

## MICR Handbook Changes - July 2012

Cover	Page i	Name Change	Changed to Incident Section, MICR Unit
	Page i	Revision Date	Changed to March 2012
<b>Section 1:</b>			
Introduction			
	Page 1-1	MICR Goals, Goal #2	Changed to MSP MICR Unit
	Page 1-1	MICR Goals, Goal #4	Added for 2012 address collection
	Page 1-1	Revision Date	Changed to July 2012
	Page 1-2	Revision Date	Changed to July 2012
	Page 1-2	Text box for Address Collection	Added for 2012 address collection
<b>Section 2:</b>			
The MICR Report			
	Page 2-1	Address Record Type	Added
	Page 2-1	Revision Date	Changed to July 2012
	Page 2-2	Address Record Type	Added w/definition
	Page 2-5	Portal Screen Entry	Updated screen with Address tab
	Page 2-5	Ways to Submit MICR	Changed CRS to MICR Unit; changed MICR software to RMS software
	Page 2-8	Entering Additional Records	Added Address/Incident Location information
<b>Section 3:</b>			
Data Elements			
	Page 3-2	Address Fields	Added
	Page 3-10	Offender Age 99	Clarified 99 years or older
	Page 3-11	Victim Age 99	Clarified 99 years or older
	Page 3-11	ORI Other LEOKA	Changed description
	Page 3-15	Arrestee Age 99	Clarified 99 years or older
	Page 3-17	Data Element 51 - Item Number	Added "Only one (1) property record of Item Number 000 can be reported, regardless of the number of property offenses."
	Page 3-17	Data Element 53 - Loss Type	Added If Item Number = 000 and Loss Type = 0 and Offense File Class = 35001, Drug Type Must be 99.
	Page 3-19	Data Element 58 - Drug Type	Added If Loss Type = 0 and Item Number = 000 and Offense File Class = 35001, Drug Type Must be 99.
	Page 3-21	Address Fields and Edits	Added all address data element fields
	Page 3-30	Data Element 61 - Incident Complete Indicator	Added information regarding

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Section 4:	Incident Reporting		
	In this section, when the edits include "Changed to If 22 ≠ 00: 23,24,25...and If 22 = 00:..." all offenses have been changed to include 37 and 38 (Offender # and Relationship). Also, 37 and 38 have become optional for most offenses; however, some remain mandatory when you have an offender.		
	Page 4-3	MICR1 Portal Screen Shot	Updated w/new Address Tab
	Page 4-4	Edits for 01000 and 02000	Added Bias (data element 18) as optional
	Page 4-5	Edits for 03000	Added Bias (data element 18) as optional
	Page 4-6	Edits for 09003	Changed 18 (Bias) to <i>Optional</i>
	Page 4-7	Edits for 09004	Removed *Arrest data mandatory only if..."
	Page 4-7	Edits for 10002, Parental Kidnapping	Added "(5 cannot occur w/out 7)"
	Page 4-8	Edits for 10002, Parental Kidnapping	Added "(5 cannot occur w/out 7)"
	Page 4-12	Edits for 12000, Robbery	Added "34 cannot = F" (injury)
	Page 4-14	Edits for 14000, Abortion	Added Bias (data element 18) as optional
	Page 4-21	Edits for 24001, MVT	Removed "Pending Inventory" edits, as this is not allowed with this offense
	Page 4-22	Edits for 24002, Recovery of Stolen MV and 24003, MV Fraud	Changed edits to reflect If 54 = 09, 22, 48, 65 or 66: 55 = 0
	Page 4-23	Edits for 25000, Forgery/Counterfeiting	Changed edits to reflect If 54 = 09, 22, 48, 65 or 66: 55 = 0
	Page 4-24	Edits for 26002 and 26003	Changed edits to reflect If 54 = 09, 22, 48, 65 or 66: 55 = 0
	Page 4-25	Edits for 26004 and 26005	Changed edits to reflect If 54 = 09, 22, 48, 65 or 66: 55 = 0
	Page 4-26	Edits for 27000, Embezzlement	Changed edits to reflect If 54 = 09, 22, 48, 65 or 66: 55 = 0
	Page 4-27	Edits for 28000, Recovery of Stolen Property	Changed edits to reflect If 54 = 09, 22, 48, 65 or 66: 55 = 0
	Page 4-28	Edits for 30001 and 30002, Retail Fraud	Changed edits to reflect If 54 = 09, 22, 48, 65 or 66: 55 = 0
	Page 4-29	Edits for 30003, Retail Fraud-Refund/Exchange	Changed edits to reflect If 54 = 09, 22, 48, 65 or 66: 55 = 0
	Page 4-27	Edits for 28000, Stolen Property	Changed to "Recovery of Stolen Property"; added edits for IF 54=" ", then...
	Page 4-40	Edits for 51000, Bribery	Changed edits to reflect If 54 = 09, 22, 48, 65 or 66: 55 = 0

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Section 5:	Offense/Arrest Charge		
	Page 5-29	54002, OUIL/OUID	Added Arrest Charge Code 8027 (Super Drunk Driving)
Section 6:	Property		
	Page 6-2	Offense Attempted	Added "Only one (1) property record of Item Number 000 can be reported, regardless of the number of property offenses."
	Page 6-8	Property Class 48 (Documents/Personal or Business)	Cannot have value
	Page 6-9	Property Class 65 (Identity Documents)	Cannot have value
	Page 6-9	Property Class 66 (Identity- Intangible)	Cannot have value
Section 12:	Updates		
	Page 12-1	Add Supplemental Records - Action A	Added Address Tab
	Page 12-3	To Delete Address	Added deletion of address record
		Action I - Inquire	Added..."all MICR records (MICR1, MICR3, MICR5, MICR7, MICR9, Address)."
Section 13:	DEG		
	Page 13-1	Cover Page	Changed all CRS to MICR
Section 14:	MiCJIN Portal		
	Page 14-1	To Access MICR	Added "Address"
	Page 14-5	Address Record	Added MICR Address screen edits
	Page 14-6	MICR1 Screen	Replaced w/new screen shot w/address
	Page 14-7	MICR3 Screen	Replaced w/new screen shot w/address
	Page 14-8	MICR5 Screen	Replaced w/new screen shot w/address
	Page 14-9	MICR7 Screen	Replaced w/new screen shot w/address
	Page 14-10	MICR9 Screen	Replaced w/new screen shot w/address
	Page 14-11	Address Record	Added MICR Address Screen
Section 16:	City Township Codes		
	Page 16-6	County 11	Added 11/63 - Berrien Co Narcotics
	Page 16-7	County 12	Added 12/62 - Kellogg Comm College

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	Page 16-13	County 25	Added 25/68 - Genesee Co Parks
	Page 16-22	County 44	Added 44/68 - Genesee Co Parks
	Page 16-27	County 55	Changed 55/05 to Harris Twp from Egelston Twp
	Page 16-41	County 82	Added 82/38 - Detroit Public Schools
Section 17:	Glossary		
	Page 17-1	Removed CRS	No longer valid - Crime Reporting Section