



Michigan Citizen-Community

**MCCERCC**

Emergency Response Coordinating Council

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# **Michigan Citizen-Community Emergency Response and Citizen Corps Coordination Plan**

## **Annual Update – Year IV**

**October 1, 2012 – September 30, 2013**

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*Supporting and enhancing Michigan's homeland security,  
community health, public safety, and all-hazard preparedness  
with responsible leadership and planning.*

*Reducing, preventing, and preparing for emergencies or disasters.*

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**Letter from Capt. Chris A. Kelenske  
Chairperson of MCCERCC**

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November 4, 2013

The state of Michigan has withstood many economic challenges over the past decade, including high unemployment and reduced funding for emergency service personnel and preparedness. Meanwhile, the threat of natural and man-made disasters has never diminished. Michigan has experienced disaster with incidents, including 2013's presidentially-declared flooding disaster in the Western Upper and Lower Peninsulas. The state of Michigan will continue to be impacted by events that test the resilience and preparedness of the state, making the work of the Michigan Citizen-Community Emergency Response Coordinating Council vital to the safety of Michigan's residents.

Michigan remains dedicated to enhancing public safety by improving the ability to prevent, prepare for, respond to, and recover from emergencies, disasters, and threats to our homeland. Current activities include the Community Service Troopers' (CST) initiative, property loss reduction mitigation projects, and protecting the community from hazardous material-related incidents. The state of Michigan will continue to foster, promote, and maintain partnerships to achieve this goal.

The vision of the MCCERCC *"to support and enhance Michigan's homeland security, community health, public safety, and all-hazards preparedness with responsible leadership and planning, and to reduce, prevent, and prepare for emergencies or disasters"* remains critical during these trying times.

This annual update analyzes goals that were determined for the period covering October 1, 2012, through September 30, 2013, and the progress achieved. This document identifies goals and challenges for the upcoming year, aligned with the mission of the MCCERCC.

The MCCERCC's commitment to preparing the state of Michigan remains unchanged. Through collaborative efforts by local, county, state, federal, and private entities, the state of Michigan will continue to prepare for disasters and emergency situations.

Sincerely,



Chris A. Kelenske, Captain  
Deputy State Director of Emergency Management  
and Homeland Security



Chris A. Kelenske, Captain

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## MOVING THE MCCERCC FORWARD

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### ***Summary of the Michigan Citizen-Community Emergency Response and Citizen Corps Coordination Plan***

Executive Order 2007-18 requires the Michigan Citizen-Community Emergency Response Coordinating Council (MCCERCC) to complete a comprehensive Michigan Community Emergency Response and Citizen Corps Coordination Plan. This order requires the plan to address five items:

1. Coordination of the use of volunteer resources in Michigan in furtherance of homeland security and emergency response.
2. Description of volunteer management plans for volunteer recruitment during times of declared states of emergency or disaster.
3. Analysis of state agency coordination plans related to volunteer recruitment and emergency management.
4. Detail of state, local, and tribal activities that may assist further development of the Michigan Citizen Corps and coordination of citizen-based community emergency response efforts.
5. Reporting on best practices in local and tribal citizen-based emergency response activities and recognizing accomplishments.

The original plan, developed in 2009, included the items above and highlighted the three committees of the MCCERCC, which include Citizen Corps, Emergency Planning and Community Right-to-Know, and Hazard Mitigation. The 2009 plan provided a solid foundation and starting point for the MCCERCC.

The Annual Update – Year III (October 1, 2012 through September 30, 2013) focused on the development of the three committees and provided detailed information on their vision, goals, and accomplishments. This document was designed to continue moving the Council forward in supporting the vision and mission, while setting the goals and challenges for the years to come.

This Year IV Annual Update analyzes the goals that were established in the previous plan and provides a detailed assessment of progress toward the achievement of those goals. This update also identifies new goals and challenges for the upcoming year (October 1, 2013 through September 30, 2014).

## THE MCCERCC TODAY

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### ***Introduction***

The Michigan Citizen-Community Emergency Response Coordinating Council (MCCERCC) is chaired by the Michigan State Police, Emergency Management and Homeland Security Division (MSP/EMHSD) and is comprised of 19 representatives including the directors or designees from Michigan's Departments of Agriculture and Rural Development (MDARD), Community Health (MDCH), Military and Veterans Affairs (DMVA), Natural Resources (MDNR), Environmental Quality (MDEQ), State Police (MSP), and Transportation (MDOT), as well as the State Fire Marshal, the Executive Director of the Michigan Community Service Commission (MCSC), and 11 other representatives appointed by the Governor.

### **Council Members – November 2013 MCCERCC Meeting**



**Members Pictured** (From left to right): Dr. Phillip Schertzing, Dr. William Fales, Ms. Eileen Phifer, Mr. Marc Breckenridge, Ms. Kathy Wahl (*for Dr. Jackie Scott*), Mr. Brad Deacon, Maj. Shawn Abbe (*for Col. Greg Durkac*), Ms. Gail Novak-Phelps, Mr. John Cauley, Mr. Richard Miller, Mr. Kenneth Gembel

**Members Not Pictured:** Col. Greg Durkac, Mr. Larry Estlack, Chief Warren Evans, Chief Gary Hagler, Ms. Virginia Holmes, Capt. Chris Kelenske, Sheriff Michael Lovelace, Chief Clifford Messing, Chief Richard Royston, Dr. Jackie Scott

### **Vision of the MCCERCC**

*To reduce, prevent, and prepare for emergencies or disasters.*

### **Mission of the MCCERCC**

*To support and enhance Michigan's homeland security, community health, public safety, and all-hazards preparedness with responsible leadership and planning.*

The MCCERCC is comprised of three committees: Citizen Corps, Emergency Planning and Community Right-to-Know, and Hazard Mitigation. Each of these committees has separate but equally important roles in developing Michigan's emergency preparedness capabilities.

## THE CITIZEN CORPS COMMITTEE

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The Michigan Citizen Corps Program (CCP) helps communities coordinate volunteers to prepare for and respond to local emergencies. It trains and engages volunteers to make communities safer, stronger, and better prepared to respond to emergencies and disasters of all kinds, including threats of terrorism, natural disasters, crime, public health issues, etc. The support of CCP activities is critical during major disasters when first responders may be initially overwhelmed.

The following section reviews the Citizen Corps Committee's past year's goals, projects of significance, future goals, and potential obstacles.

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### REVIEW OF GOALS (YEAR III) – OCTOBER 1, 2012 to SEPTEMBER 30, 2013

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The following section reviews, summarizes, and analyzes the goals set forth by the Citizen Corps Committee in Year III.

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#### Analysis

The past year was successful for the Michigan CCP. Through a concentrated and coordinated effort, the CCP furthered goals and advanced its mission: *"To create an atmosphere of safety, security, and personal preparedness with the residents of the state of Michigan."*

**Goal 1: *Continue risk and needs assessments on an ongoing basis to guide priorities for leadership, planning, and resource utilization.***

The CCP accomplishes this goal through state, regional, and local Citizen Corps Council meetings. Each region is required to have a regional Citizen Corps Council that meets regularly to discuss and analyze the risk and needs of its communities. All eight regional Citizen Corps Councils assisted in the development of this year's regional strategies and helped to identify gaps in their communities.

**Goal 2: *Standardize and expand statewide volunteer registration and credentialing.***

Progress was made throughout the state by standardizing and expanding volunteer registration and credentialing. All Medical Reserve Corps (MRC), and a few, select pilot Community Emergency Response Team (CERT) coordinators, have been granted access to the Michigan Volunteer Registry (Registry) as limited use administrators. This access allows coordinators to manage their volunteers in the system.

Additionally, the MSP/EMHSD formally approved a division policy addressing CERT identification badges and set forth a template for the local CERTs to use when issuing CERT identification cards. The policy recommends local CERTs issue these identification cards and include identifying information such as a photo, full name, program affiliation, and medical information.

A Registry Badging Module was released which provided the eight Michigan emergency preparedness regions with two Registry badging kits. Volunteer badges can be created once qualified volunteers are deployed and arrive at the scene. These badges will serve as a form of identification indicating that credentials have been verified and a background check was successfully completed. Registry system administrators are given privileges to access the module and equipment in accordance with the Registry Badging Business Rules.

**Goal 3: *Support activities and conferences that increase volunteer participation in Citizen Corps programs and Citizen Corps affiliate programs.***

The Michigan CCP excelled in this area over the last fiscal year. The CCP was involved with the 2013 Great Lakes Homeland Security Training Conference and Expo and the 2012 Citizen Corps Volunteer Conference. The CCP also participated in the American Red Cross Preparedness meeting and attended Michigan Voluntary Organizations Active in Disaster (MIVOAD) meetings. They were instrumental in the coordination of the annual MSP/EMHSD Prepare Fair in Grand Rapids, and have held numerous events in their own communities to support the ongoing efforts of the CCP.

The Michigan CCP hosted the 2012 CERT Games and the 2012 Citizen Corps Conference along with numerous CERT Train-the-Trainer and Basic CERT classes. The Advanced CERT class was rolled out and held four times in the 2012-2013 fiscal year, and one Advanced CERT Designation Exam was held on April 19, 2013. The Michigan CCP remains committed to supporting activities and conferences that increase volunteer participation and training.

The CCP assisted the Michigan Department of Human Services in updating their response plans.

**Goal 4: *Expand and standardize the training of Citizen Corps and other volunteer programs.***

The CCP, under the leadership of the MSP/EMHSD, has rolled out the newly-created Advanced CERT Program to provide additional knowledge to those volunteers who are in leadership roles or who participate often within their teams. This program has been under development for a couple years, and the first class was delivered on November 9, 2012. As a result, a designation that allowed “super volunteers” to be recognized at a higher level was developed. This designation consists of numerous required courses and several hours of elective courses in order to qualify. Once qualification has been met, volunteers must pass a 100 question exam. The first exam was delivered on April 19, 2013, and all applicants passed.

In January 2013, a new Volunteer in Police Service (VIPS) coordinator was named for Michigan. Ms. Leslie Montgomery from the Kentwood Police Department was named by the International Association of Chiefs of Police (IACP). She has done an outstanding job of bringing together VIPS programs from across the state and educating individuals on their roles and responsibilities in the CCP. Many had no idea they were even part of the CCP. On September 21, 2013, VIPS held their first conference with over 150 volunteers present.

Under the leadership of the Michigan Department of Community Health (MDCH), Office of Public Health Preparedness (OPHP), the Medical Reserve Corps (MRC) Program made great strides in developing training standards for Michigan’s MRC units. A Michigan MRC on-line orientation module is now available on MI-TRAIN (<https://mi.train.org>, course ID 1045956). This course was developed by the OPHP, in collaboration with local MRC unit coordinators, and introduces volunteers to the

Michigan MRC Program. It is also intended to be an educational resource for local MRC unit coordinators to use during volunteer orientation sessions as a complement to any additional training that may be offered. It is the newest offering to be included in the OPHP Volunteer Training Matrix. It has been posted to the Michigan Volunteer Registry and is available upon request.

The Michigan CERT Program continues to implement the national standards for the Basic CERT Program. The Michigan CCP developed a CERT Train-the-Trainer course and has developed an Advanced CERT Designation Program for advanced CERT volunteers.

***Goal 5: Strengthen local and state coordination by establishing integrated procedures and clarifying roles and responsibilities in the management and utilization of volunteers during an emergency.***

The implementation of this goal is still ongoing. The Michigan Department of Agriculture and Rural Development (MDARD), MDCH, and MSP/EMHSD have been developing procedures regarding the use of volunteers during a disaster or emergency. The MDARD has two groups of volunteers: The Veterinary Corps, who would assist during an animal disease outbreak, and the State Animal Response Team, who would assist with the care of animals. Plans are underway to improve integration of the groups and coordinate with the state's volunteer structures, including the Michigan Volunteer Registry. The MDCH has a group of volunteers from the medical field in the MRC who are licensed and unlicensed health care providers. The MSP/EMHSD has an established group of volunteers to assist the CCP. These three entities are working with the Attorney General's Office to provide a framework for volunteer response at the state level in disasters or emergencies.

A revision to the Michigan Emergency Management Plan (MEMP) identifies CCP volunteers as a resource to be used when a disaster occurs. CCP volunteers were written into local plans in the past and have been incorporated into the state plan.

***Goal 6: Encourage local and county Citizen Corps councils to work with local and county emergency operations centers to improve the coordination and utilization of Citizen Corps and other volunteer resources.***

The Michigan CCP works with local and county emergency managers to deploy CCP volunteers to the best of their abilities. Success has been seen in this area with the Wayne County emergency manager adding the Huron Township CERT Team into its Emergency Operating Plan (EOP) and giving the Huron Township CERT Team a seat in its Emergency Operations Center (EOC). Marquette County also added its local CERT and MRC units into its EOP. Work on this goal will continue throughout the next several years as the Michigan CCP continues to promote itself in the field of emergency management. The MSP/EMHSD has a focus group which includes two or three CCP members from each region, appointed by their Regional Board, to make decisions and brainstorm projects, ideas, and issues. This has provided effective communication between teams at all levels. This group meets bi-monthly.

***Goal 7: Encourage the implementation of Citizen Corps programs and affiliate programs into local, regional, and state response plans.***

Goal 7 was closely related to Goals 5 and 6 and share strategies. As mentioned previously, the state of Michigan has achieved success, as CCPs are increasingly incorporated into state, county, and local EOPs. The Michigan CCP will continue to encourage this endeavor with all emergency managers, and will continue to strive towards having CCPs utilized in every county and city in Michigan.



*Winter Survival CERT Training*

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## **SUMMARY OF PRIORITY PROJECTS (YEAR III) – OCTOBER 1, 2012 to SEPTEMBER 30, 2013**

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The following section reviews the priority projects set forth by the Citizen Corps Committee and provides in-depth analysis as to the success of each of these projects.

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### **Citizen Corps Volunteer Training Conference**

The 2012 Citizen Corps Volunteer Training Conference was held December 6 and 7, 2012, at the Great Wolf Lodge in Traverse City, Michigan. Approximately 310 Citizen Corps volunteers attended a variety of training sessions and focused on sharing information and lessons learned. Learning sessions were presented relating to each of the five partner programs which include Community Emergency Response Teams (CERT), Medical Reserve Corps (MRC), Neighborhood Watch, Fire Corps, and Volunteers in Police Service (VIPS), as well as a track dedicated to coordinators and program managers. Workshop topics included social media use, resource planning, promoting preparedness, terrorism prevention, functional needs planning, and best practices.

### **CERT Games**

Originally scheduled for June 14 and 15, the games had to be cancelled due to low participation, as summers are extremely busy for CCPs with festivals, parades, and other events.

### **Public Education and Outreach**

Michigan has been fortunate in 2012 to acquire the services of 24 Michigan State Police, Community Service Troopers (CST) to assist in sustainment and growth of CERT teams. Eighteen CSTs have completed the Basic CERT Training, as well as the Train-the-Trainer course, and have become engaged with their regional coordinators to promote and support teams within their communities.

The Federal Emergency Management Agency (FEMA) chose Michigan to host their Community Resilience Workshop which allowed Michigan's CERT programs to report on their successes. In addition, Michigan's CCP coordinator spoke on youth preparedness and the Student Tools for Emergency Planning (STEP) Program.

The Kent County CERT Team assisted with the coordination of the CCP and CERT booth at the 2013 Great Lakes Homeland Security Training Conference and Expo, as well as the 2013 Prepare Fair. The Kentwood VIPS Team also participated in the Prepare Fair.

Region 7, Crawford County CERT, coordinated a Winter Survival Training at Camp Grayling in March 2013 where over 200 teams from across the state gathered to learn the importance of warm clothing, as well as the influence of cold weather and the effect it can have on a victim or rescuer. This event was successful, and they hope to do it again.

The Michigan CCP maintains a program web site which can be viewed at [www.michigan.gov/citizencorps](http://www.michigan.gov/citizencorps). Information related to the program and upcoming training opportunities are posted on this site to promote greater awareness throughout the state.

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## **BEST PRACTICES AND ACCOMPLISHMENTS (YEAR III) – OCTOBER 1, 2012 to SEPTEMBER 30, 2013**

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The following is an overview of best practices and accomplishments of the each Citizen Corps Committee over the past year.

- Lake Superior State University CERT volunteers trained several Boy Scout groups in teen CERT and talked about a unique program in which they train their Upward Bound students in CERT. The program's coordinator was recognized with an honorable mention in the category of Community Preparedness Heroes for the 2013 FEMA Individual and Community Preparedness Awards.
- The Advanced CERT Program received the 2013 FEMA Individual and Community Preparedness Award for Outstanding Citizen Corps Initiatives.
- A state VIPS coordinator was designated to coordinate all VIPS teams in the state.
- Region 5 developed a preparedness campaign for the region which encourages preparedness and volunteerism and includes a functional needs registry and Web site: [www.swmiready.org](http://www.swmiready.org)
- Region 7 hosted a statewide team building exercise at Camp Grayling.
- A mini-teen CERT program was delivered to the Michigan State Police, Youth Leadership Academy throughout the summer for teens from at-risk communities.
- Region 6 brought together volunteers from the CERT and the MRC to participate in an Acute Care Center (ACC) exercise. They participated in setting up and dismantling an ACC, as well as running a Volunteer Reception Center in conjunction with participating in the actual exercise.

- The Midland County VIPs Team hosted a 60 hour NASAR Fundamentals of Search and Rescue course and SARTECH II exam. Students from several regions attended.
- VIPs held their very first conference on September 21, 2013, with over 150 in attendance.
- The Advanced CERT Program also received an honorable mention in the category of Outstanding Citizen Corps Initiatives in the National Citizen Corps Program for the 2013 FEMA Individual and Community Preparedness Awards.
- The City of Warren CERT was recognized by the Warren City mayor and the Warren Police Department for their outstanding service and excellence to the City.
- Ms. Yvonne Clark of the Marquette CERT Team was presented the Senior Volunteer of the Year award by Governor Snyder.

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## **VISION, MISSION, AND GOALS (YEAR IV) – OCTOBER 1, 2013 to SEPTEMBER 30, 2014**

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As stated earlier, the MCCERCC has three separate but interrelated committees: Citizen Corps, Emergency Planning and Community Right-to-Know, and Hazard Mitigation. Each of these committees has a separate but equally important role in the preparation and development of preparedness in Michigan. The following section describes the Citizen Corps Committee’s vision, mission, and goals for the upcoming Fiscal Year 2014 (October 1, 2013 through September 30, 2014).

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### **Vision**

*To create an atmosphere of safety, security, and personal preparedness with the residents of the state of Michigan.*

### **Mission**

*To support and enhance Michigan’s Citizen Corps Councils and Partner Programs with responsible leadership and planning.*

### **Goals (October 1, 2013 through September 30, 2014)**

- Continue risk and needs assessments on an ongoing basis to guide priorities for leadership, planning, and resource utilization.
- Encourage participation in activities and conferences that increase volunteer participation in Citizen Corps Councils, Citizen Corps Partner Programs, and Citizen Corps Affiliate Partners.
- Strengthen local, regional, and state coordination by establishing integrated procedures and clarifying roles and responsibilities in the management and utilization of Citizen Corps and other volunteers during an emergency or disaster.
- Encourage the development and implementation of youth preparedness education and training at both the state and local levels.
- Increase the capability of the state’s CCP through increased collaboration and participation.
- Strengthen local CCP through the development, standardization, and continuation of statewide trainings and education.
- Complete and roll out the Advanced CERT Designation.

## STRATEGIES TO ACHIEVE GOALS (YEAR IV) – OCTOBER 1, 2013 to SEPTEMBER 30, 2014

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The following strategies have been developed to achieve the goals mentioned in the preceding section.

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- Assist the CERT Program by hosting three CERT Train-the-Trainer classes in calendar years 2013 and 2014.
  - Host a Citizen Corps conference.
  - Support the MDCH/OPHP Volunteer Conference, the MSP/EMHSD Great Lakes Homeland Security Training Conference and Expo, the Michigan Emergency Management Association (MEMA) Conference, and the VIPS Conference.
  - Promote the CCP within emergency management, public safety, and Michigan Health Care Coalition events at all possible venues.
  - Continue to promote public awareness and local, regional, and state-level Citizen Corps volunteer recruitment.
  - Assist the Michigan Citizen Corps Partner Programs in establishing at least one said program in each county.
  - Provide technical assistance in updating the yearly MCCERCC Plan.
  - Partner with the MEMA, MIVOAD, the MDHS, and other agencies to enhance preparedness in Michigan.
  - Host a Boy Scouts, 4-H, Girl Scouts, or qualified youth group CERT training class.
  - Promote youth preparedness using Teaching Educating and Mentoring (TEAM), Student Tools for Emergency Preparedness (STEP), and other youth preparedness materials by local programs.
  - Perform preparedness education at a minimum of 100 schools within the state.
  - Participate in Youth Day events around the state.
  - Involve local volunteers in state, regional, and county trainings and exercises.
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## CHALLENGES (YEAR IV) – OCTOBER 1, 2013 to SEPTEMBER 30, 2014

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Challenges exist within each committee and each goal, and the MCCERCC is dedicated to overcoming these challenges. Below are some challenges the CCP expects to face in the coming year and solutions to overcome each one.

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**Challenge:** Obtaining buy-in from schools.

**Solution:** One of the priorities is youth preparedness. To be successful in this area, the CCP must engage youth in schools and other venues. Curriculum requirements, larger classrooms, and a shortage of funding at local schools may cause difficulties in the ability to share this message. Through proactive engagement with teachers and administrative staff, the CCP will be able to educate school personnel on the value of youth preparedness in the classroom.

**Challenge:** Maintaining volunteer engagement.

**Solution:** Michigan does not experience the level of disasters that other states do; therefore, more work must be done to keep volunteers engaged, trained, and updated with current preparedness information. The Michigan CCP identifies this as a potential problem and will work to overcome this challenge by "supporting activities and conferences that increase volunteer participation in Citizen Corps programs and Citizen Corps affiliate programs." The OPHP Volunteer Conference, VIPS Conference, Advanced CERT Trainings, CERT Train-the-Trainer classes, and Citizen Corps Conference are all designed to help overcome this challenge. Local, state, and county agencies are encouraged to include their CCP in community activities, exercises, and emergencies. In addition, members of the Citizen Corps could assist all sectors in building community resilience.

**Challenge:** Funding reductions.

**Solution:** With the elimination of federal funding for the Michigan CCP, each Citizen Corps program will continue to look for a diversity of ways to fund the CCP.

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## PRIORITY PROJECTS (YEAR IV) – OCTOBER 1, 2013 to SEPTEMBER 30, 2014

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Based upon the goals and strategies set forth, the following projects have been identified as priorities based upon consensus from each committee and the full MCCERCC membership. These priority projects will have the greatest impact and success for completion of CCP goals, but will also allow for the greatest success in supporting and enhancing Michigan's homeland security, community health, public safety, and all-hazards preparedness.

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**Citizen Corps Volunteer Training Conference:** This conference will be held in Traverse City, Michigan on December 4 and 5, 2013. It will focus on training and educating coordinators and volunteers who work with Citizen Corps and its five partner programs.

**CERT Games:** This is a competition that brings in CERT teams from around the state to compete in areas related to their training. The games will be held in Roscommon, Michigan in June 2013. The games give teams a chance to test their skills and practice in a simulated scenario. The games also serve as a conference and networking opportunity for CERT teams from around Michigan.

**Youth Preparedness:** This project will involve working with local programs to ensure that the message of preparedness is being delivered to Michigan youth. Boy Scout groups, church groups, schools, and other viable youth organizations will be targeted. Portions of the CERT curriculum and the Teaching Educating and Mentoring (TEAM) curriculum will be taught. Student Tools for Emergency Preparedness (STEP) and other preparedness programs will be identified and used.

**Medical Reserve Corps (MRC) Conference:** The Michigan CCP has partnered with the State of Michigan, MRC Program to host this conference. This conference is designed to provide training and education to individuals in an attempt to make their local MRC units stronger, more viable, and sustainable.

**VIPS Conference:** This conference brings together all VIPS volunteers within the state to coordinate and discuss best practices. This is also an excellent opportunity to provide training and education to VIPS volunteers in an attempt to make their units stronger, more viable, and sustainable.

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*Advanced CERT Team Graduation*

# THE HAZARD MITIGATION COMMITTEE

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The Hazard Mitigation Committee works in coordination with mitigation specialists from the MSP/EMHSD to help communities avoid potential disasters. Through mitigation projects on private and public property, the Hazard Mitigation Committee is committed to protecting life, property, and the environment through proper planning and design.

The following section reviews the Hazard Mitigation Committees goals from the past year, projects of significance, future goals, and potential obstacles.

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## REVIEW OF GOALS (YEAR III) – OCTOBER 1, 2012 to SEPTEMBER 30, 2013

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The following section reviews, summarizes, and analyzes the goals set forth by the Hazard Mitigation Committee in Year III.

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### ***Goal 1: Promote life safety by minimizing disaster-related injuries and loss of life through public education, hazard analysis, and early warning.***

- MSP/EMHSD Hazard Mitigation staff worked with four communities and agencies throughout the state to provide technical assistance in hazard analysis in conjunction with the update and/or review of their local hazard mitigation plans. This effort was conducted in conjunction with the expansion and update of the Michigan Hazard Mitigation Plan (MHMP).
- MSP/EMHSD Hazard Mitigation staff continues to work with Wayne County to complete grant funding for the installation of 18 sirens in four communities and a siren control station as part of their long-term early warning system plan. These local communities include the City of Dearborn (3 sirens), Huron Township (7 sirens), Northville Township (2 sirens), and Sumpter Township (6 sirens).
- MSP/EMHSD staff prepared and presented a session on mitigation and climate change for the “Sustainable and Climate Resilient City” course at Michigan State University.
- MSP/EMHSD staff helped prepare a flood mapping module as part of the 2013 Michigan Science Olympiad at Michigan State University.

### ***Goal 2: Reduce property damage by incorporating hazard mitigation considerations into land use planning/management, land development processes, and disaster resistant structures.***

- During the reporting period (October 1, 2012 to September 30, 2013), Kalamazoo, Kent, and Oakland Counties’ hazard mitigation plans were approved. The City of Lansing plan is currently undergoing review by FEMA. The local plan update process incorporates land use planning/management and land development processes as core elements. Initial plan reviews are underway for other counties throughout the state.
- MSP/EMHSD Hazard Mitigation staff provided technical support to communities statewide with emphasis on the 16 counties that received a federal declaration through Federal Disaster DR-4121-MI.

**Goal 3: Forge partnerships with other public safety agencies and organizations to enhance and improve the safety and well-being of all Michigan communities.**

- MSP/EMHSD Hazard Mitigation staff provided technical support and grants management assistance to numerous communities and agencies across the state. This assistance was in the form of application development, project implementation, mitigation plan review, and other forms of direct technical assistance related to mitigation planning and project development. Throughout this process, partnerships were created, enhanced, and furthered through the direct interaction of MSP/EMHSD Hazard Mitigation staff with those communities and agencies.
- MSP/EMHSD staff, with coordination and input from the Hazard Mitigation Committee, worked with numerous agencies on initiatives, such as Functional Needs Support Services and the MDCH Disaster Behavioral Health Workgroup, to improve emergency planning for diverse populations. Some of the agencies involved included the American Red Cross, MDARD, MDCH, Civil Rights, and MDHS.
- MSP/EMHSD staff met with a reconvened Michigan Volunteer Organizations Active in Disaster (MIVOAD) leadership meeting and participated in an emergency response tabletop exercise.
- MSP/EMHSD is working with other north central states and Canadian provinces in the development of an international Northern Emergency Management Assistance Compact.

**Goal 4: Provide leadership, direction, coordination, guidance, and advocacy for hazard mitigation in Michigan.**

- MSP/EMHSD Hazard Mitigation staff made presentations at a number of functions throughout the year to promote mitigation concepts and opportunities. Examples include:
  - FEMA Region V State Hazard Mitigation Officer (SHMO) Conference in October 2012 on the “Grant Closeout Process” for Hazard Mitigation Assistance (HMA) program grants.
  - Several Professional Emergency Manager (PEM) classes.
- Coordination of hazard mitigation efforts was provided statewide to many communities and agencies through the local hazard mitigation planning update/review process and the annual HMA grant application process.

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## **SUMMARY OF PRIORITY PROJECTS (YEAR III) – OCTOBER 1, 2012 to SEPTEMBER 30, 2013**

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The following section reviews the priority projects set forth by the Hazard Mitigation Committee and provides in-depth analysis as to the success of each of these projects.

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### **Mitigation Grant Review**

The FY 2012 hazard mitigation grant review was completed in December of 2012 with eight projects/plans accepted by the State of Michigan. These projects and plans were submitted by local units of government and included seven planning grants covering 21 counties and one project grant for a storm water improvement project. All eight submissions were accepted by FEMA.

## Michigan Hazard Mitigation Plan Update

The Michigan Hazard Mitigation Plan (MHMP) review process for the March 2014 update began during FY 2013. The review and rewrite of the Michigan Hazard Analysis was completed in June of 2012 as a necessary step in the MHMP update process. Additionally, the annual Threat and Hazard Identification and Risk Assessment (THIRA) process, which will provide information to the MHMP update process, was completed for 2012 and is underway for 2013. Also, the update of EMHSD Publication 207, "Local Hazard Mitigation Planning Workbook," began in 2012 and will continue through this year as a joint effort between MSP/EMHSD staff and the MCCERCC. The updated guidance book will include references to the Emergency Management Accreditation Program (EMAP) and THIRA standards and processes.

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## BEST PRACTICES AND ACCOMPLISHMENTS (YEAR III) – OCTOBER 1, 2012 to SEPTEMBER 30, 2013

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The following is an overview of best practices and accomplishments of the Hazard Mitigation Committee over the past year.

- As part of the response to Federal Disaster DR-4121-MI, the FEMA Joint Field Office (JFO) has made a concerted effort to encourage participation in the National Flood Insurance Program (NFIP).
- Activities continued during the quarter for the 1777 Hazard Mitigation Grant Program (HMGP). There were 12 grants approved under this funding, and implementation of those grants is ongoing. All but three of the 12 projects are now completed. Plainfield Township has completed all project activities for its floodplain acquisition project and is finalizing administrative activities. The City of Ann Arbor is working on a project to demolish transportation buildings located in the floodway of Allen Creek, and the project is expected to be completed by the end of next quarter. The City of Lansing is working on a project to acquire up to 20 floodplain properties in the City. The project is on-going but has experienced delays. As a result, the City is likely to request a one-year extension to the performance period of the grant.
- All projects associated with DR-1346-MI are now completed. Division staff worked with FEMA to resolve all subgrantee issues.
- The Michigan Hazard Analysis contributed to the initial phase of the 2012 THIRA and to the 2014 Michigan Hazard Mitigation Plan.
- The 2012 THIRA process included numerous meetings with Subject Matter Experts related to the core capabilities list which facilitated a thorough and timely THIRA and State Preparedness Report (SPR) to FEMA.
- MSP/EMHSD staff from multiple units implemented the new MI Critical Incident Management System (MI CIMS) through various training and system enhancement/integration activities. Staff also worked with MI CIMS staff to develop reporting tools specific to a Joint Field Office (JFO) operation for disaster FEMA-4121-DR. These tools were used in the JFO in Grand Rapids beginning the week of July 8, 2013.
- Hazard mitigation activities for FEMA-4121-DR continued including:
  - JFO operational activities;
  - Conducted three applicant briefings and one inspector briefing;
  - Completion and implementation of the 4121-DR Hazard Mitigation Strategy;
  - Implementation of the HMGP statewide;
  - Coordination with FEMA and state Public Assistance (PA) staff regarding advocacy for, and monitoring and implementation of, hazard mitigation measures for PA-funded projects, per Section 406 of the Stafford Act;

- Revision of PA and HMGP state administrative plans to incorporate new federal requirements and declaration-specific elements; and
- Developing hazard mitigation “best practice” stories for projects in the 4121-DR declared area for use in the second edition of MSP/EMHSD Publication 106a, “Michigan Hazard Mitigation Success Stories.”

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## **VISION, MISSION, AND GOALS (YEAR IV) – OCTOBER 1, 2013 to SEPTEMBER 30, 2014**

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As stated earlier, the MCCERCC has three separate but interrelated committees: Citizen Corps, Emergency Planning and Community Right-to-Know, and Hazard Mitigation. Each of these committees has a separate but equally important role in the preparation and development of preparedness in Michigan. The following section describes the Hazard Mitigation Committee’s vision, mission, and goals for upcoming Fiscal Year 2014 (October 1, 2013 through September 30, 2014).

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### **Vision**

*Michigan will be a state where hazard vulnerability reduction is a standard practice in both government and the private sector.*

### **Mission**

*To foster, promote, and implement measures to eliminate or reduce the long-term risk to human life and property from the effects of natural, technological, and human-related hazards.*

### **Goals (October 1, 2013 through September 30, 2014)**

- Promote life safety by minimizing disaster-related injuries and loss of life through public education, hazard analysis, and early warning.
- Reduce property damage by incorporating hazard mitigation considerations into land use planning/management, land development processes, and disaster-resistant structures.
- Forge partnerships with other public safety agencies and organizations to enhance and improve the safety and well-being of all Michigan communities.
- Provide leadership, direction, coordination, guidance, and advocacy for hazard mitigation in Michigan.

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## **STRATEGIES TO ACHIEVE GOALS (YEAR IV) – OCTOBER 1, 2013 to SEPTEMBER 30, 2014**

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The following strategies have been developed to achieve the goals mentioned in the preceding section.

- Support the process for the HMA Program.
- Obtain input from the Hazard Mitigation Committee, the MCCERCC, and other stakeholders for continuous update of the Michigan Hazard Mitigation Plan.

- Provide technical assistance in updating the yearly MCCERCC Plan.
- Provide a continuous development of hazard mitigation success stories.
- Provide technical assistance to ensure the successful completion of the THIRA. The THIRA is required by the U.S. Department of Homeland Security from each grantee receiving funding assistance through the Homeland Security Grant Program (HSGP) and the Emergency Management Performance Grant (EMPG).

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## CHALLENGES (YEAR IV) – OCTOBER 1, 2013 to SEPTEMBER 30, 2014

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Challenges exist within each committee and each goal, and the MCCERCC is dedicated to overcoming these challenges. Below are some challenges the Hazard Mitigation Committee expects to face in the coming year and solutions to overcome each one.

**Challenge:** Lack of available local matching funds for communities when applying for grants through FEMA's HMA.

**Solution:** On behalf of the MCCERCC Hazard Mitigation Committee, the MSP/EMHSD will continue to work with communities to find creative ways to address match shortages, such as using in-kind match and identifying less obvious sources for matching funds.

**Challenge:** Local Hazard Mitigation plans have expired.

**Solution:** The Hazard Mitigation Committee will work to leverage grant funding to facilitate the updates to local hazard mitigation plans so that funding eligibility will be maintained and enhanced.

**Challenge:** FEMA requirements for hazard mitigation planning make the incorporation of hazard mitigation planning into comprehensive planning difficult.

**Solution:** The Hazard Mitigation Committee will work to resolve this challenge by lending support, where appropriate, to statewide and national efforts through groups like the Michigan Association of Planning (MAP), the Michigan Emergency Management Association (MEMA), and the National Emergency Management Association (NEMA) to enhance FEMA policy regarding hazard mitigation planning requirements.

**Challenge:** Increase the number of local units of governments participating in the NFIP.

**Solution:** The Hazard Mitigation Committee will work with the MDEQ and FEMA to deliver a consistent, fact-based message about the NFIP to community officials and residents. The MSP/EMHSD State Support Unit (SSU) staff will promote the NFIP effort through their involvement in the RISK MAP process. The SSU will provide education regarding the benefits of the NFIP and clear up misconceptions about how the program works. The Hazard Mitigation Committee will investigate any resistance from (potential) participants to the NFIP.

## PRIORITY PROJECTS (YEAR IV) – OCTOBER 1, 2013 to SEPTEMBER 30, 2014

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Based on the goals and strategies set forth, the following hazard mitigation projects have been identified as priorities based upon consensus from the Hazard Mitigation Committee and the full MCCERCC membership. These priority projects will have the greatest impact and success for completion of the Hazard Mitigation Committees goals, but will also allow for the greatest success in supporting and enhancing Michigan’s homeland security, community health, public safety, and all-hazards preparedness.

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**Mitigation Grant Review:** Review, prioritize, and submit grant applications under the FEMA Hazard Mitigation Assistance Programs to promote and support 406 mitigation projects with the PA grants under federal disaster DR-4121-MI.

**Michigan Hazard Mitigation Plan:** The Hazard Mitigation Committee, in cooperation with the MCCERCC, will support continual updates of the State of Michigan Hazard Mitigation Plan.

**Mitigation Success Stories:** The Hazard Mitigation Committee will document and publicize mitigation success stories.

**Technical Assistance:** The Hazard Mitigation Committee, in cooperation with the MCCERCC, will provide technical assistance to ensure the successful completion of the THIRA and the update of the Michigan Hazard Analysis.

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*Before Mitigation*



*After Mitigation*



*Mitigated lot, the following spring*

# THE EMERGENCY PLANNING AND COMMUNITY RIGHT-TO-KNOW COMMITTEE

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The Emergency Planning and Community Right-To-Know Committee (EPCR) oversees the activities of the Superfunds Amendment and Re-authorization Act Title III (SARA Title III) program in the state of Michigan. The Committee is dedicated to identifying proactive planning for protecting communities around hazardous material facilities. Day-to-day operations of administering the SARA Title III program is the responsibility of the MDEQ and the MSP/EMHSD. Both departments report back to the EPCR Committee on initiatives, program performance, and issues associated with hazardous material planning and reporting.

The following section reviews the EPCR Committee's goals from the past year, projects of significance, future goals, and potential obstacles.

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## REVIEW OF GOALS (YEAR III) – OCTOBER 1, 2012 to SEPTEMBER 30, 2013

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The following pages review, summarize, and analyze the goals set forth by the EPCR Committee in Year III.

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### ***Goal 1: Monitor and promote the implementation of SARA Title III in Michigan.***

SARA Title III legislation is implemented through both the MSP/EMHSD and the MDEQ. The MSP/EMHSD is responsible for the planning aspects of the legislation, while reporting required by the legislation is the responsibility of the MDEQ. Both departments have had multiple contacts with Local Emergency Planning Committees (LEPCs) and covered hazmat facilities throughout the year. The MDEQ provided training to facility representatives in January 2013 (as well as at other times) and maintained contact with them during the year to encourage SARA Title III compliance. The MSP/EMHSD promoted implementation of SARA Title III through individual trainings provided to LEPCs and individual consultation with LEPC chairpersons and/or local emergency management coordinators. The MDEQ will implement the redesigned Tier II Manager™ program for the 2014 reporting cycle.

### ***Goal 2: Advise the MCCERCC on SARA implementation and its progress, and recommend appropriate actions to the MCCERCC on the effective implementation of SARA Title III in Michigan.***

The EPCR Committee of the MCCERCC receives reports from MSP/EMHSD staff assigned to the SARA Program. Reports are provided on plan completion activities, the Hazardous Materials Emergency Preparedness (HMEP) grant program and its use by LEPCs, and staff contacts/consultations with LEPCs around the state. The MSP/EMHSD provides summary reports on its involvement with the MDEQ and its part of the SARA Program.

**Goal 3: Encourage the renewal of dormant LEPCs and full compliance for all LEPCs with SARA Title III requirements.**

The EPCR subcommittee developed and began implementation of a process to require LEPC compliance with SARA Title III. The MSP/EMHSD maintains the database of LEPC activity levels across the state.

**Goal 4: Encourage facility compliance with SARA Title III.**

The MDEQ continued to work with the contractor to modify and update the Tier II Manager™ program to capture regulatory changes to the required report fields in the on-line system. The MDEQ promoted LEPC communication and involvement with noncompliant facilities to preclude Environmental Protection Agency (EPA) enforcement.

**Goal 5: Promote hazmat training of first responders within the state by the Michigan State Police, Emergency Management and Homeland Security Training Center (MSP/EMHSTC).**

The MSP/EMHSTC provided numerous hazmat training opportunities to first responders around the state. These classes meet federal guidelines and are taught by skilled instructors. The courses offered by the MSP/EMHSTC are listed on the MSP/EMHSD web site and are promoted around the state to responders, businesses, and state agencies. Classes are also held at conferences and seminars sponsored by the MSP/EMHSD and other organizations.

**Goal 6: Promote hazmat first responder and community safety.**

MSP/EMHSD and MDEQ promoted the usage of the E-plan emergency planning portal for first responders and emergency management professionals.

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## **SUMMARY OF PRIORITY PROJECTS (YEAR III) – OCTOBER 1, 2012 to SEPTEMBER 30, 2013**

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The following section reviews the priority projects set forth by the EPCR Committee and provides in-depth analysis as to the success of each of these projects.

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### **Off-site Emergency Plan Completion and LEPC Activity**

MSP/EMHSD staff produced a list of noncompliant and dormant LEPCs, and the EPCR Committee developed a course of action for soliciting LEPC compliance.

### **Encourage Active LEPCs**

MSP/EMHSD and MDEQ staff visits to LEPCs occurred throughout the year. Assistance via email, phone contact, and face-to-face contact at conferences occurred frequently, is ongoing, and will remain a priority.

### **SARA Plan Development**

Plan development and maintenance for SARA sites is a priority. Funding from the HMEP grant from the U.S. Department of Transportation (USDOT) is used to heavily emphasize this activity and will continue.

### **Tier II Manager™ System Use and Maintenance**

The Tier II Manager™ web-based reporting system, used by facilities to meet their SARA reporting obligations, will continue to be supported by the MDEQ. This system has been very helpful for facilities in meeting their reporting obligations, and has assisted the state and LEPCs in acquiring accurate SARA Title III data. The system has been adjusted to allow for more planning-related data collection and reporting.

### **LEPC Funding via HMEP Grant**

The MSP/EMHSD allocated 75 percent of HMEP grant funding to LEPCs. This is the only source of funding that many LEPCs receive.

### **LEPC Member and Hazmat Facility Staff Training**

The MSP/EMHSD and the MDEQ offer multiple training opportunities each year for LEPCs, emergency managers, and hazmat facility staff. These trainings will continue and are offered throughout the year, and specific trainings for hazmat facility staff occurs in January.

### **First Responder Training**

Although training of first responders is not a specific requirement of SARA Title III, activation of a community hazmat response plan cannot occur unless responders in the community are properly trained. Making sure this training occurs is a priority of the MCCERCC. For a number of years, significant funding for such training has come through the HMEP grant which is supported by the MCCERCC.

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## **BEST PRACTICES AND ACCOMPLISHMENTS (YEAR III) – OCTOBER 1, 2012 to SEPTEMBER 30, 2013**

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The following is an overview of best practices and accomplishments of the EPCR Committee over the past year.

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- Reviewed all required SARA plans submitted to the MSP/EMHSD.
- LEPCs updated over 1,300 off-site response plans in 2012-2013.
- Educated LEPCs and emergency management professionals on their duties and responsibilities relative to SARA Title III via instruction at individual LEPC meetings in Lenawee and Ottawa Counties. The MSP/EMHSD also provided instruction to Clinton, Saginaw, Tuscola, Alcona, and Oscoda Counties' emergency management officials.
- Managed the Tier II Manager™ program and oversaw modifications that provide a means for all district coordinators to attach SARA plans to facility files for review by the MSP/EMHSD, while also allowing the facility user in the program to view the plan.
- In 2013, processed 6,868 hazardous chemical inventory reports submitted in Tier II Manager™ for report year 2012. Several additional reports for prior years were also processed.
- Processed 450 emergency planning notifications submitted in Tier II Manager™ between August 1, 2012, and July 24, 2013.
- On March 4, 2013, identified over 500 non-reporters in the Tier II Manager™ database. By July 24, 2013, resolved all but 15 and provided the list to the EPA for follow up.

- Conducted workshops in Gaylord, Grand Rapids, Livonia, Kalamazoo, and Lansing, and trained over 400 hazmat facility staff in SARA Title III reporting requirements.
- Advised and worked with over 7,000 facilities that are annually required to enter data into the Tier II Manager™ electronic data filing system.
- Supported the MSP/EMHSTC and its mission to train first responders in appropriate hazmat response.
- Secured grant money to train over 1,500 first responders in hazmat response.
- Updated the Michigan Facilities' Guide to SARA Title III, Emergency Planning and Release Reporting.
- Maintained and updated the DEQ SARA Title III web pages.
- The EPCR Committee met on December 17, 2012; April 11, May 16, June 12, and August 14, 2013.
- The MDEQ and the MDARD began work on updating the Emergency Planning for the Farm Bulletin.
- The MSP/EMHSD and the MDEQ participated in bimonthly conference calls with EPA Region 5 regarding SARA Title III enforcement.
- MSP/EMHSD and MDEQ staff attended the National Association of SARA Title III Program Officials (NASTTPO) Conference and the Region 5 SERC meeting in May 2013.

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## **VISION, MISSION, AND GOALS (YEAR IV) – OCTOBER 1, 2013 to SEPTEMBER 30, 2014**

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As stated earlier, the MCCERCC has three separate but interrelated committees: Citizen Corps, Emergency Planning and Community Right-to-Know, and Hazard Mitigation. Each of these committees has a separate but equally important role in the preparation and development of preparedness in Michigan. The following section describes the EPCR Committee's vision, mission, and goals for upcoming Fiscal Year 2014 (October 1, 2013 through September 30, 2014).

---

### **Vision**

*To reduce the threat of chemical hazards to Michigan's communities and their residents.*

### **Mission**

*To provide the MCCERCC with information and recommendations to fulfill its obligations, as required by the Governor and federal SARA (Superfund Amendments and Reauthorization Act) Title III legislation.*

### **Goals (October 1, 2013 through September 30, 2014)**

- Monitor and promote the implementation of SARA Title III in Michigan.
- Advise the MCCERCC on SARA implementation and its progress, and recommend appropriate actions to the MCCERCC on the effective implementation of SARA Title III in Michigan.
- Encourage the renewal of dormant LEPCs and full compliance for all LEPCs with SARA Title III requirements.
- Encourage facility compliance with SARA Title III.
- Promote hazmat training of first responders within the state by the Michigan State Police, Emergency Management and Homeland Security Training Center (MSP/EMHSTC).
- Promote hazmat first responder and community safety.

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## **STRATEGIES TO ACHIEVE GOALS (YEAR IV) – OCTOBER 1, 2013 to SEPTEMBER 30, 2014**

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The following strategies have been developed to achieve the goals mentioned in the preceding section.

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- Maintain a meeting schedule and structure that allows the MCCERCC to review and respond to SARA Title III related issues.
  - Provide technical assistance in updating the yearly MCCERCC Plan.
  - Implement the process that was developed by the EPCR Committee in 2013 to require LEPC compliance with SARA Title III.
  - Make direct contact with local emergency management programs throughout the state to encourage the maintenance/support of LEPCs.
  - Seek grant funding to support LEPCs and their activities.
  - Seek grant funding for the training of hazmat first responders by the MSP/EMHSTC.
  - Distribute HMEP grant funds according to contract obligations with LEPCs.
  - Offer training throughout the year through regularly-scheduled training programs provided by MSP/EMHSD.
  - Train facility and LEPC representatives annually in January and upon request via MDEQ training sessions.
  - Provide technical assistance to LEPCs and facilities throughout the year.
  - Attend individual LEPC meetings throughout the year and report notable activities to the Committee.
  - Encourage staff attendance at training conferences to learn about current funding opportunities and recent updates/changes to relevant legislation.
  - Develop new/update existing guidance materials to assist LEPCs and facilities in meeting SARA obligations.
  - Contact facilities that fail to submit annual Tier II information to encourage compliance.
  - Work with IDSi International to update their Tier II Manager™ reporting system to a new platform that incorporates the new, required report elements for implementation by the 2014 reporting year.
  - Investigate methods to disseminate information covering SARA Title III activities in Michigan.
  - Ensure adequate access to hazardous chemical inventory data for all emergency planners and responders.
  - Continued work with the MSP/EMHSD district coordinators to review, with LEPCs, the actions that will be taken by MSP/EMHSD if LEPCs remain noncompliant.
  - The MSP/EMHSD will investigate creating an interactive webpage regarding LEPC activities.
  - Solicit input from LEPCs on topics for an LEPC workshop.
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## **CHALLENGES (YEAR IV) – OCTOBER 1, 2013 to SEPTEMBER 30, 2014**

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Challenges exist within each committee and each goal, and the MCCERCC is dedicated to overcoming these challenges. Below are some challenges the EPCR Committee expect to face in the coming year and solutions to overcome each one.

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**Challenge:** Maintain active LEPCs that accomplish their primary planning tasks with limited funding.

**Solution:** LEPC meetings could be held in conjunction with other county meetings, such as local planning teams. Meetings can be set quarterly, and conference call capabilities can be utilized.

**Challenge:** Provide ongoing and flexible hazmat training through the MSP/EMHSTC so that all newly-hired responders, as well as current responders who are rural or part-time, can receive appropriate and timely training that meet their scheduling needs.

**Solution:** Search for ways to allow additional trainings to occur in different areas of the state resulting in minimal travel expenses. Review the HMEP grant to determine if added funding could be acquired for out-of-state trainings.

**Challenge:** Acquiring and maintaining access to the Tier II Manager™ reporting system for LEPCs, given the relatively high licensing and maintenance fees required to do so.

**Solution:** Continue to work and partner with the MDEQ to find ways to reduce the cost for use of the system. Seek grant funding to support the purchase of the software license and maintenance fees for LEPCs. Utilize a free program to disseminate the Tier II data.

**Challenge:** Update the Tier II Manager™ system and implement it by October 1, 2013.

**Solution:** Work with the contractor to suggest software design features for the program when updated to a new platform. Perform testing and assure accurate and complete data transfer to the new platform. Include costs in the MDEQ budget.

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## **PRIORITY PROJECTS (YEAR IV) – OCTOBER 1, 2013 to SEPTEMBER 30, 2014**

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Based upon the goals and strategies set forth, the following projects have been identified as priorities based upon consensus from the EPCR Committee and the full MCCERCC membership. These priority projects will have the greatest impact and success for completion of the EPCR Committee's goals, but will also allow for the greatest success in supporting and enhancing Michigan's homeland security, community health, public safety, and all-hazards preparedness.

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**Host the first annual LEPC workshop:** MSP/EMHSD and MDEQ staff will solicit topic ideas from all LEPCs and will organize and coordinate the workshop details.

**Off-Site Emergency Response Plan Completion:** The EPCR Committee and MSP/EMHSD staff will evaluate which LEPCs need additional encouragement to complete their planning obligations, and will develop a course of action for contacting those LEPCs to solicit their compliance.

**Encourage Active LEPCs:** Staff will visit LEPCs throughout the year. Assistance via email, phone contact, and face-to-face contact at conferences occurs frequently. These activities will remain a priority.

**SARA 302 Plan Development:** Plan development for new SARA sites, and maintenance for existing plans, is a priority. Funding from the HMEP grant is used to heavily emphasize this activity, and this emphasis will continue.

**Tier II Manager™ System Use and Maintenance:** The web-based reporting system used by over 7,000 facilities to meet their SARA reporting obligations will continue to be supported by the MDEQ. This system is an invaluable tool for the state and LEPCs in acquiring SARA Title III data. It is also used for planning and response activities by LEPCs and fire departments in licensed counties.

**LEPC Funding via HMEP Grant:** At least 75 percent of the planning part of the HMEP grant that comes to the MSP/EMHSD from USDOT is allocated to LEPCs. This is the only funding that many LEPCs receive to do their job, as required in the federal SARA legislation. Management of this grant requires a significant amount of time on the part of the MSP/EMHSD SARA staff person and will continue in the upcoming year.

**LEPC Member and Hazmat Facility Staff Training:** The MSP/EMHSD and the MDEQ offer multiple training opportunities each year for LEPCs, emergency managers, and hazmat facility staff. These trainings will continue. They are offered throughout the year, and specific trainings occur in January.

**First Responder Training:** Although training of first responders is not a specific requirement of SARA Title III, activation of a community hazmat response plan cannot occur unless there are trained responders in the community. Making sure this occurs is a concern of the MCCERCC. For a number of years, significant funding for such training has come through the HMEP grant which is supported by the MCCERCC every year. This training will continue in 2014.



*Lake Superior State University Emergency Management Symposium*

## CONCLUSION

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This past year has been successful and challenging for the MCCERCC and its various committees. Despite changes in personnel and grant funding, CCPs continue to increase. Volunteer groups across the state have been utilized for multiple disasters, search and rescue responses, community events, and participation in the nuclear power plant drills and exercises.

Recognizing the value of the CCP, the state of Michigan continues to provide support by hosting a variety of events, such as the Citizen Corp Conference in December 2012 and the Prepare Fair in September 2013. The state also trained 18 Community Service Troopers and assigned a new, statewide VIPS coordinator. The new personnel support the regional coordinators in trainings, as well as other preparedness-related events and responsibilities, and also promote preparedness around the state. A relevant addition to the CCP is the development and rollout of the Advanced CERT class and designation. This has been long-awaited and is very well-received. Enhancements to the program will continue.

The Hazard Mitigation Committee continued their work in acquiring and relocating families out of flood-prone areas. Plainfield Township has completed all project activities for its floodplain acquisition project and is finalizing administrative activities. The City of Ann Arbor is working on a project to demolish transportation buildings located in the floodway of Allen Creek. The Committee and MSP/EMHSD is continuing their work with the City of Lansing on a project to acquire up to 20 floodplain properties in the City. Mitigation work will continue to be a priority project for the Hazard Mitigation Committee, as well as the MSP/EMHSD, in the coming year.

The SARA Title III program remains active and is in the process of conducting more community outreach from the state level to assist locals in their emergency preparedness efforts. The year 2013-2014 will see the formation of greater partnership with local LEPCs through conferences and one-on-one support. The EPCR Committee is committed to protecting Michigan residents from all chemical hazards.

The MCCERCC continues to work together with Michigan citizens to promote all areas of preparedness, and it is with great enthusiasm that we look toward to the upcoming year and greater accomplishments. With the MCCERCC, the great state of Michigan forges ahead as a leader in preparedness. Working together, we help make the state of Michigan safer and better prepared.

## AUTHORITIES AND REFERENCES

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Following is a list of federal, state, and other key authorities related to the MCCERCC. Other references are included.

### Federal Authorities:

- Public Law 93-288, as amended, the Robert T. Stafford Disaster Relief and Emergency Assistance Act
- National Response Framework (NRF)
  - ESF #5 (Emergency Management)
  - ESF #6 (Mass Care, Emergency Assistance, Housing, and Human Services Annex)
  - ESF #7 (Logistics Management and Resource Support Annex)
  - Catastrophic Incident Annex
  - Private Sector Coordination Annex
- Emergency Management Performance Grant (EMPG) Guidance

### State Authorities:

- Act 390, Public Acts of 1976, as amended, the Emergency Management Act
- Michigan Emergency Management Plan (MEMP)
- Michigan Hazard Mitigation Plan (MHMP)
- Executive Directive 2005-9 (September 29, 2005), “Adoption of the National Incident Management System (NIMS) for Emergency Incident Management in Michigan”
- State (Michigan) Homeland Security Strategy

### Key Enabling Authorities:

- Executive Order 2007-18 (establishing the MCCERCC)

### Other References:

- Michigan Disaster Donations Management Plan
- Michigan Disaster Logistics Management Plan
- Michigan Disaster Debris Management Plan
- Michigan Strategic National Stockpile (SNS) Procedures
- Michigan Emergency Management Plan

## MEMBERSHIP LIST

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<b>Members</b>	<b>Representation</b>	<b>Term Expires</b>
Mr. Marc C. Breckenridge	Technical Expert related To Emergency Response	12/31/2015
Mr. John H. Cauley, Jr.	General Public	12/31/2016
Mr. Larry A. Estlack	General Public	12/31/2015
Chief Warren C. Evans	Technical Expert related to Emergency Response	12/31/2014
Dr. William D. Fales	Technical Expert related to Emergency Response	12/31/2016
Mr. Kenneth J. Gembel	Technical Expert related to Emergency Response	12/31/2014
Sheriff Michael H. Lovelace	Technical Expert related to Emergency Response	12/31/2014
Chief Clifford A. Messing	Technical Expert related to Emergency Response	12/31/2014
Ms. Gail A. Novak-Phelps	Technical Expert related to Emergency Response	12/31/2014
Chief Richard Royston	Technical Expert related to Emergency Response	12/31/2015
Dr. Phillip D. Schertzing	General Public	12/31/2016

<b>Ex Officio</b>	<b>Agency</b>
Mr. Brad Deacon	Department of Agriculture and Rural Development
Col. Greg Durkac	Department of Military and Veterans Affairs
Chief Gary Hagler	Department of Environmental Quality
Ms. Virginia Holmes	Michigan Community Service Commission
Mr. Richard Miller	State Fire Marshal
Ms. Eileen M. Phifer	Department of Transportation
Capt. Chris A. Kelenske	Department of State Police
Dr. Jackie S. Scott	Department of Community Health

## CONTACT INFORMATION

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