

Michigan Public Safety Communications Interoperability Board Minutes

FINAL

June 9, 2015 - 2:00 PM – 4:00 PM
Mackinac Room, 4000 Collins Road, Lansing, MI 48910

I. Call to Order

Welcome members by Board Chair Col. Kriste Etue

The regular scheduled meeting of the Michigan Public Safety Communications Interoperability Board was called to order by Chair Col. Kriste Etue on Tuesday, June 9, 2015 at 2:07 p.m.

II. Roll Call

Chair Col. Kriste Etue called upon Sue Mote to do the roll call. The following Board Members were present: Col. Kriste Etue, Julie Secontine, Col. Eddie Washington, Ret., Gary Hagler, Eileen Phifer, Capt. Chris Kelenske, and Brad Stoddard.

Also present via teleconference was Michelle LaJoye-Young, Mark Meijer, Jeff Friedland, Bryce Tracy, Robert Marchand, and Kathy Wahl for Dr. Jacqueline Scott.

Absent were: Adam Carroll, Dale Gribler, Richard Miller and MSG Jeromie Golab.

Guests were: Laura Blastic, Jerry Lamerton, Michael Armitage, Dominique Clemente, Al Mellon, Scott Neal, Carroll Faulkner, Pam Faver, and Art Vanags.

III. Approval of Meeting Minutes:

a. December 9, 2014 meeting

There was one correction on page 2, third line down MISIMS was changed to the correct spelling to MICIMS.

*It was moved by Brad Stoddard and seconded by Julie Secontine to approve the December 9, 2014 meeting minutes. **Motion was carried.***

b. February 2, 2015 meeting

*It was moved by Julie Secontine and seconded by Brad Stoddard to approve the February 2, 2015 meeting minutes. **Motion was carried.***

IV. Approval of Meeting Agenda:

*It was moved by Julie Secontine and seconded by Brad Stoddard to approve the agenda. **Motion was carried.***

V. Public Comment.

There were no public comments.

VI. Communications

There were no communications to report.

VII. Workgroup Reports

A. Communications Workgroup

Bryce provided an update on the workgroup. The Communications Workgroup last met in Grand Rapids on May 4, 2015, sort of a workgroup face-to-face meeting prior to the Homeland Security Conference and a lot of good discussion and effort was set in place with the Communications Workgroup to work on some of the following items.

a. Communications Workgroup Program Status

- i. *COML & COMT Applications Peer Reviews: some have already been completed. We have sort of set up an Ad Hoc committee within the Communications Workgroup to do the Peer reviews to review that the applications were complete and prudent. We will be forwarding completed Peer Reviews from the Communications Workgroup to this body as the State Interoperability Board for approval at the next meeting. This process is ongoing.*

- ii. *Michigan Field Operations Guide (MiFOG) Development: Reviewing, editing and making a better working document of the Michigan Field*

Operations Guide (MiFOG). We do have a draft copy of the Field Operations Guide in circulation amongst some of the members of the Communications Workgroup. We are trying to edit that to make it fit for Michigan's needs so we can incorporate and publish a MiFOG for use.

- iii. Overall Program update – *Discussions on COM-L and COMT training. One last thing we are also working on is taking advantage of some of the technical assistance programs in regards to communications exercises. Looking at trying to get a more practical communication exercise together in the near future.*
- B. Public Safety Broadband Workgroup – *presentation by Laura Blastic. With this being a grant program, it is very difficult for the State of Michigan to hire resources to be put on this project. So what we have done is we went out to RFP to get staffing resources through the Joint Evaluation Committee process. We selected CTS. Pam Faver is the primary point of contact for CTS (Consolidated Telecom Services). Pam introduced Carroll Faulkner. Mr. Faulkner did a short presentation to introduce the company. Carroll introduced Jerry Lamerton. Pam Faver, our SPOC, will be our technical subject matter expert. Scott Neal will be our user's subject matter expertise. Mission Critical Partners brought them on to the team.*
 - a. National Telecommunications and Information Agency (NTIA), State and Local Implementation Grant Program (SLIGP)
 - i. FirstNet Consultation – *September 1, 2015 at the Kellogg Center in East Lansing. This will be an all-day event.*
 - ii. Michigan's FirstNet consultation efforts
 - iii. FirstNet data survey
 - iv. Surrounding FEMA 5 state activities/consultations – *Ohio's consultation was June 11th, Laura and Brad attended. Wisconsin is next week and had a couple of members represented as well. Our intent is to: 1) get an idea of what the makeup is in the other states and what the issues are the other states are bringing up 2) making sure First Net is saying the same thing to each of those states.*

VIII. Old Business

A. Department of Homeland Security, Office of Emergency Communications

- a. 2015 Technical Assistance (TA) approved offerings – *Bryce did provide some background in the workgroup update on our Tactical Interoperable Communications Field Operations Guide as we refer to ours at the MiFOG. We are still working with that effort with OEC and the draft version they provided. We have examples of other states that we are using as a comparative of what we would like to see for our FOG to make it important to the COML and COMT and other practitioners around the state.*
 - i. TIC-FOG: Tactical Interoperable Communications (TIC) Field Operations Guide (FOG) (see above)
 - ii. OP-COMMEX: Communications Unit Exercise – *it was one that we approved this year as part of the discussions from our annual face-to-face meeting that we had in May. We have a lead out of the workgroup. Traditionally, it had been Bryce or Bill. We do have a couple that are leading the effort and working with OEC. Initially, we were hoping to piggyback on a Region 6 exercise; however that is not going to work. We are back to the planning aspects.*
 - iii. BB-BRNDLTE: Broadband Technical Coverage Capability
- a. 2015 Technical Assistance (TA) pending offerings
 - i. OP-EXDESIGN: Communications-Focused Exercise Design

B. Michigan Statewide Interoperable Communications Training Conference

2015 Meeting Dates: September 15 and December 8

- a. Combining Interoperability Conference and Auxcomm Conference, tentative FirstNet outreach at conference
 - i. Workgroup Committee identification and participation for 2016 planning conference

IX. New Business

- A. Department of Homeland Security, Office of Emergency Communications & FEMA Update
 - a. Emergency Communications System Lifecycle Planning Guide
 - b. Governance Models and establishment of (EO and/or Statute)
 - c. Training and Exercises - Communications
 - d. Inclusion of Communications in exercises, “all out communications failure”
 - e. FEMA Communications Assets and other FEMA support
 - f. Status from DHS, OEC

X. Technology Update - Director, MPSCS

- A. MPSCS System
 - a. MPSCS Lifecycle Remediation Project Status – *presentation by Art Vanags of Motorola.*
 - b. 800 MHz Fire Paging – Pilot beginning June 2015 – *We will essentially be the first P25 system in the nation to have P25 fire paging on the system. Al Mellon gave a brief portrayal of the fire paging.*

XI. Good of the Order

- A. Comments by Board Members – *There were no comments made by the Board Members.*

XII. 2015 meetings

- A. September 15 and December 8, 2015
Discuss 2016 meetings at the September meeting.

XIII. Adjournment – Next meeting date is scheduled for **Tuesday, September 15, 2015**

- Presentation Room, 4000 Collins Road, Lansing, MI at 2:00 p.m.
*It was moved by Julie Sectontine, seconded by Brad Stoddard to adjourn the meeting. **Motion was carried.** The meeting was adjourned at 3:47 p.m.*

Date	Future Agenda Topics
TBD	Review and recommendation to the Governor on the State Plan for FirstNet
TBD	Identification and Implementation of Best Practices (governance, policy, strategic vision, technology)
TBD	Border Interoperability Demonstration Project (BIDP) – Wayne County