agency on Aging (AAA).

Ms. Slocum stated \$70,000 from Civil Money Penalty funds will be allocated to pay 75 percent of salary, travel, etc. to Region 3-A AAA's local ombudsman, who is contracted to mentor local ombudsman in facilities statewide to train, support, problem solve and become more successful.

A motion was made by Commissioner Bieber to approve additional Ombudsman funds for Region 3-A AAA as presented. The motion was seconded by Commissioner Wilson.

Discussion followed and the Commission approved with a 9-0-1 vote.

**Approval of Distribution of Long Term Care Ombudsman Title VII/A Funding for FY 2012**

Sarah Slocum, OSA staff, requested approval of distribution of Long Term Care Ombudsman (LTCO) Title VII/A Funding for FY 2012.

Ms. Slocum stated the Administration on Aging provides funding under Title VII to the Ombudsman program. Michigan uses some of this funding to operate LTCO expenses at OSA. The Commission and OSA have chosen to distribute \$140,000 of that funding to the local ombudsman through AAAs for use in local ombudsman service provision.

A motion was made by Commissioner Johnston-Calati to approve distribution of LTCO Title VII/A Funding for FY 2012 as presented. The motion was seconded by Commissioner Wilson.

Discussion followed and the Commission approved with a 9-0-1 vote.

**INFORMATION AND COMMENTS**

Commissioner Sheehan stated he attended a meeting of the State Advisory Council (SAC) on Aging and they are looking for guidance on two issues. The Commission requested a survey and OSA's intern who was supposed to do this was reassigned. Commissioner Sheehan asked if the Commission would like the SAC to eliminate the survey, or conduct a modified survey by contacting a number of senior centers, meal sites, and others to get the information, with the SAC preferring the latter. It was suggested they contact DAAA to get their robo call script they used to aid in the survey, and the Commission had no objections to this.

Second, since the AAAs need to complete questionnaires every year, the SAC would like to add a component to that questionnaire asking how they disseminate information to clients, noting we don't want to force seniors into technology if they are not ready for

it, and on the other hand, they would like to encourage it when possible.

Commissioner Kennedy stated she likes the idea, but feels this needs to go to OSA, so she deferred this to the director and OSA staff to go forward with the task.

### **ANNOUNCEMENTS**

The next meeting of the Commission on Services to the Aging will be held on Friday, September 16, 2011, at the Ramada Lansing Hotel & Conference Center in the Michigan Conference Room, located at 7501 W. Saginaw Hwy., in Lansing.

The next meeting of the State Advisory Council is September 29, 2011, at the Ramada Lansing Hotel & Conference Center, and Commissioner Kennedy volunteered to attend on behalf of the Commission.

### **ADJOURN**

A motion to adjourn was made by Commissioner Wright. The motion was seconded by Commissioner Wilson. The motion was approved unanimously by voice vote.

Commissioner Kennedy adjourned the meeting at 2:21 P.M.