

# MichiganCAP

the Michigan College Access Portal



## MichiganCAP Online Training: Nov. 8th, 9th, 10th, 15th and 17th



### Register Today

The Michigan Department of Education’s (MDE) College Access and Outreach Unit is offering their Fall online training in the use of the MichiganCAP.

MichiganCAP is a statewide initiative which provides free support to families and schools to simplify the process of transitioning from high school to college and career.

Dates, times, and the corresponding links to register for training sessions are available under “Current Topics” at [www.michigan.gov/mde](http://www.michigan.gov/mde). If you are unable to view this live online training, a session will be saved on this site for future viewing.



The dates and times are noted below -

#### High School Counselors:

Tuesday, November 8, 1:00 – 3:00 p.m.

Thursday, November 10, 1:00 – 3:00 p.m.

Tuesday, November 15, 10:00 – 12:00 noon

Thursday, November 17, 3:00 – 5:00 p.m.

#### Middle School Counselors:

Wednesday, November 9, 9:00 – 11:00 a.m.

#### Special points of interest:

- MichiganCAP fall online portal training dates
- Portal update for Middle School students and counselors
- Portal Enhancements
- CAO unit

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### MichiganCAP for Middle School students and counselors

#### Registration for Students 12 Years and Younger

There are laws in place to protect children while they use the Internet. One such law is the Children’s Online Privacy Protection Act (COPPA). This law requires verifiable consent from a child’s parent in order for the child to give out personally identifiable information if the child is 12 years old or younger.

As a result, in order for under-13 middle school students to use MichiganCAP, a counselor user must flag the student as having received parental permission. If the student has not received permission, the student must not be allowed to register for an account.

Given that MichiganCAP is an open registration

system, there is not a record in place to verify entry against. Therefore, middle school student demographic data for the student under 13 years of age must first be imported by the school’s counselor using the Import Data Tool. The system can then reference against the data loaded to verify if student has permission.



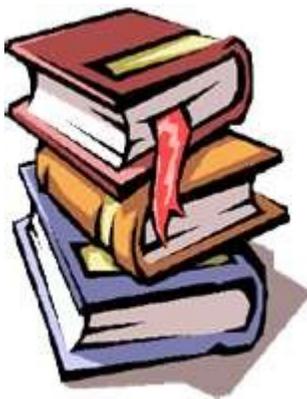
## State Board—Continuing Education Unit's (SB-CEU) Now Available for Michigan eLibrary (MeL) Databases Webinars

The Library of Michigan, within the Michigan Department of Education, is pleased to announce that teachers and librarians now can earn SB-CEU's and introduce their students to working with reliable and diverse information resources.

From the comfort of your home this fall (and throughout the year as well), you can participate in MeL online classes that are provided at no cost to participants or their districts. Don't tell your students to "Just Google it", so much more awaits using the resources in MeL, <http://mel.org>.

For more information and to register for the MeL databases Webinars, go to: <http://mcls.org/blog/?p=1357>

**MichiganCAP**  
*is free,  
make it a  
standard tool  
within your school  
district.*



## College and Career Information for Students

MichiganCAP is a one stop shop to plan, apply and pay for college.

### Plan for a Career or College

- ◆ Plan courses that reflect the student's career path, interests and graduation requirements
- ◆ Obtain free information on MME, ACT, SAT, PSAT, SAT Subject Tests, Accuplacer, and TOEFL
- ◆ Explore careers based on interests, strengths and career goals

### Apply for College Admission

- ◆ Make a seamless transition from high school to college and career
- ◆ Research colleges and compare cost, program of study and campus life
- ◆ Request transcripts to be sent electronically to colleges
- ◆ Submit College applications online
- ◆ Track applications and college decisions

### Pay for College

- ◆ Research local and national scholarships
- ◆ Access financial aid resources
- ◆ Estimate the cost to attend college
- ◆ Estimate the cost to

## MichiganCAP Features and Benefits

### Students

- ◆ Create EDP in 7th grade
- ◆ Organize academic information, test scores, activities, and personal information
- ◆ Free test-prep tutorials
- ◆ Research colleges
- ◆ Track and submit college applications online
- ◆ Research and apply for financial aid
- ◆ Plan for career and college

### Counselors / Teachers

- ◆ Assist students in creating and updating their EDP
- ◆ Communicate college access information to students and parents
- ◆ Track and assist students using a variety of profile elements
- ◆ Store information for the purpose of assisting students and parents with college planning

### Parent / Mentor

- ◆ Track student progress
- ◆ Access financial aid resources
- ◆ Research local and national scholarships
- ◆ Estimate the cost to attend college

## New MichiganCAP Portal Enhancement

Log in to your account and click on the “Support” link at the bottom of the page

- ◆ Document Library: User Guides for students, parents, counselors, and college partners
- ◆ Training Center: Online WebEx training registration
- ◆ Frequently asked questions, and answers for Students, Parents and Administrators
- ◆ Contact Our Customer Support Team

## We want to hear your comments about MichiganCAP

Please e-mail: [MichiganCAP@michigan.gov](mailto:MichiganCAP@michigan.gov) with your comments and suggestions.





## MichiganCAP Updates

The initial year of the MichiganCAP was marked by good progress in providing outreach, information, and training to students, counselors and others.

- ◆ The College Access and Outreach unit conducted 37 trainings reaching over 1,150 counselors, students, college access professionals, and others.
- ◆ The number of students, counselors, parents, college access professionals and others registered in the Portal totals over 8,000.
- ◆ Local College Access Network organizations, College Positive Volunteers, and College Advising Corps members are actively involved in promoting the Portal in their schools.

A MichiganCAP “User Group” has been established that provides valuable feedback to the College Access and Outreach unit and the Portal vendor, ConnectEDU, so that desired updates and enhancements are accomplished on a regular basis.

As a result of the “User Group” meetings, a change to the EDP / Career Plan was discussed with enhancements to meet the requirements by the Michigan Department of Education. The enhancements to the MichiganCAP EDP / career plan is currently in the development stage. We will publish the progress in our next newsletter.

Thank you for your continued support, comments and suggestions for enhancements.



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