

Portal Development



Phase 1: April

College Tools

- Explore, Search, and Compare Michigan Colleges

College Applications

- Application planning, timelines, and tracking
- Integrated applications for Michigan colleges
- Essay tools

Financial Aid Tools

- Financial Aid planning and timelines
- FAFSA profile integration
- College cost comparisons

Student Portfolio

- Activities, skills, work experience, and honors
- Electronic Portfolio – allow uploading of files
- Personal goal tracking
- Preferences – colleges, majors, careers, scholarships
- Pre-population of forms/applications
- Parent and counselor view/interaction

Calendar and Event Planning

- School and community events posted and filtered by profile data

Phase 2: May

Parent, Counselor and College Staff Access

Test Preparation

- Free college test prep for: ACT, SAT, PSAT
- MI Merit exam information
- Test dates and tutorials

Transcripts

- Transcript request, sending and tracking

Tracking and Advising (Counselor, Community Advisor & Parent)

- Student progress tracking for college and career milestones
- Counselor management of their students
- Journal tool for counselors
- GEAR UP access, links, and forms

Academic Preparation

- Information for college level class preparation, AP courses, and options for Dual Enrollment

Communication & Messaging

- Links to relevant Michigan websites
- Student reminders – including alerts about changes and tasks to be completed

Student Curriculum Planner

- Multi-year curriculum plan
- Graduation requirement tracking
- Meet MI ED Development Planning Standards

Phase 3: June

Adult Learners

- Record previous careers
- New career exploration based on past careers and transferable skills
- Career tools and resources for adults returning to post secondary institutions

Scholarships

- Planning and timeline for scholarship applications
- Scholarship search
- Scholarship profiles – including local, state, and community based foundations grants, and scholarships
- Student created “My Scholarship” list
- Scholarship matching based on profile data
- Access to scholarship applications

Career Planner

- Explore careers and majors
- Evaluate skills and preferences with mapping to career & curriculum planning
- Career matching to six Michigan career pathways
- Resources on career pathways, occupations, education, and training
- EDP requirement tracking, revision, and updating
- Michigan employment resources during and after high school
- Resume writing instruction
- Interview skills instruction

Registration page

MichiganCAP

the Michigan College Access Portal

Welcome to MICAP Portal!

Welcome to MICAP, the Michigan College Access Portal! We hope that this site will help you navigate the college and career process. There is more content that can go here to further explain the benefits of the portal.

Returning Users

User Name:

Password:

Login

First-Time Users

Last Name:

First name:

E-mail:

Register

Students can either sign up for an account or type in their username and password.

Edit My Account

[History](#) [Change Password](#)

test

Last Name:

Gender:

Ethnicity: I choose not to disclose

Citizenship: Please Select

Email Address:

Confirm Email:

Address Line 1:

Address Line 2:

City:

State / Province:

Zip / Postal Code:

Home Phone:
(ex: (555) 555-1212)

Work Phone:
(ex: (555) 555-1212)

Cell Phone:
(ex: (555) 555-1212)

Submit

Student Portfolio

Just the Facts....

Just the Facts | Scores & Stats | My High School | My College | My Employment

About Me

Adrian Bionde Staples
20 Park Plaza
Grand Rapids, MI 49506
Home Phone: 516-849-4898
Cell Phone:
Gender: Male

Select an image file (1MB max)

Browse

Upload Delete

Adrian Bionde Staples
02/05/1995
Grand Rapids, MI 49506

Students will be able to upload a photo to their profile.

Information will be populated from the registration page.

Scores and Stats.....

Just the Facts | Scores & Stats | My High School | My College | My Employment | My Activities | Honors & Awards | Academic Data

Scores & Stats

Graduation Year: 2001

High Scores

ACT	English 25	Math 24	Reading 28	Science 30	Composite 26
PLAN	English 22	Math 20	Reading 25	Science 26	Composite 23

Recent Tests

Edit	Delete	Type	Date	Test Prep	Scores
		ACT	05/2009	No	English:25 Math:24 Reading:28 Science:30 Composite:26
		PLAN	10/2005	No	English:22 Math:20 Reading:25 Science:26 Composite:23
		SAT	05/2009	No	Critical Reading: 570 Math: 520 Writing: 540

Add new

Students will be able to record their different academic scores. Information entered will be shared with other portal applications to minimize repetition.

Just the Facts Scores & Stats **My High School** My College My Employment My Activities Honors & Awards Academic Data

My High School

Ann Arbor High School
20 Main St.
Ann Arbor, MI

CEES Code: 000000

Just the Facts Scores & Stats My High School **My College** My Employment My Activities Honors & Awards Academic Data

My College

East Lansing University of Michigan
110 Central
East Lansing, MI

Start Date: 01/2009

Just the Facts Scores & Stats My High School My College **My Employment** My Activities Honors & Awards Academic Data

My Employment

Memorial Library	07/2009 - To Present	Edit	Delete
Ellington, MI	Hours /Week: 20		
Responsible for: ...ive books	Weeks /Year: 52		
	Involved during: School Year & Summer		

[Add new](#)

Students will be able to enter previous high schools, colleges, and employment information.

My Documents.....

Manage **Upload**

Select a PDF file

File Path: [Browse...](#)

Enter Document Description

Description:

Select who to share the documents with :

▼

[Submit](#)

Students can upload PDF files to send with their college applications.

Student College Search

Students can search for colleges using the following criteria:

Name & Location

School Name
City
Miles from home
Miles from other location

Size & Environment

Enrollment
Type
Religious Affiliation
Environment

Academics & Scores

GPA
ACT
SAT Math
SAT critical reading
SAT writing

Sports & Activities

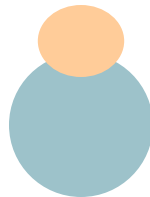
Athletic Programs
Activities
Fraternities/Sororities

Cost of Attendance

Residency requirements
for in-state tuition

Majors

Name of Major
Major Category



Student College Comparison

Compare Colleges					
Select Criteria		Show Comparison			
Show Comparison					
Available Criteria	My Preferences & Info	University of Michigan		University of Wisconsin	
		Remove	Change	Remove	Change
Key Factors					
Type	Not Available	4-Year Public		4-Year Public	
Setting	Not Available	Suburban		Urban	
Size	Fewer than 1,000	25168		17557	
Calendar		Trimesters		Semesters	
Athletic Conference	Not Available	NCAA		NCAA	
Location	Not Available	Ann Arbor, MI		Kalamazoo, MI	
Miles From Home	1000	Not Available		Not Available	
Yr Last Surveyed		2009		2009	
Undergraduate Info					
Fulltime Undergraduates		25168		17557	
Part Time		826		2297	
				\$852/6705	
				73%	
				\$7,220	
				\$17,712	
				\$26,741	
				\$31,258	
4 Year Estimated Total Cost	2000 - 80000	\$176,228		\$106,964	
Academic Info					
GPA	1.67	3.75		3.23	
Test Scores					
SAT CR	570	580 - 680		Not Available	
SAT WR	540	590 - 700		Not Available	
SAT Math	520	640 - 740		Not Available	
SAT 1600 Scale	1090	1220 - 1430		Not Available	
Admissions Rating		Very Difficult		Moderately Difficult	

Students can compare universities side-by-side.

Information can be modified by colleges on their profile page to ensure information is accurate and up-to-date.

Student College Applications



Name: Aaron Eller
Class: 2010
Local Student ID: 54321
MI Student ID: 76543

Applications Transcripts **Letters** Essays

Students are able to send transcripts, complete applications, and store files.

Recipient Name	App Type	Request Date	Deadline	Status	Writer	Recommendation Type	Actions
University of	ED	10/1/2010	11/1/2010	Requested	Joe Stevens	Teacher	Add request
University of	ED	10/1/2010	11/1/2010	Requested	Joe Stevens	Teacher	✎ ✉ + -

Student Financial Aid Module

Overview Applying for Financial Aid Comparing Costs Scholarship Info Loan Info Glossary

Overview

Welcome back **John** !

Worried about how you'll pay for college? You are not alone!
College may seem really expensive - and sometimes it is - but we can help you understand how you are really going to pay, how you are going to pay for it, and how to find the money.
Finding as much as you can about qualifying for financial aid early is a good idea.

Follow these basic steps and you will be armed with all the information you need to survive paying for college.

- 1 Learn about Financial Aid and Determine your Expected Family Contribution
- 2 Fill out financial aid forms
- 3 Compare the costs
- 4 Find the money

[Begin](#)

Students will have access to a variety of financial aid information.

EFC Calculator.....

EFC Estimator [Home](#) > EFC Estimator

Use the EFC Estimator to:

- Estimate how much your family will be expected to contribute. After all, you can't make a realistic plan to cover your share if you don't have an idea what your share could be.
- Gain insight into your financial aid eligibility. If you're unable to contribute the entire cost of college, financial aid is available to bridge the gap. The difference between the total cost and your EFC is considered your "financial need" and the amount of aid you're eligible to receive.

This tool is just an estimate to be used in your budget planning.

What is the age of the student's oldest parent?	0	=	?
How many people are in the student's family?	0	=	?
How many children are currently in college? Include the applying student.	0	=	?
What is your total annual income?	\$0	=	?
What is the total value of your assets, excluding your residence or retirement accounts?	\$0	=	?
What is your parents' total value of assets, excluding the value of their primary residence and retirement accounts?	\$0	=	?
From your most recent IRS 1099 form			
From your most recent IRS 1040 form			
What is the total value of your business			
What is your parents' total annual income			
From their most recent IRS 1099 form			
From their most recent IRS 1040 form, what was your parents' federal income tax payment?	\$0	=	?
What is the total value of your parents business or farm-related assets?	\$0	=	?
What is your parents' marital status?	Married	=	?

Calculate

Your Estimated EFC: \$0.00

Your estimated **Expected Family Contribution** amount is displayed to the right. This is a ballpark estimate that will help you figure out how much you will need to save or borrow for college tuition. The actual EFC may vary, but this will help begin to make a financial plan to pay for college.

Students will be able to calculate their estimated family contribution based on methodology used by the Federal Government. This will be used as a guide for students applying for financial aid

Counselor

Student Progress Tracker....

Counselors will be able to search for students by name and/or graduation year.

The screenshot displays the 'Track Student Progress' interface. At the top, there is a search section with three dropdown menus: 'Search by name:' (set to 'Any'), 'Last Name starting with:' (set to 'A' to 'Z'), and 'Graduation Year:' (set to '2010' to '2011'). There are 'Search' and 'Clear' buttons. Below the search section is a 'Student Progress' tab. The main area is a table with the following columns: No., First Name, Last Name, Graduation Year, Applications, Transcripts, Letters, Essay, and Actions. The table contains 10 rows of student data. A red callout box points to the colorful icons in the 'Applications', 'Transcripts', 'Letters', and 'Essay' columns, stating: 'These colorful icons represent the status of each student, and show any actions required.' At the bottom left, there is a 'View Options' section with three items: 'StudentAction Items' (checked), 'CounselorAction Items' (checked), and 'Completed Items' (checked). At the bottom right, it says 'View page 1 / 4 from 4'.

No.	First Name	Last Name	Graduation Year	Applications	Transcripts	Letters	Essay	Actions
1	Aaron	Eiler	2010	StudentAction Items, CounselorAction Items	CounselorAction Items	CounselorAction Items	StudentAction Items	Actions
2	John	Smith	2011	Warning	Warning	Warning	Warning	Actions
3	Mary	Washington	2010	Completed	StudentAction Items	StudentAction Items	StudentAction Items	Actions
4	George	Lucas	2010					
5	Norm	Wagner	2010					
6	Lisa	Lund	2011	Warning	Warning	Warning	Warning	Actions
7	Mackenzie	Corcoran	2012	Warning	Warning	Warning	Warning	Actions
8	Andrew	Hilton	2010	Warning	Warning	Warning	Warning	Actions
9	Dorothy	Guzman	2011	Warning	Warning	Warning	Warning	Actions
10	Joe	Hoffman	2012	Warning	Warning	Warning	Warning	Actions

These colorful icons represent the status of each student, and show any actions required.

Journal Tool...

Add new journal entry
Home

Select Student:

Topic:

Summary:

Meeting Date:

Prep Time: hrs: mins

Face Time: hrs: mins

Notes:

The journal tool will allow counselors to communicate with their students, add events to their calendar, and help students with their career pathways.

Journal entries by topics
Home

Journal entry for student: [Topic Name](#)

Doe, John

Topic	Career Planning
Summary	Worked on career pathways
Date	2/2/2010
Prep Time	15 minutes

Manage journal entries
Home

Search by Last Name beginning with: Search by Class Year:

Doe, John

Date	Topic	Summary	Entered by	Actions
2/2/2010	Career Planning	Worked on career pathways	Bourestom, Kristan	<input type="checkbox"/> <input type="checkbox"/>
25/12/2009	Career Planning	Worked on career pathways	Bourestom, Kristan	<input type="checkbox"/> <input type="checkbox"/>
4/6/2010	Career Planning	Worked on career pathways	Bourestom, Kristan	<input type="checkbox"/> <input type="checkbox"/>
4/6/2010	Career Planning	Worked on career pathways	Bourestom, Kristan	<input type="checkbox"/> <input type="checkbox"/>

Silverado, Ed

Date	Topic	Summary	Entered by	Actions
2/2/2010	Career Planning	Worked on career pathways	Bourestom, Kristan	<input type="checkbox"/> <input type="checkbox"/>
25/12/2009	Career Planning	Worked on career pathways	Bourestom, Kristan	<input type="checkbox"/> <input type="checkbox"/>
4/6/2010	Career Planning	Worked on career pathways	Bourestom, Kristan	<input type="checkbox"/> <input type="checkbox"/>
4/6/2010	Career Planning	Worked on career pathways	Bourestom, Kristan	<input type="checkbox"/> <input type="checkbox"/>

Add New

Q. How will students complete the other "unpopulated fields"? How will it be determined what the pre-populated fields are?

A. The portal will prompt students to enter information into non-standard application fields.

Q. Can we just place a link on the page to our online application? We will be using a product that cost us a lot of money that personalizes our webpage for students who complete our application online and that might be the student's best option to really learn about us.

A. Yes.

Q. One example of where I see an issue...a student wants to let us know they are interested in Forensic Accounting, will they be able to type that in free form? Will it be a drop down of specific majors? At school A it's called accounting, at school B it may be Business-Accounting Concentration, at school C it may be called something else. What will we be loading into our student information systems? If it's not uniform we can't search by it, and we can't search by it, then students aren't getting personalized information.

A. Colleges will have complete control of their own information within the portal. Colleges will have the ability to edit course names, and other details. Initial information will come from CIP codes that are reported to the federal government

Q. Am I correct that high schools are now working with Docufide for transcripts, and then the SuperAPP process is meant to fill in the rest of the process?

A. Colleges are not mandated in anyway to use SuperAPP. Docufide is the chosen e-transcript vendor for Michigan through the Center for Educational Performance and Information (CEPI). Any question regarding this process must be directed to Melissa Bisson at BissonM@michigan.gov

Calendar

May 2010						
Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

WMU Foster Care Youth Conference
Creating a Statewide Network to Help Foster Youth in Higher Education. [Register here](#)

College Access Effort



PromiseNet 2010: Investing in Youth for Community Transformation

PromiseNet is a network of communities investing in education and economic development through place-based scholarship programs. On June 16-18, Kalamazoo will host the third annual PromiseNet conference, designed to bring together individuals that are pursuing these strategies in their own communities, as well as others in the planning stages, for learning, reflection, and interaction. Bring your team to study how to implement a scholarship program to transform your community! More details and registration available at: www.promisenet.us

Contacts/Feedback.....

It is important that we hear from you. Please send any questions regarding the portal to:

Philip Trapp – Contract Compliance Inspector
TrappP@Michigan.gov

Brandy Johnson-Faith – MCAN Director
JohnsonFaithB@Michigan.gov