

Michigan Citizen-Community

MCCERCC

Emergency Response Coordinating Council

Minutes – August 15, 2011

The regular meeting of the Michigan Citizen-Community Emergency Response Coordinating Council (MCCERCC) was held on Monday, August 15, 2011, at 4000 Collins Road in Lansing, Michigan. The Chairman, Capt. W. Thomas Sands, and the Secretary, Eileen M. Phifer, were present.

Council members present were Brad Deacon, Larry A. Estlack, Ron Farr, Kenneth J. Gembel, Gary Hagler, Michael H. Lovelace, Gail A. Novak-Phelps, Eileen M. Phifer, Jackie Scott, Marcia A. Varble, William D. Wagoner, and Capt. W. Thomas Sands.

The meeting was called to order by the Chairman at 2:01 p.m.

Gail A. Novak-Phelps moved to approve the agenda as amended. The motion was adopted.

Dr. William D. Wagoner moved to approve the minutes from the regular meeting held January 10, 2011. The motion was adopted.

Brad Deacon moved to approve the minutes from the special meeting held March 15, 2011. The motion was adopted.

Dr. Jackie Scott presented the report for the Citizen Corps Committee. Dr. Scott moved that the Council adopt and approve the following allocation for the 2011 Citizen Corps Preparedness Grant award:

Description of Allocation	Amount
Host Citizen Corps Conference	\$ 26,894
Host Citizens Police Academy	2,400
Fire Corps Program	3,200
Medical Reserve Corps Program	3,200
Regions/local Citizen Corps units (85% of total grant award)	\$229,000
TOTAL	\$264,694

as recommended by the Citizen Corps Committee. Discussion was held on the motion. The motion was adopted.

Dr. Scott also moved that the Council adopt and approve the Michigan Community Emergency Response and Citizen Corps Coordination Plan Annual Update-Year II, with amendments and edits as presented, and that said plan be submitted to the Director of the Michigan Department of State Police and the Executive Director of the Michigan Community Service Commission, as recommended by the Citizen Corps Committee. Discussion was held on the motion. The motion was adopted.

Dr. Scott recognized and thanked Sgt. Kevin Sweeney for his work and service to the Council as the Michigan State Police-Emergency Management Homeland Security Division coordinator and congratulated him on his recent promotion. Sgt. Bruce Payne was introduced as Sgt. Sweeney's replacement.

Kenneth J. Gembel presented the report for the Emergency Planning and Community Right-to-Know Committee. Mr. Gembel moved that MCCERCC support the 2011-2012 Hazardous Materials Emergency Preparedness Grant submitted to the U.S. Department of Transportation by the Michigan State Police-Emergency Management and Homeland Security Division in the amount of \$569,108, as recommended by the Emergency Planning and Community Right-to-Know Committee. The motion was adopted.

Mr. Gembel also moved that the Council formally receive the 302* Site Plans completed list for 2009-2010 submitted by Local Emergency Planning Committees (LEPC) to Michigan State Police-Emergency Management Homeland Security Division, as recommended by the Emergency Planning and Community Right-to-Know Committee. Discussion was held on the motion. The motion was adopted.

Dr. Wagoner presented the report for the Hazard Mitigation Committee.

Sheriff Michael H. Lovelace gave a presentation on the Silver Lake/Dead River Dam Breach which occurred in May of 2003.

Gail A. Novak-Phelps moved to adjourn the meeting. The motion was adopted and the meeting adjourned at 2:30 p.m.



Eileen M. Phifer, Secretary

*Section 302 of Title III of the Superfund Amendments and Reauthorization Act of 1986 requires that owners or operators of facilities notify the State Emergency Response Commission (SERC) and their Local Emergency Planning Committee (LEPC) if they have on site extremely hazardous substances in an amount equal to or greater than its threshold planning quantity (40 CFR Part 355).



Minutes – March 15, 2011

A special meeting of the Michigan Citizen-Community Emergency Response Coordinating Council (MCCERCC) was held on Tuesday, March 15, 2011, at 4000 Collins Road in Lansing, Michigan. The Chairman Pro Tem, Brad Deacon, and the Secretary, Eileen M. Phifer, were present.

Council members present were Brad Deacon, Dennis S. Edwards, Larry A. Estlack, Ron Farr, Kenneth J. Gembel, Gail A. Novak-Phelps, Eileen M. Phifer, Jackie Scott*, BG Michael Stone, Marcia A. Varble, and William D. Wagoner.

The meeting was called to order by the Secretary at 2:01 p.m.

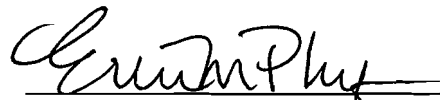
Dr. Wagoner moved to elect Brad Deacon Chairman Pro Tem in the absence of Capt. W. Thomas Sands. The motion was adopted.

The Chairman Pro Tem thanked members for attending the special meeting.

Marcia Varble moved to approve the agenda. The motion was adopted.

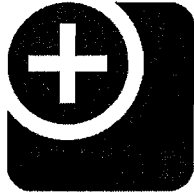
Dr. Wagoner presented the report for the Hazard Mitigation Committee and moved that the Council adopt and approve the 2011 Michigan Hazard Mitigation Plan. Mike Sobocinski, Hazard Mitigation Specialist, presented an update on the plan. Discussion was held on the motion. The motion was adopted.

Gail Novak-Phelps moved to adjourn the meeting. The motion was adopted and the meeting adjourned at 2:18 p.m.



Eileen M. Phifer, Secretary

*Jackie Scott arrived post adoption of the motion.



Michigan Citizen-Community

MCCERCC

Emergency Response Coordinating Council

Minutes – January 10, 2011

The regular meeting of the Michigan Citizen-Community Emergency Response Coordinating Council (MCCERCC) was held on Monday, January 10, 2011, at 4000 Collins Road in Lansing, Michigan. The Chairman, Capt. W. Thomas Sands, and the Secretary, Eileen M. Phifer, were present.

Council members present were Brad Deacon, Larry A. Estlack, Ron Farr, Kenneth J. Gembel, Gary Hagler, Paula Kaiser VanDam, Michael H. Lovelace, Gail A. Novak-Phelps, Eileen M. Phifer, Jackie Scott, BG Michael Stone, Marcia A. Varble, William D. Wagoner, and Capt. W. Thomas Sands.

The meeting was called to order by the Chairman at 2:01 p.m.

The agenda was approved without amendment.

The minutes from the meeting held October 18, 2010 were approved without amendment.

Brad Deacon and Kevin Sweeney presented the report for the Citizen Corps Committee. They welcomed Dr. Jackie Scott as the new committee chair and thanked Dr. Stewart Wang for his past service as chair.

Kenneth J. Gembel presented the report for the Emergency Planning and Community Right-to-Know Committee and indicated he is the new committee chair.

Dr. Wagoner presented the report for the Hazard Mitigation Committee. Mike Sobocinski, Hazard Mitigation Specialist, presented an update on the Michigan Hazard Mitigation Plan 2011 Revision. The revision is not ready for Council approval today as anticipated and it is expected a special meeting will be called before the next regularly scheduled meeting to approve the revision. Dr. Wagoner moved that the minutes reflect the Council's support for the revision process of the Michigan Hazard Mitigation Plan until such time as final review of the revision is received from the Federal Emergency Management Agency and is able to be approved by the Council. The motion was adopted.

Council member Larry Estlack gave a presentation regarding improvements to the Michigan Emergency Alert System.

Mr. Deacon moved to adjourn the meeting. The motion was adopted. The meeting adjourned at 3:23 p.m.


Eileen M. Phifer, Secretary



Minutes – October 18, 2010

The regular meeting of the Michigan Citizen-Community Emergency Response Coordinating Council (MCCERCC) was held on Monday, October 18, 2010, at 4000 Collins Road in Lansing, Michigan. The Chairman Pro Tem, BG Michael Stone, and the Secretary, Eileen M. Phifer, were present.

Council members present were Larry A. Estlack, Kenneth J. Gembel, Michael H. Lovelace, Gail A. Novak-Phelps, Eileen M. Phifer, Jackie Scott, BG Michael Stone, Marcia A. Varble, and William D. Wagoner.

Also present was Jim Bowes, delegated to represent the Department of Agriculture for the meeting.

The meeting was called to order by the Secretary at 2:01 p.m.

Dr. Wagoner moved to elect BG Michael Stone Chairman Pro Tem in the absence of Capt. W. Thomas Sands. The motion was adopted.

The agenda was approved as amended.

The minutes from the meeting held June 21, 2010 were approved without amendment.

Eileen M. Phifer and Kevin Sweeney presented the report for the Citizen Corps Committee. Ms. Phifer moved that the Council adopt and approve the following allocation for the 2010 Citizen Corps Preparedness Grant award:

Description of Allocation	Amount
Host Citizen Corps Conference	\$ 34,000
Host CERT games	5,000
Host Citizens Police Academy	3,000
Fire Corps program	4,000
Medical Reserve Corps program	4,000
Miscellaneous expenses	470
Regions/local units (85% of total grant award)	\$286,000
TOTAL	\$336,470

as recommended by the Citizen Corps Committee. The motion was adopted.

Ms. Phifer also moved that the Council adopt and approve the 2010 Michigan Community Emergency Response and Citizen Corps Coordination Plan with amendments presented and that said plan be submitted to the Director of the Michigan Department of State Police and the Executive Director of the Michigan Community Service Commission as recommended by the Citizen Corps Committee. Discussion was held on the motion. The motion was adopted.

Kenneth J. Gembel presented the report for the Emergency Planning and Community Right-to-Know Committee.

Dr. Wagoner presented the report for the Hazard Mitigation Committee. Dr. Wagoner moved that the Council adopt and approve 2011 Hazard Mitigation Assistance Grant Applications for the Pre-Disaster Mitigation Program in the following order:

Ranking Assignment*	Jurisdiction	Type and Amount of Funding Requested
1	City of Kalamazoo	Acquisition Federal Share - \$349,345.00
2	Chippewa County	Planning Federal Share - \$26,985.52
3	Ingham County	Planning Federal Share - \$64,800.15
4	Delta County	Planning Federal Share - \$50,248.00
5	Plainfield Township	Acquisition Federal Share - \$480,300.00
6	Otsego County	Planning Federal Share - \$84,000.00
7	Oceana County	Planning Federal Share - \$249,999.57
8	Kent County	Acquisition Federal Share - \$1,188,307.50
9	Maplewood ICD	Drain Improvement Federal Share - \$1,393,800.00
10	Marquette County	Planning Federal Share - \$33,225.00
11	City of Detroit	Planning Federal Share - (Undetermined)

for submission to the Federal Emergency Management Agency by December 3, 2010, as recommended by the Hazard Mitigation Committee. Discussion was held on the motion. The motion was adopted.

The Chairman Pro Tem requested the minutes reflect the factors considered by the Hazard Mitigation Committee in ranking the applications (see attached).

Dr. Wagoner also moved that the Council adopt and approve the 2011 Hazard Mitigation Assistance Grant Applications for the Repetitive Flood Claims Program in the following ranking order:

Ranking Assignment*	Jurisdiction	Type and Amount of Funding Requested
1	City of Midland	Acquisition Federal Share - \$1,115,750.00

for submission by December 3, 2010, as recommended by the Hazard Mitigation Committee. The motion was adopted.

Mike Sobocinski, Hazard Mitigation Specialist, presented an update on the Michigan Hazard Mitigation Plan.

Council member Marcia A. Varble gave a presentation regarding the American Red Cross.

The Secretary reported on the status of a communication received from Oakland County regarding Gail A. Novak-Phelps' appointment to serve on the Council.

The 2011 meeting schedule for the Council was discussed and approved. The 2011 meetings will be held from 2 p.m. – 4 p.m. at 4000 Collins Road in Lansing on the following dates:

January 10, 2011
April 18, 2011
June 20, 2011

August 15, 2011
November 7, 2011
December 19, 2011

Public comment was heard from Gail Novak-Phelps regarding the 2010 Emergency Management Summit.

Ms. Novak-Phelps moved to adjourn the meeting. The motion was adopted. The meeting adjourned at 2:59 p.m.


Eileen M. Phifer, Secretary

*in order of priority

**Michigan Citizen-Community Emergency Response Coordinating Council
Hazard Mitigation Committee
Meeting Notes– October 11, 2010**

The meeting of the Michigan Citizen-Community Emergency Response Coordinating Council (MCCERCC) Hazard Mitigation Committee was held on Monday, October 11, 2010, at the Michigan State Police Emergency Management and Homeland Security Division (MSP/EMHSD) office.

The meeting was called to order at 2:03 p.m. by the Chairperson, Dr. William Wagoner.

Committee members present were Dr. William Wagoner (Chairperson) and Ms. Eileen Phifer. Others present were Mr. Doran Duckworth, Mr. Matt Schnepf, Mr. Joel Pepper, Mr. Mitch Graham, and Mr. Mike Sobocinski.

The proposed meeting agenda was accepted as presented.

The draft minutes of the MCCERCC Hazard Mitigation Committee meeting were reviewed and there were no changes recommended.

Old Business:

There was no old business to be discussed.

New Business:

Mr. Schnepf provided a spreadsheet titled "FY 2011 HMA NOI Forms" for reference. He explained that the (12) applicants that have submitted draft applications for possible funding consideration under the FY 2011 Hazard Mitigation Assistance (HMA) program funding are listed and described in the handout. He referred to the spreadsheet to explain that there are (4) funding requests for acquisition-type projects, (1) for a flood control-type project and (7) for planning projects for consideration by the committee. Mr. Schnepf gave an overview of each of the potentially eligible draft applications as follows: Chippewa County, Delta County, City of Detroit, Ingham County, Marquette County and Otsego County all as planning applicants; City of Kalamazoo, Kent County, City of Midland and Plainfield Township all as acquisition projects; and the Maplewood Inter-County Drain District as a flood control project.

Mr. Schnepf then summarized the basis for the Mitigation Committee meeting as follows:

- FEMA announced the 2011 Hazard Mitigation Assistance program in June.
- Expected \$100 million available nationally. Each state is allotted \$500,000 and the rest is nationally competitive.
- EMHSD solicited applications from communities around the state and received 12 draft subgrant applications (11 subgrant applications for \$3.9 million for Pre-Disaster Mitigation Program, 1 subgrant application for \$1.1 million for Repetitive Flood Claims Program).
- EMHSD is required to develop a state grant application that includes all subgrant applications. Due to FEMA on 12-3-2010.
- FEMA requires that the subgrant applications be attached to the state application in ranked priority order.
- MCCERCC needs to formally rank the PDM and the RFC applications (but there is only one application in RFC).
- FEMA is not bound to fund projects in the order of rankings we select. Regardless of rankings, all projects that get submitted have the potential to be funded in the national competition.

**Michigan Citizen-Community Emergency Response Coordinating Council
Hazard Mitigation Committee
Meeting Notes– October 11, 2010**

Mr. Schnepf provided a brief overview of the National Ranking Factors used by FEMA in ranking all eligible draft applications. He also explained the possible use of the scoring matrix (referenced in the State Administrative Plan) and potential consideration of several specific criteria for the ranking process.

Discussion ensued and ultimately a list of factors to be considered for the draft application ranking was determined as follows:

- Plans vs. Projects
 - Projects are the reason for developing mitigation plans
 - Maintained approved plans are necessary to get projects
- Quality/Completeness of draft applications
- Demonstrated need for the proposed activity
- Extent of impact of the proposed activity
- Expiration date of current local hazard mitigation plan
- Geographic distribution of subapplicants
- Strategy for leveraging funds
 - \$500,000 state allocation
 - Maximize number projects that fall within the \$500,000
 - The first project that causes the total to exceed \$500,000 is considered to be within the state allocation
- State Hazard Mitigation Plan Priorities

Chairperson Wagoner asked Mr. Schnepf if the staff members had a recommendation for ranking strategy. Mr. Schnepf explained that staff members had met several times over the past two weeks to review the draft applications based on ranking factors, including those just discussed. Staff had developed possible ranking scenarios for the committee members to review. Mr. Sobocinski was asked to provide some additional information relative to the draft applications for the planning projects.

Committee members discussed several ranking possibilities. Concern was raised regarding the possibility of the City of Detroit draft application being given a low rank based on it being incomplete. After all concerns were addressed, the following conclusion was reached. The MCCERCC Hazard Mitigation Committee members recognize the importance of the application on behalf of the City of Detroit for funding to update their Hazard Mitigation Plan. Detroit is the largest urban area in the state and represents about 10% of the total population statewide. Their initiative to update the plan in a timely manner is viewed as a positive factor both from a regional and a statewide perspective.

Unfortunately, the City of Detroit draft application submitted (as of 9-24-10) was incomplete. When considered against the application ranking factors, the City of Detroit draft application ranks low. The primary reason for this is that Detroit's draft application provided too little information for it to be evaluated against four of the eight criteria considered. Although the draft application would be ranked low, this in no way would preclude the final application from the City of Detroit for funding consideration in the nationally competitive Pre-Disaster Mitigation Grant Program. If properly completed within the timeframe provided, the final application will be submitted with the others for the State of Michigan application under the Pre-Disaster Mitigation Grant Program.

Discussion ensued and ultimately the rationale to be considered for the draft application ranking was determined as follows

- Quality of the draft application, as an indicator for the likelihood for success, was an important factor.
- Funding of plans and projects is important so a mix of both is appropriate.
- Leveraging of the \$500,000
 - Sought to guarantee funding for as many proposals as possible - looked for less expensive (yet good) proposals to fit as many as possible in the \$500,000

**Michigan Citizen-Community Emergency Response Coordinating Council
Hazard Mitigation Committee
Meeting Notes– October 11, 2010**

- For projects, in Michigan Hazard Mitigation Plan, acquisition is a higher priority than drainage improvement so acquisitions were picked over the one drainage project.
- Plans were evaluated based on a diverse set of factors:
 - The number of counties covered
 - The estimated population covered
 - Presence of critical infrastructure
 - Cost of the plans
 - Diverse geographical location
 - Quality of the draft application
- The relative likelihood of an application to be funded, based on staff experience, was also considered.

After further discussion, the following rankings were agreed upon by the committee members and recommended for approval by the full MCCERCC council at the 10-18-10 meeting.

For the (11) potential applicants to be submitted for funding consideration under the FY 2011 Pre-Disaster Mitigation Program, the following ranking is recommended:

Ranking Assignment*	Jurisdiction	Type and Amount of Funding Requested
1	City of Kalamazoo	Acquisition Federal Share - \$349,345.00
2	Chippewa County	Planning Federal Share - \$26,985.52
3	Ingham County	Planning Federal Share - \$64,800.15
4	Delta County	Planning Federal Share - \$50,248.00
5	Plainfield Township	Acquisition Federal Share - \$480,300.00
6	Otsego County	Planning Federal Share - \$84,000.00
7	Oceana County	Planning Federal Share - \$249,999.57
8	Kent County	Acquisition Federal Share - \$1,188,307.50
9	Maplewood ICD	Drain Improvement Federal Share - \$1,393,800.00
10	Marquette County	Planning Federal Share – \$33,225.00
11	City of Detroit	Planning Federal Share – (Undetermined)

**Michigan Citizen-Community Emergency Response Coordinating Council
Hazard Mitigation Committee
Meeting Notes-- October 11, 2010**

For the (1) potential applicant to be submitted for funding consideration under the FY 2011 Repetitive Flood Claims Program, the following ranking is recommended:

Ranking Assignment*	Jurisdiction	Type and Amount of Funding Requested
1	City of Midland	Acquisition Federal Share - \$1,115,750.00

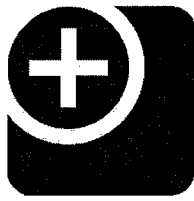
Chairperson Wagoner asked that the record reflect the committee's appreciation for the fine work done by the staff in preparing for and presenting the information for the review and ranking process.

Chairperson Wagoner asked Mr. Schnepf if there was a need to schedule a committee meeting before the end of the calendar year to meet any programmatic deadlines. Mr. Schnepf indicated that there was nothing in the immediate future that would require a committee meeting.

The committee meeting adjourned at 4:02 p.m.

Respectfully Submitted,

Mr. Joel Pepper



Michigan Citizen-Community

MCCERCC

Emergency Response Coordinating Council

Minutes – June 21, 2010

The regular meeting of the Michigan Citizen-Community Emergency Response Coordinating Council (MCCERCC) was held on Monday, June 21, 2010, at 4000 Collins Road in Lansing, Michigan. The Chairman, Capt. W. Thomas Sands, and the Secretary, Eileen M. Phifer, were present.

The meeting was called to order at 2:03 p.m.

Council members present were Brad Deacon, Director Dennis S. Edwards, Larry A. Estlack, Ron Farr, Kenneth J. Gembel, Sheriff Michael H. Lovelace, Gail A. Novak-Phelps, Eileen M. Phifer, Chief Milton L. Scales, BG Michael Stone, Marcia A. Varble, Dr. Stewart C. Wang, and Capt. W. Thomas Sands.

A guest in attendance was Steve Springer representing the Community Service Commission on behalf of Council member Paula Kaiser VanDam.

No amendments were presented to the proposed agenda.

Chief Scales moved to approve the minutes from the meeting February 8, 2010. The motion was adopted.

Dr. Wang and Sgt. Kevin Sweeney presented the report for the Citizens Corps Committee.

It was announced that Chief Scales, representing the Michigan Department of Natural Resources and Environment, will be retiring. Chairman Sands thanked Chief Scales for his excellent work and service on the Council.

Chief Scales presented the report for the Emergency Planning and Community Right to Know Committee.

According to the requirements of SARA Title III, the Emergency Planning and Community Right to Know Committee (through Chief Scales) moved that the 2008-2009 list of Community Hazmat Response Plans developed by the state Local Emergency Planning Committees be received and accepted. The motion was adopted.

The Emergency Planning and Community Right to Know Committee (through Chief Scales) moved that MCCERCC support the Hazardous Materials Emergency Preparedness grant submitted to the U. S. Department of Transportation by the Emergency Management and Homeland Security Division of the Michigan State Police in the amount of \$567,223. The motion was adopted.

Eileen Phifer presented the report for the Hazard Mitigation Committee.

Mike Sobocinski, Hazard Mitigation Specialist, presented an update on the Michigan Hazard Mitigation Plan.

Discussion was held on the progress and development of the 2010 Michigan Community Emergency Response and Citizen Corps Coordination Plan.

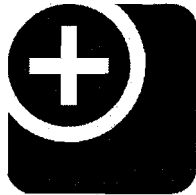
Discussion was held on the status of the terms of office for Council members.

Council member Kenneth Gembel gave a presentation regarding the White Oil Company Fire on 2009.

Chief Scales moved to adjourn the meeting. The motion was adopted and the meeting adjourned at 3:07 p.m.



Eileen M. Phifer, Secretary



Michigan Citizen-Community

MCCERCC

Emergency Response Coordinating Council

Meeting Minutes – February 8, 2010

The regular meeting of the Michigan Citizen-Community Emergency Response Coordinating Council (MCCERCC) was held on Monday, February 8, 2010, at 4000 Collins Road in Lansing, Michigan. The Chairman, Capt. W. Thomas Sands, and the Secretary, Eileen M. Phifer, were present.

The meeting was called to order at 2:03 p.m.

Council members present were Brad Deacon, Director Dennis S. Edwards, Larry A. Estlack, B.G. Burton Francisco, Chief Samuel R. Hopkins, Sheriff Michael H. Lovelace, Gail A. Novak-Phelps, Eileen M. Phifer, Chief Milton L. Scales, Dr. Jackie Scott, Marcia A. Varble, Dr. William D. Wagoner, and Capt. W. Thomas Sands.

It was announced that Council member B. G. Burton Francisco, representing the Michigan Department of Military and Veterans Affairs, has been appointed to serve as Assistant Adjunct General Army. Col. Mike Stone is in attendance today as his guest.

Chief Scales moved to approve the agenda as amended. The motion was adopted.

Gail A. Novak-Phelps moved to approve the minutes from the meeting held November 30, 2009. The motion was adopted.

Brad Deacon and Sgt. Kevin Sweeney presented the report for the Citizens Corps Committee. Mr. Deacon moved that the Council adopt and approve the following allocation for the 2009 Citizen Corps preparedness Grant award:

Description of Allocation	Amount
Host Citizen Corps Conference (combines both the Coordinators Training Forum and Volunteer Training Conference)	\$ 35,000
Host CERT games	3,000
Host Citizens Police Academy	2,500
Host statewide Fire Corps Training	4,000
Public awareness/outreach materials	15,000
Regions/local units (85% of total grant award)	\$337,581
TOTAL	\$397,081

as recommended by the Citizen Corps committee. The motion was adopted.

Mr. Deacon also moved that the Council adopt and approve the following regional grant allocation using the risk based formula for the 2009 Citizen Corps Preparedness Grant award:

Region	Percentage Allocated	Amount Allocated *
1	11.7%	\$ 39,497
2	43.4%	146,510
3	12.3%	41,523
5	9.8%	33,083
6	13.8%	46,586
7	4.5%	15,191
8	4.5%	15,191
TOTAL	100.0%	\$ 337,581

*rounded

as recommended by the Citizen Corps committee. The motion was adopted.

Chief Scales presented the report for the Emergency Planning and Community Right-to-Know Committee.

Dr. Wagoner presented the report for the Hazard Mitigation Committee.

Council member Eileen M. Phifer gave a presentation regarding the Michigan Department of Transportation's Safety and Security Administration.

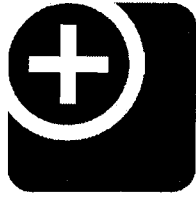
Discussion was held on the development of the 2010 Michigan Community Emergency Response and Citizen Corps Coordination Plan.

Chairman Sands reported on the status of the terms of office for the Council.

Chief Scales moved to adjourn the meeting. The motion was adopted and the meeting adjourned at 2:42 p.m.



 Eileen M. Phifer, Secretary



Michigan Citizen-Community

MCCERCC

Emergency Response Coordinating Council

Minutes – November 30, 2009

The regular meeting of the Michigan Citizen-Community Emergency Response Coordinating Council (MCCERCC) was held on Monday, November 30, 2009, at 4000 Collins Road in Lansing, Michigan. The Chairman, Capt. W. Thomas Sands, and the Secretary, Eileen M. Phifer, were present.

The meeting was called to order at 2:02 p.m.

Council members present were Brad Deacon, Larry A. Estlack, Ron Farr, B.G. Burton Francisco, Kenneth J. Gembel, Sheriff Michael H. Lovelace, Gail A. Novak-Phelps, Eileen M. Phifer, Chief Milton L. Scales, Dr. Jackie Scott, Marcia A. Varble, Dr. William D. Wagoner, Dr. Stewart C. Wang, and Capt. W. Thomas Sands.

Gail A. Novak-Phelps moved to approve the agenda as amended. The motion was adopted.

Chief Scales moved to approve the minutes from the meeting held October 19, 2009. The motion was adopted.

Guest speaker Bruce VanOtteren of the Michigan Department of Environmental Quality gave a presentation on the Pollution Emergency Alerting System.

Dr. Wang presented the report for the Citizens Corps Committee.

Chief Scales presented the report for the Emergency Planning and Community Right-to-Know Committee.

Dr. Wagoner presented the report for the Hazard Mitigation Committee and moved that the Council adopt and approve 2010 Hazard Mitigation Assistance Grant Applications in the following ranking order:

Ranking Assignment*	Jurisdiction	Type of Funding Requested
1	Kalamazoo Township	Flood Plain Acquisition Federal Share - \$180,374.98
2	Gogebic County	Planning Federal Share - \$29,959.00
3	WUPPDR**	Planning Federal Share - \$30,070.00
4	Oakland County	Planning Federal Share - \$132,389.20
5	Plainfield Township	Flood Plain Acquisition Federal Share - \$757,874.98

for submission to the Federal Emergency Management Agency (FEMA) by December 4, 2009, as recommended by the hazard mitigation committee. The motion was adopted.

Brad Deacon reported that the 2009 Michigan Community Emergency Response and Citizen Corps Coordination Plan was finalized and submitted to the Director of the Michigan Department of State Police and the Executive Director of the Michigan Community Service Commission as required.

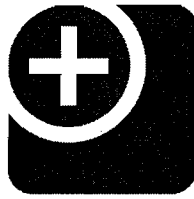
Public comment was heard from Ken Murray, a volunteer with the Wayne County Local Emergency Planning Committee.

Chief Scales moved to adjourn the meeting. The motion was adopted and the meeting adjourned at 2:39 p.m.



Eileen M. Phifer, Secretary

*in order of priority
**Western Upper Peninsula Planning and Development Region



Michigan Citizen-Community

MCCERCC

Emergency Response Coordinating Council

Minutes – October 19, 2009

The regular meeting of the Michigan Citizen-Community Emergency Response Coordinating Council (MCCERCC) was held on Monday, October 19, 2009, at 4000 Collins Road in Lansing, Michigan. The Chairman, Capt. Thomas W. Sands, and the Secretary, Eileen M. Phifer, were present.

The meeting was called to order at 2:00 p.m.

Council members present were Brad Deacon, Ron Farr, Kenneth J. Gembel, Samuel R. Hopkins, Sheriff Michael H. Lovelace, B.G. Burton Francisco, Gail A. Novak-Phelps, Eileen M. Phifer, Chief Milton L. Scales, Dr. Jackie Scott, Marcia A. Varble, Dr. William D. Wagoner, Dr. Stewart C. Wang, and Capt. Thomas W. Sands.

B.G. Burton Francisco was introduced as a new member of the Council representing the Department of Military and Veterans Affairs.

Chief Scales moved to adopt the agenda. The motion was adopted.

Gail A. Novak-Phelps moved to approve the minutes from the meeting held June 15, 2009. The motion was adopted.

Dr. Wang presented the report for the Citizens Corps Committee.


Chief Scales presented the report for the Emergency Planning and Community Right-to-Know Committee.

Dr. Wagoner presented the report for the Hazard Mitigation Committee and moved that the December 20, 2009 MCCERCC meeting be rescheduled and moved up to November 30, 2009 at 2:00 p.m. to allow time for the Hazard Mitigation Committee to review and rank the 2010 Hazard Mitigation Assistance Grant Applications and present recommendations to the Council for adoption and submission to the Federal Emergency Management Agency (FEMA) by the December 4, 2009 application deadline. The motion was adopted.

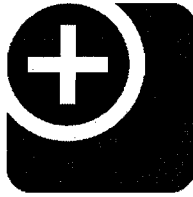
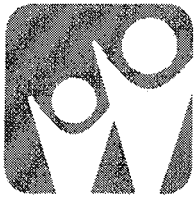
Brad Deacon presented the report for the 2009 Plan Committee and moved that the Council adopt and approve the 2009 Michigan Community Emergency Response and Citizen Corps Coordination Plan as presented with the additions as submitted by Dr. Wang to be placed after page 29, as well as to grant MDOT final authority in making editorial corrections identified by Marcia Varble, and that said plan be submitted to the Director of the Michigan Department of State Police and the Executive Director of the Michigan Community Service Commission. The motion was adopted.

The 2010 meeting schedule for the Council was discussed. Chief Scales moved that the 2010 meeting dates be scheduled for February 8, 2010, April 19, 2010, June 21, 2010, August 16, 2010, October 18, 2010 and December 20, 2010. The motion was adopted.

Chief Scales moved to adjourn the meeting. The motion was adopted and the meeting adjourned at 2:25 p.m.



Eileen M. Phifer, Secretary



Michigan Citizen-Community

MCCERCC

Emergency Response Coordinating Council

Minutes – June 15, 2009

The regular meeting of the Michigan Citizen-Community Emergency Response Coordinating Council (MCCERCC) was held on Monday, June 15, 2009, at 4000 Collins Road in Lansing, Michigan. The Chairman Pro Tem, Tony Katarsky, and the Secretary, Eileen M. Phifer, were present.

The meeting was called to order at 2:03 p.m.

Council members present were Director Dennis Edwards, Larry A. Estlack, Ron Farr, Kenneth J. Gembel, Sheriff Michael H. Lovelace, Gail A. Novak-Phelps, Eileen M. Phifer, Chief Milton L. Scales, Dr. Jackie S. Scott, Marcia A. Varble, and Dr. William D. Wagoner.

Ron Farr was introduced as a new member of the Council representing the State Fire Marshal.

Dr. Wagoner moved to adopt the agenda. The motion was adopted.

Sheriff Lovelace moved to approve the minutes from the meeting held April 20th as corrected. The motion was adopted.

Dr. Scott presented the report for the Citizen Corps Committee.

Chief Scales presented the report for Emergency Planning and Community Right-to-Know Committee and moved that the Council endorse the fiscal year 2010 Michigan State Police-Emergency Management Homeland Security Division's Hazardous Materials Emergency Preparedness (HMEP) grant application to the United States Department of Transportation in the amount of \$567,223, as recommended by the Emergency Planning and Community Right-to-Know Committee. The motion was adopted.

Dr. Wagoner presented the report for the Hazard Mitigation Committee.

Dr. Wagoner moved that the Council adopt and approve the acquisition project for the City of Lansing of flood prone properties and approve FEMA 1777-DR Hazard Mitigation Grant Program (HMGP) funding in the amount of \$723,008 as recommended by the Hazard Mitigation Committee. The motion was adopted.

Dr. Wagoner moved that the Council adopt and approve the acquisition project for Plainfield Township in Kent County of flood prone properties and approve FEMA 1777-DR Hazard Mitigation Grant Program (HMGP) funding in the amount of \$1,155,000 as recommended by the Hazard Mitigation Committee. The motion was adopted.

Dr. Wagoner moved that the Council adopt and approve the application for the development of an all-hazards mitigation plan for Eastern Michigan University and approve FEMA 1777-DR Hazard Mitigation Grant Program (HMGP) funding in the amount of \$29,997 as recommended by the Hazard Mitigation Committee. The motion was adopted.

Dr. Wagoner moved that the Council adopt and approve the construction project for the City of Olivet of a flood control structure and approve FEMA 1777-DR Hazard Mitigation Grant Program (HMGP) funding in the amount of \$54,000 as a back-up project if sufficient funds remain as recommended by the Hazard Mitigation Committee. The motion was adopted.

Dr. Wagoner moved that the Council adopt and approve the application for elevation of a road in Wexford County and approve FEMA 1777-DR Hazard Mitigation Grant Program (HMGP) funding in the amount of \$58,950 as a back-up project if sufficient funds remain as recommended by the Hazard Mitigation Committee. The motion was adopted.

An update was provided and discussion held on the Michigan Community Emergency Response and Citizen Corps Coordination Plan which is being developed for the Council.

Chairman Katarsky complimented the work being completed by the committees.

Public comment was heard from Ken Murray, a volunteer with the Wayne County Local Emergency Planning Committee.

Chief Scales moved to adjourn the meeting. The motion was adopted and the meeting adjourned at 2:50 p.m.



Eileen M. Phifer, Secretary

Michigan Citizen-Community Emergency Response Coordinating Council

Minutes - July 7, 2008

The regular monthly meeting of the Michigan Citizen Community Emergency Response Coordinating Council (MCCERCC) was held on Monday, July 7, 2008, at 2:00 p.m. in the Emergency Management Homeland Security Division (EMHSD) Hazardous Materials Training Center located at 7426 Osborn Road, Lansing, Michigan. The Chairman, Captain Tom Sands, and the Secretary, Eileen Phifer, were present.

I. INTRODUCTIONS

Introductions were made by those in attendance.

- A. Council members present were Captain Tom Sands, Eileen Phifer, Brad Deacon, Amy Butler, Larry A. Estlack, Kenneth J. Gembel, Gail A. Novak-Phelps, Marcia A. Varble, and William D. Wagoner. Dr. Stewart Wang appeared via telephone conference.
- B. Guests present were Tina Straw, Michael Sobocinski, Karen Towne (for Andy Neuman), Matt Schnepf, Joel Pepper, Bridget Long, Tony Katarsky, Scott Gatti (for Warren C. Evans), Doran Duckworth, Kevin Sweeney, James Breuker, and Teresa R. Kozlowski.

A quorum was not established.

Discussion only was held on updates re Citizen Corps, Hazard Mitigation, Planning/Right to Know, and the request to the Governor for additional members. Also discussed were committee formation and a proposed logo design.

II. ADJOURNMENT

The meeting adjourned at 3:40 p.m.



Eileen M. Phifer, Secretary



Minutes – April 20, 2009

The regular meeting of the Michigan Citizen-Community Emergency Response Coordinating Council (MCCERCC) was held on Monday, April 20, 2009, at 4000 Collins Road in Lansing, Michigan. The Chairman Pro Tem, Tony Katarsky, and the Secretary, Eileen M. Phifer, were present.

The meeting was called to order at 2:03 p.m.

Council members present were Brad Deacon, Director Dennis S. Edwards, Larry A. Estlack, Kenneth J. Gembel, Paula Kaiser VanDam, Sheriff Michael H. Lovelace, Gail A. Novak-Phelps, Eileen M. Phifer, Chief Milton L. Scales, Dr. Jackie S. Scott, Marcia A. Varble, and Dr. William D. Wagoner.

Paula Kaiser VanDam was introduced as a new member of the Council. Ms. VanDam replaces Musette Michael and represents the Community Service Commission.

Chief Scales moved to adopt the agenda. The motion was adopted.

Chief Scales moved to approve the minutes from the meeting held February 23, 2009 as corrected. The motion was adopted.

Guest speaker Virginia Ball of the Michigan Department of Community Health-Office of Public Health Preparedness (MDCH-OPHP) presented an overview of the Michigan Volunteer Registry and the 2009 MDCH-OPHP Volunteer Conference.

An update was provided and discussion held on the Michigan Community Emergency Response and Citizen Corps Coordination Plan which is being developed for the Council.

Brad Deacon presented the report for the Citizen Corps Committee.

Chief Scales presented the report for the Emergency Planning and Community Right-to-Know Committee and moved that the Council accept the Local Emergency Planning Committees (LEPC) 302 Site List/Grant Year '07/'08 report from the Michigan State Police-Emergency Management Homeland Security Division as recommended by the committee. The motion was adopted.

Dr. Wagoner presented the report for the Hazard Mitigation Committee.

Dr. Wagoner moved that the Council adopt and approve planning projects for Bloomfield Township and the Pokagon Band of Potawatomi Indians and approve FEMA 1777-DR Hazard Mitigation Grant Program (HMGP) funding in the amount of \$39,765 as recommended by the Hazard Mitigation Committee. The motion was adopted.

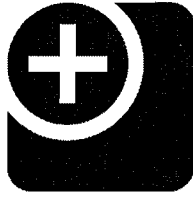
Dr. Wagoner moved that the Council adopt and approve the acquisition project for Plainfield Charter Township and approve FEMA 1777-DR Hazard Mitigation Grant Program (HMGP) funding in the amount of \$692,250 as recommended by the Hazard Mitigation Committee. The motion was adopted.

Dr. Wagoner moved that the Council conditionally adopt and approve mitigation projects for Allegan County, Michigan Department of Transportation (MDOT), Michigan State University, City of Olivet, and Wexford County contingent upon Michigan State Police Emergency Management Homeland Security Division staff receiving documentation demonstrating project eligibility for FEMA 1777-DR Hazard Mitigation Grant Program (HMGP) funding as recommended by the Hazard Mitigation Committee. The motion was adopted.

Dr. Wagoner moved that the Council adopt and approve warning siren projects for Blendon Township, Caledonia Township, Commerce Township, Springfield Township, the Village of Caledonia, and the City of Grand Haven and approve FEMA 1777-DR Hazard Mitigation Grant Program (HMGP) funding in the amount of \$214,001.10 as recommended by the Hazard Mitigation Committee. The motion was adopted.

Gail Novak-Phelps moved to adjourn the meeting. The motion was adopted and the meeting adjourned at 3:15 p.m.


Eileen M. Phifer, Secretary



Michigan Citizen-Community

MCCERCC

Emergency Response Coordinating Council

Minutes – February 23, 2009

The regular monthly meeting of the Michigan Citizen-Community Emergency Response Coordinating Council (MCCERCC) was held on Monday, February 23, 2009, at 4000 Collins Road in Lansing, Michigan. The Chairman, Capt. W. Thomas Sands, and the Secretary, Eileen M. Phifer, were present.

The meeting was called to order at 2:05 p.m.

Council members present were Brad Deacon, Larry A. Estlack, Kenneth J. Gembel, Chief Samuel R. Hopkins, Sheriff Michael H. Lovelace, Brig. General Michael C. McDaniel, Gail A. Novak-Phelps, Eileen M. Phifer, Chief Milton L. Scales, Dr. Jackie S. Scott, Marcia A. Varble, Dr. William D. Wagoner, Dr. Stewart C. Wang, and Capt. W. Thomas Sands.

Council member Director Dennis S. Edwards was unable to attend the meeting and was excused by the Chairman.

Brig. General McDaniel moved to adopt the agenda as amended. The motion was adopted.

Chief Hopkins moved to approve the minutes from the meeting held December 11, 2008. The motion was adopted.

Guest speakers included Robert Ianni and Thomas Quasarano of the Attorney General's Office. Mr. Ianni addressed the responsibilities and provided clarification on the Emergency Planning and Community Right-to-Know Act (EPCRA). Mr. Quasarano gave an overview of the Open Meetings Act and the option of electronic participation.

Ms. Novak-Phelps moved that Tier Two reports required under EPCRA be sent to the new MCCERCC through the Department of Environmental Quality (DEQ) maintaining the current process in place. The motion was adopted after debate, clarification, and public comment.

Guest speakers also included John Anderson and O. Clayton Johnson, who gave an overview of the Michigan Volunteer Defense Force (VDF).

The Chairman clarified that the Citizen Corps, Emergency Planning and Community Right-to-Know, and Hazard Mitigation committees serve an advisory role to the Council.

The Chairman indicated the Great Lakes Homeland Security Training Conference and Expo will be held May 5th–7th at DeVos Place in Grand Rapids, Michigan. Each Council member will be invited to attend.

The Chairman indicated Chemical Awareness Week is May 3rd-9th.

Dr. Wang, reporting on behalf of the Citizen Corps Committee, moved to approve the recommendation of the committee with regard to the distribution of funding for Citizen Corps for fiscal year 08 be based on the recommendation of the Michigan Citizen Corps Focus Group to follow the Homeland Security Grant Program (HSGP) grant percentage for regional allocations as:

Region 1 – 19.5%
Region 2 – 18%
Region 3 – 19.8%
Region 5 – 12.9%
Region 6 – 17.8%
Region 7 – 6%
Region 8 – 6%

which amount to 85 percent of the funds distributed with a small subset of funding retained for statewide training activities and that the Council adopt the caveat of the Citizen Corps Committee conducting a review of the process going forward for allocation of funding. Chairman Sands provided clarification of the Emergency Management Homeland Security Division (EMHSD) activities. The motion was adopted after debate, amendment, clarification, and public comment.

Chief Scales presented the report for the Emergency Planning and Community Right-to-Know Committee.

Dr. Wagoner presented the report for the Hazard Mitigation Committee.

Chairman Sands discussed the Michigan Community Emergency Response and Citizen Corps Coordination Plan which is being developed for the Council. The following groups or committees were established to assist in development of the plan and volunteers as indicated will serve as chair:


- Plan Purpose and Scope – *Novak-Phelps*
- Federal and State Authorities – *Phifer*
- Michigan Citizen-Community Emergency Response Coordinating Council (MCCERCC) – *Scales*
- State Volunteer Resources - *Sweeney*
- Coordination of Volunteer Resources – *Scott*
- Volunteer Recruitment - *Sweeney*
- Plans for Volunteer Management Related to Emergencies in Times of Declared States of Emergency or Disaster – *McDaniel*

- Detail of State, Local and Tribal Activities that may help in the development of the Michigan Citizen Corps and Coordination of Citizen-Based Community Emergency Response Efforts – *Wang, assisted by Sweeney*
- Best Practices and Recognized Accomplishments in Local and Tribal Citizen-Based Emergency Response Activities – *Sands, assisted by Sweeney*

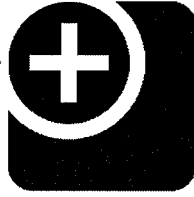
Chairman Sands requested recommendations be submitted by June to allow time for review and comment. The final plan is due October 1st.

Public comment was heard from James Buford on behalf of Region 2 Citizen Corps and Virginia Ball on behalf of the Michigan Department of Community Health.

Chief Scales moved to adjourn the meeting. The motion was adopted and the meeting adjourned at 4:30 p.m.



Eileen M. Phifer, Secretary



Michigan Citizen-Community

MCCERCC

Emergency Response Coordinating Council

Minutes – December 11, 2008

The regular monthly meeting of the Michigan Citizen-Community Emergency Response Coordinating Council (MCCERCC) was held on Thursday, December 11, 2008, in the Michigan Office of Public Health Preparedness. The Chairman Pro Tem, Mark Wesley, and the Secretary, Eileen M. Phifer, were present.

The meeting was called to order at 2:05 p.m.

Council members present were Dennis S. Edwards, Larry A. Estlack, Kenneth J. Gembel, Samuel R. Hopkins, Michael H. Lovelace, Musette Michael, Gail A. Novak-Phelps, Eileen M. Phifer, Milton Scales, Jackie Scott, William D. Wagoner, and Stewart C. Wang.

Gail A. Novak-Phelps moved to adopt the agenda. The motion passed.

Gail A. Novak-Phelps moved to approve the minutes from the meeting held September 15, 2008. The motion passed.

Stewart C. Wang agreed to act as Chairman of the Citizens Corps Committee effective today. Mr. Wang indicated the committee met twice since the last MCCERCC meeting and is in the process of evaluating requests by the different regions for current and future activities. Mr. Wang turned the floor over to Sgt. Kevin Sweeney for an informational presentation on the FY08 Grant Application Proposal.

Milton Scales recently agreed to act as Chairman of the Emergency Planning and Community Right-to-Know Committee. Mr. Scales indicated the committee has been unable to meet formally. The committee will meet and determine its roles and responsibilities based on the executive order and establish time frames in which to report to the Council.

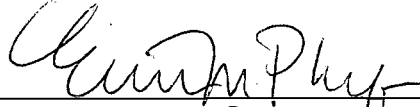
William Wagoner, Chairman of the Hazard Mitigation Committee, reported on the meeting held November 25, 2008 and the ranking order established for the eight (8) grant applications submitted to the state for 2009 HMA funding consideration.

Eileen Phifer moved to accept the ranking order recommended by the Hazard Mitigation Committee. The motion passed.

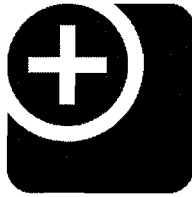
Discussion was held on the charge to the Council to submit a comprehensive plan to the Department of State Police with annual updates beginning September 30, 2009.

Discussion was held on the proposed 2009 meeting schedule. William Wagoner moved to set an every other month meeting schedule for 2009 beginning with Monday, February 23, 2009, and every other month thereafter on the third Monday of April, June, August, October and December. The motion passed.

Samuel Hopkins moved to adjourn. The motion passed and the meeting adjourned at 3:35 p.m.



Eileen M. Phifer, Secretary



Michigan Citizen-Community

MCCERCC

Emergency Response Coordinating Council

Minutes – September 15, 2008

The regular monthly meeting of the Michigan Citizen-Community Emergency Response Coordinating Council (MCCERCC) was held on Monday, September 15, 2008, in the Emergency Management Homeland Security Division (EMHSD) Hazardous Materials Training Center located at 7426 Osborn Road, Lansing, Michigan. The Chairman, Capt. Thomas Sands, and the Secretary, Eileen M. Phifer, were present.

The meeting was called to order by Chairman Sands at 2:05 p.m.

Council members present were Capt. Thomas Sands, Brad Deacon, Dennis S. Edwards, Larry A. Estlack, Kenneth J. Gembel, Michael H. Lovelace, BG Michael McDaniel, Gail A. Novak-Phelps, Eileen M. Phifer, Marcia A. Varble, William D. Wagoner, and Stewart C. Wang.

A guest in attendance was Larry Crider representing Council member Warren C. Evans.

BG Michael McDaniel moved to adopt the agenda as amended moving the photo of Council members to the beginning of the meeting. The motion passed.

BG Michael McDaniel moved to approve the minutes from the August 19, 2008 meeting. The motion passed.

William D. Wagoner, reporting on behalf of the Hazard Mitigation Committee, moved to approve the recommendations contained in the committee meeting minutes dated September 10, 2008. The motion passed.

Sgt. Kevin Sweeney updated the Council on the Citizen Corps Committee and indicated that Capt. Sands will be the new program manager for the Citizen Corps. He extended an invitation for Council members to attend the Citizen Corps Training Forum on November 13 and 14, 2008.

Gail Novak-Phelps, reporting on behalf of the Policy Development Committee, indicated the committee was unable to meet formally. She presented revised Bylaws to the Council for consideration.

Brad Deacon moved to amend the language of the Bylaws under Article X – Committees. Gail Novak-Phelps moved to amend the motion. Brad Deacon resubmitted the motion after discussion to amend Article X – Committees, Section 1, by adding the following sentence:

“The standing committees of the Council shall consist of Citizen Corps, Emergency Planning and Community Right-to-Know, and Hazard Mitigation.”

and to replace the language in Section 2 to read:

“The chairperson may establish committees as necessary.”

The motion passed.

Gail Novak-Phelps moved to amend the language of the Bylaws under Article V – Terms by replacing the language in Section 1 with the following language:

“Terms of office shall be designated according to Executive Order No. 2007-18.”

and to eliminate the existing language in Section 2 entirely and renumber Section 3 to Section 2. The motion passed.

William D. Wagoner moved to approve the proposed Bylaws as amended. The motion passed.

Capt. Sands invited Council members to the 2008 Summit Emergency Management Conference. Council members interested in attending or providing pamphlets for display at the conference should contact Bridget Long.

Dennis Edwards moved to adjourn. The motion passed and the meeting adjourned at 2:50 p.m.


Eileen M. Phifer, Secretary



Minutes – August 19, 2008

The regular monthly meeting of the Michigan Citizen-Community Emergency Response Coordinating Council (MCCERCC) was held on Tuesday, August 19, 2008, in the Emergency Management Homeland Security Division (EMHSD) Hazardous Materials Training Center located at 7426 Osborn Road, Lansing, Michigan. The Chairman, Captain Thomas Sands, and the Secretary Pro Tem, William D. Wagoner (for Eileen Phifer), were present.

The meeting was called to order by Chairman Sands at 2:04 pm.

Council members present were Captain Thomas Sands, Amy Butler, Brad Deacon, Dennis S. Edwards, Larry A. Estlack, Kenneth J. Gembel, Samuel R. Hopkins, Russell Gullett (designee for BG Michael McDaniel), Musette Michael, Joseph Grutza (non-voting representative for State Fire Marshal), Gail A. Novak-Phelps, Jackie Scott, Marcia A. Varble, and William D. Wagoner.

A special guest in attendance was Nick Mueller, Hazard Mitigation Officer from the Federal Emergency Management Agency (FEMA).

The agenda was approved.

The minutes from the May 19, 2008 meeting were approved as corrected and the minutes from the July 7, 2008 meeting were approved.

A presentation was made by Nick Mueller regarding Michigan's Mitigation Action Plan for Presidential Disaster 1777-DR-MI and the process used to develop it.

An update was provided by Matt Schnepf, Hazard Mitigation Officer, on the Hazard Mitigation Grant Program (HMGP) application process.

An update was provided by Bridget Long, Community Emergency Response Planner, on Citizen Corps Grant, Training Forum and Conference.

An update was provided by James Brueker, Hazmat Training Specialist, on Planning and Community Right-to-Know.

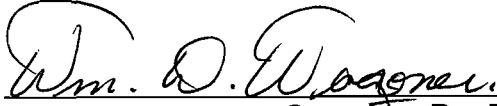
Gail A. Novak-Phelps moved to establish four standing committees of the Council and their membership as presented in the Proposed MCCERCC Subcommittees handout. The motion passed after discussion and amendment changing the word "subcommittees" to "committees" and adding Samuel R. Hopkins to the Planning and Right-to-Know Committee.

Proposed Bylaws for the Council were deferred to the Policy Development Committee.

Marcia A. Varble moved to adopt the logo developed for the Council by the Michigan Department of Transportation (MDOT) design team as presented. The motion passed after discussion and amendment to include a hyphen between the words "citizen" and "community" and to bold all letters in "MCCERCC."

William D. Wagoner moved to refer the projects for funding consideration under the Hazard Mitigation Grant Program to the Hazard Mitigation Committee for study and recommendation to the full Council for allocation of the funds. The motion passed after discussion.

The meeting adjourned at 3:30 p.m.



William D. Wagoner, Secretary Pro Tem