

Commitment Instructions

Commitment documentation is due 120 days after the date the Reservation is signed by MSHDA. Commitment Exhibits must be submitted by the deadline or a fee of 5% of the total annual credit amount will be assessed.

At Commitment, please submit:

- Commitment Cover Sheet
- Commitment Exhibit Checklist
- All required exhibits for Commitment
- **NOTE:** It is not required to submit a Primary Application and Addendum I at Commitment time, unless the project is tax-exempt and is requesting that the Commitment Document be issued for a higher credit amount than the Reservation Document. Any requests for a higher credit amount must be documented by submitting updated application pages. **Increases in credit are no longer available for projects awarded credit in a competitive funding round or under the Cool Cities Holdback.**

All files necessary to submit Commitment Documentation are listed on the Commitment web page:

All Projects:

- Cover Sheet
- Exhibit Checklist

Tax Exempt Projects Requesting a Change in Credit Amount:

- Primary Application
- Addendum I
- Certification to Application