

THE RAP SHEET

Information from the Criminal Justice Information Center

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Jul/Aug 2010



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P.O. Box 30634
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Welcome!

On July 31, Ms. Diane Sherman, Director of the Reporting and Analysis Division, retired after more than 32 years of service with the Michigan State Police. Many readers of THE RAP SHEET will remember Diane for the leadership and contributions she provided to the Criminal Justice Information Center (CJIC) and the Reporting and Analysis Division. During her tenure, significant improvements were made in the areas of criminal history records, crash reporting, automated fingerprint identification, firearms records, and the list goes on. Her contributions were significant. She will be missed around the office both as a co-worker and a friend.

On August 1, as part of the department's reorganization, the Criminal Records Division and the Reporting and Analysis Division were merged to once again form CJIC. Contact phone numbers for personnel and work units who are now CJIC were provided in the Special Edition of THE RAP SHEET this past February, and are unchanged. In the next issue of THE RAP SHEET, you will see articles from the Traffic Crash Reporting Section, Uniform Crime Reporting Section, Enforcement Records Section, and the Support Services Section.

As we move forward with this transition, the men and women of CJIC remain committed to providing complete, accurate, and timely information to the criminal justice community and public safety efforts.

THE AUTOMATED FINGERPRINT IDENTIFICATION SYSTEM (AFIS) HAS A NEW LOCATION

The Michigan State Police Automated Fingerprint Identification System (AFIS) has moved. After 22 years in the same location at the old Michigan State Police (MSP) headquarters in East Lansing, the AFIS was recently moved to the new headquarters in downtown Lansing. The move was accomplished without any major problems due to good planning and a coordinated effort on the part of multiple departments and private companies.

Very seldom, if ever, is an AFIS system moved, especially one as large as this. The reason is the associated down time and how dependent law enforcement is on the AFIS to identify people and update criminal histories. Law enforcement is not alone when depending on the AFIS; more and more people are required to be fingerprinted to obtain employment. With the complexities associated with a large system, the multiple interfaces to other systems, and the level of dependency on AFIS, there are risks involved by moving such a system.

This move, however, went very smoothly and was completed sooner than expected. After a cold back-up of the system, the AFIS vendor (NEC), unhooked power and broke apart the server cabinets. Movers were hired to put the disassembled pieces onto a truck to move it to the new server room in downtown Lansing. Simultaneously, the Department of Technology, Management & Budget (DTMB) moved the office equipment not associated with the AFIS, and handled the network changes and configurations. IP addresses were changed and ready at the new site by the time NEC finished reassembling the five server cabinets. After testing and double checking connections and settings, NEC staff powered up the system and turned on the interfaces to accept jobs from the field and to begin matching fingerprints. The cold back-up began at 6 p.m. on Monday May 24, 2010, and the system was turned back on at the new facility at approximately 8 p.m. on Tuesday, May 25, 2010.

Planning for this unprecedented move was coordinated by the MSP, Identification Section staff with support from DTMB, MSP Management Services, NEC, private bonded movers, and facility management at the old

and new sites. The move affected the entire State of Michigan by way of a break in service for law enforcement identification/updates, employment background checks, and providing updates to the FBI.

Thank you to all who supported this move and for your patience.

FBI'S NATIONAL DENTAL IMAGE REPOSITORY (NDIR) & SUCCESS STORY

The Criminal Justice Information Services (CJIS) Division of the Federal Bureau of Investigation (FBI) has been conducting National Crime Information Center (NCIC) Dental Coding Workshops for more than two years, with additional courses scheduled for 2010 in Baltimore, Maryland, Kansas City, Missouri and Scottsdale, Arizona. The Workshops train **volunteer** dentists how to properly code the dental records of missing and unidentified persons for entry into NCIC. The workshop also trains attendees on how to digitize the dental records and submit it to the FBI's National Dental Image Repository (NDIR), which allows for the review of the information via a secure website 24 hours a day/7 days a week, as well as an additional review of the coding by training volunteer forensic dentists.

In addition, the workshops train attendees on how to review dental records for comparison with relation to the \$M reports generated by the NCIC System of potential matches.

To date, more than 270 dentists from across the country have indicated they would voluntarily assist law enforcement with the coding, digitizing and comparison of missing and unidentified person records. The contact information for those dentists is available in the NDIR area on Law Enforcement Online (LEO).

The CJIS Division continues to encourage agencies to enter dental information into the NCIC for missing and unidentified persons and to house the missing and unidentified person dental images associated with those records in the NDIR for easy access, when needed. For more information on how your agency can submit information to the NDIR, please send an inquiry to NDIR@leo.gov.

Your help in disseminating this information to other agencies within your state is greatly appreciated.

National Dental Image Repository (NDIR) Used Successfully

Dr. John Hosage, a forensic odontologist from Mountain Top, Pennsylvania, was contacted by the Luzerne County Coroner's Office on April 2, 2010, and asked to identify a partial skull recovered in Hunock Township, Pennsylvania. There was no mandible, and nine teeth had been lost post mortem. Dr. Hosage only had seven teeth to work with. The investigating agency suspected the remains could belong to one of three girls missing from the area since 2001 and provided Dr. Hosage with a National Crime Information Center (NCIC) number for one of the missing girls.

Because it was Good Friday, and a holiday weekend for many people, the Pennsylvania State Police Office which investigated the missing girl's disappearance was not working and the ante mortem dental records were not readily available. However, Dr. Hosage recalled working with Dr. Jeff Aronsohn, a dentist from Tunkhannock, Pennsylvania, regarding the missing person case.

Dr. Aronsohn had attended an NCIC Dental Coding Workshop sponsored by the Federal Bureau of Investigation in Clarksburg, West Virginia in the fall of 2008. At the workshop, he learned how to code the dental records for entry into the NCIC system and submit them to the FBI's National Dental Image Repository (NDIR) located on Law Enforcement Online (LEO). It also allows for the review of the coding by trained forensic volunteers. Following his training in 2008, Dr. Aronsohn voluntarily coded the missing person record, digitized the information for the agency, and submitted the digitized information to the NDIR on July 8, 2008.

Dr. Hosage remembered being advised by Dr. Aronsohn the case had been posted in the NDIR. Dr. Hosage accessed the NDIR on LEO with some help from the LEO Helpdesk, which he commented was great. Within 10 minutes he had downloaded the dental images for the missing girl. Dr. Hosage noted the images were clear and were actually better than having the original radiograph in hand, as he was able to zoom in on several small detailed oddities, including an overlap in teeth six and seven in order to make the positive identification. He noted the fact the information was digital made the process of reviewing the detailed information easier and of course the identification much quicker.

Jennifer Lee Barziloski, 18, missing from the Philadelphia area since June 23, 2001, was positively identified and a family while still mourning, finally had closure. Thank you to the efforts of the Pennsylvania State Police, the Luzerne County Coroner's Office, Dr. John Hosage, and Dr. Jeff Aronsohn.

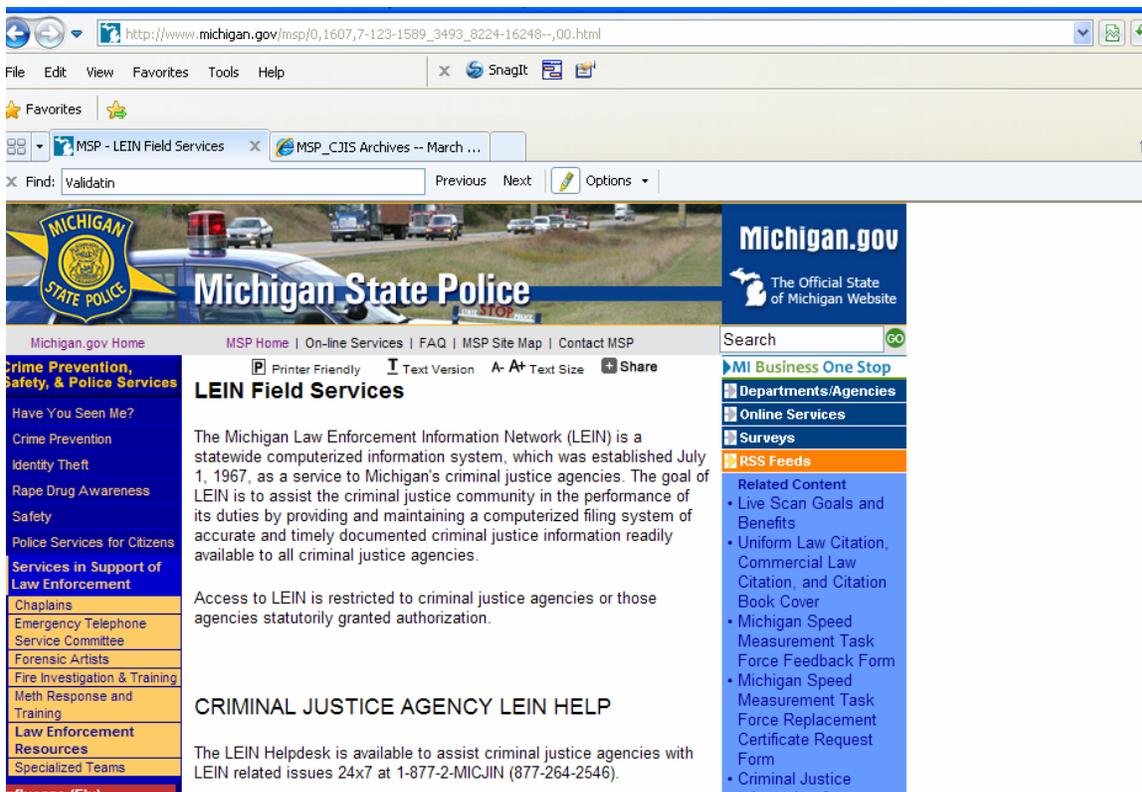
ON-LINE LAW ENFORCEMENT INFORMATION NETWORK (LEIN) VALIDATIONS

In April 2010, the LEIN Field Services Section (LFSS) implemented a paperless method for agencies to access monthly validation lists. The new process eliminates mailing paper copies of validation lists and provides a cost-saving solution for obtaining information. Agencies previously receiving paper copies of validation lists must now retrieve the information on-line at www.michigan.gov/lein. Other than obtaining the list via the website, the validation process has been unchanged. Agencies who received validation lists through an FTP file transaction will not experience any changes. As a reminder, validations are still off-set by 90 days. For example, the June 2010 validation requires the validation of records entered in March as outlined in the LEIN Operations Manual, Section 1.16.

In addition to validation lists, agencies are encouraged to visit the website for training announcements and resource materials such as LEIN manuals and documents. In compliance with the Federal Bureau of Investigation (FBI) Criminal Justice Information System (CJIS) Security Policy, the documents are encrypted with a password set to change on a 90-day cycle. Passwords are sent by a LEIN All-Terminal (ALTR) message once per shift and two separate times during the validation cycle. No sensitive documents or items containing personal identifying information will be posted on this site. The LFSS continues to rely on FBI Law Enforcement Online (FBI LEO) for distribution of this type of material.

Validation lists can easily be obtained by following the instructions below.

- Type www.michigan.gov/lein into the Internet browser address bar.
- The LEIN Field Services page is opened.



- Scroll down to the LEIN Validation Section.
- Locate your agency's Originating Agency Identifier (ORI).
- The validation date, date to use, and the due date will always be displayed on the website for reference.

LEIN Validations

Validation Month 02
Date to use: 02/01/2010
Due Date: 06/14/2010

Please Contact Jerry Scott at 517-241-0787 or scottjl@michigan.gov with any questions/problems regarding validations.

- [MI0110100-PRN-05](#)
- [MI019995J-PRN-05](#)
- [MI0209100-PRN-05](#)
- [MI0210200-PRN-05](#)
- [MI029995J-PRN-05](#)
- [MI030025J-PRN-05](#)
- [MI0305600-PRN-05](#)
- [MI0310300-PRN-05](#)
- [MI0364100-PRN-05](#)
- [MI0364100-PRN-05](#)

- Double click on the appropriate agency ORI link.
- The Enter Password box will appear.



- Type in the quarterly password that was sent via LEIN All-Terminal message for your agency.
- An All-Terminal message containing the password is sent on all three shifts and on two separate dates during the current validation period.
- Note: Agencies who do not receive All-Terminal messages should contact their LEIN service provider to obtain the appropriate password.

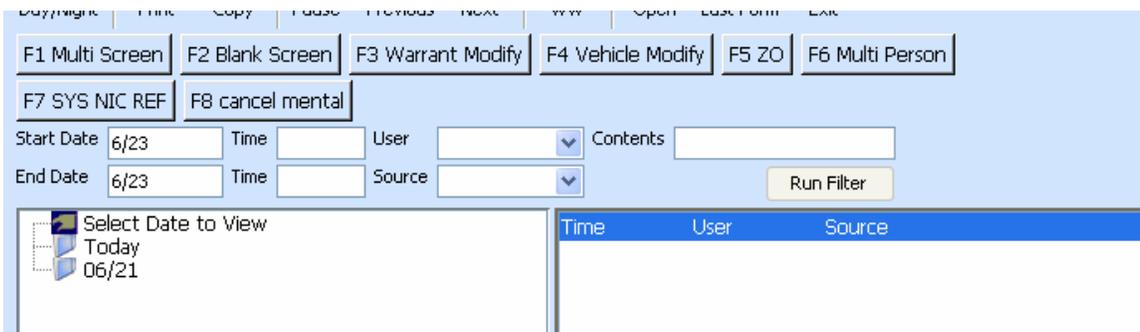


To reference the All-Terminal password message sent via LEIN using Talon, follow these steps to retrieve the original message:

- Log-in to LEIN.
- Go to View.
- Select Local Logs.



- Below is the screen seen after selecting Local Logs.



- Type in ALTR in the Contents field (as shown below).
- Select Run Filter.

The screenshot shows a software application window with a menu bar (File, Edit, View, Configure, Forms, Help) and a toolbar with icons for Day/Night, Print, Copy, Pause, Previous, Next, WW, Open, Last Form, and Exit. Below the toolbar are function buttons: F1 Multi Screen, F2 Blank Screen, F3 Warrant Modify, F4 Vehicle Modify, F5 ZO, F6 Multi Person, F7 SYS NIC REF, and F8 cancel mental. The main interface includes input fields for Start Date (6/23), End Date (6/23), Time, User, Contents (ALTR), and Source. A Run Filter button is located to the right of the Source field. On the left, a 'Select Date to View' list contains dates from Today down to 05/19. A callout box points to this list with the text: "These dates have already populated before the 'Contents' field has been field in. Simply type in ALTR and select Run Filter."

Day/Night Print Copy Pause Previous Next WW Open Last Form Exit

F1 Multi Screen F2 Blank Screen F3 Warrant Modify F4 Vehicle Modify F5 ZO F6 Multi Person

F7 SYS NIC REF F8 cancel mental

Start Date 6/23 Time User Contents ALTR

End Date 6/23 Time Source Run Filter

Time	User	Source	Description
14:36:16	cn=ScottJL...		Blank Form
14:36:16	cn=ScottJL...		00016
14:36:17	cn=ScottJL...	LEIN	00016
15:22:13	cn=ScottJL...		Blank Form
15:22:13	cn=ScottJL...		00018
15:22:14	cn=ScottJL...	LEIN	00018

Select Date to View

- 06/21
- 06/18
- 06/17
- 06/16
- 06/14
- 06/11
- 06/10
- 06/07
- 06/06
- 06/04
- 06/01
- 05/31
- 05/28
- 05/27
- 05/20

06/17/10 | 15:22:13 | Blank Form

A MI3300203 ALTR.

ATTENTION: LEIN VALIDATION PASSWORD NOTIFICATION

THE PASSWORD FOR THE NEXT 3 VALIDATION CYCLES CONSISTING OF MARCH, APRIL AND MAY WILL BE: **XXXXXXXXXXXXXXXXXXXX** (THE LETTERS ARE IN CAPS).

RECORD MONTH: 03

DATE TO USE: 03/01/2010

THE JUNE 2010 VALIDATION (MARCH RECORD(S) ENTERED) FOR AGENCIES THAT DO NOT RECEIVE THEIR RECORDS VIA FTP TRANSACTION IS NOW AVAILABLE ON-LINE AT, WWW.MICHIGAN.GOV/LEIN.

THIS VALIDATION IS DUE ON OR BEFORE THURSDAY, JULY 15, 2010.

ONLY THOSE AGENCIES THAT HAVE AN ORI LINK SHOWN ON THE WEBSITE HAVE RECORDS REQUIRING VALIDATION FOR THIS MONTH.

AGENCIES THAT PREVIOUSLY WERE MAILED A VALIDATION LIST MUST NOW OBTAIN THE LIST ON-LINE. RECORDS ARE NO LONGER SENT VIA THE U.S. MAIL. ALL OTHER VALIDATION REQUIREMENTS REMAIN UNCHANGED. THE PROCESS OF VALIDATING RECORDS MUST STILL BE COMPLETED THROUGH A LEIN TRANSACTION.

ATTENTION: ALL LEIN PROVIDERS, SUCH AS CENTRAL DISPATCH CENTERS, MSP REGIONAL DISPATCH CENTERS AND SHERIFFA-'S OFFICES THAT RECEIVE LEIN MESSAGES FOR AGENCIES THAT DO NOT HAVE DIRECT ACCESS ARE ASKED TO FORWARD THIS MESSAGE TO THEM.

ANY QUESTIONS CAN BE SENT TO MI3300203 (MICHIGAN CONTROL TERMINAL) OR E-MAIL MSPLEINFSS@MICHIGAN.GOV OR MR. JERRY SCOTT AT 517-241-0787 OR SCOTTJL@MICHIGAN.GOV.

The password has been blacked out for Security purposes!

- Select the date the LEIN Validations were uploaded onto the website and a LEIN ALTR message was sent out.
- Scroll through the ALTR messages and locate the LEIN password notification.
- The password is visible in the message.

Return to the LEIN website and enter the password as required.



- The agency validation file will open in PDF format.
- Read the instructions outlined on the cover sheet.

Michigan State Police, Criminal Records Division
333 S Grand, PO Box 30643
LANSING, MICHIGAN 48913

TO THE AGENCY HEAD/TERMINAL AGENCY COORDINATOR:
LEIN ADMINISTRATIVE RULES REQUIRE THAT EACH AGENCY PERIODICALLY VALIDATE THE ACCURACY OF ENTRIES INTO LEIN AND NCIC. ATTACHED ARE LISTINGS CONTAINING RECORDS ENTERED BY YOUR AGENCY INTO LEIN OR NCIC FILES. THE FOLLOWING TYPE OF RECORDS MAY APPEAR IN THESE LISTINGS. RECORDS ACTIVE IN THE NCIC SYSTEM AT 0838 HOURS, 05/03/2010.

PERSONS	PROPERTY
WARRANTS	VEHICLES
MISSING PERSONS	LICENSE PLATES
INJUNCTIVE ORDERS	PARTS (VEHICLE & BOAT)
MATERIAL WITNESSES	BOATS & BOAT ADD-ON PARTS
UNIDENTIFIED PERSONS	GUNS
GANG & TERRORISTS	SECURITIES
SEX OFFENDERS	

ASTERISKS:
* - RECORD APPEARING FOR THE FIRST TIME.
** - RECORD APPEARING FOR THE SECOND TIME.

NOTE:
ALL RECORD APPEARING ON THIS VALIDATION LISTING WITH OR WITHOUT AN ASTERISK MUST BE VALIDATED WITH THE EXCEPTION OF THE STOLEN VEHICLE AND GUN FILES (SEE THE STOLEN VEHICLE AND GUN SECTIONS FOR ADDITIONAL INSTRUCTIONS).

INSTRUCTIONS FOR VALIDATION:

- (1) DO AN INQUIRY ON THE LEIN/NCIC RECORD.
- (2) CHECK THE COURT FILE OR CONTACT THE COMPLAINANT AND DETERMINE IF THE LEIN/NCIC RECORD IS STILL VALID.
- (3) CHECK ORIGINAL/SUPPLEMENTAL DOCUMENT TO SUPPORT THE LEIN/NCIC RECORD.
- (4) COMPARE DOCUMENTATION WITH THE LEIN/NCIC RECORD FOR ACCURACY AND COMPLETENESS.
- (5) ACCURACY OF ALL RECORDS IN LEIN MUST BE VERIFIED BY A SECOND PARTY CHECK.
- (6) CORRECT BY MODIFYING OR CANCELING THE LEIN/NCIC RECORD.

AFTER VALIDATING ALL RECORDS IN THESE LISTINGS, YOU MUST CERTIFY ON-LINE BY THE DUE DATE OF 06/14/2010.
ON-LINE CERTIFICATION BEGINS ON THE 8TH DAY OF THE MONTH.
FAILURE TO VALIDATE BY THE DUE DATE WILL CAUSE THESE RECORDS TO BE CANCELED FROM THE LEIN AND NCIC FILES BY THE CRIMINAL RECORDS DIVISION.
ANY QUESTIONS SHOULD BE DIRECTED TO THE LEIN FIELD SERVICES SECTION AT (517) 241-0787.

The website will display validation files for the current validation cycle only. Once the current cycle is closed, validation lists for the next cycle will be posted. It is anticipated the new cycle records will be posted on or near the 20th of each month. One cycle validation list will be posted on the website at a time.

Be advised once records are validated through a LEIN transaction, this **does not** remove an agency's ORI from the website. The validation lists remain on the website until the next cycle begins. Agencies failing to validate will continue to see their agency appear on the non-validating list sent over the MSP CJIS LISTSERV and/or through an All-Terminal message.

Any questions regarding LEIN validations may be directed to [Mr. Jerry Scott](#) at (517) 241-0787.

HIT CONFIRMATIONS

The LEIN and the NCIC policies require every agency entering records into LEIN and/or NCIC to ensure hit confirmation is available for all records 24 hours a day. A 24-hour hit confirmation may be accomplished by the entering agency; however, it may also be accomplished through a written agreement with another

agency on behalf of the entering agency. Agencies utilizing another agency for hit confirmations which do not currently have a written agreement must immediately prepare such an agreement. The agreement can be developed to fit the needs of the agency involved and must be made available during an audit.

UPDATED AUTOMATIC PENDING RESPONSE MESSAGE FOR AUTOMATED COURTS

<<<<< CHR UPDATE RESPONSE >>>>>

WARNING....WARNING....ARREST RECORD NOT FOUND IN CHR FOR

CTN:-----

JUD CCN: 1 PROCESSED.

THEREFORE JUDICIAL RECORD WILL NOT APPEAR ON THE CRIMINAL HISTORY RECORD.

PLEASE CHECK CHR FOR MORE INFORMATION.

END CHR UPDATE MSG

This message has been updated to reflect the fact that a judicial record has been processed *BUT* placed into the pending file and *has not* been added to a subject's criminal record. This message is telling the court further action is required to complete the record. The court will need to query CHR to verify if an arrest fingerprint has been taken and/or the prosecutor has updated the charge segment of the Criminal History Record.

For further information or questions, please contact MSP-Courtrej@michigan.gov.

Each county is responsible for its own records at the State Police Criminal Records Repository. Electronic reporting has become a part of most processes; therefore, this is one of the only ways to verify complete, accurate and timely criminal records.

MODIFYING COURT RECORDS THROUGH THIRD PARTIES

CJIC has recently experienced cases where individuals/third parties are faxing and/or mailing court dispositions doctored to reflect a disposition different than the official court record, and attempting to have our staff modify the record to reflect the altered disposition. As a reminder, our policy is any court disposition not sent directly from the court of conviction can not be added to an individual's criminal history. In all cases, when a document is sent from an individual, CJIC will verify the document is true and accurate with the court of record. To prevent falsified court documents and to expedite modifications, it is recommended updates be made through the court's electronic process directly, or a request for modification to an individual's Criminal History be sent directly to MSP-CRD-JUDICIAL@michigan.gov, by fax to (517) 241-0866, or by mail, directly from the court of record, to the following address:

Michigan State Police
Criminal Justice Information Center
Criminal History Section
PO BOX 30634
Lansing, Michigan 48909-0634

For further information, or questions, please contact Ms. Marci Thrasher at (517) 241-0793.

SUCCESS STORIES

LEIN Quick Hit: On July 6, 2010, the MSP Niles Post had a report of a stolen gun. Trooper Kiefer responded to the location to obtain information from the complainant. The gun was entered into NCIC at 20:40, as stolen. At 21:33, the Niles Post received a hit confirmation request from Pima County, Arizona. The Arizona agency was on a suspicious subject call when they located the gun entered by the Niles Post.

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