

### MICR Edit & Errors Handbook Changes - May 26, 2011

<b>Section 3: MICR1 Edits</b>			
	Page 3-8	Error 145	Wording Change - Weapon is Required for Offense
	Page 3-16	Error 223	Added New Error - Weapon Cannot Be Entered for Offense
<b>Section 6: MICR7 Edits</b>			
	Page 6-5	Error 727	Added New Error - Arrestee Data Must Match Offender Data

### MICR Edit & Errors Handbook Changes - May 6, 2011

<b>Section 7: MICR9 Edits</b>			
	Page 7-13	Error 929	Added Description
	Page 7-15	Error 938	Added Description
		Error 939	Added Description

### MICR Edit & Errors Handbook Changes - March 2011

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	Page 1-4	Data Element 11-Exc Clearance	Valid Codes
	Page 1-8	Data Element 14-Offense File Class	I/P Victims for Society Crimes
	Page 1-10	Data Element 15-Location Site	Added new FBI Codes
	Page 1-23	Data Element 26-Victim Number	I/P Victims for Society Crimes
	Page 1-26	Data Element 28-Victim Type	I/P Victims for Society Crimes
	Page 1-28	Data Element 28-Victim Type	I/P Victims for Society Crimes
	Page 1-34	Data Element 38-VOR	VOR 31
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<b>Section 2: MICR Final Error Edits</b>			
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	Page 2-2	Final Edit Error 1004	Added Description
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		Error 201	Additonal sites added; description
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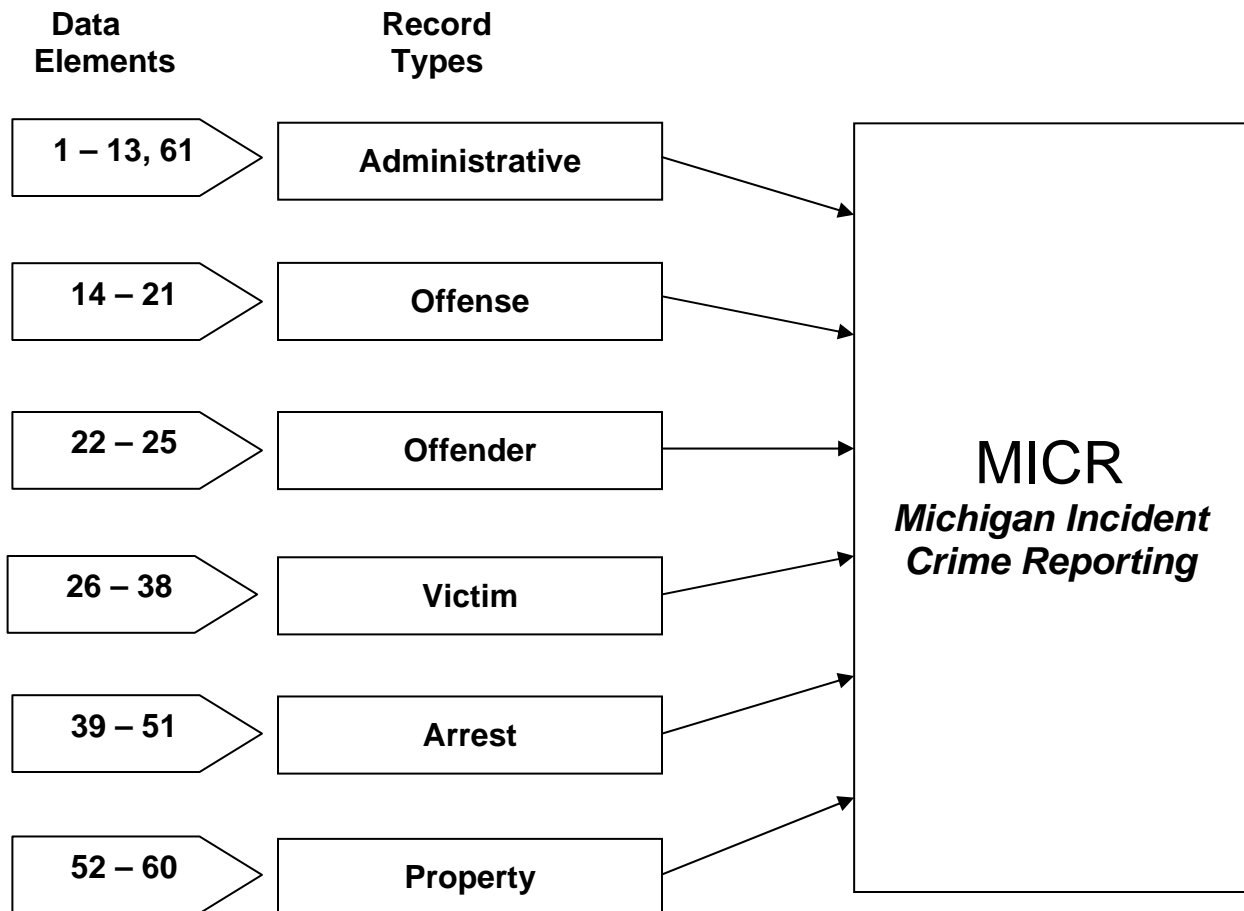
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# MICR

## DATA ELEMENT EDITS AND ERROR MESSAGES HANDBOOK

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# **MICHIGAN INCIDENT CRIME REPORTING (MICR)**

## **SECTION 1**

### **DATA ELEMENTS**

**Michigan Department of State Police  
Criminal Justice Information Center  
Crime Reporting Section  
May 2011 Update**

**DATA ELEMENT:      ADMINISTRATIVE SEGMENT EDITS****1      ACTION:**

- 1)      Required for all transaction screens/formats.
- 2)      Must be a valid code.
- 3)      Action "O" **is** valid only for Incident (MICR. 1) transaction screen/format.
- 4)      Action "O" **is not** valid for incidents with an Original Year prior to the base data or agency start date.
- 5)      Action "A" **is not** valid for Incident (MICR. 1) transaction screen/format.
- 6)      Action "A" is not valid if Assist ORI is completed.
- 7)      Action "M" is valid only for Incident (MICR. 1) transaction screen/format.
- 8)      Action "R" is valid only for Incident (MICR.1) transaction screen/format.
- 9)      Action "D" is valid for all transaction screens/formats.
- 10)     Action "W" is valid only for Incident (MICR. 1), Arrest (MICR. 7), or Property (MICR. 9) transaction screens/formats.
- 11)     Action "W" is valid only for incidents with an Original Year and original Date of Occurrence/Report prior to the base date or agency start date.
- 12)     If Action is "W," Exceptional Clearance Date, Date of Arrest, or Date Recovered cannot be prior to the base date or agency start date.

**2      ORIGINATING AGENCY IDENTIFIER (ORI) NUMBER:**

- 1)      Required for all transaction records.
- 2)      Must be a valid 9-character NCIC number.
- 3)      First two digits must be "MI."

**3      ORIGINAL YEAR:**

- 1)      Required for all transaction screens/formats.
- 2)      Must be a valid year.
- 3)      Year cannot be a future year.
- 4)      Original Year and year in Date of Occurrence/Report must be same.

**4 INCIDENT NUMBER:**

- 1) Required for all transaction screens/formats.
- 2) Must be a unique number for each originating agency for each original year unless number is "0000000000."
- 3) Cannot have embedded "blanks" between first and last non-blank character.

**5 COUNTY:**

- 1) Required when Action "O" (Original), "R" (Replace), or "W" (Window Update).
- 2) Must be "01-83."
- 3) Must be valid county for reporting ORI.

**6 CITY/TOWNSHIP:**

- 1) Required when Action is "O" (Original), "R" (Replace), or "W" (Window Update).
- 2) Must be a valid city/township code within the county.
- 3) Must be valid city/township code for reporting ORI.
- 4) If city/township code is a prison, then Location Site must be "15" (Jail/Prison).

**7 GEOCODE:**

- 1) NONE

**8 DATE OF OCCURRENCE/REPORT:**

- 1) Required when Action is "O" (Original), "R" (Replace), or "W" (Window Update).
- 2) Must be a valid date.
- 3) Month must be "01-12".
- 4) Day cannot exceed the number of days for the month occurred/reported.
- 5) Date cannot be a future date from date of entry.
- 6) Day must be "00" if Incident Number is "0000000000."
- 7) If Action is "O" (Original), or "R" (Replace), Date of Occurrence/Report cannot be prior to the base date or agency start date.
- 8) If Action is "W" (Window Update), date of Occurrence/Report must be prior to the base date or agency start date, but cannot be earlier than January 1, 1950.
- 9) Year in Date of Occurrence/Report and Original Year must be same.

**9 OCCURRENCE/REPORT DATE INDICATOR:**

- 1) Required when Action is "O" (Original) or "R" (Replace).
- 2) Must be blank or valid code "E" (Occurrence or Event) or "R" (Date of Report).
- 3) Must be "R" if Incident Number is "0000000000."

**10 HOUR OCCURRED:**

- 1) Required when action is "O" (Original) unless Incident Number is "0000000000."
- 2) Required when Action is "R" (Replace).
- 3) Must be blank or valid number "00" through "23" or "99."

**11 EXCEPTIONAL CLEARANCE:**

- 1) If completed:
  - Must be a valid code:
    - 10 = Death of Offender
    - 11 = Prosecution declined
    - 12 = In Custody of Other Jurisdiction (previously Extradition Denied)
    - 13 = Victim refused to cooperate
    - 14 = Juvenile/No custody
  - Must complete Exceptional Clearance Date.
  - An Arrest record cannot be submitted for the entire incident.
  - Offender Number cannot be "00"
- 2) Must be blank is Offense File Class is:
  - 0900-4 Justifiable Homicide

**12 EXCEPTIONAL CLEARANCE DATE:**

- 1) Must be completed if Exceptional Clearance is completed.
- 2) Month must be "01-12."
- 3) Day cannot exceed the number of days for the month of clearance.
- 4) Arrest record cannot be submitted.
- 5) Must be blank if Exceptional Clearance is blank.
- 6) Exceptional Clearance Date cannot be prior to Date of Occurrence/Report.
- 7) If completed, Exceptional Clearance must be completed.
- 8) If Action is "W" (Window Update), Exceptional Clearance Date cannot be prior to the base date or agency start date.

**13 ASSIST ORIGINATING AGENCY:**

- 1) Must be valid ORI Number.
- 2) Assist ORI cannot be the same as Originating Agency Identifier (ORI) Number.
- 3) If Assist ORI is entered, the only data elements which can be entered are:
  - Action
  - ORI
  - Original Year
  - Incident Number
  - County
  - City/Township
  - Date of Occurrence/Report
  - Report Date Indicator
  - Hour
  - Offense File ClassAll other data elements **MUST** be blank.
- 4) If Assist ORI is entered, Offender, Victim, Arrest and Property information cannot be entered.

**61 INCIDENT COMPLETE INDICATOR:**

- 1) Must be a valid code "Y" (Yes, the Incident is Complete) or "N" (No, the Incident is not Complete; Supplemental Information to Immediately Follow).
- 2) Required for all transaction screen/formats with Action of "O" (Original), "A" (Add), "M" (Modify), "R" (Replace), "D" (Delete), or "W" (Window Update).

**DATA ELEMENT:      OFFENSE SEGMENT EDITS****14      OFFENSE FILE CLASS:**

- 1) Required for all offense records.
- 2) Required when Action is "O" (Original) unless Incident number is "0000000000."
- 3) Required when Action is "R" (Replace) or "W" (Window Update).
- 4) Must be a valid MICR Offense File Class.
- 5) Offense File Class cannot be repeated as another offense record in the incident.
- 6) Only one Offense File Class can be submitted in an incident when the incident involves the offense of:
  - 0900-4 Justifiable Homicide
  - 7500-0 Solicitation
  - 7700-0 Conspiracy
- 7) Justifiable Homicide, 0900-4, cannot be reported as an offense when Action is "W" (Window Update).
- 8) A minimum of one (1) victim record is required for each Original or Replace incident (Action "O" or "R") where the Offense File Class is as follows:
  - 0900-1 Murder/Nonnegligent Manslaughter
  - 0900-2 Negligent Homicide/Manslaughter
  - 0900-3 Negligent Homicide – Vehicle/Boat
  - 0900-4 Justifiable Homicide
  - 1000-1 Kidnapping/Abduction
  - 1000-2 Parental Kidnapping
  - 1100-1 Sexual Penetration Penis/Vagina – CSC 1<sup>st</sup> Degree
  - 1100-2 Sexual Penetration Penis/Vagina – CSC 3<sup>rd</sup> Degree
  - 1100-3 Sexual Penetration Oral/Anal – CSC 1<sup>st</sup> Degree
  - 1100-4 Sexual Penetration Oral/Anal – CSC 3<sup>rd</sup> Degree
  - 1100-5 Sexual Penetration Object – CSC 1<sup>st</sup> Degree
  - 1100-6 Sexual Penetration Object – CSC 3<sup>rd</sup> Degree
  - 1100-7 Sexual Contact Forcible – 2<sup>nd</sup> Degree
  - 1100-8 Sexual Contact Forcible – 4<sup>th</sup> Degree
  - 1200-0 Robbery
  - 1300-1 Nonaggravated Assault
  - 1300-2 Aggravated/Felonious Assault
  - 1300-3 Intimidation/Stalking
  - 2000-0 Arson

**14 OFFENSE FILE CLASS – Cont.:**

- 2100-0 Extortion
- 2200-1 Burglary – Forced Entry
- 2200-2 Burglary – Entry Without Force
- 2300-1 Larceny – Pocketpicking
- 2300-2 Larceny – Pursesnatching
- 2300-3 Larceny – Theft from Building
- 2300-4 Larceny – Theft from Coin – Operated Machine
- 2300-5 Larceny – Theft from Vehicle
- 2300-6 Larceny – Theft of Motor Vehicle Parts/Accessories
- 2300-7 Larceny – Other
- 2400-1 Motor Vehicle Theft
- 2400-2 Motor Vehicle as Stolen Property
- 2400-3 Motor Vehicle Fraud
- 2500-0 Forgery/Counterfeiting
- 2600-1 Fraud – False Pretenses/Swindle/Confidence Game
- 2600-2 Fraud – Credit Card/Automatic Teller Machine
- 2600-3 Fraud – Impersonation
- 2600-4 Fraud – Welfare Fraud
- 2600-5 Fraud – Wire Fraud
- 2700-0 Embezzlement
- 2800-0 Stolen Property
- 2900-0 Damage to Property
- 3000-1 Retail Fraud – Misrepresentation
- 3000-2 Retail Fraud – Theft
- 3000-3 Retail Fraud – Refund/Exchange
- 3500-1 Violation of Control Substance Act
- 3500-2 Narcotic Equipment Violations
- 3600-1 Sexual Penetration Nonforcible – Blood Affinity
- 3600-2 Sexual Penetration Nonforcible – Other
- 3700-0 Obscenity
- 3800-1 Family – Abuse/Neglect Nonviolent
- 3900-1 Gambling – Betting/Wagering
- 3900-2 Gambling – Operating/Promoting/Assisting

**14 OFFENSE FILE CLASS – Cont.:**

- 3900-3 Gambling – Equipment Violations
  - 3900-4 Gambling – Sports Tampering
  - 4000-1 Commercialized Sex – Prostitution
  - 4000-2 Commercialized Sex – Assisting/Promoting Prostitution
  - 5100-0 Bribery
  - 5200-1 Weapons Offense – Concealed
  - 5200-2 Weapons Offense – Explosives
  - 5200-3 Weapons Offense – Other
- 9) Crimes against Society can only have one Society victim record pointing to it if these are the only offenses reported in the incident. I or P victims may be entered in addition to S victim, if there is a domestic relationship.
- 10) A property record is required and can only be entered when Action is “O” (Original) or “R” (Replace) and the incident involves one or more of the following offenses:
- 1000-1 Kidnapping/Abduction
  - 1000-2 Parental Kidnapping
  - 1200-0 Robbery
  - 2000-0 Arson
  - 2100-0 Extortion
  - 2200-1 Burglary – Forced Entry
  - 2000-2 Burglary – Entry Without Force
  - 2300-1 Larceny – Pocketpicking
  - 2300-2 Larceny – Pursesnatching
  - 2300-3 Larceny – Theft from Building
  - 2300-4 Larceny – Theft from Coin-Operated Machine
  - 2300-5 Larceny – Theft from Vehicle
  - 2300-6 Larceny – Theft of Motor Vehicle Parts/Accessories
  - 2300-7 Larceny – Other
  - 2400-1 Motor Vehicle Theft
  - 2400-2 Motor Vehicle as Stolen Property
  - 2400-3 Motor Vehicle Fraud
  - 2500-0 Forgery/Counterfeiting
  - 2600-1 Fraud – False Pretenses/Swindle/Confidence Game
  - 2600-2 Fraud – Credit Card/Automatic Teller Machine
  - 2600-3 Fraud – Impersonation

**14 OFFENSE FILE CLASS – Cont.:**

- 2600-4 Fraud – Welfare Fraud
  - 2600-5 Fraud – Wire Fraud
  - 2700-0 Embezzlement
  - 2800-0 Stolen Property
  - 2900-0 Damage to Property
  - 3000-1 Retail Fraud – Misrepresentation
  - 3000-2 Retail Fraud – Theft
  - 3000-3 Retail Fraud – Refund/Exchange
  - 3500-1 Violation of Control Substance Act
  - 3500-2 Narcotic Equipment Violations
  - 3900-1 Gambling – Betting/Wagering
  - 3900-2 Gambling – Operating/Promoting/Assisting
  - 3900-3 Gambling – Equipment Violations
  - 3900-4 Gambling – Sports Tampering
  - 5100-0 Bribery
- 11) If Offense File Class is 2400-1 Motor Vehicle Theft, at least one property must have a Property Class of:
- 03 Automobiles
  - 05 Buses
  - 24 Other Motor Vehicles
  - 28 Recreational Vehicles
  - 37 Trucks
- 12) If Offense File Class is 2300-1 through 2300-7 and this is the only offense entered in the incident, Property Class cannot be:
- 03 Automobiles
  - 05 Buses
  - 24 Other Motor Vehicles
  - 28 Recreational Vehicles
  - 37 Trucks

**15 LOCATION SITE:**

- 1) Required when Action is "O" (Original) unless Incident Number is "0000000000."
- 2) Required when Action is "R" (Replace).
- 3) Must be valid code "01" through "21" or "23" or "24" or "31" through "41" or "44" or "45" or "48" through "50" or "54" through "56" or "88" or "99."
- 4) If Offense File Class is 2200-1 Burglary Forced Entry or 2200-2 Burglary Entry Without Force and Premises Entered is completed, then Location Type must be "14" (Hotel/Motel/etc.) or "19" (Rental Storage).
- 5) All college/university police departments must indicate "32" (College) in this data element for all incidents that occur on college/university property.

**16 OFFENSE ATTEMPTED/COMPLETED:**

- 1) Required when Action is "O" (Original) unless Incident Number is "0000000000."
- 2) Required when Action is "R" (Replace).
- 3) Must be "A" (Attempted) or "C" (Completed).
- 4) Must be "C" (Completed) if Offense File Class is:
  - 0900-1 Murder/Nonnegligent Manslaughter
  - 0900-2 Negligent Homicide/Manslaughter
  - 0900-3 Negligent Homicide – Vehicle/Boat
  - 0900-4 Justifiable Homicide
  - 1300-1 Nonaggravated Assault
  - 1300-2 Aggravated/Felonious Assault
  - 1300-3 Intimidation/Stalking
- 5) If "A" (Attempted) and Offense File Class is one of the following, then type of Property Loss must be "0" (None) or "9" (Unknown). This edit is ignored when one or more property offenses in the incident are "C" (Completed).
  - 1000-1 Kidnapping/Abduction
  - 1000-2 Parental Kidnapping
  - 1200-0 Robbery
  - 2000-0 Arson
  - 2100-0 Extortion
  - 2200-1 Burglary – Forced Entry
  - 2200-2 Burglary – Entry Without Force
  - 2300-1 Larceny – Pocketpicking

**16 OFFENSE ATTEMPTED/COMPLETED – Cont.:**

- 2300-2 Larceny – Pursesnatching
- 2300-3 Larceny – Theft from Building
- 2300-4 Larceny – Theft from Coin-Operated Machine
- 2300-5 Larceny – Theft from Vehicle
- 2300-6 Larceny – Theft of Motor Vehicle Parts/Accessories
- 2300-7 Larceny – Other
- 2400-1 Motor Vehicle Theft
- 2400-2 Motor Vehicle as Stolen Property
- 2400-3 Motor Vehicle Fraud
- 2500-0 Forgery/Counterfeiting
- 2600-1 Fraud – False Pretenses/Swindle/Confidence Game
- 2600-2 Fraud – Credit Card/Automatic Teller Machine
- 2600-3 Fraud – Impersonation
- 2600-4 Fraud – Welfare Fraud
- 2600-5 Fraud – Wire Fraud
- 2700-0 Embezzlement
- 2800-0 Stolen Property
- 2900-0 Damage to Property
- 3000-1 Retail Fraud – Misrepresentation
- 3000-2 Retail Fraud – Theft
- 3000-3 Retail Fraud – Refund/Exchange
- 3500-1 Violation of Control Substance Act
- 3500-2 Narcotic Equipment Violations
- 3900-1 Gambling – Betting/Wagering
- 3900-2 Gambling – Operating/Promoting/Assisting
- 3900-3 Gambling – Equipment Violations
- 3900-4 Gambling – Sports Tampering
- 5100-0 Bribery

**17 OFFENDER SUSPECTED OF USING:**

- 1) Must be valid code.
- 2) If more than one code is entered, cannot be duplicated.
- 3) Code "N" (Not Applicable) is mutually exclusive with any other value entered.
- 4) Required when Action is "O" (Original) or "R" (Replace) and Offense File Class is:
  - 0900-1 Murder/Nonnegligent Manslaughter
  - 0900-2 Negligent Homicide/Manslaughter
  - 0900-3 Negligent Homicide – Vehicle/Boat
  - 0900-4 Justifiable Homicide
  - 1000-1 Kidnapping/Abduction
  - 1000-2 Parental Kidnapping
  - 1100-1 Sexual Penetration Penis/Vagina – CSC 1st Degree
  - 1100-2 Sexual Penetration Penis/Vagina – CSC 3rd Degree
  - 1100-3 Sexual Penetration Oral/Anal – CSC 1st Degree
  - 1100-4 Sexual Penetration Oral/Anal – CSC 3rd Degree
  - 1100-5 Sexual Penetration Object – CSC 1st Degree
  - 1100-6 Sexual Penetration Object – CSC 3rd Degree
  - 1100-7 Sexual Contact Forcible – 2nd Degree
  - 1100-8 Sexual Contact Forcible – 4th Degree
  - 1200-0 Robbery
  - 1300-1 Nonaggravated Assault
  - 1300-2 Aggravated/Felonious Assault
  - 1300-3 Intimidation/Stalking
  - 2000-0 Arson
  - 2100-0 Extortion
  - 2200-1 Burglary – Forced Entry
  - 2200-2 Burglary – Entry Without Force
  - 2300-1 Larceny – Pocketpicking
  - 2300-2 Larceny – Pursesnatching
  - 2300-3 Larceny – Theft from Building
  - 2300-4 Larceny – Theft from Coin-Operated Machine
  - 2300-5 Larceny – Theft from Vehicle
  - 2300-6 Larceny – Theft of Motor Vehicle Parts/Accessories
  - 2300-7 Larceny – Other

**17 OFFENDER SUSPECTED OF USING – Cont.:**

- 2400-1 Motor Vehicle Theft
- 2400-2 Motor Vehicle as Stolen Property
- 2400-3 Motor Vehicle Fraud
- 2500-0 Forgery/Counterfeiting
- 2600-1 Fraud – False Pretenses/Swindle/Confidence Game
- 2600-2 Fraud – Credit Card/Automatic Teller Machine
- 2600-3 Fraud – Impersonation
- 2600-4 Fraud – Welfare Fraud
- 2600-5 Fraud – Wire Fraud
- 2700-0 Embezzlement
- 2800-0 Stolen Property
- 2900-0 Damage to Property
- 3000-1 Retail Fraud – Misrepresentation
- 3000-2 Retail Fraud – Theft
- 3000-3 Retail Fraud – Refund/Exchange
- 3500-1 Violation of Control Substance Act
- 3500-2 Narcotic Equipment Violations
- 3600-1 Sexual Penetration Nonforcible – Blood/Affinity
- 3600-2 Sexual Penetration Nonforcible – Other
- 3700-0 Obscenity
- 3900-1 Gambling – Betting/Wagering
- 3900-2 Gambling – Operating/Promoting/Assisting
- 3900-3 Gambling – Equipment Violations
- 3900-4 Gambling – Sports Tampering
- 4000-1 Commercialized Sex – Prostitution
- 4000-2 Commercialized Sex – Assisting/Promoting Prostitution
- 5100-0 Bribery
- 5200-1 Weapons Offense – Concealed
- 5200-2 Weapons Offense – Explosives
- 5200-3 Weapons Offense – Other

**18 SUSPECTED BIAS MOTIVATION:**

- 1) Must be a blank or valid code.
- 2) Required when Action is "O" (Original) or "R" (Replace) and Offense File Class is:
  - 0900-1 Murder/Nonnegligent Manslaughter
  - 0900-2 Negligent Homicide/Manslaughter
  - 0900-3 Negligent Homicide – Vehicle/Boat
  - 0900-4 Justifiable Homicide
  - 1000-1 Kidnapping/Abduction
  - 1000-2 Parental Kidnapping
  - 1100-1 Sexual Penetration Penis/Vagina – CSC 1st Degree
  - 1100-2 Sexual Penetration Penis/Vagina – CSC 3rd Degree
  - 1100-3 Sexual Penetration Oral/Anal – CSC 1st Degree
  - 1100-4 Sexual Penetration Oral/Anal – CSC 3rd Degree
  - 1100-5 Sexual Penetration Object – CSC 1st Degree
  - 1100-6 Sexual Penetration Object – CSC 3rd Degree
  - 1100-7 Sexual Contact Forcible – 2nd Degree
  - 1100-8 Sexual Contact Forcible – 4th Degree
  - 1200-0 Robbery
  - 1300-1 Nonaggravated Assault
  - 1300-2 Aggravated/Felonious Assault
  - 1300-3 Intimidation/Stalking
  - 2000-0 Arson
  - 2100-0 Extortion
  - 2200-1 Burglary – Forced Entry
  - 2200-2 Burglary – Entry Without Force
  - 2300-1 Larceny – Pocketpicking
  - 2300-2 Larceny – Pursesnatching
  - 2300-3 Larceny – Theft from Building
  - 2300-4 Larceny – Theft from Coin-Operated Machine
  - 2300-5 Larceny – Theft from Vehicle
  - 2300-6 Larceny – Theft of Motor Vehicle Parts/Accessories
  - 2300-7 Larceny – Other
  - 2400-1 Motor Vehicle Theft
  - 2400-2 Motor Vehicle as Stolen Property

**18 SUSPECTED BIAS MOTIVATION – Cont.:**

- 2400-3 Motor Vehicle Fraud
- 2500-0 Forgery/Counterfeiting
- 2600-1 Fraud – False Pretenses/Swindle/Confidence Game
- 2600-2 Fraud – Credit Card/Automatic Teller Machine
- 2600-3 Fraud – Impersonation
- 2600-4 Fraud – Welfare Fraud
- 2600-5 Fraud – Wire Fraud
- 2700-0 Embezzlement
- 2800-0 Stolen Property
- 2900-0 Damage to Property
- 3000-1 Retail Fraud – Misrepresentation
- 3000-2 Retail Fraud – Theft
- 3000-3 Retail Fraud – Refund/Exchange
- 3500-1 Violation of Control Substance Act
- 3500-2 Narcotic Equipment Violations
- 3600-1 Sexual Penetration Nonforcible – Blood Affinity
- 3600-2 Sexual Penetration Nonforcible – Other
- 3700-0 Obscenity
- 3800-1 Family – Abuse/Neglect Nonviolent
- 3900-1 Gambling – Betting/Wagering
- 3900-2 Gambling – Operating/Promoting/Assisting
- 3900-3 Gambling – Equipment Violations
- 3900-4 Gambling – Sports Tampering
- 4000-1 Commercialized Sex – Prostitution
- 4000-2 Commercialized Sex – Assisting/Promoting Prostitution
- 5100-0 Bribery
- 5200-1 Weapons Offense – Concealed
- 5200-2 Weapons Offense – Explosives
- 5200-3 Weapons Offense – Other

**19 WEAPON TYPE:**

- 1) Must be blank or valid code.
- 2) Suffix "A" is valid only with codes "11-15."
- 3) If Offense File Class is 1300-1 Nonaggravated Assault, Weapon Type can only be:
  - 00 None
  - 40 Personal Weapons
  - 88 Other
  - 99 Unknown
- 4) Required and can only be entered when Action is "O" (Original) or "R" (Replace) and Offense File Class is:
  - 0900-1 Murder/Nonnegligent Manslaughter
  - 0900-2 Negligent Homicide/Manslaughter
  - 0900-4 Justifiable Homicide
  - 1000-1 Kidnapping/Abduction
  - 1000-2 Parental Kidnapping
  - 1100-1 Sexual Penetration Penis/Vagina – CSC 1<sup>st</sup> Degree
  - 1100-2 Sexual Penetration Penis/Vagina – CSC 3<sup>rd</sup> Degree
  - 1100-3 Sexual Penetration Oral/Anal – CSC 1<sup>st</sup> Degree
  - 1100-4 Sexual Penetration Oral/Anal – CSC 3<sup>rd</sup> Degree
  - 1100-5 Sexual Penetration Object – CSC 1<sup>st</sup> Degree
  - 1100-6 Sexual Penetration Object – CSC 3<sup>rd</sup> Degree
  - 1100-7 Sexual Contact Forcible – 2<sup>nd</sup> Degree
  - 1100-8 Sexual Contact Forcible – 4<sup>th</sup> Degree
  - 1200-0 Robbery
  - 1300-1 Nonaggravated Assault
  - 1300-2 Aggravated/Felonious Assault
  - 2100-0 Extortion
  - 5200-1 Weapons Offense – Concealed
  - 5200-2 Weapons Offense – Explosives
  - 5200-3 Weapons Offense – Other
- 5) If Offense File Class is 0900-1 Murder Nonnegligent Manslaughter, 0900-2 Negligent Homicide/Manslaughter, or 0900-4 Justifiable Homicide, Weapon Type cannot be "00" (None).
- 6) The third character of the code must be "A" (Automatic) or blank.

**20 ACTIVITY TYPE:**

- 1) Must be blank or valid code.
- 2) If more than 1 code is entered, cannot be duplicated.
- 3) Required and can only be entered when Action is “O” (Original) or “R” (Replace), however, these must be within the following activity type
  - “B” (Buying/Receiving)
  - “C” (Cultivating/Manufacturing/Publishing)
  - “D” (Distributing/Selling)
  - “E” (Exploiting Children)
  - “O” (Operating/Promoting/Assisting)
  - “P” (Possessing/Concealing)
  - “T” (Transporting/Transmitting/Importing)
  - “U” (Using/Concealing)and Offense File Class is:
  - 2400-2 Motor Vehicle as Stolen Property
  - 2500-0 Forgery/Counterfeiting
  - 2800-0 Stolen Property
  - 3500-1 Violation of Controlled Substance Act
  - 3500-2 Narcotic Equipment Violations
  - 3700-0 Obscenity
  - 3900-3 Gambling – Equipment Violations
  - 5200-1 Weapons Offense – Concealed
  - 5200-2 Weapons Offense – Explosives
  - 5200-3 Weapons Offense – Other
- 4) Required and can only be entered when Action is “O” (Original) or “R” (Replace), however, these must be within the following activity type
  - “J” (Juvenile Gang)
  - “G” (Other Gang)
  - “N” (None/Unknown)and Offense File Class is:
  - 0900-1 Murder/Nonnegligent Manslaughter
  - 0900-2 Negligent Homicide/Manslaughter
  - 1000-1 Kidnapping/Abduction
  - 1000-2 Parental Kidnapping

**20 ACTIVITY TYPE – Cont.:**

- 1100-1 Sexual Penetration Penis/Vagina – CSC 1<sup>st</sup> Degree
- 1100-2 Sexual Penetration Penis/Vagina – CSC 3<sup>rd</sup> Degree
- 1100-3 Sexual Penetration Oral/Anal – CSC 1<sup>st</sup> Degree
- 1100-4 Sexual Penetration Oral/Anal – CSC 3<sup>rd</sup> Degree
- 1100-5 Sexual Penetration Object – CSC 1<sup>st</sup> Degree
- 1100-6 Sexual Penetration Object – CSC 3<sup>rd</sup> Degree
- 1100-7 Sexual Contact Forcible – 2<sup>nd</sup> Degree
- 1100-8 Sexual Contact Forcible – 4<sup>th</sup> Degree
- 1200-0 Robbery
- 1300-1 Nonaggravated Assault
- 1300-2 Aggravated/Felonious Assault
- 1300-3 Intimidation/Stalking

**21 PREMISES ENTERED:**

- 1) Must be blank or valid number “01” through “99”
- 2) Required and can only be entered when Action is “O” (Original) or “R” (Replace) and Offense File Class is:
  - 2200-1 Burglary – Forced Entry
  - 2200-2 Burglary – Entry Without ForceAnd Location Site is:
  - 14 Hotel/Motel/etc.
  - 19 Rental Storage
- 3) Must be blank if Location Site is not “14” (Hotel/Motel/etc.) or “19” (Rental Storage) and Offense File Class is not 2200-1 Burglary – Forced Entry or 2200-2 Burglary – Entry Without Force.

**DATA ELEMENT:      OFFENDER SEGMENT EDITS****22      OFFENDER NUMBER:**

- 1)      Must be a valid number "00" through "99."
- 2)      Not required if Action is "W" (Window Update).
- 3)      If more than 1 offender record is entered in the incident, the Offender Number cannot be duplicated.
- 4)      If "00" (Unknown) is entered, then Offender Age, Offender Race and Offender Sex must be blank.
- 5)      If "01" through "99" is entered, then Offender Age, Offender Race and Offender Sex must be completed.
- 6)      If Exceptional Clearance is completed, the Offender Number cannot be "00" (Unknown) and Offender Age, Offender Race and Offender Sex must be known.
- 7)      If the Offense File Class is 0900-4 Justifiable Homicide, the Offender Number cannot be "00" (Unknown).
- 8)      Required for all offender records.
- 9)      Offender Number "00" cannot be entered on the supplemental Offender (MICR.3) transaction screen/format.
- 10)    A minimum of one offender record is required for each Original (Action "O") or Replace (Action "R") incident when the Offense File Class is:
  - 0900-1 Murder/Nonnegligent Manslaughter
  - 0900-2 Negligent Homicide/Manslaughter
  - 0900-3 Negligent Homicide – Vehicle/Boat
  - 0900-4 Justifiable Homicide
  - 1000-1 Kidnapping/Abduction
  - 1000-2 Parental Kidnapping
  - 1100-1 Sexual Penetration Penis/Vagina – CSC 1<sup>st</sup> Degree
  - 1100-2 Sexual Penetration Penis/Vagina – CSC 3<sup>rd</sup> Degree
  - 1100-3 Sexual Penetration Oral/Anal – CSC 1<sup>st</sup> Degree
  - 1100-4 Sexual Penetration Oral/Anal – CSC 3<sup>rd</sup> Degree
  - 1100-5 Sexual Penetration Object – CSC 1<sup>st</sup> Degree
  - 1100-6 Sexual Penetration Object – CSC 3<sup>rd</sup> Degree
  - 1100-7 Sexual Contact Forcible – 2<sup>nd</sup> Degree
  - 1100-8 Sexual Contact Forcible – 4<sup>th</sup> Degree

**22 OFFENDER NUMBER – Cont.:**

- 1200-0 Robbery
- 1300-1 Nonaggravated Assault
- 1300-2 Aggravated/Felonious Assault
- 1300-3 Intimidation/Stalking
- 2000-0 Arson
- 2100-0 Extortion
- 2200-1 Burglary – Forced Entry
- 2200-2 Burglary – Entry Without Force
- 2300-1 Larceny – Pocketpicking
- 2300-2 Larceny – Pursesnatching
- 2300-3 Larceny – Theft from Building
- 2300-4 Larceny – Theft from Coin – Operated Machine
- 2300-5 Larceny– Theft from Vehicle
- 2300-6 Larceny – Theft of Motor Vehicle Parts/Accessories
- 2300-7 Larceny – Other
- 2400-1 Motor Vehicle Theft
- 2400-2 Motor Vehicle as Stolen Property
- 2400-3 Motor Vehicle Fraud
- 2500-0 Forgery/Counterfeiting
- 2600-1 Fraud – False Pretenses/Swindle/Confidence Game
- 2600-2 Fraud – Credit Card/Automatic Teller Machine
- 2600-3 Fraud – Impersonation
- 2600-4 Fraud – Welfare
- 2600-5 Fraud – Wire
- 2700-0 Embezzlement
- 2800-0 Stolen Property
- 2900-0 Damage to Property
- 3000-1 Retail Fraud – Misrepresentation
- 3000-2 Retail Fraud – Theft
- 3000-3 Retail Fraud – Refund/Exchange
- 3500-1 Violation of Control Substance Act
- 3500-2 Narcotic Equipment Violations

**22 OFFENDER NUMBER – Cont.:**

- 3600-1 Sexual Penetration Nonforcible – Blood/Affinity
- 3600-2 Sexual Penetration Nonforcible – Other
- 3700-0 Obscenity
- 3800-1 Family – Abuse/Neglect Nonviolent
- 3900-1 Gambling – Betting/Wagering
- 3900-2 Gambling – Operating/Promoting
- 3900-3 Gambling – Equipment Violations
- 3900-4 Gambling – Sports Tampering
- 4000-1 Commercialized Sex – Prostitution
- 4000-2 Commercialized Sex – Assisting/Promoting Prostitution
- 5100-0 Bribery
- 5200-1 Weapons Offense – Concealed
- 5200-2 Weapons Offense – Explosives
- 5200-3 Weapons Offense – Other

**23 OFFENDER AGE:**

- 1) Required if Offender Number is coded other than “00.”
- 2) Must be blank or valid number “00” through “99.”
- 3) If Exceptional Clearance is completed, at least one of the Offender’s Age must be known.
- 4) If the Offense File Class is 0900-4 Justifiable Homicide, at least one of the Offender’s Age must be known.
- 5) If Victim to Offender Relationship is “01” (Spouse) or “27” (Ex-Spouse), the offender cannot be less than 10 years old.

**24 OFFENDER RACE:**

- 1) Required if Offender Number is coded other than “00.”
- 2) Must be blank or valid code.
- 3) If Exceptional Clearance is completed, at least one of the Offender’s Race must be known.
- 4) If the Offender’s File Class is 0900-4 Justifiable Homicide, at least one of the Offender’s Race must be known.

**25 OFFENDER SEX:**

- 1) Required if Offender Number is coded other than "00."
- 2) Must be blank or valid code.
- 3) If Exceptional Clearance is completed, at least one of the Offender's Sex must be known.
- 4) If the Offense File Class is 0900-4 Justifiable Homicide, at least one of the Offender's Sex must be known.

**DATA ELEMENT:      VICTIM SEGMENT EDITS****26      VICTIM NUMBER:**

- 1) Must be valid number "01" through "99."
- 2) Not required if Action is "W" (Window Update).
- 3) Required for all victim records.
- 4) If more than 1 victim record is entered in the incident, the Victim Number cannot be duplicated.
- 5) Crimes against Society can only have one Society victim record if these are the only types of crimes reported in the incident. I/P victims may be included in a Crime against Society if there is a domestic relationship.
- 6) Victim Number, Victim Connected Offense File Class and Victim Type are required for each victim record.
- 7) Victim Age, Victim Race and Victim Sex are required if Victim Type is "I" (Individual) or "P" (Police Officer).
- 8) Victim Ethnicity and Victim Residence are optional, but may only be entered if Victim Type is "I" (Individual) or "P" (Police Officer).
- 9) Victim Injury, Victim Circumstance, Justifiable Homicide Circumstance, Offender Related Number, and Victim to Offender Relationship are required for certain offense file classes.
- 10) A minimum of one victim record is required for each Original (Action "O") or Replace (Action "R") incident where the Offense File Class is:
  - 0900-1 Murder/Nonnegligent Manslaughter
  - 0900-2 Negligent Homicide/Manslaughter
  - 0900-3 Negligent Homicide – Vehicle/Boat
  - 0900-4 Justifiable Homicide
  - 1000-1 Kidnapping/Abduction
  - 1000-2 Parental Kidnapping
  - 1100-1 Sexual Penetration Penis/Vagina – CSC 1<sup>st</sup> Degree
  - 1100-2 Sexual Penetration Penis/Vagina – CSC 3<sup>rd</sup> Degree
  - 1100-3 Sexual Penetration Oral/Anal – CSC 1<sup>st</sup> Degree
  - 1100-4 Sexual Penetration Oral/Anal – CSC 3<sup>rd</sup> Degree
  - 1100-5 Sexual Penetration Object – CSC 1<sup>st</sup> Degree
  - 1100-6 Sexual Penetration Object – CSC 3<sup>rd</sup> Degree
  - 1100-7 Sexual Contact Forcible – 2<sup>nd</sup> Degree

**26 VICTIM NUMBER – Cont.:**

- 1100-8 Sexual Contact Forcible – 4<sup>th</sup> Degree
- 1200-0 Robbery
- 1300-1 Nonaggravated Assault
- 1300-2 Aggravated/Felonious Assault
- 1300-3 Intimidation/Stalking
- 2000-0 Arson
- 2100-0 Extortion
- 2200-1 Burglary – Forced Entry
- 2200-2 Burglary – Entry Without Force
- 2300-1 Larceny – Pocketpicking
- 2300-2 Larceny – Pursesnatching
- 2300-3 Larceny – Theft from Building
- 2300-4 Larceny – Theft from Coin-Operated Machine
- 2300-5 Larceny – Theft from Vehicle
- 2300-6 Larceny – Theft of Motor Vehicle Parts/Accessories
- 2300-7 Larceny – Other
- 2400-1 Motor Vehicle Theft
- 2400-2 Motor Vehicle as Stolen Property
- 2400-3 Motor Vehicle Fraud
- 2500-0 Forgery/Counterfeiting
- 2600-1 Fraud – False Pretenses/Swindle/Confidence Game
- 2600-2 Fraud – Credit Card/Automatic Teller Machine
- 2600-3 Fraud – Impersonation
- 2600-4 Fraud – Welfare Fraud
- 2600-5 Fraud – Wire Fraud
- 2700-0 Embezzlement
- 2800-0 Stolen Property
- 2900-0 Damage to Property
- 3000-1 Retail Fraud – Misrepresentation
- 3000-2 Retail Fraud – Theft
- 3000-3 Retail Fraud – Refund/Exchange
- 3500-1 Violation of Control Substance Act
- 3500-2 Narcotic Equipment Violations

**26 VICTIM NUMBER – Cont.:**

- 3600-1 Sexual Penetration Nonforcible – Blood Affinity
- 3600-2 Sexual Penetration Nonforcible – Other
- 3700-0 Obscenity
- 3800-1 Family – Abuse/Neglect Nonviolent
- 3900-1 Gambling – Betting/Wagering
- 3900-2 Gambling – Operating/Promoting/Assisting
- 3900-3 Gambling – Equipment Violations
- 3900-4 Gambling – Sports Tampering
- 4000-1 Commercialized Sex – Prostitution
- 4000-2 Commercialized Sex – Assisting/Promoting Prostitution
- 5100-0 Bribery
- 5200-1 Weapons Offense – Concealed
- 5200-2 Weapons Offense – Explosives
- 5200-3 Weapons Offense – Other

**27 VICTIM CONNECTED OFFENSE FILE CLASS:**

- 1) If more than one offense is entered in the incident, the Victim Connected Offense File Class cannot be duplicated in the victim record.
- 2) The Victim Connected Offense File Class must have a corresponding Offense record for this incident.
- 3) Required for all victim records.

**28 VICTIM TYPE:**

- 1) Must be valid code.
- 2) Required for all victim records.
- 3) If Victim Type is “I” (Individual) or “P” (Police Officer), then Victim Age, Victim Race and Victim Sex must be completed.
- 4) Victim Type must be “I” (Individual) or “P” (Police Officer) for Victim Connected Offense File Classes:
  - 0900-1 Murder/Nonnegligent Manslaughter
  - 0900-2 Negligent Homicide/Manslaughter

**28 VICTIM TYPE – Cont.:**

- 0900-3 Negligent Homicide – Vehicle/Boat
  - 0900-4 Justifiable Homicide
  - 1000-1 Kidnapping/Abduction
  - 1000-2 Parental Kidnapping
  - 1100-1 Sexual Penetration Penis/Vagina – CSC 1<sup>st</sup> Degree
  - 1100-2 Sexual Penetration Penis/Vagina – CSC 3<sup>rd</sup> Degree
  - 1100-3 Sexual Penetration Oral/Anal – CSC 1<sup>st</sup> Degree
  - 1100-4 Sexual Penetration Oral/Anal – CSC 3<sup>rd</sup> Degree
  - 1100-5 Sexual Penetration Object – CSC 1<sup>st</sup> Degree
  - 1100-6 Sexual Penetration Object – CSC 3<sup>rd</sup> Degree
  - 1100-7 Sexual Contact Forcible – 2<sup>nd</sup> Degree
  - 1100-8 Sexual Contact Forcible – 4<sup>th</sup> Degree
  - 1300-1 Nonaggravated Assault
  - 1300-2 Aggravated/Felonious Assault
  - 1300-3 Intimidation/Stalking
  - 3600-1 Sexual Penetration Nonforcible – Blood Affinity
  - 3600-2 Sexual Penetration Nonforcible – Other
- 5) Victim Type must be “S” (Society/Public) or “I” (Individual) or “P” (Police Officer) (Use “I” or “P” if the victim to offender relationship is a domestic relationship) for Victim
- Connected Offense File Classes:
- 3500-1 Violation of Control Substance Act
  - 3500-2 Narcotic Equipment Violations
  - 3700-0 Obscenity
  - 3900-1 Gambling – Betting/Wagering
  - 3900-2 Gambling – Operating/Promoting/Assisting
  - 3900-3 Gambling – Equipment Violations
  - 3900-4 Gambling – Sports Tampering
  - 4000-1 Commercialized Sex – Prostitution
  - 4000-2 Commercialized Sex – Assisting/Promoting
  - 5200-1 Weapons Offense – Concealed
  - 5200-2 Weapons Offense – Explosives
  - 5200-3 Weapons Offense – Other

**28 VICTIM TYPE – Cont.:**

- 6) Victim Type cannot be “S” (Society/Public) if Victim Connected Offense File Class is:
- 1200-0 Robbery
  - 2000-0 Arson
  - 2100-0 Extortion
  - 2200-1 Burglary – Forced Entry
  - 2200-2 Burglary – Entry Without Force
  - 2200-3 Burglary – Unlawful Entry
  - 2200-4 Possession of Burglary Tools
  - 2300-1 Larceny – Pocketpicking
  - 2300-2 Larceny – Pursesnatching
  - 2300-3 Larceny – Theft from Building
  - 2300-4 Larceny – Theft from Coin-Operated Machine
  - 2300-5 Larceny – Theft from Vehicle
  - 2300-6 Larceny – Theft of Motor Vehicle Parts/Accessories
  - 2300-7 Larceny – Other
  - 2400-1 Motor Vehicle Theft
  - 2400-2 Motor Vehicle as Stolen Property
  - 2400-3 Motor Vehicle Fraud
  - 2500-0 Forgery/Counterfeiting
  - 2600-1 Fraud – False Pretenses/Swindle/Confidence Game
  - 2600-2 Fraud – Credit Card/Automatic Teller Machine
  - 2600-3 Fraud – Impersonation
  - 2600-4 Fraud – Welfare Fraud
  - 2600-5 Fraud – Wire Fraud
  - 2700-0 Embezzlement
  - 2800-0 Stolen Property
  - 2900-0 Damage to Property
  - 3000-1 Retail Fraud – Misrepresentation
  - 3000-2 Retail Fraud – Theft
  - 3000-3 Retail Fraud – Refund/Exchange
  - 5100-0 Bribery

**28 VICTIM TYPE – Cont.:**

- 7) Victim Type must be “I” (Individual), “P” (Police Officer), or “S” (Society/Public) if victim Connected Offense File Class is:
  - 3800-1 Family – Abuse/Neglect Nonviolent
- 8) If victim is entered, Victim Type must be “I” (Individual), “P” (Police Officer) or “S” (Society/Public) if Victim Connected Offense File Class is:
  - 1400-0 Abortion
  - 3600-3 Peeping Tom
  - 3800-2 Family – Nonsupport
  - 3800-3 Family – Other
- 9) If victim is entered, Victim Type must be “G” (Government) if Victim Connected Offense File is:
  - 0100-0 Sovereignty
  - 0200-0 Military
  - 0300-0 Immigration
- 10) If victim is entered, Victim Type must be “G” (Government) or “S” (Society/Public) (use “I” or “P” if the victim to offender relationship is a domestic relationship) if Victim Connected Offense File Class is:
  - 4800-0 Obstructing Police
  - 5900-0 Election Laws
  - 6100-0 Tax/Revenue
- 11) If victim is entered, Victim Type must be “S” (Society) or “I” (Individual) or “P” (Police Officer) (Use “I” or “P” if the victim to offender relationship is a domestic relationship) if Victim Connected Offense File Class is:
  - 4100-1 Liquor Licensees – Establishment Violations
  - 4100-2 Liquor Violations – Other
  - 4200-0 Drunkenness
  - 4900-0 Escape/Flight
  - 5000-0 Obstructing Justice
  - 5300-1 Disorderly Conduct
  - 5300-2 Public Peace – Other
  - 5400-2 Operating Under the Influence of Liquor or Drugs
  - 5800-0 Smuggling
  - 6000-0 Antitrust

**28 VICTIM TYPE – Cont.:**

- 6200-0 Conservation
  - 6300-0 Vagrancy
- 12) If victim is entered, Victim Type must be “I” (Individual), “P” (Police Officer), “S” (Society/Public), “O” (Other), or “U” (Unknown) if Victim Connected Offense File Class is:
- 3600-4 Sex Offense – Other

**28A TYPE OF ACTIVITY-LEOKA (located After Data Element 38)****28B TYPE OF ASSIGNMENT-LEOKA (located After Data Element 38)****28C ORI OTHER JURISDICTION-LEOKA (located After Data Element 38)****29 VICTIM AGE:**

- 1) Required if Victim Type is “I” (Individual) or “P” (Police Officer).
- 2) Must be valid code or blank.
- 3) Must be blank if Victim Type is other than “I” (Individual) or “P” (Police Officer).
- 4) Must be less than 18 years old for Offense File Class:
  - 1000-2 Parental Kidnapping
- 5) If Victim to Offender Relationship is “01” (Spouse) or “27” (Ex-Spouse), then Victim Age cannot be less than 10 years old.

**30 VICTIM RACE:**

- 1) Required if Victim Type is “I” (Individual) or “P” (Police Officer).
- 2) Must be valid code or blank.
- 3) Must be blank if Victim Type is other than “I” (Individual) or “P” (Police Officer).

**31 VICTIM SEX:**

- 1) Required if Victim Type is “I” (Individual) or “P” (Police Officer).
- 2) Must be valid code or blank.
- 3) Must be blank if Victim Type is other than “I” (Individual) or “P” (Police Officer).
- 4) Must be “M” (Male) or “F” (Female) when Victim Connected Offense File Class is:

**31 VICTIM SEX – Cont.:**

- 1100-1 Sexual Penetration Penis/Vagina – CSC 1<sup>st</sup> Degree
  - 1100-2 Sexual Penetration Penis/Vagina – CSC 3<sup>rd</sup> Degree
  - 3600-2 Sexual Penetration Nonforcible – Other
- 5) At least one of the offenders must be of the opposite sex of the victim if Victim Connected Offense File Class is:
- 1100-1 Sexual Penetration Penis/Vagina – CSC 1<sup>st</sup> Degree
  - 1100-2 Sexual Penetration Penis/Vagina – CSC 3<sup>rd</sup> Degree
  - 3600-2 Sexual Penetration Nonforcible – Other

**32 VICTIM ETHNICITY:**

- 1) Must be valid code or blank.
- 2) Must be blank if Victim Type is other than “I” (Individual) or “P” (Police Officer).

**33 VICTIM RESIDENCE:**

- 1) Must be valid code or blank.
- 2) Must be blank if Victim Type is other than “I” (Individual) or “P” (Police Officer).

**34 VICTIM INJURY:**

- 1) Victim Type must be “I” (Individual) or “P” (Police Officer).
- 2) Must be valid code or blank.
- 3) Must be blank if Victim Type is other than “I” (Individual) or “P” (Police Officer).
- 4) Required and can only be entered for Victim Connected Offense File Classes:
  - 0900-1 Murder/Nonnegligent Manslaughter
  - 0900-2 Negligent Homicide/Manslaughter
  - 0900-3 Negligent Homicide – Vehicle/Boat
  - 0900-4 Justifiable Homicide
  - 1000-1 Kidnapping/Abduction
  - 1000-2 Parental Kidnapping
  - 1100-1 Sexual Penetration Penis/Vagina – CSC 1<sup>st</sup> Degree
  - 1100-2 Sexual Penetration Penis/Vagina – CSC 3<sup>rd</sup> Degree

**34 VICTIM INJURY – Cont.:**

- 1100-3 Sexual Penetration Oral/Anal – CSC 1<sup>st</sup> Degree
  - 1100-4 Sexual Penetration Oral/Anal – CSC 3<sup>rd</sup> Degree
  - 1100-5 Sexual Penetration Object – CSC 1<sup>st</sup> Degree
  - 1100-6 Sexual Penetration Object – CSC 3<sup>rd</sup> Degree
  - 1100-7 Sexual Contact Forcible – 2<sup>nd</sup> Degree
  - 1100-8 Sexual Contact Forcible – 4<sup>th</sup> Degree
  - 1300-1 Nonaggravated Assault
  - 1300-2 Aggravated/Felonious Assault
- 5) Required and can only be entered if Victim Type is “I” (Individual) or “P” (Police Officer) and Victim Connected Offense File Class is:
- 1200-0 Robbery
  - 2100-0 Extortion
- 6) Victim Injury must be “F” (Fatal) for Victim Connected Offense File Classes:
- 0900-1 Murder/Nonnegligent Manslaughter
  - 0900-2 Negligent Homicide/Manslaughter
  - 0900-3 Negligent Homicide – Vehicle/Boat
  - 0900-4 Justifiable Homicide
- 7) Victim Injury cannot be “F” (Fatal) for Victim Connected Offense File Classes other than:
- 0900-1 Murder/Nonnegligent Manslaughter
  - 0900-2 Negligent Homicide/Manslaughter
  - 0900-3 Negligent Homicide – Vehicle/Boat
  - 0900-4 Justifiable Homicide

**35 VICTIM CIRCUMSTANCE:**

- 1) Must be valid code or blank.
- 2) Required and can only be entered for Victim Connected Offense File Classes:
  - 0900-1 Murder/Nonnegligent Manslaughter
  - 0900-2 Negligent Homicide/Manslaughter
  - 0900-4 Justifiable Homicide
  - 1300-2 Aggravated/Felonious Assault
- 3) Must be blank if Victim Connected Offense File Class is other than:
  - 0900-1 Murder/Nonnegligent Manslaughter
  - 0900-2 Negligent Homicide/Manslaughter

- 0900-4 Justifiable Homicide
- 1300-2 Aggravated/Felonious Assault
- 4) Codes "01" through "10" are valid for Victim Connected Offense File Class:
  - 0900-1 Murder/Nonnegligent Manslaughter
- 5) Codes "01" through "06" and "08" through "10" are valid for Victim Connected Offense File Class:
  - 1300-2 Aggravated/Felonious Assault
- 6) Codes "30" through "34" are valid for Victim Connected Offense File Class:
  - 0900-2 Negligent Homicide/Manslaughter
- 7) Codes "20" and "21" are valid for Victim Connected Offense File Class:
  - 0900-4 Justifiable Homicide
- 8) If codes "20" or "21" are entered, Justifiable Homicide Circumstance must be completed.
- 9) If code "30" (Child Playing with Weapon) is entered, Offender Age must be less than 17 years old.
- 10) If code "08" (Other Felony Involved) is entered, a minimum of two Group A offenses must be entered into Victim Connected Offense File Class.

### **36 JUSTIFIABLE HOMICIDE CIRCUMSTANCE:**

- 1) Must be valid code or blank.
- 2) Required and can only be entered for Victim Connected Offense File Class:
  - 0900-4 Justifiable Homicide
- 3) Required if Victim Circumstance is:
  - "20" Criminal Killed by Private Citizen
  - "21" Criminal Killed by Police Officer
- 4) If completed, Victim Circumstance must be "20" or "21" and Victim Connected Offense File Class must be:
  - 0900-4 Justifiable Homicide
- 5) If Victim Circumstance is "20" (Criminal Killed by Private Citizen), Justifiable Homicide Circumstance cannot be "1" (Criminal Attacked Police Officer and That Officer Killed the Criminal) or "2" (Criminal Attacked Police Officer and Criminal Killed by Another Police Officer).

**37 OFFENDER RELATED NUMBER:**

- 1) Must be "01" through "99."
- 2) If completed, Victim to Offender Relationship is required.
- 3) Victim Type must be "I" (Individual) or "P" (Police Officer).
- 4) If more than one number is entered for a victim, the Offender Related Number cannot be duplicated.
- 5) Must have corresponding offender record.
- 6) Required when Offender Number is any code but "00" and Victim Connected Offense File Class is one or more of the following:
  - 0900-1 Murder/Nonnegligent Manslaughter
  - 0900-2 Negligent Homicide/Manslaughter
  - 0900-3 Negligent Homicide – Vehicle/Boat
  - 0900-4 Justifiable Homicide
  - 1000-1 Kidnapping/Abduction
  - 1000-2 Parental Kidnapping
  - 1100-1 Sexual Penetration Penis/Vagina – CSC 1<sup>st</sup> Degree
  - 1100-2 Sexual Penetration Penis/Vagina – CSC 3<sup>rd</sup> Degree
  - 1100-3 Sexual Penetration Oral/Anal – CSC 1<sup>st</sup> Degree
  - 1100-4 Sexual Penetration Oral/Anal – CSC 3<sup>rd</sup> Degree
  - 1100-5 Sexual Penetration Object – CSC 1<sup>st</sup> Degree
  - 1100-6 Sexual Penetration Object – CSC 3<sup>rd</sup> Degree
  - 1100-7 Sexual Contact Forcible – 2<sup>nd</sup> Degree
  - 1100-8 Sexual Contact Forcible – 4<sup>th</sup> Degree
  - 1300-1 Nonaggravated Assault
  - 1300-2 Aggravated/Felonious Assault
  - 1300-3 Intimidation/Stalking
  - 3600-1 Sexual Penetration Nonforcible – Blood Affinity
  - 3600-2 Sexual Penetration Nonforcible – Other
- 7) Required when Offender Number is any code but "00" and Victim Type is "I" (Individual) or "P" (Police Officer) and Victim Connected Offense File Class is:
  - 1200-0 Robbery
  - 2000-0 Arson
  - 2200-1 Burglary – Forced Entry

**37 OFFENDER RELATED NUMBER – Cont.:**

- 2200-2 Burglary – Entry Without Force
  - 2900-0 Damage to Property
  - 3800-1 Family – Abuse/Neglect Nonviolent
- 8) If Offenders are entered, at least two Offender Related Numbers must be entered. Enter the 2 closest to the victim.

**38 VICTIM TO OFFENDER RELATIONSHIP:**

- 1) Must be valid code or blank.
- 2) When completed, Offender Related Number is required.
- 3) Victim Type must be “I” (Individual) or “P” (Police Officer).
- 4) If code is “01” (Victim was Spouse), “02” (Victim was Common – Law Spouse), “13” (Child in Common), “24” (Victim was Boyfriend/Girlfriend), “27” (Victim was Ex-Spouse), “32” (Former Dating (boyfriend/girlfriend)), “33” (Resident (boyfriend/girlfriend)), or “34” (Former Resident (boyfriend/girlfriend)), victim and offender must be opposite sex.
- 5) If code is “26” (Victim was Homosexual), victim and offender must be the same sex.
- 6) If code of “03” (Victim was Parent) or “06” (Victim was Grandparent), victim’s age must be greater than offender’s age.
- 7) If code is “05” (Victim was Child), “07” (Victim was Grandchild), or “23” (Victim was Babysittee), victim’s age must be less than offender’s age.
- 8) Only one Victim to Offender Relationship code of “01” (Spouse) is valid per victim.
- 9) Age of spouses or ex-spouses cannot be less than 10 years old.
- 10) If code is “31” (Victim was Offender), there must be two or more victims who are also offenders, with like file classes.
- 11) Required when Offender Number is any code but “00” and Victim Connected Offense File Class is one or more of the following:
  - 0900-1 Murder/Nonnegligent Manslaughter
  - 0900-2 Negligent Homicide/Manslaughter
  - 0900-3 Negligent Homicide – Vehicle/Boat
  - 0900-4 Justifiable Homicide
  - 1000-1 Kidnapping/Abduction
  - 1000-2 Parental Kidnapping

**38 VICTIM TO OFFENDER RELATIONSHIP – Cont.:**

- 1100-1 Sexual Penetration Penis/Vagina – CSC 1<sup>st</sup> Degree
  - 1100-2 Sexual Penetration Penis/Vagina – CSC 3<sup>rd</sup> Degree
  - 1100-3 Sexual Penetration Oral/Anal – CSC 1<sup>st</sup> Degree
  - 1100-4 Sexual Penetration Oral/Anal – CSC 3<sup>rd</sup> Degree
  - 1100-5 Sexual Penetration Object – CSC 1<sup>st</sup> Degree
  - 1100-6 Sexual Penetration Object – CSC 3<sup>rd</sup> Degree
  - 1100-7 Sexual Contact Forcible – 2<sup>nd</sup> Degree
  - 1100-8 Sexual Contact Forcible – 4<sup>th</sup> Degree
  - 1300-1 Nonaggravated Assault
  - 1300-2 Aggravated/Felonious Assault
  - 1300-3 Intimidation/Stalking
  - 3600-1 Sexual Penetration Nonforcible – Blood Affinity
  - 3600-2 Sexual Penetration Nonforcible – Other
- 12) Required when Offender Number is any code but “00” and Victim Type is “I” (Individual) or “P” (Police Officer) and Victim Connected Offense File Class is:
- 1200-0 Robbery
  - 2000-0 Arson
  - 2200-1 Burglary – Forced Entry
  - 2200-2 Burglary – Entry Without Force
  - 2900-0 Damage to Property
  - 3800-1 Family – Abuse/Neglect Nonviolent
- 13) If the related offender has “Unknown” values entered for age, sex, and race, the relationship must be “99” (Unknown).

**28A TYPE OF ACTIVITY-LEOKA:**

- 1) Required if Victim Type is “P” (Police Officer) and Victim Connected File Class is 0900-1, 1300-1, 1300-2, or 1300-3.
- 2) Must be valid code (01-11) or blank.
- 3) Must be blank if Victim Type is other than “P” (Police Officer).

**28B TYPE OF ASSIGNMENT-LEOKA:**

- 1) Required if Victim Type is "P" (Police Officer) and Victim Connected File Class is 0900-1, 1300-1, 1300-2, or 1300-3.
- 2) Must be valid code (F-L) or blank.
- 3) Must be blank if Victim Type is other than "P" (Police Officer).

**28C ORI OTHER JURISDICTION-LEOKA:**

- 1) Required if Victim Type is "P" (Police Officer) and Victim Connected File Class is 0900-1, 1300-1, 1300-2, or 1300-3 AND Originating ORI was assisting a second agency.
- 2) Must be valid ORI or blank.
- 3) Must be blank if Victim Type is other than "P" (Police Officer).
- 4) Required if victim type P was injured/killed while assisting a jurisdiction other than officer's own jurisdiction.

**DATA ELEMENT:      ARREST SEGMENT EDITS****39      ARREST NUMBER:**

- 1)      Must be valid number "01" through "99." Arrest Number must match Offender Number, i.e., if Offender 01 and 02 exist but only Offender 02 was arrested, Arrest Number must be 02 (to match the Offender data).
- 2)      Two subjects cannot be assigned the same arrest number.
- 3)      Required for all arrest records.
- 4)      Arrest Number, Arrest Type, Arrest Age, Arrest Race, Arrest Sex, Arrest Charge, Arrest Armed, Date of Arrest, and Multiple Arrest Indicator must be completed for each arrest.
- 5)      Disposition of Arrest under 18 is required only if the person arrested is less than 18 years old.
- 6)      Arrest records cannot be submitted for Offense File Class **0900-4** Justifiable Homicide or when an incident is exceptionally cleared.
- 7)      The number of arrests cannot exceed the number of offenders in an incident.

**40      ARREST TYPE:**

- 1)      Must be valid code "O" (On-View Arrest), "S" (Summoned/Cited), or "T" (Taken into Custody).
- 2)      Required for all arrest records.

**41      ARREST AGE:**

- 1)      Age less than 7 years old is invalid.
- 2)      Must be valid number "07" through "99."
- 3)      Required for all arrest records.
- 4)      If age is less than "18," then Disposition of Arrest under 18 must be completed.
- 5)      If Offense File Class is 7000-0 Juvenile Runaway or the Arrest Charge is 7070, age of arrestee must be 17 years old or less.

**42 ARREST RACE:**

- 1) Must be a valid code.
- 2) Required for all arrest records.

**43 ARREST SEX:**

- 1) Must be a valid code.
- 2) Required for all arrest records.

**44 ARREST ETHNICITY:**

- 1) Must be valid code or blank.

**45 ARREST RESIDENCE:**

- 1) Must be a valid code or blank.

**46 ARREST CHARGE:**

- 1) Must be a valid code.
- 2) Required for all arrest records.
- 3) An arrest charge for a Group A Offense File Class can only be entered if the incident includes a Group A offense.

**47 ARREST ARMED:**

- 1) Must be a valid code.
- 2) Suffix code "A" (Automatic Firearm) valid for codes "11 – 15" only.
- 3) Required for all arrest records.
- 4) If more than one code is entered, cannot be duplicated.
- 5) Code "01" (Unarmed) is mutually exclusive with any other code (must only be used if no other code applies).

**48 DATE OF ARREST:**

- 1) Must be valid date.
- 2) Month must be "01 – 12."
- 3) Day cannot exceed the number of days for the month of arrest.
- 4) Date cannot be future date from the entry date.
- 5) Required for all arrest records.
- 6) Date of Arrest cannot be prior to Date of Occurrence/Report.
- 7) If Action is "W" (Window Update), Date of Arrest cannot be prior to the base date or agency start date.

**49 MULTIPLE ARREST INDICATOR:**

- 1) Must be valid code.
- 2) Required for all arrest records.

**50 DISPOSITION OF ARREST UNDER 18:**

- 1) Required when person arrested is 17 years old or younger.
- 2) Must be blank or valid code "H" (Handled within the Department) or "R" (Referred to Other Authorities).
- 3) Must be blank if arrest age is 18 years old or older.

**51 CLEARANCE INDICATOR:**

- 1) Must be blank or valid code "Y" (Arrest Clears the Incident) or "N" (Incident Already Cleared by a Previous Arrest).
- 2) If more than one arrest record is entered for an incident, only the first arrest record can have "Y" in this data element and all succeeding arrest records must have "N."
- 3) Required only for Action "W" (Window Update) records.

**DATA ELEMENT:      PROPERTY SEGMENT EDITS****52      ITEM NUMBER:**

- 1)      Must be valid number "000" through "999."
- 2)      Item Number must be "000" if Property Loss Type is "0" (None) or "9" (Unknown).
- 3)      Item Number "000" cannot be repeated in the incident.
- 4)      Item Number "000" cannot be entered on the supplemental Property (MICR9) transaction screen/format.
- 5)      Property Records can only be submitted with Offense File Classes of "Crimes against Property," Kidnapping, Gambling, or Drug/Narcotics.

**53      PROPERTY LOSS TYPE:**

- 1)      Must be valid code.
- 2)      Must be "5" (Recovered) if Action is "W" (Window Update).
- 3)      If "0" (None) or "9" (Unknown), Property Class, Property Value, Date Recovered, Number of Stolen/Recovered Vehicles, Suspected Drug Type, Estimated Drug Quantity, and Type Drug Measurement must be blank. (This edit does not apply if Offense File Class is **3500-1** Violation of Controlled Substances when Property Loss Type is "0" (None); Suspected Drug Type must be entered.)
- 4)      If "5" (Recovered), every Property Class item must also be (or have been) reported as "7" (Stolen). This edit does not apply to Offense File Classes **2400-2** (Motor Vehicle as Stolen Property), **2500-0** (Forgery/Counterfeiting), or **2800-0** (Stolen Property).
- 5)      Item Number and Property Class must match for stolen and recovered records.  
**Exception:** If a motor vehicle was reported stolen and parts of the vehicle are recovered, the recovered record can indicate a Property Class of "38" (Vehicle Parts/Accessories).
- 6)      When Action is "O" (Original) or "R" (Replace), a property record is required and can only be entered if the incident involves one or more of the following Offense File Classes:
  - 1000-1 Kidnapping/Abduction
  - 1000-2 Parental Kidnapping
  - 1200-0 Robbery
  - 2000-0 Arson
  - 2100-0 Extortion

**53 PROPERTY LOSS TYPE – Cont.:**

- 2200-1 Burglary – Forced Entry
- 2200-2 Burglary – Entry Without Force
- 2300-1 Larceny – Pocketpicking
- 2300-2 Larceny – Pursesnatching
- 2300-3 Larceny – Theft from Building
- 2300-4 Larceny – Theft from Coin – Operated Machine
- 2300-5 Larceny – Theft from Motor Vehicle
- 2300-6 Larceny – Theft of Motor Vehicle Parts/Accessories
- 2300-7 Larceny – Other
- 2400-1 Motor Vehicle Theft
- 2400-2 Motor Vehicle as Stolen Property
- 2400-3 Motor Vehicle Fraud
- 2500-0 Forgery/Counterfeiting
- 2600-1 Fraud – False Pretenses/Swindle/Confidence Game
- 2600-2 Fraud – Credit Card/Automatic Teller Machine
- 2600-3 Fraud – Impersonation
- 2600-4 Fraud – Welfare Fraud
- 2600-5 Fraud – Wire Fraud
- 2700-0 Embezzlement
- 2800-0 Stolen Property
- 2900-0 Damage to Property
- 3000-1 Retail Fraud – Misrepresentation
- 3000-2 Retail Fraud – Theft
- 3000-3 Retail Fraud – Refund/Exchange
- 3500-1 Violation of Control Substance Act
- 3500-2 Narcotic Equipment Violations
- 3900-1 Gambling – Betting/Wagering
- 3900-2 Gambling – Operating/Promoting/Assisting
- 3900-3 Gambling – Equipment Violations
- 3900-4 Gambling – Sports Tampering
- 5100-0 Bribery

**53 PROPERTY LOSS TYPE – Cont.:**

- 7) Property Loss Type must be “2” (Burned) if offense is “C” (Completed) and Offense File Class is:
  - 2000-0 Arson
- 8) Property Loss Type must be “4” (Destroyed/Damaged/Vandalized) if offense is “C” (Completed) and Offense File Class is:
  - 2900-0 Damage to Property
- 9) Property Loss Type must be “6” (Seized) if offense is “C” (Completed) and Offense File Class is:
  - 3900-1 Gambling – Betting/Wagering
  - 3900-2 Gambling – Operating/Promoting/Assisting
  - 3900-3 Gambling – Equipment Violations
  - 3900-4 Gambling – Sports Tampering
- 10) Property Loss Type must be “0” (None) or “6” (Seized) if offense is “C” (Completed) and Offense File Class is:
  - 3500-1 Violation of Control Substance Act
  - 3500-2 Drug Equipment Violations
- 11) Property Loss Type must be “0” (None) or “5” (Recovered) if offense is “C” (Completed) and Offense File Class is:
  - 2400-2 Motor Vehicle as Stolen Property
  - 2800-0 Stolen Property
- 12) Property Loss Type must be “3” (Counterfeited/Forged), “5” (Recovered) or “6” (Seized) if offense is “C” (Completed) and Offense File Class is:
  - 2500-0 Forgery/Counterfeiting
- 13) Property Loss Type must be “1” (Stolen and Recovered), “5” (Recovered), or “7” (Stolen) if offense is “C” (Completed) and Offense File Class is:
  - 1200-0 Robbery
  - 2100-0 Extortion
  - 2300-1 Larceny – Pocketpicking
  - 2300-2 Larceny – Pursesnatching
  - 2300-3 Larceny – Theft from Building
  - 2300-4 Larceny – Theft from Coin – Operated Machine
  - 2300-5 Larceny – Theft from Vehicle
  - 2300-6 Larceny – Theft of Motor Vehicle Parts/Accessories

**53 PROPERTY LOSS TYPE – Cont.:**

- 2300-7 Larceny – Other
  - 2400-1 Motor Vehicle Theft
  - 2400-3 Motor Vehicle Fraud
  - 2600-1 Fraud – False Pretenses/Swindle/Confidence Game
  - 2600-2 Fraud – Credit Card/Automatic Teller Machine
  - 2600-3 Fraud – Impersonation
  - 2600-4 Fraud – Welfare Fraud
  - 2600-5 Fraud – Wire Fraud
  - 2700-0 Embezzlement
  - 3000-1 Retail Fraud – Misrepresentation
  - 3000-2 Retail Fraud – Theft
  - 3000-3 Retail Fraud – Refund/Exchange
- 14) Property Loss Type must be “0” (None), “1” (Stolen and Recovered), “5” (Recovered), “7” (Stolen), or “9” (Unknown) if offense is “C” (Completed) and Offense File Class is:
- 1000-1 Kidnapping/Abduction
  - 1000-2 Parental Kidnapping
  - 2200-1 Burglary – Forced Entry
  - 2200-2 Burglary – Entry Without Force
  - 5100-0 Bribery
- 15) If Property Loss Type is “6” (Seized) and the incident involves a single offense of **3500-1** (Violation of Controlled Substances Act), Property Class must be “10” (Drugs/Narcotics).
- 16) If Property Loss Type is “6” (Seized) and the incident involves a single offense of **3500-2** (Drug Equipment Violations), Property Class must be “11” (Drug/Narcotic Equipment).

**54 PROPERTY CLASS:**

- 1) Must be valid code.
- 2) If “77” (Pending Inventory) is entered, then Property Value must be “1” (Unknown \$1).
- 3) If Property Class is completed, then Property Loss Type is required.
- 4) If “09” (Credit/Debit Cards) or “22” (Nonnegotiable Instruments), then Property Value must be “0.”
- 5) If Property Class is “10” (Drugs/Narcotics) and Property Value is blank, there must be an Offense File Class of **3500-1** (Violation of Controlled Substance Act).
- 6) Only one property record with code “77” (Pending Inventory) can be entered per incident. This record can only be entered on the Incident (MICR1) screen/format.

**55 PROPERTY VALUE:**

- 1) Must be all numeric digits if entered.
- 2) If value is Unknown, must have value of "1" (\$1.).
- 3) Must be whole dollars (no cents are to be entered)
- 4) Must be "0" if Property Class is "09" (Credit/Debit Cards) or "22" (Nonnegotiable Instruments).
- 5) If a value is entered, then Property Loss Type and Property Class must be entered.
- 6) Can be "0" if Property Class is "88" (Other).
- 7) All property that is recovered must also be reported as stolen. (This edit does not apply to Offense File Class **2400-2** Motor Vehicle as Stolen Property, **2500-0** Forgery/Counterfeiting, or **2800-0** Stolen Property).
- 8) When Property Loss Type entries are made for both "7" (Stolen) and "5" (Recovered), the recovered property cannot have property values greater than corresponding property values reported stolen.
- 9) If Property Class is coded as "10" (Drugs/Narcotics) and the only offense submitted is **3500-1** (Violation of Controlled Substances Act), the property value must be blank. However, if there are multiple property offenses submitted, do not include the value of any "10" (Drugs/Narcotics) pertaining to offense **3500-1** in this data element, but do include the value of these drugs that apply to non **3500-1** offenses. If any offense other than **3500-1** has a "10" (Drugs/Narcotics) entry, the value for this property must be entered in this data element.

**56 DATE RECOVERED:**

- 1) Must be a valid date.
- 2) Month must be "01" – "12."
- 3) Day cannot exceed the number of days for the month recovered.
- 4) Cannot be future date from the entry date.
- 5) Required when Property Type Loss is "1" (Stolen and Recovered) or "5" (Recovered).
- 6) Cannot be prior to original Date of Occurrence/Report.
- 7) If completed, Property Type, Property Class, and Property Value must be entered.
- 8) If Action is "W" (Window Update), Date Recovered cannot be prior to the base date or agency start date.
- 9) Must be blank if Property Loss Type is not "1" (Stolen and Recovered) or "5" (Recovered).

**57 NUMBER OF STOLEN/RECOVERED VEHICLES:**

- 1) Must be blank or valid code.
- 2) Must be blank if Offense File Class is not **2400-1** (Motor Vehicle Theft) or **2400-2** Motor Vehicle as Stolen Property.
- 3) If Offense File Class is **2400-1** (Motor Vehicle Theft) and Property Type is "5" (Recovered), then all vehicles must have been reported stolen and the value and number of vehicles recovered cannot be greater than the value and number of vehicles stolen.
- 4) Must be blank if Property Class is not "03" (Automobiles), "05" (Buses), "24" (Other Motor Vehicles), "28" (Recreational Vehicles), or "37" (Trucks).
- 5) The total number of recovered vehicles must be equal to or less than the total number of stolen vehicles per incident.
- 6) Required when offense code is:
  - 2400-1 Motor Vehicle Theft and  
Property Loss Type is:
    - 1 Stolen and Recovered
    - 5 Recovered
    - 7 Stolen and
  - Property Class is:
    - 03 Automobiles
    - 05 Buses
    - 24 Other Motor Vehicles
    - 28 Recreational Vehicles
    - 37 Trucks
- 7) Required when offense code is:
  - 2400-2 Motor Vehicle as Stolen Property and  
Property Loss Type is:
    - 5 Recovered and
  - Property Class is:
    - 03 Automobiles
    - 05 Buses
    - 24 Other Motor Vehicles
    - 28 Recreational Vehicles
    - 37 Trucks

**58 SUSPECTED DRUG TYPE:**

- 1) Must be a blank or valid code.
- 2) Required when offense code is
  - 3500-1 Violation of Controlled Substances Act andProperty Loss Type is:
  - 6 Seized
  - 0 NoneAnd Property Class is:
  - 10 Drugs/Narcotics
- 3) If "77" (Over 3 Drug Types) is entered, two other drug types must also be entered.
- 4) If other than "77" (Over 3 Drug Types) is entered, then Estimated Drug Quantity and Type Drug Measurement must be completed.
- 5) If "77" (Over 3 Drug Types) is entered, then Estimated Drug Quantity and Type Drug Measurement must be blank.
- 6) If more than one code is entered, the same code cannot be entered within the same Type Drug Measurement.

**59 ESTIMATED DRUG QUANTITY:**

- 1) Must be blank or valid number.
- 2) Required when offense file class is:
  - 3500-1 Violation Controlled Substances Act andProperty Loss Type is:
  - 6 Seized andProperty Class is:
  - 10 Drugs/Narcotics
- 3) Not required if Suspected Drug Type is "77" (Over 3 Drug Types).
- 4) If completed, then Suspected Drug Type and Type Drug Measurement must be entered.
- 5) Must be "1000" (None) if Type Drug Measurement is "XX" (Not Reported).

**60 TYPE DRUG MEASUREMENT:**

- 1) Must be blank or valid.
- 2) Required when Offense File Class is:
  - 3500-1 Violation Controlled Substances Act andProperty Loss Type is:
  - 6 Seized andProperty Class is:
  - 10 Drugs/Narcotics
- 3) Not required if Suspected Drug Type is:
  - 77 Over 3 Drug Types
- 4) "NP" can only be used as measurement if Suspected Drug Type is:
  - 05 Marijuana
  - 07 Opium
  - 11 Other Hallucinogens
- 5) If completed, then Suspected Drug Type and Estimated Drug Quantity must be completed.
- 6) If "XX" (Not Reported), Estimated Drug Quantity must be "1" (None).

If more than one drug property item is entered, the same Suspected Drug Type code cannot be entered with the same Type Drug Measurement.

# **MICHIGAN INCIDENT CRIME REPORTING (MICR)**

## **SECTION 2**

### **MICR Final Edits**

**Michigan Department of State Police  
Criminal Justice Information Center  
Crime Reporting Section  
May 2011 Update**

## **MICR FINAL EDITS**

Final edits are cross screen edits and are performed when data element 61 (Incident Complete Indicator) is marked as complete.

### **1000 FINAL EDITS: ONLY ONE VICTIM RECORD CAN EXIST WITH TYPE S (SOCIETY/PUBLIC)**

If all Offense File Classes (Data Element 14) entered for the incident are included in the following list, then only one MICR5 victim record with Victim Type Society can exist: **35001 – 35002, 37000, 39001 – 39004, 40001 – 40002, 41001 – 41002, 42000, 49000, 50000, 52001 – 52003, 53001 – 53002, 54002, 57001, 58000, 60000, 62000, or 63000**. Individual or Police Officer victims may also be entered if there is a domestic relationship between the Offender and the Individual or Police Officer Victim.

### **1001 FINAL EDITS: NO CORRESPONDING VICTIM RECORD FOR OFFENSE FILE CLASS**

Each Offense File Class (Data Element 14) must have at least one victim record pointing to it via Victim Connected File Class (Data Element 27) if the offense is one of the following: **09001 – 09004, 10001 – 10002, 11001 – 11008, 12000, 13001 – 13003, 20000, 21000, 22001 – 22002, 23001 – 23007, 24001 – 24003, 25000, 26001 – 26005, 27000, 28000, 29000, 30001 – 30003, 35001 – 35002, 36001 – 36002, 37000, 38001, 39001 – 39004, 40001 – 40002, 51000 or 52001 – 52003**.

### **1002 FINAL EDITS: ONLY ONE VICTIM CAN BE ASSIGNED AS A SPOUSE OF AN OFFENDER**

Only one MICR5 victim record can show a Victim to Offender Relationship (Data Element 38) of "01" (Spouse) associated to a specific offender.

### **1003 FINAL EDITS: ANOTHER VICTIM RECORD MUST EXIST WITH A COMMON FILE CLASS AND VOR 31 FOR VICTIM**

If Victim to Offender Relationship (Data Element 38) is "31" (Offender), another MICR5 victim record must exist with Victim to Offender Relationship of 31 and the same Victim Connected File Class (Data Element 27).

### **1004 FINAL EDITS: ANOTHER VICTIM RECORD MUST EXIST WITH A COMMON FILE CLASS**

If Victim to Offender Relationship (Data Element 38) is 31 (victim is offender), another Victim record must exist with Victim to Offender Relationship of 31 and the same Victim Connected File Class (Data Element 27). For example, this would be the case for two offenders who are also victims of an aggravated assault (two individuals assault each other).

### **1005 FINAL EDITS: IF VOR = 31, VICTIM AND OFFENDER MUST BE SAME AGE/RACE/SEX**

If Victim to Offender Relationship (Data Element 38) is "31" (Offender), then offender and victim must be the same person.

**1006 VOR 31 CANNOT BE ASSIGNED TO OFFENDER NUMBER FOR VICTIM RECORD**

No two MICR5 victim records can show a Victim to Offender Relationship (Data Element 38) of "31" (Offender) to the same Offender Number (Data Element 22).

**1007 FINAL EDITS: AT LEAST 2 OFFENDER RECORDS MUST EXIST**

If Victim to Offender Relationship (Data Element 38) is "31" (Offender), then at least two offender records must exist.

**1008 FINAL EDITS: VOR MUST BE 99 FOR AN UNKNOWN OFFENDER**

If the MICR3 offender record has an Offender Age (Data Element 23) of "00" (Unknown), Offender Race (Data Element 24) of "U" (Unknown) and Offender Sex (Data Element 25) of "U" (Unknown), then the matching Victim to Offender Relationship (Data Element 38) must have a value of "99" (Unknown).

**1009 FINAL EDITS: ALL OFFENDERS MUST BE ENTERED IN VICTIM OFFENDER RELATIONSHIP**

If Offense File Class (Data Element 14) is **09001 – 09004, 10001 – 10002, 11001 – 11008, 12000, 13001 – 13003, 36001 – 36002** or **38001** and Victim Type (Data Element 28) is "I" (Individual) or "P" (Police Officer), then there must be a Victim to Offender Relationship (Data Element 38) for at least two of the Offender Numbers (Data Element 22) except when the Offender Number is zero.

**1010 FINAL EDITS: ARREST CLEARANCE MAY ONLY BE SET ON ONE ARREST**

Clearance Indicator (Data Element 51) can be "Y" (Arrest Clears the Incident) for only the first MICR7 arrest record. All other MICR7 arrest records must have Clearance Indicator = "N" (Incident Already Cleared by a Previous Arrest). The first arrest clears the incident.

**1011 FINAL EDITS: ARREST CLEARANCE MAY ONLY BE SET ON FIRST ENTERED ARREST**

If Clearance Indicator (Data Element 51) is entered on an arrest and there are multiple arrests, Clearance Indicator can only exist for one arrest.

**1012 FINAL EDITS: ONLY ONE PROPERTY RECORD CAN EXIST WITH DRUG TYPE 99-UNKNOWN**

If Offense File Class (Data Element 14) is **35001**, then only one MICR9 property record can exist with Suspected Drug Type (Data Element 58) "99" (Unknown).

**1013 FINAL EDITS: OFFENDER RECORD DOES NOT EXIST FOR OFFENDER IN VOR**

For every Offender Related Number (Data Element 37) there must be a corresponding MICR3 offender record with that Offender Number (Data Element 22).

**1014 FINAL EDITS: OFFENDER AGE CANNOT BE <10**

If any Victim to Offender Relationship (Data Element 38) is "01" (Spouse) or "27" (Ex-Spouse), then the related MICR3 offender record for the Offender Related Number (Data Element 37) cannot have Offender Age (Data Element 23) less than 10 years old.

**1015 FINAL EDITS: VICTIM AGE CANNOT BE <10**

If any Victim to Offender Relationship (Data Element 38) is "01" (Spouse) or "27" (Ex-Spouse), then the related MICR5 victim record for the Victim Related Number (Data Element (Data Element 26) cannot have Victim Age (Data Element 29) less than 10 years old.

**1016 FINAL EDITS: AT LEAST ONE OFFENDER RECORD WITH AGE NOT 00, SEX NOT U, RACE NOT U MUST EXIST**

If Exceptional Clearance (Data Element 11) is entered or if any Offense File Class (Data Element 14) for the incident is **09004**, then at least one MICR3 offender record must exist with Offender Age (Data Element 23), not "00" (Unknown), Offender Race (Data Element 24), not "U" (Unknown) and Offender Sex (Data Element 25), not "U" (Unknown).

**1017 FINAL EDITS: AT LEAST ONE OFFENDER MUST BE OPPOSITE SEX FROM THE VICTIM**

For each MICR5 victim record that has a Victim Connected File Class (Data Element 27) of **11001** or **11002**, or **36002**, the Victim Sex (Data Element 31) for the matching Victim Number (Data Element 26) must be the opposite of at least one of the Offender Sex (Data Element 25) for that incident.

**1018 FINAL EDITS: AT LEAST 3 DRUG TYPES MUST EXIST**

If Suspected Drug Type (Data Element 58) is "77" (Over 3 Drug Types), then two other MICR9 property records must exist with unduplicated Suspected Drug Type.

**1019 FINAL EDITS: VALUE RECOVERED CANNOT BE GREATER THAN VALUE STOLEN**

If Offense File Class (Data Element 14) is not **24002**, **25000** or **28000**, then Property Value (Data Element 55) for the MICR9 property records that have a Property Loss Type (Data Element 53) of "5" (Recovered) must be less than or equal to the Property Value for the MICR9 property records that have a Property Loss Type of "7" (Stolen). The dollar value recovered cannot exceed the dollar value stolen.

**1020 FINAL EDITS: NUMBER OF RECOVERED VEHICLES CANNOT BE GREATER THAN NUMBER STOLEN**

If Offense File Class (Data Element 14) is not **24002**, **25000**, or **28000**, then Number Stolen/Received Vehicles (Data Element 57) for the MICR9 property records that have a Property Loss Type (Data Element 53) of "5" (Recovered) must be less than or equal to Number Stolen/Recovered Vehicles for the MICR9 property records that have a Property Loss Type of "7" (Stolen). There cannot be more vehicles recovered than were stolen.

**1021 FINAL EDITS: PROPERTY TYPE MUST BE 2**

If Offense File Class (Data Element 14) is **20000** and Offense Attempted/Completed (Data Element 16) is "C" (Completed), then a MICR9 property record must exist with Property Loss Type (Data Element 53) of "2" (Burned).

**1022 FINAL EDITS: PROPERTY TYPE MUST BE 4**

If Offense File Class (Data Element 14) is **29000** and Offense Attempted/Completed (Data Element 16) is "C" (Completed), then a MICR9 property record must exist with Property Loss Type (Data Element 53) of "4" (Destroyed/Damaged/Vandalized).

**1023 FINAL EDITS: PROPERTY TYPE MUST BE 6**

If Offense File Class (Data Element 14) is **39001 – 39004** and Offense Attempted/Completed (Data Element 16) is "C" (Completed), then a MICR9 property record must exist with Property Loss Type (Data Element 53) of "6" (Seized).

**1024 FINAL EDITS: PROPERTY TYPE MUST BE 0 OR 6**

If Offense File Class (Data Element 14) is **35001 – 35002** and Offense Attempted/Completed (Data Element 16) is "C" (Completed), then a MICR9 property record must exist with Property Loss Type (Data Element 53) of "0" (None) or "6" (Seized).

**1025 FINAL EDITS: PROPERTY TYPE MUST BE 0 OR 5**

If Offense File Class (Data Element 14) is **24002** or **28000** and Offense Attempted/Completed (Data Element 16) is "C" (Completed), then a MICR9 property record must exist with Property Loss Type (Data Element 53) of "0" (None) or "5" (Recovered).

**1026 FINAL EDITS: PROPERTY TYPE MUST BE 3, 5, OR 6**

If Offense File Class (Data Element 14) is **25000** and Offense Attempted/Completed (Data Element 16) is "C" (Completed), then a MICR9 property record must exist with Property Loss Type (Data Element 53) of "3" (Counterfeited/Forged), "5" (Recovered) or "6" (Seized).

**1027 FINAL EDITS: PROPERTY TYPE MUST BE 1, 5, OR 7**

If Offense File Class (Data Element 14) is **12000, 21000, 23001 – 23007, 24001, 24003, 26001 – 26005, 27000, or 30001 – 30003** and Offense Attempted/Completed (Data Element 16) is "C" (Completed), then a MICR9 property record must exist with Property Loss Type (Data Element 53) of "1" (Stolen and Recovered), "5" (Recovered) or "7" (Stolen).

**1028 FINAL EDITS: PROPERTY TYPE MUST BE 0/1/5/7/9**

If Offense File Class (Data Element 14) is **10001 – 10002, 22001 – 22002 or 51000** and Offense Attempted/Completed (Data Element 16) is "C" (Completed), then a MICR9 property record must exist with a Property Loss Type (Data Element 53) of "0" (None), "1" (Stolen and Recovered), "5" (Recovered), "7" (Stolen) or "9" (Unknown).

**1029 FINAL EDITS: PROPERTY RECORD REQUIRED**

If any Offense File Class (Data Element 14) for the incident is **10001 – 10002, 12000, 20000, 21000, 22001 – 22002, 23001 – 23007, 24001 – 24003, 25000, 26001 – 26005, 27000, 28000, 29000, 30001 – 30003, 35001 – 35002, 39001 – 39004**, or **51000**, then at least one MICR9 property record is required.

**1030 FINAL EDITS: PROP REC VEH STLN/REC REQUIRED**

If any Offense File Class (Data Element 14) is **2400-1** and Property Loss Type (Data Element 53) is “1” (Stolen and Recovered), “5” (Recovered) or “7” (Stolen) and Property Class (Data Element 54) is “03” (Automobiles), “05” (Buses), “24” (Other Motor Vehicles), “28” (Recreational Vehicles) or “37” (Trucks), then Number of Stolen/Recovered Vehicles (Data Element 57) is required. If any Offense File Class (Data Element 14) is **2400-2** and Property Loss Type (Data Element 53) is “5” (Recovered) and Property Class (Data Element 54) is “03” (Automobiles), “05” (Buses), “24” (Other Motor Vehicles), “28” (Recreational Vehicles) or “37” (Trucks), then Number of Stolen/Recovered Vehicles (Data Element 57) is required.

**1031 FINAL EDITS: AT LEAST 1 PROPERTY RECORD MUST EXIST WITH CLASS OF 03/05/24/28/37 AND LOSS TYPE OF 1/7**

If Offense File Class (Data Element 14) is **2400-1** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then there must be at least one MICR9 property record where Property Class (Data Element 54) is “03” (Automobile), “05” (Buses), “24” (Other Motor Vehicles), “28” (Recreational Vehicles) or “37” (Trucks) and Property Loss Type (Data Element 53) must be “1” (Stolen and Recovered) or “7” (Stolen).

**1032 FINAL EDITS: AT LEAST ONE PROPERTY RECORD MUST EXIST WITH CLASS 11 AND LOSS TYPE OF 6**

If Offense File Class (Data Element 14) is **3500-2** and Property Loss Type (Data Element 53) is “6” (Seized), then Property Class (Data Element 54) must be “11” (Drug/Narcotic Equipment).

**1033 FINAL EDITS: OFFENDER AGE MUST BE < 17 FOR ASSAULT CIRCUMSTANCE 30**

If any Victim Circumstance (Data Element 35) is “30” (Child Playing with Weapon), the MICR3 offender record that matches the Offender Related Number (Data Element 37) must have Offender Age (Data Element 23) less than 17 years old.

**1034 FINAL EDITS: TOTAL NUMBER OF ARRESTS CANNOT EXCEED THE TOTAL NUMBER OF OFFENDERS**

The total number of MICR7 arrest records cannot exceed the total number of MICR3 offender records if the Offense File Class (Data Element 14) is: **09001 – 09004, 10001 – 10002, 11001 – 11008, 12000, 13001 – 13003, 20000, 21000, 22001 – 22002, 23001 – 23007, 24001 – 24003, 25000, 26001 – 26005, 27000, 28000, 29000, 30001 – 30003, 35001 – 35002, 36001 – 36002, 37000, 38001, 39001 – 39004, 40001 – 40002, 51000 or 52001 – 52003.**

**1035 FINAL EDITS: AT LEAST TWO GROUP A OFFENSES MUST BE ENTERED WHEN CIRCUMSTANCE – 8**

If Circumstance (Data Element 35) = 08 (Other Felony Involved), another Group A Offense Must Be Entered.

**1036 FINAL EDITS: PROPERTY CLASS MUST BE 10**

If Offense File Class (Data Element 14) is **3500-1** and Property Loss Type (Data Element 53) is "6" (Seized), then at least one Property Class (Data Element 54) must be "10" (Drugs/Narcotics).

**1037 FINAL EDITS: PROPERTY LOSS TYPE 5 REQUIRES A LOSS TYPE 7 ENTRY**

If Property Loss Type (Data Element 53) 5 (recovered) exists, a Property Loss Type of 7 (stolen) must also be entered.

**1038 FINAL EDITS: NO CORRESPONDING OFFENDER RECORD FOR ARREST RECORD**

Arrest information exists when there is no corresponding offender. For example, if Arrest Number (Data Element 39) is 03, Offender Number (Data Element 22) must also be 03.

# **MICHIGAN INCIDENT CRIME REPORTING (MICR)**

## **SECTION 3**

### **MICR1 Edits**

**Michigan Department of State Police  
Criminal Justice Information Center  
Crime Reporting Section  
May 2011 Update**

**MICR1 EDITS****100 ACTION CANNOT BE A**

Action (Data Element 1) can only be “A” (Add) for MICR3, MICR5, MICR7 and MICR9.

**101 ORI REQUIRED  
ORI NOT VALID**

Originating Agency ID (Data Element 2) is required and is validated using the e-Directory (LEIN ORI Validation File) File.

**102 ORIG – YEAR MUST BE >50  
ORIG – YEAR CANNOT BE FUTURE YEAR**

Original Year (Data Element 3) is required and cannot be a future year.

**103 INCIDENT NOT PRESENT  
INCIDENT DELETED**

If Action (Data Element 1) = “D” (Delete), “I” (Inquiry), “M” (Modify) or “R” (Replace), then check to make sure a non-deleted record exists.

**104 INCIDENT NUMBER ALREADY EXISTS**

If Action (Data Element 1) is “O” (Original) or “W” (Window Update), then incident number (Data Element 4) must be unique.

**105 ASSIST ORI MAY NOT BE ENTERED**

If Assist ORI (Data Element 13) is entered, data elements 15 through 60 cannot exist.

**106 INCIDENT COMPLETE MUST BE Y OR N**

Incident Complete Indicator (Data Element 61) must be “Y” (Yes, the Incident is Complete) or “N” (No, the Incident is not Complete).

**107 COUNTY MUST RANGE FROM 01 TO 83**

County (Data Element 5) is required and must be from “01” to “83.”

**108 CITY/TOWNSHIP IS REQUIRED**

City/Township (Data Element 6) is required and must be valid for ORI.

**109 COUNTY/CITY – TWP IS NOT VALID**

County (Data Element 5) and/or City/Township (Data Element 6) are not valid for ORI.

**110 INVALID COUNTY NUMBER  
ORI NOT VALID FOR COUNTY/CITY – TWP**

County (Data Element 5) must be from “01” to “83” and is validated against ORICT (MICR City/Township Validation File) File.

City/Township (Data Element 6) is validated against ORICT File.

**111 ACTION CANNOT BE W OR M  
INCIDENT NUMBER REQUIRED  
REPORT DATE INDICATOR MUST BE R OR E  
EXCEPTIONAL CLEARANCE MUST BE 00  
CLEARANCE DATE MUST NOT BE ENTERED  
ASSIST ORI CANNOT BE SAME AS ORI  
INVALID ASSIST ORI  
INCIDENT DATE IS NOT VALID  
INCIDENT DATE CANNOT BE A FUTURE DATE  
FILE CLASS 1 REQUIRED  
FIELDS (SITE THRU PREMISE) MUST NOT BE ENTERED FOR ASSISTS  
OFFENDER INFORMATION MUST NOT BE ENTERED FOR ASSISTS  
VICTIM INFORMATION MUST NOT BE ENTERED FOR ASSISTS  
ARREST INFORMATION MUST NOT BE ENTERED FOR ASSISTS  
PROPERTY INFORMATION MUST NOT BE ENTERED FOR ASSISTS  
INCIDENT DATE CANNOT BE PRIOR TO BASE DATE  
FIELDS (SITE THRU PREMISE) MUST NOT BE ENTERED FOR WINDOW  
RECORDS**

Based on the incident data submitted, invalid codes exist.

- For Assist incidents, only certain data elements may exist.

- For Window incidents, fields Site through Premise must not be entered.

See MICR Handbook, Sections 2 and 3, for more specific information.

**112 CLEAR – DATE IS REQUIRED FOR ACTION = M**

If Action (Data Element 1) is “M” (Modified), then Exceptional Clearance (Data Element 11) and Exceptional Clearance Date (Data Element 12) are required.

**113 EXCEPT IS REQUIRED FOR ACTION = M  
CLEAR – DATE IS NOT VALID  
CLEAR – DATE CANNOT BE A FUTURE DATE  
INCIDENT DATE IS NOT VALID  
CLEAR DATE CANNOT BE PRIOR TO INCIDENT DATE**

Exceptional Clearance Date (Data Element 12) must be valid and cannot be prior to Date of Occurrence/Report (Data Element 8) and cannot be future date.

**114 EXCEPT CLE MUST BE 10/11/12/13/14**

If entered, Exceptional Clearance (Data Element 11) must be "10" (Death of Offender), "11" (Prosecution Declined), "12" (Extradition Denied), "13" (Victim Refused to Cooperate) or "14" (Juvenile/No Custody).

**115 ARREST RECORD EXISTS, CANNOT ENTER EXCEPTIONAL CLEARANCE**

Exceptional Clearance (Data Element 11) can not be entered if MICR7 arrest record exists.

**116 INCIDENT DATE MUST BE WITHIN ORIGINAL YEAR**

Date of Occurrence/Report (Data Element 8) must be within the Original Year (Data Element 3).

**117 ACTION MUST BE O**

Action (Data Element 1) must be "O" (Original) when Incident Number (Data Element 4) = "0000000000."

**118 INCIDENTS EXIST FOR THIS MONTH, INCIDENT NUMBER CANNOT BE ZEROS**

No other incident records can exist for ORI with Date of Occurrence/Report (Data Element 8), Date of Arrest (Data Element 48) or Date Recovered (Data Element 56) within the month and year of the record with the incident number of "0000000000."

**119 NO CRIMINAL DATA RECORD (INCIDENT NUMBER 0) EXISTS FOR THIS MONTH**

Original incident can not be created as no criminal data record exists for the selected month.

**120 DAY IN INCIDENT DATE MUST BE 00  
INCIDENT NUMBER MUST BE 0 FOR NO CRIMINAL DATA  
MONTH IN INCIDENT DATE IS NOT VALID  
YEAR IN INCIDENT DATE IS NOT VALID**

If Incident Number (Data Element 4) is "0000000000," then month and year in Date of Occurrence/Report (Data Element 8) must be valid and day must = "00."

**121 REPORT DATE MUST BE R**

If Incident Number (Data Element 4) is "0000000000," then Occurrence/Report Date Indicator (Data Element 9) must = "R" (Date of Report).

**122 INCIDENT NUMBER ALREADY EXISTS**

Incident Number (Data Element 4) must be unique for ORI.

**123 CITY/TWP IS PRISON, OFFENSE SITE MUST BE 15**

If City/Township (Data Element 6) is "P" (Prison) in ORICT File, then Location Site (Data Element 15) must = "15" (Jail/Prison).

**124 INCIDENT DATE IS NOT VALID  
INCIDENT DATE CANNOT BE A FUTURE DATE**

Date of Occurrence/Report (Data Element 8) must be valid and cannot be future date.

**125 CLEAR – DATE IS NOT VALID  
CLEAR – DATE CANNOT BE PRIOR TO BASE DATE**

If entered, Exceptional Clearance Date (Data Element 12), Date of Arrest (Data Element 48) and Date Recovered (Data Element 56) cannot be prior to Base Date in System or ORI Start Date in MIF File and cannot be future date.

**126 ORIGINATING YEAR MUST BE PRIOR TO BASE DATE OR ORI START DATE  
INCIDENT DATE MUST BE PRIOR TO BASE DATE OR ORI START DATE**

If Action (Data Element 1) is "W" (Window Update) Date of Occurrence/Report (Data Element 8) must be prior to either year in **BASE – DATE** in **SYSTEM** or **ORI START DATE** in the MIF File.

**127 HOUR OCCURRED CANNOT BE ENTERED**

If Action (Data Element 1) is "W" (Window Update), then Hour Occurred (Data Element 10) cannot be entered.

**128 INCIDENT DATE IS NOT VALID  
INCIDENT DATE CANNOT BE A FUTURE DATE  
INCIDENT DATE MUST BE PRIOR TO BASE DATE OR ORI START DATE**

If Action (Data Element 1) is "W" (Window Update) Date of Occurrence/Report (Data Element 8) must be valid and cannot be future date, must be before Base Date or Agency Start Date but cannot be prior to **January 1, 1950**.

**129 MUST ENTER EXCEPTIONAL CLEARANCE OR ARREST INFO OR RECOVERED  
PROPERTY FOR ACTION = W (WINDOW RECORD UPDATE)**

If Action (Data Element 1) is "W" (Window Update) either an exceptional clearance, an arrest or recovered property must be entered.

**130 VICTIM/OFFENDER INFORMATION CANNOT BE ENTERED FOR WINDOW  
RECORDS**

If Action (Data Element 1) is "W" (Window Update) offender and victim information cannot be entered.

**131 OFFENSE 0900-4 NOT VALID FOR ACTION = W**

Offense File Class (Data Element 14) cannot be **09004** if Action (Data Element 1) = "W" (Window Update).

**132 ARREST TYPE IS REQUIRED  
ARREST AGE IS REQUIRED  
ARREST RACE IS REQUIRED  
ARREST SEX IS REQUIRED  
ARREST CHARGE IS REQUIRED  
ARREST ARMED 1 IS REQUIRED  
ARREST DATE IS REQUIRED  
MULTI-ARR IS REQUIRED  
ARREST DISPO IS REQUIRED  
ARREST CLEAR IS REQUIRED**

If Action (Data Element 1) is "W" (Window Update) and any arrest data is reported, then most arrest fields are required.

**133 PROPERTY TYPE MUST = 5 FOR ACTION W  
PROPERTY CLASS IS REQUIRED  
PROPERTY VALUE IS REQUIRED  
PROPERTY RECOVER DATE IS REQUIRED**

If action (Data Element 1) is "W" (Window Update) and if Property Loss Type (Data Element 53) is "5" (Recovered), then Item Number (Data Element 52), Property Class (Data Element 54), Property Value (Data Element 55) and Date Recovered (Data Element 56) are required.

**134 INCIDENT DATE IS REQUIRED  
REPORT DATE INDICATOR IS REQUIRED  
HOUR OCC REQUIRED  
FILE CLASS 1 IS REQUIRED  
SITE 1 IS REQUIRED  
ATTEMPT 1 IS REQUIRED**

If Action (Data Element 1) = "O" (Original) or "R" (Replace), then Date of Occurrence/ Report (Data Element 8), Occurrence Report Date Indicator (Data Element 9), Hour Occurred (Data Element 10), Offender File Class (Data Element 14), Location Site (Data Element 15) and Offense Attempted/Completed (Data Element 16) are required.

**135 ORIGINATING DATE CANNOT BE PRIOR TO BASE DATE OR ORI START DATE**

Original Year (Data Element 3) cannot be prior to Base Date year in SYSTM or prior to the ORI Start Date in the eDirectory data for the ORI.

**136 INCIDENT DATE CANNOT BE PRIOR TO BASE DATE  
INCIDENT DATE CANNOT BE PRIOR TO ORI START DATE**

Date of Occurrence/Report (Data Element 8) cannot be before Base Date in SYSTM or before the ORI Start Date in the MIF File data for the ORI.

**137 REPORT DATE INDICATOR MUST BE E OR R**

Occurrence/Report Date Indicator (Data Element 9) is required and must be "E" (Occurrence or Event) or "R" (Date of Report).

**138 HOUR – OCC MUST BE 00 to 23 OR 99**

Hour Occurred (Data Element 10) must be valid code "00 – 23" or "99."

**139 OFFENDER USED 1 REQUIRED FOR OFFENSE 1  
VICTIM INFORMATION IS REQUIRED  
VICTIM OFFENSE 1 IS REQUIRED  
VICTIM TYPE IS REQUIRED**

Victim and/or Offender information are required for the Offense File Class (Data Element 14) entered.

**140 VICTIM INFORMATION IS REQUIRED**

If Offense File Class (Data Element 14) is any one of the following: **09001 – 09004, 10001 – 10002, 11001 – 11008, 12000, 13001 – 13003, 20000, 21000, 22001 – 22002, 23001 – 23007, 24001 – 24003, 25000, 26001 – 26005, 27000, 28000, 29000, 30001 – 30003, 35001 – 35002, 36001 – 36002, 37000, 38001, 39001 – 39004, 40001 – 40002, 51000 or 52001 – 52003**

Then Offender Number (Data Element 22), Victim Number (Data Element 26), Victim Connected File Class (Data Element 27) and Victim Type (Data Element 28) are required. Victim Number (Data element 26) cannot be zero.

**141 PROPERTY INFORMATION IS REQUIRED**

If Offense File Class (Data Element 14) is any one of the following: **10001 – 10002, 12000, 20000, 21000, 22001 – 22002, 23001 – 23007, 24001 – 24003, 25000, 26001 – 26005, 27000, 28000, 29000, 30001 – 30003, 35001 – 35002, 39001 – 39004, or 51000,**

Then Item Number (Data Element 52) is required.

**142 ZERO PROPERTY RECORD IS NOT ALLOWED WHEN A VALID PROPERTY RECORD EXISTS**

If there is only one property type offense file class, there can not be a zero property record and a non-zero property record.

**143 SITE IS REQUIRED FOR OFFENSE  
ATTEMPT 1 IS REQUIRED FOR OFFENSE**

If any Offense File Class (Data Element 14) is entered, then Location Site (Data Element 15) and Offense Attempted/Completed (Data Element 16) are required.

**144 FILE CLASS IS REQUIRED FOR OFFENSE**

If any offense line field is entered, then Offense File Class (Data Element 14) is required.

**145 WEAPON IS REQUIRED FOR OFFENSE**

If Offense File Class (Data Element 14) is any one of the following: **09001 – 09002, 09004, 10001 – 10002, 11001 – 11008, 12000, 13001 – 13002, 21000 or 52001 – 52003**

Then Weapon Type (Data Element 19) is required.

**146 ACTIV TYPE 1 IS REQUIRED FOR OFFENSE  
ACTIV TYPE MUST BE BLANK FOR OFFENSE**

If Offense File Class (Data Element 14) is one of the following: **24002, 25000, 28000, 35001 – 35002, 37000, 39003, or 52001 – 52003**

Then Activity Type (Data Element 20) is required, otherwise Activity Type must be blank.

**147 VICTIM NUMBER IS REQUIRED**

If any victim related field is entered, then Victim Number (Data Element 26) is required.

**148 EXCEPT MUST BE 10/11/12/13/14**

If Exceptional Clearance (Data Element 11) is entered, then it must = "10" (Death of Offender), "11" (Prosecution Declined), "12" (Extradition Denied), "13" (Victim Refused to Cooperate) or "14" (Juvenile/No Custody).

**149 CLEAR DATE MUST BE ENTERED WHEN EXCEPT IS ENTERED**

If Exceptional Clearance (Data Element 11) is entered, then Exceptional Clearance Date (Data Element 12) is required.

**150 ARREST INFORMATION CANNOT BE ENTERED IF EXCEPTIONAL CLEAR IS NOT BLANK**

If Exceptional Clearance (Data Element 11) is entered, then Arrest Number (Data Element 39) and other arrest information must **NOT** be entered.

**151 OFFENDER NUMBER CANNOT BE 00**

If Action (Data Element 1) is not "W" (Window Update) and Exceptional Clearance (Data Element 11) is entered, then Offender Number (Data Element 22) cannot be "00."

**152 EXCEPT CLEAR MUST BE 00 FOR OFFENSE = 0900-4  
CLEAR DATE IS NOT REQUIRED FOR OFFENSE = 0900-4**

If Offense File Class (Data Element 14) is **0900-4**, then Exceptional Clearance (Data Element 11) must NOT be entered.

**153 EXCEPT CLEAR MUST BE ENTERED WHEN CLEAR DATE IS ENTERED**

If Exceptional Clearance Date (Data Element 12) is entered, then Exceptional Clearance (Data Element 11) is required.

**154 ASSIST ORI IS NOT VALID**

If Assist ORI Number (Data Element 13) is entered, then it must be validated against the MIF File if 1st two characters are "MI."

**155 FILE CLASS 1 REQUIRED**

Offense File Class (Data Element 14) is required.

**156 FILE CLASS IS NOT VALID  
CANNOT HAVE DUPLICATE FILE CLASSES**

If entered, Offense File Class (Data Element 14) is validated against FILEC and cannot be duplicated within the incident.

**157 FILE CLASS 09004/75000/77000 SHOULD OCCUR ALONE**

If Offense File Class (Data Element 14) is **09004**, **75000**, or **77000**, then Offense File Class 2 through Offense File Class 4 must be blank.

**158 OFFENSE SITE IS NOT VALID**

If entered, Location Site (Data Element 15) must =

- "01" (Air/Bus/Train Terminal)
- "02" (Bank/Savings & Loan)
- "03" (Bar/Nightclub)
- "04" (Church/Synagogue/Temple)
- "05" (Commercial/Office Buildings)
- "06" (Construction Site)
- "07" (Convenience Store)
- "08" (Department/Discount Store)
- "09" (Drug Store/Doctor's Office/Hospital)

- “10” (Field/Woods)
- “11” (Government/Public Building)
- “12” (Grocery/Supermarket)
- “13” (Highway/Road/Alley)
- “14” (Hotel/Motel/etc)
- “15” (Jail/Prison)
- “16” (Lake/Waterway)
- “17” (Liquor Store)
- “18” (Parking Lot/Garage)
- “19” (Rental Storage)
- “20” (Residence/Home)
- “21” (Restaurant)
- “23” (Service/Gas Station)
- “24” (Specialty Store)
- “31” (School-Elementary/Secondary)
- “32” (School-College/University)
- “33” (Rest Area/Roadside Park)
- “34” (Scale Site)
- “35” (Camp/Campground)
- “36” (Gambling Facility/Casino/Race Track)
- “37” (Abandoned/Condemned Structures)
- “38” (Amusement Park)
- “39” (Arena/Stadium/Fairgrounds/Coliseum)
- “41” Auto Dealership New/Used
- “44” ( Daycare Facility)
- “45” (Dock/Wharf/Freight/Modal Terminal)
- “46” (Farm Facility)
- “48” (Industrial Site)
- “49” (Military Installation)
- “50” (Park/Playground)
- “54” (Shelter-Mission/Homeless)
- “55” (Shopping Mall)
- “56” (Tribal Lands)
- “88” (Other)
- “99” (Unknown)

#### **159 SITE MUST BE 14 OR 19 WHEN PREMISE 1 IS GREATER THAN 0**

If Offense File Class (Data Element 14) is **22001** or **22002** and Premises Entered (Data Element 21) is not “00,” the Location Site (Data Element 15) must be “14” (Hotel/Motel/etc) or “19” (Rental Storage).

#### **160 ATTEMPT FOR OFFENSE MUST BE A/C**

If entered, Offense Attempted/Completed (Data Element 16) must be “A” (Attempted) or “C” (Completed).

**161 ATTEMPT FOR OFFENSE MUST BE C**

If Offense File Class (Data Element 14) is one of the following: **09001 – 09004** or **13001 – 13003**.

Then Offense Attempted/Completed (Data Element 16) must be “C” (Completed).

**162 PROPERTY LOSS TYPE OF 0 OR 9 MUST BE ENTERED FOR ATTEMPTS**

If Offense Attempted/Completed (Data Element 16) is “A” (Attempted) and Offense File Class (Data Element 14) is any one of the following: **10001-10002, 12000, 20000, 21000, 22001-22002, 23001-23007, 24001-24003, 25000, 26001-26005, 27000, 28000, 29000, 30001-30003, 35001-35002, 39001-39004, or 51000**

Then Property Loss Type (Data Element 53) must be “0” (None) or “9” (Unknown), Item Number (Data Element 52) must be “000” and all other fields in the property record must be blank. (Exception: 35001, Suspected Drug Type (Data Element 58) is required.)

**163 USED FOR OFFENSE MUST BE A/C/D/N  
USED CANNOT BE DUPLICATED IN OFFENSE  
USED 1 FOR OFFENSE MUST BE A/C/D  
USED 2 FOR OFFENSE MUST BE A/C/D**

If entered, Offender Suspected of Using (Data Element 17) must = “A” (Alcohol), “C” (Computer Equipment), “D” (Drugs/Narcotics) or “N” (Not Applicable/None) and cannot be duplicated within the offense.

**164 USED = N MUST OCCUR ALONE FOR AN OFFENSE**

If any Offender Suspected of Using (Data Element 17) is “N” (Not Applicable/None), others on the line must be blank.

**165 INVALID BIAS IN OFFENSE**

If entered, Suspected Bias Motivation (Data Element 18) must be one of the following:

- “11” (Anti-White)
- “12” (Anti-Black)
- “13” (Anti-American Indian/Alaskan Native)
- “14” (Anti-Asian/Pacific Islander)
- “15” (Anti-Multi-Racial Group)
- “21” (Anti-Jewish)
- “22” (Anti-Catholic)
- “23” (Anti-Protestant)
- “24” (Anti-Islamic)
- “25” (Anti-Other Religion)
- “26” (Anti-Multi Religious Groups)
- “27” (Anti-Atheism/Agnostic)

- “32” (Anti-Hispanic)
- “33” (Anti-Other Ethnicity/National Origin)
- “41” (Anti-Male Homosexual)
- “42” (Anti-Female Homosexual)
- “43” (Anti-Homosexual)
- “44” (Anti-Heterosexual)
- “45” (Anti-Bisexual)
- “51” (Anti-Female)
- “52” (Anti-Male)
- “61” (Anti-Physical Disability)
- “62” (Anti-Mental Disability)
- “88” (Other Bias)
- “00” (None)
- “99” (Unknown)

## 166 INVALID WEAPON

If entered, 1<sup>st</sup> two characters of Weapon Type (Data Element 19) must be one of the following:

- “00” (None)
- “11” (Firearm)
- “12” (Handgun)
- “13” (Rifle)
- “14” (Shotgun)
- “15” (Other Firearm)
- “20” (Knife/Cutting Instrument)
- “30” (Blunt Object)
- “35” (Motor Vehicle)
- “40” (Personal Weapons)
- “50” (Poison)
- “60” (Explosives)
- “65” (Fire/Incendiary Devices)
- “70” (Drugs/Narcotics/Sleeping Pills)
- “85” (Asphyxiation)
- “88” (Other)
- “99” (Unknown)
- “A” (Automatic Firearm)

and the 3<sup>rd</sup> character can be “A” (Automatic Firearm) only if characters 1 and 2 are 11 – 15.

## 167 WEAPON MUST BE 00/40/88/99 FOR 1300-1

If Offense File Class (Data Element 14) is **1300-1**, then Weapon Type (Data Element 19) can only be “00b” (None), “40b” (Personal Weapons), “88b” (Other) or “99b” (Unknown),  
**(b= blank).**

**168 WEAPON = 00 IS NOT VALID FOR 09001, 09002 OR 09004**

If Offense File Class (Data Element 14) is **09001**, **09002**, or **09004**, then Weapon Type (Data Element 19) cannot be "00b" (None).

**169 3RD CHARACTER OF WEAPON MUST BE A OR BLANK**

If entered, third character of Weapon Type (Data Element 19) must be "A" (Automatic Firearm) or blank.

**170 ACTIVITY MUST BE B/C/D/E/O/P/T/U**

If Offense File Class (Data Element 14) is one of the following offenses: 24002, 25000, 28000, 35001, 35002, 37000, 39003, 52001-52003, Activity Type (Data Element 20) must be a valid code of B/C/D/E/O/P/T/U.

**171 ACTIVITY MUST BE J/G/N**

If Offense File Class (Data Element 14) is one of the following offenses: 09001, 09002, 10001, 10002, 11001-11008, 12000, 13001-13003, Activity Type (Data Element 20) must be a valid code of J, G, or N.

**172 IF ACTIVITY TYPE N ENTERED, NO OTHER ACTIVITY TYPE CAN BE ENTERED**

If Offense File Class (Data Element 14) is one of the following: 09001, 09002, 10001, 10002, 11001-11008, 12000, 13001-13003, AND Activity Type (Data Element 20) is "N" (known/unknown), no other Activity Types can exist.

**173 ACTIVITY TYPE CANNOT BE DUPLICATED**

If entered, Activity Type (Data Element 20) cannot be duplicated on a line.

**174 PREMISE REQUIRED IF SITE IS 14 OR 19  
SITE CANNOT BE 14 OR 19 WHEN PREMISE IS BLANK OR 0**

Premis Can Be >0 ONLY when File Class is 22001 or 22002 and Site is 14 or 19.

**175 ACTION MUST BE O/A/M/D/W/I**

An invalid Action (Data Element 1) code has been entered. Valid Action codes are O/A/M/D/W/I.

**176 ORIG YEAR MUST BE NUMERIC**

Original Year (Data Element 3) must be numeric and not alpha or alpha/numeric.

**177 INCIDENT NUMBER MUST BE NUMERIC**

The Incident Number (Data Element 4) contains non-numeric character(s). Incident Number can only be numeric, including 0 for No Criminal Data.

**178 INVALID FILE CLASS**

An Offense File Class (Data Element 14) was entered that is not valid. Refer to MICR Handbook, Section 5, for valid Offense File Class list.

**179 \*\*GEO CODE MUST BE 4 CHARACTERS LONG****180 CITY/TOWNSHIP CODE MUST BE NUMERIC**

The City/Township (Data Element 6) contains non-numeric character(s). City/Township codes can only be numeric.

**181 ORIGINAL YEAR MUST BE AFTER ARCHIVE DATE**

If Action (Data Element 1) is O, Original Year (Data Element 3) must be after the archive date and after the base date (current year plus one).

**200 SITE IS REQUIRED**

Location Site (Data Element 15) is required unless Action (Data Element 1) is W.

**201 SITE MUST BE 01-21/23/24/31 TO 41/45/46/48 TO 50/54 TO 56/88/99**

Location Site (Data Element 15) must be numeric AND a valid code.

**202 ATTEMPT IS REQUIRED**

Offense Attempted/Completed (Data Element 16) is required and must be a valid code, A or C.

**203 ATTEMPT MUST BE A FOR OFFENSE**

If Offense File Class (Data Element 14) is 10001, 10002, 12000, 20000, 21000, 22001-22002, 23001-23007, 24001-24003, 25000, 26001-26005, 27000, 28000, 29000, 30001-30003, 35001-35002, 39001-39003, or 51000, AND Property Loss Type (Data Element 53) is 0 or 9, Offense Attempt/Completed (Data Element 16) must be A.

**204 OFFENDER USED IS REQUIRED**

Offender Suspected of Using (Data Element 17) is required and must be a valid code, A, C, D or N.

**205 BIAS IS REQUIRED FOR OFFENSE**

The Offense File Class (Data Element 14) entered requires a valid Suspected Bias Motivation (Data Element 18) code.

**206 WEAPON IS REQUIRED**

The Offense File Class (Data Element 14) entered requires a valid Weapon Type (Data Element 19).

**207 WEAPON SHOULD BE SUFFIXED WITH CODE BETWEEN 11 TO 15****208 ACTIVITY TYPE CANNOT BE ENTERED FOR OFFENSE**

The Offense File Class (Data Element 14) entered requires an Activity Type (Data Element 20) be entered. See MICR Code Card for valid Activity Type and related Offense File Class listing.

**209 PREMISE MUST BE 00 TO 99**

If Premises Entered (Data Element 21) is entered, the entry must be numeric between 00 and 99.

**210 PREMISE IS NOT REQUIRED FOR OFFENSE**

Premises Entered (Data Element 21) is only required when Offense File Class (Data Element 14) is 22001 or 22002 AND Location Site (Data Element 15) is 14 or 19.

**211 WHEN NO DATA TO REPORT, ASSIST ORI MUST BE EMPTY**

If no criminal data to report, Assist ORI Must Be Blank

**212 NO FILE CLASS FOUND WHICH REQUIRES PROPERTY INFORMATION**

An Offense File Class was not submitted that requires property.

**213 PROPERTY ITEM NUMBER MUST BE A 3 DIGIT NUMBER**

Property Item Numbers must be 000-999.

**214 PROPERTY RECORD NOT ALLOWED WHEN VALID PROPERTY CLASS EXISTS**

A Property Item (Data Element 52) of 000 was entered when a valid Property Item, Loss Type (Data Element 53) and Property Class (Data Element 54) exist.

**215 NO MATCHING RECORD**

Inquire was performed on a record that does not exist in the database.

**216 ERROR PERFORMING INQUIRY**

The database experienced a problem in retrieving the requested record.

**217 INSERT FAILED – RECORD MAY EXIST**

Attempt to submit an Original or Window record failed.

**218 INCIDENT DOES NOT EXIST**

Inquire was performed on a record that does not exist in the database.

**219 WINDOW RECORD DOES NOT EXIST****220 ARREST NUMBER ALREADY EXISTS**

An Arrest Number is being submitted that currently exists in the database.

**221 DELETE FAILED**

An attempt was made to delete a record and it failed. Inquire on the incident again and attempt to delete again.

**222 NO ORIGINAL RECORD EXISTS**

Inquire was performed on a record that does not exist in the database.

**223 WEAPON CANNOT BE ENTERED FOR OFFENSE**

A Weapon Type (Data Element 19) was entered when the Offense File Class (Data Element 14) does not require a weapon.

# **MICHIGAN INCIDENT CRIME REPORTING (MICR)**

## **SECTION 4**

### **MICR3 Edits**

**Michigan Department of State Police  
Criminal Justice Information Center  
Crime Reporting Section  
May 2011 Update**

**MICR3 EDITS****300 OFFENDER AGE MUST NOT BE ENTERED  
OFFENDER SEX MUST NOT BE ENTERED  
OFFENDER RACE MUST NOT BE ENTERED  
OFFENDER AGE MUST BE ENTERED  
OFFENDER SEX MUST BE ENTERED  
OFFENDER RACE MUST BE ENTERED**

If Offender Number (Data Element 22) is not "00," then Offender Age (Data Element 23), Offender Race (Data Element 24) and Offender Sex (Data Element 25) are required.

If Offender Number (Data Element 22) is "00," then Offender Age (Data Element 23), Offender Race (Data Element 24) and Offender Sex (Data Element 25) must not be entered.

**301 OFFENDER # REQUIRED FOR EXCEPT CLEAR**

If Exceptional Clearance (Data Element 11) is entered, then Offender Number (Data Element 22) cannot be "00".

**302 OFFENDER AGE CANNOT BE LESS THAN 10**

If any Victim to Offender Relationship (Data Element 38) is "01" (Spouse) or "27" (Ex-Spouse), then the related MICR3 offender record for the Offender Related Number (Data Element 37) cannot have Offender Age (Data Element 23) less than 10 years old.

**303 OFFENDER RACE MUST BE W/B//A/U**

If entered, Offender Race (Data Element 24) must = "W" (White), "B" (Black), "I" (American Indian/Alaskan Native), "A" (Asian/Pacific Islander), or "U" (Unknown).

**304 OFFENDER SEX MUST BE M/F/U**

If entered, Offender Sex (Data Element 25) must = "M" (Male), "F" (Female) or "U" (Unknown).

**305 OFFENDER MUST BE 00 TO 99**

If Offender exists, Offender Number (Data Element 22) must be a valid entry between 00 and 99.

**306 OFFENDER AGE IS REQUIRED**

If Offender Number (Data Element 22) exists, Offender Age (Data Element 23) must exist.

**307 OFFENDER AGE MUST BE 00/01 TO 98/99**

If Offender exists, Offender Number (Data Element 22) must be a valid entry between 00 and 99.

**308 OFFENDER RACE IS REQUIRED**

If Offender Number (Data Element 22) and/or Offender Age (Data Element 23) and/or Offender Sex (Data Element 25) exist, Offender Race (Data Element 24) must exist.

**309 OFFENDER SEX IS REQUIRED**

If Offender Number (Data Element 22) and/or Offender Age (Data Element 23) and/or Offender Race (Data Element 24) exist, Offender Sex (Data Element 25) must exist.

**310 OFFENDER CANNOT BE DUPLICATED FROM MICR1**

If Offender(s) exist, Offender Number (Data Element 22) must not be duplicated.

**311 OFFENDER CANNOT BE DUPLICATED**

If Offender(s) exist, Offender Number (Data Element 22) must not be duplicated.

# **MICHIGAN INCIDENT CRIME REPORTING (MICR)**

## **SECTION 5**

### **MICR5 Edits**

**Michigan Department of State Police  
Criminal Justice Information Center  
Crime Reporting Section  
March 2011 Update**

**MICR5 EDITS****500 VICTIM OFFENSE 1 IS REQUIRED**

If Victim Number (Data Element 26) is entered, then Victim Connected File Class (Data Element 27) is required.

**501 VICTIM TYPE IS REQUIRED**

If Victim Number (Data Element 26) is entered, then Victim Type (Data Element 28) is required.

**502 VICTIM AGE IS REQUIRED  
VICTIM RACE IS REQUIRED  
VICTIM SEX IS REQUIRED**

If Victim Type (Data Element 28) is "I" (Individual) or "P" (Police Officer), then Victim Age (Data Element 29), Victim Race (Data Element 30) and Victim Sex (Data Element 31) are required.

**503 VICTIM ETHNICITY MUST BE BLANK IF TYPE NOT I/P**

If Victim Ethnicity (Data Element 32) is entered, then Victim Type (Data Element 28) must be "I" (Individual) or "P" (Police Officer).

**504 VICTIM RESIDENT MUST BE BLANK IF TYPE NOT I/P**

If Victim Resident (Data Element 33) is entered, then Victim Type (Data Element 28) must be "I" (Individual) or "P" (Police Officer).

**505 VICTIM OFFENSES CANNOT BE DUPLICATED  
VICTIM OFFENSE MUST BE VALID OFFENSE**

If entered, Victim Connected File Class (Data Element 27) must not be duplicated and must be one of Offense File Class (Data Element 14) in MICR1.

**506 VICTIM CONNECETED TO AN INVALID COMBINATION OF OFFENSES**

If Victim Connected File Class (Data Element 27) is **1300-1**, then all other Victim Connected File Classes cannot equal the following: **09001 – 09002, 11001 – 11008, 12000** or **13002 – 13003**.

**507 VICTIM CONNECTED TO AN INVALID COMBINATION OF OFFENSES**

If Victim Connected File Class (Data Element 27) is **1300-2**, then all other Victim Connected File Classes cannot equal the following: **09001 – 09002, 11001 – 11008, 12000** or **13003**.

**508 VICTIM CONNECTED TO AN INVALID COMBINATION OF OFFENSES**

If Victim Connected File Class (Data Element 27) is **1300-3**, then all other Victim Connected File Classes cannot equal the following: **0900-1 – 0900-2, 1100-1 – 1100-8, or 1200-0**.

**509 VICTIM CONNECTED TO AN INVALID COMBINATION OF OFFENSES**

If Victim Connected File Class (Data Element 27) is **1100-7** or **1100-8**, then all other Victim Connected File Classes cannot equal the following: **1100-1 – 1100-6**, or **3600-1 – 3600-2**.

**510 VICTIM CONNECTED TO AN INVALID COMBINATION OF OFFENSES**

If Victim Connected File Class (Data Element 27) is **3600-1** or **3600-2**, then all other Victim Connected File Classes cannot equal **1100-1 – 1100-6**.

**511 VICTIM CONNECTED TO AN INVALID COMBINATION OF OFFENSES**

If Victim Connected File Class (Data Element 27) is **1200-0**, then all other Victim Connected File Classes cannot equal the following: **2300-1 – 2300-7**, **2400-1** or **3000-2**.

**512 VICTIM CONNECTED TO AN INVALID COMBINATION OF OFFENSES**

If Victim Connected File Class (Data Element 27) is **0900-1**, then all other Victim Connected File Classes cannot equal **0900-2**.

**513 VICTIM TYPE MUST BE I/P/B/F/G/R/S/O/U**

If entered, Victim Type (Data Element 28) must equal one of the following:

- “I” (Individual)
- “P” (Police Officer)
- “B” (Business)
- “F” (Financial Institution)
- “G” (Government)
- “R” (Religious Organization)
- “S” (Society/Public)
- “O” (Other)
- “U” (Unknown)

**514 VICTIM TYPE MUST BE I/P FOR CRIME AGAINST PERSON**

If Victim Connected Class File (Data Element 27) is one of the following: **09001 – 09004**, **10001 – 10002**, **11001 – 11008**, **13001 – 13003** or **36001 – 36002**.

Then Victim Type (Data Element 28) must = “I” (Individual) or “P” (Police Officer).

**515 VICTIM TYPE MUST BE I/P/S**

If entered, Victim Type (Data Element 28) must = “S” (Society/Public), “I” (Individual) or “P” (Police Officer) if Victim Connected File Class (Data Element 27) is any one of the following: **35001 – 35002**, **37000**, **39001 – 39004**, **40001 – 40002**, **41001 – 41002**, **42000**, **49000**, **50000**, **52001 – 52003**, **53001 – 53002**, **54002**, **58000**, **60000**, **62000** or **63000**.

**516 VICTIM TYPE CANNOT BE S**

If Victim Connected File Class (Data Element 27) is any one of the following: **12000, 20000, 21000, 22001 – 22004, 23001 – 23007, 24001 – 24003, 25000, 26001 – 26005, 27000, 28000, 29000, 30001 – 30003** or **51000**.

Then Victim Type (Data Element 28) cannot = "S" (Society/Public).

**517 VICTIM TYPE MUST BE I/P/S**

If Victim Connected File Class (Data Element 27) is any one of **14000, 36003** or **38001 – 38003**, then Victim Type (Data Element 28) must = "I" (Individual), "P" (Police Officer), or "S" (Society/Public).

**518 VICTIM TYPE MUST BE G/I/P**

If Victim Connected File Class (Data Element 27) is **01000, 02000** or **03000**, then Victim Type (Data Element 28) must = "G" (Government), "I" (Individual) or "P" (Police Officer).

**519 VICTIM TYPE MUST BE G/I/P/S**

If Victim Connected File Class (Data Element 27) is **48000, 59000** or **61000**, then Victim Type (Data Element 28) must = "G" (Government), "S" (Society/Public), "I" (Individual) or "P" (Police Officer).

**520 VICTIM TYPE MUST BE I/P/S/O/U**

If Victim Connected File Class (Data Element 27) is **36004**, then Victim Type (Data Element 28) must be one of the following:

- "I" (Individual)
- "P" (Police Officer)
- "S" (Society/Public)
- "O" (Other)
- "U" (Unknown)

**521 INVALID VICTIM AGE**

If entered, Victim Age (Data Element 29) must be one of the following:

- "00" (Unknown)
- "01 – 98" (Years Old)
- "99" (Over 98 Years Old)
- "NN" (Under 24 Hours Old)
- "NB" (1 – 6 Days Old)
- "BB" (7 – 364 Days Old)

**522 VICTIM AGE MUST BE BLANK IF TYPE NOT I/P**

If Victim Type (Data Element 28) is not "I" (Individual) or "P" (Police Officer), then Victim Age (Data Element 29) must not be entered.

**523 VICTIM AGE MUST BE NN, NB, BB OR 00 TO 17 IF OFFENSE = 10002**

If Victim Connected File Class (Data Element 27) is **10002**, then Victim Age (Data Element 29) must be one of the following:

- “NN” (Under 24 Hours Old)
- “NB” (1 – 6 Days Old)
- “BB” (7 – 364 Days Old)
- “00 – 17” (Years Old)

**524 VICTIM AGE MUST BE 13, 14, OR 15 IF OFFENSE = 36001 OR 36002**

If Victim Connected File Class (Data Element 27) is **36001** or **36002**, then Victim Age (Data Element 29) must equal “13,” “14” or “15 years old.

**525 VICTIM AGE MUST BE >10 FOR VOR 01/27**

If Victim to Offender Relationship (Data Element 38) is either “01” (Spouse) or “27” (Ex-Spouse), then Victim Age (Data Element 29) must = “10 – 99” Years.

**526 VICTIM RACE MUST BE W/B//A/U**

If entered, Victim Race (Data Element 30) must be one of the following:

- “W” (White)
- “B” (Black)
- “I” (American Indian/Alaskan Native)
- “A” (Asian/Pacific Islander)
- “U” (Unknown)

**527 VICTIM RACE MUST BE BLANK IF TYPE NOT I/P**

If Victim Type (Data Element 28) is not “I” (Individual) or “P” (Police Officer), then Victim Race (Data Element 30) must not be entered.

**528 VICTIM SEX MUST BE M/F/U**

If entered, Victim Sex (Data Element 31) must be “M” (Male), “F” (Female), or “U” (Unknown).

**529 VICTIM SEX MUST BE BLANK IF TYPE NOT I/P**

If Victim Type (Data Element 28) is not “I” (Individual) or “P” (Police Officer), then Victim Sex (Data Element 31) must not be entered.

**530 VICTIM SEX MUST BE M/F**

If Victim Connected File Class (Data Element 27) is **11001 – 11002** or **36002**, then Victim Sex (Data Element 31) must be “M” (Male) or “F” (Female).

**531 VICTIM ETHNICITY MUST BE A/H/O/U**

If entered, Victim Ethnicity (Data Element 32) must be one of the following:

- “A” (Arab)
- “H” (Hispanic)
- “O” (Other Ethnicity/National Origin)
- “U” (Unknown)

**532 VICTIM ETHNICITY MUST BE BLANK IF TYPE NOT I/P**

If Victim Type (Data Element 28) is not “I” (Individual) or “P” (Police Officer), then Victim Ethnicity (Data Element 32) must not be entered.

**533 VICTIM RESIDENT MUST BE R/C/S/O/U**

If entered, Victim Residence (Data Element 33) must be one of the following:

- “R” (Resident of the Community)
- “C” (Resides in County)
- “S” (Resides in State)
- “O” (Out of State)
- “U” (Unknown)

**534 VICTIM RESIDENT MUST BE BLANK IF TYPE NOT I/P**

If Victim Type (Data Element 28) is not “I” (Individual) or “P” (Police Officer), then Victim Residence (Data Element 33) must not be entered.

**535 VICTIM INJURY MUST BE N/F/B/I/L/M/O/T/U**

If entered, Victim Injury (Data Element 34) must be one of the following:

- “N” (None)
- “F” (Fatal)
- “B” (Apparent Broken Bones)
- “I” (Possible Internal Injury)
- “L” (Severe Laceration)
- “M” (Apparent Minor Injury)
- “O” (Other Injury)
- “T” (Loss of Teeth)
- “U” (Unconsciousness)

**536 VICTIM INJURY MUST BE BLANK IF TYPE NOT I/P**

If Victim Type (Data Element 28) is not “I” (Individual) or “P” (Police Officer), then Victim Injury (Data Element 34) must not be entered.

**537 VICTIM INJURY REQUIRED FOR OFFENSE**

If Victim Connected File Class (Data Element 27) is any one of the following: **09001 – 09004, 10001 – 10002, 11001 – 11008, or 13001 – 13002**.

Then, Victim Injury (Data Element 34) is required.

**538 VICTIM INJURY REQUIRED FOR OFFENSES 12000/21000  
VICTIM INJURY CANNOT BE ENTERED**

If Victim Type (Data Element 28) is "I" (Individual) or "P" (Police Officer) and Victim Connected File Class (Data Element 27) is **12000** or **21000**, then Victim Injury (Data Element 34) is required.

**539 VICTIM INJURY MUST BE F FOR OFFENSES 09001-09004**

If Victim Connected File Class (Data Element 27) is any one of **09001 – 09004**, then Victim Injury (Data Element 34) must equal "F" (Fatal).

**540 VICTIM INJURY CANNOT BE F**

Victim Injury (Data Element 34) cannot be "F" (Fatal) unless Victim Connected File Class (Data Element 27) is any one of **09001 – 09004**.

**541 NONAGGRAVATED ASSAULTS CANNOT HAVE MAJOR INJURIES**

If Victim Connected File Class is **1300-1**, then Victim Injury (Data Element 34) must equal "M" (Apparent Minor Injury) or "N" (None).

**542 CIRCUMSTANCE MUST BE 01 TO 10/20/21/30 TO 34**

If Victim Connected File Class (Data Element 27) is any one of **09001 – 09002, 09004** or **13002**, then Victim Circumstance (Data Element 35) is required.

**543 VICTIM CIRCUMSTANCE IS REQUIRED IF OFFENSE IS 09001, 09002, 09004,  
13002**

If Victim Connected File Class (Data Element 27) is any one of **09001 – 09002, 09004** or **13002** then Victim Circumstance (Data Element 35) is required.

**544 VICTIM CIRCUMSTANCE MUST BE BLANK OR 0 IF OFFENSE IS NOT 09001,  
09002, 09004, 13002**

If Victim Connected File Class (Data Element 27) is NOT **09001 – 09002, 09004** or **13002**, then Victim Circumstance (Data Element 35) must be blank or "0".

**545 CIRCUMSTANCE MUST BE 01 TO 10 FOR OFFENSE 09001**

If Victim Connected File Class (Data Element 27) is **09001**, then Victim Circumstance (Data Element 35) must equal one of the following:

- “01” (Argument)
- “02” (Assault on Law Enforcement Officers)
- “03” (Drug Dealing)
- “04” (Gangland)
- “05” (Juvenile Gang)
- “06” (Lover’s Quarrel)
- “07” (Mercy Killing)
- “08” (Other Felony Involved)
- “09” (Other Circumstances)
- “10” (Unknown Circumstances)

**546 CIRCUMSTANCE MUST BE 1 TO 6 OR 8 TO 10 FOR 13002**

If Victim Connected File Class (Data Element 27) is **13002**, then Victim Circumstance (Data Element 35) must equal one of the following:

- “01” (Argument)
- “02” (Assault on Law Enforcement Officers)
- “03” (Drug Dealing)
- “04” (Gangland)
- “05” (Juvenile Gang)
- “06” (Lover’s Quarrel)
- “08” (Other Felony Involved)
- “09” (Other Circumstances)
- “10” (Unknown Circumstances)

**547 CIRCUMSTANCE MUST BE 30 TO 34 FOR OFFENSE 09002**

If Victim Connected File Class (Data Element 27) is **09002**, then Victim Circumstance (Data Element 35) must equal one of the following:

- “30” (Child Playing with Weapon)
- “31” (Gun-Cleaning Accident)
- “32” (Hunting Accident)
- “33” (Other Negligent Weapon Handling)
- “34” (Other Negligent Killings)

**548 CIRCUMSTANCE MUST BE 20/21 FOR OFFENSE 09004**

If Victim Connected File Class (Data Element 27) is **09004**, then Victim Circumstance (Data Element 35) must = “20” (Criminal Killed by Private Citizen) or “21” (Criminal Killed by Police Officer), and Justifiable Homicide (Data Element 36) is required.

**549 AT LEAST TWO GROUP A OFFENSES MUST BE ENTERED WHEN CIRCUMSTANCE = 8**

If Victim Circumstance (Data Element 35) is "08" (Other Felony Involved), then there must be a minimum of two Offense File Class (Data Element 14) values entered.

**550 JUSTIFY MUST BE 1 TO 6, 9**

If entered, Justifiable Homicide Circumstance (Data Element 36) must equal one of the following:

- "1" (Criminal Attacked Police Officer and that Officer Killed the Criminal)
- "2" (Criminal Attacked Police Officer and Criminal Killed by Another Police Officer)
- "3" (Criminal Attacked a Civilian)
- "4" (Criminal Attempted Flight from a Crime)
- "5" (Criminal Killed in Commission of a Crime)
- "6" (Criminal Resisted Arrest)
- "9" (Unable to Determine/Not Enough Information)

**551 JUSTIFY IS REQUIRED  
JUSTIFY SHOULD NOT BE ENTERED**

Justifiable Homicide Circumstance (Data Element 36) is required and can only be entered if Victim Connected File Class (Data Element 27) is **09004** or Victim Circumstance (Data Element 35) is "20" (Criminal Killed by Private Citizen) or "21" (Criminal Killed by Police Officer).

**552 CIRCUMSTANCE – 20, JUSTIFY CANNOT BE 1 OR 2**

If Victim Circumstance (Data Element 35) is "20" (Criminal Killed by Private Citizen), then Justifiable Homicide Circumstance (Data Element 36) cannot be "1" (Criminal Attacked Police Officer and that Officer Killed the Criminal) or "2" (Criminal Attacked Police Officer and Criminal Killed by Another Police Officer).

**553 VOR REQUIRED**

If Offender Related Number (Data Element 37) is entered, then corresponding Victim to Offender Relationship (Data Element 38) is required.

**554 VICTIM TYPE MUST BE I/P IF OFFENDER RELATED NUMBER IS ENTERED**

If Offender Related Number (Data Element 37) is entered, then Victim Type (Data Element 28) must = "I" (Individual) or "P" (Police Officer).

**555 OFFENDER MUST NOT BE DUPLICATED**

If entered, Offender Related Number (Data Element 37) cannot be duplicated.

**556 OFFENDER IS REQUIRED  
OFFENDER CANNOT BE ENTERED  
VOR CANNOT BE ENTERED**

If Offender Number (Data Element 22) is entered, and Victim Connected File Class (Data Element 27) is any one of the following: **09001 – 09004, 10001 – 10002, 11001 – 11008, 13001 – 13003 or 36001 – 36002.**

Then Offender Related Number (Data Element 37) is required.

**557 VOR MUST BE 01 TO 13, 20 TO 34, 98 OR 99**

If entered, Victim to Offender Relationship (Data Element 38) must equal one of the following:

- “01” (Spouse)
- “02” (Common – Law Spouse)
- “03” (Parent)
- “04” (Sibling (brother/sister))
- “05” (Child)
- “06” (Grandparent)
- “07” (Grandchild)
- “08” (In – Law)
- “09” (Stepparent)
- “10” (Stepchild)
- “11” (Step Sibling (brother/sister))
- “12” (Other Family Member)
- “13” (Child in Common)
- “20” (Acquaintance)
- “21” (Friend)
- “22” (Neighbor)
- “23” (Babysittee (the baby))
- “24” (Dating (Boyfriend/Girlfriend))
- “25” (Child of Boyfriend/Girlfriend)
- “26” (Homosexual Relationship)
- “27” (Ex – Spouse)
- “28” (Employee)
- “29” (Employer)
- “30” (Otherwise Known)
- “31” (Offender)
- “32” (Former Dating (boyfriend/girlfriend))
- “33” (Resident (boyfriend/girlfriend))
- “34” (Former Resident (boyfriend/girlfriend))
- “98” (Stranger)
- “99” (Unknown)

**558 OFFENDER IS REQUIRED**

If Victim to Offender Relationship (Data Element 38) is entered, then corresponding Offender Related Number (Data Element 37) is required.

**559 VOR MUST BE 99 FOR UNKNOWN OFFENDER**

If Offender Age (Data Element 23) is "00" (Unknown) and Offender Race (Data Element 24) is "U" (Unknown) and Offender Sex (Data Element 25) is "U" (Unknown), then Victim to Offender Relationship (Data Element 38) must = "99" (Unknown).

**560 VICTIM/OFFENDER MUST BE OPPOSITE SEX**

If Victim to Offender Relationship (Data Element 38) is "01" (Spouse), "02" (Common-Law Spouse), "13" (Child in Common), "24" (Boyfriend/Girlfriend), "27" (Ex-Spouse), "32" (Former dating (boyfriend/girlfriend)), "33" (Resident (boyfriend/girlfriend)), or "34" (Former Resident (boyfriend/girlfriend)), then victim and offender must be opposite sex.

**561 VICTIM/OFFENDER MUST BE SAME SEX**

If Victim to Offender Relationship (Data Element 38) is "26" (Homosexual Relationship), then Victim Sex (Data Element 31) and Offender Sex (Data Element 25) must be same sex.

**562 VICTIM AGE MUST BE GREATER THAN OFFENDER AGE**

If Victim to Offender Relationship (Data Element 38) is "03" (Parent) or "06" (Grandparent), then Victim Age (Data Element 29) must be greater than Offender Age (Data Element 23).

**563 VICTIM AGE MUST BE LESS THAN OFFENDER AGE**

If Victim to Offender Relationship (Data Element 38) is "05" (Child), "07" (Grandchild) or "23" (Babysitter (the baby)), then Victim Age (Data Element 29) must be less than Offender Age (Data Element 23).

**564 ONLY ONE VOR CAN HAVE THE VALUE 01**

Only one Victim to Offender Relationship (Data Element 38) can have the value of "01" (Spouse) associated to a specific offender.

**565 VICTIM AGE CANNOT BE LESS THAN 10**

If Victim to Offender Relationship (Data Element 38) is "01" (Spouse) or "27" (Ex – Spouse), then Victim Age (Data Element 29) cannot be less than 10 years old.

**566 OFFENDER NUMBER CANNOT BE 00 AND MUST BE NUMERIC**

If Victim to Offender Relationship (Data Element 38) is "31" (Offender), then Offender Number (Data Element 22) cannot be "00."

**567 ONLY ONE VOR CAN BE 31**

Only one Victim to Offender Relationship (Data Element 38) is "31" (Offender), the Offender Number (Data Element 22) cannot be "00".

**568 VOR IS REQUIRED**

If Offender Number (Data Element 22) is not "00" and Victim Connected File Class (Data Element 27) is any of the following: **09001 – 09004, 10001 – 10002, 11001 – 11008, 13001 – 13003 or 36001 – 36002.**

Then Victim to Offender Relationship (Data Element 38) is required.

**569 VOR IS REQUIRED**

If Offender Number (Data Element 22) is not "00" and Victim Type (Data Element 28) is "I" (Individual) or "P" (Police Officer) and any one of Victim Offense File Class is **12000, 20000, 22001, 22002, 29000 or 38001**, then Victim to Offender Relationship (Data Element 38) is required.

**570 VICTIM OFFENSE MUST BE NUMERIC**

If a Victim Connected File Class (Data Element 27) exists, it must be valid Offense File Class (Data Element 14) listed in the Offense segment.

**571 VICTIM OFFENSE MUST BE NUMERIC**

If a Victim Connected File Class (Data Element 27) exists, it must be valid Offense File Class (Data Element 14) listed in the Offense segment.

**572 VICTIM TYPE MUST BE I FOR 10002**

If Victim Connected File Class (Data Element 27) is 10002 (Parental Kidnapping) exists, Victim Type (Data Element 28) must be I (Individual).

**573 VICTIM AGE IS REQUIRED IF TYPE IS I/P**

If Victim Age (Data Element 29) is entered, Victim Type (Data Element 28) must be I (Individual) or P (Police Officer).

**574 VICTIM INJURY CANNOT BE ENTERED FOR THIS OFFENSE**

The Victim Connected File Class (Data Element 27) that exists does not require a Victim Injury (Data Element 34).

**575 INVALID VICTIM CIRCUMSTANCE**

If entered, Victim Circumstance (Data Element 35) must be a valid code, 01-10; 20-21, or 30-34 depending on the Victim Connected File Class (Data Element 27).

**576 JUSTIFY CANNOT BE 1 OR 2 WHEN CIRCUMSTANCE IS 20**

If Victim Circumstance (Data Element 35) is 20, Criminal Killed by Private Citizen, Justifiable Homicide Circumstance (Data Element 36) cannot be 1 or 2, as these involve police officers.

**577 JUSTIFY MUST BE BLANK**

If Victim Connected File Class (Data Element 27) is not 09004, Justifiable Homicide Circumstance (Data Element 36) must be blank.

**578 INVALID JUSTIFY**

If Justifiable Homicide Circumstance (Data Element 36) is entered, a valid code (1-9) must be entered.

**579 VICTIM OFFENDER NUMBER IS INVALID WHEN OFFENDER NUMBER = 00**

Offender Related Number (Data Element 37) cannot be entered when Offender is unknown and Offender Number is 00.

**580 OFFENDER RECORD DOES NOT EXIST FOR OFFENDER IN VOR**

An Offender Related Number (Data Element 37) was entered for an Offender that does not exist.

**581 VICTIM OFFENDER RELATED # MUST BE BLANK OR 01 TO 99  
VICTIM OFFENDER RELATED # MUST BE BLANK IF OFFENDER NUMBER IS  
BLANK IN VOR**

Offender Related Number (Data Element 37) cannot be entered when Offender is unknown and Offender Number is 00.

**582 VICTIM OFFENDER NUMBER MUST BE ENTERED WHEN OFFENSE = 9004, 11001,  
11002, 36002**

If Victim Connected File Class (Data Element 27) is 09004, 11001, 11002, or 36002, Offender information (Data Elements 22-25) and Offender Related Number (Data Element 27) must exist.

**583 VICTIM CANNOT BE DUPLICATED FROM MICR1**

If Victim Number (Data Element 26) is entered, it must be a unique number.

**584 VICTIM CANNOT BE DUPLICATED**

If Victim Number (Data Element 26) is entered, it must be a unique number.

**585 INVALID ACTIVITY TYPE**

LEOKA Data Field Activity Type (Data Element 28A) must be 01 through 11.

**586 INVALID ASSIGNMENT TYPE**

LEOKA Data Field Assignment Type (Data Element 28B) must be F through L.

**587 INVALID ORI OTHER JURISDICTION**

LEOKA Data Field ORI-Other Jurisdiction (Data Element 28C) must be a valid ORI.

**588 VICTIM TYPE MUST BE P IF ACTIVITY TYPE AND ASSIGNMENT TYPE ARE VALID**

If LEOKA Fields (Data Elements 28A-28C) are present AND Offense File Class = **09001, 13001 – 13003**, Victim Type (Data Element 28) MUST be P for Police Officer.

**589 LEOKA REQUIRES OFFENSES 09001, 13001, 13002, OR 13003**

If Victim Type = P and LEOKA Data Fields (Elements 28A-28C) are present, Offense File Class Must = **09001, 13001 – 13003**.

**590 VICTIM TYPE OF P REQUIRES ACTIVITY TYPE AND ASSIGNMENT TYPE**

If Victim Type is P and Offense File Class = **09001, 13001 – 13003**, LEOKA Fields Activity Type (Data Element 28A) and Assignment Type (Data Element 28B) must be present.

**591 ACTIVITY TYPE, ASSIGNMENT TYPE AND ORI OTHER JURISDICTION MUST BE BLANK**

If Victim Type (Data Element 28) is P and Offense File Class is NOT **09001, 13001 – 13003**, then LEOKA Activity Type (Data Element 28A), LEOKA Assignment Type (Data Element 28B), and LEOKA ORI-Other Jurisdiction (Data Element 28C) must NOT be entered.

**592 ORIG ORI AND ORI OTHER JURISDICTION MUST NOT BE THE SAME**

LEOKA Data Field ORI-Other Jurisdiction must not be the same as the Originating ORI.

**593 VICTIM NUMBER MUST BE 01 TO 99****595 VICTIM INJURY MUST BE N/B/I/L/M/O/T/U**

# **MICHIGAN INCIDENT CRIME REPORTING (MICR)**

## **SECTION 6**

### **MICR7 Edits**

**Michigan Department of State Police  
Criminal Justice Information Center  
Crime Reporting Section  
Updated May 2011**

**MICR7 EDITS****700 ARREST NUMBER IS REQUIRED**

If any one of the following is entered:

- Arrest Type (Data Element 40)
- Arrest Age (Data Element 41)
- Arrest Race (Data Element 42)
- Arrest Sex (Data Element 43)
- Arrest Ethnicity (Data Element 44)
- Arrest Residence (Data Element 45)
- Arrest Charge (Data Element 46)
- Arrest Armed (Data Element 47)
- Date of Arrest (Data Element 48)
- Multiple Arrest Indicator (Data Element 49)
- Disposition of Arrest Under 18 (Data Element 50)
- Clearance Indicator (Data Element 51)

Then Arrest Number (Data Element 39) is required.

**701 ARREST TYPE IS REQUIRED  
ARREST AGE IS REQUIRED  
ARREST RACE IS REQUIRED  
ARREST SEX IS REQUIRED  
ARREST CHARGE IS REQUIRED  
ARREST ARMED 1 IS REQUIRED  
ARREST DATE IS REQUIRED  
MULTI-ARR INDICATOR IS REQUIRED**

If Arrest Number (Data Element 39) is entered, then the following are required:

- Arrest Type (Data Element 40)
- Arrest Age (Data Element 41)
- Arrest Race (Data Element 42)
- Arrest Sex (Data Element 43)
- Arrest Charge (Data Element 46)
- Arrest Armed (Data Element 47)
- Date of Arrest (Data Element 48)
- Multiple Arrest Indicator (Data Element 49)

**702 ARREST DISPO IS REQUIRED**

If Arrest Age (Data Element 41) is under 18 years, then Disposition of Arrest Under 18 (Data Element 50) is required and must = "H" (Handled within the Department) or "R" (Referred to Other Authorities).

**703 ARREST CANNOT BE ENTERED FOR EXCEPTIONAL CLEARANCE**

If Exception Clearance (Data Element 11) exists, then arrest data cannot be entered.

**704 ARREST CANNOT BE ENTERED FOR OFFENSE 09004**

If Offense File Class (Data Element 14) is **09004**, then arrest data cannot be entered.

**705 ARREST TYPE MUST BE O/S/T**

If entered, Arrest Type (Data Element 40) must = "O" (On-View Arrest), "S" (Summoned/Cited) or "T" (Taken into Custody).

**706 ARREST AGE MUST BE 7 OR GREATER**

If entered, Arrest Age (Data Element 41) must 7 years old or greater.

**707 ARREST AGE MUST BE LESS THAN 18**

If Offense File Class (Data Element 14) is **70000** or Arrest Charge (Data Element 46) is **7070**, Arrest Age (Data Element 41) must be less than 18 years old.

**708 ARREST RACE MUST BE W/B/I/A/U**

If entered, Arrest Race (Data Element 42) must be one of the following:

- "W" (White)
- "B" (Black)
- "I" (American Indian/Alaskan Native)
- "A" (Asian/Pacific Islander)
- "U" (Unknown)

**709 ARREST SEX MUST BE M/F**

If entered, Arrest Sex (Data Element 43) must = "M" (Male) or "F" (Female).

**710 ETHNICITY MUST BE A/H/O/U**

If entered, Arrest Ethnicity (Data Element 44) must be one of the following:

- "W" (White)
- "B" (Black)
- "I" (American Indian/Alaskan Native)
- "A" (Asian/Pacific Islander)
- "U" (Unknown)

**711 RESIDENCE MUST BE R/C/S/O/U**

If entered, Arrest Residence (Data Element 45) must be one of the following:

- "R" (Resident of the Community)
- "C" (Resides in County)
- "S" (Resides in State)
- "O" (Out of State)
- "U" (Unknown)

**712 ARREST CHARGE NOT A VALID ARREST CODE  
ARREST CHARGE MUST BE TYPE B**

If entered, Arrest Charge (Data Element 46) must be valid.

If Offense File Class (Data Element 14) is Group B, then Arrest Charge (Data Element 46) cannot be Group A. See MICR Handbook, Section 5, pages 29 – 31.

**713 OFFENSE CODE NOT GROUP A BUT ARREST CODE IS GROUP A**

If Offense File Class (Data Element 14) is Group B, then Arrest Charge (Data Element 46) cannot be Group A. See MICR Handbook, Section 5, pages 29 – 31.

**714 INVALID ARMED 1  
3RD CHAR. OF ARMED 1 MUST BE A OR BLANK  
INVALID ARMED 2  
3RD CHAR. OF ARMED 2 MUST BE A OR BLANK**

If entered, the 1st two characters of Arrest Armed (Data Element 47) must equal one of the following:

- “01” (Unarmed)
- “11” (Firearm)
- “12” (Handgun)
- “13” (Rifle)
- “14” (Shotgun)
- “15” (Other Firearm)
- “20” (Lethal Cutting Instrument)
- “30” (Club/Blackjack/Brass Knuckles)

The 3rd character can be “A” (Automatic Firearm) only if characters 1 and 2 are 11 – 15.

**715 ARMED 1 AND ARMED 2 CANNOT BE THE SAME**

If entered, Armed 1 and Armed 2 (Data Element 47) cannot be the same.

**716 ARMED 2 MUST BE BLANK WHEN ARMED 1 = 01  
ARMED 1 MUST BE BLANK WHEN ARMED 2 = 01**

If either Armed 1 or Armed 2 (Data element 47) is “01” (Unarmed), then other one must be blank.

**717 INVALID ARREST DATE  
ARREST DATE CANNOT BE A FUTURE DATE  
INVALID INCIDENT DATE  
ARREST DATE CANNOT BE PRIOR TO INCIDENT DATE  
ARREST DATE CANNOT BE PRIOR TO BASE DATE**

If entered, Date of Arrest (Data Element 48) must be valid. Cannot be a future date. Cannot be prior to Date of Occurrence/Report (Data Element 8) in MICR1.

**718 MULTIPLE ARREST INDICATOR MUST BE M/C/N**

If entered, Multiple Arrest Indicator (Data Element 49) must = "M" (Multiple), "C" (Court Arrest) or "N" (Not Applicable).

**719 ARREST DISPO MUST BE H/R**

If entered, Disposition of Arrest (Data Element 50) must = "H" (Handled within the Department) or "R" (Referred to Other Authorities).

**720 ARREST DISPO MUST BE BLANK**

Disposition of Arrest Under 18 (Data Element 50) can only be entered if Arrest Age (Data Element 41) is less than 18 years old.

**721 CLEARANCE MUST BE Y/N**

If entered, Clearance Indicator (Data Element 51) must = "Y" (Arrest Clears the Incident) or "N" (Incident Already Cleared By a Previous Arrest). Only one arrest record can have clearance value "Y," all others must have value "N."

**722 ARREST NUMBER MUST BE NUMERIC**

If Arrest Number (Data Element 39) exists, it must be numeric rather than alpha and/or alpha numeric.

**723 ARREST NUMBER MUST BE 01-99**

If Arrest Number (Data Element 39) exists, the arrest number must be numeric and be 01-99.

**724 ARREST AGE MUST BE NUMERIC**

If Arrest Age (Data Element 41) is entered, age must be numeric between 07-99.

**725 ARREST CHARGE MUST BE NUMERIC**

If Arrest Charge (Data Element 46) is entered, the charge must be numeric and a valid code (See MICR Arrest Code Card or Section 5 in the MICR Handbook).

**726 ARREST RECORD CANNOT BE SUBMITTED IF OFFENDER = 00**

If Arrest information (Data Elements 39-51) exists, Offender Number (Data Element 22) cannot be 00. Arrest number must match Offender number, i.e., Arrest 03 must be Offender 03).

**727 ARRESTEE DATA MUST MATCH OFFENDER DATA**

An Arrest Number (Data Element 39) was entered that does not match any of the Offender Number(s) (Data Element 22) that exist.

# **MICHIGAN INCIDENT CRIME REPORTING (MICR)**

## **SECTION 7**

### **MICR9 Edits**

**Michigan Department of State Police  
Criminal Justice Information Center  
Crime Reporting Section  
May 2011 Update**

**MICR9 EDITS****900 PROPERTY ITEM MUST BE 000**

If Loss Type (Data Element 53) is '0', Item Number (Data Element 52) must be 000.

**901 PROPERTY ITEM MUST NOT BE 000**

If Action (Data Element 1) is "A" (Add) or "W" (Window Update), then Item Number (Data Element 52) cannot be "000."

**902 PROPERTY ITEM CANNOT OCCUR MORE THAN TWICE FOR ITEM TO BE DUPLICATED  
TYPE MUST BE 5/7  
PROPERTY ITEM MAY NOT BE DUPLICATED UNLESS LOSS TYPE IS 5 OR 7**

Item Number (Data Element 52) can only be repeated if Property Loss Type (Data Element 53) is "5" (Recovered) and "7" (Stolen).

**903 ITEM CANNOT BE GREATER THAN ZERO**

Item Number (Data Element 52) can be greater than zero only if any of Offense File Class (Data Element 14) is one of the following: **10001 – 10002, 12000, 20000, 21000, 22001 – 22004, 23001 – 23007, 24001 – 24003, 25000, 26001 – 26005, 27000, 28000, 29000, 30001 – 30003, 35001 – 35002, 39001 – 39004, or 51000**

**904 PROPERTY TYPE MUST BE 0 THRU 7, 9**

If entered, Property Loss Type (Data Element 53) must equal one of the following:

- "0" (None)
- "1" (Stolen and Recovered)
- "2" (Burned)
- "3" (Counterfeited/Forged)
- "4" (Destroyed/Damaged/Vandalized)
- "5" (Recovered)
- "6" (Seized)
- "7" (Stolen)
- "9" (Unknown)

**905 PROPERTY RECORD, FIELDS CLASS THRU MEASURE MUST NOT BE ENTERED**

If Property Loss Type (Data Element 53) is "0" (None) or "9" (Unknown), all other property fields must be blank unless Property Loss Type is "0" and there is an Offense File Class (Data Element 14) of 35001, then Suspected Drug Type (Data Element 58) is required.

**906 PROPERTY RECORD, CLASS, VALUE, DATE, VEH, DRUG QTY AND MEASURE MUST NOT BE ENTERED**

If Property Loss Type (Data Element 53) is "0" (None) or "9" (Unknown), all other property fields must be blank unless Property Loss Type is "0" and there is an Offense File Class (Data Element 14) of 35001, then Suspected Drug Type (Data Element 58) is required.

**907 DRUG TYPE REQUIRED**

If Property Loss Type (Data Element 53) is "0" (None) or "9" (Unknown), all other property fields must be blank unless Property Loss Type is "0" and there is an Offense File Class (Data Element 14) of 35001, then Suspected Drug Type (Data Element 58) is required.

**908 ITEM TYPE 5 MUST EXIST WITH TYPE 7**

If Property Loss Type (Data Element 53) is "5" (Recovered), then same Item Number (Data Element 52) must exist with Property Loss Type of "7" (Stolen) with same Property Class (Data Element 54).

**909 ILLOGICAL PROPERTY DESCRIPTION FOR OFFENSE SUBMITTED IN PROP RECORD**

If Offense File Class (Data Element 14) is **22001**, **22002** or **24001** and Property Loss Type (Data Element 53) is "1" (Stolen and Recovered), "5" (Recovered) or "7" (Stolen), then Property Class (Data Element 54) must be one of the following:

- "01" (Aircraft)
- "02" (Alcohol)
- "03" (Automobiles)
- "04" (Bicycles)
- "05" (Buses)
- "06" (Clothes/Furs)
- "07" (Computer Hardware/Software)
- "08" (Consumable Goods)
- "09" (Credit/Debit Cards)
- "10" (Drugs/Narcotics)
- "11" (Drug/Narcotic Equipment)
- "12" (Farm Equipment)
- "13" (Firearms)
- "14" (Gambling Equipment)
- "15" (Heavy Construction/Industrial Equipment)
- "16" (Household Goods)
- "17" (Jewelry/Precious Metals)
- "18" (Livestock)
- "19" (Merchandise)
- "20" (Money)
- "21" (Negotiable Instruments)
- "22" (Nonnegotiable Instruments)
- "23" (Office Equipment)
- "24" (Other Motor Vehicles)
- "25" (Purses/Handbags/Wallets)
- "26" (Radios/TVs/VCRs)
- "27" (Recordings Audio/Visual)

## 909 ILLOGICAL PROPERTY DESCRIPTION FOR OFFENSE SUBMITTED IN PROP RECORD – Cont.

- “28” (Recreational Vehicles)
- “36” (Tools)
- “37” (Trucks)
- “38” (Vehicle Parts/Accessories)
- “39” (Watercraft)
- “41” (Aircraft Parts/Accessories)
- “42” (Artistic Supplies/Accessories)
- “43” (Building Materials)
- “44” (Camping/Hunting/Fishing Equipment/Supplies)
- “45” (Chemicals)
- “46” (Collections/Collectibles)
- “47” (Crops)
- “48” (Documents/Personal or Business)
- “49” (Explosives)
- “59” (Firearm Accessories)
- “64” (Fuel)
- “65” (Identity Documents)
- “66” (Identity-Intangible)
- “67” (Law Enforcement Equipment)
- “68” (Lawn/Yard/Garden Equipment)
- “69” (Logging Equipment)
- “70” (Medical/Medical Lab Equipment)
- “71” (Metals, Non-Precious)
- “72” (Musical Instruments)
- “73” (Pets)
- “74” (Photographic/Optical Equipment)
- “75” (Portable Electronic Equipment)
- “76” (Recreational/Sports Equipment)
- “77” (Pending Inventory)
- “78” (Trailers)
- “79” (Watercraft Equipment/Parts/Accessories)
- “80” (Weapons Other)
- “88” (Other (all other, including intangibles))

If Offense File Class (Data Element 14) is **23001** or **23002** and Property Loss Type (Data Element 53) is “1” (Stolen and Recovered), “5” (Recovered) or “7” (Stolen), then Property Class (Data Element 54) must be one of the following:

- “02” (Alcohol)
- “06” (Clothes/Furs)
- “07” (Computer Hardware/Software)
- “08” (Consumable Goods)
- “09” (Credit/Debit Cards)
- “10” (Drugs/Narcotics)
- “11” (Drug/Narcotic Equipment)

- “13” (Firearms)
- “14” (Gambling Equipment)
- “17” (Jewelry/Precious Metals)
- “19” (Merchandise)
- “20” (Money)
- “21” (Negotiable Instruments)
- “22” (Nonnegotiable Instruments)
- “23” (Office Equipment)
- “25” (Purses/Handbags/Wallets)
- “26” (Radios/TVs/VCRs)
- “27” (Recordings Audio/Visual)
- “36” (Tools)
- “38” (Vehicle Parts/Accessories)
- “41” (Aircraft Parts/Accessories)
- “42” (Artistic Supplies/Accessories)
- “43” (Building Materials)
- “44” (Camping/Hunting/Fishing Equipment/Supplies)
- “45” (Chemicals)
- “46” (Collections/Collectibles)
- “47” (Crops)
- “48” (Documents/Personal or Business)
- “49” (Explosives)
- “59” (Firearm Accessories)
- “64” (Fuel)
- “65” (Identity Documents)
- “66” (Identity-Intangible)
- “67” (Law Enforcement Equipment)
- “68” (Lawn/Yard/Garden Equipment)
- “69” (Logging Equipment)
- “70” (Medical/Medical Lab Equipment)
- “71” (Metals, Non-Precious)
- “72” (Musical Instruments)
- “73” (Pets)
- “74” (Photographic/Optical Equipment)
- “75” (Portable Electronic Equipment)
- “76” (Recreational/Sports Equipment)
- “77” (Pending Inventory)
- “78” (Trailers)
- “79” (Watercraft Equipment/Parts/Accessories)
- “80” (Weapons Other)
- “88” (Other (all other, including intangibles))

If Offense File Class (Data Element 14) is **30002** and Property Loss Type (Data Element 53) is “1” (Stolen and Recovered), “5” (Recovered) or “7” (Stolen), then Property Class (Data Element 54) must be one of the following:

- “02” (Alcohol)
- “04” (Bicycles)

- “06” (Clothes/Furs)
- “07” (Computer Hardware/Software)
- “08” (Consumable Goods)
- “09” (Credit/Debit Cards)
- “10” (Drugs/Narcotics)
- “11” (Drug/Narcotic Equipment)
- “13” (Firearms)
- “14” (Gambling Equipment)
- “17” (Jewelry/Precious Metals)
- “19” (Merchandise)
- “20” (Money)
- “21” (Negotiable Instruments)
- “22” (Nonnegotiable Instruments)
- “23” (Office Equipment)
- “25” (Purses/Handbags/Wallets)
- “26” (Radios/TVs/VCRs)
- “27” (Recordings Audio/Visual)
- “36” (Tools)
- “38” (Vehicle Parts/Accessories)
- “41” (Aircraft Parts/Accessories)
- “42” (Artistic Supplies/Accessories)
- “43” (Building Materials)
- “44” (Camping/Hunting/Fishing Equipment/Supplies)
- “45” (Chemicals)
- “46” (Collections/Collectibles)
- “47” (Crops)
- “48” (Documents/Personal or Business)
- “49” (Explosives)
- “59” (Firearm Accessories)
- “64” (Fuel)
- “65” (Identity Documents)
- “66” (Identity-Intangible)
- “67” (Law Enforcement Equipment)
- “68” (Lawn/Yard/Garden Equipment)
- “69” (Logging Equipment)
- “70” (Medical/Medical Lab Equipment)
- “71” (Metals, Non-Precious)
- “72” (Musical Instruments)
- “73” (Pets)
- “74” (Photographic/Optical Equipment)
- “75” (Portable Electronic Equipment)
- “76” (Recreational/Sports Equipment)
- “77” (Pending Inventory)
- “78” (Trailers)
- “79” (Watercraft Equipment/Parts/Accessories)
- “80” (Weapons Other)
- “88” (Other (all other, including intangibles))

If Offense File Class (Data Element 14) is **23003, 23004, 23005** or **23006** and Property Loss Type (Data Element 53) is “1” (Stolen and Recovered), “5” (Recovered) or “7” (Stolen), then Property Class (Data Element 54) must be one of the following:

- “01” (Aircraft)
- “02” (Alcohol)
- “04” (Bicycles)
- “06” (Clothes/Furs)
- “07” (Computer Hardware/Software)
- “08” (Consumable Goods)
- “09” (Credit/Debit Cards)
- “10” (Drugs/Narcotics)
- “11” (Drug/Narcotic Equipment)
- “12” (Farm Equipment)
- “13” (Firearms)
- “14” (Gambling Equipment)
- “15” (Heavy Construction/Industrial Equipment)
- “16” (Household Goods)
- “17” (Jewelry/Precious Metals)
- “18” (Livestock)
- “19” (Merchandise)
- “20” (Money)
- “21” (Negotiable Instruments)
- “22” (Nonnegotiable Instruments)
- “23” (Office Equipment)
- “25” (Purses/Handbags/Wallets)
- “26” (Radios/TVs/VCRs)
- “27” (Recordings Audio/Visual)
- “36” (Tools)
- “38” (Vehicle Parts/Accessories)
- “39” (Watercraft)
- “41” (Aircraft Parts/Accessories)
- “42” (Artistic Supplies/Accessories)
- “43” (Building Materials)
- “44” (Camping/Hunting/Fishing Equipment/Supplies)
- “45” (Chemicals)
- “46” (Collections/Collectibles)
- “47” (Crops)
- “48” (Documents/Personal or Business)
- “49” (Explosives)
- “59” (Firearm Accessories)
- “64” (Fuel)
- “65” (Identity Documents)
- “66” (Identity-Intangible)

## 909 ILLOGICAL PROPERTY DESCRIPTION FOR OFFENSE SUBMITTED IN PROP RECORD – Cont.

- “67” (Law Enforcement Equipment)
- “68” (Lawn/Yard/Garden Equipment)
- “69” (Logging Equipment)
- “70” (Medical/Medical Lab Equipment)
- “71” (Metals, Non-Precious)
- “72” (Musical Instruments)
- “73” (Pets)
- “74” (Photographic/Optical Equipment)
- “75” (Portable Electronic Equipment)
- “76” (Recreational/Sports Equipment)
- “77” (Pending Inventory)
- “78” (Trailers)
- “79” (Watercraft Equipment/Parts/Accessories)
- “80” (Weapons Other)
- “88” (Other (all other, including intangibles))

If Offense File Class (Data Element 14) is **23007** and Property Loss Type (Data Element 53) is “1” (Stolen and Recovered), “5” (Recovered) or “7” (Stolen), then Property Class (Data Element 54) must be one of the following:

- “01” (Aircraft)
- “02” (Alcohol)
- “04” (Bicycles)
- “06” (Clothes/Furs)
- “07” (Computer Hardware/Software)
- “08” (Consumable Goods)
- “09” (Credit/Debit Cards)
- “10” (Drugs/Narcotics)
- “11” (Drug/Narcotic Equipment)
- “12” (Farm Equipment)
- “13” (Firearms)
- “14” (Gambling Equipment)
- “15” (Heavy Construction/Industrial Equipment)
- “16” (Household Goods)
- “17” (Jewelry/Precious Metals)
- “18” (Livestock)
- “19” (Merchandise)
- “20” (Money)
- “21” (Negotiable Instruments)
- “22” (Nonnegotiable Instruments)
- “23” (Office Equipment)
- “25” (Purses/Handbags/Wallets)
- “26” (Radios/TVs/VCRs)
- “27” (Recordings Audio/Visual)
- “29” (Structures – Single Occupancy Dwelling)

- “30” (Structures – Other Dwellings)
- “31” (Structures – Other Commercial/Business)
- “32” (Structures – Industrial/Manufacturing)
- “33” (Structures – Public/Community)
- “34” (Structures – Storage)
- “35” (Structures – Other)
- “36” (Tools)
- “38” (Vehicle Parts/Accessories)
- “39” (Watercraft)
- “41” (Aircraft Parts/Accessories)
- “42” (Artistic Supplies/Accessories)
- “43” (Building Materials)
- “44” (Camping/Hunting/Fishing Equipment/Supplies)
- “45” (Chemicals)
- “46” (Collections/Collectibles)
- “47” (Crops)
- “48” (Documents/Personal or Business)
- “49” (Explosives)
- “59” (Firearm Accessories)
- “64” (Fuel)
- “65” (Identity Documents)
- “66” (Identity-Intangible)
- “67” (Law Enforcement Equipment)
- “68” (Lawn/Yard/Garden Equipment)
- “69” (Logging Equipment)
- “70” (Medical/Medical Lab Equipment)
- “71” (Metals, Non-Precious)
- “72” (Musical Instruments)
- “73” (Pets)
- “74” (Photographic/Optical Equipment)
- “75” (Portable Electronic Equipment)
- “76” (Recreational/Sports Equipment)
- “77” (Pending Inventory)
- “78” (Trailers)
- “79” (Watercraft Equipment/Parts/Accessories)
- “80” (Weapons Other)
- “88” (Other (all other, including intangibles))

## 910 PROPERTY TYPE MUST BE 2

If Offense File Class (Data Element 14) is **20000** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then Property Loss Type (Data Element 53) must = “2” (Burned).

## 911 PROPERTY TYPE MUST BE 4

If Offense File Class (Data Element 14) is **29000** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then Property Loss Type (Data Element 53) must = “4” (Destroyed/Damaged/Vandalized).

**912 PROPERTY TYPE MUST BE 6**

If Offense File Class (Data Element 14) is **39001 – 39004** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then Property Loss Type (Data Element 53) must = “6” (Seized).

**913 PROPERTY TYPE MUST BE 0/6**

If Offense File Class (Data Element 14) is **35001 – 35002** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then Property Loss Type (Data Element 53) must = “0” (None) or “6” (Seized).

**914 PROPERTY TYPE MUST BE 0/5**

If Offense File Class (Data Element 14) is **24002** or **28000** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then Property Loss Type (Data Element 53) must = “0” (None) or “5” (Recovered).

**915 PROPERTY TYPE MUST BE 3/5/6**

If Offense File Class (Data Element 14) is **25000** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then Property Loss Type (Data Element 53) must = “3” (Counterfeited/Forged), “5” (Recovered) or “6” (Seized).

**916 PROPERTY TYPE MUST BE 1/5/7**

If Offense File Class (Data Element 14) is 12000, **21000, 23001 – 23007, 24001, 24003, 26001 – 26005, 27000** or **30001 – 30003** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then Property Loss Type (Data Element 53) must = “1” (Stolen and Recovered), “5” (Recovered) or “7” (Stolen).

**917 PROPERTY TYPE MUST BE 0/1/5/7/9**

If Offense File Class (Data Element 14) is 10001 – **10002, 22001 – 22002** or **51000** and Offense Attempted/Completed (Data Element 16) is “C” (Completed), then Property Loss Type (Data Element 53) must equal one of the following:

- “0” (None)
- “5” (Recovered)
- “1” (Stolen and Recovered)
- “7” (Stolen)
- “9” (Unknown)

**918 IF PROP TYPE IS 1, ONE OF THE FOLLOWING FILE CLASSES MUST EXIST AND ATTEMPT MUST = C**

If Property Loss Type (Data Element 53) is “1” (Stolen and Recovered), then one of Offense File Class (Data Element 14) must equal one of the following: **10001, 10002, 12000, 21000, 22001, 22002, 23001 – 23007, 24001, 24003, 26001 – 26005, 27000, 30001 – 30003, OR 51000**

and Offense Attempted/Completed (Data Element 16) must = “C” (Completed).

**919 IF PROP TYPE IS 2, FILE CLASS 20000 MUST EXIST AND ATTEMPT MUST = C**

If Property Loss Type (Data Element 53) is "2" (Burned), then one of Offense File Class (Data Element 14) must = **20000** and Offense Attempted/Completed (Data Element 16) must = "C" (Completed).

**920 IF PROP TYPE IS 3, FILE CLASS 25000 MUST EXIST AND ATTEMPT MUST = C**

If Property Loss Type (Data Element 53) is "3" (Counterfeited/Forged), then one of Offense File Class (Data Element 14) must = **25000** and Offense Attempted/Completed (Data Element 16) must = "C" (Completed).

**921 IF PROP TYPE IS 4, FILE CLASS 29000 MUST EXIST AND ATTEMPT MUST = C**

If Property Loss Type (Data Element 53) is "4" (Destroyed/Damaged/Vandalized), then one of Offense File Class (Data Element 14) must be **29000** and Offense Attempted/Completed (Data Element 16) must = "C" (Completed).

**922 IF PROP TYPE IS 5, ONE OF THE FOLLOWING FILE CLASSES MUST EXIST AND ATTEMPT MUST = C:**

**10001, 10002, 12000, 21000, 22001, 22002, 23001 – 23007, 24001 – 24003, 25000, 26001 – 26005, 27000, 28000, 30001 – 30003, OR 51000**

If Property Loss Type (Data Element 53) is "5" (Recovered), then one of Offense File Class (Data Element 14) must equal one of the following: **10001, 10002, 12000, 21000, 22001, 22002, 23001 – 23007, 24001 – 24003, 26001 – 26005, 27000, 28000, 30001 – 30003, or 51000**

and Offense Attempted/Completed (Data Element 16) must = "C" (Completed).

**923 IF PROP TYPE IS 6, ONE OF THE FOLLOWING FILE CLASSES MUST EXIST AND ATTEMPT MUST = C: 25000, 35001, 35002, 39001 – 39004**

If Property Loss Type (Data Element 53) is "6" (Seized), then one of the Offense File Class (Data Element 14) must equal **25000, 35001 – 35002 or 39001 – 39004** and Offense Attempted/Completed (Data Element 16) must = "C" (Completed).

**924 IF PROP TYPE IS 7, ONE OF THE FOLLOWING FILE CLASSES MUST EXIST AND ATTEMPT MUST = C:**

**10001, 10002, 12000, 21000, 22001, 22002, 23001 – 23007, 24001, 24003, 26001 – 26005, 27000, 30001 – 30003, OR 51000**

If Property Loss Type (Data Element 53) is "7" (Stolen), then one of Offense File Class (Data Element 14) must equal one of the following: **10001, 10002, 12000, 21000, 22001, 22002, 23001 – 23007, 24001, 24003, 26001 – 26005, 27000, 30001 – 30003, or 51000.**

and Offense Attempted/Completed (Data Element 16) must = "C" (Completed).

**925 PROPERTY CLASS CANNOT BE 11  
PROPERTY CLASS CANNOT BE 10**

If Property Loss Type (Data Element 53) is “6” (Seized) and the only Offense File Class (Data Element 14) entered is **35001**, then Property Class (Data Element 54) must = “10” (Drug/Narcotics).

If Property Loss Type (Data Element 53) is “6” (Seized) and the only Offense File Class (Data Element 14) entered is **35002**, the Property Class (Data Element 54) must = “11” (Drug/Narcotic Equipment).

**926 PROPERTY CLASS MUST BE 01 – 49, 59, 64-80, 88**

If entered, Property Class (Data Element 54) must equal one of the following:

- “01” (Aircraft)
- “02” (Alcohol)
- “03” (Automobiles)
- “04” (Bicycles)
- “05” (Buses)
- “06” (Clothes/Furs)
- “07” (Computer Hardware/Software)
- “08” (Consumable Goods)
- “09” (Credit/Debit Cards)
- “10” (Drugs/Narcotics)
- “11” (Drug/Narcotic Equipment)
- “12” (Farm Equipment)
- “13” (Firearms)
- “14” (Gambling Equipment)
- “15” (Heavy Construction/Industrial Equipment)
- “16” (Household Goods)
- “17” (Jewelry/Precious Metals)
- “18” (Livestock)
- “19” (Merchandise)
- “20” (Money)
- “21” (Negotiable Instruments)
- “22” (Nonnegotiable Instruments)
- “23” (Office Equipment)
- “24” (Other Motor Vehicles)
- “25” (Purses/Handbags/Wallets)
- “26” (Radios/TVs/VCRs)
- “27” (Recordings/Audio Visual)
- “28” (Recreational Vehicles)
- “29” (Structures – Single Occupancy Dwelling)
- “30” (Structures – Other Dwellings)
- “31” (Structures – Other Commercial/Business)
- “32” (Structures – Industrial/Manufacturing)
- “33” (Structures – Public/Community)
- “34” (Structures – Storage)
- “35” (Structures – Other)
- “36” (Tools)

**926 PROPERTY CLASS MUST BE 01 – 49, 59, 64-80, 88 – Cont.**

- “37” (Trucks)
- “38” (Vehicle Parts/Accessories)
- “39” (Watercraft)
- “41” (Aircraft Parts/Accessories)
- “42” (Artistic Supplies/Accessories)
- “43” (Building Materials)
- “44” (Camping/Hunting/Fishing Equipment/Supplies)
- “45” (Chemicals)
- “46” (Collections/Collectibles)
- “47” (Crops)
- “48” (Documents/Personal or Business)
- “49” (Explosives)
- “59” (Firearm Accessories)
- “64” (Fuel)
- “65” (Identity Documents)
- “66” (Identity-Intangible)
- “67” (Law Enforcement Equipment)
- “68” (Lawn/Yard/Garden Equipment)
- “69” (Logging Equipment)
- “70” (Medical/Medical Lab Equipment)
- “71” (Metals, Non-Precious)
- “72” (Musical Instruments)
- “73” (Pets)
- “74” (Photographic/Optical Equipment)
- “75” (Portable Electronic Equipment)
- “76” (Recreational/Sports Equipment)
- “77” (Pending Inventory)
- “78” (Trailers)
- “79” (Watercraft Equipment/Parts/Accessories)
- “80” (Weapons Other)
- “88” (Other (all other, including intangibles))

**927 PROPERTY RECORD WITH CLASS 77 MUST EXIST ALONE**

Property Class (Data Element 54) 77 indicates “Pending Inventory”. This is the only property class allowed until inventory has been completed.

**928 PROPERTY CLASS WITH CLASS 77, ITEM MUST BE 001**

If Property Class (Data Element 54) = “77” (Pending Inventory), then only one property record can be entered and Item Number (Data Element 52) must = “001.”

**929 PROPERTY VALUE MUST = 1**

If Property Class (Data Element 54) = “77” (Pending Inventory), Property Value (Data Element 55) must = 1.

**930 PROPERTY TYPE IS REQUIRED**

A valid Property Loss Type (Data Element 53) is required when Item Number (Data Element 52), Property Class (Data Element 54) and/or Property Value (Data Element 55) is entered.

**931 PROPERTY VALUE MUST BE ZERO**

If Property Class (Data Element 54) is "09" (Credit/Debit Cards) or "22" (Nonnegotiable Instruments), then Property Value (Data Element 55) must be zero.

**932 ONE FILE CLASS MUST BE 35001**

If Property Class (Data Element 54) is "10" (Drugs/Narcotics) and Property Value (Data Element 55) is zero, then one of Offense File Class (Data Element 14) must = **35001**.

**933 PROPERTY TYPE IS REQUIRED  
PROPERTY CLASS IS REQUIRED**

If Property Value (Data Element 55) is entered, then Property Loss Type (Data Element 53) and Property Class (Data Element 54) are required.

**934 PROPERTY VALUE MUST BE ZERO**

If the only existing Offense File Class (Data Element 14) is **35001** and Property Class (Data Element 54) is "10" (Drugs/Narcotics), then Property Value (Data Element 55) must be zero.

**935 PROPERTY VALUE MUST BE NUMERIC**

If Property Value (Data Element 55) exists, it must be numeric and a whole dollar value.

**936 VALUE MUST BE GREATER THAN ZERO**

Property Value (Data Element 55) must be greater than zero when Property Loss Type (Data Element 53) equals one of the following:

- "1" (Stolen and Recovered)
- "2" (Burned)
- "3" (Counterfeited/Forged)
- "4" (Destroyed/Damaged/Vandalized)
- "5" (Recovered)
- "6" (Seized)
- "7" (Stolen)

Except when the associated Property Class (Data Element 54) is one of the following:

- "09" (Credit/Debit Card)
- "22" (Nonnegotiable Instruments)
- "88" (Other)

Or Property Loss Type = "6" and Property Class = "10" (Drugs/Narcotics).

**937 VALUE RECOVERED CANNOT BE GREATER THAN VALUE STOLEN**

If Property Loss Type (Data Element 53) is "7" (Stolen), then Property Value (Data Element 55) of corresponding Property Loss Type of "5" (Recovered) cannot be greater.

**938 PROPERTY VALUE MUST BE ZERO**

If Property Class (Data Element 54) = "9" or "22", Property Value (Data Element 55) must = 0.

**939 RECOVER DATE CANNOT BE PRIOR TO INCIDENT DATE OR IN FUTURE**

If Date Recovered (Data Element 56) is entered, it must be within the Base Date (current year plus one) time period and not a date in the future.

**940 RECOVERED DATE IS REQUIRED**

If Property Loss Type (Data Element 53) is "1" (Stolen and Recovered) or "5" (Recovered), then Date Recovered (Data Element 56) is required.

**941 PROPERTY TYPE IS REQUIRED  
PROPERTY CLASS IS REQUIRED  
PROPERTY VALUE IS REQUIRED**

If Date Recovered (Data Element 56) is entered, then Property Loss Type (Data Element 53), Property Class (Data Element 54) and Property Value (Data Element 55) are required.

**942 RECOVERED DATE MUST NOT BE ENTERED**

If Property Loss Type (Data Element 53) is not "1" (Stolen and Recovered) or "5" (Recovered), then Date Recovered (Data Element 56) must not be entered.

**943 VEH STLN/REC CANNOT BE ENTERED**

Number Stolen/Recovered Vehicles (Data Element 57) can be entered only if Offense File Class (Data Element 14) is 24001 or **24002** and Property Class (Data Element 54) is "03" (Automobiles), "05" (Buses), "24" (Other Motor Vehicles), "28" (Recreational Vehicles) or "37" (Trucks).

**944 PROP REC VEH STLN/REC REQUIRED**

If any Offense File Class (Data Element 14) is **24001** and Property Loss Type (Data Element 53) is "1" (Stolen and Recovered), "5" (Recovered) or "7" (Stolen) and Property Class (Data Element 54) is "03" (Automobiles), "05" (Buses), "24" (Other Motor Vehicles), "28" (Recreational Vehicles) or "37" (Trucks), then Number of Stolen/Recovered Vehicles (Data Element 57) is required.

**945 PROP REC VEH STLN/REC REQUIRED**

If any Offense File Class (Data Element 14) is **24002** and Property Loss Type (Data Element 53) is "5" (Recovered) and Property Class (Data Element 54) is "03" (Automobiles), "05" (Buses), "24" (Other Motor Vehicles), "28" (Recreational Vehicles) or "37" (Trucks), then Number of Stolen/Recovered Vehicles (Data Element 57) is required.

**946 PROPERTY CLASS CANNOT BE 03/05/24/28/37**

If Offense File Class (Data Element 14) is **23001 – 23007**, or **30002**, then Property Class (Data Element 54) cannot be one of the following:

- “03” (Automobiles)
- “05” (Buses)
- “24” (Other Motor Vehicles)
- “28” (Recreational Vehicles)
- “37” (Trucks)

**947 AT LEAST ONE FILE CLASS MUST BE PROPERTY RELATED AND COMPLETED**

If Item Number (Data Element 52), Property Loss Type (Data Element 53), Property Class (Data Element 54) or Property Value (Data Element 55) are entered, a property-related Offense File Class (Data Element 14) must be entered and Offense Att/Completed (Data Element 16) must be ‘C’.

**948 DRUG TYPE MUST BE 1 – 18, 77 OR 99**

If Drug Type (Data Element 58) is entered, it must be a valid code of 01-18, 77, or 99.

**949 DRUG TYPE IS REQUIRED  
DRUG TYPE CANNOT BE ENTERED**

If any Offense File Class (Data Element 14) is **35001** and corresponding Property Loss Type (Data Element 53) is “6” (Seized) or “0” (None) and Property Class (Data Element 54) is “10” (Drugs/Narcotics), the Suspected Drug Type (Data Element 58) is required.

**950 EST DRUG QUANTITY MUST NOT BE ENTERED  
MEASURE MUST NOT BE ENTERED  
EST QUANTITY 2 MUST NOT BE ENTERED**

If Suspected Drug Type (Data Element 58) is “77” (Over 3 Drug Types), then corresponding Estimated Drug Quantity (Data Element 59) and Type Drug Measurement (Data Element 60) must not be entered.

**951 MEASURE 1 CANNOT BE SAME MEASURE CATEGORY AS MEASURE 2**

If Suspected Drug Type (Data Element 58) is duplicated, then Type Drug Measurement (Data Element 60) can not be in the same class. Drug-type and UOM already exists for this incident.

**952 DRUG QUANTITY REQUIRED FOR SEIZED DRUGS  
MEASURE REQUIRED FOR SEIZED DRUGS**

If any Offense File Class (Data Element 14) is **35001** and corresponding Property Loss Type (Data Element 53) is “6” (Seized) and Property Class (Data Element 54) is “10” (Drugs/Narcotics), the Estimated Drug Quantity (Data Element 59) is required.

**953 PROP CLASS MUST BE 10 IF DRUG TYPE ENTERED**

If Offense File Class (Data Element 14) is 35001 and Suspected Drug Type (Data Element 58) is entered, Property Class (Data Element 54) must be 10.

**954 DRUG TYPE REQUIRED FOR SEIZED DRUGS  
MEASURE REQUIRED FOR SEIZED DRUGS  
DRUG TYPE 2 REQUIRED FOR SEIZED DRUGS**

If Estimated Drug Quantity (Data Element 59) is entered, corresponding Suspected Drug Type (Data Element 58) and Type Drug Measurement (Data Element 60) are required.

**955 DRUG QTY MUST BE 1 FOLLOWED BY THREE ZEROS (1000 = 1.000)**

If Type Drug Measurement (Data Element 60) is "XX" (Not Reported), then Estimated Drug Quantity (Data Element 59) must be entered as **1000** (1.000).

**956 MEASURE MUST BE GM/KG/OZ/LB/ML/LT/FO/GL/DU/NP/XX**

If Drug Measurement (Data Element 60) is entered, a valid code of GM, KG, OZ, LB, ML, LT, FO, GL, DU, NP, or XX must be entered.

**957 MEASURE CANNOT BE NP**

Type Drug Measurement (Data Element 60) can be "NP" (Number of Plants) only if Suspected Drug Type (Data Element 58) is one of the following:

- "05" (Marijuana)
- "07" (Opium)
- "11" (Other Hallucinogens)

**958 DRUG TYPE REQUIRED  
DRUG QTY REQUIRED**

If Type Drug Measurement (Data Element 60) is entered, then corresponding Suspected Drug Type (Data Element 58) and Estimated Drug Quantity (Data Element 59) are required.

**959 ACTION MUST BE A/D/I/M/O/P/Q/R/T/W  
ACTION MUST BE I/P/Q/T FOR ARCHIVE DB****960 ITEM NUMBER MUST BE BETWEEN 000-999**

If Item Number (Data Element 52) is entered, a valid entry between 000 and 999 must be entered.

**961 ITEM NUMBER REQUIRED**

If Property Loss Type (Data Element 53), Property Class (Data Element 54), and/or Property Value (Data Element 55), Date Recovered (Data Element 56, or Number Stolen/Recovered Vehicles (Data Element 57) is entered, a valid Item Number must also be entered.

**962 PROPERTY TYPE MUST BE 0-7 OR 9**

If property Item Number (Data Element 52) exists, a valid Property Loss Type (Data Element 53) must exist.

**963 PROPERTY CLASS MUST BE 01-39, 41-49, 59, 64-78 OR 88**

If Property Loss Type (Data Element 53) = 1-7, a valid Property Class (Data Element 54) must exist.

**964 PROPERTY VALUE MUST BE NUMERIC**

If Property Value (Data element 55) is entered, it must be numeric and in whole dollars.

**965 PROPERTY RECOVERY DATE IS INVALID  
PROPERTY RECOVERY DATE MUST BE IN MMDDYY FORMAT**

Recovery date must be a valid date and must be in MMDDYY format.

**966 STOLEN RECOVERED VEHICLES VALID RANGE IS 00-99**

If Number Stolen/Recovered Vehicles (Data Element 57) is entered, it must numeric and a valid number between 00 and 99.

**967 PROPERTY RECORD REQUIRED**

If a Crime against Property Offense File Class (Data Element 14) exists, a valid property record must exist.

**968 PROPERTY ITEM REQUIRED**

If Property Loss Type (Data Element 53) and/or Property Class (Data Element 54) and/or Property Value (Data Element 55) exists, a property Item Number (Data Element 52) must exist.

**969 PROPERTY LOSS TYPE 5 REQUIRES A LOSS TYPE 7 ENTRY**

If Property Loss Type (Data Element 53) is "5" (Recovered), then same Item Number (Data Element 52) must exist with Property Loss Type of "7" (Stolen) with same Property Class (Data Element 54).

**970 OFFENSE CODE 24001 AND 24002 REQUIRES PROPERTY CLASS 03/05/24/28/37**

If Offense File Class (Data Element 14) is 24001 or 24002, a Property Class (Data Element 54) of motor vehicle is required.

**971 DRUG TYPE REQUIRED**

If Offense File Class (Data Element 14) is **35001** and Offense Attempted/Completed (Data Element 16) is "C" (Completed) and there were no drugs seized, then there must be a MICR9 property record where Item Number (Data Element 52) = "000" and Property Loss Type (Data Element 53) must = "0" (None) and Suspected Drug Type (Data Element 58) must be entered.

**972 RECOVER DATE CANNOT BE PRIOR TO INCIDENT DATE OR FUTURE DATE**

If Date Recovered (Data Element 56) is entered, it must be within the Base Date (current year plus one) time period and not date in the future.

**973 CLEAR DATE CANNOT BE PRIOR TO INCIDENT DATE OR FUTURE DATE**

If Exceptional Clearance Date (Data Element 12) is entered, it must be within the Base Date (current year plus one) time period and not date in the future.

**974 MEASURE CANNOT BE ENTERED**

Type Drug Measurement (Data Element 60) exists without a valid Suspected Drug Type (Data Element 58) existing.

**975 DRUG QTY CANNOT BE ENTERED**

Estimated Drug Quantity (Data Element 58) exists without a valid Suspected Drug Type (Data Element 58) and/or valid Type Drug Measurement (Data Element 60).

**976 RECOVER DATE CANNOT BE PRIOR TO BASE DATE**

If Date Recovered (Data Element 56) is entered, it must be within the Base Date (current year plus one).