

MICHIGAN COMMISSION ON SERVICES TO THE AGING
Ramada Lansing Hotel and Conference Center
7501 W. Saginaw Hwy; Lansing, MI
August 17, 2012 @10:00 AM

MINUTES

CALL TO ORDER

Commissioner Mast called the meeting to order at 10:00 A.M.

Commissioner Mast welcomed the Commissioners and introduced himself as the new chair. This was followed by the Pledge of Allegiance.

COMMISSION ROLL CALL

The Commission roll call was taken and a quorum was present.

COMMISSION MEMBERS PRESENT

Harold Mast, Michael Bartus, Owen Bieber, Gerald Irby, Kathleen Johnston-Calati, Donna Murray-Brown, Donald Newport, Renee Parnell, Patricia Rencher, Jeffery Schade, Michael Sheehan, Janice Wilson and Kristie Zamora.

COMMISSION MEMBERS ABSENT (Excused)

Shannon English and James Wright.

COMMISSION MEMBERS ABSENT (Un-excused)

None.

OFFICE OF SERVICES TO THE AGING (OSA) STAFF PRESENT

Kari Sederburg, Rhonda Powell, Erik Berke, Steve Betterly, Carol Dye, Bonnie Graham, Phil Lewis, Lynne McCollum, Laura McMurtry, Wendi Middleton, Sarah Slocum, Sally Steiner, Lauren Swanson and Scott Wamsley.

VISITORS/GUEST PRESENT

Mary Ablan, Executive Director, Michigan Area Agencies on Aging Association of Michigan, Paul Bridgewater, President/CEO, Region 1-A AAA, Anne Holmes-Davis, Region 1-A AAA, Tina Abbate-Marzolf, Executive Director, Region 1-B AAA, Andrea Layman, Region 1-B AAA, Ginny Wood-Broderick, Executive Director, Region 2 AAA, Dawn Benz, Region 2 AAA, Laura Sutter, Director, Region 3-C AAA, Lynne Kellogg, Executive Director, Region 4 AAA, Kathy Boles, Executive Director, Region 5 AAA, Marion Owen, Executive Director, Region 6 AAA, Sara Levine and LeAnna Olson, Region 6 AAA, Drew Orvosh, Executive Director, Region 7 AAA, Annette Jeske and Stacey Dudewicz, Region 7 AAA, Tom Czerwinski, Executive Director, Region 8 AAA, and Sandra Ghostou-Jones, Region 8 AAA.

APPROVAL OF AGENDA

Commissioner Mast asked for a motion to approve the agenda.

A motion was made by Commissioner Sheehan to approve the agenda. Commissioner Newport seconded the motion. The motion was approved unanimously with a voice vote.

APPROVAL OF COMMISSION MINUTES

Commissioner Mast asked for a motion to approve the July 20, 2012 minutes.

A motion was made by Commissioner Irby to approve the minutes. Commissioner Johnston-Calati seconded the motion. The motion was approved unanimously with a voice vote.

INFORMATION FROM INDIVIDUALS OR DELEGATIONS CONCERNING AGENDA ITEMS

None

COMMISSION CHAIR REPORT

Commissioner Mast provided brief background and expressed his gratitude as the newly appointed Chair of this Commission. Commissioner Mast asked the Commission members to introduce themselves and provide a brief background.

Commissioner Mast announced Commissioner Sheehan agreed to serve as the Chair of the State Advisory Council (SAC) on Aging beginning with the September 6, 2012 meeting.

Commissioner Mast asked if anyone would volunteer to attend the next SAC meeting to represent the Commission. Members stated they would look at schedules and advise if they are able.

OSA DIRECTOR REPORT

Commissioner Mast asked Director Kari Sederburg for her report.

Director Sederburg welcomed Nancy Short from the Governor's office.

Ms. Short congratulated the newly appointed and reappointed Commissioners and thanked them on behalf of the Governor, for their willingness to serve.

Director Sederburg thanked the Commissioners and stated her appreciation of the new team and perspective each brings, and she thanked the former Commissioners.

Director Sederburg provided packets of updated information for their orientation binders, as well as background materials on Senate Bill 34.

Director Sederburg stated all 30 senior millages up for vote recently passed election and the list of all senior millages provided previously will be updated and shared.

Director Sederburg provided an overview of the Affordable Care Act, noting the national association is putting together a report on how it will impact the adult population, which she will share.

Director Sederburg provided background on OSA's Needs Assessment survey currently being conducted, noting almost 3,000 have completed the survey. For the first time ever, an LGBT Needs Assessment survey geared toward that population was launched.

Director Sederburg stated she would share information on the elder abuse bills with the new Commissioners, as there was a presentation at the last meeting, and she stated OSA is diligently working to get the last eight of the 18 bills passed.

Director Sederburg stated Director Olga Dazzo, Executive Director of the Department of Community Health (DCH) will step down from her position effective September 1st, and former DCH Executive Director, Jim Haveman will assume that role.

Director Sederburg stated the OSA Leadership Team has been having retreats to review OSA's mission and vision to ensure it is current and relevant as we start the process to draft OSA's state plan that's submitted to the Administration on Aging.

Commissioner Mast stated the results of the Needs Assessment survey will be provided at the November meeting.

BUSINESS ITEMS

Approval to Amend Region 7 Area Agency on Aging (AAA) Fiscal Year (FY) 2012 Annual Implementation Plan (AIP) to Add a Service Provision Request

Erik Berke, OSA staff, requested approval to amend Region 7 AAA FY 2012 AIP to add a service provision request.

Mr. Berke stated there are two kinds of amendments; one is an administrative amendment, which is made internally under the director's authority, and there's a substantive amendment, which requires the CSA's approval.

Mr. Berke stated Region 7 AAA would like to provide disease prevention/health promotion services directly, as needed. Recent Congressional changes occurred with the implementation of Title III-D of the Older Americans Act, which funds disease prevention/health promotion programs and must be used for evidence-based programs. Region 7 has staff, as well as regional service providers, who can administer some of these programs. The \$3000 will support staff activities and training as necessary.

A motion was made by Commissioner Newport for approval to amend Region 7 AAA FY 2012 AIP to add a service provision request as presented. The motion was seconded by Commissioner Wilson.

The Commission approved with a 12-0-0 vote.

Approval to Amend the FY 2012 AIP for Region 1-B AAA to Transfer Funds

Steve Betterly, OSA staff, requested approval to amend the FY 2012 AIP for Region 1-B AAA to transfer funds.

Mr. Betterly stated Region 1-B AAA is requesting a transfer of \$180,000 from Title III-B Supportive Services to Title III-C Nutrition Services to eliminate potential year-end wait lists in their home-delivered meals program, and to purchase needed equipment for nutrition providers.

A motion was made by Commissioner Irby for approval to amend the FY 2012 AIP for Region 1-B AAA to transfer funds as presented. The motion was seconded by Commissioner Sheehan.

Brief discussion followed and the Commission approved with a 13-0-0 vote.

FY 2013 AIP Process Overview

Erik Berke, OSA staff, provided an overview of the process to review and approve AIPs.

Mr. Berke stated AAA area plans are brought before the Commission every year for approval. The Older Americans Act requires all states divide into planning and service areas (PSA), designate AAAs for each PSA, and develop an AIP that addresses how core resources will be administered, and how AAAs will interact with service delivery systems to be positively impacted to meet the needs of the elderly population.

Commissioner Newport asked what percent of total funds support senior activities, and what percent of the total state support comes from local senior millage funds.

Mr. Berke stated of Michigan's 84 counties, 63 are covered by millages with a couple not being full counties, but townships within, and he estimated our funds make up a greater portion in those counties without senior millages. The Federal and State funds that flow into area plans make up about 25 percent of their overall budget; the waiver program will in many instances accommodate over half of their budgets; and participant contributions and some cost sharing efforts bring in 10 to 15 percent of the resources.

Commissioner Parnell stated in the AAA's plans under goals and programs, publishing protocol or some type of study is referenced several times, and she asked if those are available for all the AAAs to possibly develop a best practices library.

Mr. Berke stated they are all available on the AAA's individual websites, noting there has been discussion for several years to put them all in one place, but now that we are more web-based, it may be possible to accomplish that.

Director Sederburg stated OSA is in the ongoing process of redeveloping its website with plans to include a publications page to ensure all AAA publications are posted.

Commissioner Mast asked Mr. Berke to clarify the funding sources.

Mr. Berke explained Title III-B covers community support or services; Title III-D covers disease prevention; Title III-E covers caregiver programs; Title VII covers elder rights; and Titles III C-1 and III C-2 cover nutrition.

Further discussion, questions and answers followed.

Approval of the FY 2013 AIP for Region IV AAA

Erik Berke, OSA staff, requested approval of the FY 2013 AIP for Region IV AAA.

Mr. Berke introduced Lynne Kellogg, Executive Director of Region IV AAA.

Ms. Kellogg thanked the Commissioners and provided a brief background on her agency and their programs. She invited the Commissioners to their grand opening, ribbon cutting and groundbreaking renovations at her building on September 25th.

Mr. Berke provided an overview, highlighted some of Region IV AAA's activities and noted there were no special conditions.

A motion was made by Commissioner Wilson to approve the FY 2013 AIP for Region IV AAA as presented. The motion was seconded by Commissioner Johnston-Calati.

Discussion followed and the Commission approved with a 12-0-0 vote.

Approval of the FY 2013 AIP for Region VII AAA

Erik Berke, OSA staff, requested approval of the FY 2013 AIP for Region VII AAA.

Mr. Berke introduced Drew Orvosh, Executive Director of the Region VII AAA.

Mr. Orvosh provided a brief background on his agency and their programs.

Mr. Berke provided an overview, highlighted some of Region VII AAA's activities and noted there were no special conditions.

A motion was made by Commissioner Sheehan to approve the FY 2013 AIP for Region VII AAA as presented. The motion was seconded by Commissioner Newport.

Commissioner Wilson asked Mr. Orvosh to share their public service announcements at a future meeting to see if there's opportunity for all AAAs to learn from one another.

Discussion followed and the Commission approved with a 13-0-0 vote.

Approval of the FY 2013 AIP for the AAA of Western Michigan, Region 8

Erik Berke, OSA staff, requested approval of the FY 2013 AIP for Region 8 AAA.

Mr. Berke introduced Tom Czerwinski, Executive Director of Region 8 AAA.

Mr. Czerwinski provided a brief background on his agency and their programs.

Mr. Berke provided an overview, highlighted some of Region 8 AAA's activities and noted there were no special conditions.

A motion was made by Commissioner Irby to approve the FY 2013 AIP for Region 8 AAA as presented. The motion was seconded by Commissioner Zamora.

Discussion followed and the Commission approved with a 13-0-0 vote.

This Commission broke for lunch at 12:15 P.M., and resumed business at 12:57 P.M.

Approval of the FY 2013 AIP for Region 1-A, the Detroit AAA

Laura McMurtry, OSA staff, requested approval of the FY 2013 AIP for Region 1-A AAA.

Ms. McMurtry introduced Paul Bridgewater, President and CEO of Region 1-A AAA.

Mr. Bridgewater provided a brief background on his agency and their programs.

Ms. McMurtry provided an overview, highlighted some of Region 1-A AAA's activities and noted there were no special conditions.

A motion was made by Commissioner Newport to approve the FY 2013 AIP for Region 1-A AAA as presented. The motion was seconded by Commissioner Sheehan.

Discussion followed and the Commission approved with an 11-0-0 vote.

Approval of the FY 2013 AIP for the Region 5 Valley AAA

Laura McMurtry, OSA staff, requested approval of the FY 2013 AIP for Region 5 Valley AAA.

Ms. McMurtry introduced Kathy Boles, Executive Director, Region 5 Valley AAA.

Ms. Boles provided a brief background on her agency and their programs.

Ms. McMurtry provided an overview, highlighted some of Region 5 Valley AAA's activities and noted there were no special conditions.

A motion was made by Commissioner Johnston-Calati to approve the FY 2013 AIP for Region 5 Valley AAA as presented. The motion was seconded by Commissioner Irby.

Commissioner Bartus asked Ms. Boles to provide an overview of their cost sharing practices at a future meeting.

Discussion followed and the Commission approved with a 12-0-0 vote.

Approval of the FY 2013 AIP for the Region 2 AAA

Laura McMurtry, OSA staff, requested approval of the FY 2013 AIP for Region 2 AAA.

Ms. McMurtry introduced Ginny-Wood Broderick, Executive Director of Region 2 AAA.

Ms. Broderick provided a brief background on her agency and their programs.

Ms. McMurtry provided an overview, highlighted some of Region 2 AAA's activities and noted there were no special conditions.

A motion was made by Commissioner Wilson to approve the FY 2013 AIP for Region 2 AAA as presented. The motion was seconded by Commissioner Zamora.

Discussion followed and the Commission approved with a 12-0-0 vote.

Approval of the FY 2013 AIP for the Branch-St. Joseph AAA, Region III-C

Steve Betterly, OSA staff, requested approval of the FY 2013 AIP for Region III-C AAA.

Mr. Betterly introduced Laura Sutter, AAA Coordinator for Region III-C AAA, and he explained this AAA is part of that district's health department, and the officer of that department is also the AAA director, Stephen Todd.

Ms. Sutter provided a brief background on her agency and their programs.

Mr. Betterly provided an overview, highlighted some of Region III-C AAA's activities and noted there were no special conditions, and corrected an AIP fund transfer amount.

A motion was made by Commissioner Wilson to approve the FY 2013 AIP for Region III-C AAA as presented. The motion was seconded by Commissioner Johnson-Calati.

Discussion followed and the Commission approved with a 12-0-0 vote.

Approval of the FY 2013 AIP for the Tri-County Office on Aging AAA, Region 6

Steve Betterly, OSA staff, requested approval of the FY 2013 AIP for the Tri-County Office on Aging AAA, Region 6.

Mr. Betterly introduced Marion Owen, Executive Director of the Region 6 AAA.

Ms. Owen provided a brief background on her agency and their programs.

A motion was made by Commissioner Sheehan to approve the FY 2013 AIP for the Region 6 AAA as presented. The motion was seconded by Commissioner Bartus.

Discussion followed and the Commission approved with a 12-0-0 vote.

Commissioner Irby asked for a grid for next year's AIP meetings that show the different costs with the different AAAs, as it would be helpful to compare.

Director Sederburg indicated a grid could be provided, but there would have to be some clarification as the AAA's numbers vary between each other and can't really be compared against each other.

Commissioner Zamora asked for a large map of Michigan to show where the AAAs are when they are discussing them, as well as an info-graphics of sorts to show the shifts of money between funding sources.

Approval of Office on Violence Against Women Elder Abuse Grant to Elder Law of Michigan (ELM)

Lynne McCollum, OSA staff, requested approval of Office on Violence Against Women Elder Abuse Grant to ELM.

Ms. McCollum stated she works in the Program and Partnership Development Division as the Legal Services Developer, a federally mandated position that oversees legal services for older adults. She works on the Medicare Medicaid Assistance Program (MMAP) elder abuse prevention and guardianship issues.

Ms. McCollum stated she is seeking approval for \$250,000 to ELM for year three of a three-year grant that OSA received in partnership with ELM for elder abuse prevention activities in Calhoun County. The training component has been completed and over 100 law enforcement officers, as well as over 100 direct service professionals have been trained. Third year activities will focus on a component to finalize and implement the coordinated community response plan for victims.

A motion was made by Commissioner Irby to approve the Office on Violence Against Women Elder Abuse Grant to ELM as presented. The motion was seconded by Commissioner Newport.

Discussion followed and the Commission approved with a 12-0-0 vote.

Approval of Alzheimer's Disease Supportive Services Programs (ADSSP): Year 3 Grant Awards

Sally Steiner, OSA staff, requested approval of the ADSSP: year three grant awards.

Ms. Steiner stated this request is for year three of a three-year grant for the evidence-based project, Creating Confident Caregivers – Michigan's Expansion Project, using the Savvy Caregiver Program.

A motion was made by Commissioner Newport to approve the ADSSP: year three grant awards as presented. The motion was seconded by Commissioner Wilson.

Discussion followed and the Commission approved with an 11-0-1 vote.

Ms. Steiner asked for one more Commissioner on the Master Trainer Certification Review Panel, in addition to Commissioners Wilson and Johnston-Calati.

Commissioner Bartus stated he would volunteer to be on this panel.

Commissioner Mast stated the SAC needs more members and asked Commissioners to take it under advisement, and he asked Ms. Steiner for an updated list of the SAC member, where vacancies are, and how they fit into the various categories.

Ms. Steiner stated the applications will come out in the Fall and she will provide that information when it does.

Approval Requested for FY13 Grants for the “Building Training . . . Building Quality” (BTBQ) Project

Lauren Swanson, OSA staff, requested approval for FY13 grants for the BTBQ Project.

Ms. Swanson stated this request is for year three of a three-year grant to train personal care and home care aids. The \$630,476 third year grant will be used to complete program objectives, which includes training coordination for personal care aides in the MI Choice Home and Community-Based Waiver program.

A motion was made by Commissioner Johnston-Calati to approve the FY13 grants for the BTBQ Project as presented. The motion was seconded by Commissioner Irby.

Discussion followed and the Commission approved with a 12-0-0 vote.

INFORMATION AND COMMENTS

None.

ANNOUNCEMENTS

Commissioner Sederburg asked if the media information being provided in hard copy is acceptable or if the preference is to receive it via e-mail. They asked her to continue sending hard copies, and to e-mail issues specific to OSA or the Commission.

ADJOURN

Commissioner Mast asked for a motion to adjourn the meeting.

A motion to adjourn was made by Commissioner Irby. The motion was seconded by Commissioner Sheehan. The motion to adjourn was approved unanimously by voice vote.

Commissioner Mast adjourned the meeting at 2:58 PM.