

**JUVENILE-FOCUSED COMMUNITY POLICING  
BYRNE JUSTICE ASSISTANCE GRANT (BYRNE JAG)  
FISCAL YEAR 2015  
PROJECT DESCRIPTION**

**(Maximum Award \$125,000)**

**PROBLEM STATEMENT**

Early intervention with youth who exhibit antisocial and delinquent behaviors offers the best hope for reducing the load on the overburdened and costly adult legal system. While many professionals and community members are aware of these at-risk youth, they often fall through the cracks and engage in criminal behavior before they reach adulthood. The juvenile crime rate is further impacted by a lack of adequate funding and evidence-based programming targeted toward at-risk youth in their environments, as well as a lack of collaboration among community agencies.

Comprehensive intervention programs are needed to address the significant problems associated with the development of criminal careers among juveniles. These programs should be developed through multi-disciplinary partnerships that address the multitude of social, family, educational, and emotional factors contributing to the delinquency. Members of law enforcement agencies that work directly with the public are in a unique position to intervene so that those who are at risk, or who are already offending, are helped earlier in life. In order to ensure effective interventions, it is necessary for law enforcement to develop programs that are an enhancement to youths' normal, routine activities and are based on sound scientific studies and best practice.

**PROGRAM DESCRIPTION**

This program area is designed to foster proactive, problem-oriented interventions to combat juvenile delinquency. Acceptable initiatives include evidence-based drug/violence prevention programs, youth academies and mentoring activities conducted by members of law enforcement that target at-risk youth and facilitate parent and community engagement. Strategies should be comprehensive and may also include services for parents or other caregivers as well. Interactions between law enforcement and at-risk youth should be viewed as positive in nature and seen as a reward and not punishment. One-time events, personal accounts or testimonies of people in recovery, scare tactics (fear appeals), and/or moral appeals should be avoided as research has indicated that these methods are ineffective and potentially harmful to youth.

Partnerships are a key component of any intervention. Projects utilizing combined resources and information sharing networks will ensure a higher likelihood of success. A well-developed collaborative effort between agencies in local communities prevents the duplication of services, providing time and cost savings. These partnerships also help to identify potential needs for additional resources in the community, close service gaps for youth and families, and ensure that at-risk youth are no longer falling through the cracks. Therefore, applicants that demonstrate the capacity to facilitate effective partnerships within the community will be given priority.

**GOAL, OBJECTIVES, ACTIVITIES, AND PERFORMANCE MEASURES**

<b>Goal # 1</b>	<b>Decrease youth delinquency by increasing positive interactions with law enforcement and local community organizations.</b>
<b>Objective # 1</b>	Foster collaboration between local agencies to increase the level of services to youth and their families.
<b>Activities</b>	Implement partnership agreements or memorandums of understanding to form an integrated problem-solving team among law enforcement, prosecutors, courts, probation, schools, and community organizations. Develop a task force of key stakeholders and hold regular meetings.
<b>Performance Measures</b>	Number of partnership agreements, number of meetings held, and number of attendees.
<b>Objective #2</b>	Provide evidence-based programs and services to at-risk youth and their families through collaborations between law enforcement, schools, and community organizations.
<b>Activities</b>	Identify and meet with key partners; determine evidence-based program(s) to be implemented; receive training (if needed); and, implement all components of the program with fidelity.
<b>Performance Measures</b>	Number of prevention programs implemented, types of prevention programs implemented, number of participants, statistics on the number of violations, apprehensions, prosecution and adjudications of program participants during the program and after program completion. Pre- and post-test comparisons of school attendance, substance use, parental interaction, and other attitudinal measures of program participants. Documentation on the number of individuals assigned to specific juvenile intervention programs and the number of contacts made with the program participants during the intervention period.

**PREVIOUS GRANT COMPLIANCE:**

Application reviews will include scoring on the applicant’s previous compliance with Byrne JAG federal and state requirements for timeliness, accuracy, and completeness of reports.

**UNIFORM CRIME REPORTING COMPLIANCE:**

Applicants and all subcontractors must comply with Michigan Public Act 319 of 1968, as amended. This law requires county sheriff’s departments, as well as city, village, and township police departments to submit monthly uniform crime reporting data to the Michigan Department of State Police.

**LOCAL BYRNE JAG APPLICATION REQUIREMENT:**

Applicants and any subcontractors which appear on the federal fiscal year 2014 Byrne JAG Allocations List are required to have submitted a Byrne JAG application to the Department of Justice. Applicants which are eligible for direct Byrne JAG awards and which fail apply for those awards will not be considered for funding under this program. The fiscal year 2014 Byrne JAG Allocations List is available online at: [www.bja.gov/programs/jag/14jagallocations.html](http://www.bja.gov/programs/jag/14jagallocations.html).

**BUDGET:**

The maximum state award under this program area will be \$125,000. All costs must be reasonable and justified.

**MATCH REQUIREMENT:**

There is no match required for this program area.

**BUDGET DEVIATION ALLOWANCES:**

Budget deviation allowances will no longer be accepted. All budget and programmatic changes will require a formal amendment on the Michigan Automatic Grant Information Connection Plus (MAGIC+) system.

**UNALLOWABLE EXPENSES AND ACTIVITIES:**

- Costs in applying for this grant (e.g., consultants, grant writers, etc.).
- Any expenses incurred prior to the date of the contract.
- Any administrative costs not directly related to the administration of this grant award.
- Indirect costs rates or indirect administrative expenses (only direct costs permitted).
- Personnel, including law enforcement officers, not connected to the project for which you are applying.
- Lobbying or advocacy for particular legislative or administrative reform.
- Fund raising and any salaries or expenses associated with it.
- Legal fees.
- All travel including first class or out-of-state travel (except preauthorized under certain program areas).
- Promotional items (except preauthorized under certain program areas).
- One-time events, prizes, entertainment (e.g., tours, excursions, amusement parks, sporting events) (except preauthorized under certain program areas).
- Honorariums.
- Contributions and donations.
- Management or administrative training, conferences (only pre-approved project related training).
- Management studies or research and development (costs related to evaluation are permitted).
- Fines and penalties.
- Losses from uncollectible bad debts.
- Purchase of land.
- Memberships and agency dues, unless a specific requirement of the project (prior approval required).
- Compensation to federal employees for travel or consulting fees.
- Military type equipment such as armored vehicles, explosive devices, and other items typically associated with the military arsenal.
- Purchase vehicles, vessels or aircraft.

- Construction costs and/or renovation (including remodeling).
- Service contracts and training beyond the expiration of the grant award.
- Informant fees, rewards or buy money.
- K9 dogs and horses (including any food and/or supplies relating to the upkeep of law enforcement animals).
- Livescan devices for applicant prints, including any related supplies.
- Food, refreshments, snacks.
  - Note: No funding can be used to purchase food and/or beverages for any meeting, conference, training, or other event. Exceptions to this restriction may be made only in cases where such sustenance is not otherwise available (e.g., extremely remote areas), or where a special presentation at a conference requires a plenary address where there is no other time for sustenance to be attained. Such an exception would require prior approval from the Department and the U.S. Department of Justice. This restriction does not apply to water provided at no cost, but does apply to any and all other refreshments, regardless of the size or nature of the meeting. Additionally, this restriction does not impact direct payment of per diem amounts to individuals in a travel status under your organization's travel policy.

**INITIATION OF PROJECT:**

All projects must be initiated within 60 days of the date the grant is awarded.

**REPORTING REQUIREMENTS:**

If this application is selected for a Byrne JAG award, the requirements below must be met throughout the grant period. Failure to do so may cause the award to be suspended or revoked.

**PERFORMANCE/PROGRESS/PERFORMANCE MEASUREMENT TOOL (PMT) REPORTS:**

Progress reporting will take place no later than 20 days after the end of each quarter through the federal PMT system located at: <http://www.bjaperformancetools.org>. Quarterly Progress Reports also due no later than 20 days after the end of each quarter must be submitted and include performance on implementation, activity, goals, and objectives, as well as metrics specific to your program area.

Quarterly due dates are outlined below:

- January 20, 2015
- April 20, 2015
- July 20, 2015
- October 20, 2015

All Performance/Progress/PMT Reports must be submitted through MAGIC+ by the 20th day after the end of each quarter. It is the grantee's responsibility to become familiarized with the requirements of the Performance/Progress/PMT Reports, which are contained within the awarded contract.

**FINANCIAL STATUS REPORTS (FSR) (REQUEST FOR REIMBURSEMENT):**

FSRs must be submitted on a monthly basis, no later than 30 days after the close of each calendar month. Requests for reimbursement must be submitted for the month in which payment by the awarded agency was made. Dates are outlined below:

<b>Report Period</b>	<b>Report Due Date</b>
10/1/14 -10/31/14	11/30/14
11/1/14 - 11/30/14	12/30/14
12/1/14 - 12/31/14	1/30/15
1/1/15 - 1/31/15	2/28/15
2/1/15 - 2/28/15	3/30/15
3/1/15 - 3/31/15	4/30/15
4/1/15 - 4/30/15	5/30/15
5/1/15 - 5/31/15	6/30/15
6/1/15 - 6/30/15	7/30/15
7/1/15 - 7/31/15	8/30/15
8/1/15 - 8/31/15	9/30/15
9/1/15 - 9/30/15	10/30/15

The FSR form and instructions for completing the FSR form are contained within MAGIC+. It is the grantee's responsibility to become familiarized with the requirements of the FSR, which are contained within the awarded contract.