

Account Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Account CIN: \_\_\_\_\_

**AWG WITHHOLDING WORKSHEET**  
**(See AWG Worksheet Instructions attached)**

For the \_\_\_\_\_ (Weekly/Biweekly/Monthly/Other)

Pay period ending \_\_\_\_\_.

- |     |   |               |
|-----|---|---------------|
| 1.  | Enter employee's disposable pay   | _____         |
| 2.  | Multiply the amount in Line 1 by 15% (.15)  | _____         |
| 3.  | Multiply the amount in Line 1 by 25% (.25)  | _____         |
| 4.  | Enter the applicable Federal Minimum Hourly Wage  | <u>\$7.25</u> |
| 5.  | Multiply the amount in Line 4 by 30 for each work week<br>in the pay period (see worksheet instructions if pay cycle is not weekly) | _____         |
| 6.  | Subtract Line 5 from Line 1 *   | _____         |
| 7.  | Enter the sum of all other garnishments being withheld<br>from disposable pay   | _____         |
| 8.  | Subtract Line 7 from Line 3 *   | _____         |
| 9.  | Enter the lesser of Lines 2, 6 or 8   | _____         |
| 10. | Remit the amount entered on Line 9<br>(Make checks payable to: <b>Michigan Guaranty Agency</b> )                                    | \$ _____      |

\*If this amount is zero or less, no remittance is required for this pay period.

If a previous garnishment is in effect, indicate the date that you anticipate the prior garnishment will be satisfied.

Remit payments to: Michigan Guaranty Agency  
P.O. Box 7074  
Indianapolis, IN 46207-7074

Send all correspondence to: Michigan Guaranty Agency  
P.O. Box 30047  
Lansing, MI 48909

Telephone: 800-642-5626  
FAX: 517-373-1304