



Michigan State Police

ELECTRONIC CRASH REPORTING



ISSUE #1

FEBRUARY, 2010

Welcome to the first electronic crash reporting update! These updates will specifically address issues for Michigan law enforcement agencies that are submitting electronic crash data. In 2006 we had 16 law enforcement agencies submitting electronically; as of this update we have 271 agencies submitting electronically with 30 more agencies going live before the end of February.

With electronic crash submission we are seeing improved timeliness and accuracy, more efficient processing and the ability to use technology to improve data collection. Even with this technology we still experience errors and areas of concern. We ask for your assistance in passing the following information along.

Narrative/Diagram

Since agencies have gone to electronic submission we have seen a sharp decline in Narratives and Diagrams. Our office locates all crashes that are submitted and Narrative and Diagram are essential for accurate, thorough crash data.

The Narrative and Diagram are especially important to U.S. Department of Transportation, Michigan Department of Transportation, Office of Highway Safety Planning, National Highway Traffic Safety Association and local road commissions. These organizations view our data for traffic safety and roadway engineering.

We request that all personal identifiers be omitted from the Narrative. The Narrative should be used only for comments and opinions. Personal identifiers such as Name, Address, DLN and Insurance information should not be included in the Narrative. Examples to use are Vehicle 1, Unit 1 instead of the names of the Involved Party. If Driver and Owner of Vehicle are different, enter Owner information under Involved Party. Witness should also be listed under Involved Party. **Information can be redacted throughout the entire UD-10 except the Narrative; this is the reason for our request of omitting personal identifiers in this field.**

Unknown Fields

If information is Unknown, do not populate fields with NONE, UNKNOWN, N/A (this happens quite often in VIN and Registration). If Unit is Unknown (mostly occurring, but not exclusively, in a Hit & Run), and information for Unit and/or Involved Party is Unknown, please leave all fields blank. If information is available for Unit, such as color, year or make of vehicle, that information may be entered. If Unit is a parked vehicle, do not populate Driver or Vehicle information fields with "Parked." Please enter owner vehicle information if available.

DLN and ST (State) Field

There should be no dashes, spaces or comments in this field. The DLN should appear as: B123456789100. Electronically submitted crashes are sent to SOS to post crashes on the appropriate driver record. DLN's that have dashes or spaces are automatically rejected from the system. With correct entry we can greatly minimize this step and get the driver records posted as quickly as possible.

State of DLN is quite often omitted and should be populated with the appropriate state abbreviation code.

Restraints for Bicyclists and Motorcyclists

This field is often inaccurate, officers use 01 – No belts available, or 05 – No belts used. The correct selection would be one of the following: 10 – Helmet worn, 11 – Helmet not worn or 12 – Helmet use unknown.

For additional information please visit our website at www.michigan.gov/crash.

Please contact Teresa Beck at (517) 322-1952, after February 20, 2010 (517) 241-1692 or becktk@michigan.gov if you have any questions.

Please Distribute to All Personnel Who Complete or Review Traffic Crash Reports

