

STATE 9-1-1 COMMITTEE
Dispatcher Training Subcommittee
Wednesday, October 27, 2010
Conference Call
Meeting Minutes

A. CALL TO ORDER

The meeting was called to order by Sheriff Dale Gribler on behalf of Chair Karen Chadwick at 10:07 a.m.

B. ROLL CALL

Roll call was taken and a quorum was present.

MEMBERS:

Mr. David Ackley
Mr. James Fyvie
Mr. Andy Goldberger
Sheriff Dale Gribler
Mr. Steve Todd
Mr. Jeff Troyer
Mr. Joseph Van Oosterhout
Mr. Steve Wuelfing

REPRESENTING:

Genesee County Central Dispatch
Clinton County Central Dispatch
St. Joseph County Central Dispatch
Van Buren County Central Dispatch
City of Flint 9-1-1
Calhoun County Consolidated Dispatch Authority
Marquette County Central Dispatch
Arenac County Central Dispatch

NON VOTING MEMBERS:

Ms. Harriet Miller-Brown
Ms. Gina Saucedo
Ms. Janet Hengesbach

Michigan State Police (non-voting)
Michigan State Police (non-voting)
Michigan State Police (non-voting)

ABSENT:

Ms. Karen Chadwick (Chair)
Ms. Christine Collom
Ms. Connie Lewis (w/notice)
Mr. Vic Martin
Mr. Tim McKee
Chief Paul Trinkka

Grand Rapids Police Department
Isabella County Central Dispatch
Detroit Emergency Telephone District
Lapeer County Central Dispatch
Chippewa County 9-1-1
Adrian Fire Department

C. APPROVAL OF MINUTES

Mr. Todd made a **MOTION** to approve the minutes of August 31, 2010, Mr. Fyvie supported. The **MOTION** carries.

Mr. Fyvie made a **MOTION** to approve the minutes of October 6, 2010, Mr. Troyer supported. The **MOTION** carries.

D. OLD BUSINESS

None

E. NEW BUSINESS

1. Use of Training Funds Proceeding or During a Consolidation Policy

Ms. Saucedo forwarded this document out to the members prior to today's conference call.

Ms. Saucedo noted that she sent out letters to all PSAPs that have recently notified her of their consolidation plans. Thus far, she has heard back from Belding PD. The PSAPs have until November 2 to respond back to her.

Mr. VanOosterhout confirmed if during a consolidation, the PSAP meets the deadline dates indicated on the policy and are absorbing employees from another PSAP(s), then the FTE numbers will be adjusted in time for the May/November distribution. For a May distribution adjustment request, the consolidation must occur between January 1 and May 1 of the disbursement year. This request must be submitted with the annual Dispatcher Training Fund Application. This Dispatcher Training Subcommittee will evaluate the request when reviewing the yearly applications.

For a November distribution application, the consolidating agency must inform the State 9-1-1 Office before August 8th. The Office will review the material and forward the request to the Dispatcher Training Subcommittee for their re-evaluation of FTE's.

Because the 2011 Dispatcher Training packets will be sent out to PSAPs before the policy can be approved through the State 9-1-1 Committee at its December meeting, Ms. Saucedo will include a notation regarding this new policy with the packet.

Mr. Goldberger made a **MOTION** to place back on the table the motion which was tabled during the October 6, 2010, meeting, Mr. VanOosterhout supported. The **MOTION** carries.

Mr. Troyer made a **MOTION** to withdraw the current motion on the table, Mr. Fyvie supported. The **MOTION** carries.

Mr. Todd made a **MOTION** to adopt the policy as outlined and to move on to the State 9-1-1 Committee for their approval, Mr. Troyer supported.

Yes	No	Abstain	Absent
Ackley			Chadwick
Fyvie			Collom
Goldberger			Lewis
Gribler			Martin
Todd			McKee
Troyer			Trinka
Wuefling			
VanOosterhout			

Roll call was taken, the **MOTION** carries.

On behalf of the DTS, Sheriff Gribler thanked Ms. Saucedo for her work on this policy.

F. NEXT MEETING

The next meeting will be held on Thursday, February 24, 2011, in Lansing, Michigan.

G. ADJOURN

Mr. Troyer made a **MOTION** to adjourn, Mr. Todd supported. The **MOTION** carries. The meeting was adjourned at 10:27 a.m.