

Date: 8/8/2012 8:57 AM
Subject: MSP NCJA Update-Form and Policy Updates

Dear NCJA:

This is an update on behalf of the Department of Michigan State Police (MSP), Criminal Justice Information Center (CJIC), Audit and Training Section (ATS). You are receiving this message as you have requested or agreed to be added to our ATS Listserv. If you no longer wish to receive updates, or you feel you've received this message in error, please reply to this correspondence with "REMOVE" in the subject line.

FORMS:

RI-087 NCJA User Agreement

http://www.michigan.gov/documents/msp/ri-087_362104_7.doc

RI-030 Livescan Form

http://www.michigan.gov/documents/msp/ri-030_393611_7.pdf

POLICY:

FBI CJIS Security Policy, v.5.1

http://www.michigan.gov/documents/msp/fbi_security_policy_380240_7.pdf

RI-087 - The NCJA User Agreement received two new boxes: existing agency ID and govt/non-govt.

RI-030 - The fingerprinting form, was entirely redesigned and moved to a PDF. The order of the boxes now reflects the most common order used for data entry in LiveScan devices, and all the fields most commonly requested are included. This includes moving the fingerprinting reason to the top (agency fills out), individual information to the middle, and Live Scan information to the bottom (site fills out), which is the actual order it gets filled out.

FBI CJIS Security Policy - Changes made do not directly effect Appendix J minimum requirements. To see all changes to the security policy refer to page iv of the security policy.

Previously completed NCJA User Agreement and Livescan forms are not required to be completed again and are being forwarded for all future use(s).

Thank you,

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