

STATE 911 COMMITTEE
Certification Subcommittee

August 22, 2013
Meeting Minutes

A. Roll Call

The meeting was called to order by Chair Rich Feole. Roll call was taken and a quorum was present.

Voting Members Present:

Mr. Rich Feole, Chair
Mr. Greg Clark
Ms. Yvette Collins
Mr. Gary Johnson
Mr. James Loeper
Mr. Vic Martin
Mr. David Piasecki
Mr. Tim Smith
Mr. Barry Nelson
Mr. Ron Bonneau

Representing:

Calhoun County Consolidated Dispatch Auth.
Charlevoix-Cheboygan-Emmet Counties (CCE)
AT&T
Marquette County Central Dispatch
SNC/ Gogebic County
Lapeer County Central Dispatch
AT&T
Ottawa County 911
Saginaw County 911 Communications Center Authority
Kent County Dispatch Authority

Non-Voting Members Present:

Ms. Amanda Kennedy
Ms. Theresa Hart
Ms. Stacie Hansel

Representing:

Michigan State Police
Michigan State Police
Michigan State Police

Voting Members Absent:

Sheriff Dale Gribler
Mr. Mel Maier

SNC/ Van Buren County Sheriff's Office
Oakland County Sheriff's Department

B. Meeting Minutes Approval

A **MOTION** was made by Ms. Yvette Collins to accept and approve the meeting minutes of May 30, 2013. Supported by Mr. Vic Martin, the **MOTION** carried.

C. Old Business

1. Update on Otsego County Review

Mr. Nelson and Ms. Kennedy went to Otsego County for a follow-up visit. Ms. Kennedy stated the county had made many improvements from the information originally received, were working on SOPs, and updated areas where there were issues.

After no further discussion, a **MOTION** was made by Mr. Jim Loeper to accept the compliance review for Otsego County. Supported by Mr. Gary Johnson, the **MOTION** carried.

2. Update on Huron County Review

Mr. Martin, Mr. Nelson, Mr. Feole, and Ms. Kennedy were part of the review team for Huron County. Overall, the review team was impressed with the center. Changes were recently made, which seem to be positive for the department. The review team did suggest involvement with APCO, NENA, and MCDA for guidance and resources. There was an issue with the radio system on the outskirts of bordering areas, but the center is already working on that issue.

After no further discussion, a **MOTION** was made by Mr. Vic Martin to accept the Huron County review as written. Supported by Mr. Barry Nelson, the **MOTION** carried.

3. Update on Baraga County/Schoolcraft County Reviews

The review team met with the coordinator of Baraga County as well as the sheriff of Schoolcraft County. Mr. Loeper helped Baraga County get their paperwork set. The review

team did not have an opportunity to meet with representatives from other agencies. Baraga County had complaints about narrow-banding. Schoolcraft County had some issues with interest going back into their general fund, but they promptly took care of everything. The issue has been addressed and paperwork has been turned in. Ms. Kennedy is currently working on the draft report, awaiting the notes from the review team.

Mr. Nelson asked if Schoolcraft County talked about issues with their Viper phone system. Mr. Loeper explained if someone called the 10-digit emergency number in Schoolcraft County, they have no way of transferring that call to the 911 center. It was recommended the county look at updating their phone system as a secondary PSAP. They do have the funds to be able to do so.

Mr. Johnson stated in both counties' budgets, there was language regarding address signs. The review team's recommendation was to remove those line items out of their 911 budget as address signs are not an eligible expense. Mr. Loeper stated they were not using 911 funds for the address signs, it was money they received in from a different fund but was in their 911 budget. It was recommended to remove so there was no question.

Mr. Feole stated the subcommittee will present the Otsego County and Huron County reviews at the State 911 Committee (SNC) in October and will wait to present Baraga County and Schoolcraft County reviews at the December SNC meeting.

D. New Business

1. Multi County PSAPs and Random Selection of Counties for Review

When the review team did the reviews in Baraga and Schoolcraft Counties, Sheriff Gribler suggested reviewing the other counties of Negaunee. Mr. Feole stated he was hesitant to do that since it does not follow the subcommittee's past practices of being a random selection, a requested review, or a review requested by the SNC. While the subcommittee agreed the suggestion makes sense, there needs to be some guidelines to follow stating that is what will be done in the future.

Mr. Martin suggested putting something in writing stating if a review will be doing a multi-county area, all counties will be reviewed at the same time; to review every county affected by the one PSAP. It would still be only one site visit, only including financials for the other counties. It was suggested to put the dispatch center county into the selection process and if selected, do all counties who contribute; a PSAP review instead of a county review. General discussion followed.

Ms. Collins asked if the authority to change the selection process is at the subcommittee level and if it feeds into any language of the 911 Act. The subcommittee thought it would only need to be a recommendation brought to the SNC. Mr. Feole would like to have Sheriff Gribler's and Ms. Miller-Brown's input before moving forward.

Ms. Kennedy will send a letter to the other three counties of Negaunee (Houghton, Keweenaw, and Ontonagon) asking if they would like to request a review, which would still follow current guidelines of review by request. Other than asking Negaunee, any changes to the selection process will be on hold until the input from Sheriff Gribler and Ms. Miller-Brown is received.

2. Selection of Next PSAP Review

With the possibility of Houghton, Keweenaw, and Ontonagon Counties joining the Schoolcraft County and Baraga County reviews, Mr. Feole suggested only selecting one county today. Lake County was selected. The review team will consist of Mr. Bonneau, Mr. Smith, Mr. Clark, and Ms. Kennedy. The estimated timeline is mid-October for the site visit. Ms. Kennedy will coordinate the date and other arrangements with the review team.

E. Public Comment
None.

F. Next Meeting
TBD

G. Adjourn
The meeting adjourned at 10:46 a.m.