



STATE OF MICHIGAN

RICK SNYDER  
GOVERNOR

MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY  
LANSING

EARL J. POLESKI  
EXECUTIVE DIRECTOR

February 7, 2018

**Q/A for RFP: Provide Recommendations to Increase Obtainable and Workforce Housing in Michigan**

1) The RFP states that the firm should assess Michigan Housing Markets (Task 6). Does MSHDA maintain a definition of Michigan Housing Markets?

No. It is anticipated that bidders will identify or develop the market areas that will be used in the analysis. However, MSHDA staff will work collaboratively with the chosen bidder to define the general parameters for the market areas, if requested. While MSHDA has defined housing-markets for various purposes in the past (over 350 of them for a recent analysis), the Authority is looking for a more regional approach to this study rather than a granular analysis.

2) Are the requested quantitative analyses intended to be state-wide or does it exclude large urban areas such as Detroit?

The REVISED January 4, 2018 Request for Proposals addresses this issue using the following text: "The content may be statewide, regional (such as Prosperity Region), or based on other criteria, such as market type. Case studies for specified communities may be included if the contractor feels it is instructive." Large, urban areas such as Detroit should not be excluded.

3) How many in-person meetings with MSHDA staff do you anticipate would be required of the firm?

Bidders should plan for at least two in-person meetings; one at the front-end of the project and one to present results at the end of the project. It may be advisable to indicate the per-meeting cost of additional meetings in case they are needed.

4) What is the maximum allowable budget for the project?

MSHDA has not determined a maximum allowable budget for this undertaking. However, to assist bidders in compiling their proposals, we will provide a ballpark estimate of \$125,000.

5) How much does MSHDA staff expect to spend for the project?

Please see the above question.