

**2001-2003
THREE-YEAR
STATE PLAN
FOR
SERVICES TO THE ELDERLY**

**Submitted by
the Michigan Commission and Office of Services to the Aging
P.O. Box 30676
Lansing, MI 48909-8176
*Lynn Alexander, Director***

Michigan Department
of Community Health



No one shall be excluded from participation in any service or activity because of race, color, sex, or national origin in compliance with Title VI of the Civil Rights Act of 1964, or because of handicap in compliance with the Rehabilitation Act of 1973.

Vision

Lifelong dignity and independence.

Mission

To promote independence and enhance the dignity of Michigan's older persons and their families through advocacy, leadership, and innovation with efficient and effective policies, programs and services.

Vision Statement

Working together to serve our customers, including co-workers and all persons/agencies with whom we have contact, responsively in an environment of mutual respect, promoting excellence and accountability in all we do.

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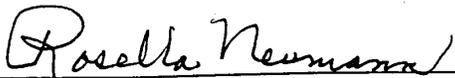
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Verification of Intent

The State Plan on Aging is hereby submitted for the State of Michigan for the three-year period of October 1, 2000 through September 30, 2003. It includes all assurances and plans to be conducted by the Michigan Office of Services to the Aging under provisions of the Older Americans Act, as amended, during the period identified. The State Agency has been given the authority to develop and administer the State Plan on Aging in accordance with all requirements of the Act, and is primarily responsible for the coordination of all State activities related to the purposes of the Act, including but not limited to, the development of comprehensive and coordinated systems for the delivery of health and social services, and to serve as the effective and visible advocate for the elders in the State of Michigan.

This Plan is hereby approved by designee of the Governor and constitutes authorization to proceed with activities under the Plan upon approval by the Assistant Secretary on Aging.

The State Plan on Aging hereby submitted has been developed in accordance with all federal statutory and regulatory requirements.



State Advisory Council on Aging
Chairperson

Date 7-21-00



State Unit on Aging Director

Date 7/21/00



State Commission on Services to the Aging
Chairperson

Date 7-21-00

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Andrew Wong

Area Agencies on Aging and Geographic Areas Served

1-A Detroit Area Agency on Aging

1100 Michigan Building, 220 Bagley
Detroit, MI 48226
Phone: (313) 222-5330
Serves Detroit, Hamtramck, Highland Park, Grosse Pointe,
Grosse Pointe Park, Grosse Pointe Shores, Grosse Pointe
Woods, Grosse Pointe Farms, Harper Woods cities.

1-B Area Agency on Aging

400 Franklin Center 29100 Northwestern Hwy.
Southfield, MI 48034
Phone: (248) 357-2255
Serves Livingston, Macomb, Monroe, Oakland,
Washtenaw, St. Clair counties.

1-C The Senior Alliance, Inc.

3850 Second Street, Suite 160
Wayne, MI 48184
Phone: (734) 722-2836
Serves Wayne County except areas served by AAA 1-A.

Region 2 Area Agency on Aging

3221 N. Adrian Drive
P.O. Box 646
Adrian, MI 49221
Phone: (517) 265-7881
Serves Jackson, Hillsdale, Lenawee counties.

Region 3-A Area Agency on Aging

P.O. Box 42
Nazareth, MI 49074-0042
Phone: (616) 373-5147
Serves Kalamazoo County.

Region 3-B Area Agency on Aging

The Burnham Brook Center
200 West Michigan Avenue
Battle Creek, MI 49017
Phone: (616) 966-2450
Serves Barry, Calhoun counties.

Region 3-C Area Agency on Aging

Branch-Hillsdale-St. Joseph District
809 Marshall Road, Suite A
Coldwater, MI 49036
Phone: (517) 279-8009
Serves Branch, St. Joseph counties.

Region IV Area Agency on Aging, Inc.

2900 Lakeview Avenue
St. Joseph, MI 49085
Phone: (616) 983-0177; 1-800-442-2803
Serves Berrien, Cass, Van Buren counties.

Valley Area Agency on Aging

711 N. Saginaw, Suite 207
Flint, MI 48503
Phone: (810) 239-7671
Serves Genesee, Lapeer, Shiawassee counties.

Tri-County Office on Aging

5303 S. Cedar Street
Lansing, MI 48911-3800
Phone: (517) 887-1440
Serves Clinton, Eaton, Ingham counties.

Region VII Area Agency on Aging

126 Washington
Bay City, MI 48708-5955
Phone: (517) 893-4506
Serves Bay, Clare, Gladwin, Gratiot, Huron, Isabella,
Midland, Saginaw, Sanilac, Tuscola counties.

Area Agency on Aging of Western Michigan, Inc.

1279 Cedar Street, N.E.
Grand Rapids, MI 49503-1378
Phone: (616) 456-5664
Serves Allegan, Ionia, Kent, Lake, Mason, Mecosta,
Montcalm, Newaygo, Osceola counties.

Northeast Michigan Community Service Agency, Inc.

2373 Gordon Road
Alpena, MI 49707
Phone: (517) 356-3474
Serves Alcona, Arenac, Alpena, Cheboygan, Crawford,
Iosco, Montmorency, Ogemaw, Oscoda, Otsego,
Presque Isle, Roscommon counties.

Area Agency on Aging of Northwest Michigan

1609 Park Drive
P.O. Box 2010
Traverse City, MI 49685
Phone: (231) 947-8920
Serves Antrim, Benzie, Charlevoix, Emmet, Grand
Traverse, Kalkaska, Leelenau, Manistee, Missaukee,
Wexford counties.

Region 11 Area Agency on Aging

UPCAP Services, Inc.
2501 14th Avenue S.
Escanaba, MI 49829
Phone: (906) 786-4701
Serves Alger, Baraga, Chippewa, Delta, Dickinson,
Gogebic, Houghton, Iron, Keweenaw, Luce, Mackinac,
Marquette, Menominee, Ontonagon, Schoolcraft
counties.

Region 14 Area Agency on Aging

225 W. Sherman Blvd.
Muskegon Heights, MI 49444
Phone: (231) 739-5858
Serves Muskegon, Oceana, Ottawa counties.

Planning and Service Areas (PSA)



Profile of Older Persons

Population Growth in Michigan

1998 population estimates indicate that the population 65 and over has increased over the past eight years, since the decennial census. The 1998 population of 1,222,782 is an increase of 114,217 over the previous 1990 population of 1,108,565. Representation in the total population has increased from 11.9% to 12.5%.

Geographic Differences

Most growth was experienced in the northern lower peninsula, and in metropolitan fringes of urban areas. The counties of Grand Traverse, Leelanau, Benzie, Kalkaska, Antrim, and Otsego in the northern lower peninsula and Keweenaw in the upper peninsula experienced growth in the 65 and over population of 21-30% between 1990 and 1998. Similar growth was experienced in the metropolitan fringe counties of Livingston and Lapeer in southeast Michigan. The highest statewide representation is in the northern lower peninsula (24.7%) followed by the upper peninsula (19.5%). Keweenaw County (31.5%) and Iron County (27.7%) in the upper peninsula had the highest percentage of individuals 65 and over as a component of total county population. Washtenaw County in southeast Michigan had the smallest representation of individuals 65 and older with older persons making up 8% of the county population.

Median Age

Keweenaw County has the highest median age, at 44.4 years. The state mean age in July 1999 was 35.5, a 9.2% increase from the 1990 mean age.

Income

Social Security now constitutes nearly 60% of all income for elders in some areas; and it has increased dramatically as a primary income source. In some counties, Social Security constitutes a full 30% of all income, with Alcona County as the highest in the state at 30.8%. Statewide, 26.7% of all households receive some Social Security income.

Households

The number of households headed by an older person has grown by 5.3% since 1989, while households headed by younger persons has decreased. The percent of elderly households is largest in Keweenaw County (44.5%). All other upper peninsula counties and many in the northern lower peninsula have over 30% of households headed by an elderly person.

Projected Population

In the year 2025, there will be an estimated 1.821 million older persons in Michigan. The elder population will exceed 18% of the total population, equaling nearly 1 in 5 persons.

**MICHIGAN OFFICE OF SERVICES TO THE AGING
2001-2003 STATE PLAN FOR SERVICES TO THE ELDERLY
PUBLIC HEARINGS
June 2, 2000**

The 2001-2003 State Plan for Services to the Elderly was developed by staff of the Michigan Office of Services to the Aging and the State Advisory Council on Aging. The process took place in the Spring of 2000. The draft amendments were presented to the State Advisory Council on Aging and the State Commission on Services to the Aging for review and comment. Subsequently the Commission hosted public hearings to gather citizen input on June 2, 2000.

For the second consecutive three-year state planning cycle, the FY 2001-2003 State Plan hearings utilized interactive television technology that enabled the hearing to take place at twelve different locations between 9:30 a.m. and 3:30 p.m. on June 2, 2000. The locations were:

Washtenaw Community College
Ypsilanti, Michigan

Grand Rapids Community College
Grand Rapids, Michigan

Dickinson-Iron ISD
Kingsford, Michigan

Oakland University
Southfield, Michigan

Wayne Community College - Eastern Campus
Detroit, Michigan

Kirtland Community College
Roscommon, Michigan

Wayne Community College - Western Campus
Detroit, Michigan

Saginaw ISD
Saginaw, Michigan

Lansing Community College
Lansing, Michigan

Mancelona High School
Mancelona, Michigan

Kalamazoo Valley Community College
Kalamazoo, Michigan

Manistique High School
Manistique, Michigan

One hundred and nine (109) persons attended the hearings at these sites. Forty (40) persons testified. The quality of the testimony indicated that persons had read the draft plan carefully and had clear ideas about it. Twenty-six (26) items of written testimony were received at the Michigan Office of Services to the Aging after the hearing. Written comments were accepted during the week following the hearings.

Testimony at the hearings focused on health and long term care, transportation, volunteerism, and housing issues. In particular, individuals cited the need for transportation and a continuum of affordable housing options as concerns. Others testifying identified the level of funding for home care services, the nutrition program, and senior centers as issues to be addressed in the State Plan. Concern over the ability to pay wages to home care workers in order to attract and maintain quality workers was also noted. Several individuals testifying pointed out the escalating cost of prescription drugs as an area of concern.

Plan hearings included testimony from several targeted minority groups, including persons from the African American, Native American, and Hispanic communities.

Summary of Three-year Goals

Goal One

To improve accessibility, availability and affordability of a continuum of health and long-term care.

Goal Two

To improve the nutritional condition of older persons.

Goal Three

To improve elders' access to services and programs.

Goal Four

To improve the mobility of older persons.

Goal Five

To improve employment opportunities for older persons.

Goal Six

To improve volunteer opportunities for older persons.

Goal Seven

To develop a continuum of housing options which address the special needs of seniors.

Goal Eight

To protect and promote the rights and independence of older persons.

Goal Nine

To foster positive public understanding of the contributions, needs and problems of the aging population through design and implementation of a comprehensive information system.

2001-2003 Goals

2000 Objectives

Health Plan

Goal One: To improve accessibility, availability and affordability of a continuum of health and long-term care.

Objectives

1. Assist in the development and refinement of community-based programs to address the health and long-term care needs of the vulnerable elderly, with special emphasis on choice and quality.
 - Design, develop, and implement a system to provide unbiased information and education about long-term care options to consumers.
 - Participate in the design, development, implementation and evaluation of an initiative to screen individuals for eligibility for publicly funded long-term care services.
 - Participate in the design, development, implementation and evaluation of integrated long-term care delivery systems.
2. Promote the continued development of community-based long-term care service delivery systems as alternatives to traditional models of institutional based care, including development of a core of services that should be available to every county statewide, to meet the needs of an ever-growing elder population.
 - Work with area agencies on aging and aging network service providers to ensure the availability of supportive services and to enable vulnerable elders to receive appropriate long-term care services in their own homes.
 - Advocate for an increased funding base to support the purchase of home care services.
 - Develop and implement a cost-sharing component to encourage those individuals with available resources to contribute toward the cost of services.
 - Work with area agencies on aging to develop adult day services (ADS) in each county in the state. These ADS programs should have the capacity to provide a variety of services including the provision of personal care, care of dementia clients, skilled nursing activities including the changing of dressings, injections of medications, providing IV and TPN solutions, physical therapy and transportation to medical appointments and procedures.
 - Work with area agencies on aging and service providers to improve the availability of home-care workers including the recruitment, training and retaining of workers.
3. Work with other Department of Community Health staff in the development of a comprehensive health promotion/disease prevention plan to:
 - Ensure that wellness programs for Medicaid-eligible older persons are included in the Comprehensive Health Plan.
 - Establish comprehensive health promotion/disease prevention programs statewide.

- Review OSA health screening services standards and develop recommendations for more effective services.
- Encourage the expansion of geriatric assessment throughout the state.
- Review current area agency on aging Title III-F health promotion/disease prevention program design, identify more effective strategies to address health needs of medically under-served elders, and recommend policy changes for statewide implementation.
- Expand volunteer programs such as the Retired and Senior Volunteer, Senior Companion and Foster Grandparents programs as a means to improve older persons' physical and mental health status.
- Continue providing month-by-month health promotion materials to AAA, senior centers, nutrition projects, volunteer programs and adult day programs.
- Develop partnerships with organizations such as the Diabetes Outreach Network, the Michigan State University Cooperative Extension, the Michigan Health and Hospital Association, and the Michigan Association of Health Plans to increase our health promotion activities.
- Cooperate and coordinate with state and departmental staff to monitor and develop mental health and supportive services for older persons with mental health problems, including dementia.

Nutrition Plan

Goal Two: To improve the nutritional condition of older persons.

Objectives

1. Provide food quality training as one method to improve the quality of elder nutrition services.
2. Increase the availability of nutrition counseling statewide.
3. Develop core services to support independent living arrangements including chore and homemaker services.
4. With the Rural Aging Task Force (RATF), identify options to increase the availability of home-delivered meals in rural areas.
5. Increase nutrition services including the availability of weekend meals, special diets, liquid meals, and frozen meals.
6. Provide training on the relationship between chronic disease and nutrition.
7. Work with nutrition sites/senior centers to develop wellness education.

Services Availability Plan

Goal Three: To improve elders' access to services and programs.

Objectives

1. Increase access of minority older persons to aging network services through the assessment process, provision of training and information sharing, and encouragement of appointments to boards, commissions and ad hoc committees.
2. Increase the availability of respite and adult day care services, particularly for older persons with Alzheimer=s disease and related disorders, specifically those presenting similar symptoms and care needs, e.g., Huntington=s disease, Parkinson=s disease, other forms of dementia and older persons with mental illness.
3. Assess and improve older adults=access to services provided by other state human service departments through program efficiencies identified through participation in interagency committees and work groups.
4. Explore the concept of an aging network assessment system which is service neutral.
5. Increase support for caregivers, attempting to retain family members at home, and encourage the development of adult day care in under served areas.
6. Develop an outreach campaign through the workplace, places of worship, and community groups to inform caregivers of available services.
7. Provide training and technical assistance to agencies that provide information to seniors and caregivers.
8. Expand the availability of legal services to older persons through coordination of private and public sector resources.

Mobility Plan

Goal Four: To improve the mobility of older persons.

Objectives

1. With the Rural Aging Task Force (RATF), identify barriers to the provision of essential transportation needed by the elderly in rural areas and identify resources to overcome them.
2. Work with state, local, and community-based agencies to improve senior transportation services throughout Michigan.
 - Promote better coordination between existing public transit systems so that it is easier for riders to cross transit authority service boundaries during trips.
 - Promote better cooperation, coordination, and collaboration between traditional public transit systems and non-public community based transportation services.
 - Promote better collection, coordination and dissemination of information about available local public and non-public transportation resources.
3. Work with the Michigan Department of Transportation (MDOT) to secure funding for specialized public transportation services.
 - Promote statewide access to a base level of safe, reliable and relevant public transportation services for seniors, persons with disabilities and the general public.
 - Promote community-based and alternative transportation services, especially ‘Volunteer Driver’ programs that utilize volunteers driving their own cars to transport seniors to non-emergency medical appointments.

4. Work to enable senior drivers to continue driving themselves, as safely as possible, for as long as possible.
 - Study the use of optional senior friendly traffic engineering standards in high senior density communities and where there is a high incidence of accidents involving senior drivers.
 - Promote senior driver education programs.

Employment Plan

Goal Five: To improve employment opportunities for older persons.

Objectives

1. Recommend a mechanism to promote employers that recognize the contributions and value of older workers.
2. Gather information on the gender and age of those customers served by Work Force Development Boards to ensure that older persons, and older women in particular, are adequately served.
3. Explore partnership options to offer money management programs, which enable older people to make informed decisions.
4. Increase the unsubsidized placement rate in the Senior Community Service Employment Program.
5. Encourage knowledgeable advocates for older workers to participate in Work Force Development Boards in each of the 26 regions in the state.
6. Develop networking opportunities for older job seekers to locate work openings that provide adequate pay. Coordinate services within the aging network, providing information on finding and keeping employment for those who want to work.
7. Encourage state policies and procedures that provide essential support services (such as counseling and transportation) so that older persons can take advantage of employment training programs.
8. Support efforts to eliminate age discrimination practices by employers.

Volunteer Plan

Goal Six: To improve volunteer opportunities for older persons.

Objectives

1. Improve the socialization and perceived well-being of older volunteers enrolled in the Retired and Senior Volunteer, Senior Companion and Foster Grandparent Programs through participation in a variety of meaningful volunteer opportunities.
2. Increase the capacity of non-profit public and private organizations to address important human and community needs in Michigan through the placement and support of older volunteers.
3. Increase opportunities for older adults to participate in meaningful volunteer activities by expanding the availability of older volunteer programs statewide.

Housing Plan

Goal Seven: To develop a continuum of housing options which address the special needs of seniors.

Objectives

1. Work in partnership with the Michigan State Housing Development Authority, Department of Community Health - Community Living, Children, and Families, and other members of the Long-Term Care Work Group - Housing Committee to address utilization and expansion of housing options for older adults.
2. Encourage the development of rural housing options.

Rights Plan

Goal Eight: To protect and promote the rights and independence of older persons.

Objectives

1. Help residents of long-term care institutions and their families to become informed consumers through provision of information, advocacy and consumer protection services through the State Long Term Care Ombudsman program
 - Explore partnership options with the aging network to ensure effective coordination of services and peak efficiency in ombudsman services.
 - Seek grant funding opportunities to enhance ombudsman services, and explore service needs of future participants in long-term care services.
 - Ensure that ombudsman services evolve to meet the changing needs of enrollees covered by the state long-term care managed care program.
2. Empower Medicare and Medicaid beneficiaries and their families to make informed health care decisions by provision of objective and unbiased information, education, advocacy and consumer protection services, through the Michigan Medicare/Medicaid Assistance Program (MMAP).
 - Become a best practice model for health benefits information, counseling and consumer protection program for Medicare and Medicaid beneficiaries through continued partnership with the Health Care Financing Administration (HCFA).
 - Implement partnership options with the aging network to ensure coordination of services and peak efficiency in MMAP services.
 - Provide MMAP services to beneficiaries interested or enrolled in managed care plans.
 - Obtain grants to enhance MMAP, target specialized populations and explore service expansion.
 - Explore the possibility of expanding MMAP services to the under age 65 dually-eligible Medicaid population.

3. Provide leadership and support to the BEAM (Bringing the Eden Alternative to Michigan) Initiative to promote the application of Edenizing principles in the long-term care community.
 - Participate in the work of the Bringing the Eden Alternative to Michigan (BEAM), including lead responsibility for activities of the BEAM regional groups.
 - Provide leadership to the statewide BEAM Task Force and provide OSA representatives to the regional groups which locally promote adoption of the Eden Alternative.
 - Participate in efforts to provide training for new Eden Associates and education on the Eden Alternative to key groups including state long-term care surveyors, provider groups and others who impact long-term care practices.
 - Support activities that will increase the number of homes accepted into the Eden Alternative Registry and support and mentor their efforts to fully implement the principles of the Eden Alternative.
4. Work to obtain insurance rates that are equitable and affordable to individual older adults.
 - Work with older persons, advocacy groups and the state Attorney General to achieve our goal.
5. Help older adults identify and access ways to pay for needed long-term care services.
 - Take a leadership role in researching alternatives.
 - Assist public policy development in promoting alternative payment mechanisms for long-term care.
 - Participate in consumer education and protection activities related to the use of various alternatives.
6. Coordinate a legal assistance system for vulnerable older adults.
 - Expand the availability of legal services to older persons through coordination of private and public sector resources.
 - Monitor and improve the effectiveness of Title III-B legal services through a standardized reporting system.
7. Develop a coordinated response to the financial victimization of older persons.
 - Train older people, advocates and professionals in both the public and private sectors relative to consumer scams and schemes targeting vulnerable adults.
 - Work with other state, local and law enforcement agencies in developing a coordinated response to the growing problem of elder exploitation.
8. Improve the delivery of guardianship and alternative services available to older people.
 - Participate in state-level program and policy development and provide leadership in identifying alternatives and development of services standards.
 - Support the training and education of family and public guardians and allied professionals.
 - Promote coordination of existing resources to meet community needs for quality guardianship and alternative services.

Information Plan

Goal Nine: To foster positive public understanding of the contributions, needs and problems of the aging population through design and implementation of a comprehensive information system.

Objectives

1. Provide timely and substantive coverage of aging services and programs, tailored to various audiences including the aging network, the media, the legislature and the general public.
2. Enhance management information through the development of an Aging Information System which will integrate (1) financial and programmatic reporting; (2) the Michigan Aging Service System (MASS) website; (3) the National Aging Program Information System (NAPIS); (4) Project MAIN; (5) the MI Choice Information System (MICIS); (6) Employment Assistance (SCSEP); (7) the Michigan Emergency Pharmaceutical Program (MEPPS); and any other aging programs.
3. Review and update the OSA MASS website to provide seniors, caregivers, and families with information on programs and services in their communities. This would include information on eligibility for all programs, e.g., OAA Title III, respite care, care management, and the Medicaid HCBS/ED Waiver.
4. Coordinate efforts with the *e-Michigan Office* to offer consumer friendly information.

***Proposed 2001
State Agency Operating Budget***

Budget Categories	Funding
Commission on Aging	\$ 10,500
OSA Administration	\$ 4,070,300
LTC Advisor	\$ 3,021,400
Community Services	\$ 28,907,900
Nutrition Services	\$ 28,248,000
Senior Volunteer Services	\$ 6,000,000
Senior Center Staffing	\$ 2,140,700
Employment Assistance	\$ 2,748,000
AGR Commodity Supplement	\$ 7,200,000
MI Pharmaceutical Program	\$ 1,500,000
Respite Care Program	\$ 7,100,000
Senior Olympics	\$ 100,000
Total	\$ 91,046,800

Funding Sources	
Total Federal Revenues	\$ 40,954,200
Total Private Revenues	\$ 125,000
Tobacco Settlement Revenue	\$ 8,021,400
Total Other State Restricted Revenues	\$ 5,200,000
State General Fund/General Purpose	\$ 36,746,200
Total	\$ 91,046,800

**OFFICE OF SERVICES TO THE AGING
AREA AGENCY SERVICE ALLOTMENT
FOR THE PERIOD OF 10/1/1999-9/30/2000**

AREA AGENCY	INTRA-STATE FORMULA	GEOGRAPHIC BASE	SUPPORTIVE SERVICES	CONGREGATIVE MEALS	HOME DEL'D MEALS	PREVENTIVE HEALTH	ELD ABUSE PREVENTION	IN-HOME SRVS FRAIL	ST-ACCESS SERVICES
1A	0.1621	0.0027	1,337,584	1,632,758	634,656	81,471	24,153	0	144,666
1B	0.2266	0.0690	1,913,392	2,335,633	907,865	116,542	34,550	0	206,941
1C	0.1030	0.0081	854,180	1,042,678	405,291	52,027	15,424	0	92,384
2	0.0307	0.0362	277,169	338,334	131,511	16,882	5,005	0	29,977
3A	0.0202	0.0099	173,072	211,265	82,119	10,542	3,125	0	18,719
3B	0.0211	0.0223	188,774	230,432	89,569	11,498	3,409	0	20,417
3C	0.0114	0.0178	105,834	129,190	50,216	6,446	1,911	0	11,446
4	0.0341	0.0296	300,777	367,152	142,713	18,320	5,431	0	32,531
5	0.0529	0.0323	457,502	558,462	217,075	27,866	8,261	0	49,481
6	0.0332	0.0301	293,695	358,506	139,352	17,889	5,303	0	31,765
7	0.0763	0.1162	706,386	862,269	335,166	43,025	12,755	0	76,399
8	0.0831	0.1057	755,406	922,107	358,424	46,011	13,640	0	81,701
9	0.0338	0.1199	358,638	437,782	170,167	21,844	6,476	0	38,789
10	0.0293	0.0831	296,969	362,503	140,905	18,088	5,362	0	32,119
11	0.0456	0.2887	568,659	694,149	269,817	34,636	10,268	0	61,503
14	0.0366	0.0284	320,576	391,320	152,107	19,526	5,789	0	34,672
TOTALS	1.0000	1.0000	8,908,613	10,874,540	4,226,953	542,613	160,862	0	963,510

AREA AGENCY	ST-IN HOME SERVICES	ST-CONG MEALS	ST-HOME DEL'D MEALS	ST-ALT CARE	ST-SENIOR CTR STAFF	ST-RESPIRE CARE	ST-NURSE HM OMBS	ST-NHO FORMULA	STATE ADM FY 2000 LEVEL
1A	326,549	66,064	1,711,610	575,697	171,270	302,783	52,855	0.1207	81,922
1B	467,122	94,503	2,448,428	823,527	244,999	422,366	73,036	0.1716	117,187
1C	208,534	42,188	1,093,033	367,640	109,373	202,392	38,661	0.0849	52,315
2	67,666	13,690	354,674	119,294	35,490	82,561	18,480	0.0340	16,975
3A	42,253	8,548	221,468	74,490	22,161	60,943	9,001	0.0185	10,600
3B	46,086	9,324	241,560	81,248	24,171	64,204	12,332	0.0269	11,562
3C	25,838	5,227	135,429	45,551	13,552	46,979	8,883	0.0182	6,482
4	73,430	14,856	384,883	129,455	38,513	87,464	18,004	0.0328	18,421
5	111,691	22,596	585,432	196,909	58,581	120,012	22,405	0.0439	28,020
6	71,701	14,506	375,820	126,406	37,606	85,993	18,678	0.0345	17,988
7	172,452	34,889	903,912	304,029	90,449	171,699	40,524	0.0896	43,263
8	184,420	37,310	966,638	325,127	96,726	181,879	42,110	0.0936	46,266
9	87,556	17,713	458,924	154,358	45,922	99,480	24,863	0.0501	21,965
10	72,500	14,667	380,009	127,815	38,025	86,673	22,088	0.0431	18,188
11	138,829	28,086	727,672	244,751	72,814	143,097	42,546	0.0947	34,828
14	78,263	15,833	410,219	137,976	41,048	91,576	22,009	0.0429	19,634
TOTALS	2,174,890	440,000	11,399,711	3,834,273	1,140,700	2,250,101	466,475	1.0000	545,616

Preference for Greatest Economic or Social Need

Indicates proposed methods for carrying out the requirement for giving preference in the provision of services to older persons with the greatest economic or social need with particular attention to low-income, minority individuals.

In the provision of all federal and state-funded services under this Plan, preference will be given to those older persons with greatest economic or social need. "Greatest Economic Need" means the need resulting from an income level at or below the poverty threshold established in the *Federal Register* in February or March each year. Poverty guidelines for 2000 appeared in the February 15, 2000 *Federal Register*. The following annual elderly family incomes are used by AoA to define poverty threshold:

2000 Poverty Guidelines*

One Person Household	\$8,350
Two Person Household	\$11,250

* Add \$2,900 for each additional member.

"Greatest Social Need" means the need caused by non-economic factors which include physical and mental disabilities, language barriers, cultural or social isolation including that which is caused by racial or ethnic status (for example Black, Hispanic, American Indian, and Asian American) which restricts an individual's ability to perform normal daily tasks or which threaten his or her capacity to live independently.

Methods used for giving preference to those with greatest economic or social need shall include:

- A. Application of weighting factors for low-income, minority and rural older persons in the distribution of state and federal funds to the planning and service areas.
- B. Assuring that area agencies on aging target contracts for social services and locate congregate nutrition sites in areas with high concentrations of elders having the greatest economic and social need, with particular attention to low-income, minority individuals.
- C. Assuring that area agencies on aging award Older Americans Act service contracts or subcontracts to minority-owned and operated organizations at least in proportion to the number of minority persons of all ages in the planning and service area (PSA).
- D. Assuring AAAs target services for persons with physical and mental disabilities through earmarking state funds for in-home services and home-delivered meals for the frail elderly.
- E. Assuring that area agencies on aging spend at least 105% of the amount spent in Fiscal Year 1978 under the Older Americans Act for services to older persons in rural areas.
- F. Requiring all contractors under Area Plans to assure that services will be provided to low-income and minority elders in proportion to their relative needs as determined by regional surveys focusing on the needs of these target groups; and insure that services to these groups will not be reduced. All area agencies on aging, as part of their Multi-Year and Annual Area Plan process, are required to conduct comprehensive surveys of need in the planning and service area (PSA) and to utilize demographic data for the PSA in service targeting efforts.

Targeting Report

Pursuant to Section 307(a)(8) of the Older Americans Act and Federal Register Section 1321.17(8), "Outreach efforts shall place special emphasis on reaching older individuals with the greatest economic or social needs with particular attention to low-income, minority individuals."

Michigan served a significant number of the target group (low-income and minority) older persons in FY '98. The following represents a comparison of services for FY '98 and FY '99.

	Michigan	% of Pop.	Percent Served	
			FY 1998	FY 1999
Total MI 60+	1,510,397		13.50%	15.42%
African American	157,080	10.40%	23.11%	22.06%
Hispanic	15,363	1.02%	27.63%	34.29%
Native American/Alaskan	4,328	0.29%	36.22%	21.93%
Asian/Pacific Islander	5,722	0.38%	13.84%	28.91%
Rural	277,491	18.37%	25.04%	25.13%
Low-Income/Non Minority	93,742	6.21%	63.75%	59.90%
Low-Income/Minority	44,454	2.94%	64.24%	53.17%

Intrastate Funding Formula

The Intrastate Funding Formula was reviewed and revised pursuant to federal Older Americans Act requirements. Upon receipt of 1990 Census data, a formula was proposed which took into consideration current population characteristics. The draft formula was approved by the Commission on Services to the Aging subsequent to a formal process by which input was received from the public and the aging network including area agencies on aging.

In Michigan, the state is divided into 16 regions and each region is served by an area agency on aging. Older Americans Act funds are allocated using the following weighted formula:

State Weighted Formula Percentage for PSA 1	# of people age 60 and older in PSA +	# of people 60 and older at or below 150% of pov. +	60 and older nonwhite in PSA + .5 x level in PSA
=			
	# of people age 60 and older in state +	# of people 60 and older below 150% of pov. +	# of people 60 and older nonwhite in state + .5 x in state

The weighted formula is applied to 1990 Census data for Michigan's older population. Each region's percent of the state's weighted population is calculated by adding for each PSA: the actual number of persons age 60 and over, the persons 60 and over with incomes at or below 150% of the poverty level, and one-half the actual number of minority elders. The sum of the three factors for each PSA is then divided by the state's total weighted population after a base determined by the number of square miles is subtracted.

FORMULA FACTOR IMPORTANCE

<u>Factor</u>	<u>Weight</u>	x	<u>Population</u>	=	<u>Weighted Population</u>	<u>Percent of Funds Distributed by Factor</u>
60+	1.00	x	1,510,397	=	1,510,397	78.94
Low-income	1.00	x	317,049	=	317,049	16.57
Minority	.50	x	171,602	=	85,796	4.49
TOTAL				=	1,913,247	100.00

Total funds for each of 16 PSA's will be made up of administrative funds and funds for each service category, illustrated below:

$$\begin{array}{l} \text{Total Funds} \\ \text{for PSA} \end{array} = \begin{array}{l} \text{Administrative} \\ \text{Funds} \end{array} + \begin{array}{l} \text{Service Category} \\ \text{Funds} \end{array}$$

Where: Administrative Funds = Federal Administrative Funds + State Administrative Funds
 Service Categories = Titles III-B, III-C1, III-C2, III-D, III-G, St-HDM, St -A/C, St-SCS

For **service category funds**, 92.5% of total funds will be distributed based upon the state weighted formula percentage, and 7.5% will be distributed based upon the percentage of state geographical area, as described by the formula below.

GEOGRAPHICAL BASE

Prior to application of the formula factors, 7.5% of state and federal service funds are subtracted from the service total and distributed to each PSA according to its share of the total square miles in the state.

$$\begin{array}{l} \text{Service Category} \\ \text{Funds for PSA} \end{array} = \begin{array}{l} \text{PSA's State Weighted} \\ \text{Formula Percentage} \end{array} \times \begin{array}{l} 92.5\% \text{ of Service} \\ \text{Category Funds} \end{array} = \begin{array}{l} \% \text{ of State} \\ \text{Geog. Area (in sq. miles)} \end{array} \times \begin{array}{l} 7.5\% \text{ of Service} \\ \text{Category Funds} \end{array}$$

PSA	% of Square Miles
PSA 1A	.27%
PSA 1B	6.90%
PSA 1C	.81%
PSA 2	3.62%
PSA 3A	.99%
PSA 3B	2.23%
PSA 3C	1.78%
PSA 4	2.96%
PSA 5	3.23%
PSA 6	3.01%
PSA 7	11.62%
PSA 8	10.57%
PSA 9	11.99%
PSA 10	8.31%
PSA 11	28.87%
PSA 14	2.84%
SOURCE: City & County Data Books, 1983, 1988	

PSA DISTRIBUTION OF FORMULA FACTOR POPULATIONS				
PSA	1990 60+	1990 .5xMinority	1990 #150% Below Pov.	Weighted Population
PSA 1-A	191,424	112,917	62,164	0.1621
PSA 1-B	373,773	14,415	52,610	0.2266
PSA 1-C	168,880	7,678	24,354	0.1030
PSA 2	47,851	1,541	10,155	0.0307
PSA 3-A	32,094	1,644	5,789	0.0202
PSA 3-B	32,669	2,122	6,603	0.0211
PSA 3-C	17,721	448	3,837	0.0114
PSA 4	50,870	4,804	11,965	0.0341
PSA 5	81,444	8,431	15,577	0.0529
PSA 6	53,197	2,692	8,912	0.0332
PSA 7	115,234	5,132	28,120	0.0763
PSA 8	127,937	5,170	28,459	0.0831
PSA 9	49,689	235	14,845	0.0338
PSA 10	44,664	401	11,273	0.0293
PSA 11	65,942	922	20,913	0.0456
PSA 14	57,008	3,052	11,472	0.0366
TOTAL	1,510,397	171,602	317,048	1
SOURCE: Bureau of Census				

Additional consideration:

In keeping with Section 1321.49(b)(2) of the Title III regulations, OSA shall allocate to rural areas at least 105 percent of the amount spent under Titles III, V and VII of the Act for services in rural areas in fiscal year 1978.

General Assurances

The State Agency makes the following assurances, which it must be able to substantiate.

GENERAL ADMINISTRATION

Compliance with Requirements

The State Agency agrees to administer the program in accordance with the Act, the State Plan and all applicable regulations, policies and procedures established by the Assistant Secretary.

Efficient Administration

The State Agency utilizes such methods of administration as are necessary for the proper and efficient administration of the Plan.

General Administrative and Fiscal Requirements

The State Agency's uniform administrative requirements and cost principles are in compliance with the relevant provisions of 45 CFR Part 74 except where these provisions are superseded by statute or program regulations.

Training of Staff

The State Agency provides a program of appropriate training for all classes of positions and volunteers, if applicable.

Management of Funds

The State Agency maintains sufficient financial control and accounting procedures to assure proper disbursement of and accounting for federal funds under this Plan.

Safeguarding Confidential Information

The State Agency has implemented such regulations, standards and procedures as are necessary to meet the requirements on safeguarding confidential information under relevant program regulations.

Reporting Requirements

The State Agency agrees to furnish such reports and evaluations to the Secretary or the Commissioners as may be specified.

Standards for Service Providers

All providers of services under this Plan operate fully in conformance with all applicable federal, state and local fire, health, safety and sanitation and other standards prescribed in law or regulations. The State Agency provides that where the State or local public jurisdictions require licensure for the provision of services, agencies providing such services shall be licensed.

State Plan Amendments

State Plan amendments will be made in conformance with applicable program regulations.

EQUAL EMPLOYMENT OPPORTUNITY AND CIVIL RIGHTS

Equal Employment Opportunity

The State Agency has developed and implemented a system to ensure that benefits and services available under the State Plan are provided in a non-discriminatory manner as required by Title VI of the Civil Rights Act of 1964, as amended.

PROVISION OF SERVICES

Priorities

The State Agency has a reasonable and objective method for establishing priorities for services and such method is in compliance with the applicable statute.

Eligibility

The activities covered by this State Plan serve only those individuals and groups eligible under the provision of the applicable statute.

Residency

No requirements as to the duration of residence or citizenship will be imposed as a condition of participation in the State's program for the provision of services.

Coordination and Maximum Utilization of Services

The State Agency to the maximum extent coordinates and utilizes the services and resources of other appropriate public and private agencies and organizations.

Program Specific Assurances

Statutory provisions required in sections 305 and 307 of the Older Americans Act (OAA) and regulatory requirements under section 1321.5 through 1321.45 CFR Parts 1321 and 1328 provide the basis for program specific assurances. Specific assurances are not intended to exclude requirements pursuant to state and federal law.

STATE AGENCY ORGANIZATION

Section 305(a)(1) The State Agency is the sole agency responsible for the administration of the State Plan on Aging. Where the State Agency is a multipurpose Agency, it delegates all authority and responsibility for administration of the State Plan to a designated organizational unit in the Agency unless a waiver of this requirement is granted by the Commissioner. The State Agency or designated organizational unit in a multipurpose agency is primarily responsible for the planning, policy development, administration, coordination, priority setting, and evaluation of all state activities related to the OAA.

STATE ALLOTMENT

Section 304(d)(1)(A) Such amount as the State Agency determines but no more than 10 percent of the State's allotment will be used for paying such percentage as the State determines but no more than 75 percent of the cost of administration of area plans.

Section 304(d)(1)(C) Not less than \$150,000 and not more than 4 percent of the amount allotted to the state for carrying out Part B, shall be available for carrying out outreach demonstration projects under Section 706 regarding Medicaid, SSI and food stamps as described in Title VII.

Section 304(d)(1)(E) Percentages for area agency administration, ombudsman, demonstrations for health and nutrition education and nutrition and social services should be applied after withholding the amounts for State administration. State or area volunteer services coordinator(s) may be paid under this section pursuant to Section 306(a)(12) or Section 307(a)(31).

Section 308(a)(1) A State Agency will use its allotment for State Plan administration to pay not more than 75 percent of the costs of administering the State Plan.

Section 308(b)(4)(A) If for any fiscal year the aggregate amount appropriated under Section 303 does not exceed \$800,000,000, then the greater of 5 percent of the allotment to a state or \$300,000 shall be available to such state to carry out the planning, coordination, evaluation, and administration of state plans.

Section 308(b)(4)(B) A State Agency may, with the approval of the Commissioner, transfer between allotments up to 30 percent of a State's separate allotments for congregate and home-delivered nutrition services; or, a State Agency may apply to the Commissioner to transfer from one allotment to the other a portion exceeding 30 percent of a State's separate allotments for congregate and home-delivered nutrition services limited to an additional 18% in 1993, 15% in 1994 and 1995, and 10% in 1996.

Section 309, Section 304(d) The State Agency will fulfill all requirements for meeting the non-Federal share.

STATE AGENCY RESPONSIBILITIES

Section 305(a)(1)(D), 1321.33(a)(1)(2)(3)(4) The State Agency will serve as an effective and visible advocate by reviewing and commenting upon all State plans, budgets, and policies which affect the elderly and providing technical assistance to agencies, organizations, associations, and individuals serving the elderly.

Section 305(a)(2)(C)(D), 1321.37 The State Agency will, in accordance with guidelines issued by the Commissioners, develop, publish, and submit to the Commissioner for approval in accordance with subsection (d), a formula for the distribution of Title III funds within the State.

Section 305(a)(2)(E), 1321.67 The State Agency will give preference to providing services to older individuals with the greatest economic or social needs, with particular attention to low-income minority individuals, and include proposed methods for carrying out this preference in the Plan.

Section 305(a)(2)(F)(G) The State Agency will assure that outreach efforts will result in identification of targeted populations through specific objectives, set with area agencies on aging, to provide services, advocate and engage in program development activities on their behalf and provide a description of these activities.

Section 305(b)(1), 1321.47 Upon request, the State Agency will provide an opportunity for a hearing to any unit of general purpose local government, including units of 100,000 or more, if such unit(s) make(s) an application for PSA designation and is denied designation by the State Agency.

Section 305(b)(1)(E), 1321.43 The State Agency will divide the State into Planning and Service Areas according to statutory and regulatory requirements, and due process procedures established for this purpose, with the local units of general purpose government having first refusal, when new area agencies on aging are designated.

Section 305(d), 1321.37 Included in the formula publication will be a descriptive statement of the formula's assumptions and goals, and the application of the definitions of the greatest economic or social needs; a numerical statement of the actual funding formula to be used; a listing of the population, economic and social data to be used for each planning and service area in the State; and, a demonstration of the allocation of funds, pursuant to the funding formula, to each planning and service area in the State.

Section 306(a)(3) The State Agency will keep a directory of community focal points in the State which identifies and designates community focal points for comprehensive service delivery in each community. Where feasible, special consideration should be given to multipurpose senior centers.

STATE PLANS

Section 305(a)(2)(B) The State Agency will take into account, in connection with matters of general policy arising in the development and administration of the State Plan for any fiscal year, the views of recipients of supportive services or nutrition services, or individuals using multipurpose senior centers provided under such plan.

Section 306(a)(5) The State Agency assures that area agencies will set specific area plan objectives for providing services to older persons in greatest need, rather than merely to provide an assurance of preference.

Section 306(a)(13)(A) The State Agency assures that it will describe all activities of the area agency on aging, whether funded by public or private funds.

Section 306(a)(13)(B)(i)(ii) The State Agency assures that the activities conform with the responsibilities of the area agency on aging, as set forth in this subsection; and the laws, regulations, and policies of the State served by the area agency on aging.

Section 306(a)(14) The State Agency will assure that each area agency will: maintain the integrity and public purpose of services; disclose to the Assistant Secretary on Aging and the State agency the identity of each non-governmental entity with which it has a contract and the nature of the contract; demonstrate that services will be enhanced by the contract and, on request from the Assistant Secretary on Aging or State, disclose all sources and expenditures of funds.

Section 306(a)(15) The State Agency will require that each area agency (in its area plan) assure that title III funds will not be used to pay any part of the cost of a commercial contract.

Section 306(a)(16) The State Agency will require that the area agency (in its area plan) assures that preference in receiving Title III services will not be given to any individual as a result of a contract or commercial relationship that is not to implement Title III.

Section 306(a)(17) The State Agency will require that the area agency (in its area plan), assures that project will reasonably accommodate participants described in section 307(a)(13)(G), that is, persons with particular dietary needs.

Section 306(a)(18) The State Agency will require that the area agency (in its area plan) assures that, to the maximum extent feasible, coordination between Title III and Title VI services.

Section 306(a)(19) The State Agency will require that the area agency (in its area plan) assure that, it will pursue activities in increase access to Title III services by Native Americans and to specify the ways in which the area agency intends to implement the activities.

Section 307(a), 1321.8 The State Agency will submit a State Plan for a two, three, or four-year period with such annual revisions as are necessary.

Section 307(a)(1) The State Plan will be based on area plans and will be developed in consultation with area agencies on aging; the State will prepare and distribute a uniform format for use by area agencies in developing area plans under Section 306.

Section 307(a)(2), 1321.63 Each area agency will develop and submit to the State Agency for approval an area plan which complies with section 306 of the Act.

Section 307(a)(3)(A) The State Agency will evaluate the need for supportive services, legal assistance, transportation services, nutrition services, and multipurpose senior centers, and determine the extent to which existing public or private programs meet the need. To conduct the evaluation, the State Agency shall use the procedures implemented under Section 202(a)(29).

Section 307(a)(3)(B) The State Agency will spend in each fiscal year, for services to older individuals residing in rural areas in the State assisted under this Title, an amount not less than 105 percent of the amount expended for such services (including amounts expended under Title V and Title VII) in FY 1978.

Section 307(a)(4) The State Agency will use such methods of administration, including methods relating to the establishment and maintenance of personnel standards on a merit basis and where necessary, provide for the reorganization and reassignment of functions to assure efficient administration.

Section 307(a)(5), 1321.47 The State Agency will grant a hearing to an area agency when the area plan or area plan amendment is disapproved or when the area agency designation is withdrawn, and to any applicant who has been denied designation as a planning and service area. The State Agency will grant a hearing to any service provider whose application is denied or whose sub-grant or contract is terminated or not renewed. The State Agency shall establish and publish procedures for requesting and conducting such a hearing.

Section 307(a)(6) The State Agency will make such reports, in such form, and containing such information, as the Commissioner may require, and comply with such requirements as the Commissioner may impose to insure the correctness of such reports.

Section 307(a)(7) The State Agency will adopt such financial control and fund accounting procedures as may be found necessary by the Commissioner or the Secretary to assure proper disbursement of, and accounting for, federal funds paid under this Title to the State, including any such funds paid to the recipients of a grant or contract.

Section 307(a)(7)(B) The State Agency and area agency on aging assure that mechanisms are in place to identify and remove conflicts of interest.

Section 307(a)(7)(C) The State Agency and each area agency will: maintain the integrity and public purpose of services; disclose to the Commissioner the identity of each non-governmental entity with which the State or area agency has a contract or commercial relationship and the nature of the contract or relationship; demonstrate that no loss in quantity or quality of Older Americans Act services results from the contract or relationship; demonstrate that the quantity or quality of services under the State Plan will be enhanced as a result of the contract or relationship; and, on request of the Commissioner, disclose all sources and expenditures of funds.

Section 307(a)(8) The State Agency will conduct periodic evaluations of, and public hearings on, activities and projects carried out under this Plan including an evaluation of effectiveness of state agencies in reaching older adults with greatest economic or social need, particularly those who are low-income minority individuals. In conducting such evaluations and public hearings, the State Agency shall solicit the views and experience of entities that are knowledgeable about the needs and concerns of low-income minority older individuals.

Section 307(a)(9) The State Agency will provide for establishing and maintaining information and referral services in sufficient numbers to assure that all older individuals in the state who are not furnished adequate information and referral services under Section 306(a)(4) will have reasonably convenient access to such services.

Section 307(a)(10) No supportive services or nutrition services, or in-home services as defined in section 342(1), will be directly provided by the State Agency or an area agency on aging, except where, in the judgment of the State Agency, provision of such services by the State Agency or an area agency on aging is necessary to assure an adequate supply of such services or where such services are directly related to such State or area agency on aging administrative functions, or where such services of comparable quality can be provided more economically by such State or area agency on aging.

Section 307(a)(11) Subject to the requirements of merit employment systems, the State Agency gives preference to older individuals for any staff positions in state and area agencies for which such individuals qualify, and special consideration shall be given to individuals with formal training in the field of aging.

Section 307(a)(12) With respect to the Long-Term Care Ombudsman program, all statutory and regulatory provisions concerning establishment and operation of the program; defining "similar adult care homes;" appointing a full-time ombudsman; access requirements; confidentiality and disclosure requirements; and, a statewide reporting system will be met, in accordance with Section 712 and this title.

Section 307(a)(13) With respect to nutrition services, all statutory and regulatory provisions concerning nutrition services, selection of nutrition service providers, special requirements for nutrition services providers and food requirements for all nutrition services providers will be met.

Section 307(a)(14), 1321.41 With respect to multipurpose senior centers, all statutory and regulatory requirements concerning the purpose of making awards; health and safety and construction requirements, federal labor standards, length of use of an acquired or constructed facility, special conditions for acquiring by purchase, or constructing a facility; prohibition on sectarian use of a facility, and funding and use requirements will be met.

Section 307(a)(15), 302(4), 1321.73 With respect to legal assistance, all statutory and regulatory provisions concerning the purpose of making the awards; the definition of legal assistance; the conditions legal assistance providers must meet; case acceptance priorities; and limitations on information about income and resources will be met. The State will assign personnel to provide leadership in developing legal assistance programs for older individuals throughout the state.

Section 307(a)(15)(E) The State Agency assures that priority will be given to legal assistance related to income, health care, long-term care, nutrition, housing and utilities, protective services, defense of guardianship, abuse, neglect, and age discrimination.

Section 307(a)(16) Any services that the State provides for the prevention of abuse of older individuals will be consistent with state law and will not permit involuntary or coerced participation in the program or disclosure of confidential information.

Section 307(a)(17) The State will provide in-service training opportunities for personnel of agencies and programs funded under this Act.

Section 307(a)(18) The State will assign personnel to provide State leadership in developing legal assistance programs for older individuals throughout the State through identification of a legal service developer.

Section 307(a)(19) With respect to education and training services, area agencies on aging may enter into grants and contracts with providers of education and training services which can demonstrate the experience or capacity to provide such services, except that such contract authority shall be effective for any fiscal year only to such extent, or in such amounts, as are provided in appropriations Acts.

Section 307(a)(20) In those planning and service areas in which a substantial number of older persons have limited English-speaking ability, the State Agency will require an area agency to use workers fluent in the other predominant language and to designate an individual employed by the area agency or available on a full-time basis to provide counseling to the limited English-speaking to assist them in participating in programs and receiving assistance under this Act, and to sensitize staff to cultural and linguistic differences; and, the State will provide in-service training opportunities for personnel of agencies and programs funded under the Act.

Section 307(a)(21) The State Agency assures that, in carrying out the State Long Term Care Ombudsman program under section 307(a)(12), it will expend not less than the total amount expended by the agency in fiscal year 1991 in carrying out the program under this title.

Section 307(a)(24), 304(d)(1)(B) The State Agency will require Outreach efforts that will identify older individuals who are eligible for assistance with special emphasis on older individuals with greatest economic need (with particular attention to low-income minority individuals), older individuals with greatest social need (with particular attention to low-income minority individuals), and older individuals who reside in rural areas; older individuals with severe disabilities; older individuals with limited English-speaking ability; older individuals with Alzheimer's disease or related disorders and their caretakers; and inform such individuals and their caretakers of the availability of such assistance.

Section 307(a)(25) With respect to the needs of older individuals with severe disabilities, the State will coordinate planning, identification, assessment of needs, and service for older individuals with disabilities with particular attention to individuals with severe disabilities with the State Agencies with primary responsibility for individuals with disabilities, including severe disabilities, and develop collaborative programs, where appropriate, to meet the needs of older individuals with disabilities.

Section 307(a)(26) Area agencies on aging will conduct efforts to facilitate the coordination of community-based, long-term care services, pursuant to Section 306(a)(6)(I), for older individuals who reside at home and are at risk of institutionalization; for patients in hospitals at risk of prolonged institutionalization; or are patients in long-term care facilities, but who can return to their homes if community-based services are provided to them.

Section 307(a)(27) The State Agency assures consultation and coordination in planning and provision of in-home services under Section 341 with State and local agencies and private nonprofit organizations which administer and provide services relating to health, social services, rehabilitation, and mental health services.

Section 307(a)(28) If the State receives funds appropriated under Section 303(e), the State Agency and area agencies on aging will expend such funds to carry out Part E.

Section 307(a)(29) With respect to the fiscal year preceding the year for which the plan is prepared, the methods used to satisfy the service needs of rural elders will be described.

Section 307(a)(30) The plan shall include the assurances and description required by section 705(a), Title VII Vulnerable Elder Rights Protection activities.

Section 307(a)(31)(A)(B) If 50 percent or more of the area plans in the state provide for an area volunteer service coordinator, the state shall provide for a state volunteer coordinator; if fewer than 50 percent of the area plans in the state provide for an area volunteer services coordinator, the state plan may provide for a state volunteer services coordinator.

Section 307(a)(32) The State Agency will make special efforts to provide technical assistance to minority service providers.

Section 307(a)(33) The plan (A) shall include the statement and the demonstration required by paragraphs (2) and (4) of section 305(d); and approves such statement and such demonstration.

Section 307(a)(34) The State Agency will coordinate with services provided under Title VI, if applicable.

Section 307(a)(35) The State Agency will assure, in specific ways, that access to services by Native Americans will be increase under this title.

Section 307(a)(36) If case management services are offered to provide access to supportive services, the plan shall provide that the State agency shall ensure compliance with the requirements specified in section 306(a)(20).

Section 307(a)(37) The plan shall identify for each fiscal year, the actual and projected additional costs of providing services under this title, including the cost of providing access to such services, to older individuals residing in rural areas in the State (in accordance with a standard definition of rural area specified by the Commissioner).

Section 307(a)(38) Funds received under this title will not be used to pay any part of the cost incurred by the SUA or AAAs to carry out a contract or commercial agreement which is not carried out to implement this title.

Section 307(a)(39) Preference will not be given in receiving services under this title by an area agency to particular individuals as a result of a contract or commercial agreement which is not carried out to implement this title.

Section 307(a)(40) Funds received under Section 303(g) will be expended to carryout activities under part (G).

Section 307(a)(41) Efforts will be made to coordinate other state services that benefit older individuals; and, to provide intergenerational activities.

Section 307(a)(42) Coordination of public transportation services associated with access to Title III, Title VI, counseling and legal services will be undertaken.

Section 307(a)(43) Guidelines for grievances will be issued pursuant to section 306(a)(6)(P).

Section 307(a)(44) Quality in-home services will be provided through a clearly established mechanism.

Section 705(a)(1) The State Agency will establish programs in accordance with the eligibility requirements of this chapter.

Section 705(a)(2) The State Agency will hold public hearings to obtain the views of older individuals, area agencies on aging, Title VI recipients and others under this chapter.

Section 705(a)(3) Securing and maintaining benefit rights will be approached through activities which are prioritized by the State Agency, in consultation with area agencies on aging.

Section 705(a)(4) Funds for vulnerable elder rights protection activities will not be supplanted by funds available under this subtitle.

Section 705(a)(5) Local ombudsman activities will comply with section 712(a)(5) and (c) requirements.

Section 705(a)(6) Programs for prevention of elder abuse, neglect and exploitation will be carried out pursuant to Chapter 3.

Section 705(a)(6)(A) The State Agency will conduct a program of services consistent with relevant State law and coordinated with existing State adult protective service activities for: public education to identify and prevent elder abuse; receipt of reports of elder abuse; active participation of older individuals participating in programs under this Act through outreach, conferences, and referral of such individuals to other social service agencies or sources of assistance; and, referral of complaints to law enforcement or public protective service agencies if appropriate.

Section 705(a)(6)(B) The State Agency will not permit involuntary or coerced participation in the program of services described in subparagraph (A) by alleged victims, abusers, or their households.

Section 705(a)(6)(C) All information gathered in the course of receiving reports and making referrals shall remain confidential except: if all parties to such complaint consent in writing to the release of such information; if the release of such information is to a law enforcement agency, public protective services agency, licensing or certification agency, ombudsman program, or protection or advocacy system; or, upon court order.

Section 705(a)(7) Activities carried out under section 702(d) will be funded based on priorities including the number of elders in greatest economic and social need; the inadequacy of outreach activities as described in Chapter 5; and will comply with application, eligibility and reporting requirements described herein.

Section 705(a)(8) The State Agency will describe the method by which paragraphs (1) through (7) will be carried out.

Section 705(b) Legal service providers cannot be required to reveal protected information.

Section 1321.17(f) Each of the assurances and provisions required in Sections 305 and 307 of the Act, and provisions that the State meet each of the following assurances as prescribed by the Commissioner.

Section 1321.17(f)(1) Each area agency engages only in activities which are consistent with its statutory mission as prescribed in the Act and as specified in State policies under 1321.11.

Section 1321.17(f)(2) Preference is given to older persons in greatest social or economic need in the provision of services under the plan.

Section 1321.17(f)(3) Procedures exist to ensure that all services under this part are provided without use of any means tests.

Section 1321.17(f)(4) All services provided under Title III meet any existing State and local licensing, health, and safety requirements for the provision of those services.

Section 1321.17(f)(5) Older persons are provided opportunities to voluntarily contribute to the cost of services.

Section 1321.17(f)(6) Area plans shall specify as submitted, or be amended annually to include, details of the amount of funds expended for each priority service during the past fiscal year.

Section 1321.17(f)(7) The State Agency shall develop policies governing all aspects of programs operated under this part, including the manner in which the ombudsman program operates at the State level and the relation of the Ombudsman program to area agencies where area agencies have been designated.

Section 1321.17(f)(8) The State Agency will require area agencies on aging to arrange for outreach at the community level that identifies individuals eligible for assistance under this Act and other programs both public and private and informs them of the availability of assistance. The outreach efforts shall place special emphasis on reaching older individuals with the greatest economic or social needs with particular attention to low income minority individuals, including outreach to identify older Indians in the planning and service area and inform such older Indians of the availability of assistance under the Act.

Section 1321.17(f)(9) The State Agency shall have and employ appropriate procedures for data collection from area agencies on aging to permit the State to compile and transmit to the Commissioner accurate and timely statewide data requested by the Commissioner in such form as the Commissioner directs.

Section 1321.17(f)(10) If the State Agency proposes to use funds received under Section 303(f) of the Act for services other than those for preventive health specified in Section 361, the State Plan shall demonstrate the unmet need for the services and explain how the services are appropriate to improve the quality of life of older individuals, particularly those with the greatest economic or social need, with special attention to low-income minorities.

Section 1321.17(f)(11) Area agencies shall compile available information, with necessary supplementation on courses of post-secondary education offered to older individuals with little or no tuition. The assurance shall include a commitment by the area agencies to make a summary of the information available to older individuals at multipurpose senior centers, congregate nutrition sites and in other appropriate places.

Section 1321.17(f)(12) Individuals with disabilities who reside in a non-institutional household with and accompany a person eligible for congregate meals under this part shall be provided a meal on the same basis that meals are provided to volunteers pursuant to Section 307(a)(13)(1) of the Act.

Section 1321.17(f)(13) The services provided under this part will be coordinated, where appropriate with the services provided under Title VI of the Act.

Section 1321.17(f)(14)(i) The State Agency will not fund program development and coordination activities as a cost of supportive services for the administration of area plans until it has first spent 10 percent of the total of its combined allotments under Title III on the administration of area plans.

Section 1321.17(f)(14)(ii) State and area agencies on Aging will, consistent with budgeting cycles (annually, biannually, or otherwise), submit the details of proposals to pay for program development and coordination as a cost of supportive services, to the general public for review and comment.

Section 1321.17(f)(14)(iii) The State Agency certifies that any such expenditure by an area agency will have a direct and positive impact on the enhancement of services for older persons in the planning and service area.

Section 1321.17(f)(15) The State Agency will assure that where there is a significant population of older Indians in any planning and service area that the area agency will provide for Outreach as required by Section 306(a)(6)(N) of the Act.

APPENDIX I

I. Identification of Low Income Minority Older Individuals

The number of low-income minority individuals in the state based on the 1990 census is:

182,493 Minority Older Persons

138,196 Low income Older Persons

II. Methods Used to Give Preference to Those with Greatest Economic and Social Need.

- 1) Application of weighting factors for low income minority older persons in the distribution of state and federal funds to the planning and service areas.
- 2) Assuring that area agencies on aging target contracts for social services and locate congregate nutrition sites in areas with high concentrations of older persons having the greatest economic and social need, with particular attention to low-income minority individuals.
- 3) Assuring that area agencies award contracts for Older Americans Act services to minority owned and operated organizations at least in proportion to the number of minority individual of all ages in the planning and service area.
- 4) Assuring that area agencies on aging target services for persons with physical and mental disabilities through earmarking state funds for in-home services and home-delivered meals for the frail elderly.
- 5) Requiring all contractors to assure that services will be provided to low-income and minority older persons in proportion to their number in these targeted areas.
- 6) Requiring area agencies on aging who have decreased services to low-income and minority individuals by over 8% to submit a corrective action plan as part of their Area Plan for FY 2001-2003.

III. Methods Used to Satisfy the Service Needs of Older Individuals in Rural Areas

- 1) Application of a weighting factor in the intrastate funding formula. The intrastate funding formula awards 7.5% of state and federal funds based on the number of square miles in the planning and service area, thus increasing funding to planning and service areas which have large geographical areas. Planning and service areas in Michigan that are geographically large have a low population density. The low population density is consistent with generally recognized definitions of rurality.
- 2) The State assures that area agencies on aging will spend at least 105% of the amount spent in Fiscal Year 1978 under the Older Americans Act for services to older persons in rural areas.
- 3) The Office of Services to the Aging (the state unit on aging) has developed a Rural Aging Task Force as part of the State Advisory Council. It addresses the various special needs of rural Michigan including the additional cost of service delivery, the need for transportation, the particular issues involving the provision of home delivered meals, and the development of assisted living.

IV. Minimum Percentage of Title III Part B Funds Each Area Agency on Aging Will Spend

On January 20, 1989, the Michigan Commission on Services to the Aging approved a policy requiring that 50% of Title III-B funds be expended on access, in-home, and legal services. Within the 50%, a minimum of 8% must be expended for access services, 18% for in-home services, and 5% for legal services. A maintenance of effort requirement was also included in the policy.

The Commission removed the maintenance of effort requirement for access and in-home services on April 24, 1992.

On November 19, 1993, the Commission removed the maintenance of effort requirement for legal services. **The 5% minimum funding level for each area agency was retained.** In addition, a minimum 8% statewide level was established. If the statewide figure drops below 8% the following year's minimum for each area agency is increased above the 5% to assure the statewide minimum is maintained.