

**Michigan Citizen-Community
Emergency Response Coordinating
Council (MCCERCC)
MINUTES**

May 19, 2008

**Collins Centre Presentation Room
4000 Collins Road
Lansing, Michigan 48910**

Present:

F/Lt. Harold Love (Acting Chair), Brad Deacon, Doran Duckworth, Dennis Edwards (via conference call), Larry Estlack, Warren Evans, Kenneth Gembel, Samuel Hopkins, Michael Lovelace, Gail Novak-Phelps, Eileen Phifer, Dr. Jackie Scott, Marcia Varble, Dr. William Wagoner, Dr. Stewart Wang

Excused:

Captain Eddie Washington

Absent:

Amy Butler, BG Michael McDaniel, Clifford Messing, Musette Michael, Andy Neumann, Mark Wesley

Others Present:

Glenn Cekus, United States Environmental Protection Agency
Matt Schnepf, Michigan State Police/Emergency Management & Homeland Security Division
Sgt Kevin Sweeney, Michigan State Police/Emergency Management & Homeland Security Division
Kristine Opsommer, Michigan State Police/Emergency Management & Homeland Security Division
Jackie Hampton, Michigan State Police/Emergency Management & Homeland Security Division
Jim Breuker, Michigan State Police/Emergency Management & Homeland Security Division

The Michigan Citizen-Community Emergency Response Coordinating Council (MCCERCC) meeting was called to order at 2 p.m.

The Council approved minutes from the previous meeting. F/Lt. Harold Love reviewed the Council's responsibilities and reasons for its creation.

Mr. Glenn Cekus was introduced to the Council. Mr. Cekus was the Federal Emergency Management Agency's Region V liaison to the State Emergency Response Commissions.

Mr. Jim Breuker presented the list of plans developed by Local Emergency Planning Commissions over the last Hazardous Materials Emergency Preparedness (HMEP) grant year. A motion to receive the list was approved. Mr. Breuker also presented information on the 2008-2009 HMEP Grant to the US Department of Transportation and explained the application process, history of the grant, and the Council's involvement with it. A motion to support the division's submission of the application was approved.

Sgt. Kevin Sweeney gave a presentation on the Citizen Corps Program which is funded by a grant made possible through the Council. The Program comprises the following partner programs:

1. Community Emergency Response Team (CERT)
2. Volunteers in Police Service (VIPS)
3. Neighborhood Watch
4. Fire Corps
5. Medical Reserve Corps

The Michigan Hazard Mitigation Plan (MHMP) has been submitted and approved. Mr. Doran Duckworth confirmed a synopsis of the plan would be developed by staff and made available to the Council in the near future.

Mr. Matt Schnepf reviewed the FY08 Hazard Mitigation Assistance status.

The following points were discussed with regard to structuring of the Council:

1. Establish goals and objectives.
2. Begin implementation of the projects in the MHMP.
3. Decide on a logo for reports, documents, etc.
4. Mondays and Fridays are preferred for meetings, typically from 2-4 p.m.
5. Eileen Phifer volunteered to be secretary of the Council for a one-year term.
6. Gail Novak volunteered to draft bylaws. If desired, she may submit to Sgt. Sweeney for review.
7. Four ad-hoc committees will be formed for policy development (covering the functions of Sara Title 3, Hazard Mitigation, Citizen Corps, and State Emergency Response Commission). Functions for each group will be listed so individuals can decide where their interests lie, and Council members may join more than one committee. Division input will be compared to others' submittals for comparison. Each of the committees can develop a vision/mission/goals statement, and a statement for the Council overall.

The next Committee meeting will take place on July 7, 2008, at 2 p.m. in the Emergency Management & Homeland Security Training Center's classroom.