Reset Form

Michigan Department of Treasury
5295 (08-15)

Student Financial Services Bureau Presentation Request

Student Financial SERVICES BUREAU

To schedule a free presentation provided by the Student Financial Services Bureau (SFSB), complete this form and return to the contact at the bottom of this form. For questions, call Shannon Price at 517-335-4884 or e-mail **PriceS4@michigan.gov**.

PRESENTATION SUBJECT

- ☐ State Aid Programs (SSG)
- ☐ TIP
- ☐ MiSSG System (for financial aid professionals only)
- ☐ General Financial Aid
- ☐ Financial Education
- ☐ MET/MESP

EVENT TYPE

- ☐ College Fair
- ☐ Information Booth
- ☐ Presentation
- ☐ Training
- ☐ School Visit
- ☐ Conference
- ☐ Other (specify): _____

Event Date	Set-up Time	Start Time	End Time

Include any special parking and/or unloading instructions at least one week prior to event.

CONTACT INFORMATION

Name of School/Organization

Event Contact Person and Job Title

Event Location (Address, City, State, ZIP Code)

Event Contact Telephone Number	Fax Number	E-mail Address

Describe the type of event and audience:

DETAILED PRESENTATION INFORMATION

Event Name

Number of Participants Expected (if known)	Is the event open to the public? ☐ Yes ☐ No

Return completed form to:

Student Financial Services Bureau
Attn: Shannon Price
PO Box 30462
Lansing MI 48909

Form can also be faxed to 517-241-5835 or e-mailed to **PriceS4@michigan.gov**.

Requests are not guaranteed for approval.