

MICHIGAN TRUCK SAFETY COMMISSION **MTSC**

Commission Meeting held at the
Michigan Center for Truck Safety - Lansing

APPROVED

July 9, 2008

Minutes

MTSC Commissioners Present

Jacqueline El-Sayed - Chair
Fred Bueter – Vice-chair
Robert McFarland
Robert Powers
James Scalici
Timothy Kaltenbach

MTSC Commissioners Excused

James Parrinello
James Van Zoeren
David Zick
Michael Prince

Guests

David Ford - FMCSA
Kim Lariviere - MDOT
Frank Kelly – MI Transportation Commission

Michigan Center for Truck Safety Staff

Mike Irwin
Lisa Atwell

OHSP Staff

Deborah Sonnenberg
Kim Kelly
Steve Schreier
Pietro Semifero
Kathy Farnum
Anne Readett
Alyson Kechkaylo

I. CALL TO ORDER

The MTSC meeting was called to order by Dr. El-Sayed, Chair at 9:05 a.m.

II. ROLL CALL

Roll call of Commissioners was completed determining a quorum was not present. A quorum was established upon the late arrival of Mr. Kaltenbach.

III. APPROVAL OF MTSC MINUTES

Dr. El-Sayed called for a motion to approve the minutes from the May 14, 2008, meeting. A motion to accept the minutes was made by Mr. Scalici and supported by Mr. McFarland. *Motion Carried.*

IV. ANNOUNCEMENTS

- Captain Powers announced the MSP has almost completed the development of a cross-border information guide book to be distributed to companies and drivers at Michigan's international border crossings. This guide was developed to facilitate safe, secure, and efficient border crossing by commercial vehicles. He hopes to have a completed copy by the next Commission meeting to share.
- Captain reported that MSP and MDOT developed a Commercial Vehicle Strategy Team (CVST) several years ago to help further commercial vehicle safety and compliance in Michigan. Although the main focus was on weigh stations and weight enforcement many other safety and security issues have been addressed. Due to the success of the CVST, MDOT Director Kirk T. Steudle has nominated the CVST for AASHTO's Presence Award. Win or not, on behalf of the committee members from MDOT and MSP, Captain Powers expressed how proud they are that Director Steudle recognizes the success and importance of the committee enough to submit the initiative for the award.
- Captain Powers announced that a State Police trooper recruit school numbering 100 recruits is to begin on August 10 and will have a significant impact on the Traffic Safety Division's commercial enforcement operation. Currently, 17 motor carrier officers have applied to the school with seven of those already

offered conditional letters of employment. This exodus is anticipated to increase the current number of vacancies from 20 to 30 or more. Motor carrier officer recruiting efforts have begun with a recruit school planned in May 2009. Unfortunately, only 15-20 people can be absorbed into the field training officer program at one time. It would take two recruit schools back-to-back to completely fill the current number of vacancies.

V. OLD BUSINESS

None

VI. REPORTS

a. Chair's Report – Dr. Jacqueline El-Sayed

Dr. El-Sayed reported that the Education Grant was approved by the Ad Board on July 1, 2008, and the MSP Enforcement Grant was approved on June 11, 2008.

b. MCTS Project Director's Report – Mr. Mike Irwin

Mr. Irwin provided an update of the Education Center's activities to date. Truck Safety Days are scheduled for July, with the first one being next week in Taylor. The simulator and no-zone trailer will be there. Erik Jamison took spots from the Are You Truck Smart and built scenarios into the simulator to enable young people to participate.

Operation Safe Driver – Mr. Irwin provided copies of a pamphlet developed by CVSA and endorsed with the MCTS logo. Unique to this handout is the crash predictors from the ATRI study. Mr. Irwin reported that Center staff highlights this information when communicating with the industry and offers assistance to protect their investments in their drivers.

An information card providing contact information for trucking regulations has been reprinted. Copies will be made available at Department of State branch offices for public distribution. Mr. Irwin stated he preferred the orders be made directly with the Center for recordkeeping purposes.

c. MTSC Financial Report – Ms. Kim Kelly/OHSP

Ms. Kelly provided an overview of the Truck Safety Grant financial standing as of May 31, 2008. Department of State revenue from registrations is below the amount recorded last year at this time.

d. FY 2009 Communications Committee Update – Ms. Anne Readett

Ms. Readett introduced Ms. Alyson Kechkaylo a recent addition to the OHSP Communications staff who is assisting the committee to promote the Commission's 20th Anniversary and its accomplishments. Ms. Readett provided a summary of the ideas that will be presented to committee members at their next meeting.

e. Research, Evaluation & Planning Committee Update – Dr. El-Sayed

At the May 14, 2008 meeting, Commissioners deferred the Strategic Plan draft to the Research, Evaluation and Planning Committee for review and development of recommendations. The meeting notes were shared and the committee's recommendations were provided to all Commissioners for review prior to the meeting.

VII. ACTION ITEMS

a. Election of MTSC Chair and Vice-Chair for Two-year Term (July 2008 to July 2010)

Captain Powers nominated Dr. El-Sayed for another two-year term as Chair and Mr. Bueter for another two-year term as Vice-chair which was supported by Mr. Kaltenbach. *Motion Carried.*

b. MTSC Strategic Plan and SHSP Background Page Adoption – Mr. Steve Schreier

1. Approval of MTSC/SHSP Background Page - The revised/updated MTSC background page that is to be included in the 2008 State Highway Safety Plan was presented and discussed. Captain Powers motioned to approve the MTSC/SHSP Background page with revisions stipulated. Mr. Bueter supported the motion. *Motion Carried.*

2. Approval of MTSC Strategic Plan – A vote to approve the Strategic Plan was tabled until the next Commission meeting to allow further revision as discussed. Chair El-Sayed set a revision/review timeline to meet the adoption deadline. The revised document will be e-mailed to the Commissioners during the first week in August for review and submission of comments by August 15. A final draft will be e-mailed to the Commissioners with the September meeting items for final review in preparation for adoption.

c. Skid Pad Repair Funding Update – Mr. Mike Irwin

Mr. Irwin reported that MDOT surveyed and took samples of the skid pad and provided an estimate of between \$188,000 and \$190,000 to repair the pad properly according to the new schematic and with their oversight. Considering the UCR revenue issue, he referred back to three earlier quotes received that address repairs on a smaller scale. The lowest bid of \$88,000 includes milling off and replacing/sealing two inches of the pad. No matter which bid is accepted, funding would need to be moved between categories in the budget. Mr. Irwin requested the Commission's approval to move \$25,000 from the Personal Expense category under Salaries, and \$38,000 from the Contractual Service category under Safety Consultants to the Operating Expense category under the MCDD line.

After discussion, Mr. McFarland motioned to approve the budgetary line item transfers and to approve the MDOT estimate of repair (big fix) contingent upon Ad Board approval. If not approved by the Ad Board, the Commission authorizes Mr. Irwin to proceed with the short-term resurface option. This motion was seconded by Captain Powers. *Motion Carried.*

VIII. PUBLIC COMMENT - None

Meeting Adjourned at 11 a.m.

**Next meeting will be held at 9 a.m. on September 17, 2008
at the Michigan Center for Truck Safety, 1131 Centennial Way, Lansing, MI 48913**