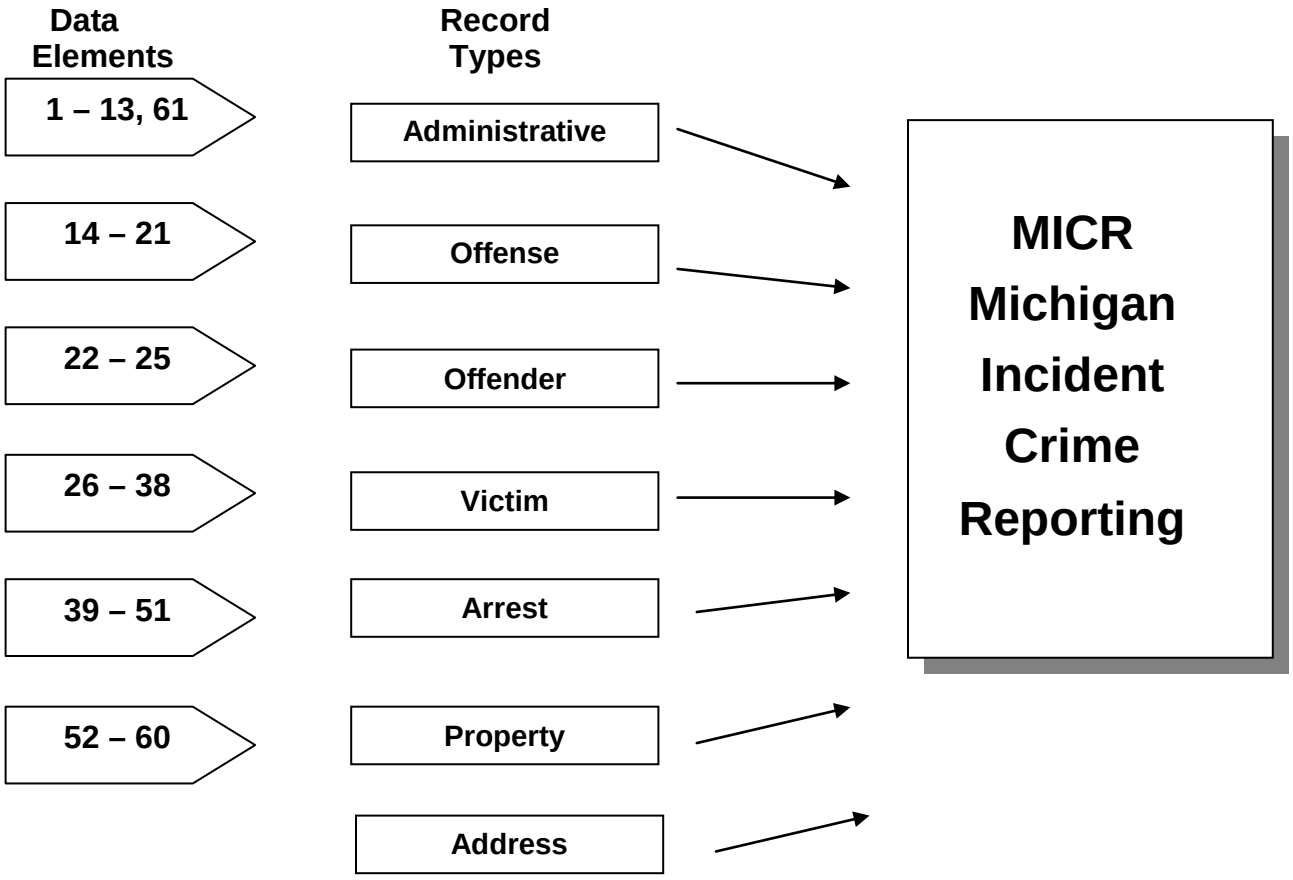
Michigan Incident Crime Reporting

MICR Handbook



Michigan Department of State Police
Criminal Justice Information Center
Statewide Records Management Section/MICR Unit
January 1994
Revised February 2014

Welcome to MICR

A message from the MICR Staff:

On behalf of the Michigan State Police, Criminal Justice Information Center (CJIC), Statewide Records Management Section, Michigan Incident Crime Reporting (MICR) Unit, we are pleased to introduce this resource handbook for our application.

A team of dedicated specialists in the MICR Unit, with assistance from the CJIC staff, have been working on revising MICR for several years. The creative design and appealing graphic layout of this handbook is a direct result of the many hours spent to develop a resource that is both reliable and easy-to-use.

If you have any comments or suggestions regarding the design or content of this handbook, please send them to:

MICR Handbook Suggestion Box
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Michigan State Police
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Lansing, Michigan 48909-0634

If you need to contact the MICR Unit, they can be reached at (517) 241-1704.

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Section 1:
Introduction to MICR

MICR was developed to provide a single method for the collection of accurate and detailed statistical criminal data.

The MICR Handbook

This handbook has been prepared to assist you with your MICR reporting. Every effort has been made to make this resource tool as accurate and easy-to-use as possible. Information has been graphically displayed to assist you in your reporting tasks.

A brief review of the table of contents will provide an orientation to this resource manual and indicate where you will locate specific information about the MICR system. Please take a moment now to review the sections of this handbook.

The information covered in Sections 1-3 will provide a solid introduction to using the MICR reporting system.

Since the vast majority (95%) of all incident reports currently deal with a single offense, a single victim, and a single offender, the focus of this handbook is on information required to complete the standard MICR 1 report.

Section 4: Incident Reporting provides easy-to-use graphic worksheets, covering all the data elements necessary to complete the MICR 1 report. You only need to identify the offense (**Section 5**), then enter the Data Elements (**Section 3**) displayed on the worksheet.

The remaining sections of the handbook provide helpful reference information, including:

- Property Record Overview
- Instructions for entering Exceptional Clearance and Hate/Bias Motivation
- Instructions for coding Multiple Offenses/Offenders

MICR Goals

Here are four specific goals of the MICR system:

- Goal #1: To have all agencies report MICR data.

- Goal #2: To have all agencies report to the MSP MICR Unit via on-line transaction (paperless) through the Data Exchange Gateway (DEG).

- Goal #3: To have all agencies report LEOKA data electronically through the MiCJIN portal or the Data Exchange Gateway (DEG).

- Goal #4: To have all agencies report the Address location of where each incident occurred.

MICR History

The following chart, MICR at a Glance, provides a brief history of the development of the MICR system.

MICR at a Glance

1930
IACP Developed UCR
- Standardized definitions adopted

1959
Michigan UCR Program Initiated
- Voluntary submission of crime data

1968
Public Act 319
- Mandatory submission of crime data
- Summary counts of all reported crimes

1976
UCR Introduced LEMS (Law Enforcement Management System)
- Developed, but not fully adopted

1979-80
Committee from Michigan Association of Chiefs of Police (MACP) and Michigan Sheriffs Association (MSA) request a shortened version of LEMS

1982
Incident Reporting System (IRS) Enacted

1986
UCR Developed On-Line Program for Agencies with LEIN
UCR collecting data in eight different formats
- Forms
- Four tape formats
- Punch cards
- On-line
- Summary forms

1988
National Incident Based Reporting System (NIBRS) Adopted by FBI, AG, NSA, and IACP

1989
NIBRS Implementation Began
- Enhance quality, quantity and timeliness of data
- Improve methodology for compiling, analyzing, auditing and publishing data

1989
UCR Sought Grant to Redesign Program in Michigan

1994
MICR System is launched

2008
MICR Rewrite to include electronic LEOKA submission
- Reduce paper forms

2012
MICR Rewrite to include address submission
- Incident Location
- Addition of Cargo Theft Indicator
- Addition of Domestic Violence Indicator

2013
- Mandatory Incident Address
- Mandatory Cargo Theft

Section 2:
The MICR Report

This section defines the elements that make up the MICR report and provides information for submitting the report.

What is a MICR Report?

A MICR 1 report consists of six Record Types containing **63** Data Elements. The figure below shows this relationship.

MICR REPORT

RECORD TYPES	DATA ELEMENTS
ADMINISTRATIVE	1 – 13, 61
OFFENSE	14 – 21
OFFENDER	22 – 25
VICTIM	26 – 38
ARREST	39 – 51
PROPERTY	52 – 60
ADDRESS	N/A

What Is a Record Type?

A record type is a grouping of like Data Elements. The six (6) MICR record types are:

RECORD TYPES		PURPOSE OR DEFINITION
1 ADMINISTRATIVE	⇒	Provides agency information, dates, times, location and exceptional clearance, along with other administrative information required for all MICR incident reports.
2 OFFENSE	⇒	Provides the offense code and detailed information about each offense involved in the incident.
3 OFFENDER	⇒	Provides demographics of each offender involved in the incident.
4 VICTIM	⇒	Provides demographics, circumstances and relationship to offender for each victim involved in the incident.
5 ARREST	⇒	Provides detailed arrest information.
6 PROPERTY	⇒	Provides property and drug information.
ADDRESS	⇒	Provides incident address location to be used for crime mapping purposes.

What Is a Data Element?

A Data Element is a unique piece of information within a Record Type. Data Elements allow you to enter specific details for an incident, as well as administrative information that identify the incident within the MICR system.

Some Data Elements perform other functions, such as:

- Informing the system which action is to be performed
- Linking Data Elements to each other within the system
- Providing Arrest and Clearance statistical information
- Indicating the end of a record

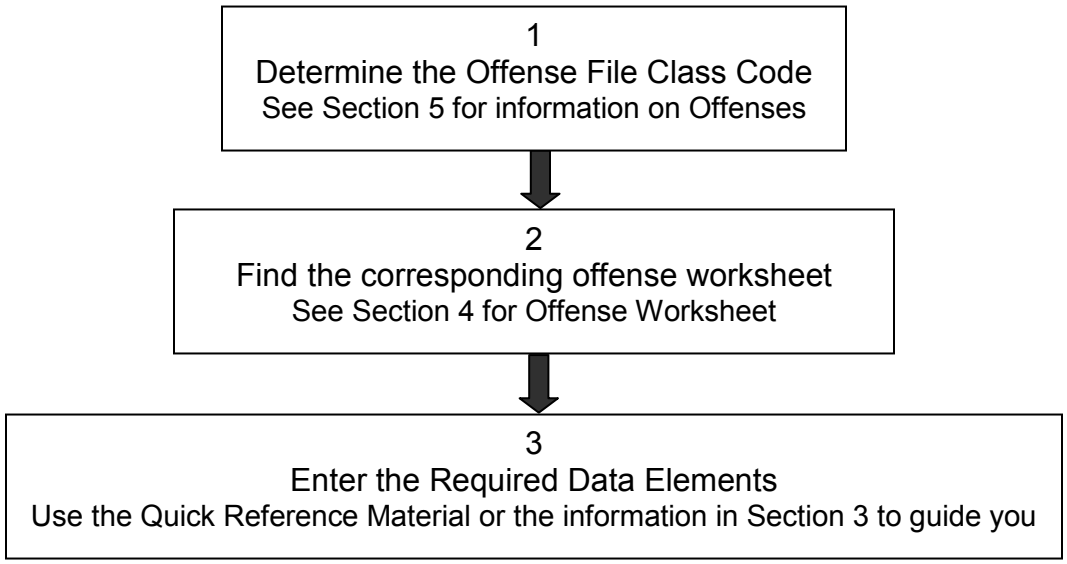
How Many Data Elements to Enter

Not every Data Element is used for each incident. The type of offense and the circumstances surrounding the incident dictate the Data Elements used in each incident.

Section 4: **Incident Reporting** provides an easy-to-use method for entering the Data Elements required for each offense.

How to Complete a MICR Report

Shown below are the three steps necessary to complete a MICR report.



✓ **MICR Tip:** To complete the MICR report, simply determine the offense file class code, find the corresponding worksheet in section 4, and enter the required Data Elements.

How to Enter a Data Element

To enter a Data Element, simply input the proper character code (letters and/or number) in the required field.

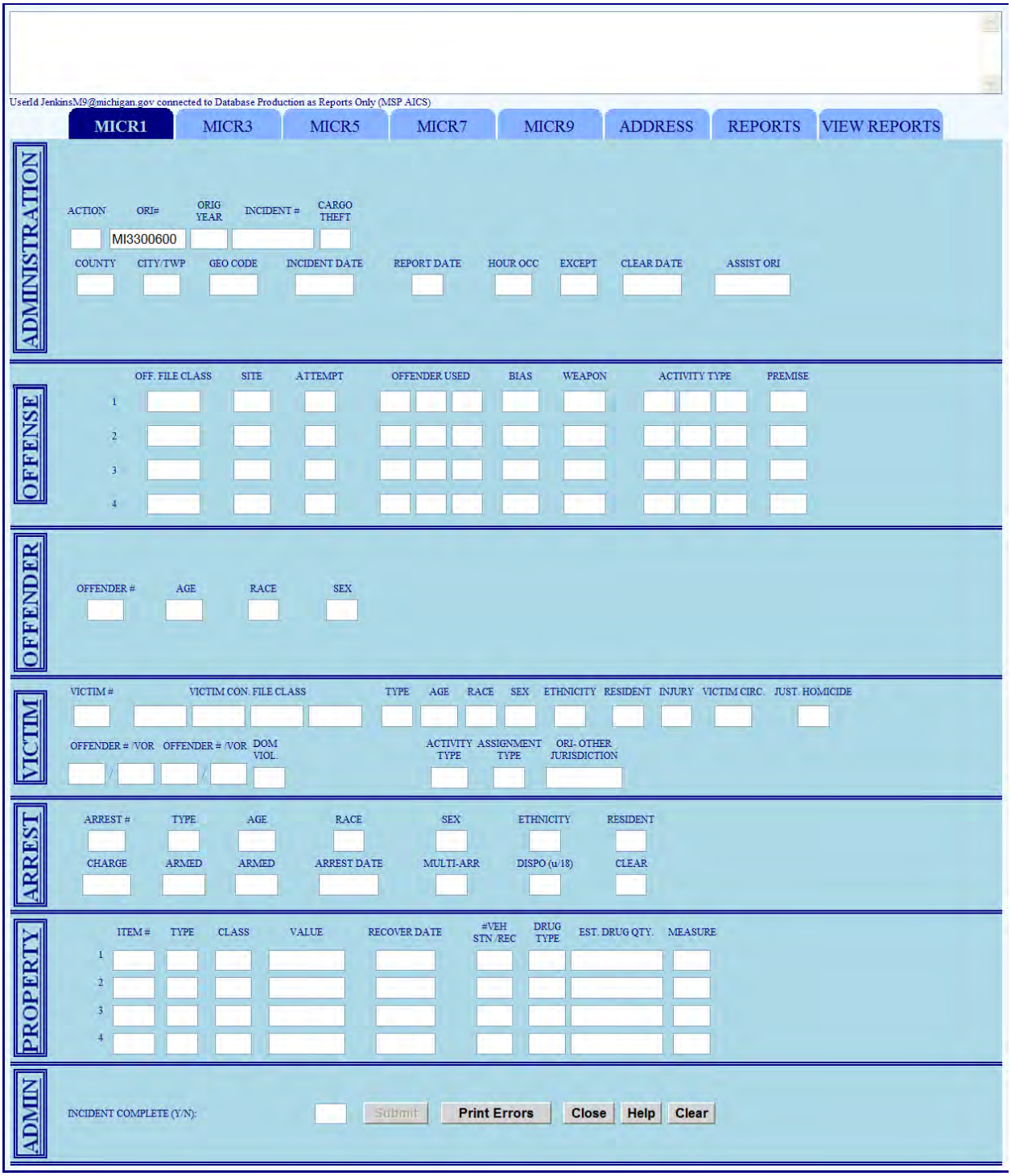
Job Aids

For your assistance in completing a MICR report, this handbook contains the following job aids:

- A quick reference identification card for Data Elements
- Alphabetic and Numeric listings of Offense File Class Codes (Section 5)
- Alphabetic and Numeric listings of Data Elements (Section 3)
- Data Element tables, listing the function of each Data Element and its appropriate edits (Section 3)
- Data Element Details with helpful coding information and examples (Section 3)

Once you are familiar with Data Element definitions and edits, the quick reference card will be all you need to complete a MICR report.

Portal Screen Entry Format - - Shown below is the current MICR1 screen entry format.



Ways to Submit MICR

There are two ways to submit the completed MICR report. Agencies can submit MICR data from their own computerized information system via the following methods:

- MiCJIN Portal application
- Data Exchange Gateway (DEG)

Many agencies use the MiCJIN Portal application for direct entry into the MICR database. The incident is either accepted without errors or errors occur. If errors occur, the agency submitting must correct the error and resubmit the incident. The application provides notification, at the time of submission, as to whether the incident was accepted or whether errors occurred.

Agencies using a Records Management System (RMS) submit ASCII flat files into the DEG. The DEG processes all files received by 5:00 p.m., and provides error files and Report 11s back into the agency's mailbox the next day. These reports are retrievable by the agency for review and/or correction (if needed).

Testing and Certification

Agencies using a RMS are required to complete a testing phase prior to certification and authorization from the state program to participate in MICR. The purpose of this testing phase is to ensure the quality and integrity of the data collected and submitted to MICR.

Agencies must contact the MICR Unit to schedule testing. Proper specifications must be followed to minimize transaction errors.

After the agency has successfully tested their RMS software with the state program, certification and formal authorization to participate in MICR will be granted.

No Criminal Data to Report

Agencies that have no criminal activity in a given month must submit a record to notify the MICR Unit of no criminal activity. This is considered a zero (0) incident. This will prevent notification of delinquent reporting.

As noted below, on the right under **Edits**, the incident number must be all zeros (or one zero) and the **day** in the incident date must be 00. For example, if an agency has no criminal data for January 2014, the incident number would be 0 or 000000000, and the incident date would be 010014.

This record must only be submitted if the agency has no criminal incidents or arrests to report, recovered property or exceptional clearances with dates occurring within the given month. Submit the record as follows:

Legend

14 15 16 Square - Data not required for these elements 14 15 **16** Bold - Data must be entered for this element 14 *15* 16 Underlined & Italicized - Data optional for this element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

	No Criminal Data to Report														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	~~7~~	**8**	**9**	~~10~~	~~11~~	~~12~~	~~13~~	**61**	1 = O (Original) 4 = 000000000 8 = MM/00/YY **(Day of month MUST = 00 for no criminal data)** 9 = R 61=Y
Offense:	~~14~~	~~15~~	~~16~~	~~17~~	~~18~~	~~19~~	~~20~~	~~21~~							
Offender:	~~22~~	~~23~~	~~24~~	~~25~~											
Victim:	~~26~~ ~~26a~~	~~27~~	~~28~~	~~29~~	~~30~~	~~31~~	~~32~~	~~33~~	~~34~~	~~35~~	~~36~~	~~37~~	~~38~~		
Arrest:	~~39~~	~~40~~	~~41~~	~~42~~	~~43~~	~~44~~	~~45~~	~~46~~	~~47~~	~~48~~	~~49~~	~~50~~	~~51~~		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

✓ **MICR Tip:** To prevent notification of delinquent reporting, agencies that have no criminal activity in a given month must submit a record of no criminal activity.

INSERT SCREEN SHOT OF ZERO RECORD FROM PORTAL.

Assist Incident Report

Submit an assist incident report if the incident investigation/arrest is being handled by another police jurisdiction. Assist incident reports are not mandatory for MICR reporting and will not be forwarded to the FBI.

An assist incident report cannot include Offender, Victim, Arrest, and/or Property information.

Submit an assist record as follows:

Legend

14 15 16 Square - Data not required for these elements 14 15 **16** Bold - Data must be entered for this element 14 *15* 16 Underlined & Italicized - Data optional for this element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

	Assist Report														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	~~7~~	**8**	**9**	**10**	~~11~~	~~12~~	**13**	**61**	1 = O (Original) 2 ≠ 13
Offense:	**14**	~~15~~	~~16~~	~~17~~	~~18~~	~~19~~	~~20~~	~~21~~							
Offender:	~~22~~	~~23~~	~~24~~	~~25~~											
Victim:	~~26~~ ~~26a~~	~~27~~	~~28~~	~~29~~	~~30~~	~~31~~	~~32~~	~~33~~	~~34~~	~~35~~	~~36~~	~~37~~	~~38~~		
Arrest:	~~39~~	~~40~~	~~41~~	~~42~~	~~43~~	~~44~~	~~45~~	~~46~~	~~47~~	~~48~~	~~49~~	~~50~~	~~51~~		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

INSERT SCREEN SHOT OF AN ASSIST INCIDENT FROM THE PORTAL.

Unfounded Incident

Unfounded incidents (no crime actually occurred) should not be entered in MICR. If an incident is determined to be unfounded, do not submit an incident report to MICR.

If an incident is determined to be unfounded after an incident report has already been submitted, the entire record for that incident must be deleted from the MICR database. See Section 12: Updates for details on deleting an incident.

Entering Additional Records

The MICR system has been designed so the majority of the incidents can be entered using one Incident (MICR1) format. The MICR1 format includes the following number of records:

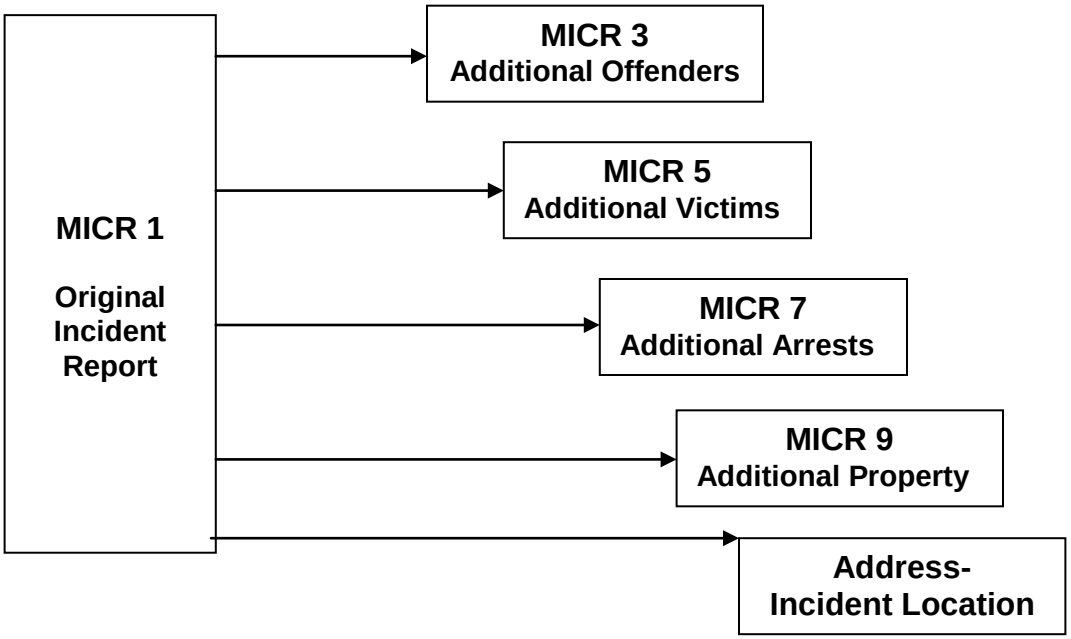
- Administrative: One
- Offenses: Up to four
- Offender: One
- Victim: One
- Arrest: One
- Property Items: Up to four

Additional screens are available to report additional records for:

- Offenders (MICR3): Up to 20
- Victims (MICR5): Up to five
- Arrests (MICR7): Up to seven
- Property (MICR9): Up to 10
- Address: One incident location

The chart below shows the relationship between the MICR formats and the entire MICR Database.

MICR Database



Section 3:
Data Elements

This section describes the 63 Data Elements

and Valid Codes for Each

How to Use this Section

Use the material in this section as a reference for entering Data Elements. You will find:

- An alphabetic listing of Data Elements
- A numeric listing of Data Elements
- The Data Element Tables
- Additional information on how to use specific data elements

Data Element Tables

The **Data Element Tables** (starting on page 3-4), describe the function of each Data Element in the MICR system. Each table has five columns containing the following information:

Data Element Number/Name

Listed in numeric order, grouped by record type.

More Information?

Indicates that more information may be found for entering this Data Element. If you are entering a MICR report for the first time, or are unfamiliar with the requirements for entering a Data Element, this column will guide you to expanded information and helpful examples.

Valid Codes

Contains the valid codes to be used for entering the Data Element.

Edits

Helpful information about entering that Data Element. Some edits apply in all cases; others depend on the circumstances of the incident.

✓ **MICR Tip:** For Data Elements required for a specific offense, see Section 4: Incident Reporting.

Data Element List – Numeric

#	Data Element
1	Action
2	Originating Agency Identifier Number
3	Original Year
4	Incident Number
4a	Cargo Theft Indicator
5	County
6	City/Township
7	Geo-Code
8	Date of Occurrence/Report
9	Occurrence/Report Date Indicator
10	Hour Occurred
11	Exceptional Clearance
12	Exceptional Clearance Date
13	Assist ORI Number
14	Offense File Class
15	Location Site
16	Offense Attempted/Completed
17	Offender Suspected of Using
18	Suspected Bias Motivation
19	Weapon Type
20	Activity Type
21	Premises Entered
22	Offender Number
23	Offender Age
24	Offender Race
25	Offender Sex
26	Victim Number
26a	Domestic Violence Indicator
27	Victim Connected Offense File Class
28	Victim Type
28A	Type of Activity – LEOKA
28B	Type of Assignment – LEOKA
28C	Assist ORI – LEOKA

#	Data Element
29	Victim Age
30	Victim Race
31	Victim Sex
32	Victim Ethnicity
33	Victim Residence
34	Victim Injury
35	Victim Circumstance
36	Justifiable Homicide Circumstance
37	Offender Related Number
38	Victim to Offender Relationship
39	Arrest Number
40	Arrest Type
41	Arrest Age
42	Arrest Race
43	Arrest Sex
44	Arrest Ethnicity
45	Arrest Residence
46	Arrest Charge
47	Arrest Armed
48	Date of Arrest
49	Multiple Arrest Indicator
50	Disposition of Arrest Under 18
51	Clearance Indicator (W Records Only)
52	Item Number
53	Property Loss Type
54	Property Class
55	Property Value
56	Date Recovered
57	Number of Stolen/Recovered Vehicles
58	Suspected Drug Type
59	Estimated Drug Quantity
60	Type Drug Measurement
61	Incident Complete Indicator

MICR Address Data

n/a	Address Type
n/a	Incident Begin Date
n/a	Incident End Date
n/a	Street Prefix
n/a	Street Number
n/a	Street Name
n/a	Street Suffix
n/a	Apt. Number

n/a	Quadrant
n/a	Lot #
n/a	City
n/a	State
n/a	County
n/a	Postal Zip Code
n/a	Latitude
n/a	Longitude

Data Element List – Alphabetic

Data Element	#
Action	1
Activity Type	20
Arrest Age	41
Arrest Armed	47
Arrest Charge	46
Arrest Ethnicity	44
Arrest Number	39
Arrest Race	42
Arrest Residence	45
Arrest Sex	43
Arrest Type	40
Assist ORI – LEOKA	28c
Assist ORI Number	13
Cargo Theft	4a
City/Township	6
Clearance Indicator	51
County	5
Date of Arrest	48
Date of Occurrence/Report	8
Date Recovered	56
Disposition of Arrest Under 18	50
Domestic Violence Indicator	26a
Estimated Drug Quantity	59
Exceptional Clearance	11
Exceptional Clearance Date	12
Geo-Code	7
Hour Occurred	10
Incident Complete Indicator	61
Incident Number	4
Item Number	52
Justifiable Homicide Circumstance	36
Location Site	15
Multiple Arrest Indicator	49

Data Element	#
Number of Stolen/Recovered Vehicles	57
Occurrence/Report Date Indicator	9
Offender Age	23
Offender Number	22
Offender Race	24
Offender Related Number	37
Offender Sex	25
Offender Suspected of Using	17
Offense Attempted/Completed	16
Offense File Class	14
Original Year	3
Originating Agency Identifier Number	2
Premises Entered	21
Property Class	54
Property Loss Type	53
Property Value	55
Suspected Bias Motivation	18
Suspected Drug Type	58
Type Drug Measurement	60
Type of Activity – LEOKA	28a
Type of Assignment – LEOKA	28b
Victim Age	29
Victim Circumstance	35
Victim Connected Offense File Class	27
Victim Ethnicity	32
Victim Injury	34
Victim Number	26
Victim Race	30
Victim Residence	33
Victim Sex	31
Victim to Offender Relationship	38
Victim Type	28
Weapon Type	19

Administrative

Data Element Number/Name		More Details?	Valid Codes	Edits
01	Action	*	**O** = Enter Original incident data into database **A** = Add information to the incident record **M** = Modify exceptional clearance of the incident **R** = Replace the original incident data **D** = Delete data from database **W** = Window update for exceptional clearances, arrests, and recovered property **I** = Inquiry database for incident information	- Use Action **O** with MICR1 to enter an original incident record.
02	Originating Agency Identifier		Agency ORI number (nine characters); (MI & seven digits)	- Must be a valid nine-character NCIC number. - First two digits must be **MI**. - Required for all transactions/records.
03	Original Year		Two-digit abbreviation for the year the incident occurred or was first reported to the agency.	- Cannot be a future year. - Required for all transactions/records.
04	Incident Number	+	Unique number (up to 10 digits) that identifies each incident within the originating agency.	- Must be a unique number unless **0000000000**. - Required for all transactions/records. - No embedded blanks (spaces) allowed.
04A	Cargo Theft Indicator		**Y = YES N = NO**	- **Required for specific offenses**
05	County	**	Two-digit code of the county where the incident occurred.	- Must be **01-83**. - Must be valid county for reporting ORI.
06	City/Township	**	Two-digit code of the city/township where the incident occurred.	- Must be valid city/township code within the county. - Must be valid city/township code for reporting ORI. - All colleges have their own city/township code. - If city/township code is a prison, Location Site (Data Element #15) = **15** (Jail, Prison). - If city/township code is a college, Location Site (Data Element #15) = **32** (College).
07	Geo-Code		Used to identify station, division, post, precinct, etc.	- Up to four characters allowed. - Optional Data Element.
08	Date of Occurrence/ Report	*	Month, day and year the incident occurred or began (MMDDYY); if unknown, date incident was reported.	- Must be valid date. - Month must be **01-12**. - Day cannot exceed the number of days for the month occurred/reported. Day must be 00 for NO CRIMINAL DATA (zero record). - Date cannot be future date from date of entry.
09	Occurrence/Report Date Indicator		Identifies Data Element 8: **E** = Date of Occurrence or Event **R** = Date of Report	- Must be **E** or **R**.

* For information on using each of the Action codes, see **Section 12, Updates**.

\+ See **Section 2** for details on using Incident Number 000000000 when no data to report.

** See **Data Element Details** at the end of this section for more information on entering this Data Element. See **Section 16** for valid County and City/Township codes.

Administrative

Data Element Number/Name		*More Details?*	*Valid Codes*	*Edits*
10	Hour Occurred	*	In military time, the hour the incident occurred or began.	- Must be **00** through **23**, or **99** (unknown).
11	Exceptional Clearance	+	Reason for exceptional clearance: **10** = Death of offender **11** = Prosecution declined **12** = In Custody of Other Jurisdiction (formerly Extradition denied) **13** = Victim refused to cooperate (in prosecution) **14** = Juvenile/no custody	
12	Exceptional Clearance Date		Month, day and year (MMDDYY) of exceptional clearance.	- Must be used with Data Element 11. - Must be valid date. - Month must be **01**-**12**. - Day cannot exceed the number of days for the month occurred/reported. - Date cannot be future date from date of entry.
13	Assist Originating Agency Identifier (ORI)	**	Incident/arrest is being handled by another police jurisdiction. Enter the 9 character ORI number (MI + 7 digits) of the agency that was assisted.	- Assist incidents will not be forwarded to the FBI. - Optional Data Element.
61	Incident Complete Indicator	*	**Y** = Yes, the incident is complete; no further data will follow **N** = No, the incident is not complete; supplemental data to immediately follow	- **Entry is required.**

* See **Data Element Details** at the end of this section for more information on entering this Data Element.
\+ For complete details on when and how to use Exceptional Clearance, refer to **Section 7**.
** See **Section 4** for details on filing an assist incident report.

Offense

Data Element Number/Name		More Details?	Valid Codes	Edits
14	Offense File Class	*	Five-digit MICR Offense File Class code	- Up to four most serious. - **At least one entry is required.**
15	Location Site	+	**01** = Air/Bus/Train Terminal **02** = Bank/Savings & Loan (includes other financial institutions) **03** = Bar/Night Club **04** = Church/Synagogue/Temple (any religious buildings) **05** = Commercial/Office Buildings **06** = Construction Site **07** = Convenience Store **08** = Department/Discount Store **09** = Drug Store/Doctor's Office/Hospital (includes medical supply building) **10** = Field/Woods **11** = Government/Public Building **12** = Grocery/Supermarket **13** = Highway/Road/Alley (includes street) **14** = Hotel/Motel/etc. (includes other temporary lodgings) **15** = Jail/Prison (includes penitentiary) **16** = Lake/Waterway **17** = Liquor Store **18** = Parking Lot/Garage **19** = Rental Storage (includes "mini-storage" & "self-storage") **20** = Residence/Home (includes apartment, condominium and nursing home) **21** = Restaurant (includes cafeteria) **23** = Service/Gas Station **24** = Specialty Store (includes fur store, jewelry store, TV store, dress shop, etc.) **31** = School-Elementary/Secondary **32** = School-College/University **33** = Rest Area **34** = Scale Site **35** = Camp/Campground **36** = Gambling Facility/Casino/Race Track **37** = Aband/Condemn Structures **38** = Amusement Park **39** = Arena/Stadium/Fairgrounds/ Coliseum **40** = ATM Machine Sep from Bank **41** = Auto Dealership New/Used **44** = Daycare Facility **45** = Dock/Wharf/Freight/Modal Term **46** = Farm Facility **48** = Industrial Site **49** = Military Installation **50** = Park/Playground **54** = Shelter/Mission/Homeless **55** = Shopping Mall **56** = Tribal Lands **88** = Other **99** = Unknown	- All college/university police departments must use **32** in this Data Element for all incidents that occur on college/university property. - Use **15** in this Data Element for all incidents that occur on jail/prison property. - **Entry is required for each offense.**

Data Element Number/Name		*More Details?*	*Valid Codes*	*Edits*
16	Offense Attempted/ Completed	+	**A** = Offense was attempted **C** = Offense was completed	- Attempted murder should be classified as aggravated assault. - **Entry required for ALL offenses.**
17	Offender Suspected of Using	+	**A** = Alcohol **C** = Computer Equipment **D** = Drugs/Narcotics **N** = Not Applicable/None	- Do not enter duplicate code - If alcohol, drugs/narcotics or computer equipment were not involved, must enter **N**. - **Entry required for ALL offenses.**

* See **Section 5** for Valid Offense File Class codes, and **Section 4** for the specific Data Elements required for each.
\+ See **Data Element Details** at the end of this section for more information on entering this Data Element.

Offense

Data Element Number/Name		More Details?	Valid Codes	Edits
18	Suspected Bias Motivation	*	***Racial Bias*** **11** = Anti-White **12** = Anti-Black **13** = Anti-American Indian/Alaskan Native **14** = Anti-Asian/Pacific Islander **15** = Anti-Multi-Racial Group ***Religious Bias*** **21** = Anti-Jewish **22** = Anti-Catholic **23** = Anti-Protestant **24** = Anti-Islamic (Moslem) **25** = Anti-Other Religion (Buddhism, Hinduism, Shintoism, etc.) **26** = Anti-Multi-Religious Group **27** = Anti-Atheism/Agnostic ***Ethnicity/National Origin Bias*** **32** = Anti-Hispanic **33** = Anti-Other Ethnicity/National Origin ***Sexual Orientation Bias*** **41** = Anti-Male Homosexual (Gay) **42** = Anti-Female Homosexual (Lesbian) **43** = Anti-Homosexual (Gays and Lesbians) **44** = Anti-Heterosexual **45** = Anti-Bisexual ***Gender Bias*** **51** = Anti-Female **52** = Anti-Male ***Disability*** **61** = Anti-Physical Disability **62** = Anti-Mental Disability ***Other Bias*** **88** = Other Bias (e.g. Anti-Political, Anti-AIDS, etc.) ***None/Unknown*** **00** = None (no bias) **99** = Unknown (offender's motivation not known)	- Two-digit code. - Use only if investigation reveals sufficient objective facts to lead a reasonable and prudent person to conclude that the offender's actions were motivated, in whole or in part, by bias. - Incidents which do not involve any facts indicating biased motivation by the offender are to be coded **00** None. - Incidents involving ambiguous or inconclusive facts are to be coded **99** Unknown.

* See **Section 8** for details on when and how to enter Hate/Bias Motivation information.

Offense

Data Element Number/Name		More Details?	Valid Codes	Edits
19	Weapon Type		**00** = None **11** = Firearm (type of firearm is not known) **12** = Handgun **13** = Rifle **14** = Shotgun **15** = Other Firearm **20** = Knife/Cutting Instrument (ax, ice pick, screwdriver, switchblade, etc.) **30** = Blunt Object (club, hammer, etc.) **35** = Motor Vehicle (when used as a weapon) **40** = Personal Weapons (hands, fists, feet, teeth, etc.) **50** = Poison **60** = Explosives **65** = Fire/Incendiary Devices **70** = Drugs/Narcotics/Sleeping Pills **85** = Asphyxiation (by drowning, strangulation, suffocation, gas, etc.) **88** = Other (any weapon or force not fitting the above specifically coded weapons/force) **99** = Unknown **A** = Automatic firearm (used as suffix to above codes 11 through 15)	- Enter the two-digit weapon code + **A** if automatic weapon. An automatic weapon is defined as any firearm that shoots, or is designed to shoot, more than one shot at a time by a single pull of the trigger without manual reloading. - If more than one weapon type was used during the offense, the reporting agency must determine which weapon should be submitted. - Toy or play weapons are to be coded as **88** (Other).
20	Activity Type	*	**B** = Buying/Receiving **C** = Cultivating/Manufacturing/ Publishing **D** = Distributing/Selling **E** = Exploiting Children **G** = Other Gang **J** = Juvenile Gang **N** = None/Unknown **O** = Operating/Promoting/ Assisting **P** = Possessing/Concealing **T** = Transporting/Transmitting/ Importing **U** = Using/Consuming	- Up to three may be entered. - If more than one code is entered, cannot be a duplicate.
21	Premises Entered	+	Two-digit number of structures (premises) entered.	- Used only for Burglary Offense 22001 or 22002 if location is hotel/motel or storage facility.

* See **Data Element Details** at the end of this section for more information on entering this Data Element.
\+ See **Section 11** for an explanation of the Hotel Rule.

Offender

Data Element Number/Name		*More Details?*	*Valid Codes*	*Edits*
22	Offender Number	*	Unique two-digit number (**01** to **99**) to designate each offender involved in the incident; if unknown, should be blank.	- If more than 1 offender record is entered in the incident, the Offender Number cannot be duplicated.
23	Offender Age		**01-98** = Years Old (exact age in years) **99** = 99 years or older **00** = Unknown	- If exact age is unknown, enter an approximate age. - If age is 99 years or older, enter 99.
24	Offender Race	*	**W** = White **B** = Black **I** = American Indian/Alaskan Native **A** = Asian/Pacific Islander **U** = Unknown	
25	Offender Sex		**M** = Male **F** = Female **U** = Unknown	

* See **Data Element Details** at the end of this section for more information on entering this Data Element.

Victim

Data Element Number/Name		*More Details?*	*Valid Codes*	*Edits*
26	Victim Number		Unique two-digit number **01** to **99** to designate each victim involved in the incident.	- If more than one victim record is entered in the incident, the Victim Number cannot be duplicated. - "Crimes against Society" can only have one Society victim record and Individual victims if there is a domestic relationship between the Individual Victim(s) and the Offender(s).
26a	**Domestic Violence Indicator**		**Y = YES or N = NO**	**Required data element when VOR = 1-13, 24-27, 32-34**
27	Victim Connected to Offense File Class	*	MICR offense code *(as listed in Data Element 14)* perpetrated against each victim listed in *Data Element 26*.	- Use to link each victim with up to four of the most serious offenses (as determined by the reporting agency).
28	Victim Type	*	**I** = Individual **P** = Police Officer **B** = Business **F** = Financial Institution **G** = Government **R** = Religious Organization **S** = Society/Public **O** = Other **U** = Unknown	- Enter the one (1) character code to indicate the type of victim. - If victim = P and offense is 09001, 13001, 13002, or 13003, fields 25A, 25B and 25C (LEOKA) need to be completed.
28A	Activity Type for Law Enforcement Officers Killed or Assaulted	*	**01** = Responding to disturbance calls (family quarrels, person with firearm, etc.) **02** = Burglaries in progress or pursuing burglary suspects **03** = Robberies in progress or pursuing robbery suspects **04** = Attempting other arrests **05** = Civil disorder (riot, mass disobedience, etc.) **06** = Handling, transporting, custody of prisoners **07** = Investigating suspicious persons or circumstances **08** = Ambush – no warning **09** = Mentally deranged **10** = Traffic pursuits and stops **11** = All other	- Enter the two (2) character code to describe the circumstances of the activity of the police officer when he/she was assaulted or killed.
28B	Type of Assignment for Law Enforcement Officers Killed or Assaulted	*	**F** = Two-officer vehicle **G** = One-officer vehicle Alone **H** = One-officer vehicle Assisted **I** = Detective or special assignment – Alone **J** = Detective or special assignment - Assisted **K** = Other – Alone **L** = Other – Assisted	- Enter the one (1) character code to describe the type of assignment the police officer was on when he/she was assaulted or killed.
28C	Assist ORI	*	ORI Number	- The agency (other than your own) that the officer was employed by at the time of the assault/kill.
29	Victim Age		**NN** = Under 24 hours (neonate) **NB** = 1-6 days old **BB** = 7-364 days old **01-98** = Years old (exact age in years) **99** = 99 years or older **00** = Unknown	- If exact age is unknown, enter approximate age. - If age is 99 years or older, enter **99**.

* See **Data Element Details** at the end of this section for more information on entering this Data Element.

Victim

Data Element Number/Name	More Details?	Valid Codes	Edits
30 Victim Race		**W** = White **B** = Black **I** = American Indian/Alaskan Native **A** = Asian/Pacific Islander **U** = Unknown	
31 Victim Sex		**M** = Male **F** = Female **U** = Unknown	
32 Victim Ethnicity		**A** = Arab **H** = Hispanic **O** = Other Ethnicity/National Origin **U** = Unknown	- Optional Data Element. - NIBRS defines Hispanic as "a person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race."
33 Victim Residence		**R** = Resident of community, city, town where offense occurred **C** = Resides in the County but not the community where the offense occurred **S** = Resides in the State but not the county or community where the offense occurred **O** = Out of state **U** = Unknown	- Optional Data Element. - *Black's Law Dictionary* defines legal residence as "the permanent fixed place of abode which a person intends to be his residence and to which he intends to return despite temporary residences elsewhere or despite temporary absences."
34 Victim Injury	*	**N** = None **F** = Fatal **B** = Apparent Broken Bones **I** = Possible Internal Injury **L** = Severe Laceration **M** = Apparent Minor Injury **O** = Other Major Injury **T** = Loss of Teeth **U** = Unconsciousness	- In the case of multiple injuries, the reporting agency must determine which injury code best describes the injury of the victim. - A "severe laceration" (**L**) is one that should receive medical attention. - A "loss of consciousness" (**U**) must be the direct result of force inflicted on the victim by the offender.

* See **Data Element Details** at the end of this section for more information on entering this Data Element.

Victim

Data Element Number/Name		More Details?	Valid Codes	Edits
35	Victim Circumstance		*09001 Murder/Non-negligent Manslaughter* *13002 Aggravated/Felonious Assault* **01** = Argument **02** = Assault on Law Enforcement Officer(s) **03** = Drug Dealing **04** = Gangland (Organized Crime) **05** = Juvenile Gang **06** = Lover's Quarrel **07** = Mercy Killing (Not applicable to Aggravated Assault) **08** = Other Felony Involved **09** = Other Circumstances **10** = Unknown Circumstances *09002 Negligent Homicide/Manslaughter* **30** = Child Playing with Weapon **31** = Gun-cleaning Accident **32** = Hunting Accident **33** = Other Negligent Weapon Handling **34** = Other Negligent Killings *09004 Justifiable Homicide* **20** = Criminal Killed by Private Citizen 2 = Criminal Killed by Police Officer	- Enter the two (2) character code to describe the circumstances of murder/non-negligent manslaughter, negligent homicide/manslaughter, justifiable homicide or aggravated assault.
36	Justifiable Homicide Circumstance	* +	**1** = Criminal Attacked Police Officer and that Officer Killed the Criminal **2** = Criminal Attacked Police Officer and Criminal Killed by Another Police Officer **3** = Criminal Attacked a Civilian **4** = Criminal Attempted Flight from a Crime **5** = Criminal Killed in Commission of a Crime **6** = Criminal Resisted Arrest **9** = Unable to Determine/Not Enough Information	
37	Offender Related Number (VOR Link)	*	Two-digit number of the offender(s) *(Data Element 22)* to be described by Victim to Offender Relationship *(Data Element 38)*	- **Only two offender numbers are to be entered.** If there are more than two offenders, enter the two "closest in relationship" to the victim.

* See **Data Element Details** at the end of this section for more information on entering this Data Element.
** Refer to the Justifiable Homicide Guidelines in **Section 11** for details on reporting Justifiable Homicide.

Victim

Data Element Number/Name		More Details?	Valid Codes	Edits
38	Victim to Offender Relationship	* **	***Within Family:*** **01** = Victim was Spouse **02** = Common-Law Spouse **03** = Parent **04** = Sibling (brother or sister) **05** = Child **06** = Grandparent **07** = Grandchild **08** = In-law **09** = Stepparent **10** = Stepchild **11** = Step-sibling (stepbrother or stepsister) **12** = Other Family Member **13** = Child in Common **24** = Dating (Boyfriend/Girlfriend) **25** = Child of Boyfriend or Girlfriend **26** = Homosexual Relationship **27** = Ex-Spouse **32** = Former Dating (boyfriend/girlfriend) **33** = Resident (boyfriend/girlfriend) **34** = Former Resident (boyfriend/girlfriend) ***Outside Family but Known to Victim:*** **20** = Victim was Acquaintance **21** = Friend **22** = Neighbor **23** = Babysittee (the baby) **28** = Employee **29** = Employer **30** = Otherwise Known **31** = Offender ***Not Known by Victim:*** **98** = Victim was Stranger **99** = Unknown	- Enter the two (2)-digit code that describes the relationship of the Victim *(Data Element 26)* to the Offender listed in Data Element 37. - Code **31** (Victim was Offender) is to be used in incidents where the participants are both victims and offenders. Examples include domestic disputes or bar room fights. - Step-Grandparents and Ex-Common-Law Spouse should be reported as **12** (Victim Was Other Family Member). - All VORs "Within Family" are considered domestic relationships.

* See **Data Element Details** at the end of this section for more information on entering this Data Element.
** For Age/Relationship Edits, see **Section 9**.

Arrest

Data Element Number/Name		More Details?	Valid Codes	Edits
39	Arrest Number		Unique two-digit number **01** to **99** to designate each person arrested for the incident.	- Must be valid number 01 through 99. - Two subjects cannot be assigned the same arrest number. - The number of arrests cannot exceed the number of offenders in an incident. Arrestee numbers must match an offender number, i.e., Arrest number 02 must be Offender number 02.
40	Arrest Type	*	**O** = On-View Arrest (taken into custody without a warrant or previous incident report) **S** = Summoned/Cited (not taken into custody) T = Taken Into Custody (based on warrant and/or previously submitted incident report)	- Enter the one (1) character code to indicate the type of apprehension.
41	Arrest Age		**01-98** = Years Old **99** = 99 years or older	- If exact age is unknown, enter an approximate age. - If age is 99 years or older, enter **99**.
42	Arrest Race		**W** = White **B** = Black **I** = American Indian/Alaskan Native **A** = Asian/Pacific Islander **U** = Unknown	
43	Arrest Sex		**M** = Male **F** = Female	
44	Arrest Ethnicity		**A** = Arab **H** = Hispanic **O** = Other Ethnicity/National Origin **U** = Unknown	- Optional Data Element. - NIBRS defines Hispanic as "a person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race."
45	Arrest Residence		**R** = Resident of the community, city, or town where the offense occurred **C** = Resides in the County but not the community where the offense occurred **S** = Resides in the State but not the county or community where the offense occurred **O** = Out of state **U** = Unknown	- Optional Data Element. - *Black's Law Dictionary* defines legal residence as "the permanent fixed place of abode which a person intends to be his residence and to which he intends to return despite temporary residences elsewhere or despite temporary absences."
46	Arrest Charge	* +	Four-digit MICR arrest code for which the person arrested was apprehended.	- Only one arrest charge will be entered. If the person arrested is being charged with more than one arrest charge, the reporting agency must determine which is the most serious and enter it as the arrest charge. - In multiple count arrests, the lower arrest charge does not necessarily determine the seriousness of the crime.

* See **Data Element Details** at the end of this section for more information on entering this Data Element.
\+ See **Section 5** for valid arrest codes.

Arrest

Data Element Number/Name		More Details?	Valid Codes	Edits
47	Arrest Armed	*	**01** = Unarmed **11** = Firearm (type of firearm is not known) **12** = Handgun **13** = Rifle **14** = Shotgun **15** = Other Firearm **20** = Knife/Cutting Instrument (switchblade knife, martial arts "stars", etc.) **30** = Club/Blackjack/Brass Knuckles **A** = Automatic Firearm (used as suffix to above codes 11 through 15)	- Enter the two-digit weapon code + **A** if automatic weapon. - An automatic weapon is defined as any firearm which shoots, or is designed to shoot, more than one shot at a time by a single pull of the trigger without manual reloading. - Up to two may be entered. - An arrest in possession of a toy or play weapon should be coded as **01** (Unarmed).
48	Date of Arrest		Month, day and year the person was arrested (MMDDYY).	- Must be valid date. - Month must be **01**-**12**. - Day cannot exceed the number of days for the month occurred/reported. - Date cannot be future date from date of entry.
49	Multiple Arrest Indicator	+	**M** = Multiple: This person was arrested for more than one incident. This arrest should not be counted for this incident, but a clearance will be counted for this incident. **C** = Count Arrest: This person was arrested for more than one incident, this arrest should be counted for this incident, and a clearance will be counted for this incident. **N** = Not Applicable: This person was arrested only for this incident.	
50	Disposition of Arrest Under 18	*	**H** = Handled within the Department (released to parents, released with warning, etc.) **R** = Referred to Other Authorities (turned over to juvenile court, probation department, welfare agency, other police agency, criminal or adult court, etc.)	- Even though 17-year-old persons are considered adults under Michigan Law, it is necessary to submit a disposition for these subjects to be forwarded to the FBI.
51	Clearance Indicator		**Y** = Arrest clears the incident N = Incident already cleared by a previous arrest	- This data element pertains to multiple persons being arrested per incident. It is used to indicate whether or not the arrest record produces a clearance for incidents not maintained on the MICR data base. - Required only for Action **W**.

* See **Data Element Details** at the end of this section for more information on entering this Data Element.
\+ See **Section 11** for information on coding multiple incident arrests.

Property

ata Element Number/Name		More Details?	Valid Codes	Edits
52	Item Number	*	Unique three-digit number (**000** to **999**) to designate each property item involved in the incident; **000** = None or Unknown	- Only one (1) property record of Item Number 000 can be reported, regardless of the number of property offenses.
53	Property Loss Type		**0** = None **1** = Stolen and Recovered **2** = Burned **3** = Counterfeited/Forged 4 = Destroyed/Damaged/ Vandalized **5** = Recovered **6** = Seized **7** = Stolen **9** = Unknown	- Must be **0** (None) or **9** (Unknown) for attempted offense - If Loss Type = 0 and Item Number = 000 and Offense File Class = 35001, Drug Type Must be 99; drug quantity and measurement cannot be entered.
54	Property Class	+	**01** = Aircraft **02** = Alcohol **03** = Automobiles **04** = Bicycles **05** = Buses **06** = Clothes/Furs **07** = Computer Hardware/Software **08** = Consumable Goods **09** = Credit/Debit Cards **10** = Drugs/Narcotics **11** = Drug/Narcotic Equipment **12** = Farm Equipment **13** = Firearms **14** = Gambling Equipment **15** = Heavy Construction/Industrial Equipment **16** = Household Goods **17** = Jewelry/Precious Metals **18** = Livestock **19** = Merchandise **20** = Money **21** = Negotiable Instruments **22** = Nonnegotiable Instruments **23** = Office Equipment **24** = Other Motor Vehicles **25** = Purses/Handbags/Wallets **26** = Radios/TVs/VCRs **27** = Recordings Audio/Visual **28** = Recreational Vehicles **29** = Structures-Single Occupancy Dwelling **30** = Structures-Other Dwellings **31** = Structures-Other Commercial/Business **32** = Structures-Industrial/ Manufacturing **33** = Structures-Public/Community **34** = Structures-Storage **35** = Structures-Other **36** = Tools **37** = Trucks **38** = Vehicle Parts/Accessories **39** = Watercraft **41** = Aircraft Parts/Accessories **42** = Artistic Supplies/Accessories **43** = Building Materials **44** = Camping/Hunting/Fishing Equipment/Supplies **45** = Chemicals **46** = Collections/Collectibles **47** = Crops **48** = Documents/Personal or Business **49** = Explosives	- Enter the two-digit code indicating the description of the property stolen, burned, counterfeited, destroyed/ damaged/vandalized etc., which occurred in the incident. - Property Value Must be Null

ata Element Number/Name	More Details?	Valid Codes	Edits
		59 = Firearm Accessories **64** = Fuel **65** = Identity Documents **66** = Identity-Intangible **67** = Law Enforcement Equipment **68** = Lawn/Yard/Garden Equipment **69** = Logging Equipment **70** = Medical/Medical Lab Equipment **71** = Metals, Non-Precious **72** = Musical Instruments **73** = Pets **74** = Photographic/Optical Equipment **75** = Portable Electronic Communications **76** = Recreational/Sports Equipment **77** = Pending Inventory **78** = Trailers **79** = Watercraft Equipment/Parts/ Accessories **80** = Weapons Other **88** = Other (all other, including intangibles)	

* See **Section 6** for a complete Property Record Overview, including how to group property items by class and loss type.
\+ See **Section 6** for a listing of items included in each property class.

Property

Data Element Number/Name		More Details?	Valid Codes	Edits
55	Property Value	+	Up to nine (9) characters indicating the total dollar value (in whole dollars) lost by each of the victims, by Property Class.	- If value is unknown, enter $1.00. - If item has no value, enter all zeroes. - Must be **0** if Property Class (Data Element 54) = **9**.
56	Date Recovered	*	Month, day and year (**MMDDYY**) the property was recovered, or the earliest recovery date for items grouped by property class.	- Must be valid date. - Month must be **01**-**12**. - Day cannot exceed the number of days for the month occurred/reported. - Date cannot be future date from date of entry.
57	Number Stolen and/or Recovered Vehicles	**	Number of vehicles stolen and/or recovered in the incident.	
58	Suspected Drug Type	**	**01** = "Crack" Cocaine **02** = Cocaine (all forms except "Crack") **03** = Hashish **04** = Heroin **05** = Marijuana **06** = Morphine **07** = Opium **08** = Other Narcotics: Codeine; Demerol; Dihydromorphinone or Dilaudid; Hydrocodone or Percodan; Methadone; etc. **09** = LSD **10** = PCP **11** = Other Hallucinogens: BMDA or "White Acid"; DMT; MDA; MDMA; Mescaline or Peyote; Psilocybin; STP; etc. **12** = Amphetamines **13** = Other Stimulants: Adipex, Fastine, and Ionamin (Derivatives of Phentermine); Benzedrine; Didrex; Methylphenidate or Ritalin; Phenmetrazine or Preludin; Tenuate; etc. **14** = Barbiturates **15** = Other Depressants: Glutethimide or Doriden; Methqualone or Quaalude; Pentazocine or Talwin; etc. **16** = Other Drugs: Antidepressants (Elavil, Triavil, Tofranil, etc.); Aromatic Hydrocarbons; Propoxyphene or Darvon; Tranquilizers (Chlordiazepoxide or Librium, Diazepam or Valium, etc.); etc. **17** = Methamphetamines **18** = GHB (Date Rape Drug) **77** = Over 3 drug types **99** = Unknown	- If Item Number = 000 and Loss Type = 0 and Offense File Class = 35001, Drug Type Must be 99; drug quantity and measurement cannot be entered.

\+ See **Section 6** for guidelines for evaluating property items.
* See **Section 6** for a complete Property Record Overview, including how to group property items by class and loss type.
** See **Section 6** for details on grouping and entering Drug Property information.

Property

Data Element Number/Name		*More Details?*	*Valid Codes*	*Edits*
59	Estimated Drug Quantity	* +	Decimal value (up to 12 digits) to indicate the quantity of drugs or narcotics seized in a drug offense; **1000** = None.	- This data element is divided into two separate fields. The first nine digits indicate a whole number value, the last three digits indicate the fraction of estimated drug quantity represented in thousandths. (Example: 1/2 ounce = .500, 1/4 gram = .250).
60	Drug Type Measurement	* +	***Weight*** **GM=** Gram **KG =** Kilogram **OZ =** Ounce **LB =** Pound ***Capacity*** **ML =** Milliliter **LT =** Liter **FO =** Fluid Ounce **GL =** Gallon ***Units*** **DU =** Dosage Units/Items (number of pills, tablets, capsules, etc.) **NP =** Number of Plants **XX =** Not Reported	- Type of measurement (weight, capacity, units) used for the quantity value in *Data Element 59*. - **NP** (Number of Plants) can only be used as measurement if Suspected Drug Type is: **05** (Marijuana) **07** (Opium) **11** (Other Hallucinogens)

* See **Section 6** for details on entering Drug Property information.
\+ See **Data Element Details** at the end of this section for more information on entering this Data Element.

Address

Data Element /Name	More Details?	Valid Codes	Edits
Action		A = Add an Address Record D = Delete an Address Record	- A MICR1 must be on file in order to enter an address record.
ORI #		Agency ORI number (nine characters); (MI & seven digits)	- Must be a valid nine-character NCIC number. - First two digits must be **MI**. - Required for all transactions/records.
Orig Year		- Two-digit abbreviation for the year the incident occurred, or was first reported to the agency.	- Cannot be a future year. - Required for all transactions/records.
Incident Begin Date		- 12-digit MMDDYYYhhmm	
Incident End Date		- 12-digit MMDDYYYhhmm	
Address Type		- Two-digit abbreviation for Address Type	- Must be IN for Incident Address.
Prefix		- Two-digit abbreviation for Street Prefix (NO, SW, etc.)	- Must be Alpha characters only.
Street #		- Eight-digit street number	- Must be Alpha-Numeric characters.
Street Name		- 25-digit street name	- Must be Alpha-Numeric characters.
Street Suffix		- Five characters in length	- Must be Alpha-Numeric characters.
Apt #		- Five-digit apartment number	- Must be Alpha-Numeric characters.
Quadrant		- Two-digit quadrant	- Must be Alpha characters only.
Cross Street		- 25-digit cross street name	- Must be Alpha-Numeric characters.
Lot #		- Nine-digit lot number	- Must be Alpha-Numeric characters.
P.O. Box		- 20-digit post office box number	- Must be Alpha-Numeric characters.
City		- 30-digit city name	- Must be Alpha-Numeric characters.
County		- Two-digit county code	- Must be Numeric characters only. - Must be valid code 01-83.
State		- Two-digit state code	- Must be Alpha characters only. - Must be valid two-digit city postal code.
Zip Code		- Ten-digit postal zip code	- Must be Alpha-Numeric characters.
Latitude		- 11-digit latitude	- Must be Alpha-Numeric characters.
Longitude		- 11-digit latitude	- Must be Alpha-Numeric characters.

Data Element Details

4a Cargo Theft

Indicate Y or N if the incident involved cargo theft and the MICR offense is one of the following:

- 12000, Robbery
- 21000, Extortion
- 22001, Burglary – Forced Entry
- 22002, Burglary – No Force
- 23003, Larceny – Theft from Building
- 23005, Larceny – Theft from Motor Vehicle
- 23007, Larceny - Other
- 26001, Fraud – False Pretense/Swindle/Confidence Game
- 26002, Fraud – Credit Card/Automatic Teller Machine
- 26003, Fraud - Impersonation
- 26005, Fraud – Wire Fraud
- 24001, Motor Vehicle Theft
- 24003, Motor Vehicle Fraud
- 27000, Embezzlement
- 30001, Retail Fraud-Misrepresentation
- 30003, Retail Fraud-Refund/Exchange
- 51000, Bribery

5 County

For most incidents reported by sheriff and local agencies, this code will be the same as the County code within the ORI. However, if your jurisdiction crosses county lines, report the county in which the incident occurred.

Sanilac, Schoolcraft, Shiawassee, St. Clair, and St. Joseph county numbers have been changed to match the county number in the ORI.

Examples:

- The incident occurred in Washtenaw County, the entry should be "81."
- The incident occurred in St. Joseph County, the entry should be "75."

6 City/Township

Examples:

- If the incident occurred in the city of Ann Arbor in Washtenaw County, the entry should be "89."
- If the incident occurred in the city of Detroit in Wayne County, the entry should be "99."

8 Date of Occurrence/Report

Examples:

- If a robbery occurred at 9:00 p.m. on September 26, 2013, the entry should be "092613."
- If a kidnapping started at 11:30 p.m. on September 4, 2013, and ended at 1:00 p.m. on September 7, 2013, the entry should be "090413."
- If a breaking and entering occurred at a cabin sometime between October 2013 and January 2014, but wasn't reported to the police until February 1, 2014, the entry should be "020114."
- If there is no criminal data to report for any specific month, day must = 00. For example, if no criminal data for June 2013, date of occurrence would be 060013.

10 Hour Occurred

Enter the hour of day that the incident occurred or the beginning of the time period in which it occurred. If the time occurred is unknown, enter "99." If the incident occurred:

- On or between midnight and 0059, enter "00."
- On or between 0100 and 0159, enter "01."
- On or between 2300 and 2359, enter "23."
- At an unknown time, enter "99."

Examples:

- If a robbery occurred at 9:00 p.m., the entry should be "21."
- If a kidnapping started at 11:30 p.m. on September 4, 2013, and ended at 1:00 p.m. on September 13, 2013, the entry should be "13."
- If the hour the incident occurred is unknown, the entry should be "99."

15 Location Site

Enter the code that BEST describes the circumstances of the offense.

Example:

- An assault started in a bar (03), continued into an adjoining parking lot (18), and ended in the street (13). As the bar was the location where the offense was initiated and best describes the circumstances of the crime, "03" (Bar/Night Club) should be entered.

16 Offense Completed/Attempted

If there was more than one occurrence of the same MICR offense within an incident and one was completed, then "C" (Completed) must be entered. This is a required field for all Original and Replacement. Modify records will have this data element in place at the time of the modification.

Examples:

- During the same incident, the offender had forcible sexual intercourse with one victim and attempted forcible sexual intercourse with a second victim but left the scene prior to completion of the act. Since one act was completed and only one file class is reported, "C" (Completed) should be entered in this data element.

- During a robbery, the offender murdered one victim and attempted to murder another victim before leaving the scene. Three offenses would be coded "C" (Completed) as 12000 for the robbery, 09001 for the murder, and 13002 (Aggravated Assault) for the attempted murder.

17 Offender Suspected of Using

Enter the one (1) character code to indicate if any of the offenders were suspected of consuming alcohol or using drugs/narcotics during or shortly before the incident; or of using computer equipment to perpetrate the crime; or a combination of alcohol, drugs/narcotics and computer equipment.

Up to three (3) codes can be entered. If more than one code is entered, it may not be a duplicate. Code "N" (Not Applicable) may not be used with any other code. This is a required field for Group A offenses.

Examples:

- Witnesses to an assault reported that the victim and offender were in a bar drinking when an argument broke out and the offender attacked the victim with a knife. Enter "A" (Alcohol) in this data element.

- A victim of sexual assault advised that her attacker bragged that he had been "freebasing" cocaine just prior to the incident. "D" (Drugs/Narcotics) should be entered.

- A medical supply warehouse was burglarized and large quantities of Methadone, Morphine, Benzedrine, and Valium were stolen. "D" (Drugs/ Narcotics) should not be entered because, while the drugs were the object of the crime, there was no indication that the offenders used drugs or narcotics before or during the incident.

- A victim of an aggravated assault reported that the attacker was smoking marijuana and drinking prior to the attack. Enter "A" (Alcohol) and "D" (Drugs/Narcotics).

18 Suspected Bias Motivation

Enter a two (2) character assigned unique number from "11-15, 21-27, 32-33, 41-45, 51-52, 61-62, 88, 00, 99" for each Group A offense in the incident.

20 Activity Type

Example:

- The offenders published and sold pornographic photographs of children. Because up to three types of activity can be entered, "C" (Cultivating/ Manufacturing/Publishing), "D" (Distributing/ Selling), and "E" (Exploiting Children) should be entered.

22 Offender Number

Enter a two (2) character assigned unique number from "01" through "99" for each offender involved in the incident. If nothing is known about the offender(s), enter "00" into this data element and leave the remaining offender data elements blank.

This variable is used to link victim and offenders in Offender Related Number (Data Element 37) in order to establish Victim to Offender Relationship (See Section 9).

Offender number 01 or 00 is entered on the Incident (MICR1) transaction format.

If 00 is entered on an original and a known offender is later added to the incident, the 00 (unknown) offender will automatically be deleted from the state program.

Examples:

- A corpse with five bullet holes in it was found in an abandoned warehouse. There were no witnesses to the crime or suspects. A single Offender record should be submitted with "00" entered in this data element and no entries in offender age, sex and race.

- Two offenders were seen fleeing the scene of a burglary, but because they were wearing ski masks, their age, sex and race could not be determined. Two offender segments should be submitted – one with Offender Number "01" and the other with Offender Number "02." Applicable "unknown" codes should be entered into offender age, sex and race fields.

24 Offender Race

Example:

- If the offender was oriental, the entry should be "A" (Asian/Pacific Islander).

26a If the victim-to-offender relationship is a “domestic” relationship (see Victim Element above), this data element indicates a “Y” or “N” on whether it was a domestic violence crime.

27 Offense File Class Victim Connected

Example:

- Two victims, Victim 01 and Victim 02, were robbed and Victim 01 was sexually assaulted. In the Victim record for Victim 01, both "12000" and "11001" should be entered. In the Victim record for Victim 02, only "12000" should be entered.

28 Victim Type

Examples:

- During a bank robbery, the offender pointed a gun at a teller and demanded and received money. The robber also pistol whipped a customer who stood in his way as he made his getaway from the bank. There were three (3) victims, i.e., the bank ("F" Financial Institution), the teller ("I" Individual), and the pistol whipped customer ("I" Individual). Therefore, three Victim records should be completed with the proper Victim Type code entered into their respective Victim records.

28A Type of Activity – Law Enforcement Officer Killed or Assaulted

(Data Element 28A can be found after Data Element 38 in MICR)

Example:

- A police officer is a victim of an assault (1300-2) and was responding to a family disturbance, Type of Activity-LEOKA would be 01.

28B Type of Assignment – Law Enforcement Officer Killed or Assaulted

(Data Element 28B can be found after Data Element 38 in MICR)

Example:

- A police officer is a victim of an assault (1300-2) and was responded alone to a traffic accident, an additional officer in a separate vehicle assists, Type of Assignment LEOKA would be H (One-officer vehicle, Assisted).

28C Assist ORI – Law Enforcement Officer Killed or Assaulted

(Data Element 28C can be found after Data Element 38 in MICR)

Example:

- A police officer from GPD is assisting another jurisdiction (XPD) on a civil disorder and is assaulted while assisting. Assist ORI LEOKA would be XPD's ORI.

34 Victim Injury

Examples:

- The offender assaulted the victim with a tire iron, breaking the victim's arm and opening up a cut about three inches long and one inch deep on his back. In this case, the reporting agency could enter "B" (Apparent Broken Bones).
- The victim, a respected religious figure, is blackmailed regarding his sexual activities. As he suffered no physical injury, the entry should be "N" (None).
- If the victim type is "B" (Business), this data element would be left blank.

35 Victim Circumstance

Examples:

- In resisting arrest, a fugitive pulled a gun and fired two times in the direction of two police officers that were attempting to take him into custody. Neither officer was hit but both drew their weapons and returned the fire, killing the fugitive. As this was a Justifiable Homicide, "21" (Criminal Killed by Police Officer) should be entered and Justifiable Homicide Circumstance (Data Element 36) should be completed.
- Two rival juvenile street gangs rumble over "turf" rights to sell drugs and one of the gang members is killed. Possible entries are "01" (Argument), "03" (Drug Dealing), and "05" (Juvenile Gang). While all three would apply, there is a limit of one entry. Therefore, the most descriptive code (as determined by the reporting agency) should be used. In this case, the reporting agency could enter "03" (Drug Dealing).

36 Justifiable Homicide Circumstance

Examples:

- In resisting arrest, a fugitive pulled a gun and fired two times in the direction of two police officers that were attempting to take him into custody. Neither officer was hit but both drew their weapons and returned the fire, killing the fugitive. The possible entries are: "1" (Criminal Attacked Police Officer and that Officer Killed the Criminal); "2" (Criminal Attacked Police Officer and Criminal Killed by Another Police Officer); and "6" (Criminal Resisted Arrest). As only one code can be entered, the most descriptive code (as determined by the reporting agency) should be used. In this case, the reporting agency could enter "1" (Criminal Attacked Police Officer and that Officer Killed the Criminal).

37 Offender Related Number

Examples:

- If Victim 01's relationship to Offender 01 is to be reported, enter "01."
- If Victim 01's relationship to Offender 01 and Offender 02 is to be reported, enter "01" and "02."

38 Victim to Offender Relationship

Examples:

- An employee assaulted his employer (a person) with his fists. "28" (Victim was Employer) should be entered.
- Two unknown subjects rob a male and female couple. "98" (Victim was Stranger) should be entered to indicate the relationship of each victim to each offender.

39 Arrest Number

Arrestee number must match an offender number.

Example:

- If three offenders exist (Numbers 01, 02 and 03), and Offender Number 02 was the only arrest, Arrest Number must be 02 to match the offender.

40 Arrest Type

Examples:

The subject was arrested without a warrant while in the act of soliciting for prostitution on a street corner. The entry should be "O" (On-View Arrest).

- The subject was served with a subpoena summoning him to appear in court. The entry should be "S" (Summoned/Cited).
- The subject was taken into custody as the result of a complaint being filed, an investigation being conducted, and a warrant being issued. The entry should be "T" (Taken Into Custody).

46 Arrest Charge

Examples:

- A person was arrested for 0903 - Willful Killing/Non-family/Gun and 2202 - Forced Entry/Non-residence. As only one arrest charge can be entered, the reporting agency entered "0903" (Willful Killing/Non-family/Gun).
- A person was arrested for 3510 - Heroin/Sell/Manufacture, 3560 - Marijuana/Sell, and 3550 – Narcotic Equipment/Possess. As only one arrest charge can be entered, the reporting agency entered "3510" (Heroin/Sell/Manufacture).
- A person was arrested for 4104 - Possession of Alcoholic Liquor in a Motor Vehicle and 8041 - Operating Under the Influence of Alcohol. As only one arrest charge can be entered, the reporting agency entered "8041" (Operating Under the Influence of Alcohol).

47 Arrest Armed

Examples:

- When the subject was arrested, he had in his possession a .357 magnum handgun and a penknife. The entry should be "12" (Handgun). Because a small pocket knife is not generally considered to be a "weapon," it does not qualify for reporting.

- The subject resisted arrest using a liquor bottle and a chair as weapons before being subdued. The entry should be "01" (Unarmed). Although the subject used items as weapons, they were not commonly known weapons.

50 Disposition of Arrest Under 18

Examples:

- The 13-year-old who was arrested for vandalizing a school, was released to his parents with a warning. The entry should be "H" (Handled Within Department).

- The 17-year-old person was arrested for murder. Even though he is an adult under Michigan Law, it is required that a disposition be submitted. In this case, the entry should be "R" (Referred to Other Authorities) as he will be tried in adult court.

59 Estimated Drug Quantity

Must be "1000" (None) if Type Drug Measurement *(Data Element 60)* is "XX" (Not Reported)

Example:

- In a drug case, the following drugs were seized: (1) 1.5 kilograms of crack; (2) 2.125 pounds of Marijuana; (3) 2.0 liquid ounces of Morphine; and (4) 500 Valium capsules. "1500" should be entered for the item #1, crack; "2125" for item #2, Marijuana; "2000" for item #3, Morphine; and "500000" for item #4, Valium.

60 Type Drug Measurement

Example:

- In a drug case, the following drugs were seized: (1) 1.5 kilograms of crack; (2) 2.125 pounds of Marijuana; (3) 2.0 liquid ounces of Morphine; and (4) 500 Valium capsules. "KG" (Kilogram) should be entered for the item #1, crack; "LB" (Pound) for item #2, Marijuana; "OZ" (Ounce) for item #3, Morphine; and "DU" (Dosage Units/Items) for item #4, Valium.

61 Incident Complete Indicator

The incident must be flagged as completed before final cross-field edits are performed and the incident is forwarded to the FBI. By entering **"Y"** (Yes) in this data element, you are indicating that the information for the incident is complete, no supplemental transaction formats will be transmitted immediately for this incident, and final cross-field edits can be performed.

By entering **"N"** (No) in this data element, you are indicating that the information for the incident in not complete and supplemental transaction formats will be transmitted immediately for this incident prior to final cross-field edits being completed.

Examples:

- The incident to be entered only contained one offense, one victim, and one offender. Since all information could be entered on the original incident using Incident (MICR1) transaction format, this data element should indicate "Y" (Yes) as the incident information is complete.

- The incident to be entered contained one offense, two victims, two offenders, and ten property items. The original incident is required to be entered first. This data element should be "N" (No) on the original and all supplemental transaction formats (except the final record) to indicate more information will be entered for this incident. The final supplemental transaction format will have "Y" (Yes) in this data element to indicate the incident is complete and all cross-field edits can be applied.

MICR Address Record should be the final record for an incident, after all offenders, victims, arrests, and property has been submitted.

The Incident Complete (data element 61) should not be “Y:” (Yes) until all records are entered for a specific incident.

✓ **MICR Tip:** The incident must indicate complete before the record can be sent to the FBI and statistics are utilized in annual report/releases.

Section 4:
Incident Reporting

The Offense worksheets in this section make it easy to determine exactly what information is required for any MICR report.

Introduction

The Offense worksheets in this section make it simple to know which information is required for a particular offense.

The Offense worksheets tell you:

- Data Elements that must be entered
- Data Elements not to enter
- Optional Data Elements
- Circumstances required for Data Elements
- Data Element Codes that must not be used in certain circumstances

How to Use the Worksheets

The **Legend** at the top of each page tells you how to read the worksheet. **Figure 4-1** on the following page shows how to use a sample Offense File Class Worksheet.

Refer to the Quick Reference card included with this handbook, or see **Section 3** for detailed information on entering a Data Element.

✓ **MICR Tip:** To complete the MICR report, simply determine the offense file class code, find the corresponding worksheet in this section, and enter the required Data Elements.

Sample Incident:

In this example, a teenager stole a neighbor's car for joyriding.

The car was recovered two hours later; no damage had been done to the vehicle.

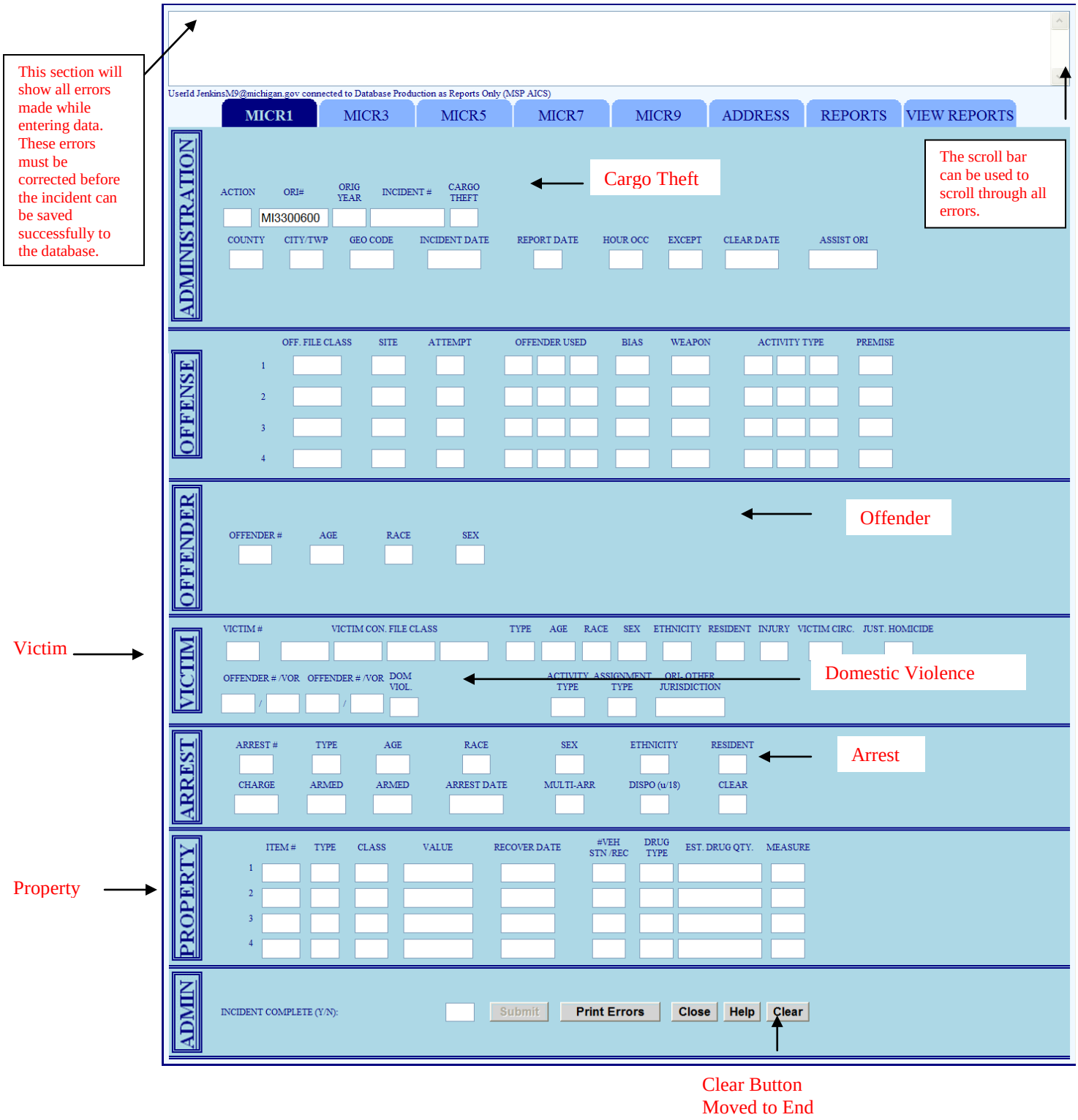
Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – Do not use this code

24001	Motor Vehicle Theft														Edits
Admin:	**1**	**2**	**3**	**4** **4a**	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	28 ≠ S 54 = 03,05,24,28 or 37 for at least one property record If 16 = A: 53 = 0 or 9 If 16 = C: 53 = 1,5 or 7 If 28 = I or P: 29,30,31 If 41 = less than 18: 50 is mandatory If 53 = 0 or 9: 52 = 000 If 53 = 1 or 5: 54,55,56 If 53 = 7: 54,55 54 = 03,05,24,28 or 37: 57
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	**26** 26a	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	**52**	**53**	54	55	56	57	~~58~~	~~59~~	~~60~~						

* Arrest data mandatory only if arrest was made
26a should be Y or N if VOR = 01-13, 24-27, 32-34

Figure 4-1. Sample MICR1 Screen



Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – Do not use this code

01000	Sovereignty														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	If used: 28 = G, I, P If 41 = less than 18: 50 is mandatory
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	26 26a	27	28	29	30	31	32	33	34	35	36	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

26a should be Y or N if VOR = 01-13, 24-27, 32-34

02000	Military														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	If used: 28 = G, I, P If 41 = less than 18: 50 is mandatory
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – Do not use this code

03000	Immigration														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	If used: 28 = G, I or P If 41 = less than 18: 50 is mandatory
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~							

26a should be Y or N if VOR = 01-13, 24-27, 32-34

09001	Murder/Non-negligent Manslaughter (Voluntary)														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	16 = C 19 ≠ 00 28 = I or P 34 = F 35 = 1 thru 10 If 28 = P: 28a, 28b, *28c* If 35 = 8: 14 = minimum of 2 Group A offenses If 41 = less than 18: 50 is mandatory
Offense:	**14**	**15**	**16**	**17**	**18**	**19**	**20**	~~21~~							
Offender:	22	23	24	25											
Victim:	**26** 26a	**27**	**28**	**29**	**30**	**31**	32	33	**34**	**35**	~~36~~	37	38		
Arrest:	**28A** 39	40	**28B** 41	42	**28C** 43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~56~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

09002 — **Negligent Homicide/Manslaughter (Involuntary)**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	**19**	**20**	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	**29**	**30**	**31**	32	33	**34**	**35**	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

Edits

16 = C
19 ≠ 00
28 = I or P
34 = F
35 = 30 thru 34
If 35 = 30: 23 = less than 17
If 41 = less than 18: 50 is mandatory

26a should be Y or N if VOR = 01-13, 24-27, 32-34

09003 — **Negligent Homicide – Veh/Boat/Snowmobile**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	18	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	**29**	**30**	**31**	32	33	**34**	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

16 = C
28 = I or P
34 = F
If 41 = less than 18: 50 is mandatory

26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

09004 — **Justifiable Homicide**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	~~11~~	~~12~~	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	**19**	~~20~~	~~21~~						
Offender:	**22**	**23**	**24**	**25**										
Victim:	**26** 26a	**27**	**28**	**29**	**30**	**31**	32	33	**34**	**35**	**36**	37	38	
Arrest:	~~39~~	~~40~~	~~41~~	~~42~~	~~43~~	~~44~~	~~45~~	~~46~~	~~47~~	~~48~~	~~49~~	~~50~~	~~51~~	
Property:	~~52~~	~~53~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

Edits

14 = only 1 code allowed
16 = C
19,22,23 ≠ 00
24,25 ≠ U
28 = I or P
34 = F
35 = 20 or 21
If 35 = 20: 36 ≠ 1 or 2
If 41 = less than 18: 50 is mandatory

*Arrest records cannot be submitted.
26a should be Y or N if VOR = 01-13, 24-27, 32-34

10001 — **Kidnapping/Abduction**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	**19**	**20**	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	**29**	**30**	**31**	32	33	**34**	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	56	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 = I or P
34 ≠ F
If 16 = A: 53=0 or 9
If 16 = C: 53=0,1,5, 7 or 9
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 1 or 5: 54,55,56 (5 cannot occur w/out 7)
If 53 = 7: 54,55
If 54 = 09, 22, 48, 65 or 66: 55 = 0
If 54 = 77: 55 = 1

26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

10002 — **Parental Kidnapping**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	**19**	**20**	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	**29**	**30**	**31**	32	33	**34**	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	56	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 = I
29 = less than 18
34 ≠ F
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 0, 1,5,7 or 9
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 1 or 5: 54,55,56 (5 cannot occur w/out 7)
If 53 = 7: 54,55
If 54 = 09, 22, 48, 65 or 66: 55 = 0
If 54 = 77: 55 = 1

26a should be Y or N if VOR = 01-13, 24-27, 32-34

11001 — **Sexual Penetration Penis/Vagina – CSC 1st Degree**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	**19**	**20**	~~21~~						
Offender:	**22**	**23**	**24**	**25**										
Victim:	**26** 26a	**27**	**28**	**29**	**30**	**31**	32	33	**34**	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 = I or P *
25 ≠ 00
34 ≠ F
If 41 = less than 18: 50 is mandatory

* Victim and at least one offender must be opposite sex
26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

11002	Sexual Penetration Penis/Vagina – CSC 3rd Degree														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	*13*	**61**	28 = I or P * 34 ≠ F If 41 = less than 18: 50 is mandatory
Offense:	**14**	**15**	**16**	**17**	**18**	**19**	**20**	~~21~~							
Offender:	**22**	**23**	**24**	**25**											
Victim:	**26** *26a*	**27**	**28**	**29**	**30**	**31**	32	33	**34**	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~							

* Victim and at least one offender must be opposite sex
26a should be Y or N if VOR = 01-13, 24-27, 32-34

11003	Sexual Penetration Oral/Anal – CSC 1st Degree														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	28 = I or P 34 ≠ F If 41 = less than 18: 50 is mandatory
Offense:	**14**	**15**	**16**	**17**	**18**	**19**	**20**	~~21~~							
Offender:	22	23	24	25											
Victim:	**26** 26a	**27**	**28**	**29**	**30**	**31**	32	33	**34**	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

11004	Sexual Penetration Oral/Anal – CSC 3rd Degree														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	28 = I or P 34 ≠ F If 41 = less than 18: 50 is mandatory
Offense:	**14**	**15**	**16**	**17**	**18**	**19**	**20**	~~21~~							
Offender:	22	23	24	25											
Victim:	**26** 26a	**27**	**28**	**29**	**30**	**31**	32	33	**34**	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

26a should be Y or N if VOR = 01-13, 24-27, 32-34

11005	Sexual Penetration Object – CSC 1st Degree														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	28 = I or P 34 ≠ F If 41 = less than 18: 50 is mandatory
Offense:	**14**	**15**	**16**	**17**	**18**	**19**	**20**	~~21~~							
Offender:	22	23	24	25											
Victim:	**26** 26a	**27**	**28**	**29**	**30**	**31**	32	33	**34**	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

11006	Sexual Penetration Object – CSC 3rd Degree													
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	**19**	**20**	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	**29**	**30**	**31**	32	33	**34**	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 = I or P
34 ≠ F
If 41 = less than 18: 50 is mandatory

26a should be Y or N if VOR = 01-13, 24-27, 32-34

11007	Sexual Contact Forcible – CSC 2nd Degree													
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	**19**	**20**	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	**29**	**30**	**31**	32	33	**34**	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 = I or P
34 ≠ F
If 41 = less than 18: 50 is mandatory

26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

11008	Sexual Contact Forcible – CSC 4th Degree													
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	**19**	**20**	~~21~~						
Offender:	**22**	23	24	25										
Victim:	**26** 26a	**27**	**28**	**29**	**30**	**31**	32	33	**34**	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 = I or P
34 ≠ F
If 41 = less than 18: 50 is mandatory

26a should be Y or N if VOR = 01-13, 24-27, 32-34

12000	Robbery													
Admin:	**1**	**2**	**3**	**4** **4a**	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	**19**	**20**	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	29	30	31	32	33	34	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	~~44~~	~~45~~	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	56	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 ≠ S
If 16 = C: 53 = 1,5 or 7
If 16 = A: 53 = 0 or 9
If 28 = I or P: 29, 30, 31, 34
34 ≠ F
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54 55
If 54 = 09, 22, 48, 65 or 66: 55 = 0
If 54 = 77: 55 = 1

26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

13001 — **Non-aggravated Assault**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	**19**	**20**	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	**29**	**30**	**31**	32	33	**34**	~~35~~	~~36~~	37	38	
Arrest:	28A 39	40	28B 41	42	28C 43	44	45	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

16 = C
19 = 00,40,88 or 99
28 = I or P
If 28 = P: 28A, 28B
34 ≠ F
34 = M or N
If 41 = less than 18: 50 is mandatory

*If victim is a (P) Police and Originating Agency Identifying (ORI) number differs from officer's jurisdiction then ORI-Other Jurisdiction, data element 28C is required.
26a should be Y or N if VOR = 01-13, 24-27, 32-34

13002 — **Aggravated/Felonious Assault**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	**19**	**20**	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	**29**	**30**	**31**	32	33	**34**	**35**	~~36~~	37	38	
Arrest:	28A 39	40	28B 41	42	28C 43	44	45	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

16 = C
19 ≠ 00
28 = I or P
If 28 = P: 28A, 28B
34 ≠ F
35 = 1 – 6 or 8 – 10
If 35 = 8: 14 = Minimum of 2 offenses
If 41 = less than 18: 50 is mandatory

*If victim is a (P) Police and Originating Agency Identifying (ORI) number differs from officer's jurisdiction then ORI-Other Jurisdiction, data element 28C is required.
26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

13003	Intimidation/Stalking													Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	16 = C 28 = I or P If 28 = P: 28A, 28B If 41 = less than 18: 50 is mandatory
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	**20**	~~21~~							
Offender:	22	23	24	25											
Victim:	**26** 26a	**27**	**28**	**29**	**30**	**31**	32	33	~~34~~	~~35~~	~~36~~	37	38		
	28A		28B		28C										
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

*If victim is a (P) Police and Originating Agency Identifying (ORI) number differs from officer's jurisdiction then ORI-Other Jurisdiction, data element 28C is required.
26a should be Y or N if VOR = 01-13, 24-27, 32-34

14000	Abortion													Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	If used: 28 = I, P or S If 28 = I or P: 29,30,31 If 41 = less than 18: 50 is mandatory
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

20000	Arson														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	28 ≠ S If 16 = A: 53 = 0 or 9 If 16 = C: 53 = 2 If 16 = C: 54,55 If 28 = I or P: 29,30,31 If 41 = less than 18: 50 is mandatory If 53 = 0 or 9: 52 = 000 If 53 = 2: 54,55 If 54 = 09, 22, 48, 65 or 66: 55 = 0 If 54 = 77: 55 = 1
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	**26** 26a	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	**52**	**53**	54	55	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

26a should be Y or N if VOR = 01-13, 24-27, 32-34

21000	Extortion														Edits
Admin:	**1**	**2**	**3**	**4** **4a**	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	28 ≠ S If 16 = A: 53 = 0 or 9 If 16 = C: 53 = 1,5 or 7 If 28 = I or P: 29,30, 31,34 If 41 = less than 18: 50 is mandatory If 53 = 0 or 9: 52 = 000 If 53 = 1 or 5: 54,55,56 If 53 = 7: 54,55 If 54 = 09, 22, 48, 65 or 66: 55 = 0 If 54 = 77: 55 = 1 54 ≠ 03, 05, 24, 28, 37
Offense:	**14**	**15**	**16**	**17**	**18**	**19**	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	**26** 26a	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	**52**	**53**	54	55	56	~~57~~	~~58~~	~~59~~	~~60~~						

26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

22001 — **Burglary – Forced Entry**

Admin:	**1**	**2**	**3**	**4** **4a**	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	21						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	56	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 ≠ S
If 15 = 14 or 19: 21
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 0,1,5,7 or 9
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09, 22, 48, 65 or 66: 55 = 0
If 54 = 77: 55 = 1

26a should be Y or N if VOR = 01-13, 24-27, 32-34

22002 — **Burglary – Entry Without Force (Intent to Commit)**

Admin:	**1**	**2**	**3**	**4** **4a**	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	21						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	56	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 ≠ S
If 15 = 14 or 19: 21
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 0,1,5,7 or 9
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09, 22, 48, 65 or 66: 55 = 0
If 54 = 77: 55 = 1

26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

22003 — **Burglary – Entry w/o Authority with or w/o Force (No Intent)**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	21						
Offender:	22	23	24	25										
Victim:	**26** *26a*	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 ≠ S
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory

26a should be Y or N if VOR = 01-13, 24-27, 32-34

22004 — **Possession of Burglary Tools**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** *26a*	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 ≠ S
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory

26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

23001 — **Larceny – Pocket Picking**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	56	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1,5 or 7
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09, 22, 48, 65 or 66: 55 = 0
If 54 = 77: 55 = 1

26a should be Y or N if VOR = 01-13, 24-27, 32-34

23002 — **Larceny – Purse snatching**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	56	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1,5 or 7
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09, 22, 48, 65 or 66: 55 = 0
If 54 = 77: 55 = 1

26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

23003 — **Larceny – Theft from Building**

Admin:	**1**	**2**	**3**	**4** **4a**	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	56	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1,5 or 7
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09, 22, 48, 65 or 66: 55 = 0
If 54 = 77: 55 = 1

26a should be Y or N if VOR = 01-13, 24-27, 32-34

23004 — **Larceny – Theft from Coin-Operated Machine/Device**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	56	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1,5 or 7
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09, 22, 48, 65 or 66: 55 = 0
If 54 = 77: 55 = 1

26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

23005 — **Larceny – Theft from Motor Vehicle**

Admin:	**1**	**2**	**3**	**4** **4a**	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	56	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1,5 or 7
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09, 22, 48, 65 or 66: 55 = 0
If 54 = 77: 55 = 1

26a should be Y or N if VOR = 01-13, 24-27, 32-34

23006 — **Larceny – Theft of Motor Vehicle Parts/Accessories**

Admin:	**1**	**2**	**3**	**4** ~~**4a**~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	56	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1,5 or 7
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 77: 55 = 1

26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

23007	Larceny – Other													
Admin:	**1**	**2**	**3**	**4** **4a**	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	56	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1,5 or 7
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09, 22, 48, 65 or 66: 55 = 0
If 54 = 77: 55 = 1

26a should be Y or N if VOR = 01-13, 24-27, 32-34

24001	Motor Vehicle Theft													
Admin:	**1**	**2**	**3**	**4** **4a**	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	56	57	~~58~~	~~59~~	~~60~~					

Edits

28 ≠ S
54 = 03,05,24,28 or 37 for at least one property record
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1,5 or 7
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 03,05,24,28 or 37: 57
54 ≠ 77

26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

24002 — **Motor Vehicle as Stolen Property**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	**20**	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	56	57	~~58~~	~~59~~	~~60~~					

Edits

28 ≠ S
54 = 03,05,24,28 or 37 for at least one property record
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 0 or 5
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory
If 53 = 0: 52 = 000
If 53 = 5: 54,55,56 & 54 = 03,05,24,28 or 37
54 ≠ 77

26a should be Y or N if VOR = 01-13, 24-27, 32-34

24003 — **Motor Vehicle Fraud**

Admin:	**1**	**2**	**3**	**4** **4a**	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	56	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1,5 or 7
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09, 22, 48, 65 or 66: 55 = 0
If 54 = 77: 55 = 1

26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

25000 — **Forgery/Counterfeiting**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	**20**	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	56	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 ≠ S
If 28 = I or P: 29,30,31
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 3,5 or 6
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 3 or 6: 54,55
If 53 = 5: 54,55,56
If 54 = 09, 22, 48, 65 or 66: 55 = 0
If 54 = 77: 55 = 1

26a should be Y or N if VOR = 01-13, 24-27, 32-34

26001 — **Fraud – False Pretense/Swindle/Confidence Game**

Admin:	**1**	**2**	**3**	**4** **4a**	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	56	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1,5 or 7
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09, 22, 48, 65 or 66: 55 = 0
If 54 = 77: 55 = 1

26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

26002 — **Fraud – Credit Card/Automatic Teller Machine**

Admin:	**1**	**2**	**3**	**4** **4a**	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	56	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1,5 or 7
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09, 22, 48, 65 or 66: 55 = 0
If 54 = 77: 55 = 1

26a should be Y or N if VOR = 01-13, 24-27, 32-34

26003 — **Fraud – Impersonation**

Admin:	**1**	**2**	**3**	**4** **4a**	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	56	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1,5 or 7
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09, 22, 48, 65 or 66: 55 = 0
If 54 = 77: 55 = 1

26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

26004 — **Fraud – Welfare Fraud**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	56	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1,5 or 7
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09, 22, 48, 65 or 66: 55 = 0
If 54 = 77: 55 = 1

26a should be Y or N if VOR = 01-13, 24-27, 32-34

26005 — **Fraud – Wire Fraud**

Admin:	**1**	**2**	**3**	**4** **4a**	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	56	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1,5 or 7
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09, 22, 48, 65 or 66: 55 = 0
If 54 = 77: 55 = 1

26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

26006 — **Fraud – Bad Checks**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory

26a should be Y or N if VOR = 01-13, 24-27, 32-34

27000 — **Embezzlement**

Admin:	**1**	**2**	**3**	**4** **4a**	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	56	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1,5 or 7
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09, 22, 48, 65 or 66: 55 = 0
If 54 = 77: 55 = 1

26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

28000 — **Recovery of Stolen Property**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	**20**	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	56	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 0 or 5
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 5: 54,55,56
If 54 = 09, 22, 48, 65 or 66: 55 = 0
If 54 = 77: 55 = 1

26a should be Y or N if VOR = 01-13, 24-27, 32-34

29000 — **Damage to Property**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 4
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 4: 54,55
If 54 = 09, 22, 48, 65 or 66: 55 = 0
If 54 = 77: 55 = 1

26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

30001 — **Retail Fraud - Misrepresentation**

Admin:	**1**	**2**	**3**	**4** **4a**	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	56	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1, 5 or 7
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09, 22, 48, 65 or 66: 55 = 0
If 54 = 77: 55 = 1

26a should be Y or N if VOR = 01-13, 24-27, 32-34

30002 — **Retail Fraud – Theft**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	52	53	54	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1, 5 or 7
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09, 22, 48, 65 or 66: 55 = 0
If 54 = 77: 55 = 1

26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

30003 — **Retail Fraud – Refund/Exchange**

Admin:	**1**	**2**	**3**	**4** **4a**	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	56	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1, 5 or 7
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09, 22, 48, 65 or 66: 55 = 0
If 54 = 77: 55 = 1

26a should be Y or N if VOR = 01-13, 24-27, 32-34

30004 — **Organized Retail Fraud**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	52	53	54	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 1, 5 or 7
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09, 22, 48, 65 or 66: 55 = 0
If 54 = 77: 55 = 1

26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

35001 — **Violation of Controlled Substance Act**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	**20**	~~21~~						
Offender:	22	23	24	25										
Victim:	26	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	~~56~~	~~57~~	58	59	60					

Edits

28 = S*
(if not completed 28 defaults to S)
54 ≠ 11
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 0 or 6
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000 & 58 = 99
If 53 = 6: 54 ≠ 11
If 54 = 10: 58,59,60
If 54 ≠ 10: 55
If 54 = 09, 22, 48, 65 or 66: 55 = 0
If 58 = 77: must enter 2 other Drug Types (58)
If 58 ≠ 77: 59, 60

***I or P can be used in data element #28 (Victim Type) IF VOR indicates a domestic relationship.**
26a should be Y or N if VOR = 01-13, 24-27, 32-34

35002 — **Narcotic Equipment Violations**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	**20**	~~21~~						
Offender:	22	23	24	25										
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 = S*
(if not completed 28 defaults to S)
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 0 or 6
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 6: 54,55 & 54 ≠ 10
If 54 = 09, 22, 48, 65 or 66: 55 = 0

***I or P can be used in data element #28 (Victim Type) IF VOR indicates a domestic relationship.**
26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

36001	Sexual Penetration Non-forcible – Blood/Affinity													
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	**26** 26a	**27**	**28**	**29**	**30**	**31**	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 = I
29 = 13,14 or 15
If 41 = less than 18: 50 is mandatory

26a should be Y or N if VOR = 01-13, 24-27, 32-34

36002	Sexual Penetration Non-forcible – Other													
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~						
Offender:	**22**	23	24	**25**										
Victim:	**26** 26a	**27**	**28**	**29**	**30**	**31**	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 = I*
29 = 13,14 or 15
If 41 = less than 18: 50 is mandatory

* Victim and at least one offender must be opposite sex
26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

36003	Peeping Tom														Edits
Admin:	**1**	**2**	**3**	**4** ~~**4a**~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	If used: 28 = I , P or S If 28 = I or P: 29,30,31 If 41 = less than 18: 50 is mandatory
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

26a should be Y or N if VOR = 01-13, 24-27, 32-34

36004	Sex Offense – Other														Edits
Admin:	**1**	**2**	**3**	**4** ~~**4a**~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	If used: 28 = I,P,S,O or U If 28 = I or P: 29,30,31 If 41 = less than 18: 50 is mandatory
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

***I or P can be used in data element #28 (Victim Type) IF VOR indicates a domestic relationship.**
26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

37000	Obscenity														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	28 = S* (if not completed 28 defaults to S) If 41 = less than 18: 50 is mandatory
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	**20**	~~21~~							
Offender:	22	23	24	25											
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

***I or P can be used in data element #28 (Victim Type) IF VOR indicates a domestic relationship.**
26a should be Y or N if VOR = 01-13, 24-27, 32-34

38001	Family – Abuse/Neglect Nonviolent														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	28 = I, P, or S If 28 = I or P: 29,30,31 If 41 = less than 18: 50 is mandatory
Offense:	**14**	**15**	**16**	**17**	18	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	**26** 26a	**27**	**28**	**29**	**30**	**31**	32	33	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

***I or P can be used in data element #28 (Victim Type) IF VOR indicates a domestic relationship.**
26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

38002	Family – Nonsupport														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	If used: 28 = I, P or S If 28 = I or P: 29,30,31 If 41 = less than 18: 50 is mandatory
Offense:	**14**	**15**	**16**	**17**	18	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

***I or P can be used in data element #28 (Victim Type) IF VOR indicates a domestic relationship.**
26a should be Y or N if VOR = 01-13, 24-27, 32-34

38003	Family – Other														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	If used: 28 = I, P or S If 28 = I or P: 29,30,31 If 41 = less than 18: 50 is mandatory
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

39001	Gambling – Betting/Wagering														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	28 = S* (if not completed 28 defaults to S) If 16 = A: 53 = 0 or 9 If 16 = C: 53 = 6 If 41 = less than 18: 50 is mandatory If 53 = 0 or 9: 52 = 000 If 53 = 6: 54,55
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	**52**	**53**	54	55	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

***I or P can be used in data element #28 (Victim Type) IF VOR indicates a domestic relationship.**
26a should be Y or N if VOR = 01-13, 24-27, 32-34

39002	Gambling – Operating/Promoting/Assisting														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	28 = S* (if not completed 28 defaults to S) If 16 = A: 53 = 0 or 9 If 16 = C: 53 = 6 If 41 = less than 18: 50 is mandatory If 53 = 0 or 9: 52 = 000 If 53 = 6: 54,55
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	**52**	**53**	54	55	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

***I or P can be used in data element #28 (Victim Type) IF VOR indicates a domestic relationship.**
26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

39003	Gambling – Equipment Violations													
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	**20**	~~21~~						
Offender:	22	23	24	25										
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 = S*
(if not completed 28 defaults to S)
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 6
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 6: 54,55

***I or P can be used in data element #28 (Victim Type) IF VOR indicates a domestic relationship.**
26a should be Y or N if VOR = 01-13, 24-27, 32-34

39004	Gambling – Sports Tampering													
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 = S*
(if not completed 28 defaults to S)
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 6
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000
If 53 = 6: 54,55

***I or P can be used in data element #28 (Victim Type) IF VOR indicates a domestic relationship.**
26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

40001 — **Commercialized Sex – Prostitution**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	26 *26a*	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 = S*
(if not completed 28 defaults to S)

If 41 = less than 18: 50 is mandatory

***I or P can be used in data element #28 (Victim Type) IF VOR indicates a domestic relationship.**
26a should be Y or N if VOR = 01-13, 24-27, 32-34

40002 — **Commercialized Sex – Assisting/Promotion Prostitution**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	*37*	*38*	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 = S*
(if not completed 28 defaults to S)

If 41 = less than 18: 50 is mandatory

***I or P can be used in data element #28 (Victim Type) IF VOR indicates a domestic relationship.**
26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

40003 — **Commercialized Sex – Purchasing Prostitution**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	*37*	*38*	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

If used: 28 = I, P, or S
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory

***I or P can be used in data element #28 (Victim Type) IF VOR indicates a domestic relationship.**
26a should be Y or N if VOR = 01-13, 24-27, 32-34

41001 — **Liquor License – Establishment**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

If used: 28 = I, P, or S
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory

***I or P can be used in data element #28 (Victim Type) IF VOR indicates a domestic relationship.**
26a should be Y or N if VOR = 01-13, 24-27, 32-34

41002	Liquor Violations – Other														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	If used: 28 = I, P, or S If 41 = less than 18: 50 is mandatory
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

* Arrest data mandatory only if arrest was made
26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

42000	Drunkenness – Except OUIL														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	If used: 28 = I, P, or S If 41 = less than 18: 50 is mandatory
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

* Arrest data mandatory only if arrest was made
26a should be Y or N if VOR = 01-13, 24-27, 32-34

48000	Obstructing Police														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	If used: 28 = I, P, G, or S If 41 = less than 18: 50 is mandatory
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

* Arrest data mandatory only if arrest was made
26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

49000	Escape/Flight														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	If used: 28 = I, P, or S If 41 = less than 18: 50 is mandatory
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

* Arrest data mandatory only if arrest was made
26a should be Y or N if VOR = 01-13, 24-27, 32-34

50000	Obstructing Justice														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	If used: 28 = I, P, or S If 41 = less than 18: 50 is mandatory
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	26 26a	27	28	~~29~~	~~30~~	~~31~~	~~32~~	~~33~~	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

* Arrest data mandatory only if arrest was made
26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

51000 — **Bribery**

Admin:	**1**	**2**	**3**	**4** **4a**	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	19	~~20~~	~~21~~						
Offender:	**22**	**23**	**24**	**25**										
Victim:	**26** *26a*	**27**	**28**	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	**52**	**53**	54	55	56	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 ≠ S
If 16 = A: 53 = 0 or 9
If 16 = C: 53 = 0,1,5,7 or 9
If 28 = I or P: 23,24,25
If 41 = less than 18: 50 is mandatory
If 53 = 0 or 9: 52 = 000 & ~~54,55,56,57,58,59,60~~
If 53 = 1 or 5: 54,55,56
If 53 = 7: 54,55
If 54 = 09, 22, 48, 65 or 66 : 55 = 0
If 54 = 77: 55 = 1

* Arrest data mandatory only if arrest was made
26a should be Y or N if VOR = 01-13, 24-27, 32-34

52001 — **Weapons Offense – Concealed**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	**19**	**20**	~~21~~						
Offender:	22	23	24	25										
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 = S
(if not completed 28 defaults to S)

If 41 = less than 18: 50 is mandatory

* Arrest data mandatory only if arrest was made
26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

52002	Weapons Offense – Explosives													
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	**19**	**20**	~~21~~						
Offender:	22	23	24	25										
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 = S
(if not completed 28 defaults to S)

If 41 = less than 18: 50 is mandatory

* Arrest data mandatory only if arrest was made
26a should be Y or N if VOR = 01-13, 24-27, 32-34

52003	Weapons Offense – Other													
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	**19**	**20**	~~21~~						
Offender:	22	23	24	25										
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 = I, P or S
(if not completed 28 defaults to S)

If 41 = less than 18: 50 is mandatory

* Arrest data mandatory only if arrest was made
26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

53001 — **Disorderly Conduct**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 = I, P or S
(if not completed 28 defaults to S)

If 41 = less than 18: 50 is mandatory

* Arrest data mandatory only if arrest was made
26a should be Y or N if VOR = 01-13, 24-27, 32-34

53002 — **Public Peace – Other**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

28 = I, P or S
(if not completed 28 defaults to S)

If 41 = less than 18: 50 is mandatory

* Arrest data mandatory only if arrest was made
26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

54001 — **Hit & Run Motor Vehicle Accident**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

If 41 = less than 18: 50 is mandatory

* Arrest data mandatory only if arrest was made
26a should be Y or N if VOR = 01-13, 24-27, 32-34

54002 — **Operating Under the Influence of Liquor or Drugs**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

If used: 28 = I, P, or S
If 41 = less than 18: 50 is mandatory

* Arrest data mandatory only if arrest was made
26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

55000	Health and Safety														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	If 41 = less than 18: 50 is mandatory
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

* Arrest data mandatory only if arrest was made
26a should be Y or N if VOR = 01-13, 24-27, 32-34

56000	Civil Rights														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	If 41 = less than 18: 50 is mandatory
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

* Arrest data mandatory only if arrest was made
26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

57001	Trespass														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	If 41 = less than 18: 50 is mandatory
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

* Arrest data mandatory only if arrest was made
26a should be Y or N if VOR = 01-13, 24-27, 32-34

57002	Invasion of Privacy – Other														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	If 41 = less than 18: 50 is mandatory
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

* Arrest data mandatory only if arrest was made
26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

58000	Smuggling														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	If used: 28 = I, P or S If 41 = less than 18: 50 is mandatory
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

* Arrest data mandatory only if arrest was made

***I or P can be used in data element #28 (Victim Type) IF VOR indicates a domestic relationship.**

26a should be Y or N if VOR = 01-13, 24-27, 32-34

59000	Election Laws														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	If used: 28 = I, P, G or S If 41 = less than 18: 50 is mandatory
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

* Arrest data mandatory only if arrest was made

26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

60000 — **Antitrust**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

If used: 28 = I, P or S
If 41 = less than 18: 50 is mandatory

* Arrest data mandatory only if arrest was
26a should be Y or N if VOR = 01-13, 24-27, 32-34

61000 — **Tax/Revenue**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

If used: 28 = I, P, G or S
If 41 = less than 18: 50 is mandatory

* Arrest data mandatory only if arrest was made
26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

62000	Conservation														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	If used: 28 = I, P, or S If 41 = less than 18: 50 is mandatory
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

* Arrest data mandatory only if arrest was made
26a should be Y or N if VOR = 01-13, 24-27, 32-34

63000	Vagrancy														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	If used: 28 = I, P or S If 41 = less than 18: 50 is mandatory
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

* Arrest data mandatory only if arrest was made
26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

64001 — **Human Trafficking – Commercial Sex Acts**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	*37*	*38*	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

If used: 28 = I, P, or S
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory

***I or P can be used in data element #28 (Victim Type) IF VOR indicates a domestic relationship.**
26a should be Y or N if VOR = 01-13, 24-27, 32-34

64002 — **Human Trafficking – Involuntary Servitude**

Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**
Offense:	**14**	**15**	**16**	**17**	**18**	~~19~~	~~20~~	~~21~~						
Offender:	22	23	24	25										
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	*37*	*38*	
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51	
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~					

Edits

If used: 28 = I, P, or S
If 28 = I or P: 29,30,31
If 41 = less than 18: 50 is mandatory

***I or P can be used in data element #28 (Victim Type) IF VOR indicates a domestic relationship.**
26a should be Y or N if VOR = 01-13, 24-27, 32-34

70000	Juvenile Runaway														Edits
Admin:	1	2	3	4 ~~4a~~	5	6	7	8	9	10	11	12	13	61	41 = less than 17; and 50 is mandatory
Offense:	14	15	16	17	18	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

* Arrest data mandatory only if arrest was made
26a should be Y or N if VOR = 01-13, 24-27, 32-34

73000	Miscellaneous Criminal Offense														Edits
Admin:	1	2	3	4 ~~4a~~	5	6	7	8	9	10	11	12	13	61	If used: If 28 = I or P If 41 = less than 18: 50 is mandatory
Offense:	14	15	16	17	18	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	~~37~~	~~38~~		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

* Arrest data mandatory only if arrest was made
26a should be Y or N if VOR = 01-13, 24-27, 32-34

Legend

14 **15** ~~16~~ Bold – Data **must** be entered for this element Underlined – Data optional for this element (unless otherwise noted in legend's edits) Strikethrough – Data is **not** to be entered for this data element	If: Secondary condition affecting additional data elements. 16 = A – Code **must** be as shown ~~16~~ – **Do not use** this data element 16 ≠ A – **Do not use** this code

75000	Solicitation (All Crimes Except Prostitution)														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	If used: If 28 = I or P & 22 ≠ 00: 37,38 If 28 = I or P & 22 = 00: ~~23,24,25, 37, 38~~ If 41 = less than 18: 50 is mandatory 14 = only 1 code allowed
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

* Arrest data mandatory only if arrest was made
26a should be Y or N if VOR = 01-13, 24-27, 32-34

77000	Conspiracy (All Crimes)														Edits
Admin:	**1**	**2**	**3**	**4** ~~4a~~	**5**	**6**	7	**8**	**9**	**10**	11	12	13	**61**	If used: If 28 = I or P & 22 = 00: ~~23,24,25,37,38~~ If 41 = less than 18: 50 is mandatory 14 = only 1 code allowed
Offense:	**14**	**15**	**16**	17	18	~~19~~	~~20~~	~~21~~							
Offender:	22	23	24	25											
Victim:	26 26a	27	28	29	30	31	32	33	~~34~~	~~35~~	~~36~~	37	38		
Arrest:	39	40	41	42	43	44	45	46	47	48	49	50	51		
Property:	~~52~~	~~53~~	~~54~~	~~55~~	~~56~~	~~57~~	~~58~~	~~59~~	~~60~~						

* Arrest data mandatory only if arrest was made
26a should be Y or N if VOR = 01-13, 24-27, 32-34

Section 5:
Offense/Arrest Charges

This section includes information to help you determine the proper Offense and Arrest Charge codes.

Introduction

The information in this section has been organized to help you find the proper five-digit Offense code. Once the Offense code has been determined, you may use the Incident Report Worksheets in Section 4 to determine exactly which Data Elements are required to file the MICR report for that offense.

In this section, you will find:

- Valid Offense codes (Data Element 14) listed in both alphabetic and numeric order
- Arrest Charge codes (Data Element 46)
- An Offense File Class Mapping Chart showing the corresponding NIBRS Class and Crime Description for each MICR offense

✓ **MICR Tip:** The nature of the offense determines the content of the MICR report.

Offense Codes – Alphabetic Listing

The following is a list of valid Offense codes *(Data Element 14)*, in alphabetical order by offense.

A	
Abortion	14000
Aggravated/Felonious Assault	13002
Antitrust	60000
Arson	20000
B	
Bribery	51000
Burglary Entry W/Out Force (Intent)	22002
Burglary Forced Entry	22001
Burglary Unlawful Entry (No Intent)	22003
C	
Civil Rights	56000
Commercialized Sex – Assisting/Promoting Prostitution	40002
Commercialized Sex – Prostitution	40001
Conservation	62000
Conspiracy	77000
D	
Damage to Property	29000
Disorderly Conduct	53001
Drunkenness	42000
E	
Election Laws	59000
Embezzlement	27000
Escape/Flight	49000
Extortion	21000
F	
Family – Abuse/Neglect Nonviolent	38001
Family – Nonsupport	38002
Family – Other	38003
Forgery/Counterfeiting	25000
Fraud – Bad Checks	26006
Fraud – Credit Card/ATM	26002
Fraud – False Pretense/ Swindle/Confidence Game	26001
Fraud – Impersonation	26003
Fraud – Welfare	26004
Fraud – Wire	26005
G	
Gambling – Betting/Wagering	39001
Gambling – Equipment Violations	39003
Gambling – Operating/Promoting/Assisting	39002
Gambling – Sports Tampering	39004
H	
Health and Safety	55000
Hit and Run Motor Vehicle Accident	54001
Human Trafficking, Comm. Sex Acts	64001
Human Trafficking, Inv. Servitude	64002
I	
Immigration	03000
Intimidation/Stalking	13003
Invasion of Privacy Other	57002
J	
Justifiable Homicide	09004
Juvenile Runaway	70000
K	
Kidnapping/Abduction	10001
L	
Larceny – Other	23007
Larceny – Pocket Picking	23001
Larceny – Purse-Snatching	23002
Larceny – Theft from Building	23003
Larceny – Theft from Coin Operated Machine/Device	23004
Larceny – Theft from Motor Vehicle	23005
Larceny – Theft of Motor Vehicle Parts/Accessories	23006
Liquor License – Establishment	41001
Liquor Violations – Other	41002
M	
Military	02000
Miscellaneous Criminal Offense	73000
Motor Vehicle as Stolen Property	24002
Motor Vehicle Fraud	24003
Motor Vehicle Theft	24001
Murder/Non-negligent Manslaughter	09001

Offense Codes – Alphabetic Listing – Continued

N

Narcotic Equipment Violations	35002
Negligent Homicide/Manslaughter	09002
Negligent Homicide – Vehicle/Boat/Snowmobile/ORV	09003
Non-aggravated Assault	13001

O

Obscenity	37000
Obstructing Justice	50000
Obstructing Police	48000
Operating Under Influence of Liquor (OUIL) or Drugs (OUID)	54002
Organized Retail Fraud	30004

P

Parental Kidnapping	10002
Peeping Tom	36003
Possession of Burglary Tools	22004
Public Peace – Other	53002
Purchasing Prostitution	40003

R

Recovery of Stolen Property	28000
Retail Fraud – Misrepresentation	30001
Retail Fraud – Refund/Exchange	30003
Retail Fraud – Theft	30002
Robbery	12000

S

Sex Offense – Other	36004
Sexual Contact Forcible CSC2	11007
Sexual Contact Forcible CSC4	11008
Sexual Penetration Non-forcible	36001
Sexual Penetration Non-forcible Other	36002
Sexual Penetration Object CSC1	11005
Sexual Penetration Object CSC3	11006
Sexual Penetration Oral/Anal CSC1	11003
Sexual Penetration Oral/Anal CSC3	11004
Sexual Penetration Penis/Vagina CSC1	11001
Sexual Penetration Penis/Vagina CSC3	11002
Smuggling	58000
Solicitation	75000
Sovereignty	01000

T

Tax/Revenue	61000
Trespass	57001

V

Vagrancy	63000
Violation of Controlled Substance	35001

W

Weapons Offense – Concealed	52001
Weapons Offense – Explosives	52002
Weapons Offense – Other	52003

Offense Definitions & Arrest Charges – Numeric Listing

The following is a list of valid five0-digit Offense codes (Data Element 14), and corresponding four-digit Arrest codes (Data Element 46).

Sovereignty

Offenses that relate to unlawful acts against state government.

01000 Sovereignty

Treason 0101
Treason Misprision 0102
Espionage 0103
Sabotage 0104
Sedition 0105
Selective Service 0106
Sovereignty (Other) 0199

Military

Offenses that relate to military laws.

02000 Military

Desertion 0201
AWOL 0297
Military (Other) 0299

Immigration

Offenses that relate to immigration laws.

03000 Immigration

Illegal Entry 0301
False Citizenship 0302
Smuggling Aliens 0303
Immigration (Other) 0399

Homicide

The killing of one human being by another.

Note: **Attempted** Murder/Homicide is classified as offense file class 13002 Aggravated/Felonious Assault.

09001 Murder/Non-negligent Manslaughter (Voluntary)

The willful (non-negligent) killing of one human being by another.

Willful Killing
- Family – Gun 0901
- Family – Other Weapon 0902
- Non-family – Gun 0903
- Non-family – Other Weapon 0904
- Public Official – Gun 0905
- Public Official – Other Weapon 0906
- Police Officer – Gun 0907
- Police Officer – Other Weapon 0908
- Gun 0911
- Other Weapon 0912

Human Trafficking Causing Death 0913
Homicide (Other) 0999

09002 Negligent Homicide/Manslaughter (Involuntary)

The killing of another person through gross negligence or without malice.

Negligent Homicide/Manslaughter – Weapon 0910
Deliver Controlled Substance Causing Death 0996
Assisted Suicide 0997

09003 Negligent Homicide – Vehicle/Boat/Snowmobile/ORV

A death resulting from the negligent operation of a motor vehicle, boat, snowmobile or ORV.

Negligent Homicide – Vehicle 0909
Negligent Homicide – Other 0998
Felony Death by Drunk Driving – Snowmobile 5466
Felony Death by Drunk Driving – ORV 5476
Felony Death by Drunk Driving – Boat 5486
Let Intoxicated Person Operate Motor Vehicle Causing Death
- Alcohol 8034
- Drugs 8035

Felony Death While Under Controlled Substance 8039
Felony Death by Drunk Driving – Motor Vehicle 8046
Felony Death from Fleeing Vehicle 8175
Let Suspended Person Operate Motor Vehicle Causing Death 8268

09004 Justifiable Homicide

The killing of a perpetrator of a serious criminal offense by a peace officer in the line of duty; or the killing, during the commission of a serious criminal offense, of the perpetrator, by a private individual.

Note: A "serious criminal offense" is a felony or high misdemeanor.

Kidnapping/Abduction Violations

The unlawful seizure, transportation, and/or detention of a person against her/his will, or of a minor without the consent of his/her custodial parent(s) or legal guardian.

10001 Kidnapping/Abduction

The unlawful taking away of another person using force, persuasion, misrepresentation, false promise, or the like, to serve as a hostage for ransom or reward, or with any other intent.

Kidnap Minor for Ransom 1001
Kidnap Adult for Ransom 1002
Kidnap Minor to Sexually Assault 1003
Kidnap Adult to Sexually Assault 1004
Kidnap Minor 1005
Kidnap Adult 1006
Kidnap Hostage for Escape 1007
Abduct – No Ransom or Assault 1008
Kidnap – Hijack Aircraft 1009
Human Trafficking 1010
Human Trafficking Causing Injury 1011
Kidnapping (Other) 1099

10002 Parental Kidnapping

The taking or retention for more than 24 hours his/her child(ren), with the intent to detain said child(ren) from the other parent or legal guardian of the child(ren) who had lawful right to custody or visitation of the child(ren) at the time of the taking or retention.

Parental Kidnap (MCL750.350A[1]) 1072

Sexual Assault – Forcible

Any sexual act directed against another person, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent. Force or coercion can be used or threatened. Use of authority can be a form of coercion. (Refer to CSC statutes in the Michigan Compiled Laws for more specific definitions.)

Note: The offense could possibly be 36001 Sexual Penetration Non-forcible Blood/Affinity if the following circumstances exist:

1. The victim is 13, 14, or 15 years of age
   AND
2. The actor is a member of the same household or related by blood or affinity
   AND
3. Force or coercion was **NOT** involved.

Note: The offense could possibly be 36002 Sexual Penetration Non-forcible Other if the following circumstances exist:

1. The victim is 13, 14, or 15 years of age
   AND
2. Force or coercion was **NOT** involved.

11001 Sexual Penetration Penis/Vagina– CSC 1st Degree

The sexual intercourse of a person, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity.

Note: Sexual intercourse is defined as penetration of the vagina by the penis.

CSC 1st Degree – Penetration Penis/Vagina 1171

11002 Sexual Penetration Penis/Vagina – CSC 3rd Degree

The sexual intercourse of a person, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity.

CSC 3rd Degree – Penetration Penis/Vagina 1172

11003 Sexual Penetration Oral/Anal – CSC 1st Degree

Oral or anal sexual penetration with another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

CSC 1st Degree – Penetration Oral/Anal.....1173

11004 Sexual Penetration Oral/Anal – CSC 3rd Degree

Oral or anal sexual penetration with another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

CSC 3rd Degree – Penetration Oral/Anal 1174

11005 Sexual Penetration Object – CSC 1st Degree

To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

CSC 1st Degree – Penetration Object 1175

11006 Sexual Penetration Object – CSC 3rd Degree

To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

CSC 3rd Degree – Penetration Object.....1176

11007 Sexual Contact Forcible – CSC 2nd Degree

The intentional touching of the intimate body parts of another person for the purpose of sexual arousal or gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

CSC 2nd Degree – Forcible Contact.....1177
Sex Offense Against Child – Fondling 3601

11008 Sexual Contact Forcible – CSC 4th Degree

The intentional touching of the intimate body parts of another person for the purpose of sexual arousal or gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

CSC 4th Degree – Forcible Contact.....1178

Robbery

The taking or attempting to take anything of value under confrontational circumstances from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear of immediate harm.

Note: Because some type of assault is an element of the crime of Robbery, an assault should not be reported as a separate offense as long as it was performed in furtherance of the robbery. However, if the injury results in death, a Homicide offense must also be reported.

12000 Robbery

Business – Gun 1201
Business – Other Weapon.....1202
Business – Strong Arm.....1203
Street – Gun 1204
Street – Other Weapon.....1205
Street – Strong Arm.....1206
Residence – Gun.....1207
Residence – Other Weapon 1208
Residence – Strong Arm 1209
Forcible Purse Snatching.....1210
Banking Type Institution 1211
Motor Vehicle (Carjacking) 1270
Attempted Robbery – Unarmed 1297
Attempted Robbery – Armed 1298
Robbery (Other) 1299

Assault

An unlawful attack by one person upon another person.

Note: Careful consideration of the following factors should assist in classifying assaults:

1. The type of weapon employed or the use of an object as a weapon;
2. The seriousness of the injury;
3. The intent and capability of the assailant to cause serious injury.

Usually, the weapon used or the extent of the injury sustained will be the deciding factors in distinguishing aggravated from non-aggravated assaults. In only a limited number of instances should it be necessary to examine the intent and capability of the assailant (UCR Handbook, NIBRS Edition).

13001 Non-Aggravated Assault

An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Assault & Battery/Simple Assault.....1313

13002 Aggravated/Felonious Assault

An unlawful attack by one person upon another wherein the offender uses a weapon or displays it in a threatening manner, or the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Family – Gun.....1301
Family – Other Weapon.....1302
Family – Strong Arm.....1303
Non-Family – Gun.....1304
Non-Family – Other Weapon.....1305
Non-Family – Strong Arm.....1306
Public Official – Gun.....1307
Public Official – Other Weapon.....1308
Public Official – Strong Arm.....1309
Police Officer – Gun.....1310
Police Officer – Other Weapon.....1311
Police Officer – Strong Arm.....1312
Murder Attempt.....1371
Mayhem.....1393
Assault, Intent to Commit Felony.....1394
Assault, Intent to Maim.....1395
Assault Less than Murder.....1396
Assault w/Intent to Murder.....1397
Assault Other.....1399
Fleeing Resulting in Assault.....8176

Intimidation/Stalking

To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

13003 Intimidation/Stalking

Intimidation (Interfering with 911 call) 1316
Telephone Used for Harassment, Threats 1380
Aggravated Stalking (Felony) 1381
Stalking (Misdemeanor) 1382
Stalking a Minor (Felony) 1383
*Computer/Internet Used for Harassment Threats 1384
*Other Electronic Medium Used for Harassment Threats 1385
Threat to Bomb 5215
Threat to Burn 5216

***Charges assigned to (MCL750.411S2A) Unlawful Posting of Message**

Abortion

Unlawful purposeful induced termination of a human pregnancy.

14000 Abortion

Abortion Act on Other 1401
Abortion Act on Self 1402
Submission to Abortion Act 1403
Abortifacient (Selling, Manufacturing, etc.) 1404
Abortion (Other) 1499

Arson

To unlawfully and intentionally damage, or attempt to damage any real or personal property by fire or incendiary device.

20000 Arson

Business – Endangered Life 2001
Residence – Endangered Life 2002
Business – Defraud Insurer 2003
Residence – Defraud Insurer 2004
Arson – Business 2005
Arson – Residence 2006
Setting Fire to Woods and Prairies 2007
Public Building (Includes Hotel/Motel) Endangered Life 2008
Arson – Public Building 2009
Burning of Real Property 2072
Burning of Personal Property 2073
Burning of Insured Property (Own) 2097
Preparation to Burn 2098
Arson (Other) 2099

Extortion

To unlawfully obtain money, property or any other thing of value, either tangible or intangible, through the use or threat of force, misuse of authority, threat of criminal prosecution, threat of destruction of reputation or social standing or through other coercive means.

21000 Extortion

Threat to Injure Person.....2101
Threat to Damage Property.....2102
Threat to Injure Reputation.....2103
Threat to Accuse Person of Crime.....2104
Threat of Informing of Violation.....2105
Extortion (Other).....2199

Burglary/Breaking & Entering

Unlawful entry into a building or other structure; or possession of burglary tools. Structure includes but is not limited to: apartment, barn, cabin, church, condominium, dwelling house, factory, garage, house trailer or houseboat (used as permanent dwelling), mill, office, other building, outbuilding, public building, railroad car, room, school, stable, vessel (ship), and warehouse.

Note: Incidental damage resulting from a Burglary (e.g., a forced door, broken window, hole in wall, dynamited safe, etc.) is to be reported only if the amount of damage is deemed substantial by the reporting agency. If deemed substantial, the damage is to be reported under offense file class 29000 Damage to Property.

Property stolen in connection with a Burglary/Breaking & Entering is to be reported as part of the Burglary and not as a separate offense of Larceny.

The illegal entry of a tent, tent trailer, motor home, house trailer, or any other mobile unit being used for recreational purposes, followed by a theft, felony, or attempt to commit a felony or theft, should be classified as larceny.

Breaking and Entering of a Motor Vehicle is classified as 23005 Larceny – Theft from a Motor Vehicle.

22001 Burglary – Forced Entry

Unlawful forcible entry of a building or other structure with the intent to commit a theft or felony. Does not apply to autos or coin boxes.

Burglary – Safe/Vault.....2201
Forced Entry – Residence.....2202
Forced Entry – Non-Residence.....2203
Banking Type Institution.....2207
Unoccupied Building or Other Structure.....2275
Burglary – Other Forced Entry.....2299

22002 Burglary – Entry Without Force (Intent to Commit)

Unlawful entry without force with the intent to commit a theft or other felony.

No Forced Entry – Residence.....2204
No Forced Entry – Non-Residence.....2205

22003 Burglary – Entry Without Authority With or Without Force (No Intent)

Entry without intent to commit a theft or other felony.

Entering without Permission 2298

22004 Possession of Burglary Tools

Possession of a tool or implement designed for breaking and entering.

Possession of Burglary Tools 2206

Larceny Violations

The unlawful taking, carrying, leading, or riding away of property from the possession, or constructive possession, of another person.

Note: Larceny violations that involve shoplifting, see offense file class 30002 Retail Fraud – Theft.

23001 Larceny – Pocketpicking

The theft of articles from another person's physical possession by stealth where the victim usually does not become immediately aware of the theft.

Pocketpicking 2301

23002 Larceny – Purse Snatching

The grabbing or snatching of a purse, handbag, etc., from the physical possession of another person.

Note: If more force was used than actually necessary to wrench the purse from the grasp of the person, then a strong-arm Robbery occurred, rather than Purse snatching.

Purse snatching – No Force 2302

23003 Larceny – Theft from Building

A theft from within a building which is either open to the general public or where the offender has legal access.

From Building (Includes library, office used by public, etc.).....2308
From Banking Type Institution 2311

23004 Larceny – Theft from Coin-Operated Machine/Device

A theft from a machine or device which is operated or activated by the use of coins.

From Coin Machines (Includes Telephone Coin Box) 2307

23005 Larceny – Theft from Motor Vehicle

The theft of articles from a motor vehicle, whether locked or unlocked.

Personal Property from Vehicle 2305

23006 Larceny – Theft of Motor Vehicle Parts/Accessories

The theft of any part or accessory affixed to the interior or exterior of a motor vehicle in a manner that would make the item an attachment of the vehicle, or necessary for its operation.

Parts & Accessories from Vehicle.....2304
Strip Stolen Vehicle 2407

23007 Larceny – Other

All thefts which are not specifically defined in the Larceny subcategories listed above.

Note: This includes thefts from fenced enclosures, boats, and airplanes. Thefts of animals, lawn mowers, lawn furniture, hand tools, and farm and construction equipment are also included where no break-in of a structure was involved.

From Shipment.....2306
From Yards (Grounds surrounding a building).....2309
From Mails 2310
From Interstate Shipment 2312
Obstruct Correspondence (Postal Violation).....2313
Theft of U.S. Government Property 2314
Larceny from U.S. Government Reserve 2315
Larceny of Gasoline, Self-Service Station.....2379
Larceny (Other) 2399
Aircraft Theft (Includes Taking & Using) 2410

Motor Vehicle Theft/Fraud Violations

The unlawful taking or driving away of a motor vehicle. Receiving or transporting stolen motor vehicles. Fraudulently obtaining money or goods under false pretenses.

Note: Aircraft theft is classified as offense file class 23007 Larceny – Other.

Note: Theft of motor vehicle parts/accessories is classified as offense file class 23006 Larceny – Theft of Motor Vehicle Parts/ Accessories.

Note: Carjackings are classified as 12000 Robbery.

24001 Motor Vehicle Theft

(Reported by your jurisdiction)

Theft of a self-propelled motor vehicle that runs on the surface of land and not on rails. Includes mopeds and snowmobiles.

Theft and Sale 2401
Theft and Strip 2402
Theft and Use in Other Crime 2403
Vehicle Theft 2404
Theft by Bailee – Fail to Return Vehicle 2405
Possess Stolen Vehicle 2408
Unauthorized Use (Includes Joy Riding) 2411
Stolen (Other) 2499

24002 Motor Vehicle as Stolen Property

(Reported by another jurisdiction)

Receiving or interstate transporting of stolen motor vehicles.

Possess/Receive Stolen Vehicle/Parts 2406
Interstate Transportation of Stolen Vehicle 2409
Theft and Sale 2472
Theft and Strip (Includes Chop Shop) 2473
Theft and Use 2474
Unauthorized Use (Includes Joy Riding) 2475
Motor Vehicle as Stolen Property (Other) 2498

24003 Motor Vehicle Fraud

Intentional misrepresentation of the truth to obtain money, goods, or other things of value involving motor vehicles.

Note: This file class includes offenses which involve the theft of motor vehicles to defraud insurance companies, re-tagged motor vehicles, and all owner give-ups during narcotics trafficking.

Obtain Money/Goods, False Pretenses 2470
Concealing Identity of Motor Vehicle 2471
Acquire Motor Vehicle During Denial of Drivers License 2496
Motor Vehicle Fraud (Other) 2497

Forgery/Counterfeiting

The altering, copying, or imitation of something, without authority or right, with the intent to deceive or defraud by passing the copy or thing altered or imitated as that which is original or genuine; or the selling, buying, or possession of an altered, copied, or imitated thing with the intent to deceive or defraud.

25000 Forgery/Counterfeiting

Forgery of Checks 2501
Forgery of Other Object.....2502
Counterfeiting of Any Object.....2503
Pass Forged – Any Object.....2504
Pass Counterfeited – Any Object.....2505
Possess Forged – Any Object 2506
Possess Counterfeited – Any Object 2507
Possess Tools, Plates, etc., for Forgery or Counterfeiting 2508
Transport Forged – Any Object 2509
Transport Counterfeited – Any Object 2510
Transport Tools, Plates, etc., for Forgery or Counterfeiting.....2511
Forgery (Other).....2589
Counterfeiting (Other).....2599

Fraudulent Activities

The intentional perversion of the truth for the purpose of inducing another person, or other entity, in reliance upon it to part with some thing of value or to surrender a legal right.

Note: The most specific subcategory of fraud should be reported whenever the circumstances fit the definition of more than one of the subcategories listed below. For example, most frauds would fit the definition of False Pretenses/Swindle/ Confidence Game. But, if a credit card was used to perpetrate the fraud, the offense would be classified as Credit Card /Automatic Teller Machine Fraud.

Fraud offenses that involve motor vehicle thefts should be classified as 24003 Motor Vehicle Fraud.

26001 Fraud – False Pretense/Swindle/ Confidence Game

The intentional misrepresentation of existing fact or condition, or the use of some other deceptive scheme or device, to obtain money, goods, or other things of value.

Confidence Game/Fortune Telling 2601
Swindle.....2602
Mail Fraud 2603
False Statements 2607
Fraud (Larceny) by Conversion 2674
Fraudulently Obtaining of Goods Offered for Sale 2675
Defrauding Hotels, Restaurants, Innkeeper, etc 2677
Fraudulently Obtaining Gasoline (Attendant Delivered) 2679
Obtaining Money Under False Pretenses 2695
Fraud (Other).....2699

26002 Fraud – Credit Card/Automatic Teller Machine

The unlawful use of a credit or debit card or automatic teller machine for fraudulent purposes.

Illegal Use of Credit Card.....2605

26003 Fraud – Impersonation

Falsely representing one's identity or position, and acting in the character or position thus unlawfully assumed, to deceive others and thereby gain a profit or advantage, enjoy some right or privilege, or subject another person or entity to an expense, charge, or liability which would not have otherwise been incurred.

Impersonation.....2604
Identity Theft.....2609
Personal Identifying Information Obtain/Possess/Transfer with
Intent to Commit Identify Theft 2610

26004 Fraud – Welfare Fraud

The use of deceitful statements, practices or devices to unlawfully obtain welfare benefits.

Obtain Welfare 2678

26005 Fraud – Wire Fraud

The use of an electric or electronic communications facility to intentionally transmit a false and/or deceptive message in furtherance of a fraudulent activity.

Fraud by Wire.....2608

26006 Fraud – Bad Checks

Knowingly and intentionally writing and/or negotiating checks drawn against insufficient or nonexistent funds.

Note: Forgery of checks is classified as offense file class 25000 Forgery.

Non-Sufficient Funds Checks 2606
No-Account Check.....2676
Uttering and Publishing Check 2693

Embezzlement

The illegal taking, misapplying, or misappropriating by an offender to his/her own use or purpose of money, property or other thing of value entrusted to his/her care, custody, or control.

27000 Embezzlement

Business Property 2701
Interstate Shipment 2702
Banking Type Institution 2703
Public Property (Federal, State or City) 2704
Postal 2705
Misappropriate Funds.....2798
Embezzlement (Other) 2799

Stolen Property

Buying, receiving, selling, concealing, transporting, or possessing any property of another with the knowledge that it has been criminally taken.

Note: Do not use this offense file class for automobiles. Classify as 24002 Motor Vehicle as Stolen Property.

28000 Recovery of Stolen Property

Sale of Stolen Property.....2801
Interstate Transportation of Stolen Property 2802
Receiving 2803
Possessing.....2804
Concealing 2805
Stolen Property (Other) 2899

Damage to Property

The willful or malicious destruction, damage, injury, disfigurement, or defacement of any public or private property, real or personal, without the consent of the owner or person having custody or control.

Note: This offense is to be reported only if the reporting agency deems that substantial injury to property has occurred. The offense includes a broad range of injury to property, i.e., from deliberate, extensive destruction of property at one extreme to mischievous less extensive damage at the other extreme. It does not include destruction or damage to property caused by the crime of Arson.

29000 Damage to Property

Business Property 2901
Private Property.....2902
Public Property.....2903
Business Property – With Explosives 2904
Private Property – With Explosives.....2905
Public Property – With Explosives 2906
Destruction of Tombs & Memorials.....2995
Throwing Stone, etc., at Train or Motor Vehicle.....2996
Computer Used In Commission of Crime.....2997
Destroy, Injure Property of Police or Fire Departments.....2998
Damage to Property (Other) 2999

Retail Fraud

The theft or misrepresentation to obtain money or property with the intent to defraud while in a store or in its immediate vicinity while the store is open to the public.

Retail Fraud – Dollar Breakdown:
1st Degree: Dollar value is $1,000 or greater
2nd Degree: Dollar value is between $200 and $999
3rd Degree: Dollar value is less than $200

30001 Retail Fraud – Misrepresentation

To alter, transfer, remove and replace, conceal, or otherwise misrepresent the price at which property is offered for sale, with the intent not to pay for the property or to pay less than the price at which the property is offered for sale.

Retail Fraud Misrepresentation 1st Degree 3071
Retail Fraud Misrepresentation 2nd Degree 3072
Retail Fraud Misrepresentation 3rd Degree 3077

30002 Retail Fraud – Theft

To steal property of a store that is offered for sale.

Note: This offense file class includes Larceny – Shoplifting.

Retail Fraud Theft 1st Degree 3073
Retail Fraud Theft 2nd Degree 3074
Retail Fraud Theft 3rd Degree 3078
Retail Fraud – Manufacture/Sell/ or
Possession of Theft Detection Device.....3080

30003 Retail Fraud – Refund/Exchange

With the intent to defraud, to obtain or attempt to obtain money or property from a store as a refund or exchange for property that was not paid for and belongs to the store.

Retail Fraud Refund/Exchange 1st Degree 3075
Retail Fraud Refund/Exchange 2nd Degree 3076
Retail Fraud Refund/Exchange 3rd Degree 3079

30004 Organized Retail Fraud

The theft of retail merchandise from a retail merchant with the intent or purpose of reselling, distributing or otherwise re-entering the retail merchandise in commerce, including the transfer of the stolen retail merchandise to another retail merchant or to any other personally, through the mail, or through any electronic medium, including the internet, in exchange for anything of value.

Knowingly committing an organized retail crime 3081
Conspiracy to commit an organized retail crime 3082
Receiving, purchasing, or possessing merchandise for sale or resale
knowing or believing the retail merchandise to be stolen from a
retail merchant 3083

30004 Organized Retail Fraud (continued)

Removing, destroying, deactivating or knowingly evade any component of an antishoplifting or inventory control device to prevent the activation of that device, or to facilitate another person in committing an organized retail crime.....3084
Organized Retail Crime, All Other.....3085

Drug/Narcotic Violations

The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use.

Note: Inhalation of Chemical Agents is classified as offense file class 55000 Health and Safety.

35001 Violation of Controlled Substance – Act

The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance.

Hallucinogen – Manufacture.....3501
Hallucinogen – Distribution.....3502
Hallucinogen – Sell.....3503
Hallucinogen – Possess.....3504
Hallucinogen – (Other).....3505
Hallucinogen – Use.....3506
Heroin – Sell/Manufacture.....3510
Heroin – Smuggle.....3511
Heroin – Possess.....3512
Heroin – (Other).....3513
Heroin – Use.....3514
Opium or Derivative – Sell.....3520
Opium or Derivative – Smuggle.....3521
Opium or Derivative – Possess.....3522
Opium or Derivative – (Other).....3523
Opium or Derivative – Use.....3524
Cocaine – Sell.....3530
Cocaine – Smuggle.....3531
Cocaine – Possess.....3532
Cocaine – (Other).....3533
Cocaine – Use.....3534
Synthetic Narcotic – Sell.....3540
Synthetic Narcotic – Smuggle.....3541
Synthetic Narcotic – Possess.....3542
Synthetic Narcotic – (Other).....3543
Synthetic Narcotic – Use.....3544
Synthetic Narcotic – Manufacture.....3545

35001 Violation of Controlled Substance – Act – *Continued*

The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance.

Methamphetamine – Deliver 3546
Methamphetamine – Possess 3547
Methamphetamine – Use 3548
Methamphetamine – Manufacture 3549
Ecstasy – Deliver 3556
Ecstasy – Possess 3557
Ecstasy – Use 3558
Ecstasy – Manufacture 3559
Marijuana – Sell 3560
Marijuana – Smuggle 3561
Marijuana – Possess 3562
Marijuana – Producing 3563
Marijuana – (Other) 3564
Marijuana – Use 3565
Marijuana – Illegal Sale of Medical Marijuana 3566
Amphetamine – Manufacture 3570
Amphetamine – Sell 3571
Amphetamine – Possess 3572
Amphetamine – (Other) 3573
Amphetamine – Use 3574
Barbiturate – Manufacture 3580
Barbiturate – Sell 3581
Barbiturate – Possess 3582
Barbiturate – (Other) 3583
Barbiturate – Use 3584
LSD – Manufacture 3585
LSD – Sell 3586
LSD – Possess 3587
LSD – Use 3588
LSD – (Other) 3589
Crack – Sell 3590
Crack – Smuggle 3591
Crack – Possess 3592
Crack – (Other) 3593
Crack – Use 3594
Drugs, Illegal Use of 3595
Ephedrine/Pseudo > 12 grams – Possess 3596
Delivery of Imitation Controlled Substance 3597
Narcotic Drugs, Fraudulent Procurement of 3598
Dangerous Drugs (Other) 3599

35002 Narcotic Equipment Violations

The unlawful manufacture, sale, purchase, possession, or transportation of equipment or devices utilized in preparing and/or using drugs or narcotics.

Narcotic Equipment 3550
Operating/Maintaining Meth Lab.....3551
Operating/Maintaining Meth Lab in Presence of Minor 3552
Operating/Maintaining Meth Lab Involving Firearm/Harmful Device.....3553
Operating/Maintaining Lab Near Specified Places.....3554
Operating/Maintaining Meth Lab Involving Hazardous Waste.....3555

Sex Offenses

Unlawful, non-forcible sexual penetration; illegal acts done for sexual stimulation or gratification, or involving display or exposure of sexual organs.

Note: Sex Offense Against Child – Fondling (3601) is classified as offense file class 11007 Sexual Contact Forcible – CSC 2nd Degree.

36001 Sexual Penetration Non-forcible – Blood/Affinity (Criminal Sexual Conduct, 1st and 3rd Degree)

Non-forcible sexual penetration with a person who is 13, 14, or 15 years of age and the actor is a member of the same household or related by blood or affinity and force or coercion was not involved.

Sexual Penetration Blood/Affinity.....3691

36002 Sexual Penetration Non-forcible – Other (Criminal Sexual Conduct, 1st and 3rd Degree)

Non-forcible sexual penetration with a person who is 13, 14, or 15 years of age and force or coercion was not involved.

Sexual Penetration (Other).....3692

36003 Peeping Tom

To secretly look through a window, doorway, keyhole, or other aperture for the purpose of voyeurism.

Peeping Tom.....3611

36004 Sex Offense – Other

Sex offenses which are not specifically defined in the Sex Offense subcategories listed above.

Indecent Exposure.....3605
Bestiality.....3606
Seduction of Adult 3608
Gross Indecency 3696
Sex Offense (Other) 3699

Obscenity

Unlawful manufacture, publishing, sale, purchase, or possession of sexually explicit material, e.g., literature, photographs, etc.

37000 Obscenity

Obscene Material – Manufacture/Publish 3701
Obscene Material – Sell 3702
Obscene Material – Mailing 3703
Obscene Material – Possess 3704
Obscene Material – Distribute 3705
Obscene Material – Transport 3706
Obscene Communication 3707
Obscenity (Other) 3799

Family Offenses

Unlawful, nonviolent acts by a family member (or legal guardian) which threatens the unity of the family or the physical, mental, or economic welfare or morals of another family member, and which are not classifiable as another offense, such as Sexual Assault, Assault, Sex Offense, etc.

38001 Family – Abuse/Neglect Nonviolent

Offenses involving NONVIOLENT abuse or neglect towards other family members.

Cruelty Toward Child/Nonviolent 3802
Cruelty Toward Spouse/Nonviolent 3803
Neglect Child 3806
Cruelty/Neglect (Other).....3898

38002 Family – Nonsupport

Offenses involving desertion or non-support of other family members.

Neglect Family/Non-Support – Felony 3801
Non-Payment of Alimony 3807
Non-Support of Parents 3808

38003 Family – Other

Family offenses which are not specifically defined in the Family Offense subcategories listed above.

Bigamy/Polygamy.....3804
Contribute to Delinquency of Minor (Except Alcohol) 3805*
Failing to Report Child Abuse 3871
Family Offense (Other) 3899

***Harboring a runaway would fall under this file class and arrest charge.**

Gambling Violations

To unlawfully bet or wager money or something else of value; assist, promote, or operate a game of chance for money or some other stake; possess or transmit wagering information; manufacture, sell, purchase, possess, or transport gambling equipment, devices or goods; or tamper with the outcome of a sporting event or contest to gain a gambling advantage.

39001 Gambling – Betting/Wagering

To unlawfully stake money or something else of value on the happening of an uncertain event or on the ascertainment of a fact in dispute.

Card Game – Playing 3903
Dice Game – Playing.....3906
Lottery – Planning 3917
Gambling (Other).....3999

39002 Gambling – Operating/Promoting/Assisting

To unlawfully operate, promote or assist in the operation of a game of chance, lottery, or other gambling activity.

Bookmaking.....3901
Card Game – Operating 3902
Card Game.....3904
Dice Game – Operating.....3905
Dice Game 3907
Lottery – Operating.....3915
Lottery – Runner.....3916
Lottery 3918
Transmit Wager Information 3920
Establish Gambling Places 3921
License/Rule Violations 3970
Gambling Activities – Felony 3971
Gambling Activities – Misdemeanor.....3972

39003 Gambling – Equipment Violations

To unlawfully manufacture, sell, buy, possess, or transport equipment, devices, and/or goods used for gambling purposes.

Gambling Device – Possess.....3908
Gambling Device – Transport.....3909
Gambling Device – Not Registered.....3910
Gambling Device 3911
Gambling Goods – Possess 3912
Gambling Goods – Transport 3913
Gambling Goods 3914

39004 Gambling – Sports Tampering

To unlawfully alter, meddle in, or otherwise interfere with a sporting contest or event for the purpose of gaining a gambling advantage.

Sports Tampering.....3919

Commercialized Sex Offenses

Illegal activities related to engaging in normal or deviate, heterosexual or homosexual acts for profit or gain.

40001 Commercialized Sex – Prostitution

To unlawfully engage in sexual relations for profit.

Commercial Sex – Homosexual Prostitution.....4003
Prostitution 4004

40002 Commercialized Sex – Assisting/Promoting Prostitution

To solicit customers or transport persons for prostitution purposes; to own, manage, or operate a dwelling or other establishment for the purpose of providing a place where prostitution is performed; or to otherwise assist or promote prostitution.

Keeping House of Ill Fame 4001
Procure for Prostitute – Pimping.....4002
Frequent House of Ill Fame 4005
Transport Female Interstate for Immoral Purpose 4006
Commercial Sex (Other).....4099

40003 Purchasing Prostitution

To unlawfully solicit individuals with the intent on purchasing the service(s) of an individual for the purpose of receiving sex act(s) in return.

Purchasing Prostitution 4007

Liquor Law Violations

Violation of liquor laws or ordinances.

41001 Liquor License - Establishment

Offenses relating to violations of liquor license laws for establishments.

Violation of Liquor Control Laws 4171

41002 Liquor Violations – Other

Unlawfully purchasing, manufacturing, transporting, selling, using, or possessing intoxicating alcoholic beverages.

Manufacture 4101
Sell 4102
Transport (Open container, etc.).....4103
Possession of Alcoholic Liquor in a Motor Vehicle.....4104
Minor Misrepresenting Age.....4105
Minor in Possession in Motor Vehicle 4195
Minor in Possession – Consume or Purchase Attempts 4196
Minor Refusing PBT – Non-Driving.....4197
Furnishing Alcohol to a Minor 4198
Liquor Violations (Other).....4199

Drunkenness

To drink alcoholic beverages to the extent that one's mental faculties and physical coordination are substantially impaired.

42000 Drunkenness – Except OUIL

Drunkenness (All Criminal).....4299

Obstructing Police

Offenses which interfere with investigation, enforcement, or administration of justice at the police level or at the correctional level in the criminal justice system.

Note: If resisting officer charge involves an assault on the officer, an assault offense (13001 - 13003) should be coded with Law Enforcement Officer Killed or Assaulted data.

48000 Obstructing Police

Resisting Officer 4801
Obstruct Criminal Investigation.....4802
Making False Report 4803
Evidence Destroying.....4804
Witness – Dissuading 4805
Witness – Deceiving 4806
Refusing to Assist Officer 4807
Compounding Crime.....4808
Unauthorized Communication with Prisoner 4809
Illegal Arrest 4810
Crossing Police Lines 4811
Failure to Report Crime 4812
Failing to Move On 4813
False Personating, Wearing Badge or Uniform of State Policeman 4872
False Personating of Police Officer.....4873

48000 Obstructing Police – *Continued*

Police Radio in Vehicle 4874
Police Radio Receiver in Motor Vehicle 4876
Fleeing and Eluding (Felony) 4877
Obstruct Police and/or Fireman 4898
Obstruct Police (Other) 4899

Escape/Flight

Escaping from legal detention or custody.

49000 Escape/Flight

Escape – Prison 4901
Flight to Avoid Prosecution, etc., Absconding, Fleeing or Eluding 4902
Aiding Prisoner Escape 4903
Harboring (Escapee or Fugitive) 4904
Escape – County Jail/Work Farm 4971
Escape Mental Institution – Criminal 4975
Breaking While En Route – Awaiting Court 4976
Escape – Youth Home, Youth Training Camp, etc. 4991
Fugitive 4998
Escape/Flight (Other) 4999

Obstructing Justice

The impedance, obstruction, interference, or contempt for the proper administration of justice by the courts, a legislative body, or specifically designated commission, etc.

50000 Obstructing Justice

Bail – Secured Bond 5001
Bail – Personal Recognizance 5002
Perjury 5003
Subornation of Perjury 5004
Contempt of Court 5005
Obstructing Justice 5006
Obstructing Court Order 5007
Judicial Officer Misconduct. 5008
Contempt of Congress 5009
Contempt of Legislature 5010
Parole Violation 5011
Probation Violation. 5012
Conditional Release Violation 5013
Mandatory Release Violation 5014
Failure to Appear 5015
Violation of Preliminary Injunctive Order (Peace Bond) 5070
Sex Offender – Failure to Register 5089
Sex Offender – Failure to Comply with Reporting Duties 5090
Sex Offender – Failure to Sign Registration 5091
Student Safety Zone – Work/Loitering Violation 5092
Obstruct (Other) 5099

Bribery

Giving, offering, receiving or soliciting anything of value (i.e., a bribe, gratuity, or kickback) to sway the judgment or action of a person in a position of trust or influence.

Note: If the bribery involves changing the outcome of a sporting contest or event, it should be classified as offense file class 39004 Gambling – Sports Tampering.

51000 Bribery

Bribe – Giving 5101
Bribe – Offering 5102
Bribe – Receiving 5103
Bribe (Other) 5104
Conflict of Interest 5105
Gratuity – Giving 5106
Gratuity – Offering 5107
Gratuity – Receiving 5108
Gratuity (Other) 5109
Kickback – Giving 5110
Kickback – Offering 5111
Kickback – Receiving 5112
Kickback (Other) 5113
Bribery (Other) 5199

Weapons Offenses

The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

52001 Weapons Offense – Concealed

Offenses relating to concealment, sale, purchase, or possession of firearms or cutting instruments.

Altering Identification 5201
Carrying Concealed 5202
Carrying Prohibited 5203
Safety Inspection & Registration Violation 5210
Possession of Weapon 5212
Selling & Purchase Violations 5214
Short Barreled Shotgun or Rifle – Manufacture, Sell,
Offer for Sale, Possess 5273
Possession of Firearm In Commission of Crime 5275
Weapon, Carry in Prohibited Zone 5287
Concealed Pistol Permit Violation 5288
Weapons Concealed (Other) 5289
Firearm in Auto (CCW) 5295
Possession or Use of Firearm While
Under Influence of Liquor or Drugs 5297

52002 Weapons Offense – Explosives

Offenses relating to manufacturing, transporting, use, or possession of explosives or incendiary devices.

Explosives (Bombs) – Teaching Use 5204
Explosives (Bombs) – Transporting 5205
Explosives (Bombs) – Using 5206
Incendiary Device – Possess.....5207
Incendiary Device – Using 5208
Incendiary Device – Teaching Use 5209
Explosives – Manufacture, Sale, Furnishing 5279
Explosives – Possession of Bombs 5281
Fireworks – Possession, Sale, Use, or Furnish.....5282
Illegal Possession/Use of Blank Pistol 5283
Weapons Explosives (Other) 5296

52003 Weapons Offense – Other

Offenses that are not specifically defined in the Weapons offense subcategories listed above.

Weapons, Firing of (Includes Careless, Reckless, Heedless Use).....5213
Weapons Offense (Other).....5299

Public Peace

Offenses which agitate against or which disturb the peace or tranquility of the community in general.

53001 Disorderly Conduct

Any behavior that tends to disturb the public peace or decorum, scandalizes the community, or shock the public sense of morality.

Disorderly Conduct 5311
Disturbing the Peace 5312
Affray, Jostling, Roughing Crowd.....5374
Indecent, Immoral, Obscene or Vulgar Language.....5375
Disorderly Conduct (Other).....5393

53002 Public Peace – Other

Offenses that are not specifically defined in the Public Peace subcategory listed above.

Anarchism 5301
Riot – Inciting.....5302
Riot – Engaging in 5303
Riot – Interfere Fireman.....5304
Riot – Interfere Officer 5305
Riot – (Other).....5306
Assembly – Unlawful 5307

53002 Public Peace – Other – *Continued*

False Fire Alarm 5308
Harassing Communications 5309
Telephone used for Obscene Calls 5372
Public Peace (Other) 5399

Operating Motor Vehicle/Boat/Snowmobile Violations

Violations with motor vehicles relating to hit and run accidents and operating under the influence. Violations with boats and snowmobiles relating to operating under the influence.

54001 Hit & Run Motor Vehicle Accident

Motor vehicle accidents occurring on a roadway or private property where the driver failed to stop and identify or give assistance.

Failed to Stop and Identify 8011
Failed to Give Assistance 8012
Failed to Report Accident 8013

54002 Operating Under the Influence of Liquor or Drugs

Driving or operating a motor vehicle, boat, or snowmobile while mentally or physically impaired as the result of consuming an alcoholic beverage or using a drug or narcotic.

Note: Felony Death by Drunk Driving with a vehicle, boat, or snowmobile is classified as 09003 Negligent Homicide – Vehicle/ Boat/Snowmobile.

*The following arrest charges are to be used for violation of the **MOTOR VEHICLE** code:*

Operating with B.A.C. of .17% or more 8027
Child Endangerment (Occupant <16) 8030
Operating Under the Influence of Controlled Substance 8031
Permitted Person Under the Influence
of Controlled Substance to Operate 8032
Ability Impaired by Controlled Substance – Voluntary 8033
Allow Intoxicated Person to Operate Motor Vehicle Causing Serious Injury
Alcohol 8036
Drugs 8037
Operating with B.A.C. of .10% or more 8044
Operating with B.A.C. of .08% or more 8028
Operating with the presence of Drugs (OWAD) 8029
Operating Under the Influence of Intoxicating Liquor 8041
Permitted Person Under the Influence
of Intoxicating Liquor to Operate 8042
Ability Impaired by Intoxicating Liquor – Voluntary 8043
Felony Long Term Incapacitating Injury by Drunk Driving 8047
Commercial Driver Operating with B.A.C. between .04%-.07% 8048
B.A.C. of Not Less than .02% or More
Than 0.07% for Person Under 21 Years of Age 8050
OUIL – Dispose of Vehicle to Avoid Forfeiture 8053

*The following arrest charges are to be used for **OFF-ROAD VEHICLE (ORV)** violations:*

Operating ORV Under the Influence of Controlled Substance 5421
Permitted Person Under the Influence of Controlled Substance 5422
Ability Impaired by Controlled Substance 5423
Operating Under the Influence of Intoxicating Liquor 5424
Permitted Person Under the Influence
of Intoxicating Liquor to Operate 5425
Ability Impaired by Intoxicating Liquor 5426
Operating with B.A.C. of .10% or more 5427
Operating Under the Influence Causing Serious Injury 5428

The following arrest charges are to be used for **SNOWMOBILE** violations:

Operating Under the Influence
of Controlled Substance to Operate 5451
Permitted Person Under the Influence
of Controlled Substance to Operate 5452
Ability Impaired by Controlled Substance – Voluntary.....5453
Operating Under the Influence of Intoxicating Liquor to Operate.....5461
Permitted Person Under the Influence
of Intoxicating Liquor to Operate 5462
Ability Impaired by Intoxicating Liquor – Voluntary.....5463
Operating with B.A.C. of .10% or more 5464
Felony Long Term Incapacitating Injury 5467

The following arrest charges are to be used for **BOAT** violations:

Operating Under the Influence of Controlled Substance 5471
Permitted Person Under the Influence
of Controlled Substance to Operate 5472
Ability Impaired by Controlled Substance – Voluntary.....5473
Operating Under the Influence of Intoxicating Liquor 5481
Permitted Person Under the Influence
of Intoxicating Liquor to Operate 5482
Ability Impaired by Intoxicating Liquor – Voluntary.....5483
Operating with B.A.C. of .10% or more 5484
Felony Long Term Incapacitating Injury 5487

The following arrest charges are to be used for **AIRCRAFT AND LOCOMOTIVE** violations:

Operating Under the Influence of Controlled Substance 5491
Permitted Person Under the Influence
of Controlled Substance to Operate 5492
Ability Impaired by Controlled Substance – Voluntary.....5493
Operating Under the Influence Of Intoxicating Liquor 5494
Permitted Person Under the Influence of Intoxicating Liquor 5495
Ability Impaired by Intoxicating Liquor 5496
Unlawful Blood Alcohol Content.....5497
Operation within 8 Hours of Consumption of Intoxicating
Liquor or Controlled Substance.....5498

Health and Safety

Violations involving the endangering of health or physical safety of an individual or of a community, and not more specifically identifiable with another offense file class code.

55000 Health and Safety

Drugs – Adulterated.....5501
Drugs – Misbranded 5502
Drugs – (Other) 5503
Food – Adulterated.....5510
Food – Misbranded.....5511
Food – (Other).....5512
Cosmetics – Adulterated 5520
Cosmetics – Misbranded 5521
Cosmetics – (Other) 5522
Large Carnivore Law Violations.....5559
Dog Law Violations.....5560
Animals at Large 5561
Violation of Underground Storage Tank Regulatory Act.....5562
Violation of Above Ground Storage Tank Regulatory Act.....5563
Sell, Give, Furnish Tobacco Products to Persons under 18
years of age.....5569
Persons under 18 year of age in Possession or Use of
Tobacco Products.....5570
Aircraft Safety Violations 5581
Violation of Boat & Navigation Laws 5582
Animals – Cruelty to 5586
Littering of Medical Waste 5587
Anhydrous Ammonia – Possess/Transport.....5588
Anhydrous Ammonia Container/Unauthorized Tampering 5589
Inhalation of Chemical Agents 5591
Violation of Smokeless Tobacco Products Law 5592
Violation of Smoking Laws.....5593
Agricultural Violations.....5598
Health & Safety Violations (Other).....5599

Civil Rights

Violations of civil rights as defined by state, local or federal statute.

56000 Civil Rights

Civil Rights – All Violations 5699

Invasion of Privacy

Invasion of a legally established right to withhold one's self and property from public scrutiny.

57001 Trespass

To unlawfully enter land, a dwelling, or other real property.

Trespass (Other) 5707
Trespass – Hunting & Fishing On Private Lands 5767

57002 Invasion of Privacy – Other

Offenses, which are not specifically defined in the Invasion of Privacy subcategory, listed above.

Divulge Eavesdrop Information.....5701
Divulge Eavesdrop Order 5702
Divulge Message Contents.....5703
Eavesdropping (Other) 5704
Eavesdrop Equipment 5705
Opening Sealed Communication 5706
Wiretap, Failure to Report.....5708
Invade Privacy (Other).....5799
(Includes Disclosure of Confidential Information-Medical Marijuana)

Smuggling

Fraudulently bringing into or taking out of the country, another jurisdiction, or prison, any merchandise or goods for which duty has not been paid or which is otherwise prohibited.

58000 Smuggling

Smuggle Contraband.....5801
Smuggle Contraband into Prison/County Jail.....5802
Smuggle to Avoid Paying Duty 5803
Smuggling (Other) 5899

Election Laws

Offenses relating to the election of local, state, and federal officials.

59000 Election Laws

Violation of Election Laws.....5999

Antitrust

Offenses relating to trade and commerce laws.

60000 Antitrust

Antitrust.....6099

Tax/Revenue

Offenses relating to laws established with regards to the raising of local, state or federal revenues, and which are not specifically identifiable with another offense file class code.

61000 Tax/Revenue

Income Tax 6101
Sales Tax 6102
Liquor Tax 6103
Fuel Tax 6104
Cigarette Tax.....6173
Tax/Revenue (Other).....6199

Conservation

Offenses that relate to conservation and preservation of animals, fish, plants, parks, etc.

62000 Conservation

Animals (Out of season, over limit, etc.) 6201
Fish (Out of season, over limit, etc.) 6202
Birds (Out of season, over limit, etc.).....6203
License – Stamp Violations 6204
Environment 6205
Uncased Weapon in Vehicle (Conservation Violation).....6272
Hunting While Intoxicated.....6273
Littering on Public or Private Property.....6274
Snowmobile Violations (Except Trespass).....6276
Off Road Vehicle (ORV) Violations 6277
Violation of DNR Director's Order.....6280
Violation of DNR Conservation Order 6281
Violation of DNR Administrative Rule.....6282
Violation of County Parks/Airport Rules and Regulations.....6283
Violation of Conservation Laws (Other) 6299

Vagrancy

The violation of a court order, regulation, ordinance, or law requiring the withdrawal of persons from the streets or other specified areas; prohibiting persons from remaining in an area or place in an idle or aimless manner; or prohibiting persons from going from place to place without visible means of support.

63000 Vagrancy

Curfew.....5313
Loitering 5314
Vagrancy (Other).....6399

Human Trafficking

Illegal activities related to engaging in the trafficking of individuals for recruitment in the sex trade(s).

64001 Human Trafficking, Commercial Sex Acts

Inducing a person by force, fraud, or coercion to participate in commercial sex acts, in which the person induced to perform such act(s) has not attained 18 years of age.

Commercial Sex Acts 4008

64002 Human Trafficking, Involuntary Servitude

The obtaining of a person(s) through recruitment, harboring, transportation, or provision, and subjecting such persons by force, fraud, or coercion into involuntary servitude, peonage, debt bondage, or slavery (not to include commercial sex acts).

Involuntary Servitude.....4009

Juvenile Runaway

A person under the age of 17 whom has left home without the permission of his/her parent(s) or legal guardian.

70000 Juvenile Runaway

Runaway 7070

Miscellaneous Criminal Offense

Criminal offenses that do not appear to qualify for any of the preceding offense file class codes.

73000 Miscellaneous Criminal Offense

Miscellaneous Arrest 7399

Solicitation

(All Crimes Except Prostitution)

Requesting or encouraging someone to engage in illegal conduct. This offense file class is used when the crime has not been committed. (Example: Solicitation to commit murder would be classified under this offense file class if the murder did not occur.)

75000 Solicitation (All Crimes Except Prostitution)

Solicitation.....7571

Conspiracy

(All Crimes)

Investigation reveals the planning of a crime is being undertaken.

Example: Conspiracy to murder would be classified under this offense file class until the planned event was executed. At that time, the offense file class would be changed to reflect the crime.

77000 Conspiracy (All Crimes)

Conspiracy 7771
Conspiracy by Computer 7772

Offense File Class Mapping Chart

Offense			NIBRS	
File Class	**Description**	**Group (A or B)**	**Class**	**Description**
01000	Sovereignty	Group B	90Z	All Other
02000	Military	Group B	90Z	All Other
03000	Immigration	Group B	90Z	All Other
09001	Murder/Non-negligent Manslaughter	Group A	09A	Murder/Non-neg. Manslaughter
09002	Negligent Homicide/Manslaughter	Group A	09B	Negligent Manslaughter
09003	Negligent Homicide Vehicle/Boat/ Snowmobile/ORV	Group B	90Z	All Other
09004	Justifiable Homicide	Group A	09C	Justifiable Homicide
10001	Kidnapping/Abduction	Group A	100	Kidnapping/Abduction
10002	Parental Kidnapping	Group A	100	Kidnapping/Abduction
11001	Sexual Penetration Penis/Vagina CSC1	Group A	11A	Forcible Rape
11002	Sexual Penetration Penis/Vagina CSC3	Group A	11A	Forcible Rape
11003	Sexual Penetration Oral/Anal CSC1	Group A	11B	Forcible Sodomy
11004	Sexual Penetration Oral/Anal CSC3	Group A	11B	Forcible Sodomy
11005	Sexual Penetration Object CSC1	Group A	11C	Sexual Assault with an Object
11006	Sexual Penetration Object CSC3	Group A	11C	Sexual Assault with an Object
11007	Sexual Contact Forcible CSC2	Group A	11D	Forcible Fondling
11008	Sexual Contact Forcible CSC4	Group A	11D	Forcible Fondling
12000	Robbery	Group A	120	Robbery
13001	Non-aggravated Assault	Group A	13B	Simple Assault
13002	Aggravated/Felonious Assault	Group A	13A	Aggravated Assault
13003	Intimidation/Stalking	Group A	13C	Intimidation
14000	Abortion	Group B	90Z	All Other
20000	Arson	Group A	200	Arson
21000	Extortion	Group A	210	Extortion/Blackmail
22001	Burglary – Forced Entry	Group A	220	Burglary/Breaking & Entering
22002	Burglary – Entry W/Out Force (Intent)	Group A	220	Burglary/Breaking & Entering
22003	Burglary – Unlawful Entry (No Intent)	Group B	90Z	All Other
22004	Possession of Burglary Tools	Group B	90Z	All Other
23001	Larceny – Pocketpicking	Group A	23A	Pocketpicking
23002	Larceny – Purse Snatching	Group A	23B	Purse Snatching
23003	Larceny – Theft from Building	Group A	23D	Theft from Building
23004	Larceny – Theft from Coin Operated Machine/Device	Group A	23E	Theft from Coin Operated Machine/Device
23005	Larceny – Theft from Motor Vehicle	Group A	23F	Theft from Motor Vehicle

Offense File Class Mapping Chart – Continued

Offense			NIBRS	
File Class	Description	Group (A or B)	Class	Description
23006	Larceny – Theft of Motor Vehicle Parts/ Accessories	Group A	23G	Theft of Motor Vehicle Parts/ Accessories
23007	Larceny – Other	Group A	23H	All Other Larceny
24001	Motor Vehicle Theft	Group A	240	Motor Vehicle Theft
24002	Motor Vehicle as Stolen Property	Group A	280	Stolen Property
24003	Motor Vehicle Fraud	Group A	26A	False Pretense/Swindle/ Confidence Game
25000	Forgery/Counterfeiting	Group A	250	Counterfeiting/Forgery
26001	Fraud – False Pretense/Swindle/Confidence Game	Group A	26A	False Pretense/Swindle/ Confidence Game
26002	Fraud – Credit Card/ATM	Group A	26B	Credit Card/ATM
26003	Fraud – Impersonation	Group A	26C	Impersonation
26004	Fraud – Welfare	Group A	26D	Welfare Fraud
26005	Fraud – Wire	Group A	26E	Wire Fraud
26006	Fraud – Bad Checks	Group B	90A	Bad Checks
27000	Embezzlement	Group A	270	Embezzlement
28000	Recovery of Stolen Property	Group A	280	Stolen Property
29000	Damage to Property	Group A	290	Destruction/Damage/ Vandalism of Property
30001	Retail Fraud – Misrepresentation	Group A	26A	False Pretense/Swindle/ Confidence Game
30002	Retail Fraud – Theft	Group A	23C	Shoplifting
30003	Retail Fraud – Refund/Exchange	Group A	26A	False Pretense/Swindle/ Confidence Game
35001	Violation of Controlled Substance	Group A	35A	Drug/Narcotic Violations
35002	Narcotic Equipment Violations	Group A	35B	Drug Equipment Violations
36001	Sexual Penetration – Non-forcible – Blood Affinity	Group A	36A	Incest
36002	Sexual Penetration – Non-forcible – Other	Group A	36B	Statutory Rape
36003	Peeping Tom	Group B	90H	Peeping Tom
36004	Sex Offense – Other	Group B	90Z	All Other
37000	Obscenity	Group A	370	Pornography/Obscene Material
38001	Family – Abuse/Neglect Nonviolent	Group B	90F	Family Offense Nonviolent
38002	Family – Nonsupport	Group B	90F	Family Offense Nonviolent
38003	Family – Other	Group B	90Z	All Other
39001	Gambling – Betting/Wagering	Group A	39A	Betting/Wagering
39002	Gambling – Operating/Promoting/Assisting	Group A	39B	Operating/Promoting/ Assisting
39003	Gambling – Equipment Violations	Group A	39C	Gambling Equipment Violations

Offense File Class Mapping Chart – Continued

Offense			NIBRS	
File Class	**Description**	**Group (A or B)**	**Class**	**Description**
39004	Gambling – Sports Tampering	Group A	39D	Sports Tampering
40001	Commercialized Sex – Prostitution	Group A	40A	Prostitution
40002	Commercialized Sex – Assisting/Promoting Prostitution	Group A	40B	Assisting/Promoting Prostitution
41001	Liquor License – Establishment	Group B	90G	Liquor Law Violation
41002	Liquor Violations – Other	Group B	90G	Liquor Law Violation
42000	Drunkenness	Group B	90E	Drunkenness
48000	Obstructing Police	Group B	90Z	All Other
49000	Escape/Flight	Group B	90Z	All Other
50000	Obstructing Justice	Group B	90Z	All Other
51000	Bribery	Group A	510	Bribery
52001	Weapons Offense – Concealed	Group A	520	Weapon Law Violations
52002	Weapons Offense – Explosives	Group A	520	Weapon Law Violations
52003	Weapons Offense – Other	Group A	520	Weapon Law Violations
53001	Disorderly Conduct	Group B	90C	Disorderly Conduct
53002	Public Peace – Other	Group B	90Z	All Other
54001	Hit and Run Motor Vehicle Accident	Group B	90Z	All Other
54002	OUIL or OUID	Group B	90D	Driving Under the Influence
55000	Health and Safety	Group B	90Z	All Other
56000	Civil Rights	Group B	90Z	All Other
57001	Trespass	Group B	90J	Trespass of Real Property
57002	Invasion of Privacy – Other	Group B	90Z	All Other
58000	Smuggling	Group B	90Z	All Other
59000	Election Laws	Group B	90Z	All Other
60000	Antitrust	Group B	90Z	All Other
61000	Tax/Revenue	Group B	90Z	All Other
62000	Conservation	Group B	90Z	All Other
63000	Vagrancy	Group B	90B	Curfew/Loitering/Vagrancy
70000	Juvenile Runaway	Group B	90I	Runaway
73000	Miscellaneous Criminal Offense	Group B	90Z	All Other
75000	Solicitation (all crimes except prostitution)	Group B	90Z	All Other
77000	Conspiracy (all crimes)	Group B	90Z	All Other

Section 6:
Property Record Overview

When to enter a Property Record, Stolen and/or Recovered Property, and Drug Property Information.

When to Enter a Property Record

A Property Record *(Data Elements 52 through 60)* is submitted to record the loss and/or recovery of property involved in the following types of offenses:

- Crimes Against Property:
  - Forgery/Counterfeiting
  - Robbery
  - Burglary
  - Larceny
  - Arson
  - Extortion
  - Bribery
  - Fraud
  - Embezzlement
  - Damage to Property
  - Motor Vehicle Theft
  - Stolen Property
- Kidnapping
- Gambling
- Drug/Narcotics Offenses

Not all Property Data Elements are required for every offense. For individual Property Data Element numbers required for a specific offense, refer to the worksheet for that offense in **Section 4**.

Additional Property Records

Up to four property records can be entered using the Incident (MICR1) format. Additional property records may be entered using the Property (MICR9) format (See **Section 2**).

Offense Attempted

If a Property Offense has been attempted *(Data Element 16 = A),* there cannot be a known loss of property, as loss of property would imply that the offense was completed. In this case:

- Item Number (Data Element 52) = 000 (No items to record)

- Property Loss Type (Data Element 53) = 0 (None) or 9 (Unknown)

Do **NOT** use any of the other Property Data Elements *(54 through 60)*.*

Only one (1) property record of Item Number 000 can be reported, regardless of the number of property offenses.

Example:

- In an attempted arson offense, with no property actually burned, Item Number (Data Element 52) = 000 and Property Loss Type (Data Element 53) = 0 (None).

- In a drug investigation, the offenders destroyed the drugs before the officers were able to seize the drugs. As no property was actually seized, a property record is submitted with "0" (None) as the Property Loss Type (Data Element 53), and the type of drug entered in Suspected Drug Type (Data Element 58). Note that in this case, only one drug type can be submitted.

  - This edit does not apply to offense 35001 Violation of Controlled Substance Act when Property Loss Type *(Data Element 53)* = 0 (None). Suspected Drug Type *(Data Element 58)* must be entered in this case.

Offense Completed

If a Property Offense has been completed *(Data Element 16 = C),* there cannot be a Property Item 000 with Loss Type 0. A **completed property offense** indicates that **"something has been stolen, recovered, burned, damaged, etc.** A known property item and loss type should be known.

- This has been changed for the following offenses:
  Robbery, 12000
  Arson, 20000
  Extortion, 21000
  Burglary, 22001-22003
  Larceny, 23001-23007
  Forgery, 25000
  Fraud, 26001-26000
  Embezzlement, 27000
  Damage to Property, 29000
  Retail Fraud, 30001-30003
  Gambling, 39001-39004
  Bribery, 51000

  This edit does not apply to offense 35001 Violation of Controlled Substance Act when Property Loss Type *(Data Element 53)* = 0 (None). Suspected Drug Type *(Data Element 58)* must be entered in this case.

Grouping Property Items

Items with the same Property Loss Type *(Data Element 53)* and Property Class *(Data Element 54)* may be grouped together for reporting purposes. Property Value *(Data Element 55)* must then reflect the total value of the grouped items.

Example:

- Two victims had their bicycles stolen at the same time and place; one was worth $300 and the other $150. For both items, Property Loss Type (Data Element 53) = 7 (Stolen) and Property Class (Data Element 54) = 04 (Bicycles).

- To group the two items, assign both bicycles one Item Number (Data Element 52) and enter the total value of the bicycles, "450" ($300 + $150 = $450), in the corresponding Property Value (Data Element 55).

✓ **MICR Tip:** Items with the same Property Loss Type and Property Class may be grouped together for reporting purposes.

- The following property was stolen as the result of a burglary: (1) a $10,000 stamp collection; (2) jewelry worth $5,000; (3) a $1,800 personal computer; (4) clothes worth $1,500; (5) silverware worth $800; (6) a $650 TV; (7) a $450 VCR; (8) a $400 microwave oven; (9) $350 in cash; (10) a $25 typewriter; (11) a $150 shotgun; (12) a $100 bicycle; (13) two credit cards (no value); and (14) ten blank personal checks (no value).

  If property were grouped together by Property Loss Type and Property Class, the last example would be entered as follows:

  "5800" for the jewelry and silverware (code 17), "1800" for the personal computer (code 07), "1500" for the clothes (code 06), "1100" for the TV and VCR (code 26), "400" for the microwave oven (code 16), "350" for the cash (code 20), "25" for the typewriter (code 23), "150" for the shotgun (code 13), "100" for the bicycle (code 04), "10000" for the stamp collection (code 88), "0" for the two credit cards (code 09), and "0" for the ten blank checks (code 22).

Stolen and/or Recovered Property

Property cannot be coded as recovered if it has not first been entered into the system as stolen. If Property Loss Type *(Data Element 53)* = 5 (Recovered) is used, the item must have been first reported using Property Loss Type *(Data Element 53)* = 7 (Stolen).

This edit does not apply to the following Offense File Classes, as the nature of the offense already infers stolen property:

- 24002 Motor Vehicle as Stolen Property
- 25000 Forgery/Counterfeiting
- 28000 Stolen Property

Item Number *(Data Element 52)* and Property Class *(Data Element 54)* must match for stolen and recovered records. Exception: If a motor vehicle was reported stolen and parts of the vehicle are recovered, the recovered record can indicate Property Class *(Data Element 54)* = 38 (Vehicle Parts/Accessories).

✓ **MICR Tip:** Property cannot be coded as recovered if it has not first been entered into the system as stolen.

Stolen and Recovered Property

If, at the time the original incident is entered, all property stolen is recovered, and the value of the recovered property is the same as prior to being stolen, enter Property Loss Type *(Data Element 53)* = 1 (Stolen and Recovered). This eliminates entering two separate records, one for stolen and one for recovered property.

Example:

- Two teenagers stole a neighbor's car for joyriding. The car was recovered in a parking lot two hours after the reported theft. No damage had been done to the vehicle. When the original incident is entered, only one property record is needed indicating "1" (Stolen and Recovered) in Property Loss Type (Data Element 53) as the property was stolen and recovered and the recovered property value did not decrease from prior to being stolen.

If the vehicle was damaged, then two property records need to be entered. In the first record, enter Property Loss Type *(Data Element 53)* = "7" (Stolen) and enter the value of the vehicle in Property Value *(Data Element 55)*. In the second record, enter Property Loss Type = "5" (Recovered) and then enter the value of the damaged vehicle in Property Value.

Stolen and/or Recovered Vehicles

If a number of vehicles are involved in an incident, enter Number of Stolen/Recovered Vehicles *(Data Element 57)* to reflect the number of vehicles reported per Item Number *(Data Element 52)*. If vehicle information is entered by single item and not grouped together, the value in this data element will always be "1."

Example:

- Five automobiles were stolen from a car dealer on August 31, 2011. To report the vehicles singly by item number, enter "01" in Stolen/Recovered Vehicles (Data Element 57) and "7" (Stolen) in Property Loss Type (Data Element 53) once for each vehicle. Three of these vehicles were recovered on November 1, 2011. "01" would be entered for Stolen/Recovered Vehicles (Data Element 57) and "5" (Recovered) in Property Loss Type (Data Element 53).

  If the automobiles are grouped together, to report stolen, "05" would be entered for Stolen/Recovered Vehicles (Data Element 57) and "7" (Stolen) in Property Loss Type (Data Element 53). The recovery would be reported as "03" in Stolen/Recovered Vehicles (Data Element 57) and "5" (Recovered) in Property Loss Type (Data Element 53).

Property Recovered After the Original Incident has been Filed

Property originally reported stolen, then recovered after the original incident has been filed, requires an update to the original record.

More than One Recovery Date

If property is grouped together by Property Loss Type *(Data Element 53)* and Property Class *(Data Element 54)* and there is more than one date of recovery for the same Property Class, enter the earliest date.

Example:

- On August 10, 2012, two bicycles were stolen from a public school parking lot. The first bicycle was recovered on August 15, 2012. The other bicycle was recovered on August 31, 2012. The date entered for Date Recovered (Data Element 56) for Property Class "04" (Bicycles) should be "081505" since that is the earliest date of recovery for this property class.

Determining Property Value

The following procedures are suggested to determine valuation of stolen property:

- Use fair market value for articles which are subject to depreciation because of wear and tear, age, or other factors which cause the value to decrease with use.

- Use cost to the merchant (wholesale cost) of goods stolen from retail establishments, warehouses, etc. In other words, use the dollar value representing the actual cash loss to the victim without any markup or profit added.

- Use victim's evaluation of items such as jewelry, watches, and other similar goods which decrease in value slightly or not at all with use or age.

- Use replacement cost or actual cash cost to victim for new or almost new clothes, auto accessories, bicycles, etc.

- When the victim obviously exaggerates the value of stolen property for insurance or other purposes, common sense and good judgment will dictate a fair market value to be placed on the stolen items by law enforcement.

Black's Law Dictionary defines fair market value as “the price in cash, or its equivalent, for which the property can be sold on the market.”

When an Inventory is Required

If the Property Class *(Data Element 54)* is unknown until an inventory can be performed, enter code "77" (Pending Inventory). Enter Property Value *(Data Element 55)* = "$1.00" (Unknown).

An updated Property record with appropriate loss values should be submitted when the results of the inventory are subsequently learned.

Example:

- A house was destroyed by arson while the homeowners were away on an overseas trip, making it impossible to determine the property loss until they return. Property Class (Data Element 54) = "77" (Pending Inventory) and Property Value (Data Element 55) = "$1.00" (Unknown) were entered into the original report.

When the owners returned and completed an inventory of the burned/damaged property, the report was updated to reflect the new information.

Drug Property

When to Enter Drug Property Information

If drugs or narcotics are seized in a drug case, no value is to be entered into Property Value *(Data Element 55)*. Use Suspected Drug Type, Estimated Drug Quantity, and Drug Type Measurement *(Data Elements 58 through 60)* **ONLY** if all three of the following conditions are met:

- One of the offenses in the incident is 35001 Violation of Control Substance Act
- Property Loss Type (Data Element 53) = 6 (Seized) or 0 (None)
- Property Class (Data Element 54) = 10 (Drugs/Narcotics)

These Data Elements are **NOT** used when drugs or narcotics were stolen, burned, or otherwise destroyed in connection with other offenses, such as Arson, Burglary, or Larceny.

✓ **MICR Tip:** Drug property should be grouped together as much as possible by Suspected Drug Type and Type Drug Measurement.

Grouping Drug Property Information

Drug property should be grouped together as much as possible by Suspected Drug Type *(Data Element 58)* and Type Drug Measurement *(Data Element 60)*.

Note: The state program will accept more than 3 drug property items. However, only three drug records will be forwarded to the FBI grouped by Suspected Drug Type and Type Drug Measurement. If more than three records are a result of this grouping, the third FBI record will be coded Suspected Drug Type *(Data Element 58)* = "77" (Over 3 Drug Types).

Agencies have the option of grouping their drug information in this way prior to submitting the data to the state program. Agencies opting to group the drug information should enter the two most important drugs first (taking into account the quantity, value, and deadliness of the drugs/narcotics) and combining any remaining drugs (if any) as Suspected Drug Type *(Data Element 58)* = "77" (Over Three Drug Types).

When Drug Measurements Are Not Available

Code "XX" (Not Reported) is an interim code which can be entered for Type Drug Measurement *(Data Element 60)* until agencies receive quantity and measurement from a forensic laboratory. This code must be replaced later with a specific measurement code.

When this code is used, Estimated Drug Quantity *(Data Element 59)* must be "1" (None).

Example:

- In a drug case, a large quantity of crack, cocaine, and marijuana was seized. The officer being unsure of the quantity of each drug entered "XX" (Not Reported) in this field and waited until the reports were received from the forensic laboratory. At that time, the officer submitted a report to delete the NOT REPORTED item and enter the correct information.

Property Class Descriptions

The following table provides examples for valid Property Class codes *(Data Element 54)* described in **Section 3** of this handbook.

Property Class Descriptions

Code Number/Description	*Examples*
(01) = Aircraft	Airplanes, dirigibles, gliders, etc.
(02) = Alcohol	Alcoholic beverages, e.g., beer, wine, liquor, etc.
(03) = Automobiles	Sedans, coupes, station wagons, convertibles, taxicabs, and other similar motor vehicles which serve the primary purpose of transporting people
(04) = Bicycles	Includes tandem bicycles, unicycles, and tricycles
(05) = Buses	Motor vehicles which are specifically designed, but not necessarily used, to transport groups of people on a commercial basis
(06) = Clothes/Furs	Wearing apparel for human use, including accessories such as belts, shoes, scarves, ties, etc.
(07) = Computer Hardware/Software	Computers, computer peripherals [e.g., tape and disk drives, printers, etc.] and storage media [e.g., magnetic tapes, magnetic and optical disks, etc.
(08) = Consumable Goods	Expendable items used by humans for nutrition, enjoyment or hygiene, e.g., food, beverages, grooming products, cigarettes, gasoline, firewood, etc.
(09) = Credit/Debit Cards	Cannot have value. Includes Automatic Teller Machine cards
(10) = Drugs/Narcotics	
(11) = Drug/Narcotic Equipment	
(12) = Farm Equipment	Tractors, combines, etc.
(13) = Firearms	Weapons that fire a shot by force of an explosion, i.e., handguns, rifles, shotguns., etc., but not "BB", pellet, or gas-powered guns
(14) = Gambling Equipment	Gambling paraphernalia
(15) = Heavy Construction/ Industrial Equipment	Cranes, bulldozers, steamrollers, oil-drilling rigs, etc.
(16) = Household Goods	Beds, chairs, desks, sofas, tables, refrigerators, stoves, washer/dryers, air conditioning and heating equipment, etc.
(17) = Jewelry/Precious Metals	Bracelets, necklaces, rings, watches, etc., and gold, silver, platinum, etc.
(18) = Livestock	Living farm-type animals, e.g., cattle, chickens, hogs, horses, sheep, etc., but not household pets, such as dogs and cats)
(19) = Merchandise	Items held for sale
(20) = Money	Legal tender, e.g., coins and paper currency
(21) = Negotiable Instruments	Any document, other than currency, which is payable without restriction, e.g., endorsed checks, endorsed money orders, and endorsed traveler's checks; "bearer" checks and bonds; etc.
(22) = Nonnegotiable Instruments	Cannot have value. Documents requiring further action to become negotiable., e.g., unendorsed checks, unendorsed money orders, etc.;

Property Class Descriptions

Code Number/Description	*Examples*
	food stamps; stocks and bonds; etc.
(23) = Office Equipment	Typewriters, adding machines, calculators, cash registers, copying machines, etc.
(24) = Other Motor Vehicles	Any other motor vehicles, e.g., motorcycles, motor scooters, trail bikes, mopeds, snowmobiles, golf carts, etc.
(25) = Purses/Handbags/Wallets	
(26) = Radios/TVs/VCRs	Includes radios, televisions, videotape recorders, high fidelity and stereo equipment, compact disk players, etc.
(27) = Recordings Audio/Visual	Phonograph records, compact disks, tape recordings, cassettes, etc.
(28) = Recreational Vehicles	Motor vehicles which are specifically designed, but not necessarily used, to transport people and also provide them temporary lodging for recreational purposes
(29) = Structures-Single Occupancy Dwelling	Houses, townhouses, duplexes, mobile homes, or other private dwellings which are occupied by a single person, family, housemates, or other group
(30) = Structures-Other Dwellings	Any other residential dwellings not meeting the definition of "Single Occupancy Dwellings", e.g., apartments, tenements, flats, boarding houses, dormitories, as well as temporary living quarters, such as hotels, motels, inns, etc.
(31) = Structures-Other Commercial/Business	Stores, office buildings, restaurants, etc.
(32) = Structures-Industrial/ Manufacturing	Factories, plants, assembly lines, etc.
(33) = Structures- Public/Community	Colleges, hospitals, jails, libraries, meeting halls, passenger terminals, religious buildings, schools, sports arenas, etc.
(34) = Structures-Storage	Barns, garages, storehouses, warehouses, etc.
(35) = Structures-Other	Any other structures not fitting the other "Structures" descriptions, e.g., outbuildings, monuments, buildings under construction, etc.
(36) = Tools	Hand tools and power tools
(37) = Trucks	Motor vehicles which are specifically designed, but not necessarily used, to transport cargo on a commercial basis
(38) = Vehicle Parts/Accessories	Motor vehicle batteries, engines, transmissions, heaters, hubcaps, tires, manufacturers' emblems, license plates, side view mirrors, radios, antennas, tape decks, etc.
(39) = Watercraft	Motor boats, sailboats, houseboats, etc.
(41) = Aircraft Parts/Accessories	Parts or accessories of an aircraft, whether inside or outside. This category does not include aircrafts that are intact or model/toy planes.
(42) = Artistic Supplies/Accessories	Items or equipment used to create or maintain paintings, sculptures, crafts, etc.
(43) = Building Materials	Items used to construct buildings. Includes lumber, concrete, gravel, drywall, bricks, plumbing supplies, uninstalled windows, uninstalled doors, etc. This category is not to be used when items are stolen from a completed building. This category does not include copper wire, aluminum, etc. See 71 = Metals, Non-Precious.
(44) = Camping/Hunting/Fishing Equipment/ Supplies	Items, tools, or objects used for recreational camping, hunting, or fishing. Includes tents, camp stoves, fishing poles, sleeping bags, etc. Rifles, pistols, and shotguns should be listed under 13 = Firearms.

Property Class Descriptions

Code Number/Description	*Examples*
(45) = Chemicals	Substances with distinct molecular compositions that are produced by or used in chemical processes. Includes herbicides, insecticides, industrial or household products, solvents, fertilizers, lime, antifreeze, mineral oil, paint thinners, etc., except when used in conjunction with illegal drug activity, which would be classified as 10 = Drugs/Narcotics or 11 = Drug/Narcotic Equipment.
(46) = Collections/Collectibles	Objects that are collected because they arouse interest due to being novel, rare, bizarre, or valuable. Includes art objects and stamp/baseball/comic book collections. Report a specific category, if possible. For example, the theft of a collection of old guns should be 13 = Firearms.
(47) = Crops	Cultivated plants or agricultural produce grown for commercial, human, or livestock consumption and use. Usually sold in bulk. Includes grains, fruits, vegetables, tobacco, and cotton. This category does not include crops that yield illegal substances. Crops of illegal substances should be classified as drugs.
(48) = Documents/Personal or Business	**Cannot have value.** Includes affidavits, applications, certificates, credit card documents, savings account books, titles, deposit slips, pawn shop slips, patents, blueprints, bids, proposals, personal files, and U.S. mail. This category does not include identity documents.
(49) = Explosives	Devices that explode or cause an explosion. Includes bombs, dynamite, Molotov cocktails, fireworks, ammunition, etc.
(59) = Firearm Accessories	Items used in conjunction with a firearm to improve ease of use or maintenance. Includes gun belts, cases, cleaning tools/equipment, targets, aftermarket stocks, laser sights, rifle, spotting, and handgun scopes.
(64) = Fuel	Products used to produce energy. Includes coal, gasoline, diesel, bio-diesel, natural gas, and oil.
(65) – Identity Documents	**Cannot have value.** Formal documents that provide proof pertaining to a specific individual's identity. Includes passports, visas, driver's licenses, social security cards, alien registration cards, voter registration cards, etc.
(66) = Identity-Intangible	**Cannot have value.** Sets of characteristics or behavioral or personal traits by which an entity or person is recognized or known. Includes damaged reputations, disclosed confidential information, etc.
(67) = Law Enforcement Equipment	Equipment specifically used by law enforcement personnel during the performance of their duties. Includes vests, handcuffs, flashlights, nightsticks, badges, etc. Does not include firearms.
(68) = Lawn/Yard/Garden Equipment	Equipment used for maintaining and decorating lawns and yards. Includes mowers, line trimmers, tools, tillers, etc. Does not include plants, trees, fountains, bird baths, etc.
(69) = Logging Equipment	Equipment specifically used by the logging industry personnel during the performance of their duties. Includes choker cables, binders, blocks, etc.
(70) = Medical/Medical Lab Equipment	Equipment specifically used in the medical field. Includes X-ray machines, testing equipment, magnetic resonance imaging (MRI) machines, ultrasound machines, wheelchairs, etc.
(71) = Metals, Non-Precious	Base metals or alloys possessing luster, malleability, ductility, and conductivity of electricity and heat. Includes ferrous and non-ferrous metals such as iron, steel, tin, aluminum, copper, brass, copper wire, copper pipe, etc.

Property Class Descriptions

Code Number/Description	*Examples*
(72) = Musical Instruments	Instruments relating to or capable of producing music. Includes percussion, brass, woodwind, and string instruments, etc.
(73) = Pets	Animals kept for pleasure or companionship, other than livestock. Includes cats, dogs, household birds, fish, rodents, reptiles, and exotic animals raised as pets and not for profit.
(74) = Photographic/Optical Equipment	Equipment used to take photographs and/or relating to the science of optics or optical equipment. Includes cameras, camcorders, telescopes, lenses, prisms, optical scanners, binoculars, monoculars, etc. Does not include camera phones.
(75) = Portable Electronic Communications	Electronic devices used to communicate audible or visual messages. Includes cell phones, camera phones, pagers, personal digital assistants (PDA), Blackberrys®, etc.
(76) = Recreational/Sports Equipment	Equipment and materials used for recreational purposes or during sports activities. Includes skis, balls, gloves, weights, nets, bats, rackets, etc.
(77) = Pending Inventory	Property class unknown until an inventory is conducted
(78) = Trailers	Transportation devices designed to be hauled by a truck or tractor trailer. Includes truck trailers, semi-trailers, utility, etc.
(79) = Watercraft Equipment/Parts/Accessories	Watercraft equipment or accessories that are used for the crafts' maintenance or operation. Includes buoys, life preservers, paddles, or sails. This category does not include accessories for water sports; these should be coded under 76 = Recreational/Sports Equipment.
(80) = Weapons Other	Weapons not classified under other categories. Includes knives, swords, nunchakus, brass knuckles, flare guns, crossbows, bow and arrows, sling shots, "BB" guns, pellet guns, gas-powered guns, paintball guns, etc.
(88) = Other	All other property not fitting the above specific descriptions, including intangibles*

* Intangible is anything which cannot be perceived by the sense of touch. It can be a benefit, e.g., a right or privilege, a promotion, enhanced reputation, etc.; or a detriment, e.g., a loss of reputation, injured feelings, etc.

Section 7:
Exceptional Clearance

This section covers information on when and how to enter Exceptional Clearance.

When to Enter Exceptional Clearance

Exceptional Clearance *(Data Elements 11 and 12)* clears an offense for reasons other than an arrest. Exceptional Clearance may be used with any offense **EXCEPT** Offense File Class 0900-4 Justifiable Homicide.

The following four conditions must be met to exceptionally clear an offense:

- The investigation must have clearly and definitely established the identity of at least one offender.
- Sufficient probable cause must have been developed to support the arrest, charging, and prosecution of the offender.
- The exact location of the offender must be known so that an arrest could be made.
- There must be a reason outside the control of law enforcement which prevents the arrest.

Note: Instances may occur when an offender already in custody or serving a sentence confesses to an un-cleared crime. This situation is actually a variation of true clearance by arrest and should not be exceptionally cleared. Arrest data should be reported on the offender who, although not "apprehended," will in most instances be prosecuted on the new charge.

✓ **MICR Tip:** Exceptional Clearance may NOT be used with Offense File Class 0900-4 Justifiable Homicide.

How to Enter Exceptional Clearance

To exceptionally clear an incident, complete Exceptional Clearance Date *(Data Element 12),* and enter one of the following 2-digit codes in Exceptional Clearance *(Data Element 11)*:

Exceptional Clearance Codes

10 = Death of offender
11 = Prosecution declined (by the prosecutor for other than lack of probable cause)
12 = In Custody of Other Jurisdiction (Formerly Extradition Denied)
13 = Victim refused to cooperate (in the prosecution)
14 = Juvenile/no custody (the handling of a juvenile without taking him/her into custody, but rather by oral or written notice given to the parents or legal guardian in a case involving a minor offense)

✓ **MICR Tip:** Exceptional Clearance (Data Element 11) must always be entered with Exceptional Clearance Date (Data Element 12).

Edits:

- Must complete Exceptional Clearance Date (Data Element 12).
- Do not use Data Elements 39 through 51 (an arrest record cannot be entered).
- Offender Number (Data Element 22) cannot be "00," Use Data Elements 23, 24, 25 (Offender Age, Race, and Sex).

Examples:

- During a bank robbery the offender is fatally shot by police officers. Enter "10" (Death of Offender) for Exceptional Clearance (Data Element 11), and complete Exceptional Clearance Date (Data Element 12).
- An incident involved two offenders - one of whom could not be extradited and the second was still at large. An incident record was sent to the state program with Exceptional Clearance (Data Element 11) = "12" (Extradition Denied). The second offender is arrested six months later. Since an arrest is superior to an exceptional clearance and an arrest cannot be submitted with an exceptional clearance, the Exceptional Clearance and Exceptional Clearance Date must be modified and the arrest information added to the incident.
- An arrested person confesses to multiple incidents but the prosecutor refuses to prosecute on all incidents. The arrest should be reported for all incidents and not cleared as an exceptional clearance. [One incident will have an arrest record with "C" (Count Arrest) and the other incidents will have arrest records with "M" (Multiple) for Multiple Arrest Indicator (Data Element 49).]

Multiple Offense Incidents

In a multiple offense incident, an exceptional clearance of one offense clears all offenses in the incident. An arrest record may not be entered for any incident that is exceptionally cleared without first modifying the incident to remove exceptional clearance. An incident cannot be both exceptionally cleared and cleared by an arrest.

Section 8:
Hate/Bias Motivation Guidelines

Guidelines and considerations for determining whether hate and/or bias were the motivation to commit an offense.

When to Report Hate/Bias Motivation

The object of the collection of Hate/Bias Crime statistics is to indicate whether the offender was motivated to commit the offense because of his/her bias against a racial, religious, ethnic/national origin, or sexual orientation group. Use the graphic worksheets in **Section 4** to determine whether Suspected Bias Motivation *(Data Element 18)* is required for a specific offense.

Because of the difficulty of ascertaining the offender's subjective motivation, Suspected Bias Motivation *(Data Element 18)* is to be reported **ONLY IF** the investigation reveals sufficient objective facts to lead a reasonable and prudent person to conclude that the offender's actions were motivated, in whole or in part, by bias. The specific types of bias to be reported are:

Racial Bias:

- Anti-White
- Anti-Black
- Anti-American Indian/Alaskan Native
- Anti-Asian/Pacific Islander
- Anti-Multi-Racial Group

Ethnicity/National Origin Bias:

- Anti-Hispanic
- Anti-Other Ethnicity/National Origin

Religious Bias:

- Anti-Jewish
- Anti-Catholic
- Anti-Protestant
- Anti-Islamic (Moslem)
- Anti-Other Religion (Buddhism, Hinduism, Shintoism, etc.)
- Anti-Multi-Religious Group
- Anti-Atheist/Agnostic

Sexual Orientation Bias:

- Anti-Male Homosexual (Gay)
- Anti-Female Homosexual (Lesbian)
- Anti-Homosexual (Gays and Lesbians)
- Anti-Heterosexual
- Anti-Bisexual

Gender Bias:

- Anti-Female
- Anti-Male

Disabilities Bias:

- Anti-Physical
- Anti-Mental

Other Bias:

- Any not listed above

None or Unknown Bias

Incidents which do not involve any facts indicating biased motivation by the offender are to be coded as Suspected Bias Motivation *(Data Element 18)* = "00" (None), while incidents involving ambiguous facts (i.e., where some facts are present but are not conclusive) are to be coded "99" (Unknown).

Objective Evidence of Bias Motivation

An important distinction must be made. The mere fact that the offender is biased against the victim's racial, religious, ethnic/national origin, and/or sexual orientation group does not mean that a hate crime was involved. Rather, the offender's **criminal act** must have been motivated, in whole or in part, by his/her bias.

Because motivation is subjective, it is difficult to know with certainty whether a crime was the result of the offender's bias. Therefore, before an incident can be reported as a hate crime, sufficient objective facts must be present to lead a reasonable and prudent person to conclude that the offender's actions were motivated, in whole or in part, by bias.

✓ **MICR Tip:** The offender's criminal act must have been motivated, in whole or in part, by his/her bias.

Circumstances Supporting Hate/Bias

While no single fact may be conclusive, facts such as the following, particularly when combined, are supportive of a finding of bias:

- The offender and the victim were of different racial, religious, ethnic/national origin, sexual orientation or gender groups. For example, the victim was black and the offenders were white.

- Bias related oral comments, written statements, or gestures were made by the offender which indicates his/her bias. For example, the offender shouted a racial epithet at the victim.

- Bias related drawings, markings, symbols, or graffiti were left at the crime scene. For example, a swastika was painted on the door of a synagogue.

- Certain objects, items, or things which indicate bias were used, (e.g., the offenders wore white sheets with hoods covering their faces) or left behind by the offender(s) (e.g., a burning cross was left in front of the victim's residence).

- The victim is a member of a racial, religious, ethnic/national origin, sexual orientation, or gender group which is overwhelmingly outnumbered by members of another group in the neighborhood where the victim lives and the incident took place. This factor loses significance with the passage of time, e.g., it is most significant when the victim first moved into the neighborhood and becomes less and less significant as time passes without incident).

- The victim was visiting a neighborhood where previous hate crimes had been committed against other members of his/her racial, religious, ethnic/national origin, sexual orientation, or gender group and where tensions remain high against his/her group.

- Several incidents have occurred in the same locality, at or about the same time, and the victims are all of the same racial, religious, ethnic/national origin, or sexual orientation group.

- A substantial portion of the community where the crime occurred perceives that the incident was motivated by bias.

- The victim was engaged in activities promoting his/her racial, religious, ethnic/national origin, sexual orientation, or gender group. For example, the victim is a member of the NAACP, participated in gay rights demonstrations, etc.

- The incident coincided with a holiday relating to, or a date of particular significance to, a racial, religious, or ethnic/national origin group (e.g., Martin Luther King Day, Rosh Hashanah, etc.).

- The offender was previously involved in a similar hate crime or is a member of a hate group.

- There were indications that a hate group was involved. For example, a hate group claimed responsibility for the crime or was active in the neighborhood.

- A historically established animosity exists between the victim's group and the offender's group.

- The victim, although not a member of the targeted racial, religious, ethnic/national origin, sexual orientation, or gender group, is a member of an advocacy group supporting the precepts of the victim group.

Additional Considerations

Along with the above circumstances supporting Hate/Bias Motivation for an offense, the following factors must also be considered:

1. Need for Case-by-Case Assessment of the Facts

The aforementioned factors are not all-inclusive of the types of objective facts which evidence biased motivation. Therefore, reporting agencies must examine each case for facts which clearly evidence that the offender's bias motivated him/her to commit the crime.

2. Misleading Facts

Agencies must be alert to misleading facts. For example, the offender used an epithet to refer to the victim's race, but the offender and victim were of the same race.

3. Feigned Facts

Agencies must be alert to evidence left by the offenders which is meant to give the false impression that the incident was motivated by bias. For example, students of a religious school vandalize their own school, leaving anti-religious statements and symbols on its walls, in the hope that they will be excused from attending class.

4. Offender's Mistaken Perception

Even if the offender was mistaken in his/her belief that the victim was a member of a racial, religious, ethnic/national origin, sexual orientation, or gender group; the offense is still a hate crime as long as the offender was motivated by bias against that group. For example, a middle-aged, non-gay man walking by a bar frequented by gays was attacked by six teenagers who mistakenly believed the victim had left the bar and was gay. Although the offenders were wrong of both counts, the offense is a hate crime because it was motivated by the offenders' anti-gay bias.

5. Changes in Findings of Bias

If, after an original incident report was submitted, a contrary finding regarding bias occurs, the state program must be updated with the new finding. For example, if an initial finding of no bias was later changed to racial bias or a finding of racial bias was later changed to religious bias, the change should be reported to the UCR state program.

Hate/Bias Motivation Examples

The following examples highlight some of the considerations in determining whether an offense was motivated by hate or bias:

- While driving through a predominantly Mexican-American neighborhood, a black male stopped his car to repair a flat tire. A group of Mexican-Americans leaving a bar across the street accosted the driver and then attacked him with bottles and clubs. During the attack, the offenders called the victim by a well known and recognized epithet used against blacks and told him that blacks were not welcome in the neighborhood. Enter code "12" (Anti-Black) because the victim and offenders are of different races, the offenders used a racial epithet, and the facts reveal no other reason for the attack than the stated one, e.g., to keep blacks out of the neighborhood.

- A small neighborhood bar frequented by gays burned down after being closed for the night. Investigation revealed that the fire was deliberately set, but there were no witnesses or suspects. Although the fire was deliberately set, the fact that the bar was frequented by gays may have been coincidental. Therefore, "99" (Unknown) should be entered. Two weeks later, three white adult males were arrested on a tip from an informant. They admitted burning down the bar, saying they did it to keep gays out of the neighborhood. The previously submitted incident report should be updated with "41" (Anti-Gay).

- Overnight, unknown subjects broke into a synagogue and destroyed several religious objects. The perpetrators left a large swastika drawn on the door and wrote "Death to Jews" on a wall. Although valuable items were present, none were stolen. Enter "21" (Anti-Jewish) because the offenders destroyed religious objects, left anti-Semitic words and graffiti behind, and theft did not appear to be the motive for the burglary.

- An adult white male was approached by four white teenagers who requested money for the bus. When he refused, one of the youths said to the others, "Let's teach this [epithet for a gay person] a lesson." The victim was punched in the face, knocked to the ground, kicked several times, and robbed of his wristwatch, ring, and wallet. When he reported the crime, the victim advised he did not know the offenders and that he was not gay. The facts are ambiguous. Although an epithet for a gay person was used by one of the offenders, the victim was not gay. Such epithets are sometimes used as general insults regardless of the target person's sexual orientation, and in this case the offenders' motivation appeared to be limited to obtaining money from the victim. Therefore, "99" (Unknown) should be entered.

Hate/Bias Definitions

To ensure uniformity in reporting nationwide, the following definitions have been adopted for us in hate crime reporting:

Bias – A preformed negative opinion or attitude toward a group of persons based on their race, religion, ethnicity/national origin, sexual orientation, or gender.

Bias Crime – A criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias against a race, religion, ethnic/national origin group, sexual orientation, or gender group. Also known as "Hate Crime."

Bisexual – [adjective] Of or relating to persons who experience sexual attraction toward, and responsiveness to, both males and females; [noun] a bisexual person.

Ethnicity/National Origin Bias – A preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs, and traditions, (Arabs, Hispanics, etc.).

Gay – [adjective] Of or relating to males who experience a sexual attraction toward, and responsiveness to, other males; [noun] a homosexual male.

Gender Bias – A preformed negative opinion or attitude toward a group of persons of the same biological category.

Hate Crime – See Bias Crime.

Hate Group – An organization whose primary purpose is to promote animosity, hostility, and malice against persons belonging to a racial, religious, ethnic/national origin, or sexual orientation group which suffers from that of the members of the organization (e.g., the Ku Klux Klan, American Nazi Party, etc.).

Heterosexual – [adjective] Of or relating to persons who experience a sexual attraction toward, and responsiveness to, members of the opposite sex; [noun] a heterosexual person.

Homosexual – [adjective] Of or relating to persons who experience a sexual attraction toward, and responsiveness to, members of their own sex; [noun] a homosexual person.

Lesbian – [adjective] Of or relating to females who experience a sexual attraction toward, and responsiveness to, other females; [noun] a homosexual female.

Racial Bias – A preformed negative opinion or attitude toward a group of person who possess common physical characteristics (e.g., color of skin, eyes and/or hair, facial features, etc.) genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind (e.g. Asians, blacks, whites, etc.).

Religious Bias – A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being (e.g., Catholics, Jews, Protestants, atheists, etc.).

Sexual Orientation Bias – A preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex (e.g., gays, lesbians, heterosexuals, etc.).

Section 9:
Age/Relationship Edits

Edits based on age or interpersonal relationships that may pertain to any incident.

Introduction

Victim to Offender Relationship

Victim to Offender Relationship *(Data Element 38)* is used with Offender Related Number *(Data Element 37)* to report the relationships of the victim(s) to the offender(s). (See the graphic worksheets in **Section 4** for Data Elements required for a specific offense.)

The following edits apply to victim/offender relationships:

Spouse, Boyfriend/Girlfriend

If Victim to Offender Relationship *(Data Element 38)* = any of the following:

- "01" Spouse
- "02" Common-law Spouse
- "13" Child in Common
- "24" Dating (boyfriend/girlfriend)
- "27" Ex-spouse
- "32" Former Dating (boyfriend/girlfriend)
- "33" Resident (boyfriend/girlfriend)
- "34" Former Resident (boyfriend/girlfriend)

Victim Sex *(Data Element 31)* and Offender Sex *(Data Element 25)* must be opposite.

Homosexual Relationship

If Victim to Offender Relationship *(Data Element 38)* = "26" (Homosexual Relationship):

- Victim Sex (Data Element 31) and Offender Sex (Data Element 25) must be the same.

Parent/Grandparent

If Victim to Offender Relationship *(Data Element 38)* = either:

- "03" Parent
- "06" Grandparent

Victim Age *(Data Element 29)* must be greater than Offender Age *(Data Element 23)*.

Child, Grandchild, Babysittee

If Victim to Offender Relationship *(Data Element 38)* = any of the following:

- "05" Child
- "07" Grandchild
- "23" Babysittee

Victim Age *(Data Element 29)* must be less than Offender Age *(Data Element 23)*.

Spouse/Ex-Spouse

- Only one Victim to Offender Relationship code of "01" (Victim is Spouse) is valid per victim.
- Age of spouses or ex-spouses cannot be less than 10 years old.

✓ **MICR Tip:** If the victim-to-offender relationship is that of a “domestic” relationship (codes 01-13, 24-27, 32-34), then the Domestic Violence Indicator, Data Element 26a, must be completed.

Arrest Age

For all offenses, if Arrest Age *(Data Element 41)* = less than 18, enter Disposition of Arrest Under 18 *(Data Element 50)*.

Arrest Age (Data Element 41) can be = to any value. This is no longer limited to “age cannot be less than 7”.

Section 10:
Law Enforcement Officers Killed or Assaulted (LEOKA)

This section covers how and when to enter Activity Type, Assignment Type, and ORI-Other Jurisdiction when an officer is killed or assaulted.

Submitting LEOKA Information

Beginning with 2008 data submissions, Law Enforcement Officers Killed or Assaulted paper form (RI-126) will no longer be accepted. The Michigan Incident Crime Reporting (MICR) program has been rewritten to include three (3) data fields for LEOKA submission.

If your agency processes crime data through the Data Exchange Gateway (DEG), the software used should consist of the following changes:

MICR will no longer have five (5) data elements available for Victim to Offender Relationships. This has been decreased to two (2) available VORs.

Three new fields have been added to MICR:

Data Element 28A – Type of Activity the officer(s) was involved in at the time of his/her assault/death.

Data Element 28B – Type of Assignment the officer was one when he/she was killed or assaulted.

Data Element 28C – ORI-Other Jurisdiction (If the officer was injured while assisting another jurisdiction).

To determine if the assault should be reported as an additional offense to the original incident or a separate incident, the agency utilizes the "Concept of Time and Place."

Concept of Time and Place is defined as follows:

> "If more than one crime was committed by the same person or group of persons and the time and space intervals separating them were insignificant, then all of the crimes make up a single incident."

Therefore, if the original offense and/or assault offense occurred during unbroken time duration and at the same or adjoining locations(s), the reporting agency should report these offenses as a single incident.

✓ **MICR Tip:** When an officer is killed or assaulted, the information must be reported on an incident report, which should now contain LEOKA data fields.

DATA ELEMENT #28A: Type of Activity – LEOKA (Located After Element #38)

DATABASE NAME: LEOKA_ACTIVITY_TYPE

DATA FORMAT: Two (2) characters – Numeric

CODING STRUCTURE: Enter the two (2) characters to indicate the type of activity.

01 = Responding to disturbance calls
02 = Burglaries in progress or pursuing burglary suspects
03 = Robberies in progress or pursuing robbery suspects
04 = Attempting other arrests
05 = Civil Disorder (riot, mass disobedience)
06 = Handling, transporting, custody of prisoners
07 = Investigating suspicious persons or circumstances
08 = Ambush-no warning
09 = mentally deranged
10 = Traffic pursuits and stops
11 = All other

EDITS:

- Must be valid code.
- Required for all victim records where the Victim Connected File Class is 09001, 13001, 13002, or 13003 **and** the Victim Type = P (POLICE OFFICER).
- Must also enter Assignment Type, data element 28B.
- Victim Type must be P (POLICE OFFICER).
- Must be blank if Victim Type is other than “P” and Victim Connected File Class is not = 09001, 13001, 13002 or 13003.

DATA ELEMENT #28B: Assignment Type – LEOKA (Located After Element #38)

DATABASE NAME: LEOKA_ASSIGNMENT_TYPE

DATA FORMAT: One (1) character – Alpha

CODING STRUCTURE: Enter the one (1) character code to indicate the assignment type.

F = Two officer vehicle
G = One officer vehicle, alone
H = One officer vehicle, assisted
I = Detective or special assignment, alone
J = Detective or special assignment, assisted
K = Other, alone
L = Other, assisted

EDITS:

- Must be valid code.
- Required for all victim records where the Victim Connected File Class is 09001, 13001, 13002, or 13003 and the victim type = P (POLICE OFFICER).
- Must also enter Type of Activity, data element 28A.
- Victim must = P (POLICE OFFICER).
- Victim Connected File Class must be 09001, 13001, 13002 or 13003.
- Must be blank if Victim Type is other than “P” (POLICE OFFICER) and Victim Connected File Class is not = 09001, 13001, 13002 or 13003.

Code F pertains to a two-officer vehicle, codes G and H pertain to uniformed officers, codes I and J pertain to non-uniformed officers and codes K and L pertain to officers assaulted or killed while in other capacities, such as foot patrol, off duty, etc.

DATA ELEMENT #28C: ORI Other Jurisdiction – LEOKA (Located After Element #38)

DATABASE NAME: LEOKA_ORI_OTHER_JUR

DATA FORMAT: Nine (9) characters – Alpha/Numeric

CODING STRUCTURE: Enter the unique nine (9) character code that has been assigned to each agency to identify the Originating Agency Identifier (ORI) number if an officer is killed or assaulted in the line of duty in a jurisdiction other than his own. The law enforcement agency having jurisdiction should report the law enforcement officer killed or assaulted using this data element to identify the ORI of that law enforcement officer's agency. No entry is required if the officer is assaulted in his own jurisdiction.

EDITS:

- Must be valid code or blank.
- Required for all victim records where the Victim Connected File Class is 09001, 13001, 13002, or 13003 and the victim type = P (POLICE OFFICER) **and** ORI number differs from officer's regular jurisdiction.
- Must also enter Type of Activity, data element 28A.
- Must also enter Type of Assignment, data element 28B.
- Victim must = P (POLICE OFFICER).
- Victim Connected File Class must be 09001, 13001, 13002 or 13003.
- Must be blank if Victim Type is other than "P" (POLICE OFFICER) and Victim Connected File Class does not = 09001, 13001, 13002 or 13003.
- Must be blank if Type of Activity and Assignment Type are blank.

Section 11:
Multiple Offenses/Incidents/Arrests

Guidelines for reporting more than one offense, incident, and/or arrest.

Multiple Offenses vs. Multiple Incidents

The following guidelines are used to determine whether to report multiple incidents or a single incident comprised of multiple offenses.

Defining an Incident

A single incident is defined as one or more offenses committed by the same offender, or a group of offenders acting in concert, at the same time and place.

Acting in Concert requires the offenders actually commit or assist in the commission of the crime(s). The offenders must be aware of, and consent to, the commission of the crime(s); or, even if non-consenting, their actions assist in the commission of the offense(s). This is important because all of the offenders in an incident are considered to have committed all of the offenses in the incident. If one or more of the offenders did not act in concert, then there is more than one incident involved.

Concept of Time and Place is defined as follows: If more than one crime was committed by the same person or group of persons and the time and space intervals separating them were insignificant, then all of the crimes make up a single incident.

Therefore, a group of crimes may be reported as one incident if:

- A number of offenses/arrests occur during un-broken time duration
- The offenses/arrests occurred at the same or adjoining location(s)
- The offenses/arrests involve only one offender OR a number of offenders acting in concert

✓ **MICR Tip:** A single incident is defined as one or more offenses committed by the same offender, or a group of offenders acting in concert, at the same time and place.

Examples of Multiple Offenses/Incidents

- If an incident involved robbery and motor vehicle theft, two offense records would be submitted; one with Offense File Class 12000 and the other with Offense File Class 24001.
- If two people were victims of aggravated assault, only one offense record would be submitted with Offense File Class 13002, and two victim records would be submitted.

- If an incident involved a motor vehicle theft and the vehicle contained property which also should be reported stolen (such as tools, camera equipment, golf clubs, etc.), one offense record would be submitted with Offense File Class 24001.

- If an incident involved the theft of a tractor trailer containing a shipment of televisions which was the real object of the theft, it will be up to the reporting agency whether to report two offenses, e.g., Motor Vehicle Theft (truck) and Larceny Theft (televisions).

- During a robbery the offender was killed by a police officer. Two incidents would be submitted. One would be the Robbery (12000) with the criminal as the offender and the person or place being robbed as the victim. The other incident would be a Justifiable Homicide (09004) with the criminal as the victim and the police officer as the offender.

- Six people were involved in a bar fight. Technically, this case involves multiple incidents because, although the offenders assaulted each other, it cannot be said that they were "acting in concert", especially in the assault on themselves. Therefore, cases in which the participants are both victims and offenders can be reported two ways: As multiple incidents or as a single incident with multiple victims and offenders using the Victim to Offender Relationship code of "31" (Victim was Offender). The reporting agency is to determine how these types of cases are reported to the state program.

- The investigating agency arrested a person for conspiracy to murder before the arrestee was able to enact his plan. Since no murder or assault had occurred, the incident would be reported with the Offense File Class of 77000 Conspiracy.

- An investigation of a bank robbery determined that a bank teller had provided information to the offenders who had performed the bank robbery. The bank teller was charged with conspiracy. Because the robbery did occur, the Offense File Class would be reported as 12000 Robbery. A conspiracy offense cannot be reported with another offense in an incident, however, the conspiracy arrest charge (7771) could be reported for the bank teller.

Hotel Rule

The Hotel Rule may apply to either offense 22001 Burglary - Forced Entry OR 22002 Burglary - Entry Without Force.

The Hotel Rule states: If a number of dwelling units under a single manager are burglarized and the offenses are most likely to be reported to the police by the manager rather than the individual tenants, the burglary should be *scored* as one offense. The "Hotel Rule" includes rental storage facilities, e.g., "Mini-Storage" and "Self-Storage" buildings).

Enter one offense including the number of structures (premises) entered *(Data Element 21)* whenever the Hotel Rule applies.

Example:

A "Self-Storage" building was burglarized and 11 rented storage compartments were forcibly entered. One incident report should be filed, including the number Premises Entered *(Data Element 21)* = "11."

✓ **MICR Tip:** Due to circumstances involved in this offense, the justifiable homicide (Offense File Class 09004) and the offense which gave rise to it are reported as separate incidents.

Justifiable Homicide

Due to circumstances involved in this offense, the justifiable homicide (Offense File Class 09004) and the offense which gave rise to it are reported as separate incidents.

For the justifiable homicide, code the police officer or civilian who killed the criminal as the "offender" and the criminal who was killed as the "victim." These instructions are based on the definition of an "incident" which requires that all of the offenders "act in concert."

If the "justified" killer committed another offense in connection with the justifiable homicide (e.g., illegal possession of the gun he/she used), that offense would constitute a third incident (the second incident being the offense committed by the criminal who was killed).

✓ **MICR Tip:** **Justifiable Homicide is not a criminal offense**; however, this information is used for other statistical purposes, one of which is officer safety training. **An offender must be listed in this offense.**

When Victims are Offenders

There are cases such as bar fights where the participants are both victims and offenders. Technically, these types of cases involve multiple incidents because, although the offenders assaulted each other, it cannot be said that they were "acting in concert," especially in the assault on themselves.

To alleviate any burden on police officers to report multiple incidents, Victim to Offender Relationship *(Data Element 38)* includes code "31" (Victim was Offender) to provide a means for reporting these cases as a single incident. However, the agency must decide in each case whether to report these types of cases as a single incident with multiple victims and offenders or as multiple incidents.

Entering Multiple Offenses for a Single Incident

Up to four offenses *(Data Element 14)* may be entered using the MICR1 format. Enter the most severe offense (as determined by the reporting agency) first, using the worksheet in **Section 4** to determine the Data Elements required for that offense.

Enter the next offense in the same manner; use the worksheet for the second offense to determine any necessary Data Elements required along with those already entered.

Exceptional Clearance

In a multiple offense incident, an exceptional clearance of one offense clears all offenses in the incident. An arrest record may not be entered for any incident that is exceptionally cleared without first modifying the incident to remove exceptional clearance. An incident cannot be both exceptionally cleared and cleared by an arrest.

Multiple Arrest Indicator - One Offender, Multiple Incidents

In order to provide accurate arrest and clearance rates, use Multiple Arrest Indicator *(Data Element 49)* to indicate whether the arrest of one offender clears more than one incident.

If a person is apprehended for more than one incident, an arrest record must be submitted for each incident the person was arrested for. Enter Multiple Arrest Indicator *(Data Element 49)* = "C" (Count Arrest) for only one incident. Enter "M" (Multiple) for any remaining incidents cleared by this arrest.

This informs the system to count each of the affected incidents as cleared, but add only one "count" to the total number of arrests.

✓ **MICR Tip:** In order to provide accurate arrest and clearance rates, use Multiple Arrest Indicator (Data Element 49) to indicate whether the arrest of one offender clears more than one incident.

Examples Multiple Arrest Indicator

- After the subject's apprehension for robbery, it was learned that the subject was also responsible for five additional robberies within the jurisdiction. One arrest record was keyed into the local computer for each of the six incidents. Five of the arrest records had "M" (Multiple) and one had "C" (Count Arrest) entered for Multiple Arrest Indicator (Data Element 49).

- Two suspects were arrested for burglary. During processing, Arrest #1 admitted to burglarizing two other residences, which were reported to this reporting agency. The reporting agency then cleared those two burglaries based on the suspect's confession. However, Arrest #2 denies involvement in any additional burglaries. The arrest record for Arrest #1 would have a "C" (Count Arrest) for the current incident and a "M" (Multiple) for Multiple Arrest Indicator (Data Element 49) in the arrest records of the two other incidents which were cleared. The arrest record for Arrest #2 would have an "N" (Not Applicable) in this data element as this subject's arrest did not clear any additional incidents.

- A suspect was arrested for a motor vehicle theft that occurred on September 14, 2013. This person was also responsible for two motor vehicle theft incidents, which occurred in 2012. An arrest record would be submitted for the current 2005 incident indicating Multiple Arrest Indicator (Data Element 49) = "C" (Count Arrest) to count the arrest. Arrest records would be submitted for both 2004 incidents with "M" (Multiple) in this data element to indicate the person arrested was counted in another incident.

Clearance Indicator - Multiple Offenders, One Incident

Clearance Indicator *(Data Element 51)* pertains to multiple persons being arrested per incident. It is used to indicate whether or not the arrest record produces a clearance for incidents not maintained on the MICR database.

The question that must be answered is has an arrest been previously reported to the state UCR program for this incident? If the answer to this question is yes, then this data element will be "N" (Incident Already Cleared by Previous Arrest). If the answer to this question is no, then this data element will be "Y" (Arrest Clears the Incident).

✓ **MICR Tip:** The Clearance Indicator is used to indicate whether or not the arrest record produces a clearance for incidents not maintained on the MICR database.

Examples - Clearance Indicator

- A suspect was arrested for an incident that occurred on October 31, 2012, and the arrest was reported on the original incident report. On February 4, 2013, a second suspect was arrested for the same incident. When entering the arrest record, Clearance Indicator (Data Element 51) = "N" as the incident was already cleared by a previous arrest.

- A rape incident was reported on June 5, 2012, with no arrests being reported. On April 1, 2013, a person was arrested for the incident. When entering the arrest record, "Y" would be entered in this data element as the no previous arrest was reported and this arrest clears the incident.

- A burglary incident was reported on December 7, 2012, with no arrests being reported. On August 31, 2013, two persons were arrested for the incident. When entering the arrest records, "Y" would be entered in this data element for one of the arrests and "N" would be entered in this data element for the other arrest.

Section 12:
Updates

This section provides instructions for maintaining accurate records of changing information.

Introduction

When the circumstances of an original incident change, it is necessary to update the MICR report for that incident to represent current incident information. Some common updates include:

- Arrest
- Clearance
- Recovered property
- Property information gathered after inventory, evaluation or lab work

It is important that proper update information be recorded and submitted to MICR.

MICR Actions (Data Element 1)

The following actions can be used to update a MICR incident report:

Action	Function
A	**Add** supplemental records to the incident (MICR3 through MICR9)
D	**Delete** information from the database
I	**Inquiry** the database for incident information
M	**Modify** exceptional clearance information
O	Enter an **original** incident
R	**Replace** an incident record on the database
W	**Window Update** exceptional clearance, arrests, or recovered property for incidents prior to base date or agency start date

Add Supplemental Records – Action "A"

Action "A" is used to add supplemental offenders, victims, arrests, and property using the MICR3 through MICR9 formats:

- Offenders (MICR3) – Up to 20
- Victims (MICR5) – Up to 5
- Arrests (MICR7) – Up to 7
- Property (MICR9) – Up to 10
- Address - One Address/Incident location

An original incident must be present on the database.

Following are the administrative data elements required for each type of format. Other data elements are required depending on the supplemental information being added.

Data Element Number:
- 01 – Action (must be “A”)
- 02 – Originating Agency Identifier Number
- 03 – Original Year
- 04 – Incident Number
- 61 – Incident Complete Indicator

Delete Information – Action “D”

Action “D” is used to delete information from the database. The entire original incident (MICR1) or individual incident records may be deleted. The information must be present on the database prior to deletion or an error will occur.

To delete the administrative, offense, offender, victim, arrest, and property records connected to the incident, use Action “D” with the Incident (MICR1) format.

✓ **MICR Tip:** When using Action “D” with the Incident (MICR1) format, **ALL** data for the incident will be deleted.

If the incident is being deleted for resubmission, make certain that all incident information is available for re-entry before deleting the original record from the database.

Use the following Administrative Data Elements to delete an incident record:

Data Element Number:
- 01 – Action (must be “D”)
- 02 – Originating Agency Identifier Number
- 03 – Original Year
- 04 – Incident Number
- 61 – Incident Complete Indicator

To Delete Offenders:

To delete individual offender records by offender number, use the following data elements with the Offender (MICR3) format:

Data Element Number:
- 01 – Action (must be “D”)
- 02 – Originating Agency Identifier Number
- 03 – Original Year
- 04 – Incident Number
- 22 – Offender Number
- 61 – Incident Complete Indicator

To Delete Victims:

To delete individual victim records by victim number, use the following data elements with the Victim (MICR5) format:

Data Element Number:
- 01 – Action (must be “D”)
- 02 – Originating Agency Identifier Number
- 03 – Original Year
- 04 – Incident Number
- 26 – Victim Number
- 61 – Incident Complete Indicator

To Delete Arrests:

To delete individual arrest records by arrest number, use the following data elements with the Arrest (MICR7) format:

Data Element Number:
- 01 – Action (must be “D”)
- 02 – Originating Agency Identifier Number
- 03 – Original Year
- 04 – Incident Number
- 39 – Arrest Number
- 61 – Incident Complete Indicator

To Delete Property:

To delete individual property item records by item number, use the following data elements with the Property (MICR9) format:

Data Element Number:
- 01 – Action (must be “D”)
- 02 – Originating Agency Identifier Number
- 03 – Original Year
- 04 – Incident Number
- 52 – Item Number
- 61 – Incident Complete Indicator

To Delete Address:

To delete an Address record, use the following data elements with the Address format:

Data Element Number:
- 01 – Action (must be “D”)
- 02 – Originating Agency Identifier Number
- 03 – Original Year
- 04 – Incident Number
- 61 – Incident Complete Indicator

Inquire the Database – Action “I”

Action “I” is used to inquire on specific incident data from the database. This action code is available to Portal agencies on all MICR records (MICR1, MICR3, MICR5, MICR7, MICR9, and Address).

Modify Exceptional Clearance – Action "M"

Action "M" (Modify) is used with the MICR1 format to modify Exceptional Clearance information on the database.

Following are the mandatory data elements required to modify the Exceptional Clearance and Exceptional Clearance Date:

Data Element Number:
- 01 – Action (must be "M")
- 02 – Originating Agency Identifier Number
- 03 – Original Year
- 04 – Incident Number
- 08 – Date of Occurrence/Report
- 11 – Exceptional Clearance
- 12 – Exceptional Clearance Date
- 61 – Incident Complete Indicator

No other information can be modified. To change data in the administrative (excluding exceptional clearance and exceptional clearance date) and offense records, the **ENTIRE** incident must be deleted and re-entered.

If an incident was originally entered as exceptionally cleared but later needs to be changed so that an arrest can be added, the incident may be Replaced to leave Exceptional Clearance and Exceptional Clearance Date *(Data Elements 11 and 12)* blank.

Individual offender, victim, arrest, or property records can be changed by first deleting that individual record and re-entering only that individual record with the correct information using the supplemental MICR3 through MICR9 formats.

Enter an Original Incident – Action "O"

Action "O" (Original) is used with the MICR1 format to submit an original incident report. For individual Data Elements required to enter an original record for a specific offense, see **Section 4: Incident Reporting**.

Replacing Incident Information – Action "R"

Action "R" is used to replace original incident data on the database using the Incident (MICR1) format. This action will delete **ALL** data for the incident and replace it with the new information entered in the MICR1 format. Therefore, all edits apply as if entering an original incident (Action "O").

If more than one victim, one offender, one arrest and/or four property items need to be replaced, they must be added after the original incident is replaced.

Window Update Incident Information – Action "W"

Action "W" is used to update the exceptional clearance, arrests, or recovered property for incidents with an original date of report prior to the base date or agency start date – incident reports that are not currently in the MICR database. (The Base Date is defined as January 1 of the first year of the two years of data retained on the state on-line MICR database. The Start Date is defined as the date the agency begins submitting MICR data.)

Administrative and offense information must be entered using the Incident (MICR1) format prior to submitting Arrest (MICR7) or Property (MICR9) information.

If there is an existing W record in MICR and additional W information needs to be submitted, the agency must first Delete the existing W record and resubmit all W information on one record. For example, a W record was submitted on December 27, 2012, with an arrest. On January 4, 2014, property was recovered on the same incident, the W record submitted on December 27, 2012, would be deleted. A new W record should be submitted showing both the arrest from December 27, 2012 AND the recovered property from January 4, 2014.

All three types of updates (exceptional clearance arrests, or recovered property) must include administrative information and the offense file class(es). An Incident (MICR1) format must be submitting and data elements:

Data Element Number:
- 01 – Action (must be “W”)
- 02 – Originating Agency Identifier Number
- 03 – Original Year
- 04 – Incident Number
- 05 – County
- 06 – City/Township
- 08 – Date of Occurrence/Report (Original Date of Occurrence)
- 14 – Offense File Class
- 61 – Incident Complete Indicator

To Window Update Exceptional Clearance:

These data elements are also completed on the administrative record if the incident is Window Updated to exceptional clearance:

Data Element Number:
- 11 – Exceptional Clearance
- 12 – Exceptional Clearance Date

To Window Update Arrest:

These data elements are completed if arrest records are being added:

Data Element Number:
- 39 – Arrest Number
- 40 – Arrest Type
- 41 – Arrest Age
- 42 – Arrest Race
- 43 – Arrest Sex
- 44 – Arrest Ethnicity (Optional)
- 45 – Arrest Residence (Optional)
- 46 – Arrest Charge
- 47 – Arrest Armed
- 48 – Date of Arrest
- 49 – Multiple Arrest Indicator
- 50 – Disposition of Arrest under 18 (only if arrest is under 18 years old)
- 51 – Clearance Indicator
- 61 – Incident Complete Indicator

An Incident (MICR1) format must be on the database prior to submission of a supplemental Arrest (MICR7) format.

If only one arrest is being added to the incident, submit the administrative, offense, and the arrest on the Incident (MICR1) format. If multiple arrests are being added to the incident, first submit the administrative, offense, and one arrest record on the Incident (MICR1) format. The remaining arrest can be submitted on the supplemental Arrest (MICR7) format.

To Window Update Recovered Property:

These data elements must be completed if property is recovered which was originally reported stolen by your agency:

Data Element Number:
- 52 – Item Number
- 53 – Property Loss Type (must be “5” Recovered)
- 54 – Property Class
- 55 – Property Value
- 56 – Date Recovered
- 57 – Number of Stolen/Recovered Vehicles (only if Property Description is “03” Automobiles, “05” Buses, “24” Other Motor Vehicles, “28” Recreational Vehicles, or 37 Trucks
- 61 – Incident Complete Indicator

An Incident (MICR1) format must be on the database prior to submission of a supplemental Property (MICR9) format.

If four or less different property records are being updated to recovered, submit the administrative offense, and property information on the Incident (MICR1) format. If more than four different property records are being updated, first submit the administrative, offense, and four property records on the Incident (MICR1) format and the remaining property records on the supplemental Property (MICR9) format.

Section 13:
Data Exchange Gateway (DEG)

This section provides information for submitting MICR data via the Data Exchange Gateway.

Introduction

Agencies using the Data Exchange Gateway (DEG) have access to submit their Michigan Incident Crime Reporting (MICR) data file(s) directly to the Michigan State Police server through the internet. Agencies must use a Records Management System (RMS) that meets MICR requirements and has been certified through MICR. With this RMS, the agencies will be able to save their MICR data file into a format approved by the MICR Unit.

Agencies must also have an active DEG account.

Setting Up a DEG Account

Upon request from a law enforcement agency to access the DEG, the MICR Representative must submit a formal request via email to the Department of Technology, Management and Budget (DTMB) to have the account set up.

Upon configuring the account, DTMB staff will notify the MICR Representative (via email) that the mailbox and password has been established. The MICR Representative will then forward the DEG mailbox name, password, and submission procedures to the agency.

Problems or Concerns

If an agency has trouble, the MICR Unit is available to assist.

Please feel free to contact the MICR Representative assigned to your agency, or the MICR Unit at (517) 241-1704.

Section 14:
MiCJIN Portal

This section provides information for accessing the MICR database via the MiCJIN Portal.

Introduction

Agencies using the Michigan Criminal Justice Information Network (MiCJIN) Portal have direct access to the MICR database. PORTAL agencies may enter data through the MiCJIN web portal.

Gaining Access to the MiCJIN Portal

For agencies that do not currently have access to the MiCJIN Portal, please contact the Michigan State Police, MiCJIN Portal Unit, at 517-241-0798. Unit staff will provide the necessary forms to receive portal and MICR access.

Logging into the MiCJIN Portal

Users who connect to the portal will be required to connect on a secure connection.

Entering the MiCJIN Site

Double click the Internet Browser (Internet Explorer) to open a browser window and navigate to **https://www.michigan.gov/micjin**. A shortcut may be setup on the desktop or add the Universal Resource Locator (URL) to your Favorites.

1. Enter your User ID and Password.
2. Click Login.

To Access MICR

To launch MICR, click on either the Applications menu option located on the Left Navigational Bar or on the Command Bar, then select the MICR Icon.

The user has the option to either click the icon located on the Application page or to select MICR on the left navigation bar.

Upon selecting the MICR application, the MICR1 form will open and you will see tabs across the top for MICR1, MICR3, MICR5, MICR7, MICR9, Address, and Reports (14-6). Pop-up blockers will prohibit MICR from opening. Contact your MICR representative if assistance is needed.

Selecting a MICR Screen

The available MICR screen actions are listed in the following table:

Action	Function
A	Add
D	Delete
I	Inquiry
M	Modify
O	Original
R	Replace
W	Window Update

From a MICR Screen

1. Click once on the required screen tabs (1, 3, 5, 7, 9) at the top of page and MICR will take you to that screen.

To Complete a MICR Screen

1. Enter all required Data Elements.

   - Administrative
   - Offenses – Up to four
   - Offender – One
   - Victim – One
   - Arrest – One
   - Property – Up to four
   - Address – One Incident Location

MICR1 is also used to window update information for incidents not originally entered into the MICR system. Window updates include the following records:

- Administrative
- Offense
- Arrest – One
- Recovered property items – Up to four

2. Enter “Y” in the Incident Complete field if no supplemental data is to be entered.

Once data is entered in, you may print the incident by right clicking anywhere on the page and choose **Print**.

Click on the **Submit** button to send your incident to the Michigan State Police MICR database.

✓ **MICR Tip:** The **Submit** button must be used for each MICR screen in order for the data to be saved to the database.

MICR Errors

If there is a MICR error it will appear at the top of the form in the empty space provided. Multiple errors will show and a scroll bar is available on the left to view additional errors. Correct the error(s) and hit transmit again. When the incident has been accepted, you will see "*Incident updated and marked as complete"* in the same field above the form.

MICR1 (see page 14-6) is also used to delete, replace, and inquire records. This is the only screen in which modify and replace action codes can be used.

The following actions are valid with the MICR1 screen:

MICR1	
Action	**Function**
D	Delete
I	Inquiry
M	Modify
O	Original
R	Replace
W	Window Update

For All MICR Screens

Key Stroke	Action
Enter	Submit
F1	HELP
Home	Cursor to Action Field
Shift+Home	Clears Form
Shift+End	Cursor to Complete Field

MICR3 – Offender

The MICR3 screen (see below) is used to enter additional offender records for an incident. An original incident must be resident on the database.

MICR3 is also used to delete individual offender records and to inquire all offender records for an incident.

Up to 20 additional offenders can be entered on the MICR3 screen (see Page 14-7).

The following actions are valid with the MICR3 screen:

MICR3	
Action	**Function**
A	Add
D	Delete
I	Inquiry

MICR5 – Victim

The MICR5 screen (see below) is used to enter additional victim records for an incident. An original incident must be resident on the database.

MICR5 is also used to delete individual victim records and to inquire all victim records for an incident.

Up to 5 additional victims can be entered on the MICR5 screen (see Page 14-8).

The following actions are valid with the MICR5 screen:

MICR5	
Action	**Function**
A	Add
D	Delete
I	Inquiry

MICR7 – Arrest

The MICR7 screen (see below) is used to enter additional arrest records for an incident. An original incident must be resident on the database.

MICR7 is also used to delete individual arrest records and to inquire all arrest records for an incident. It may also be used to Window Update incident information.

Up to 7 additional arrested persons can be added on the MICR7 screen (see Page 14-9).

The following actions are valid with the MICR7 screen:

MICR7	
Action	**Function**
A	Add
D	Delete
I	Inquiry
W	Window Update

MICR9 – Property

The MICR9 screen (see below) is used to enter additional property records for an incident. An original incident must be resident on the database.

MICR9 is also used to delete individual property records and to inquire all property records for an incident. It may also be used to Window Update incident information.

Up to 10 additional property items can be entered on each MICR9 screen (see Page 14-10).

The following actions are valid with the MICR9 screen:

MICR9	
Action	**Function**
A	Add
D	Delete
I	Inquiry
W	Window Update

MICR Address Record

The Address screen is used to enter address location for an incident. An original incident must be on the database.

The following actions are valid with the Address screen:

Address	
Action	**Function**
A	Add
D	Delete
I	Inquiry

MICR1 Screen

UserId JenkinsM9@michigan.gov connected to Database Production as Reports Only (MSP AICS)

MICR1 | MICR3 | MICR5 | MICR7 | MICR9 | ADDRESS | REPORTS | VIEW REPORTS

ADMINISTRATION

ACTION | ORI# (MI3300600) | ORIG YEAR | INCIDENT # | CARGO THEFT

COUNTY | CITY/TWP | GEO CODE | INCIDENT DATE | REPORT DATE | HOUR OCC | EXCEPT | CLEAR DATE | ASSIST ORI

OFFENSE

	OFF. FILE CLASS	SITE	ATTEMPT	OFFENDER USED	BIAS	WEAPON	ACTIVITY TYPE	PREMISE
1								
2								
3								
4								

OFFENDER

OFFENDER # | AGE | RACE | SEX

VICTIM

VICTIM # | VICTIM CON. FILE CLASS | TYPE | AGE | RACE | SEX | ETHNICITY | RESIDENT | INJURY | VICTIM CIRC. | JUST. HOMICIDE

OFFENDER # /VOR | OFFENDER # /VOR | DOM VIOL. | ACTIVITY TYPE | ASSIGNMENT TYPE | ORI- OTHER JURISDICTION

ARREST

ARREST # | TYPE | AGE | RACE | SEX | ETHNICITY | RESIDENT

CHARGE | ARMED | ARMED | ARREST DATE | MULTI-ARR | DISPO (u/18) | CLEAR

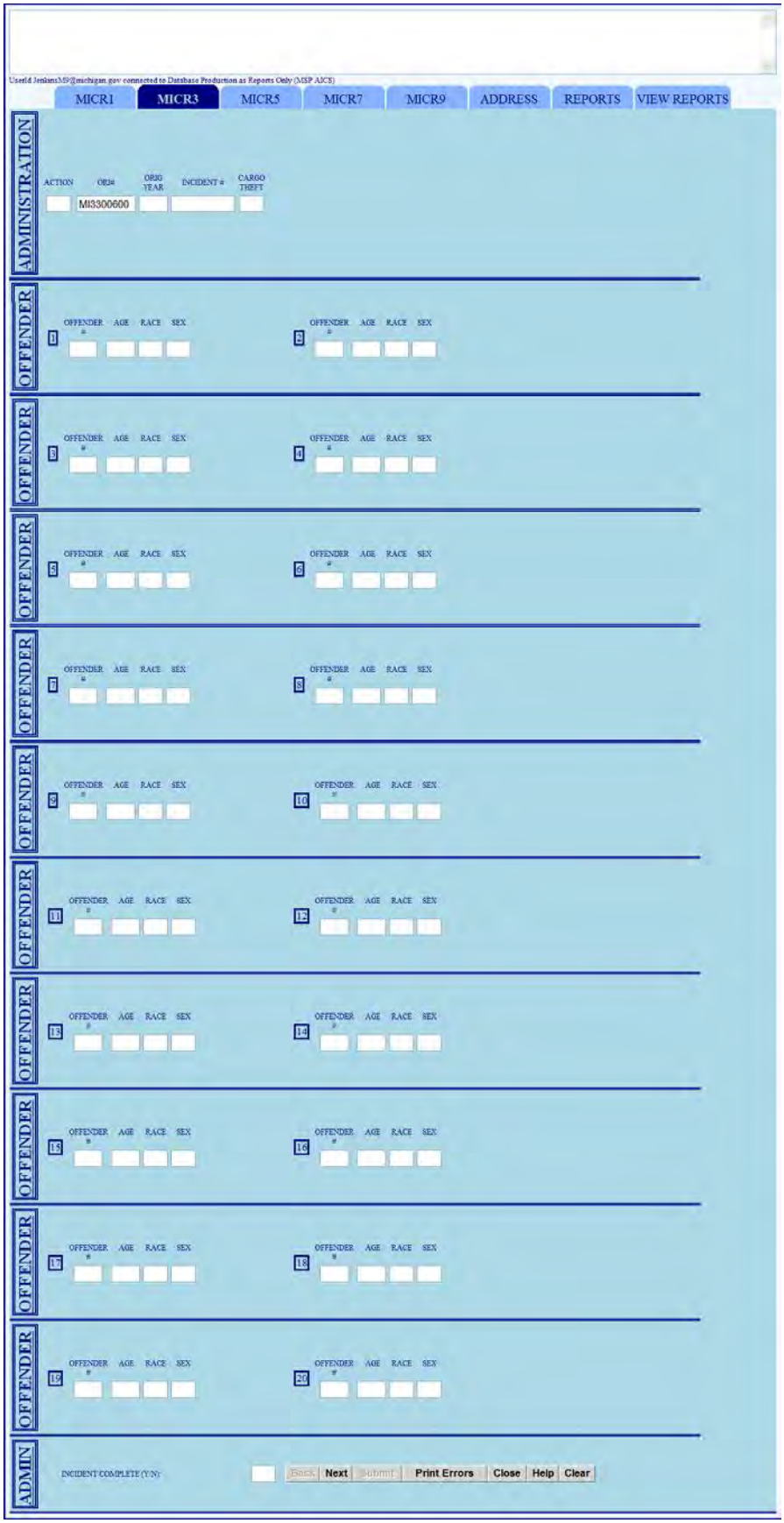
PROPERTY

	ITEM #	TYPE	CLASS	VALUE	RECOVER DATE	#VEH STN /REC	DRUG TYPE	EST. DRUG QTY.	MEASURE
1									
2									
3									
4									

ADMIN

INCIDENT COMPLETE (Y/N): Submit | Print Errors | Close | Help | Clear

MICR3 Screen



MICR5 Screen

UserId JenkinsM9@michigan.gov connected to Database Production as Reports Only (MSP AICS)

MICR1 | MICR3 | MICR5 | MICR7 | MICR9 | ADDRESS | REPORTS | VIEW REPORTS

ADMINISTRATION

ACTION | ORI# (MI3300600) | ORIG YEAR | INCIDENT # | CARGO THEFT

VICTIM 1

VICTIM # | VICTIM CON. | FILE CLASS | TYPE | AGE | RACE | SEX | ETHNICITY | RESIDENT | INJURY | VICTIM CIRC. | JUST. HOMICIDE

OFFENDER # /VOR | OFFENDER # /VOR | DOM VIOL. | ACTIVITY TYPE | ASSIGNMENT TYPE | ORI- OTHER JURISDICTION

VICTIM 2

VICTIM # | VICTIM CON. | FILE CLASS | TYPE | AGE | RACE | SEX | ETHNICITY | RESIDENT | INJURY | VICTIM CIRC. | JUST. HOMICIDE

OFFENDER # /VOR | OFFENDER # /VOR | DOM VIOL. | ACTIVITY TYPE | ASSIGNMENT TYPE | ORI- OTHER JURISDICTION

VICTIM 3

VICTIM # | VICTIM CON. | FILE CLASS | TYPE | AGE | RACE | SEX | ETHNICITY | RESIDENT | INJURY | VICTIM CIRC. | JUST. HOMICIDE

OFFENDER # /VOR | OFFENDER # /VOR | DOM VIOL. | ACTIVITY TYPE | ASSIGNMENT TYPE | ORI- OTHER JURISDICTION

VICTIM 4

VICTIM # | VICTIM CON. | FILE CLASS | TYPE | AGE | RACE | SEX | ETHNICITY | RESIDENT | INJURY | VICTIM CIRC. | JUST. HOMICIDE

OFFENDER # /VOR | OFFENDER # /VOR | DOM VIOL. | ACTIVITY TYPE | ASSIGNMENT TYPE | ORI- OTHER JURISDICTION

VICTIM 5

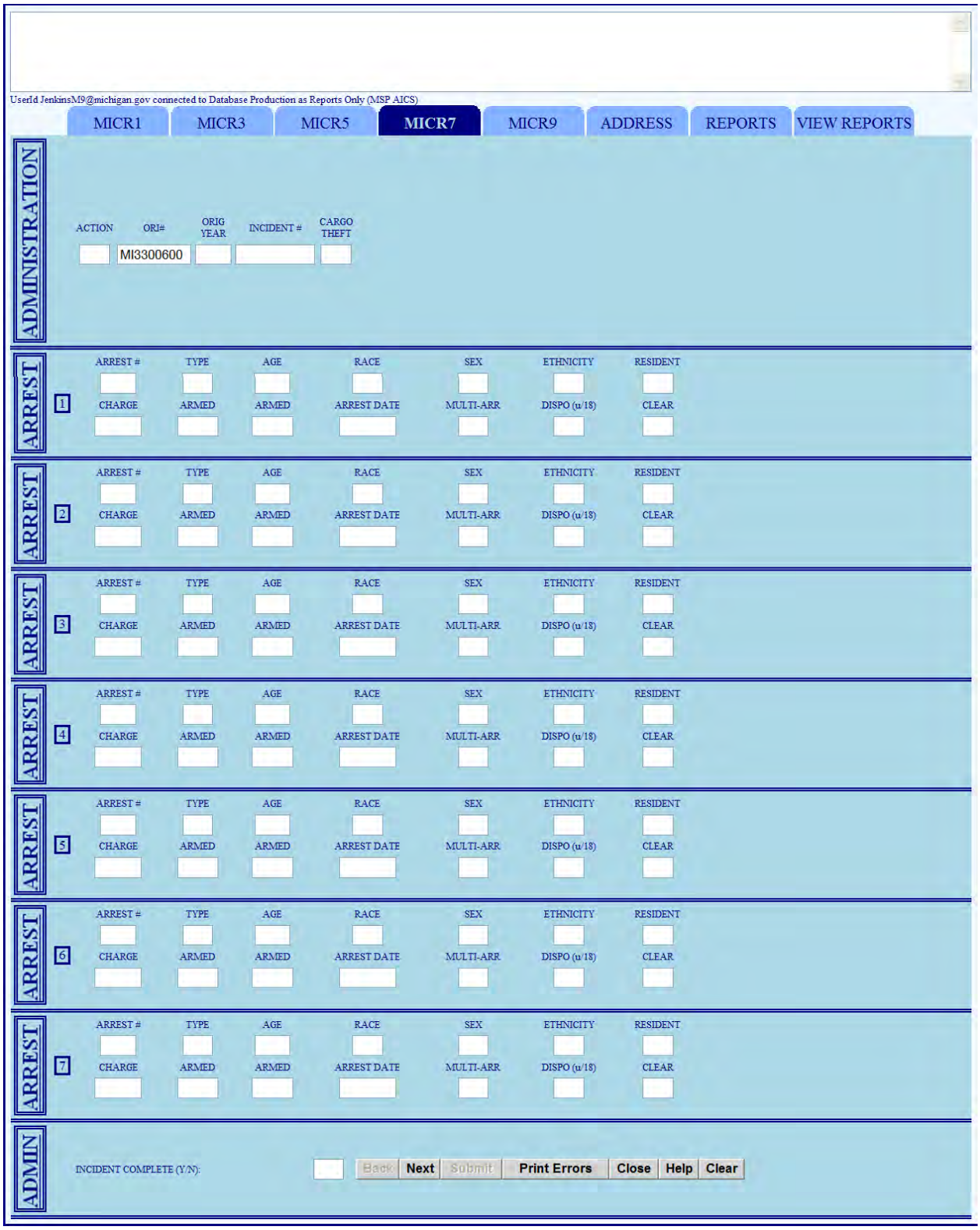
VICTIM # | VICTIM CON. | FILE CLASS | TYPE | AGE | RACE | SEX | ETHNICITY | RESIDENT | INJURY | VICTIM CIRC. | JUST. HOMICIDE

OFFENDER # /VOR | OFFENDER # /VOR | DOM VIOL. | ACTIVITY TYPE | ASSIGNMENT TYPE | ORI- OTHER JURISDICTION

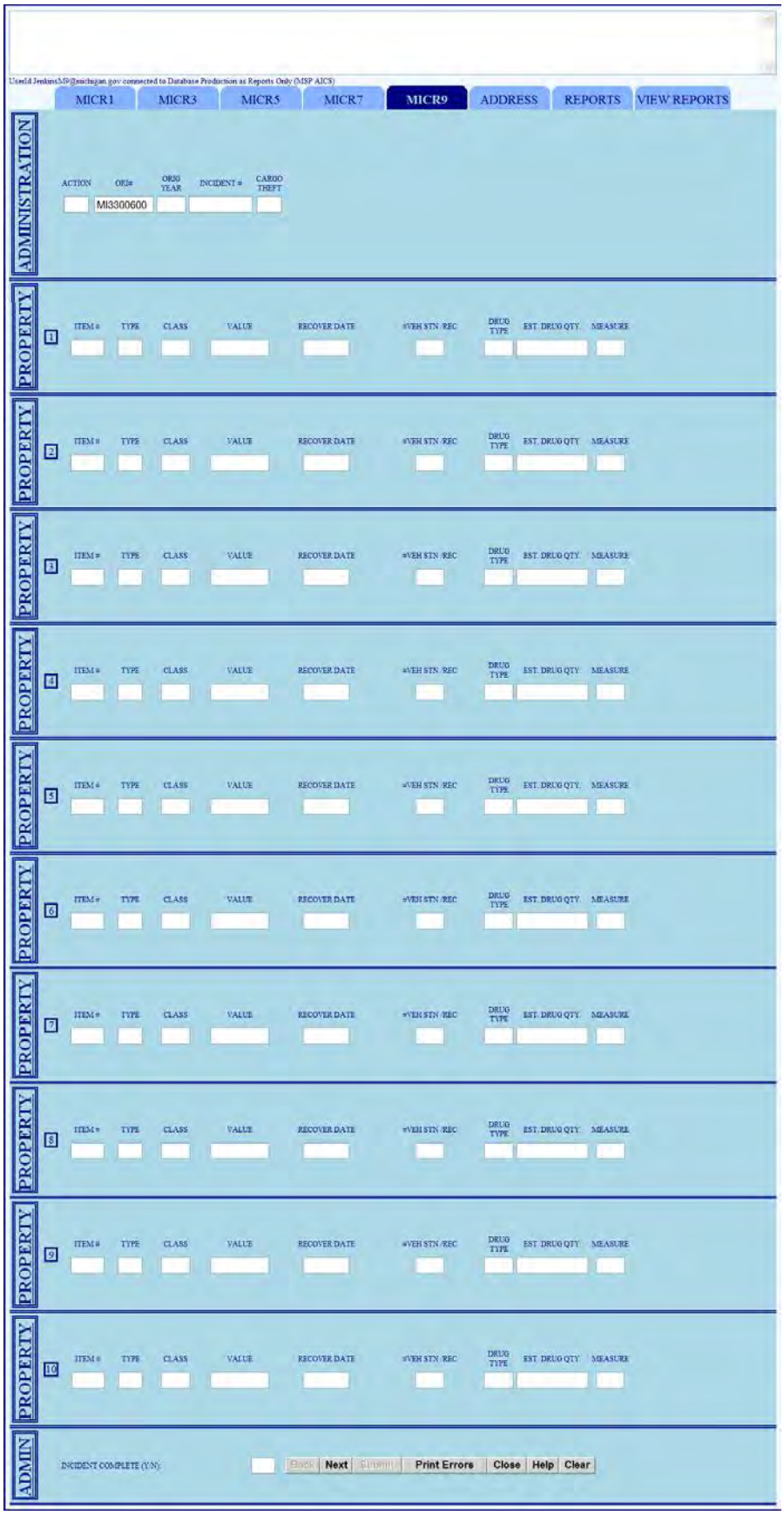
ADMIN

INCIDENT COMPLETE (Y/N): | Back | Next | Submit | Print Errors | Close | Help | Clear

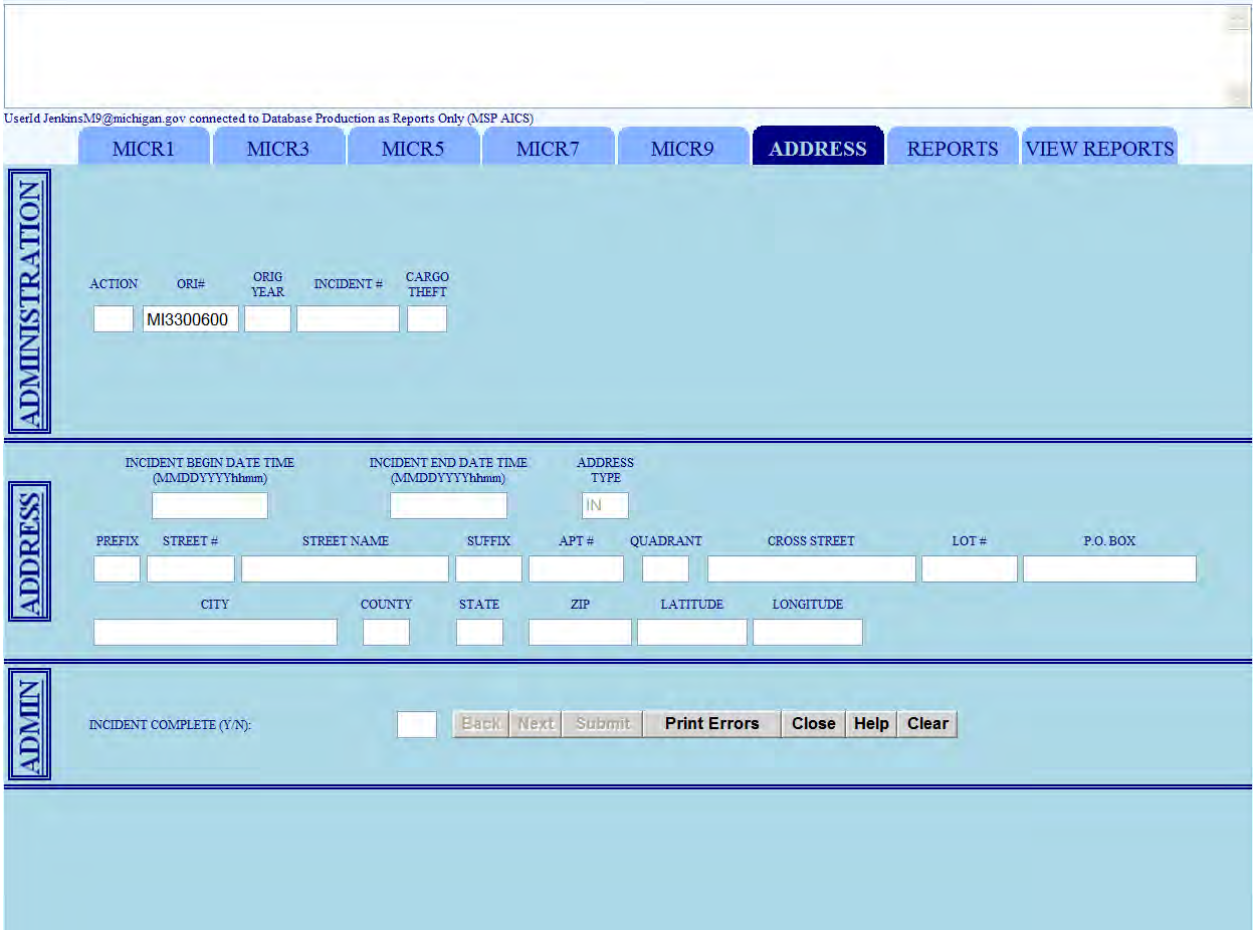
MICR7 Screen



MICR9 Screen



Address Screen



Section 15:
Output Reports

This section provides instructions for requesting various reports using MICR statistical information.

Report Request Tabs

The REPORT Tab is used to request a report from the MICR system accessed through the MiCJIN Portal. See **Section 14** for specific instructions on accessing the MiCJIN Portal.

The VIEW REPORTS Tab is used to view the report(s) requested. Reports listed under this tab will remain available for seven (7) days, at which time they will automatically be removed from VIEW REPORTS.

To Open and Print a report, select from the drop down box and then click View Report button. The report will open in Adobe Acrobat Reader as a PDF file. If the agency wishes to save a specific report, this can be done by using SAVE AS located within the PDF file.

Screen layouts will depend on the type of report requested and the criteria used to pull the data. See the remainder of this chapter for a print screen of each report.

Summary Report of Incidents and Clearances

Report 1 – MISINCIDEN

Michigan Incident Crime Reporting System
Comparison Summary Report of Incidents

REPORT NO: 1 MISINCIDEN
FOR: MI9999999 (Agency Name)
Population: 99999999
Description: xxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxx

REPORT DATE 99/99/99
Page 999
REPORT PERIOD: 99/99/99 – 99/99/99

MICHIGAN INCIDENT CRIME REPORTING SYSTEM
SUMMARY REPORT OF INCIDENTS & CLEARANCES

REPORT NO: 8000101-MISINCIDEN
FOR MI0000000 ACME Police Department
POPULATION: 9069
DEFINITION: REPORT TYPE 1 - INDIVIDUAL JURISDICTION

REPORT DATE: 04/10/2008
PAGE: 1
REPORT PERIOD: 01/01/2007 TO 01/31/2007

INDICATES REPORTED INCIDENTS AND CLEARANCES. ASSIST AND INCOMPLETE INCIDENTS ARE NOT INCLUDED. HIERARCHY OFFENSE FILE CLASS IS INDICATED FOR MULTIPLE OFFENSE INCIDENTS. JURISDICTION REPORTING MAY NOT BE COMPLETE.

FILE CLASS	DESCRIPTION	CURRENT YR INCIDENTS	CLEARANCES ARRESTS	EXCEPTION	TOTAL	RATE	LAST YR INCIDENTS	PERCENT CHANGE
1100-1	SEXUAL PENETRATION PENIS/VAGINA CSC 1ST	1	0	0	0	0	2	50.0-
1100-5	SEXUAL PENETRATION OBJECT CSC 1ST	0	0	0	0	0	1	100.0-
1100-6	SEXUAL PENETRATION OBJECT CSC 3RD	0	0	0	0	0	1	100.0-
1100-7	SEXUAL CONTACT FORCIBLE CSC 2ND	1	0	0	0	0	1	0.0
1100-8	SEXUAL CONTACT FORCIBLE CSC 4TH	1	1	0	1	100	0	100.0
1200-0	ROBBERY	0	0	0	0	0	2	100.0-
1300-1	NONAGGRAVATED ASSAULT	11	3	0	3	27	14	21.0-
1300-2	AGGRAVATED/FELONIOUS ASSAULT	2	1	0	1	50	0	200.0
1300-3	INTIMIDATION/STALKING	0	0	0	0	0	3	100.0-
2200-1	BURGLARY FORCED ENTRY	8	2	0	2	25	4	100.0
2200-2	BURGLARY ENTRY WITHOUT FORCE (INTENT)	1	0	0	0	0	0	100.0
2300-3	LARCENY THEFT FROM BUILDING	2	0	0	0	0	6	66.0-
2300-5	LARCENY THEFT FROM MOTOR VEHICLE	14	2	0	2	14	3	366.0
2300-7	LARCENY OTHER	4	0	0	0	0	2	100.0
2500-0	FORGERY/COUNTERFEITING	2	0	0	0	0	0	200.0
2600-1	FRAUD FALSE PRETENSE/SWINDLE/CONFIDENCE	0	0	0	0	0	1	100.0-

Definition

Summary report of incidents and clearances sorted by offense file class applying the hierarchy rule, **counting all victims regardless of Type**. This report does not include assist incidents or incidents where the Incident Complete Indicator flag is “N.”

Requestor can request a month or year-to-date report for the current year. The same time period is used for last year incidents.

Jurisdiction reporting may not be complete.

Report 1 – MISINCIDEN – Cont.

Purpose

1. Reports number of incidents and clearances (arrests and exceptional) for current year month or current year-to-day and determines current year clearance rate.
2. Reports the number of incidents for the same time period last year and percent change from current year to last year.

Report Types

1. Individual jurisdictions
2. County total
3. List of jurisdictions
4. Range of jurisdictions
5. State total
6. MSP total
7. District total

Parameters (entered by requestor)

1. REPORT TYPE – choose Individual Jurisdiction, County Total, List of Jurisdictions, Range of Jurisdictions, State Totals, MSP Totals, District Totals
2. MONTH – choose a month.
3. YEAR – choose a year.
4. ORI – choose an ORI.
5. SUBTOTAL FLAG -
   a. "Y" – offense files classes which have subcategories are subtotaled.
   b. "N" – no subtotal is generated.
6. DATE FLAG – choose Month or Year.

Record Selection

Records are selected based on:

1. Report Type.
2. Report Period.
   a. Month – Month of Date of Occurrence/Report equals requested month of current year.
   b. Year-to-Date – Date of Occurrence/Report equals from January 1 of current year to end of requested month of current year.
3. Last Year.
   a. Month – Month of Date of Occurrence/Report equals requested month of last year.
   b. Year-to-Date – Date of Occurrence/Report equals from January 1 of last year to end of requested month of last year.

Record Sorts

Records are sorted based on:

1. Report Type.
2. Hierarchy File Class.
3. Report Period.
   a. Clearances by arrest.
   b. Exceptional clearances.

Report 1 – MISINCIDEN – Cont.

Fields

1. Offense File Class – Sorts incidents by hierarchy rule. If more than one offense in the incident, the incident is only counted once.
2. Description – Based on the Offense File class.
3. Current Year Number of Incidents – Total incidents by hierarchy offense file class for month or year-to-date.
4. Current Year Clearances by Arrest – Total incidents cleared by arrest. Only one clearance is counted for multiple arrests per incident.
5. Current Year Clearances Exceptional – Total incidents exceptionally cleared.
6. Current Year Clearances Total – Calculation of current year clearances by arrest plus current year clearances exceptional.
7. Current Year Percent Cleared – Calculation of current year clearances total divided by current year number of incidents.
8. Last Year Incidents – Total incidents by hierarchy offense file for previous year for requested month or year-to-date.
9. Incident Percent Change – Calculation of current year number of incidents minus previous year incidents divided by last year incidents.
10. Column Grand Totals – Total all fields except Current Year Percent Cleared and Incident Percent Change. These fields are calculated based on grand total values.
11. File Class Subtotal – Subtotals offense file classes that contain subcategories for all fields except Current Year Percent Cleared and Incident Percent Change. These fields are calculated based on subtotal values.

Comparison Summary Report of Incidents

Report 2 – MISCYTDINC

Michigan Incident Crime Reporting System
Comparison Summary Report Of Incidents

REPORT NO: 2 MISCYTDINC
FOR: MI9999999 (Agency Name)
Population: 99999999
Description: xxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxx

REPORT DATE 99/99/99
Page 999
REPORT PERIOD: 99/99/99 – 99/99/99

MICHIGAN INCIDENT CRIME REPORTING SYSTEM
COMPARISON SUMMARY REPORT OF INCIDENTS

REPORT NO: 8000102-MISCYTDINC
FOR MI0000000 ACME Police Department

REPORT DATE: 04/10/2008
PAGE: 1
REPORT PERIOD: 01/01/2007 TO 01/31/2007

DEFINITION: REPORT TYPE 1 - INDIVIDUAL JURISDICTION

INDICATES THE NUMBER OF INCIDENTS REPORTED. ASSIST AND INCOMPLETE INCIDENTS ARE NOT INCLUDED. HIERARCHY OFFENSE FILE CLASS IS INDICATED FOR MULTIPLE OFFENSE INCIDENTS.

		ORI: MI2330700 POP = 9069		ORI: MI2312300 POP = 79182	
FILE CLASS	DESCRIPTION	CURRENT YTD	LAST YTD	CURRENT YTD	LAST YTD
1100-1	SEXUAL PENETRATION PENIS/VAGINA CSC 1ST	1	2	1	0
1100-5	SEXUAL PENETRATION OBJECT CSC 1ST	0	1	0	0
1100-6	SEXUAL PENETRATION OBJECT CSC 3RD	0	1	0	0
1100-7	SEXUAL CONTACT FORCIBLE CSC 2ND	1	1	1	1
1100-8	SEXUAL CONTACT FORCIBLE CSC 4TH	1	0	0	2
1200-0	ROBBERY	0	2	0	1
1300-1	NONAGGRAVATED ASSAULT	11	14	19	18
1300-2	AGGRAVATED/FELONIOUS ASSAULT	2	0	4	1
1300-3	INTIMIDATION/STALKING	0	3	11	3
2000-0	ARSON	0	0	1	0
2200-1	BURGLARY FORCED ENTRY	8	4	18	15
2200-2	BURGLARY ENTRY WITHOUT FORCE (INTENT)	1	0	1	8
2200-3	BURGLARY ENTRY W/OUT AUTH. W/OR W/OUT FORCE	0	0	0	1
2300-1	LARCENY POCKETPICKING	0	0	0	2
2300-3	LARCENY THEFT FROM BUILDING	2	6	20	21
2300-4	LARCENY THEFT FROM COIN OPERATED MACHINE/DEV.	0	0	1	0
2300-5	LARCENY THEFT FROM MOTOR VEHICLE	14	3	3	7
2300-7	LARCENY OTHER	3	2	17	20
2400-1	MOTOR VEHICLE THEFT	0	0	11	14
2500-0	FORGERY/COUNTERFEITING	2	0	2	6
2600-1	FRAUD FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	0	1	5	5
2600-2	FRAUD CREDIT CARD/ATM	0	0	1	6
2600-3	FRAUD IMPERSONATION	0	2	1	0

Definition

Summary report of incidents and clearances sorted by offense file class applying the hierarchy rule. This report does not include assist incidents or incidents where the Incident Complete Indicator flag is "N."

Requestor can request a month or year-to-date report for the current year. The same time period is used for last year incidents.

Jurisdiction reporting may not be complete.

Report 2 – MISCYTDINC – Cont.

Purpose

1. Reports number of incidents and clearances (arrests and exceptional) for current year month or current year-to-day and determines current year clearance rate.
2. Reports the number of incidents for the same time period last year and percent change from current year to last year.

Report Types

1. Individual jurisdictions
2. County total
3. List of jurisdictions
4. Range of jurisdictions
5. State total
6. MSP total
7. District total

Parameters (entered by requestor)

1. REPORT TYPE – choose Individual Jurisdiction, County Total, List of Jurisdictions, Range of Jurisdictions, State Totals, MSP Totals, District Totals
2. MONTH – choose a month.
3. YEAR – choose a year.
4. ORI – choose an ORI.
5. SUBTOTAL FLAG –
   a. "Y" – offense files classes which have subcategories are subtotaled.
   b. "N" – no subtotal is generated.
6. DATE FLAG – choose Month or Year.

Record Selection

Records are selected based on:

1. Report Type.
2. Report Period.
   a. Month – Month of Date of Occurrence/Report equals requested month of current year.
   b. Year-to-Date – Date of Occurrence/Report equals from January 1 of current year to end of requested month of current year.
3. Last Year.
   a. Month – Month of Date of Occurrence/Report equals requested month of last year.
   b. Year-to-Date – Date of Occurrence/Report equals from January 1 of last year to end of requested month of last year.

Record Sorts

Records are sorted based on:

1. Report Type.
2. Hierarchy File Class.
3. Report Period.
   a. Clearances by arrest.
   b. Exceptional clearances.

Report 2 – MISCYTDINC – Cont.

Fields

1. Offense File Class – Sorts incidents by hierarchy rule. If more than one offense in the incident, the incident is only counted once.
2. Description – Based on the Offense File class.
3. Current Year Number of Incidents – Total incidents by hierarchy offense file class for month or year-to-date.
4. Current Year Clearances by Arrest – Total incidents cleared by arrest. Only one clearance is counted for multiple arrests per incident.
5. Current Year Clearances Exceptional – Total incidents exceptionally cleared.
6. Current Year Clearances Total – Calculation of current year clearances by arrest plus current year clearances exceptional.
7. Current Year Percent Cleared – Calculation of current year clearances total divided by current year number of incidents.
8. Last Year Incidents – Total incidents by hierarchy offense file for previous year for requested month or year-to-date.
9. Incident Percent Change – Calculation of current year number of incidents minus previous year incidents divided by last year incidents.
10. Column Grand Totals – Total all fields except Current Year Percent Cleared and Incident Percent Change. These fields are calculated based on grand total values.
11. File Class Subtotal – Subtotals offense file classes that contain subcategories for all fields except Current Year Percent Cleared and Incident Percent Change. These fields are calculated based on subtotal values.

Summary Report of Offenses

Report 3 - MISOFFENSE

Michigan Incident Crime Reporting System
Summary Report Of Offenses

REPORT NO: 3 MISOFFENSE
FOR: MI9999999 (Agency Name)
Population: 99999999
Description: xxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxx

REPORT DATE 99/99/99
Page 999
REPORT PERIOD: 99/99/99 – 99/99/99

MICHIGAN INCIDENT CRIME REPORTING SYSTEM
SUMMARY REPORT OF OFFENSES

REPORT NO: 8000103-MISOFFENSE
FOR MI0000000 ACME Police Department
POPULATION: 9069
DEFINITION: REPORT TYPE 1 - INDIVIDUAL JURISDICTION

REPORT DATE: 04/10/2008
PAGE: 1
REPORT PERIOD: 01/01/2007 TO 01/31/2007

INDICATES THE TOTAL NUMBER OF OFFENSES REPORTED FOR ALL INCIDENTS. ASSIST AND INCOMPLETE INCIDENTS ARE NOT INCLUDED. JURISDICTION REPORTING MAY NOT BE COMPLETE

FILE CLASS	DESCRIPTION	TOTAL ATTEMPT	TOTAL COMPLETED	GRAND TOTAL	YTD TOTAL ATTEMPT	YTD TOTAL COMPLETED	YTD GRAND TOTAL
1100-1	SEXUAL PENETRATION PENIS/VAGINA CSC	0	1	1	0	1	1
1100-7	SEXUAL CONTACT FORCIBLE CSC 2ND	0	1	1	0	1	1
1100-8	SEXUAL CONTACT FORCIBLE CSC 4TH	0	1	1	0	1	1
1300-1	NONAGGRAVATED ASSAULT	0	11	11	0	11	11
1300-2	AGGRAVATED/FELONIOUS ASSAULT	0	2	2	0	2	2
2200-1	BURGLARY FORCED ENTRY	0	8	8	0	8	8
2200-2	BURGLARY ENTRY WITHOUT FORCE	0	1	1	0	1	1
2300-3	LARCENY THEFT FROM BUILDING	0	2	2	0	2	2
2300-5	LARCENY THEFT FROM MOTOR VEHICLE	0	14	14	0	14	14
2300-7	LARCENY OTHER	0	3	3	0	3	3
2500-0	FORGERY/COUNTERFEITING	0	2	2	0	2	2
2600-6	FRAUD BAD CHECKS	0	4	4	0	4	4
2700-0	EMBEZZLEMENT	0	1	1	0	1	1
2900-0	DAMAGE TO PROPERTY	0	8	8	0	8	8
3000-2	RETAIL FRAUD THEFT	0	5	5	0	5	5

Definition

Summary report of all offenses reported sorted by offense file class by attempted/completed. Reports month and year-to-date offense. Agency can request current or previous year reports. This report does not include assist incidents or incidents where the Incident Complete Indicator flag is “NO.”

Purpose

To compare all offenses by attempted/completed reported for a month and year-to-date totals.

Report 3 – MISOFFENSE – Cont.

Report Types

1. Individual jurisdictions
2. County total
3. List of jurisdictions
4. Range of jurisdictions
5. State total
6. MSP total

Record Selection

Records are selected based on:

1. Report type.
2. Current month – month of Date of Occurrence/Report equals requested month.
3. Year-to-date – Date of Occurrence/Report equals from January 1 of requested year to end of requested month of requested year.

Parameters (entered by requestor):

1. REPORT TYPE – choose type of report.
2. MONTH – choose a month.
3. YEAR – choose a year.
4. ORI-1 – enter your ORI.

Record Sorts

Records are sorted based on:

1. Report type.
2. All offenses in the incident.
3. Month
   a. Attempted/Completed is “A” (attempt).
   b. Attempted/Completed is “C” (completed).
4. Year-to-date
   a. Attempted/Completed is “A” (attempted).
   b. Attempted/Completed is “C” (completed).

Fields

1. Offense File Class – Sorts by all offenses reported in the incident (hierarchy rule not applied).
2. Description – Based on offense file class.
3. Month Attempts – Total offenses where Offense Attempted/Complete is “A”.
4. Month Completed – Total offenses where Offense Attempted/Complete is “C”.
5. Month Grand Total – Calculation of Month Attempts plus Month Completed.
6. Year-to-date Attempts – Total offenses where Offense Attempted/Completed is “A”.
7. Year-to-Date Grand Total – Calculation of Year-to-Date Attempted/Completed is “C”.
8. Year-to-Date Grand Total – Calculation of Year-to-Date Attempts plus Year-to-Date Completed.
9. Column Grand Totals – Total all columns fields 3 through 8.

Comparison Summary Report of Year-to-Date Offenses

Report 4 – MISCYTDOFF

Michigan Incident Crime Reporting System
Comparison Summary Report of Year-to-Date Total Offenses

REPORT NO: 4 MISCYTDOFF
FOR: MI9999999 (Agency Name)
Population: 99999999
Description: xxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxx

REPORT DATE 99/99/99
Page 999
PORT PERIOD: 99/99/99 – 99/99/99

MICHIGAN INCIDENT CRIME REPORTING SYSTEM
COMPARISON SUMMARY REPORT OF YEAR-TO-DATE OFFENSES

REPORT NO: 8000104-MISCYTDOFF
FOR MI0000000 ACME Police Department

REPORT DATE: 04/10/2008
PAGE: 1
REPORT PERIOD: 01/01/2007 TO 01/31/2007

DEFINITION: REPORT TYPE 1 - INDIVIDUAL JURISDICTION

INDICATES THE TOTAL NUMBER OF OFFENSES REPORTED FOR ALL INCIDENTS. ASSIST AND INCOMPLETE INCIDENTS ARE NOT INCLUDED. JURISDICTION REPORTING MAY NOT BE COMPLETE.

	ORI: MI0000000		ORI: MI1234567	
	POP = 9069		POP = 79182	
FILE CLASS	DESCRIPTION	CURRENT YTD	LAST YTD	CURRENT YTD	LAST YTD
1100-1	SEXUAL PENETRATION PENIS/VAGINA CSC 1ST	1	2	1	0
1100-5	SEXUAL PENETRATION OBJECT CSC 1ST	0	1	0	0
1100-6	SEXUAL PENETRATION OBJECT CSC 3RD	0	1	0	0
1100-7	SEXUAL CONTACT FORCIBLE CSC 2ND	1	1	1	1
1100-8	SEXUAL CONTACT FORCIBLE CSC 4TH	1	0	0	2
1200-0	ROBBERY	0	2	0	1
1300-1	NONAGGRAVATED ASSAULT	11	14	19	18
1300-2	AGGRAVATED/FELONIOUS ASSAULT	2	0	4	1
1300-3	INTIMIDATION/STALKING	0	3	11	3
2000-0	ARSON	0	0	1	0
2200-1	BURGLARY FORCED ENTRY	8	4	18	15
2200-2	BURGLARY ENTRY WITHOUT FORCE (INTENT)	1	0	1	8
2200-3	BURGLARY ENTRY W/OUT AUTH. W/OR W/OUT FORCE	0	0	0	1
2200-4	POSSESSION OF BURGLARY TOOLS	0	0	1	0
2300-1	LARCENY POCKETPICKING	0	0	0	2
2300-3	LARCENY THEFT FROM BUILDING	2	6	20	21
2300-4	LARCENY THEFT FROM COIN OPERATED MACHINE/DEV.	0	0	1	0
2300-5	LARCENY THEFT FROM MOTOR VEHICLE	14	3	3	7
2300-7	LARCENY OTHER	3	2	17	20
2400-1	MOTOR VEHICLE THEFT	0	0	11	14
2500-0	FORGERY/COUNTERFEITING	2	0	2	6
2600-1	FRAUD FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	0	1	5	5

Definition

Comparison summary report of two jurisdictions of current year-to-date total offenses and previous year-to-date total offenses for each jurisdiction. Offenses are sorted by Offense File Class. The hierarchy rule is not applied. This report does not include assist incidents or incidents where the Incident Complete Indicator flag is “NO.”

Jurisdiction reporting may not be complete.

Report 4 – MISCYTDOFF – Cont.

Purpose
For local agencies to compare offenses reported by their agency with another jurisdiction. The requestor must enter the ORI number of other jurisdiction to be included in the report.

Report Types
1. Individual jurisdictions
2. County total

Parameters (entered by requestor)
1. MONTH – enter month of data requested for report.
2. YEAR – enter year of data requested for report.
3. ORI-1 – entered your ORI.
   (or COUNTY-1, enter county number)
4. ORI-2 – ORI of agency to compare data.
   (or COUNTY-2, enter county to compare)

Record Selection
Records are selected based on:
1. Report type
2. Requested jurisdiction (ORI)
3. Requested Report Range
   a. Current Year-to-Date – Date of Occurrence/Report equals from January 1 of current year to end of requested report range.
   b. Last Year-to-Date – Date of Occurrence/Report equals from January 1 of previous year to end of requested report range.

Record Sorts
Records are sorted based on:
1. Report type
2. Requested jurisdictions
   a. All offenses in incident.
   b. Current Year-to-Date.
   c. Last Year-to-Date.

Fields
1. ORI of jurisdictions requested should be in column heading.
2. Population – Use jurisdiction population for individual jurisdictions reports. Use county population for county reports.
3. Offense File Class – Sorts by all offenses reported in the incident (hierarchy rule not applied).
4. Description – Based on Offense File Class.
5. Current Year-to Date Offenses – Total offenses with report date from January 1 of current year to end of requested month.
6. Last Year-to-Date Offenses – Total offenses with report date from January 1 of previous year to end of requested month previous year.
7. Column Grand Total – Total all columns fields 5 and 6.

Summary Report of Adult/Juvenile Arrests by Type and Class

Report 5 – MISAJARRTY

Michigan Incident Crime Reporting System
Summary Report of Juvenile/Adult Arrests by Type and Class

REPORT NO: 5 MISAJARRTY
FOR: MI9999999 (Agency Name)
Population: 99999999
Description: xxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxx

REPORT DATE 99/99/99
Page 999
REPORT PERIOD: 99/99/99 – 99/99/99

MICHIGAN INCIDENT CRIME REPORTING SYSTEM
SUMMARY REPORT OF JUVENILE/ADULT ARRESTS

REPORT NO: 8000105-MISAJARRTY
FOR MI0000000 ACME Police Department
POPULATION: 9069
DEFINITION: REPORT TYPE 1 - INDIVIDUAL JURISDICTION

REPORT DATE: 04/10/2008
PAGE: 1
REPORT PERIOD: 01/01/2007 TO 01/31/2007

INDICATES NUMBER OF JUVENILE AND ADULT ARRESTS BY ARREST CHARGE WHERE JUVENILE IS UNDER 18. ARRESTS WITH MULTIPLE ARREST INDICATOR OF 'M' ARE NOT INCLUDED. JURISDICTION REPORTING MAY NOT BE COMPLETE.

ARREST		JUVENILE				ADULT			
CHARGE	DESCRIPTION	VIEW	SUMM	CUST	TOTAL	VIEW	SUMM	CUST	TOTAL
1177	CSC 2ND FORCIBLE CONTACT	0	0	0	0	0	0	1	1
1305	AGG/FEL ASSLT NONFAMILY OTHER WEAPO	0	0	0	0	1	0	0	1
1313	ASSAULT & BATTERY/SIMPLE ASSLT	0	0	0	0	2	0	1	3
2275	BURGLARY UNOCCUPIED BLDG/STRUCTURE	1	0	0	1	0	0	0	0
2305	LARCENY PERSONAL PROP FROM VEHICLE	0	0	0	0	1	0	1	2
3078	RETAIL FRAUD THEFT 3RD DEGREE	0	0	0	0	1	0	0	1
3562	MARIJUANA - POSSESS	0	0	0	0	1	0	0	1
3564	MARIJUANA - (OTHER)	0	0	0	0	2	0	0	2
3801	NEGLECT FAMILY/NON-SUPPORT FELONY	0	0	0	0	0	0	2	2
4899	OBSTRUCT POLICE (OTHER)	0	0	0	0	1	0	0	1
5006	OBSTRUCTING JUSTICE	0	0	0	0	0	0	9	9
5012	PROBATION VIOLATION	0	0	0	0	1	0	1	2
5015	FAILURE TO APPEAR	0	0	0	0	0	0	3	3
5202	WEAPON CARRYING CONCEALED	1	0	0	1	0	0	0	0
5311	DISORDERLY CONDUCT	1	0	0	1	1	0	0	1
8041	OPERATING U/INFLUENCE OF ALCOHOL	0	0	0	0	2	0	0	2

Definition

Summary report of arrests sorted by arrest charge or file class, juvenile and adult, and arrest type (on-view, summoned, taken into custody). This report does not include incidents where the Incident Complete Indicator flag is “NO” or arrests where the Multiple Arrest Indicator is “M.”

Purpose

To report the number of juvenile and adult arrests for a month or current year-to-date totals. Agency can request the report be sorted by arrest charge or offense file class which the arrest charge comes under. The agency also can request whether the federal age (under 18) or the state age (under 17) is used for sorting juveniles from adult arrests.

Report 5 – MISAJARRTY – Cont.

Report Types

1. Individual jurisdictions
2. County total
3. List of jurisdictions
4. Range of jurisdictions
5. State total
6. MSP total

Parameters

1. REPORT TYPE – enter report type.
2. MONTH – enter month of data requested.
3. YEAR – enter year of data for requested report.
4. ORI-1 – enter your ORI.
5. DATEFLAG – date flag.
   a. "MONTH" – generates report only for month and year requested in parameter #2.
   b. "YEAR" – generates report for year-to-date through month for year requested in parameter #3.
6. JUVENILE Arrests – Federal/State flag for Juvenile arrests.
   a. "Federal" – generates juvenile arrests as under 18.
   b. "State" – generates juvenile arrests as under 17.
7. ARREST/OFFENSE – Arrest Charge Flag or Offense File Class flag.
   a. "Arrest Charge" – generates report by arrest charge.
   b. "Offense File Class" – generates report by offense file class of arrest charge.

Record Selection

Records are sorted based on:

1. Report type
2. Arrest Charge or File Class.
3. Current Month or Current Year-to-Date parameter.
   a. Juvenile
      - On-view
      - Summoned
      - Taken into custody
   b. Adult
      - On-view
      - Summoned
      - Taken into custody

Fields

1. Arrest Charge – sorted by arrest charge.
2. Description – based on arrest charge or offense file class.
3. Juvenile View – Total juvenile arrests where Arrest Type equals "O".
4. Juvenile Summoned – Total juvenile arrests where Arrest Type equals "S".
5. Juvenile Custody – Total juvenile arrests where Arrest Type equals "T".
6. Grand Total Juvenile Summoned plus Juvenile Custody.
7. Adult View – Total adult arrests where Arrest Type equals "O".
8. Adult Summoned – Total adult arrests where Arrest Type equals "S".
9. Adult Custody – Total adult arrests where Arrest Type equals "T".
10. Grand Total Adult – Calculation of Adult View plus Adult Summoned plus Adult Custody.
11. Column Grand Total – Total all columns for field 3-10.

Summary Report of Year-to-Date Arrests

Report 6 – MISYTDARR

Michigan Incident Crime Reporting System
Summary Report of Year-to-Date Arrests by Class

REPORT NO: 6 MISYTDARR
FOR: MI9999999 (Agency Name)
Population: 99999999
Description: xxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxx

REPORT DATE 99/99/99
Page 999
REPORT PERIOD: 99/99/99 – 99/99/99

MICHIGAN INCIDENT CRIME REPORTING SYSTEM
SUMMARY REPORT OF YEAR-TO-DATE ARRESTS

REPORT NO: 8000106-MISYTDARR
FOR MI0000000 ACME Police Department
POPULATION: 9069
DEFINITION: REPORT TYPE 1 - INDIVIDUAL JURISDICTION

REPORT DATE: 04/10/2008
PAGE: 1
REPORT PERIOD: 01/01/2007 TO 01/31/2007

INDICATES NUMBER OF JUVENILE ARRESTS BY ARREST CHARGE FOR FEDERAL JUVENILE/ADULT CLASSIFICATION. ARRESTS WITH MULTIPLE ARREST INDICATOR OF 'M' ARE NOT INCLUDED. JURISDICTION REPORTING MAY NOT BE COMPLETE.

		** CURRENT YEAR-TO-DATE**				** LAST YEAR-TO-DATE**			
ARREST CHARGE	DESCRIPTION	VIEW	SUMM	CUST	TOTAL	VIEW	SUMM	CUST	TOTAL
1313	ASSAULT & BATTERY/SIMPLE ASSLT	0	0	0	0	1	0	0	1
2202	BURGLARY FORCED ENTRY RESIDENCE	0	0	0	0	1	0	0	1
2275	BURGLARY UNOCCUPIED BLDG/STRUCTURE	1	0	0	1	0	0	0	0
3562	MARIJUANA - POSSESS	0	0	0	0	1	0	0	1
5202	WEAPON CARRYING CONCEALED	1	0	0	1	0	0	0	0
5311	DISORDERLY CONDUCT	1	0	0	1	0	0	0	0
GRAND		3	0	0	3	3	0	0	3

Definition

Summary report of arrests sorted by arrest charge or file class and arrest type (on-view, summoned, taken into custody) for current year-to-date and previous year-to-date. This report does not include incidents where the Incident Complete Indicator flag is “NO” or arrests where the Multiple Arrest Indicator is “M.”

Jurisdiction reporting may not be complete.

Report 6 – MISYTDARR – Cont.

Purpose

Three separate reports can be requested using the JAT (Juvenile, Adult, Total) report flag. A juvenile, adult or total report can be requested. Provides a comparison of current year-to-date arrests with previous year-to-date arrests.

Report Types

1. Individual jurisdictions
2. County total
3. List of jurisdictions
4. Range of jurisdictions
5. State total
6. MSP total

Parameters

1. REPORT TYPE – choose report type.
2. MONTH – month of data for requested report.
3. YEAR – year of data for requested report.
4. OR1-1 – enter your ORI.
5. FLAG – Juvenile/Adult/Total flag
   a. "JUVENILE" – generates report for only juvenile arrests.
   b. "ADULT" – generates report for only adult arrests.
   c. "TOTAL" – generates report for total juvenile and adult arrests.
6. ARREST/OFFENSE –
   a. "ARREST CHARGE FLAG" – generates report by arrest charge.
   b. "OFFENSE FILE CLASS FLAG" – generates report by offense file class of arrest charge.

Record Selection

Records are selected based on:

1. Report type
2. Current Year-to-Date – arrest date from January 1 of current year to end of requested month for current year.
3. Last Year-to-Date – arrest date from January 1 of previous year to end of requested month of previous year.
4. JAT Report Flag.
   a. Juvenile
      - State – arrest where age less than 17.
      - Federal – arrest where age less than 18.
   b. Adult
      - State – arrests where age is greater than 16.
      - Federal – arrests where age is greater than 17.
   c. Total – all arrests

Report 6 – MISYTDARR – Cont.

Record Sorts

Records are sorted based on:

1. Report type
2. Arrest Charge or File Class of Arrest Charge.
3. Current Year-to-Date
   a. On-view
   b. Summoned
   c. Taken into custody
4. Last Year-to-Date
   a. On-view
   b. Summoned
   c. Taken into custody

Fields

1. Arrest Charge – sorted by arrest charge.
2. Description – Based on arrest charge or offense file class.
3. Current Year-to-Date View – Total arrests where Arrest Type equals “O”.
4. Current Year-to-Date Summoned – Total arrests where Arrest Type equals “S”.
5. Current Year-to-Date Custody – Total arrests where Arrest Year-to-Date “T”.
6. Grant Total Current Year-to-Date – Calculation of Current Year-to-Data View plus Current Year-to-Date Summoned plus Current Year-to-Date Custody.
7. Previous Year-to-Date View – Total arrests where Arrest Type equals “O”.
8. Previous Year-to-Date Summoned – Total arrests where Arrest Type equals “S”.
9. Previous Year-to-Date Custody – Total arrests where Arrest Type equals “T”.
10. Grand Total Previous Year-to-Date – Calculation of Previous Year-to-Date View plus Previous Year-to-Date Summoned plus Previous Year-to-Date Custody.
11. Column Grand Total – Total all columns for field 3-10.

Summary Report of Adult/Juvenile Arrests

Report 7 – MISAJARRES

Michigan Incident Crime Reporting System
Summary Report of Adult/Juvenile Arrests

REPORT NO: 7 MISAJARRES
FOR: MI9999999 (Agency Name)
Population: 99999999
Description: xxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxx

REPORT DATE 99/99/99
Page 999
REPORT PERIOD: 99/99/99 – 99/99/99

MICHIGAN INCIDENT CRIME REPORTING SYSTEM
SUMMARY REPORT OF ADULT/JUVENILE ARRESTS

REPORT NO: 8000107-MISAJARRES
FOR MI0000000 ACME Police Department
POPULATION: 9069
DEFINITION: REPORT TYPE 1 - INDIVIDUAL JURISDICTION

REPORT DATE: 04/10/2008
PAGE: 1
REPORT PERIOD: 01/01/2007 TO 01/31/2007

INDICATES NUMBER OF JUVENILE AND ADULT ARRESTS BY ARREST CHARGE WHERE JUVENILE IS UNDER 18. ARRESTS WITH MULTIPLE ARREST INDICATOR OF 'M' ARE NOT INCLUDED. JURISDICTION REPORTING MAY NOT BE COMPLETE.

ARREST CHARGE	DESCRIPTION	****CURRENT YEAR****			****PREVIOUS YEAR****			
		JUVENIL	ADULT	TOTAL	JUVENILE	ADULT	TOTAL	% CHANGE
1171	CSC 1ST PENETRATION PENIS/VAGINA	0	0	0	0	1	1	-100
1175	CSC 1ST PENETRATION OBJECT	0	0	0	0	1	1	-100
1177	CSC 2ND FORCIBLE CONTACT	0	1	1	0	0	0	100
1201	ROB BUSINESS GUN	0	0	0	0	1	1	-100
1305	AGG/FEL ASSLT NONFAMILY OTHER WEAPO	0	1	1	0	0	0	100
1313	ASSAULT & BATTERY/SIMPLE ASSLT	0	3	3	1	2	3	0
2202	BURGLARY FORCED ENTRY RESIDENCE	0	0	0	1	0	1	-100
2275	BURGLARY UNOCCUPIED BLDG/STRUCTURE	1	0	1	0	0	0	100
2299	BURGLARY (OTHER FORCED ENTRY)	0	0	0	0	1	1	-100
2305	LARCENY PERSONAL PROP FROM VEHICLE	0	2	2	0	0	0	200
3078	RETAIL FRAUD THEFT 3RD DEGREE	0	1	1	0	1	1	0
3562	MARIJUANA - POSSESS	0	1	1	1	0	1	0
3564	MARIJUANA - (OTHER)	0	2	2	0	0	0	200
3801	NEGLECT FAMILY/NON-SUPPORT FELONY	0	2	2	0	0	0	200
4899	OBSTRUCT POLICE (OTHER)	0	1	1	0	0	0	100

Definition

Summary report of arrests sorted by arrest charge or file class and juvenile/adult. This report does not include incidents where the Incident Complete Indicator flag is "Y" or arrests where the Multiple Arrest Indicator is "M."

Jurisdiction reporting may not be complete.

Purpose

Provides a comparison report of juvenile and adult arrests for a time period of the current year with the same time period for last year.

Report 7 – MISAJARRES – Cont.

Report Types

1. Individual jurisdictions
2. County total
3. List of jurisdictions
4. Range of jurisdictions
5. State total
6. MSP total

Parameters

1. REPORT TYPE – choose report type.
2. MONTH – month of data for requested report.
3. YEAR – year of data for requested report.
4. OR1-1 – enter your ORI.
5. DATE FLAG –"MONTH" – generates report only for month and year requested in parameter #2
   "YEAR" – generates report for year-to-date through month for year requested in parameter #3
6. JUVENILE ARRESTS – Juvenile/Adult/Total flag
   a. "JUVENILE" – generates report for only juvenile arrests.
   b. "ADULT" – generates report for only adult arrests.
   c. "TOTAL" – generates report for total juvenile and adult arrests.
7. ARREST/OFFENSE – Arrest Charge/Offense File Class flag
   a. "ARREST CHARGE FLAG" – generates report by arrest charge.
   b. "OFFENSE FILE CLASS FLAG" – generates report by offense file class of arrest charge.

Record Selection

Records are selected based on:

1. Report type
2. Current month – arrest data month equals requested month of current year.
3. Same Month Previous Year – arrest date month equal requested month of previous year.
4. Current Year-to-Date – arrest date from January 1 of current year to end of requested month of current year.
5. Last Year-to-Date – arrest date from January 1 of previous year to end of requested month of previous year.

Record Sorts

Records are sorted based on:

1. Report type
2. Arrest Change or Offense File Class
3. Current Month or Year-to-Date
   a. Juvenile
   b. Adult
4. Same Month Previous Year.
   a. Juvenile
   b. Adult

Report 7 – MISAJARRES – Cont.

Fields

1. Arrest Charge or File Class.
   a. Arrest Charge – sorted by arrest charge.
   b. File Class – Sorted by Offense File Class connected to arrest charge.
2. Description – Based on arrest charge or offense file class.
3. Current Month Juvenile – Total juvenile arrests.
4. Current Month Adult – Total adult arrests.
5. Total Current Year – Calculation of Current Year Juvenile plus Current Year Adult.
6. Last Year Juvenile – Total juvenile arrests.
7. Last Year Adult – Total adult arrests.
8. Total Last Year – Calculation of Last Year Juvenile plus Last Year Adult.
9. Percent Change – Calculation of Total Current Year minus Total Last Year divided by Total Last Year. Signed field.
10. Column Grand Total – Total all columns for fields 3-8 and 10-18. Fields 9 and 16 must be calculated.

Comparison Summary Report of Year-to-Date Arrests

Report 8 – MISCYTDARR

Michigan Incident Crime Reporting System
Summary Report of Adult/Juvenile Arrests

REPORT NO: 8 MISCYTDARR
FOR: MI9999999 (Agency Name)
Population: 99999999
Description: xxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxx

REPORT DATE 99/99/99
Page 999
REPORT PERIOD: 99/99/99 – 99/99/99

MICHIGAN INCIDENT CRIME REPORTING SYSTEM
COMPARISON SUMMARY REPORT OF YEAR-TO-DATE ARRESTS

REPORT NO: 8000108-MISCYTDARR
FOR MI0000000 ACME Police Department
DEFINITION: REPORT TYPE 1 - INDIVIDUAL JURISDICTION

REPORT DATE: 04/10/2008
PAGE: 1
REPORT PERIOD: 01/01/2007 TO 01/31/2007

INDICATES NUMBER OF JUVENILE AND ADULT ARRESTS BY ARREST CHARGE WHERE JUVENILE IS UNDER 18. ARRESTS WITH MULTIPLE ARREST INDICATOR OF 'M' ARE NOT INCLUDED. JURISDICTION REPORTING MAY NOT BE COMPLETE.

	ORI: MI0000000			ORI: MI1234567		
	POP: 9069			POP: 79182		
	Y-T-D ARRESTS			**Y-T-D ARRESTS**		
ARREST CHARGE DESCRIPTION	JUVENILE	ADULT	TOTAL	JUVENILE	ADULT	TOTAL
1177 CSC 2ND FORCIBLE CONTACT	0	1	1	0	0	0
1304 AGG/FEL ASSLT NONFAMILY GUN	0	0	0	0	1	1
1305 AGG/FEL ASSLT NONFAMILY OTHER WEAPO	0	1	1	0	1	1
1313 ASSAULT & BATTERY/SIMPLE ASSLT	0	4	4	1	5	6
2202 BURGLARY FORCED ENTRY RESIDENCE	0	1	1	0	0	0
2205 BURGLARY NO FORCED ENTRY NONRESIDEN	0	0	0	0	2	2
2275 BURGLARY UNOCCUPIED BLDG/STRUCTURE	1	0	1	0	0	0
2305 LARCENY PERSONAL PROP FROM VEHICLE	0	2	2	0	0	0
3078 RETAIL FRAUD THEFT 3RD DEGREE	0	1	1	0	0	0
3562 MARIJUANA - POSSESS	0	1	1	1	3	4
3564 MARIJUANA - (OTHER)	0	2	2	0	0	0
3599 DANGEROUS DRUGS (OTHER)	0	0	0	0	1	1
3801 NEGLECT FAMILY/NON-SUPPORT FELONY	0	2	2	0	0	0
4198 FURNISHING ALC TO MINOR	0	0	0	0	1	1
4801 RESISTING OFFICER	0	0	0	0	1	1
4899 OBSTRUCT POLICE (OTHER)	0	1	1	0	0	0
5006 OBSTRUCTING JUSTICE	0	6	6	0	0	0
5011 PAROLE VIOLATION	0	0	0	0	1	1
5012 PROBATION VIOLATION	0	1	1	0	1	1
5015 FAILURE TO APPEAR	0	4	4	0	0	0
5099 OBSTRUCT (OTHER)	0	0	0	0	8	8
5202 WEAPON CARRYING CONCEALED	1	0	1	0	1	1

Definition

Comparison summary report for two jurisdictions of current year-to-date juvenile and adult arrests for each jurisdiction. Arrests are sorted by Arrest Charge or Offense File Class. This report does not include assist incidents or incidents where the Incident Complete Indicator flag is “NO.”

Jurisdiction reporting may not be complete.

Purpose

For local agencies to compare juvenile and adult arrests reported by their agency with another jurisdiction. The requestor must enter the ORI number of other jurisdiction to be included in the report.

Report 8 – MISCYTDARR – Cont.

Report Types

1. Individual jurisdictions
2. County total

Parameters

1. REPORT TYPE – choose report type.
2. MONTH – month of data for requested report.
3. YEAR – year of data for requested report.
4. ORI-1 – enter your ORI.
5. ORI-2 – ORI of agency to compare data.
6. JUVENILE ARRESTS – Federal/State flag for Juvenile arrests.
   a. "FEDERAL" – generates juvenile arrests as under 18.
   b. "STATE" – generates juvenile arrests as under 17.
7. ARREST/OFFENSE –
   a. "ARREST CHARGE FLAG" – generates report by arrest charge.
   b. "OFFENSE FILE CLASS CHARGE" – generates report by offense file class of arrest charge.

Record Selection

Records are selected based on:

1. Report type.
2. Requested jurisdictions (ORI).
3. Report Period.
4. Year-to-Date – Date of Occurrence/Report equals from January 1 of current year to end of requested report range.

Record Sorts

Records are sorted based on:

1. Report type.
2. Arrest Charge or Offense File Class.
3. Requested jurisdictions.
   a. Juvenile arrests.
   b. Adult arrests.

Fields

1. ORI of jurisdictions or county name requested should be in column heading.
2. Population – from city/township table.
3. Arrest Charge or Offense File Class
   a. Arrest Charge – sorts all arrests in the incident by Arrest Charge.
   b. File Class – Sorts all arrests in the incident by Offense File Class connected to the arrest charge.
4. Description – Based on Arrest Charge or Offense File Class.
5. Year-to-Date Juvenile – Total juvenile arrests.
6. Year-to-Date Adult – Total adult arrests.
7. Year-to-Date Grand Total – Year-to-Date Juvenile plus Year-to-Date Adult.
8. Column Grand Total – Total all columns fields 5-7.

Summary Report of Property or Seized Drugs

Report 9 – MISPROPDRG

Michigan Incident Crime Reporting System
Summary Report of Property Stolen and/or Seized Drugs

REPORT NO: 9 MISPROPDRG
FOR: MI9999999 (Agency Name)
Population: 99999999
Description: xxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxx

REPORT DATE 99/99/99
Page 999
REPORT PERIOD: 99/99/99 – 99/99/99

Property:

MICHIGAN INCIDENT CRIME REPORTING SYSTEM
SUMMARY REPORT OF PROPERTY

REPORT NO: 8000109-MISPROP
FOR AGENCY: MI0000000 ACME Sheriff's Office
POPULATION: 12005
DEFINITION: REPORT TYPE 1 - INDIVIDUAL JURISDICTION

REPORT DATE: 04/10/2008
PAGE: 1
REPORT PERIOD: 01/01/2007 TO 01/31/2007

INDICATES THE TOTAL DOLLAR VALUE OF PROPERTY LOSS TYPE BY PROPERTY CLASS. ASSIST AND INCOMPLETE INCIDENTS ARE NOT INCLUDED. JURISDICTION REPORTING MAY BE INCOMPLETE.

PROPERTY CLASS	$$VALUE STOLEN	$$VALUE RECOVERED	$$VALUE BURNED	$$VALUE COUNTERFEIT	$$VALUE DESTRYED	$$VALUE SEIZED
02	15	0	0	0	0	0
03	13001	13001	0	0	1000	0
08	39	0	0	0	0	0
10	70	0	0	0	0	0
13	150	0	0	0	0	0
15	0	0	0	0	80000	0
18	1	0	0	0	0	0
20	4000	0	0	2988	0	0
27	75	0	0	0	0	0
36	100	0	0	0	0	0
88	707	273	0	0	1045	0
GRDTOT	18158	13274	0	2988	82045	0

Report 9 – MISPROPDRG – Cont.

Suspected Drug:

MICHIGAN INCIDENT CRIME REPORTING SYSTEM
SUMMARY REPORT OF DRUGS

REPORT NO: 8000109-MISDRG
FOR AGENCY: MI

REPORT DATE: 11/12/2008
PAGE: 1
REPORT PERIOD: 01/01/2008 TO 01/31/2008

DEFINITION: REPORT TYPE 1 - INDIVIDUAL JURISDICTION

INDICATES SUSPECTED DRUG INFORMATION. ASSIST AND INCOMPLETE INCIDENTS ARE NOT INCLUDED. JURISDICTION REPORTING MAY BE INCOMPLETE.

DRUG TYPE	GM	KG	OZ	LB	ML	LT	FO	GL	DU	NP	XX
Crack Cocaine	29.300	0	0	0	0	0	0	0	0	0	0
Heroin	2.000	0	0	0	0	0	0	0	23.000	0	0
Marijuana	108.200	0	0	29.000	0	0	0	0	24.000	0	0
Other Narcotics	0	0	0	0	0	0	0	0	49.000	0	0

Definition

This report is divided into two parts which provides: 1) A summary report of property sorted by Property Class indicating total dollar value by Property Loss Type; 2) A summary report of seized drugs sorted by Suspected Drug Type and Type Drug Measurement indicating Estimated Drug Quantity. This report does not include assist incidents or incidents where the Incident Complete Indicator flag is “NO.”

Jurisdiction reporting may not be complete.

Purpose

To obtain property information for reporting period for individual agencies, county or state total.

Report 9 – MISPROPDRG – Cont.

Report Types

1. Individual jurisdictions
2. County total
3. List of jurisdictions
4. Range of jurisdictions
5. State total
6. MSP total

Parameters (entered by requestor):

1. REPORT TYPE – enter report type.
2. MONTH – month of data for requested report.
3. YEAR – year of data for requested report.
4. ORI-1 – enter your ORI.
5. DATEFLAG – date flag.
   a. "MONTH" – generates report only for month and year requested in parameter #1.
   b. "YEAR" – generates report for year-to-date through month for year requested in parameter #1.
6. REPORT TYPE – "PROPERTY" for property values; "DRUGS" for drug type, quantity and measurement.

Record Selection

Records are selected based on:

1. Part I and II
   a. Report type.
   b. Report period
      - Month/Year – month/year of data of occurrence equals requested month/year.
      - Year-to-Date – Date of Occurrence/Report equals from January 1 of requested year to end of requested month of requested year.
   c. Jurisdiction(s) or county.
2. Part II only.
   a. Property Loss Type is "6" (seized).
   b. Property Class is "10" (drugs/narcotics).

Record Sorts

Records are sorted based on:

1. Part I.
   a. Report type.
   b. Property class.
   c. Property Loss Type.
2. Part II.
   a. Suspected Drug Type.
   b. Type Drug Measurement.

Report 9 – MISPROPDRG – Cont.

Fields

Property:

1. Property Class – Sorts by property class of all items in the incident.
2. Dollar Value Stolen – Calculation of total dollar value where Property Loss Type is “1 (stolen and recovered) or “7” (stolen).
3. Dollar Value Recovered – Calculation of total dollar value where Property Loss Type is “1” (stolen and recovered) or “5” (recovered).
4. Dollar Value Burned – Calculation of total dollar value where Property Loss Type is “2” (burned).
5. Dollar Value Counterfeit – Calculation of total dollar value where Property Loss Type is “32” (counterfeited/forged).
6. Dollar Value Destroyed – Calculation of total dollar value where Property Loss Type is “4” (destroyed/Damaged/Vandalized).
7. Dollar Value Seized – Calculation of total dollar value where property Loss Type is “6” (seized).
8. Column Grand Totals – Total all columns for fields 3-8.

Drugs

1. Suspected Drug – Description from table based on Suspected Drug Type.
2. Measurement – description from control file based on Type Drug Measurement
3. Estimated Quantity – Calculation of total Estimated Quantity.

Detail Report of LEOKA Incidents by Agency

Report 10 – LEOKA

Michigan Incident Crime Reporting System
Detailed Report of LEOKA Incidents by Agency

REPORT NO: 10 LEOKA
FOR: MI9999999 (Agency Name)
Population: 99999999
Description: xxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxx

REPORT DATE 99/99/99
Page 999
REPORT PERIOD: 99/99/99 – 99/99/99

MICHIGAN INCIDENT CRIME REPORTING SYSTEM

SUMMARY REPORT OF OFFICERS KILLED OR ASSAULTED

REPORT NO: 8000110-LEOKA REPORT DATE: 01/19/2011
FOR STATE: OF MICHIGAN PAGE: 1
DEFINITION: REPORT TYPE 5 - MICHIGAN STATE TOTAL REPORT PERIOD: 01/01/2010 TO 06/30/2010

INDICATES ALL INCIDENTS (COMPLETE AND INCOMPLETE) REPORTED FOR THE REPORTING PERIOD. RECORD ORDER IS IN INCIDENT NUMBER ORDER.

ORI	INCIDENT NUMBER	INCIDENT DATE	ACTIVITY TYPE	ASSIGN TYPE	OFFENSE FILE CLASS	WEAPON USED	VICTIM INJURY	ASSAULTED	KILLED	COMPLETED
MI0305600	690000159	01/07/2010	10	G	1300-2	35	N	1	0	Y
MI0305600	690001057	02/21/2010	4	G	1300-2	35	N	1	0	Y
MI0305600	690001057	02/21/2010	4	L	1300-2	35	N	2	0	Y
MI0305600	TOTAL							4	0	

Definition
Detail report of law enforcement officers killed or assaulted (LEOKA) incidents reported by a local agency.

Purpose
To be used by local agencies to determine if all LEOKA incidents have been reported. Also will be used as a notice to local agencies of incomplete incidents.

This report will be requested by the UCR Section monthly or quarterly for all jurisdictions for incomplete incidents. If an agency does not have any incomplete incidents or is not reporting to the MICR system, no report will be generated for that agency.

Report 10 – LEOKA – Cont.

Description

Indicates (all/incomplete)* law enforcement officers killed or assaulted (LEOKA) incidents reported for reporting period in incident number order within original year. Incomplete incidents are not included in statistical reports nor forwarded to NIBRS.

Flag determines information to be printed in description.

Parameters (entered by requestor):

1. REPORT TYPE – enter report type.
2. MONTH – month of data requested for report.
3. YEAR – year of data requested for report.
4. ORI – enter an ORI.
5. INCIDENT COMPLETE FLAG – “ALL” for all incidents; “INCOMPLETE” for Incomplete incidents.

Detail Report of Incidents by Agency

Report 11 – MIDINCIDEN

Michigan Incident Crime Reporting System
Detailed Report of Incidents by Agency

REPORT NO: 11 MIDINCIDEN
FOR: MI9999999 (Agency Name)
Population: 99999999
Description: xxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxx

REPORT DATE 99/99/99
Page 999
REPORT PERIOD: 99/99/99 – 99/99/99

MICHIGAN INCIDENT CRIME REPORTING SYSTEM
DETAILED REPORT OF INCIDENTS BY AGENCY

REPORT NO: 8000111-MIDINCIDEN
FOR ORI: MI0000000 ACME Police Department
POPULATION: 9069
DEFINITION: REPORT TYPE 1 - INDIVIDUAL JURISDICTION

REPORT DATE: 04/10/2008
PAGE: 1
REPORT PERIOD: 01/01/2007 TO 01/31/2007

INDICATES ALL INCIDENTS REPORTED FOR REPORTING PERIOD IN INCIDENT NUMBER ORDER WITHIN ORIGINAL YEAR. INCOMPLETE INCIDENTS ARE NOT INCLUDED IN STATISTICAL REPORTS NOR FORWARDED TO NIBRS.

ORIGINAL YEAR	INCIDENT NUMBER	DATE OF OCCURENCE/REPORT	OFFENSE FILE CLASS	INCIDENT COMPLETE	ASSIST ORI
2007	1	01/01/2007	1300-2	YES	
2007	8	01/01/2007	1300-1	YES	
2007	26	01/02/2007	3000-2	YES	
2007	31	01/03/2007	2200-1	YES	
2007	51	01/03/2007	2200-2	YES	
2007	56	01/09/2007	2200-1 2900-0	YES	
2007	61	01/04/2007	2300-5	YES	
2007	68	01/05/2007	1100-1	YES	
2007	79	01/05/2007	2500-0	YES	
2007	84	01/06/2007	3000-2	YES	
2007	94	01/06/2007	4800-0	YES	
2007	97	01/06/2007	2500-0	YES	
2007	99	01/06/2007	2300-5	YES	
2007	107	01/07/2007	1100-8	YES	
2007	108	01/07/2007	2200-1	YES	
2007	110	01/07/2007	2300-5	YES	
2007	111	01/07/2007	2300-5	YES	
2007	112	01/07/2007	2300-5	YES	
2007	113	01/07/2007	2300-5	YES	
2007	115	01/07/2007	2300-5	YES	
2007	118	01/07/2007	2300-5	YES	

Definition

Detail report of incidents reported by a local agency. Two different reports can be requested using the same format: 1) All incidents will be listed for the agency within the report period; 2) Only “incomplete” incidents will be listed within the report period.

Purpose

To be used by local agencies to determine if all required incidents have been reported. Also will be used as a notice to local agencies of incomplete incidents.

This report will be requested by the UCR Section monthly or quarterly for all jurisdictions for incomplete incidents. If an agency does not have any incomplete incidents or is not reporting to the MICR system, no report will be generated for that agency.

Report 11 – MIDINCIDEN – Cont.

Description

Indicates (all/incomplete) incidents reported for reporting period in incident number order within original year. Incomplete incidents are not included in statistical reports nor forwarded to NIBRS.

Flag determines information to be printed in description.

Parameters (entered by requestor):

1. REPORT TYPE – enter report type.
2. MONTH – month of data requested for report.
3. YEAR – year of data requested for report.
4. ORI – enter an ORI.
5. INCIDENT COMPLETE FLAG – enter A for all incidents; enter I for Incomplete incidents.

Summary Report of Number of Offenses or Incidents

Report 12 – MISNUMOFIN

Michigan Incident Crime Reporting System
Summary Report of Number of Offenses or Incidents

REPORT NO: 12 MISNUMOFIN
FOR: MI9999999 (Agency Name)
Population: 99999999
Description: xxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxx

REPORT DATE 99/99/99
Page 999
REPORT PERIOD: 99/99/99 – 99/99/99

MICHIGAN INCIDENT CRIME REPORTING SYSTEM
SUMMARY REPORT OF NUMBER OF OFFENSES OR INCIDENTS

REPORT NO: 8000112-MISNUMOFIN
FOR AGENCY: MI0000000 ACME Police Department
CITY-TWP: 99 Wiley
POPULATION: 9069 COUNTY: 00 Coyote
DEFINITION: REPORT TYPE 1 - INDIVIDUAL JURISDICTION

REPORT DATE: 04/10/2008
PAGE: 1
REPORT PERIOD: 01/01/2007 TO 01/31/2007

INDICATES NUMBER OF INCIDENTS BY HIERARCHY OFFENSE FILE CLASS REPORTED BY LOCAL/SHERIFF/MSP AGENCIES WITHIN THE COUNTY AND CITY/TOWNSHIP. ASSIST AND INCOMPLETE INCIDENTS ARE NOT INCLUDED. JURISDICTION REPORTING MAY NOT BE COMPLETE. TOTALS FOR COUNTY POPULATION DOES NOT INCLUDE PRISONS OR COLLEGE POPULATIONS.

FILE CLASS	DESCRIPTION	TOTAL	LOCAL	MSP INCIDENTS	SHERIFF
1100-1	SEXUAL PENETRATION PENIS/VAGINA CSC 1ST	1	1	0	0
1100-7	SEXUAL CONTACT FORCIBLE CSC 2ND	1	1	0	0
1100-8	SEXUAL CONTACT FORCIBLE CSC 4TH	1	1	0	0
1300-1	NONAGGRAVATED ASSAULT	11	11	0	0
1300-2	AGGRAVATED/FELONIOUS ASSAULT	2	2	0	0
2200-1	BURGLARY FORCED ENTRY	8	8	0	0
2200-2	BURGLARY ENTRY WITHOUT FORCE (INTENT)	1	1	0	0
2300-3	LARCENY THEFT FROM BUILDING	2	2	0	0
2300-5	LARCENY THEFT FROM MOTOR VEHICLE	14	14	0	0
2300-7	LARCENY OTHER	3	3	0	0
2500-0	FORGERY/COUNTERFEITING	2	2	0	0
2600-6	FRAUD BAD CHECKS	4	4	0	0
2700-0	EMBEZZLEMENT	1	1	0	0
2900-0	DAMAGE TO PROPERTY	6	6	0	0
3000-2	RETAIL FRAUD THEFT	5	5	0	0

Definition

Summary report of the number of offenses or incidents reported by local police departments, sheriff's departments, state police, and total in city/townships within counties. This report does not include assist incidents or incidents where the Incident Complete Indicator flag is "NO."

At the end of each county, a county total report will be printed. At the end of the report, a report total will be printed.

Jurisdiction reporting may not be complete.

Report 12 – MISNUMOFIN – Cont.

Purpose

Provides a comparison report of the agency reporting the criminal activity occurring in city/townships. A Hierarchy Rule flag will be used as a parameter so the requestor can ask for all offenses or apply the hierarchy rule so only one offense file class is reported.

Report Types

1. Jurisdiction – generates a report for county/city/township within this jurisdiction, has activity with a report total.
2. County – generates a report for all city/townships within the requested county with a county total report at the end.
3. Individual or range city/townships within a county – generates a report for the requested city/township(s).
4. Range of counties – generates a report for all city/townships within each county with a county total report at the end of each county and a report total at the end of the report.

Parameters (entered by requestor):

1. CHOOSE REPORT – enter report type.
2. MONTH – month of data requested for report.
3. YEAR – year of data requested for report.
4. ORI-1 – enter an ORI.
5. HIERARCHY FLAG – Y = request incidents by Hierarchy; N = request all incidents.

Summary Report of Domestic Violence Victims

Report 13 – MIDOMAVIC

Michigan Incident Crime Reporting System
Summary Report of Domestic Violence Victims

REPORT NO: 13 MIDOMAVIC
FOR: MI9999999 (Agency Name)
Population: 99999999
Description: xxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxx

REPORT DATE 99/99/99
Page 999
REPORT PERIOD: 99/99/99 – 99/99/99

File Class 9999-9 xxxxxxxxxxxxxxxxxxxxxxxxxxxx

MICHIGAN INCIDENT CRIME REPORTING SYSTEM
SUMMARY REPORT OF DOMESTIC VIOLENCE VICTIMS

REPORT NO: 8000113-MIDOMAVIC
FOR COUNTY: 33 INGHAM
DEFINITION: REPORT TYPE 2 - COUNTY TOTAL

REPORT DATE: 10/23/2008
PAGE: 1
REPORT PERIOD: 01/01/2008 TO 03/31/2008

INDICATES DEMOGRAPHICS FOR VICTIMS OF DOMESTIC VIOLENCE AS LISTED BELOW UNDER VICTIM/OFFENDER RELATIONSHIP. REPORTED BY HIERARCHY OFFENSE FILE CLASS FOR MULTIPLE OFFENSE VICTIMS. ASSIST AND INCOMPLETE INCIDENTS ARE NOT INCLUDED. JURISDICTION REPORTING MAY NOT BE COMPLETE. TOTAL VICTIMS, TOTAL INCIDENTS, AND TOTAL ARRESTS WILL NOT MATCH DUE TO MULTIPLE VICTIMS PER INCIDENT AND NO ARREST/MULTIPLE ARRESTS PER INCIDENT.

FILE CLASS: 1000-2 TOTAL VICTIMS = 1 TOTAL INCIDENTS = 1

--VICTIM/OFFENDER RELATION--		----AGE----		----WEAPON----		----INJURY----	
SPOUSE	0	NN	0	NONE	1	NONE	1
COMMON SPOUSE	0	NB	0	FIREARM	0	FATAL	0
PARENT	0	BB	0	AUTO FIREARM	0	APP BROKEN BONES	0
SIBLING	0	01-09	1	HANDGUN	0	POSSIBLE INTERNAL	0
CHILD	1	10-19	0	AUTO HANDGUN	0	SEVERE LACERATION	0
GRANDPARENT	0	20-29	0	RIFLE	0	APP MINOR	0
GRANDCHILD	0	30-39	0	AUTO RIFLE	0	OTHER MAJOR	0
IN-LAW	0	40-49	0	SHOTGUN	0	LOSS OF TEETH	0
STEPPARENT	0	50-59	0	AUTO SHOTGUN	0	UNCONSCIOUSNESS	0
STEPCHILD	0	60-69	0	OTHER FIREARM	0		
STEPSIBLING	0	70-79	0	AUTO OTHER FIREARM	0		
OTHER FAMILY	0	80-89	0	KNIFE/CUT INSTR	0	---CLEARANCES---	
CHILD IN COMMON	0	90-98	0	BLUNT INSTRUMENT	0	EXCEPTIONAL	
DATING BF/GF	2	99+	0	MOTOR VEHICLE	0	DEATH	0
CHILD OF BF/GF	0	UNKNOWN	1	PERSONAL WEAPON	3	PROS DENIED	0
HOMOSEXUAL	0	---RACE---		POISON	0	EXTRADICT DENIED	0
EX-SPOUSE	0	WHITE	5	EXPLOSIVE	0	REFUSE CO OP	0
FORMER DATING BF/GF	0	BLACK	3	FIRE/INCEND DEV	0	JUV/NO CUSTODY	0
RESIDENT BF/GF	0	AM IN/ALAS NAT	0	DRUGS/NARCOTICS	0		
FORMER RES BF/GF	0	ASIAN/PAC ISL	0	ASPHYXIATION	0	ARREST	3
		UNKNOWN	0	OTHER	0	NOT CLEARED	5
---SEX---				UNKNOWN	2		
MALE	0	TOTAL ARRESTS:	3				
FEMALE	8						
UNKNOWN	0						

---ARREST TYPE---		---SEX---		---RACE---	
ON VIEW	3	MALE	3	WHITE	1
SUMMONED/CITED	0	FEMALE	0	BLACK	2
TAKEN CUSTODY	0	UNKNOWN	0	AM IND/ALAS NAT	0
				ASIAN/PAC ISL	0
				UNKNOWN	0

Definition

Summary report of victims of domestic assault incidents where the Victim of Offender Relationship is spouse, common-law spouse, parent, sibling, child, grandparent, grandchild, in-law, step-parent, step-child, step-sibling, other family member, child in common, dating (boyfriend/girlfriend), child of BF/GF, homosexual relationship, ex-spouse, former dating (BF/GF), resident (BF/GF), and former resident (BF/GF) sorted by hierarchy Victim Connected Offense File Class. This report also provides clearance and arrest demographics.

This report does not include assist incidents or incidents where the Incident Complete Indicator flag is "NO." Jurisdiction reporting may not be complete.

Report 13 – MIDOMAVIC – Cont.

At the end of the report, a grand total report is printed which is a total of all field breakdowns for all file classes in the report.

Purpose

Provides a demographic report of domestic assault victims, incident clearances and arrest information for the incident.

Report Types

1. Individual jurisdictions
2. County total
3. List of jurisdictions
4. Range of jurisdictions
5. State total
6. MSP total

Parameters (entered by requestor):

1. CHOOSE REPORT – enter report type.
2. MONTH – month of data requested for report.
3. YEAR – year of data requested for report.
4. ORI-1 – enter an ORI.

Summary Report of Child Abuse Victims

Report 14 – MICHLDVIC

Michigan Incident Crime Reporting System
Summary Report of Child Abuse Victims

REPORT NO: 14 MICHLDVIC
FOR: MI9999999 (Agency Name)
Population: 99999999
Description: xxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxx

REPORT DATE 99/99/99
Page 999
REPORT PERIOD: 99/99/99 – 99/99/99

File Class 9999-9 xxxxxxxxxxxxxxxxxxxxxxxxxxx

REPORT NO: 8000114-MICHLDVIC

MICHIGAN INCIDENT CRIME REPORTING SYSTEM
SUMMARY REPORT OF CHILD ABUSE VICTIMS

REPORT DATE: 10/23/2008
PAGE: 1
REPORT PERIOD: 01/01/2008 TO 01/31/2008

FOR AGENCY: MI

DEFINITION: REPORT TYPE 1 - INDIVIDUAL JURISDICTION

INDICATES DEMOGRAPHICS FOR VICTIMS OF CHILD ABUSE WHERE THE VOR IS CHILD, STEP-CHILD, OR CHILD OF BOYFRIEND/GIRLFRIEND. REPORTED BY HIERARCHY OFFENSE FILE CLASS FOR MULTIPLE OFFENSE VICTIMS. ASSIST AND INCOMPLETE INCIDENTS ARE NOT INCLUDED. JURISDICTION REPORTING MAY NOT BE COMPLETE. TOTAL VICTIMS, TOTAL INCIDENTS, AND TOTAL ARRESTS WILL NOT MATCH DUE TO MULTIPLE VICTIMS PER INCIDENT AND NO ARRESTS/MULTIPLE ARRESTS PER

FILE CLASS: 1000-2 TOTAL VICTIMS = 8 TOTAL INCIDENTS = 6

-----VICTIM/OFFENDER RELATION------		----------AGE----------		----------WEAPON----------		----------INJURY----------	
CHILD	8	NN	0	NONE	8	NONE	8
STEPCHILD	0	NB	0	FIREARM	0	FATAL	0
CHILD OF BF/GF	0	BB	0	AUTO FIREARM	0	APP BROKEN BONES	0
		01-09	3	HANDGUN	0	POSSIBLE INTERNAL	0
----------RACE----------		10-19	5	AUTO HANDGUN	0	SEVERE LACERATION	0
		20-29	0	RIFLE	0	APP MINOR	0
WHITE	0	30-39	0	AUTO RIFLE	0	OTHER MAJOR	0
BLACK	8	40-49	0	SHOTGUN	0	LOSS OF TEETH	0
AM IND/ALAS NAT	0	50-59	0	AUTO SHOTGUN	0	UNCONSCIOUSNESS	0
ASIAN/PAC ISL	0	60-69	0	OTHER FIREARM	0		
UNKNOWN	0	70-79	0	AUTO OTH FIREARM	0		
		80-89	0	KNIFE/CUT INSTR	0	----------CLEARANCES----------	
		90-98	0	BLUNT INSTRUMENT	0		
----------SEX----------		99+	0	MOTOR VEHICLE	0	EXCEPTIONAL	
		UNKNOWN	0	PERSONAL WEAPON	0	DEATH OFFENDER	0
MALE	6			POISON	0	PROS DENIED	0
FEMALE	2			EXPLOSIVE	0	EXTRADICT DENIED	0
UNKNOWN	0			FIRE/INCEND DEV	0	REFUSE CO OP	0
				DRUGS/NARCOTICS	0	JUV/NO CUSTODY	0
				ASPHYXIATION	0	ARREST	0
				OTHER	0	NOT CLEARED	8
TOTAL ARRESTS	0			UNKNOWN	0		

----------ARREST TYPE----------		----------SEX----------		----------RACE----------	
ON VIEW	0	MALE	0	WHITE	0
SUMMONED/CITED	0	FEMALE	0	BLACK	0
TAKEN CUSTODY	0	UNKNOWN	0	AM IND/ALAS NAT	0
				ASIAN/PAC ISL	0
				UNKNOWN	0

Definition

Summary report of victims of child abuse where the Victim to Offender Relationship is child, stepchild, or child or boyfriend/girlfriend sorted by hierarchy Victim Connected Offense File Class. This report also provides clearance and arrest demographics.

Jurisdiction reporting may not be complete. Total victims, total incidents, and total arrests will not match due to multiple victims per incident and no arrest/multiple arrests per incident.

Report 14 – MICHLDVIC – Cont.

This report does not include assist incidents or incidents where the Incident Complete Indicator flag is "NO."

At the end of the report, a grand total report is pointed which is a total of all field breakdowns for all file classes in the report.

Purpose

Provides a demographic report of child abuse, incident clearances and arrest information for the incident.

Report Types

1. Individual jurisdictions
2. County total
3. List of jurisdictions
4. Range of jurisdictions
5. State total
6. MSP total

Parameters (entered by requestor):

1. REPORT TYPE – enter report type.
2. MONTH – month of data requested for report.
3. YEAR – year of data requested for report.
4. ORI-1 – enter an ORI.

Summary Report of Total Victimization

Report 15 – MITOTLVIC

Michigan Incident Crime Reporting System
Summary Report of Total Victimization

REPORT NO: 15 MITOTLVIC
FOR: MI9999999 (Agency Name)
Population: 99999999
Description: xxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxx

File Class 9999-9 xxxxxxxxxxxxxxxxxxxxxxxxxxx

REPORT DATE 99/99/99
Page 999
REPORT PERIOD: 99/99/99 – 99/99/99

REPORT NO: 8000115-MITOTLVIC
FOR AGENCY: MI

MICHIGAN INCIDENT CRIME REPORTING SYSTEM
SUMMARY REPORT OF TOTAL VICTIMIZATION

REPORT DATE: 10/22/2008
REPORT PERIOD: 01/01/2008 TO 03/31/2008
PAGE: 1

DEFINITION: REPORT TYPE 1 - INDIVIDUAL JURISDICTION
INDICATES DEMOGRAPHICS FOR ALL PERSON VICTIMS BY HIERARCHY OFFENSE FILE CLASS. ASSIST AND INCOMPLETE INCIDENTS ARE NOT INCLUDED. JURISDICTION REPORTING MAY BE COMPLETE.

FILE CLASS: 2200-2 TOTAL VICTIMS = 1 TOTAL INCIDENTS = 1

--VICTIM/OFFENDER RELATION--		---AGE----		---WEAPON---		---INJURY---	
SPOUSE	0	<10	0	NONE	0	NONE	0
COMMON SPOUSE	0	10-14	0	FIREARM	0	FATAL	0
PARENT	0	15	0	AUTO FIREARM	0	APP BROKEN BONES	0
SIBLING	0	16	0	HANDGUN	0	POSSIBLE INTERNAL	0
CHILD	0	17	0	AUTO HANDGUN	0	SEVERE	0
GRANDPARENT	0	18	0	RIFLE	0	APP MINOR	0
GRANDCHILD	0	19	0	AUTO RIFLE	0	OTHER MAJOR	0
IN-LAW	0	20	0	SHOTGUN	0	LOSS OF TEETH	0
STEPPARENT	0	21	0	AUTO SHOTGUN	0	UNCONSCIOUSNESS	0
STEPCHILD	0	22	0	OTHER FIREARM	0		
STEPSIBLING	0	23	0	AUTO OTHER FIREARM	0		
OTHER FAMILY	0	24	0	KNIFE/CUT INSTR	0	--RACE--	
CHILD IN COMMON	0	25-29	0	BLUNT INSTRUMENT	0		
ACQUAINTANCE	0	30-34	0	MOTOR VEHICLE	0	WHITE	1
FRIEND	0	35-39	0	PERSONAL WEAPON	0	BLACK	0
NEIGHBOR	0	40-44	0	POISON	0	AM IN/ALAS NAT	0
BABYSITTEE	0	45-49	1	EXPLOSIVE	0	ASIAN/PAC ISL	0
DATING BF/GF	0	50-54	0	FIRE/INCEND DEV	0	UNKNOWN	0
CHILD OF BF/GF	0	55-59	0	DRUGS/NARCOTICS	0		
HOMOSEXUAL	0	60-64	0	ASPHYXIATION	0		
EX-SPOUSE	0	65-69	0	OTHER	0	--SEX--	
EMPLOYEE	0	70-79	0	UNKNOWN	0		
EMPLOYER	0	80-89	0			MALE	1
OTHERWISE KNOWN	0	90-98	0			FEMALE	0
OFFENDER	0	99+	0			UNKNOWN	0
FORMER DATING BF/GF	0	UNKNOWN	0				
RESIDENT BF/GF	0						
FORMER RES BF/GF	0						
STRANGER	0						
UNKNOWN	0						
NONE	1						

Definition

Summary report of victim demographics for crimes against people sorted by hierarchy Victim Connected Offense File Class, **counts only Victim Type of I (Individual) or P (Police Officer)**. This report does not include assist incidents or incidents where the Incident Complete Indicator flag is “NO.”

At the end of the report, a grand total report will be printed which is a total of all field breakdowns for all file classes in the report.

Jurisdiction reporting may not be complete.

Report 15 – MITOTLVIC – Cont.

Purpose
Provides a demographic report of victims who are individuals or police officers.

Report Types
1. Individual jurisdictions
2. County total
3. List of jurisdictions
4. Range of jurisdictions
5. State total
6. MSP total

Parameters (entered by requestor):
1. REPORT TYPE – enter type of report.
2. MONTH – month of data requested for report.
3. YEAR – year of data requested for report.
4. ORI-1 – enter an ORI.

Summary Report of Hate Crimes

Report 16 – MIHATECRM

Michigan Incident Crime Reporting System
Summary Report of Hate Crime

REPORT NO: 16 MIHATECRM
FOR: MI9999999 (Agency Name)
Population: 99999999
Description: xxxxxxxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxx

REPORT DATE 99/99/99
Page 999
REPORT PERIOD: 99/99/99 – 99/99/99

File Class 9999-9 xxxxxxxxxxxxxxXXXXXXXXXXXXX

REPORT NO: 8000116-MIHATECRM

MICHIGAN INCIDENT CRIME REPORTING SYSTEM

SUMMARY REPORT OF HATE CRIME

REPORT DATE: 02/11/2011
PAGE: 1
REPORT PERIOD: 01/01/2010 TO 06/30/2010

FOR MI8234900 Detroit Police Department

DEFINITION: REPORT TYPE 1 - INDIVIDUAL JURISDICTION

INDICATES ALL HATE CRIMES BY ALL OFFENSES REPORTED IN THE INCIDENT. DOES NOT INCLUDE OFFENSES WHERE SUSPECTED BIAS MOTIVATION IS NONE OR UNKNOWN. ASSIST AND INCOMPLETE INCIDENTS ARE NOT INCLUDED. JURISDICTION REPORTING MAY NOT BE COMPLETE. A VICTIM OF MULTIPLE HATE CRIME OFFENSES WILL BE COUNTED AS A VICTIM TYPE FOR EACH HATE CRIME OFFENSE.

FILE CLASS: 1300-2 AGGRAVATED/FELONIOUS ASSAULT TOTAL 1 TOTAL VICTIMS: 1

---BIAS MOTIVATION---		----LOCATION SITE----		----LOCATION SITE----		----VICTIM TYPE----	
RACIAL	0	AIR/BUS/TRAIN TERMINAL	0	HIGHWAY/ROAD/ALLEY/STREET	1	INDIVIDUAL	1
ANTI-WHITE	0	ABANDONED/CONDEMNED STRUCTURES	0	HOTEL/MOTEL	0	POLICE OFFICER	0
ANTI-BLACK	0	AMUSEMENT PARK	0	INDUSTRIAL SITE	0	BUSINESS	0
ANTI-AM IND/ALAS NAT	0	ARENA/STADIUM/FAIRGROUNDS/ COLISEUM	0	JAIL/PRISON	0	FINANCIAL INST	0
ANTI-ASIAN/PAC ISL	0	ATM MACHINE SEPARATE FROM BANK	0	LAKE/WATERWAY	0	GOVERNMENT	0
ANTI-MULTI RACIAL	0	AUTO DELAERSHIP NEW/USED	0	LIQUOR STORE	0	RELIGIOUS ORG	0
RELIGIOUS	0	BANK/SAVINGS AND LOAN	0	MILITARY INSTALLATION	0	SOCIETY/PUBLIC	0
ANTI-JEWISH	0	BAR/NIGHTCLUB	0	PARK/PLAYGROUND	0	OTHER	0
ANTI-CATHOLIC	0	CAMPGROUND(INC. CABIN/CAMP)	0	PARKING LOT/GARAGE	0	UNKNOWN	0
ANTI-PROTESTANT	0	CARGO CONTAINER	0	RENTAL STORAGE	0		
ANTI-ISLAMIC	0	CASINO	0	RESIDENCE/HOME	0		
ANTI-OTHER RELIGION	0	CHURCH/SYNAGOGUE/TEMPLE	0	RESTAURANT	0		
ANTI-MULTI RELIGIOUS	0	COMMERCIAL/OFFICE BLDG	0	REST AREA/ROADSIDE PARK	0		
ANTI-ATHEISM/AGNOSTIC	0	CONSTRUCTION SITE	0	COLLEGE	0		
ETHNICITY/NATIONAL	0	CONVENIENCE STORE	0	SCHOOL	0		
ANTI-HISPANIC	0	DAYCARE FACILITY	0	SHELTER-MISSION/HOMELESS	0		
ANTI-OTHER ETHNIC	0	DEPT/DISCOUNT STORE	0	SHOPPING MALL	0		
DISABILITIES	0	DOCK/WHARF/FREIGHT/MODAL TERMINAL	0	SPECIALTY STORE	0		
ANTI-PHYSICAL DISABILITY	0	DRUG STORE/DR OFFICE/HOSPITAL	0	SERVICE/GAS STATION	0		
ANTI-MENTAL DISABILITY	0	FARM FACILITY	0	SCALE SITE	0		
SEXUAL ORIENTATION	1	FIELD/WOODS	0	TRIBAL LANDS	0		
ANTI-MALE HOMOSEXUAL	1	GOVERNMENT/PUBLIC BLDG	0	OTHER	0		
ANTI-FEMALE HOMOSEXUAL	0	GROCERY/SUPERMARKET	0	UNKNOWN SITE	0		
ANTI-HOMOSEXUAL	0						
ANTI-HETEROSEXUAL	0						
ANTI-BISEXUAL	0						
GENDER	0						
ANTI-MALE	0						
ANTI-FEMALE	0						
OTHER BIAS	0						

Definition

Summary report of hate crime offenses. All hate crime offenses are selected for this report. Hierarchy offense rule does not apply. This report does not include assist incidents or incidents where the Incident Complete Indicator flag is “NO.”

At the end of the report, a grand total report will be printed which is a total of all field breakdowns for all file classes in the report.

Report 16 – MIHATECRM – Cont.

Does not include offenses where Suspected Bias Motivation is None or Unknown. Assist and incomplete incidents are not included. A victim of multiple hate crime offenses will be counted as a victim type for each hate crime offense.

Jurisdiction reporting may not be complete.

Purpose

To provide Civil Rights with hate crimes statistics per offense file class along with a report total.

Report Types

1. Individual jurisdictions
2. County total
3. List of jurisdictions
4. Range of jurisdictions
5. State total
6. MSP total

Parameters (entered by requestor):

1. TYPE OF REPORT – enter type of report.
2. MONTH – month of data requested for report.
3. YEAR – and year of data requested for report.
4. ORI-1 – enter an ORI.

Offense Variance Report

Report 17 – MISOFFSVAR

Michigan Incident Crime Reporting System
Offense Variance Report

REPORT NO: 17 MISOFFSVAR
REPORTING PERIOD: MM/DD TO MM/DD
REPORTING LEVEL: +/- 99%

REPORT DATE 99/99/99
PAGE: 999

ORI: MI99999999 (Agency Name)

MICHIGAN INCIDENT CRIME REPORTING SYSTEM
OFFENSE VARIANCE REPORT

REPORT NO: 8000117- MISOFFSVAR
REPORTING PERIOD: 01/01/2007 TO 01/31/2007
REPORTING LEVEL : +/- 00 %

REPORT DATE: 04/10/2008
PAGE: 1

ORI : MI0000000 ACME Sheriff's Office

FILE CLASS	DESCRIPTION	CURRENT YEAR 2007	PREVIOUS YEAR 2006	VARIANCE	PERCENT %
1100-1	SEXUAL PENETRATION PENIS/VAGINA CSC 1ST	1	2	- 1	- 50.0
1100-5	SEXUAL PENETRATION OBJECT CSC 1ST	0	1	- 1	- 100.0
1100-6	SEXUAL PENETRATION OBJECT CSC 3RD	0	1	- 1	- 100.0
1100-7	SEXUAL CONTACT FORCIBLE CSC 2ND	1	1	+ 0	- 0.0
1100-8	SEXUAL CONTACT FORCIBLE CSC 4TH	1	0	+ 1	UNDEFINED
1200-0	ROBBERY	0	2	- 2	- 100.0
1300-1	NONAGGRAVATED ASSAULT	11	14	- 3	- 21.4
1300-2	AGGRAVATED/FELONIOUS ASSAULT	2	0	+ 2	UNDEFINED
1300-3	INTIMIDATION/STALKING	0	3	- 3	- 100.0
2200-1	BURGLARY FORCED ENTRY	8	3	+ 5	+ 166.6
2200-2	BURGLARY ENTRY WITHOUT FORCE (INTENT)	1	0	+ 1	UNDEFINED
2300-3	LARCENY THEFT FROM BUILDING	2	6	- 4	- 66.6
2300-5	LARCENY THEFT FROM MOTOR VEHICLE	14	3	+ 11	+ 366.6
2300-7	LARCENY OTHER	3	2	+ 1	+ 50.0
2500-0	FORGERY/COUNTERFEITING	2	0	+ 2	UNDEFINED
2600-1	FRAUD FALSE PRETENSE/SWINDLE/CONFIDENCE	0	1	- 1	- 100.0
2600-3	FRAUD IMPERSONATION	0	2	- 2	- 100.0
2700-0	EMBEZZLEMENT	1	1	+ 0	- 0.0
2900-0	DAMAGE TO PROPERTY	8	3	+ 5	+ 166.6
3000-2	RETAIL FRAUD THEFT	5	6	- 1	- 16.6
3500-1	VIOLATION OF CONTROLLED SUBSTANCE	3	1	+ 2	+ 200.0
3500-2	NARCOTIC EQUIPMENT VIOLATIONS	1	0	+ 1	UNDEFINED
3700-0	OBSCENITY	1	0	+ 1	UNDEFINED
5200-1	WEAPONS OFFENSE CONCEALED	1	0	+ 1	UNDEFINED

Definition
Summary report of the percentage increase or decrease for file classes reported.

Description
Lists file class occurrences during the reporting period for the current and previous year. The variance and the percentage increase or decrease is also reported for each file class. A file class is included in the report only if its variance percentage is greater than or equal to the input value.

Report 17 – MISOFFSVAR

Parameters (entered by requestor)

1. TYPE OF REPORT – enter type of report.
2. MONTH – month of data requested for report.
3. YEAR – year of data requested for report.
4. ORI-1 – enter an ORI.
5. FILE CLASS – A for Group A Offenses; B for Group B Offenses.
6. TOLERANCE PERCENTAGE +/- – enter the % amount (increase or decrease in offenses requested).

Purpose

For local agencies to determine variances in the incidents reported by their agency between current year and previous year.

Report Types

1. Individual jurisdictions
2. Two jurisdictions
3. List of jurisdictions
4. County total
5. State total

Summary Report of Weapons

Report 18 – MISWEAPCRM

Michigan Incident Crime Reporting System
Summary Report of Weapons

REPORT NO: 18 MISWEAPCRM
FOR: MI9999999 (Agency Name)
Population: 99999999

REPORT DATE 99/99/99
Page 999
REPORT PERIOD: 99/99/99 – 99/99/99

MICHIGAN INCIDENT CRIME REPORTING SYSTEM
CRIME INVOLVING WEAPON

REPORT NO: 8000118-MISWEAPCRM
FOR ORI: MI0000000 ACME Police Department
POPULATION: 9069

REPORT DATE: 04/10/2008
PAGE: 1
REPORTING PERIOD: 01/01/2007 TO 01/31/2007

11 - FIREARM	13A - RIFLE AUTOMATED	20 - KNIFE/CUTTING INSTR	80 - EXPLOSIVES
11A - FIREARM AUTOMATED	14 - SHOTGUN	30 - BLUNT OBJECT	85 - FIRE/INCND DEVICES
12 - HANDGUN	14A - SHOTGUN AUTOMATED	35 - MOTOR VEHICLE	70 - DRUGS/NARCOTICS
12A - HANDGUN AUTOMATED	15 - OTHER FIREARM	40 - PERSONAL WEAPONS	85 - ASPHYXIATION
13 - RIFLE	15A - OTHER FIREARM AUTOMATED	50 - POISON	88 - OTHER 99 - UNKNOWN

OFFENSE: 11001 SEXUAL PENETRATION PENIS/VAGINA CSC 1ST

11 - 0	13 - 0	15 - 0	35 - 0	65 - 0	99 - 0
11A - 0	13A - 0	15A - 0	40 - 1	70 - 0	
12 - 0	14 - 0	20 - 0	50 - 0	85 - 0	
12A - 0	14A - 0	30 - 0	60 - 0	88 - 0	TOTAL - 1

OFFENSE: 11007 SEXUAL CONTACT FORCIBLE CSC 2ND

11 - 0	13 - 0	15 - 0	35 - 0	65 - 0	99 - 0
11A - 0	13A - 0	15A - 0	40 - 1	70 - 0	
12 - 0	14 - 0	20 - 0	50 - 0	85 - 0	
12A - 0	14A - 0	30 - 0	60 - 0	88 - 0	TOTAL - 1

OFFENSE: 11008 SEXUAL CONTACT FORCIBLE CSC 4TH

11 - 0	13 - 0	15 - 0	35 - 0	65 - 0	99 - 0
11A - 0	13A - 0	15A - 0	40 - 1	70 - 0	
12 - 0	14 - 0	20 - 0	50 - 0	85 - 0	
12A - 0	14A - 0	30 - 0	60 - 0	88 - 0	TOTAL - 1

OFFENSE: 13001 NONAGGRAVATED ASSAULT

11 - 0	13 - 0	15 - 0	35 - 0	65 - 0	99 - 0
11A - 0	13A - 0	15A - 0	40 - 11	70 - 0	
12 - 0	14 - 0	20 - 0	50 - 0	85 - 0	
12A - 0	14A - 0	30 - 0	60 - 0	88 - 0	TOTAL - 11

Definition

Summary report of crimes involving a weapon. All offenses are selected for this report. A grand total will print at the end of the report.

Description

Indicates data by offense and by weapon type.

Report 18 – MISWEAPCRM – Cont.

Report Types

1. Individual ORI
2. Range of ORIs
3. List of ORIs
4. County Wide
5. State Wide
6. MSP
7. By Venue

Parameters (entered by requestor):

1. TYPE OF REPORT – enter type of report.
2. MONTH – month of data requested for report.
3. YEAR – year of data requested for report.
4. ORI-1 – enter an ORI.

Summary Report of Arrested Persons

Report 19 – AGESEXRACE

Michigan Incident Crime Reporting System
Arrested Person by Offense/Arrest

REPORT NO: 19 AGESEXRACE
FOR: MI9999999 (Agency Name)
Population: 99999999

REPORT DATE 99/99/99
Page 999
REPORT PERIOD: 99/99/99 – 99/99/99

Offense: 999999 xxxxxxxxxxxxxxxxxxx

MICHIGAN INCIDENT CRIME REPORTING SYSTEM
ARRESTED PERSONS BY OFFENSE

REPORT NO: 8000119-AGESEXRACE
JUVENILE AGE : 16 & UNDER
FOR ORI: MI0000000 ACME Police Department

REPORT DATE: 04/10/2008
PAGE: 1
REPORTING PERIOD: 01/01/2007 TO 01/31/2007

OFFENSE: 11007 SEXUAL CONTACT FORCIBLE CSC 2ND

	GRAND	MALE						FEMALE					
	TOTAL	TOTAL	WHITE	BLACK	AMR IND ALASKA	ASIAN PC ISL	NOT KNOWN	TOTAL	WHITE	BLACK	AMR IND ALASKA	ASIAN PC ISL	NOT KNOWN
TOTAL	1	1	1	0	0	0	0	0	0	0	0	0	0
JUVENILE - 16 & UNDER	0	0	0	0	0	0	0	0	0	0	0	0	0
ADULT	1	1	1	0	0	0	0	0	0	0	0	0	0
7	0	0	0	0	0	0	0	0	0	0	0	0	0
8	0	0	0	0	0	0	0	0	0	0	0	0	0
9	0	0	0	0	0	0	0	0	0	0	0	0	0
10	0	0	0	0	0	0	0	0	0	0	0	0	0
11	0	0	0	0	0	0	0	0	0	0	0	0	0
12	0	0	0	0	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0	0	0	0	0
14	0	0	0	0	0	0	0	0	0	0	0	0	0
15	0	0	0	0	0	0	0	0	0	0	0	0	0
16	0	0	0	0	0	0	0	0	0	0	0	0	0
17	0	0	0	0	0	0	0	0	0	0	0	0	0
18	0	0	0	0	0	0	0	0	0	0	0	0	0
19	0	0	0	0	0	0	0	0	0	0	0	0	0
20	0	0	0	0	0	0	0	0	0	0	0	0	0
21 - 29	0	0	0	0	0	0	0	0	0	0	0	0	0
30 - 39	1	1	1	0	0	0	0	0	0	0	0	0	0
40 - 49	0	0	0	0	0	0	0	0	0	0	0	0	0
50 & OVER	0	0	0	0	0	0	0	0	0	0	0	0	0

Definition

Summary report of arrested persons. All arrested persons are selected for this report. Hierarchy offense rule does not apply. A grand total report will be printed at the end of this report.

Description

Indicates data by age, sex, and race of the arrested person.

Report 19 – AGESEXRACE – Cont.

Report Types

1. Individual ORI
2. Range of ORIs
3. List of ORIs
4. County Wide
5. State Wide
6. MSP
7. By Venue

Parameters (entered by requestor)

1. REPORT TYPE – enter report type.
2. MONTH – month of data requested for report.
3. YEAR – year of data requested for report.
4. ORI-1 – enter an ORI.
5. OFFENSE CHARGE – enter OFFENSE-STATE, OFFENSE-FEDERAL, CHARGE-STATE, CHARGE-FEDERAL.
6. FILE CLASS/ARREST CHARGE – enter a specific file class or arrest charge or leave blank for ALL.

Summary Report of Crimes by Location

Report 20 – MISLOCTCRM

Michigan Incident Crime Reporting System
Arrested Person by Offense/Arrest

REPORT NO: 20 MISLOCTCRM
FOR: MI9999999 (Agency Name)
Population: 99999999

REPORT DATE 99/99/99
Page 999
REPORT PERIOD: 99/99/99 – 99/99/99

Definition
Summary report of crimes by location. All offenses are selected for this report. A grand total will be printed at the end of the report.

Description
Indicates the location of where the crime occurred.

Parameters (entered by requestor):
1. TYPE OF REPORT – enter type of report.
2. MONTH – month of data requested for report.
3. YEAR –year of data requested for report.
4. ORI-1 – enter an ORI.
5. OFFENSE TYPE – A for Attempted, C for Completed, Blank for All.

Report 20 – MISLOCTCRM – Cont.

Report Types
1. Individual ORI
2. Range of ORIs
3. List of ORIs
4. County Wide
5. State Wide
6. MSP
7. State Wide

Section 16:
City/Township Codes

This section lists valid City/Township Codes for each county.

Introduction

The following charts list valid City/Township Codes (Data Element 06) for each county (Data Element 05). Prisons and Colleges/Universities have their own City/Township codes, and are listed under the county in which they reside. Other Venue lists an alternate County and City/Township code for areas that cross county boundaries.

County/City/Township Code Listing

01 – Alcona County

County	Township/City/Village		Other Venue
01	01	Alcona Twp	
01	02	Caledonia Twp	
01	03	Curtis Twp	
01	04	Greenbush Twp	
01	05	Gustin Twp	
01	06	Harrisville Twp	
01	07	Hawes Twp	
01	08	Haynes Twp	
01	09	Mikado Twp	
01	10	Millen Twp	
01	11	Mitchell Twp	
01	29	Harrisville	
01	30	Lincoln	

Unincorporated Area

01	07	Barton City	
01	01	Black River	
01	11	Curran	
01	03	Glennie	
01	02	Spruce	

02 – Alger County

County	Township/City/Village		Other Venue
02	01	Au Train Twp	
02	02	Burt Twp	
02	03	Grand Island Twp	
02	04	Limestone Twp	
02	05	Mathias Twp	
02	06	Munising Twp	
02	07	Onota Twp	
02	08	Rock River Twp	
02	29	Chatham	
02	46	Munising	

Other

02	10	Alger Co Max Corr Fac	
02	09	Camp Cusino	

02 – Alger County – Cont.

County	Unincorporated Area		Other Venue
02	01	Au Train	
02	01	Christmas	
02	08	Eben Junction	
02	01	Forest Lake	
02	02	Grand Marais	
02	04	Limestone	
02	06	Melstrand	
02	08	Rumely	
02	06	Shingleton	
02	04	Traunik	
02	05	Trenary	
02	06	Wetmore	

03 – Allegan County

County	Township/City/Village		Other Venue
03	01	Allegan Twp	
03	02	Casco Twp	
03	03	Cheshire Twp	
03	04	Clyde Twp	
03	05	Dorr Twp	
03	06	Fillmore Twp	
03	07	Ganges Twp	
03	08	Gunplain Twp	
03	09	Heath Twp	
03	10	Hopkins Twp	
03	11	Laketown Twp	
03	12	Lee Twp	
03	13	Leighton Twp	
03	14	Manlius Twp	
03	15	Martin Twp	
03	16	Monterey Twp	
03	17	Otsego Twp	
03	18	Overisel Twp	
03	19	Salem Twp	
03	20	Saugatuck Twp	
03	21	Trowbridge Twp	
03	22	Valley Twp	

County/City/Township Code Listing – Cont.

03 – Allegan County – Cont.

County	Township/City/Village		Other Venue
03	23	Watson Twp	
03	24	Wayland Twp	
03	46	Allegan	
03	29	Douglas	
03	30	Fennville	
03	80	Holland	70/80
03	31	Hopkins	
03	32	Martin	
03	47	Otsego	
03	48	Plainwell	
03	39	Saugatuck	
03	60	South Haven	80/60
03	40	Wayland	

Other

03	25	Mich Dunes Corr Fac

Unincorporated Area

03	24	Bradley
03	19	Burnips
03	07	Glenn
03	09	Hamilton
03	15	Hooper
03	05	Moline
03	14	New Richmond
03	18	Overisel
03	04	Pearl
03	12	Pullman
03	15	Shelbyville

04 – Alpena County

County	Township/City/Village		Other Venue
04	01	Alpena Twp	
04	02	Green Twp	
04	03	Long Rapids Twp	
04	04	Maple Ridge Twp	
04	05	Ossineke Twp	

04 – Alpena County – Cont.

County	Township/City/Village		Other Venue
04	06	Sanborn Twp	
04	07	Wellington Twp	
04	08	Wilson Twp	
04	66	Alpena	

Other

04	61	Alpena Com Col

Unincorporated Area

04	04	Bolton
04	05	Hubbard Lake
04	03	Lachine

05 – Antrim County

County	Township/City/Village		Other Venue
05	01	Banks Twp	
05	02	Central Lake Twp	
05	03	Chestonia Twp	
05	04	Custer Twp	
05	05	Echo Twp	
05	06	Elk Rapids Twp	
05	07	Forest Home Twp	
05	08	Helena Twp	
05	09	Jordan Twp	
05	10	Kearney Twp	
05	11	Mancelona Twp	
05	12	Milton Twp	
05	13	Star Twp	
05	14	Torch Lake Twp	
05	15	Warner Twp	
05	29	Bellaire	
05	30	Central Lake	
05	39	Elk Rapids	
05	31	Ellsworth	
05	40	Mancelona	

County/City/Township Code Listing – Cont.

05 – Antrim County

County	Unincorporated Area		Other Venue
05	03	Alba	
05	08	Alden	
05	11	Antrim	
05	01	Atwood	
05	08	Clam Lake	
05	14	East Port	
05	15	Elmira	69/06
05	12	Kewadin	

06 – Arenac County

County	Township/City/Village		Other Venue
06	01	Adams Twp	
06	02	Arenac Twp	
06	03	Au Gres Twp	
06	04	Clayton Twp	
06	05	Deep River Twp	
06	06	Lincoln Twp	
06	07	Mason Twp	
06	08	Moffatt Twp	
06	09	Sims Twp	
06	10	Standish Twp	
06	11	Turner Twp	
06	12	Whitney Twp	
06	29	Au Gres	
06	30	Omer	
06	39	Standish	
06	31	Sterling	
06	32	Turner	
06	33	Twining	

Other

06	13	Standish Max Corr Fac	

Unincorporated Area

06	08	Alger	
06	07	Maple Rapids	
06	10	Saganing	

07 – Baraga County

County	Township/City/Village		Other Venue
07	01	Arvon Twp	
07	02	Baraga Twp	
07	03	Covington Twp	
07	04	L'Anse Twp	
07	05	Spurr Twp	
07	39	Baraga	
07	46	L'Anse	

Other

07	06	Camp Baraga	

Unincorporated Area

07	04	Aura	
07	05	Imperial Mine	
07	02	Keweenaw Bay	
07	02	Pelkie	
07	04	Pequaming	
07	01	Skanee	
07	03	Watton	

08 – Barry County

County	Township/City/Village		Other Venue
08	01	Assyria Twp	
08	02	Baltimore Twp	
08	03	Barry Twp	
08	04	Carlton Twp	
08	05	Castleton Twp	
08	06	Hastings Twp	
08	07	Hope Twp	
08	08	Irving Twp	
08	09	Johnstown Twp	
08	10	Maple Grove Twp	
08	11	Orangeville Twp	
08	12	Prairieville Twp	
08	13	Rutland Twp	
08	14	Thornapple Twp	
08	15	Woodland Twp	

County/City/Township Code Listing – Cont.

08 – Barry County – Cont.

County	Township/City/Village		Other Venue
08	16	Yankee Springs Twp	
08	29	Freeport	
08	60	Hastings	
08	39	Middleville	
08	40	Nashville	
08	30	Woodland	

County	Other		Other Venue
08	62	Kellogg Comm Coll	

Unincorporated Area

08	09	Banfield	
08	07	Cloverland	
08	03	Delton	
08	02	Dowline	
08	03	Hickory Corners	

09 – Bay County

County	Township/City/Village		Other Venue
09	01	Bangor Twp	
09	02	Beaver Twp	
09	03	Frankenlust Twp	
09	04	Fraser Twp	
09	05	Garfield Twp	
09	06	Gibson Twp	
09	07	Hampton Twp	
09	08	Kawkawlin Twp	
09	09	Merritt Twp	
09	10	Monitor Twp	
09	11	Mt. Forest Twp	
09	12	Pinconning Twp	
09	13	Portsmouth Twp	
09	14	Williams Twp	
09	39	Auburn	
09	80	Bay City	
09	46	Essexville	
09	81	Midland	56/80
09	40	Pinconning	

09 – Bay County – Cont.

County	Other		Other Venue
09	60	Delta Col	
09	48	Saginaw Valley St. University	56/48 73/48

Unincorporated Area

09	06	Bentley	
09	02	Duell	
09	14	Fisherville	
09	10	Kawkawlin	
09	04	Linwood	
09	09	Munger	

10 – Benzie County

County	Township/City/Village		Other Venue
10	01	Almira Twp	
10	02	Benzonia Twp	
10	03	Blaine Twp	
10	04	Colfax Twp	
10	05	Crystal Lake Twp	
10	06	Gilmore Twp	
10	07	Homestead Twp	
10	08	Inland Twp	
10	09	Joyfield Twp	
10	10	Lake Twp	
10	11	Platte Twp	
10	12	Weldon Twp	
10	29	Benzonia	
10	30	Beulah	
10	31	Elberta	
10	39	Frankford	
10	32	Honor	
10	33	Lake Ann	
10	34	Thompsonville	

Unincorporated Area

10	08	Bendon

County/City/Township Code Listing – Cont.

11 – Berrien County

County	Township/City/Village		Other Venue
11	01	Bainbridge Twp	
11	02	Baroda Twp	
11	03	Benton Twp	
11	04	Berrien Twp	
11	05	Bertrand Twp	
11	06	Buchanan Twp	
11	07	Chikaming Twp	
11	08	Coloma Twp	
11	09	Galien Twp	
11	10	Hager Twp	
11	11	Lake Twp	
11	12	Lincoln Twp	
11	13	New Buffalo Twp	
11	14	Niles Twp	
11	15	Oronoka Twp	
11	16	Pipestone Twp	
11	17	Royalton Twp	
11	18	St. Joseph Twp	
11	19	Sodus Twp	
11	20	Three Oaks Twp	
11	21	Watervliet Twp	
11	22	Weesaw Twp	
11	29	Baroda	
11	66	Benton Harbor	
11	39	Berrien Springs	
11	40	Bridgman	
11	46	Buchanan	
11	41	Coloma	
11	30	Eau Claire	
11	31	Galien	
11	32	Grand Beach	
11	33	Michiana	
11	47	New Buffalo	
11	67	Niles	14/67
11	34	Shoreham	
11	68	St. Joseph	
11	42	Stevensville	

11 – Berrien County – Cont.

County	Township/City/Village		Other Venue
11	43	Three Oaks	
11	44	Watervliet	
		Other	
11	61	Andrews Univ	
11	62	Lake Mich. Col	
11	63	Berrien Co Narcotics	
		Unincorporated Area	
11	04	Berrien Center	
11	05	Dayton	
11	03	Euclid Center	
11	22	Glendora	
11	07	Harbert	
11	07	Lakeside	
11	03	Millburg	
11	22	New Troy	
11	10	Riverside	
11	07	Sawyer	
11	19	Scottsville	
11	07	Union Pier	

12 – Branch County

County	Township/City/Village		Other Venue
12	01	Algansee Twp	
12	02	Batavia Twp	
12	03	Bethel Twp	
12	04	Bronson Twp	
12	05	Butler Twp	
12	06	California Twp	
12	07	Coldwater Twp	
12	08	Gilead Twp	
12	09	Girard Twp	
12	10	Kinderhook Twp	
12	11	Matteson Twp	
12	12	Noble Twp	
12	13	Ovid Twp	
12	14	Quincy Twp	

County/City/Township Code Listing – Cont.

12 – Branch County – Cont.

County	Township/City/Village		Other Venue
12	15	Sherwood Twp	
12	16	Union Twp	
12	39	Bronson	
12	60	Coldwater	
12	40	Quincy	
12	29	Sherwood	
12	41	Union City	13/41
		Other	
12	17	Flor Crane Corr Fac	
12	18	Lakeland Corr Fac	
12	19	Camp Branch	
12	62	Kellogg Comm Coll	

13 – Calhoun County

County	Township/City/Village		Other Venue
13	01	Albion Twp	
13	02	Athens Twp	
13	04	Bedford Twp	
13	05	Burlington Twp	
13	06	Clarence Twp	
13	07	Clarendon Twp	
13	08	Convis Twp	
13	09	Eckford Twp	
13	10	Emmett Twp	
13	11	Fredonia Twp	
13	12	Homer Twp	
13	13	Lee Twp	
13	14	Leroy Twp	
13	15	Marengo Twp	
13	16	Marshall Twp	
13	17	Newton Twp	
13	18	Pennfield Twp	
13	19	Sheridan Twp	
13	20	Tekonsha Twp	
13	66	Albion	
13	29	Athens	
13	80	Battle Creek	

13 – Calhoun County – Cont.

County	Township/City/Village		Other Venue
13	30	Burlington	
13	39	Homer	
13	60	Marshall	
13	46	Springfield	
13	31	Tekonsha	
13	41	Union City	12/41
		Other	
13	61	Albion College	
13	62	Kellogg Com Col	
13	03	Camp Custer	

14 – Cass County

County	Township/City/Village		Other Venue
14	01	Calvin Twp	
14	02	Howard Twp	
14	03	Jefferson Twp	
14	04	LaGrange Twp	
14	05	Marcellus Twp	
14	06	Mason Twp	
14	07	Milton Twp	
14	08	Newberg Twp	
14	09	Ontwa Twp	
14	10	Penn Twp	
14	11	Pokagon Twp	
14	12	Porter Twp	
14	13	Silver Creek Twp	
14	14	Volinia Twp	
14	15	Wayne Twp	
14	39	Cassopolis	
14	60	Dowagiac	
14	40	Edwardsburg	
14	41	Marcellus	
14	29	Vandalia	
14	67	Niles	11/67

County/City/Township Code Listing – Cont.

14 – Cass County – Cont.

County	Other		Other Venue
14	61	Southwest Mich Col	

Unincorporated Area

14	15	Glenwood	
14	08	Jones	
14	14	Nicholville	
14	14	Prairie Rounds	
14	11	Sumnerville	
14	12	Union	

15 – Charlevoix County

County	Township/City/Village		Other Venue
15	01	Bay Twp	
15	02	Boyne Valley Twp	
15	03	Chandler Twp	
15	04	Charlevoix Twp	
15	05	Evangeline Twp	
15	06	Eveline Twp	
15	07	Hayes Twp	
15	08	Hudson Twp	
15	09	Marion Twp	
15	10	Melrose Twp	
15	11	Norwood Twp	
15	12	Peaine Twp	
15	13	St. James Twp	
15	14	South Arm Twp	
15	15	Wilson Twp	
15	46	Boyne City	
15	29	Boyne Falls	
15	47	Charlevoix	
15	39	East Jordan	

Unincorporated Area

15	06	Advance	
15	08	Lake Louise	
15	10	Walloon Lake	

16 – Cheboygan County

16	01	Aloha Twp	
16	02	Beaugrand Twp	
16	03	Benton Twp	
16	04	Burt Twp	
16	05	Ellis Twp	
16	06	Forest Twp	
16	07	Grant Twp	
16	08	Hebron Twp	
16	09	Inverness Twp	
16	10	Koehler Twp	
16	12	Mackinaw Twp	
16	13	Mentor Twp	
16	14	Mullett Twp	
16	15	Munro Twp	
16	16	Nunda Twp	
16	17	Tuscarora Twp	
16	18	Walker Twp	
16	19	Waverly Twp	
16	20	Wilmot Twp	
16	60	Cheboygan	
16	29	Mackinaw City	24/30
16	30	Wolverine	

Unincorporated Area

16	05	Afton	
16	17	Indian River	
16	09	Mullet Lake	
16	14	Topinabee	
16	06	Tower	

17 – Chippewa County

County	Township/City/Village		Other Venue
17	01	Bay Mills Twp	
17	02	Bruce Twp	
17	03	Chippewa Twp	
17	04	Dafter Twp	
17	05	Detour Twp	
17	06	Drummond Twp	

County/City/Township Code Listing – Cont.

17 – Chippewa County – Cont.

County	Township/City/Village		Other Venue
17	07	Hulbert Twp	
17	08	Kinross Twp	
17	09	Pickford Twp	
17	10	Raber Twp	
17	11	Rudyard Twp	
17	12	Soo Twp	
17	13	Sugar Island Twp	
17	14	Superior Twp	
17	15	Trout Lake Twp	
17	16	Whitefish Twp	
17	29	Detour	
17	66	Sault Ste. Marie	
		Other	
17	21	Camp Chippewa	
17	22	Camp Koehler	
17	20	Chippewa Reg Fac	
17	17	Chippewa Temp Fac	
17	19	Hiawath Temp Fac	
17	18	Kinross Corr Fac	
17	39	Lake Superior St. Univ	
		Unincorporated Area	
17	13	Baie De Wassi	
17	02	Barbeau	
17	14	Brimley	
17	14	Eckerman	
17	16	Emerson	
17	10	Gatesville	
17	08	Kincheloe Air Base	
17	12	Neebish Island	
17	16	Paradise	
17	09	Pickford	
17	14	Roco	
17	11	Rudyard	
17	16	Shell Drake	
17	10	Stalwart	

17 – Chippewa County – Cont.

County	Unincorporated Area		Other Venue
17	03	Strongs	
17	15	Trout Lake	

18 – Clare County

County	Township/City/Village		Other Venue
18	01	Arthur Twp	
18	02	Franklin Twp	
18	03	Freeman Twp	
18	04	Frost Twp	
18	05	Garfield Twp	
18	06	Grant Twp	
18	07	Greenwood Twp	
18	08	Hamilton Twp	
18	09	Hatton Twp	
18	10	Hayes Twp	
18	11	Lincoln Twp	
18	12	Redding Twp	
18	13	Sheridan Twp	
18	14	Summerfield Twp	
18	15	Surrey Twp	
18	16	Winterfield Twp	
18	46	Clare	37/46
18	30	Farwell	
18	39	Harrison	
		Other	
18	61	Mid Mich. Com Col	
		Unincorporated Area	
18	05	Lake	
18	11	Lake George	23/63
18	05	Lake Station	
18	12	Temple	

County/City/Township Code Listing – Cont.

19 – Clinton County

County	Township/City/Village		Other Venue
19	01	Bath Twp	
19	02	Bengal Twp	
19	03	Bingham Twp	
19	04	Dallas Twp	
19	05	DeWitt Twp	
19	06	Duplain Twp	
19	07	Eagle Twp	
19	08	Essex Twp	
19	09	Greenbush Twp	
19	10	Lebanon Twp	
19	11	Olive Twp	
19	12	Ovid Twp	
19	13	Riley Twp	
19	14	Victor Twp	
19	15	Watertown Twp	
19	16	Westphalia Twp	
19	39	DeWitt	
19	29	Eagle	
19	30	Elsie	
19	40	Fowler	
19	31	Hubbardston	34/30
19	80	E. Lansing	33/80
19	61	Grand Ledge	23/61
19	95	Lansing	23/95; 33/95
19	32	Maple Rapids	
19	41	Ovid	08/41
19	60	St. Johns	
19	33	Westphalia	
		Other	
19	34	Capitol City Airport	
19	63	Lansing Com Col	33/63
		Unincorporated Area	
19	01	Bath	
19	01	Park Lake	
19	14	Round Lake	
19	15	Wacousta	

20 – Crawford County

County	Township/City/Village		Other Venue
20	01	Beaver Creek Twp	
20	02	Frederic Twp	
20	03	Grayling Twp	
20	04	Lovells Twp	
20	05	Maple Forest Twp	
20	06	South Branch Twp	
20	39	Grayling Twp	
		Other	
20	30	Camp Grayling	
20	07	Camp Lehman	

21 – Delta County

County	Township/City/Village		Other Venue
21	01	Baldwin Twp	
21	02	Bark River Twp	
21	03	Bay De Noc Twp	
21	04	Brampton Twp	
21	05	Cornell Twp	
21	06	Ensign Twp	
21	07	Escanaba Twp	
21	08	Fairbanks Twp	
21	09	Ford River Twp	
21	10	Garden Twp	
21	11	Maple Ridge Twp	
21	12	Masonville Twp	
21	13	Nahma Twp	
21	14	Wells Twp	
21	66	Escanaba	
21	29	Garden	
21	60	Gladstone	
		Other	
21	61	Bay De Noc Com Col	

County/City/Township Code Listing – Cont.

21 – Delta County – Cont.

County		Unincorporated Area	Other Venue
21	02	Bark River	
21	05	Cornell	
21	08	Fairport	
21	14	Flat Rock	
21	14	Groos	
21	13	Isabella	
21	04	Kipling	
21	01	Perkins	
21	12	Rapid River	
21	11	Rock	
21	02	Schaffer	
21	13	St. Jacques	
21	03	Stunington	

22 – Dickinson County

County		Township/City/Village	Other Venue
22	01	Breen Twp	
22	02	Breitung Twp	
22	03	Felch Twp	
22	04	Norway Twp	
22	05	Sagola Twp	
22	06	Waucedah Twp	
22	07	West Branch Twp	
22	60	Iron Mountain	
22	61	Kingsford	
22	46	Norway	

Unincorporated Area

22	05	Channing	
22	01	Felch	
22	01	Hardwood	
22	06	Loretta	
22	02	Quinnesec	
22	07	Ralph	
22	05	Sagola	
22	05	Sawyer Lake	
22	04	Vulcan	

23 – Eaton County

County		Township/City/Village	Other Venue
23	01	Bellevue Twp	
23	02	Benton Twp	
23	03	Brookfield Twp	
23	04	Carmel Twp	
23	05	Chester Twp	
23	06	Delta Twp	
23	07	Eaton Twp	
23	08	Eaton Rapids Twp	
23	09	Hamlin Twp	
23	10	Kalamo Twp	
23	11	Oneida Twp	
23	12	Roxand Twp	
23	13	Sunfield Twp	
23	14	Vermontville Twp	
23	15	Walton Twp	
23	16	Windsor Twp	
23	39	Bellevue	
23	60	Charlotte	
23	29	Dimondale	
23	46	Eaton Rapids	
23	61	Grand Ledge	19/61
23	95	Lansing	19/95
			33/95
23	30	Mulliken	
23	40	Olivet	
23	41	Potterville	
23	31	Sunfield	
23	32	Vermontville	

Other

23	63	Lansing Com Col	19/63, 33/63
23	65	Olivet College	

County		Unincorporated Area	Other Venue
23	06	Delta Mills	
23	06	Millett	
23	16	Windsor	

County/City/Township Code Listing – Cont.

24 – Emmet County

County	Township/City/Village		Other Venue
24	01	Bear Creek Twp	
24	02	Bliss Twp	
24	03	Carp Lake Twp	
24	04	Center Twp	
24	05	Cross Village Twp	
24	06	Friendship Twp	
24	07	Littlefield Twp	
24	08	Little Traverse Twp	
24	11	Maple River Twp	
24	09	McKinley Twp	
24	10	Pleasant View Twp	
24	12	Readmond Twp	
24	13	Resort Twp	
24	14	Springvale Twp	
24	15	Wawatam Twp	
24	16	West Traverse Twp	
24	29	Alanson	
24	39	Harbor Springs	
24	30	Mackinaw City	16/29
24	31	Pellston	
24	60	Petoskey	
		Other	
24	17	Camp Pellston	
24	61	N. Central Mich Col	
		Unincorporated Area	
24	01	Bay View	
24	11	Brutus	
24	08	Conway	
24	09	Lakewood	

25 – Genesee County

County	Township/City/Village		Other Venue
25	01	Argentine Twp	
25	02	Atlas Twp	
25	04	Clayton Twp	
25	05	Davison Twp	
25	06	Fenton Twp	
25	07	Flint Twp	
25	08	Flushing Twp	
25	09	Forest Twp	
25	10	Gaines Twp	
25	11	Genesee Twp	
25	12	Grand Blanc Twp	
25	13	Montrose Twp	
25	14	Mt. Morris Twp	
25	15	Mundy Twp	
25	16	Richfield Twp	
25	17	Thetford Twp	
25	18	Vienna Twp	
25	80	Burton	
25	39	Clio	
25	60	Davison	
25	61	Fenton	
25	95	Flint	
25	62	Flushing	
25	29	Gaines	
25	30	Goodrich	
25	63	Grand Blanc	
25	34	Lennon	78/34
25	40	Linden	
25	41	Montrose	
25	46	Mt. Morris	
25	32	Otisville	

County/City/Township Code Listing – Cont.

25 – Genesee County – Cont.

County	Township/City/Village		Other Venue
25	31	Otter Lake	43/34
25	47	Swartz Creek	

Other

25	64	Baker Col of Flint	
25	67	Bishop Int Airport	
25	65	GMI Eng & Mgt Inst	
25	66	Mott Com Col	
25	68	Genesee Co Parks	
25	90	U of M - Flint	

Unincorporated Area

25	11	Horton	
25	18	Pine Run	
25	15	Rankin	
25	12	Whigville	

26 – Gladwin County

County	Township/City/Village		Other Venue
26	01	Beaverton Twp	
26	02	Bentley Twp	
26	03	Billings Twp	
26	04	Bourret Twp	
26	05	Buckeye Twp	
26	06	Butman Twp	
26	07	Clement Twp	
26	08	Gladwin Twp	
26	09	Grim Twp	
26	10	Grout Twp	
26	11	Hay Twp	
26	12	Sage Twp	
26	13	Secord Twp	
26	15	Sherman Twp	
26	16	Tobacco Twp	
26	29	Beaverton	
26	39	Gladwin	

26 – Gladwin County – Cont.

County	Unincorporated Area		Other Venue
26	15	Meredith	
26	02	Rhodes	
26	15	Skeels	
26	11	Wooden Shoe	

27 – Gogebic County

County	Township/City/Village		Other Venue
27	01	Bessemer Twp	
27	03	Erwin Twp	
27	04	Ironwood Twp	
27	05	Marenisco Twp	
27	06	Wakefield Twp	
27	07	Watersmeet Twp	
27	46	Bessemer	
27	60	Ironwood	
27	47	Wakefield	

Other

27	08	Camp Ojibway	
27	62	Gogebic Com Col	

Unincorporated Area

27	05	Marenisco	
27	01	Ramsay	
27	06	Thomaston	
27	06	Verona	
27	07	Watersmeet	

28 – Grand Traverse County

County	Township/City/Village		Other Venue
28	01	Acme Twp	
28	02	Blair Twp	
28	03	East Bay Twp	
28	04	Fife Lake Twp	
28	05	Garfield Twp	
28	06	Grant Twp	
28	07	Green Lake Twp	

County/City/Township Code Listing – Cont.

28 – Grand Traverse County – Cont.

County	Township/City/Village		Other Venue
28	08	Long Lake Twp	
28	09	Mayfield Twp	
28	11	Paradise Twp	
28	10	Peninsula Twp	
28	12	Union Twp	
28	13	White Water Twp	
28	29	Fife Lake	
28	30	Kingsley	
28	66	Traverse City	45/66

Other

28	14	Camp Pugsley
28	61	Northwestern Mich Col

Unincorporated Area

28	02	Grawn
28	09	Hannah
28	07	Interlochen
28	13	Williamsburg

29 – Gratiot County

County	Township/City/Village		Other Venue
29	01	Arcada Twp	
29	02	Bethany Twp	
29	03	Elba Twp	
29	04	Emerson Twp	
29	05	Fulton Twp	
29	06	Hamilton Twp	
29	07	Lafayette Twp	
29	08	Newark Twp	
29	09	New Haven Twp	
29	10	North Shade Twp	
29	11	North Star Twp	
29	12	Pine River Twp	
29	13	Seville Twp	
29	14	Sumner Twp	
29	15	Washington Twp	

29 – Gratiot County – Cont.

County	Township/City/Village		Other Venue
29	16	Wheeler Twp	
29	60	Alma	
29	29	Ashley	
29	39	Breckenridge	
29	46	Ithaca	
29	30	Perrinton	
29	47	St. Louis	

Other

29	61	Alma College
29	17	Mid MI Temp Corr Fac

Unincorporated Area

29	03	Banniste
29	14	Elm Hall
29	13	Elwell
29	12	Forest Hill
29	05	Middleton
29	05	Pompeii
29	13	Riverdale

30 – Hillsdale County

County	Township/City/Village		Other Venue
30	01	Adams Twp	
30	02	Allen Twp	
30	03	Amboy Twp	
30	04	Cambria Twp	
30	05	Camden Twp	
30	06	Fayette Twp	
30	07	Hillsdale Twp	
30	08	Jefferson Twp	
30	09	Litchfield Twp	
30	10	Moscow Twp	
30	11	Pittsford Twp	
30	12	Ransom Twp	
30	13	Reading Twp	
30	14	Scipio Twp	

County/City/Township Code Listing – Cont.

30 – Hillsdale County – Cont.

County	Township/City/Village		Other Venue
30	15	Somerset Twp	
30	16	Wheatland Twp	
30	17	Woodbridge Twp	
30	18	Wright Twp	
30	29	Allen	
30	30	Camden	
30	60	Hillsdale	
30	39	Jonesville	
30	40	Litchfield	
30	31	Montgomery	
30	32	North Adams	
30	41	Reading	
30	33	Waldron	

Other

30	61	Hillsdale Col	

Unincorporated Area

30	04	Bankers	
30	17	Frontier	
30	15	Jerome	
30	14	Mosherville	
30	08	Osseo	
30	11	Pittsford	
30	18	Prattville	

31 – Houghton County

County	Township/City/Village		Other Venue
31	01	Adams Twp	
31	02	Calumet Twp	
31	03	Chassell Twp	
31	04	Duncan Twp	
31	05	Elm River Twp	
31	06	Franklin Twp	
31	07	Hancock Twp	
31	08	Laird Twp	
31	09	Osceola Twp	

31 – Houghton County – Cont.

County	Township/City/Village		Other Venue
31	10	Portage Twp	
31	11	Quincy Twp	
31	13	Schoolcraft Twp	
31	12	Stanton Twp	
31	14	Torch Lake Twp	
31	39	Calumet	
31	29	Copper City	
31	46	Hancock	
31	60	Houghton	
31	40	Lake Linden	
31	47	Laurium	
31	30	South Range	

Other

31	15	Camp Kitwen	
31	61	MI Tech Univ	
31	62	Finlandia University	

Unincorporated Area

31	08	Alston	
31	01	Atlantic	
31	10	Dodgeville	
31	09	Dollar Bay	
31	06	Franklin Mine	
31	09	Hubbell	
31	10	Hurontown	
31	02	Kearsarge	
31	04	Kenton	
31	08	Nisula	
31	06	Paavola	
31	01	Painesdale	
31	14	Rabbit Bay	
31	10	Ripley	
31	04	Sidnaw	
31	09	Tamarack	
31	01	Tri-Mountain	

County/City/Township Code Listing – Cont.

32 – Huron County

County	Township/City/Village		Other Venue
32	01	Bingham Twp	
32	02	Bloomfield Twp	
32	03	Brookfield Twp	
32	04	Caseville Twp	
32	05	Chandler Twp	
32	06	Colfax Twp	
32	07	Dwight Twp	
32	08	Fairhaven Twp	
32	09	Gore Twp	
32	10	Grant Twp	
32	11	Hume Twp	
32	12	Huron Twp	
32	13	Lake Twp	
32	14	Lincoln Twp	
32	15	McKinley Twp	
32	16	Meade Twp	
32	17	Oliver Twp	
32	18	Paris Twp	
32	20	Port Austin Twp	
32	19	Pt Aux Barques Twp	
32	21	Rubicon Twp	
32	22	Sand Beach Twp	
32	23	Sebewaing Twp	
32	24	Sheridan Twp	
32	25	Sherman Twp	
32	26	Sigel Twp	
32	27	Verona Twp	
32	28	Winsor Twp	
32	46	Bad Axe	
32	29	Caseville	
32	30	Elkton	
32	39	Harbor Beach	
32	31	Kinde	
32	32	Owendale	
32	40	Pigeon	
32	33	Port Austin	
32	34	Port Hope	

32 – Huron County – Cont.

County	Township/City/Village		Other Venue
32	41	Sebewaing	
32	35	Ubly	

Unincorporated Area

County	Township/City/Village		Other Venue
32	08	Bay Port	
32	16	Filion	
32	20	Grindstone City	
32	28	Killmanaugh	
32	28	Linkville	
32	18	Parisville	
32	16	Pinnebog	
32	26	Rapson	
32	25	Ruth	

33 – Ingham County

County	Township/City/Village		Other Venue
33	01	Alaiedon Twp	
33	02	Aurelius Twp	
33	03	Bunker Hill Twp	
33	04	Delhi Twp	
33	05	Ingham Twp	
33	06	Lansing Twp	
33	07	LeRoy Twp	
33	08	Leslie Twp	
33	09	Locke Twp	
33	10	Meridian Twp	
33	11	Onondaga Twp	
33	12	Stockbridge Twp	
33	13	VeVay Twp	
33	14	Wheatfield Twp	
33	15	White Oak Twp	
33	16	Williamston Twp	
33	29	Dansville	
33	80	East Lansing	19/80
33	95	Lansing	19/95
			23/95
33	39	Leslie	

County/City/Township Code Listing – Cont.

33 – Ingham – Cont.

County	Township/City/Village		Other Venue
33	60	Mason	
33	40	Stockbridge	
33	41	Webberville	
33	46	Williamston	

Other

33	61	Great Lakes Bible Col	
33	63	Lansing Com Col	19/63
			23/63
33	89	MI State Univ	
33	62	Thomas M. Cooley Law	

Unincorporated Area

33	03	Fitchburg	
33	10	Haslett	
33	04	Holt	
33	10	Okemos	
33	10	Towar Gardens	

34 – Ionia County

County	Township/City/Village		Other Venue
34	01	Berlin Twp	
34	02	Boston Twp	
34	03	Campbell Twp	
34	04	Danby Twp	
34	05	Easton Twp	
34	06	Ionia Twp	
34	07	Keene Twp	
34	08	Lyons Twp	
34	09	North Plains Twp	
34	10	Odessa Twp	
34	11	Orange Twp	
34	12	Orleans Twp	
34	13	Otisco Twp	
34	14	Portland Twp	
34	15	Ronald Twp	
34	16	Sebewa Twp	

34 – Ionia County – Cont.

County	Township/City/Village		Other Venue
34	60	Belding	
34	29	Clarksville	
34	30	Hubbardston	19/31
34	61	Ionia	
34	39	Lake Odessa	
34	31	Lyons	
34	32	Muir	
34	33	Pewamo	
34	46	Portland	
34	40	Saranac	

Other

34	17	Handlon MI Trn Unit
34	18	Ionia Max Fac
34	19	Ionia Temp Fac
34	20	MI Reformatory
34	21	Riverside Corr Fac
34	22	Riverside Rec Center

Unincorporated Area

34	13	Cooks Corners
34	09	Matherton
34	12	Orleans
34	15	Palo
34	13	Smyrna

35 – Iosco County

County	Township/City/Village		Other Venue
35	01	Alabaster Twp	
35	02	Au Sable Twp	
35	03	Baldwin Twp	
35	04	Burleigh Twp	
35	05	Grant Twp	
35	06	Oscoda Twp	
35	07	Plainfield Twp	
35	08	Reno Twp	
35	09	Sherman Twp	

County/City/Township Code Listing – Cont.

35 – Iosco County – Cont.

County	Township/City/Village		Other Venue
35	10	Tawas Twp	
35	11	Wilber Twp	
35	39	East Tawas	
35	40	Tawas City	
35	29	Whittemore	
		Unincorporated Area	
35	07	Grand Lake	
35	07	Hale	
35	07	Long Lake	
35	09	National City	
35	06	Oscoda	

36 – Iron County – Cont.

County	Township/City/Village		Other Venue
36	01	Bates Twp	
36	02	Crystal Falls Twp	
36	03	Hematite Twp	
36	04	Iron River Twp	
36	05	Mansfield Twp	
36	06	Mastodon Twp	
36	07	Stambaugh Twp	
36	29	Alpha	
36	39	Caspian	
36	40	Crystal Falls	
36	30	Gaastra	
36	46	Iron River	
36	31	Mineral Hills	
36	41	Stambaugh	
		Other	
36	08	Camp Ottawa	
		Incorporated Area	
36	03	Amasa	
36	07	Elmwood	
36	04	Gibbs City	

37 – Isabella County

County	Township/City/Village		Other Venue
37	01	Broomfield Twp	
37	02	Chippewa Twp	
37	03	Coe Twp	
37	04	Coldwater Twp	
37	05	Deerfield Twp	
37	06	Denver Twp	
37	07	Fremont Twp	
37	08	Gilmore Twp	
37	09	Isabella Twp	
37	10	Lincoln Twp	
37	11	Nottawa Twp	
37	12	Rolland Twp	
37	13	Sherman Twp	
37	14	Union Twp	
37	15	Vernon Twp	
37	16	Wise Twp	
37	46	Clare	18/46
37	67	Mt. Pleasant	
37	29	Rosebush	
37	39	Shepherd	
		Other	
37	66	Central MI Univ	
		Unincorporated Area	
37	11	Beal City	
37	12	Blanchard	
37	06	Leaton	
37	16	Loomis	
37	11	Weidman	
37	07	Winn	

County/City/Township Code Listing – Cont.

38 – Jackson County

County	Township/City/Village		Other Venue
38	01	Blackman Twp	
38	02	Columbia Twp	
38	03	Concord Twp	
38	04	Grass Lake Twp	
38	05	Hanover Twp	
38	06	Henrietta Twp	
38	07	Leoni Twp	
38	08	Liberty Twp	
38	09	Napoleon Twp	
38	10	Norvell Twp	
38	11	Parma Twp	
38	12	Pulaski Twp	
38	13	Rives Twp	
38	14	Sandstone Twp	
38	15	Spring Arbor Twp	
38	16	Springport Twp	
38	17	Summit Twp	
38	18	Tompkins Twp	
38	19	Waterloo Twp	
38	39	Brooklyn	
38	29	Cement City	46/31
38	30	Concord	
38	40	Grass Lake	
38	31	Hanover	
38	80	Jackson	
38	32	Parma	
38	33	Springport	
		Other	
38	25	Camp Waterloo	
38	21	Corr Camp Program	
38	27	Duane Waters Hosp	
38	20	Egeler Corr Fac	
38	22	G RBT Cotton Corr Fac	
38	62	Jackson Com Col	
38	26	Michigan Parole	
38	28	Parnell Corr Fac	

38 – Jackson County – Cont.

County	Township/City/Village		Other Venue
38	24	Rec & Guidance Ctr	
38	61	Spring Arbor Col	
38	23	State Prison - SMI	
		Unincorporated Area	
38	02	Clark Lake	
38	05	Horton	
38	07	Leoni	
38	07	Michigan Center	
38	06	Munith	
38	09	Napoleon	
38	06	Pleasant Lake	
38	13	Rives Junction	
38	15	Spring Arbor	
38	17	Vandercook Lake	

39 – Kalamazoo County

County	Township/City/Village		Other Venue
39	01	Alamo Twp	
39	02	Brady Twp	
39	03	Charleston Twp	
39	04	Climax Twp	
39	05	Comstock Twp	
39	06	Cooper Twp	
39	07	Kalamazoo Twp	
39	08	Oshtemo Twp	
39	09	Pavilion Twp	
39	10	Prairie Ronde Twp	
39	11	Richland Twp	
39	12	Ross Twp	
39	13	Schoolcraft Twp	
39	14	Texas Twp	
39	15	Wakeshma Twp	
39	39	Augusta	
39	29	Climax	
39	40	Galesburg	
39	89	Kalamazoo	
39	41	Parchment	

County/City/Township Code Listing – Cont.

39 – Kalamazoo County – Cont.

County	Township/City/Village		Other Venue
39	80	Portage	
39	30	Richland	
39	42	Schoolcraft	
39	43	Vicksburg	
		Other	
39	61	Kalamazoo Col	
39	63	K'zoo Valley Com Col	
39	62	Nazareth Col	
39	70	Western MI Univ	
		Unincorporated Area	
39	15	Fulton	
39	04	Scotts	

40 – Kalkaska County

County	Township/City/Village		Other Venue
40	13	Bear Lake Twp	
40	01	Blue Lake Twp	
40	02	Boardman Twp	
40	03	Clearwater Twp	
40	04	Cold Springs Twp	
40	05	Excelsior Twp	
40	06	Garfield Twp	
40	07	Kalkaska Twp	
40	08	Oliver Twp	
40	09	Orange Twp	
40	10	Rapid River Twp	
40	11	Springfield Twp	
40	39	Kalkaska	
		Unincorporated Area	
40	03	Bear Lake	
40	03	Rapid City	

41 – Kent County

County	Township/City/Village		Other Venue
41	01	Ada Twp	
41	02	Algoma Twp	
41	03	Alpine Twp	
41	04	Bowne Twp	
41	05	Byron Twp	
41	07	Caledonia Twp	
41	06	Cannon Twp	
41	08	Cascade Twp	
41	09	Courtland Twp	
41	10	Gaines Twp	
41	11	Grand Rapids Twp	
41	12	Grattan Twp	
41	13	Lowell Twp	
41	14	Nelson Twp	
41	15	Oakfield Twp	
41	16	Gerald R. Ford Int'l Airport	
41	17	Plainfield Twp	
41	18	Solon Twp	
41	19	Sparta Twp	
41	20	Spencer Twp	
41	21	Tyrone Twp	
41	22	Vergennes Twp	
41	29	Caledonia	
41	30	Casnovia	
41	39	Cedar Springs	
41	66	E. Grand Rapids	
41	95	Grand Rapids	
41	67	Grandville	
41	31	Kent City	
41	68	Kentwood	
41	46	Lowell	
41	40	Rockford	
41	32	Sand Lake	
41	47	Sparta	
41	69	Walker	
41	89	Wyoming	

County/City/Township Code Listing – Cont.

41 – Kent County – Cont.

County	Other		Other Venue
41	61	Aquinas Col	
41	62	Calvin Col	
41	63	Calvin Theological Sem	
41	64	Davenport Col of Bus	
41	65	Grace Bible Col	
41	50	Gr Rapids Bpt Col & Sem	
41	54	Gr Rapids Com Col	
41	51	Jordan College	
41	52	Kendall Col Art & Design	
41	53	Reformed Bible Col	

Unincorporated Area

41	04	Alton	
41	17	Belmont	
41	06	Bostwick Lake	
41	05	Byron Center	
41	06	Cannonsburg	
41	17	Comstock Park	
41	10	Cutlerville	
41	10	Dutton	
41	09	Evans	
41	17	North Park	
41	12	Parnell	

42 – Keweenaw County

County	Township/City/Village		Other Venue
42	01	Allouez Twp	
42	02	Eagle Harbor Twp	
42	03	Grant Twp	
42	04	Houghton Twp	
42	05	Sherman Twp	
42	29	Ahmeek	

Unincorporated Area

42	03	Copper Harbor	
42	04	Eagle River	
42	02	Isle Royal	

42 – Keweenaw County – Cont.

County	Township/City/Village		Other Venue
42	01	Mohawk	
42	04	Phoenix	

43 – Lake County

County	Township/City/Village		Other Venue
43	01	Chase Twp	
43	02	Cherry Valley Twp	
43	03	Dover Twp	
43	04	Eden Twp	
43	05	Elk Twp	
43	06	Ellsworth Twp	
43	07	Lake Twp	
43	08	Newkirk Twp	
43	09	Peacock Twp	
43	10	Pinora Twp	
43	11	Pleasant Plains Twp	
43	12	Sauble Twp	
43	13	Sweetwater Twp	
43	14	Webber Twp	
43	15	Yates Twp	
43	29	Baldwin	
43	30	Luther	

Unincorporated Area

43	15	Idlewild	
43	04	Irons	

44 – Lapeer County

County	Township/City/Village		Other Venue
44	01	Almont Twp	
44	02	Arcadia Twp	
44	03	Attica Twp	
44	04	Burlington Twp	
44	05	Burnside Twp	
44	06	Deerfield Twp	
44	07	Dryden Twp	
44	08	Elba Twp	

County/City/Township Code Listing – Cont.

44 – Lapeer County – Cont.

County	Township/City/Village		Other Venue
44	09	Goodland Twp	
44	10	Hadley Twp	
44	11	Imlay Twp	
44	12	Lapeer Twp	
44	13	Marathon Twp	
44	14	Mayfield Twp	
44	15	Metamora Twp	
44	16	North Branch Twp	
44	17	Oregon Twp	
44	18	Rich Twp	
44	39	Almont	
44	41	Brown City	76/39
44	29	Clifford	
44	30	Columbiaville	
44	31	Dryden	
44	40	Imlay City	
44	60	Lapeer	
44	32	Metamora	
44	33	North Branch	
44	34	Otter Lake	25/31
44	**70**	**Mott Comm College**	
		Other	
44	19	Thumb Regional Fac	
44	**68**	**Genesee Co Parks**	
		Unincorporated Area	
44	15	Thornville	

45 – Leelanau County

County	Township/City/Village		Other Venue
45	01	Bingham Twp	
45	02	Centerville Twp	
45	03	Cleveland Twp	
45	04	Elmwood Twp	
45	05	Empire Twp	
45	06	Glen Arbor Twp	
45	07	Kasson Twp	
45	08	Leelanau Twp	

45 – Leelanau County – Cont.

County	Township/City/Village		Other Venue
45	09	Leland Twp	
45	10	Solon Twp	
45	11	Suttons Bay Twp	
45	29	Empire	
45	32	Leland	
45	30	Northport	
45	31	Suttons Bay	
45	66	Traverse City	28/66
		Unincorporated Area	
45	05	Burdickville	
45	10	Cedar	
45	06	Glen Arbor	
45	04	Greilickville	
45	09	Lake Leelanau	
45	07	Maple City	
45	08	Omena	
45	11	Peshawbestown	

46 – Lenawee County

County	Township/City/Village		Other Venue
46	01	Adrian Twp	
46	02	Blissfield Twp	
46	03	Cambridge Twp	
46	04	Clinton Twp	
46	05	Deerfield Twp	
46	06	Dover Twp	
46	07	Fairfield Twp	
46	08	Franklin Twp	
46	09	Hudson Twp	
46	10	Macon Twp	
46	11	Madison Twp	
46	12	Medina Twp	
46	13	Ogden Twp	
46	14	Palmyra Twp	
46	15	Raisin Twp	
46	16	Ridgeway Twp	

County/City/Township Code Listing – Cont.

46 – Lenawee County – Cont.

County	Township/City/Village		Other Venue
46	17	Riga Twp	
46	18	Rollin Twp	
46	19	Rome Twp	
46	20	Seneca Twp	
46	21	Tecumseh Twp	
46	22	Woodstock Twp	
46	29	Addison	
46	66	Adrian	
46	46	Blissfield	
46	30	Britton	
46	31	Cement City	38/29
46	32	Clayton	
46	39	Clinton	
46	33	Deerfield	
46	47	Hudson	
46	40	Morenci	
46	34	Onsted	
46	60	Tecumseh	
		Other	
46	61	Adrian Col	
46	23	Adrian Temp Fac	
46	24	Gus Harrison Reg Fac	
46	62	Siena Heights Coll	
		Unincorporated Area	
46	01	Birdsall	
46	06	Cadmus	
46	15	Hollaway	
46	07	Jasper	
46	18	Manitou Beach	
46	18	Rollin	
46	08	Tipton	
46	13	Victorsville	
46	03	Washington Lake	
46	07	Weston	

47 – Livingston County

County	Township/City/Village		Other Venue
47	01	Brighton Twp	
47	02	Cohoctah Twp	
47	03	Conway Twp	
47	04	Deerfield Twp	
47	05	Genoa Twp	
47	06	Green Oak Twp	
47	07	Hamburg Twp	
47	08	Handy Twp	
47	09	Hartland Twp	
47	10	Howell Twp	
47	11	Iosco Twp	
47	12	Marion Twp	
47	13	Osceola Twp	
47	14	Putnam Twp	
47	15	Tyrone Twp	
47	16	Unadilla Twp	
47	39	Brighton	
47	65	Fenton	
47	40	Fowlerville	
47	60	Howell	
47	29	Pinckney	
		Other	
47	17	Camp Brighton	
47	**61**	**Mott Comm College**	
		Unincorporated Area	
47	16	Gregory	
47	16	Hell	
47	02	Oakgrove	

48 – Luce County

County	Township/City/Village		Other Venue
48	01	Columbus Twp	
48	02	Lakefield Twp	
48	03	McMillan Twp	
48	04	Pentland Twp	
48	39	Newberry	

County/City/Township Code Listing – Cont.

48 – Luce County – Cont.

County	Unincorporated Area		Other Venue
48	03	Dollarville	
48	01	McMillan	
48	03	Soo Junction	

49 – Mackinac County

County	Township/City/Village		Other Venue
49	01	Bois Blanc Twp	
49	02	Brevort Twp	
49	03	Clark Twp	
49	04	Garfield Twp	
49	05	Hendricks Twp	
49	06	Hudson Twp	
49	07	Marquette Twp	
49	08	Moran Twp	
49	09	Newton Twp	
49	10	Portage Twp	
49	11	St. Ignace Twp	
49	29	Mackinac Island	
49	46	St. Ignace	
		Unincorporated Area	
49	02	Allenville	
49	03	Cedarville	
49	10	Curtis	
49	04	Engadine	
49	05	Epoufette	
49	09	Gould City	
49	08	Groscap	
49	03	Hessel	
49	04	Millecoquins	
49	02	Moran	
49	04	Naubinway	
49	06	Rexton	

50 – Macomb County

County	Township/City/Village		Other Venue
50	01	Armada Twp	
50	02	Bruce Twp	
50	03	Chesterfield Twp	
50	04	Clinton Twp	
50	05	Harrison Twp	
50	06	Lenox Twp	
50	07	Macomb Twp	
50	08	Ray Twp	
50	09	Richmond Twp	
50	11	Shelby Twp	
50	12	Washington Twp	
50	13	Lake Twp	
50	39	Armada	
50	66	Center Line	
50	80	East Detroit	
50	67	Fraser	
50	46	Grosse Pt Shores	82/47
50	40	Memphis	74/40
50	68	Mt. Clemens	
50	47	New Baltimore	
50	41	New Haven	
50	48	Richmond	74/48
50	49	Romeo	
50	89	Roseville	
50	90	St. Clair Shores	
50	91	Sterling Heights	
50	50	Utica	
50	95	Warren	
		Other	
50	30	Macomb Com Col	
50	14	Macomb Reg Corr Fac	
50	35	Metro Beach	
50	38	Stoney Crk Met Prk	63/38

County/City/Township Code Listing – Cont.

50 – Macomb County – Cont.

County	Unincorporated Area		Other Venue
50	08	Davis	
50	11	Disco	
50	06	Muttonville	
50	05	Selfridge Field	

51 – Manistee County

County	Township/City/Village		Other Venue
51	01	Arcadia Twp	
51	02	Bear Lake Twp	
51	03	Brown Twp	
51	04	Cleon Twp	
51	05	Dickson Twp	
51	06	Filer Twp	
51	07	Manistee Twp	
51	08	Maple Grove Twp	
51	09	Marilla Twp	
51	10	Norman Twp	
51	11	Onekama Twp	
51	12	Pleasanton Twp	
51	13	Springdale Twp	
51	14	Stronach Twp	
51	29	Bear Lake	
51	30	Copemish	
51	31	Eastlake	
51	32	Kaleva	
51	60	Manistee	
51	33	Onekama	

Other

51	15	Oaks Facility	

Unincorporated Area

51	01	Arcadia	
51	05	Brethern	
51	10	Dublin	
51	04	Harlan	
51	06	Oak Hill	

51 – Manistee County – Cont.

County	Unincorporated Area		Other Venue
51	07	Parkdale	
51	10	Wellston	

52 – Marquette County

County	Township/City/Village		Other Venue
52	01	Champion Twp	
52	02	Chocolay Twp	
52	03	Ely Twp	
52	04	Ewing Twp	
52	05	Forsyth Twp	
52	06	Humboldt Twp	
52	07	Ishpeming Twp	
52	08	Marquette Twp	
52	09	Michigamme Twp	
52	10	Negaunee Twp	
52	11	Powell Twp	
52	12	Republic Twp	
52	13	Richmond Twp	
52	14	Sands Twp	
52	15	Skandia Twp	
52	16	Tilden Twp	
52	17	Turin Twp	
52	18	Wells Twp	
52	19	West Branch Twp	
52	60	Ishpeming	
52	66	Marquette	
52	61	Negaunee	

Other

52	30	Marquette Airport	
52	20	Marquette Branch Prs	
52	62	Northern MI Univ	

Unincorporated Area

52	05	Austin	
52	11	Big Bay	
52	15	Carlshend	

County/City/Township Code Listing – Cont.

52 – Marquette County – Cont.

County	Unincorporated Area		Other Venue
52	03	Diorite	
52	05	Gwinn	
52	02	Harvey	
52	05	Little Lake	
52	09	Michigamme	
52	16	National Mine	
52	05	New Swaney	
52	13	Palmer	
52	05	Princeton	
52	12	Republic	
52	15	Skandia	
52	15	Yalmer	

53 – Mason County

County	Township/City/Village		Other Venue
53	01	Amber Twp	
53	02	Branch Twp	
53	03	Custer Twp	
53	04	Eden Twp	
53	05	Freesoil Twp	
53	06	Grant Twp	
53	08	Hamlin Twp	
53	07	Logan Twp	
53	09	Meade Twp	
53	10	Pere Marquette Twp	
53	11	Riverton Twp	
53	12	Sheridan Twp	
53	13	Sherman Twp	
53	14	Summit Twp	
53	15	Victory Twp	
53	29	Custer	
53	30	Fountain	
53	31	Freesoil	
53	60	Ludington	
53	39	Scottville	

53 – Mason County – Cont.

County	Other		Other Venue
53	16	Camp Sauble	
53	61	W Shore Com Col	

Unincorporated Area

53	02	Walhalla	

54 – Mecosta County

County	Township/City/Village		Other Venue
54	01	Aetna Twp	
54	02	Austin Twp	
54	03	Big Rapids Twp	
54	04	Chippewa Twp	
54	05	Colfax Twp	
54	06	Deerfield Twp	
54	07	Fork Twp	
54	08	Grant Twp	
54	09	Green Twp	
54	10	Hinton Twp	
54	11	Martiny Twp	
54	12	Mecosta Twp	
54	13	Millbrook Twp	
54	14	Morton Twp	
54	15	Sheridan Twp	
54	16	Wheatland Twp	
54	29	Barryton	
54	66	Big Rapids	
54	30	Mecosta	
54	31	Morley	
54	32	Stanwood	

Other

54	60	Ferris St Univ	

Unincorporated Area

54	10	Altona	

County/City/Township Code Listing – Cont.

54 – Mecosta County – Cont.

County	Unincorporated Area		Other Venue
54	09	Paris	
54	16	Remus	
54	05	Rodney	

55 – Menominee County

County	Township/City/Village		Other Venue
55	01	Cedarville Twp	
55	02	Daggett Twp	
55	03	Faithorn Twp	
55	04	Gourley Twp	
55	05	Harris Twp	
55	06	Holmes Twp	
55	07	Ingallston Twp	
55	08	Lake Twp	
55	09	Mellen Twp	
55	10	Menominee Twp	
55	11	Meyer Twp	
55	12	Nadeau Twp	
55	13	Spalding Twp	
55	14	Stephenson Twp	
55	32	Carney	
55	29	Daggett	
55	66	Menominee	
55	30	Powers	
55	31	Stephenson	

Unincorporated Area

55	12	Bagley	
55	12	Carney	
55	01	Cedar River	
55	11	Hermansville	
55	13	Labranche	
55	05	Perronville	
55	13	Spalding	
55	09	Wallace	
55	05	Wilson	

56 – Midland County

County	Township/City/Village		Other Venue
56	01	Edenville Twp	
56	02	Geneva Twp	
56	03	Greendale Twp	
56	04	Homer Twp	
56	05	Hope Twp	
56	06	Ingersoll Twp	
56	07	Jasper Twp	
56	08	Jerome Twp	
56	09	Larkin Twp	
56	10	Lee Twp	
56	11	Lincoln Twp	
56	12	Midland Twp	
56	13	Mills Twp	
56	14	Mount Haley Twp	
56	15	Porter Twp	
56	16	Warren Twp	
56	39	Coleman	
56	80	Midland	09/81
56	29	Sanford	

Other

56	60	Delta College/Midland Co.	
56	61	N'wood Institute	
56	48	Sag Valley St Univ	09/48; 73/48

Unincorporated Area

56	02	North Bradley	
56	03	Oil City	

57 – Missaukee County

County	Township/City/Village		Other Venue
57	01	Aetna Twp	
57	02	Bloomfield Twp	
57	03	Butterfield Twp	
57	04	Caldwell Twp	
57	05	Clam Union Twp	

County/City/Township Code Listing – Cont.

57 – Missaukee County – Cont.

County	Township/City/Village		Other Venue
57	06	Enterprise Twp	
57	07	Forest Twp	
57	08	Holland Twp	
57	09	Lake Twp	
57	10	Norwich Twp	
57	11	Pioneer Twp	
57	12	Reeder Twp	
57	13	Richland Twp	
57	14	Riverside Twp	
57	15	West Branch Twp	
57	29	Lake City	
57	30	McBain	

Unincorporated Area

57	05	Falmouth
57	09	Jennings
57	03	Merritt

58 – Monroe County

County	Township/City/Village		Other Venue
58	01	Ash Twp	
58	02	Bedford Twp	
58	03	Berlin Twp	
58	04	Dundee Twp	
58	05	Erie Twp	
58	06	Exeter Twp	
58	07	Frenchtown Twp	
58	08	Ida Twp	
58	09	LaSalle Twp	
58	10	London Twp	
58	11	Milan Twp	
58	12	Monroe Twp	
58	13	Raisinville Twp	
58	14	Summerfield Twp	
58	15	Whiteford Twp	

58 – Monroe County – Cont.

County	Township/City/Village		Other Venue
58	39	Carleton	
58	40	Dundee	
58	29	Estral Beach	
58	41	Luna Pier	
58	30	Maybee	
58	46	Milan	81/47
58	66	Monroe	
58	42	Petersburg	
58	43	South Rockwood	

Other

58	61	Monroe Co Com Col

Unincorporated Area

58	08	Ida
58	05	Lakewood
58	02	Lambertville
58	03	Newport
58	03	Oldport
58	15	Ottawa Lake
58	06	Scofield
58	02	Temperance

59 – Montcalm County

County	Township/City/Village		Other Venue
59	01	Belvidere Twp	
59	02	Bloomer Twp	
59	03	Bushnell Twp	
59	04	Cato Twp	
59	05	Crystal Twp	
59	06	Day Twp	
59	07	Douglass Twp	
59	08	Eureka Twp	
59	09	Evergreen Twp	
59	10	Fairplain Twp	
59	11	Ferris Twp	

County/City/Township Code Listing – Cont.

59 – Montcalm County – Cont.

County	Township/City/Village		Other Venue
59	12	Home Twp	
59	13	Maple Valley Twp	
59	14	Montcalm Twp	
59	15	Pierson Twp	
59	16	Pine Twp	
59	17	Reynolds Twp	
59	18	Richland Twp	
59	19	Sidney Twp	
59	20	Winfield Twp	
59	39	Carson City	
59	40	Edmore	
59	60	Greenville	
59	41	Howard City	
59	42	Lakeview	
59	29	McBride	
59	30	Pierson	
59	31	Sheridan	
59	43	Stanton	

Other

59	22	Carson City Reg Fac	
59	21	Carson City Temp Fac	
59	61	Montcalm Com Col	

Unincorporated Area

59	20	Amble	
59	12	Cedar Lake	
59	13	Coral	
59	05	Crystal	
59	14	Gowan	
59	13	Rock Lake	
59	01	Six Lakes	
59	13	Trufant	
59	18	Vestaburg	

60 – Montmorency County

County	Township/City/Village		Other Venue
60	01	Albert Twp	
60	02	Avery Twp	
60	03	Briley Twp	
60	04	Hillman Twp	
60	05	Loud Twp	
60	06	Montmorency Twp	
60	07	Rust Twp	
60	08	Vienna Twp	
60	29	Hillman	

Unincorporated Area

60	03	Atlanta	
60	01	Lewiston	

61 – Muskegon County

County	Township/City/Village		Other Venue
61	01	Blue Lake Twp	
61	02	Casnovia Twp	
61	03	Cedar Creek Twp	
61	04	Dalton Twp	
61	05	Egelston Twp	
61	06	Fruitland Twp	
61	07	Fruitport Twp	
61	08	Holton Twp	
61	09	Laketon Twp	
61	10	Montague Twp	
61	11	Moorland Twp	
61	12	Muskegon Twp	
61	14	Ravenna Twp	
61	15	Sullivan Twp	
61	17	White River Twp	
61	16	Whitehall Twp	
61	29	Casnovia	41/30
61	39	Fruitport	70/41
61	30	Lakewood Club	
61	40	Montague	

County/City/Township Code Listing – Cont.

61 – Muskegon County – Cont.

County	Township/City/Village		Other Venue
61	80	Muskegon	
61	66	Muskegon Heights	
61	46	N. Muskegon	
61	67	North Shores	
61	41	Ravenna	
61	47	Roosevelt Park	
61	48	Whitehall	
		Other	
61	61	Baker Col of Muskegon	
61	20	Brooks Reg Fac	
61	62	Muskegon Com Col	
61	18	Muskegon Corr Fac	
61	19	Muskegon Temp Fac	
		Unincorporated Area	
61	02	Bailey	
61	04	Twin Lake	
61	05	Wolf Lake	

62 – Newaygo County

County	Township/City/Village		Other Venue
62	01	Ashland Twp	
62	02	Barton Twp	
62	03	Beaver Twp	
62	04	Big Prairie Twp	
62	05	Bridgeton Twp	
62	06	Brooks Twp	
62	07	Croton Twp	
62	08	Dayton Twp	
62	09	Denver Twp	
62	10	Ensley Twp	
62	11	Everett Twp	
62	12	Garfield Twp	
62	13	Goodwell Twp	
62	14	Grant Twp	

62 – Newaygo County – Cont.

County	Township/City/Village		Other Venue
62	15	Home Twp	
62	16	Lilley Twp	
62	17	Lincoln Twp	
62	18	Merrill Twp	
62	19	Monroe Twp	
62	20	Norwich Twp	
62	21	Sheridan Twp	
62	22	Sherman Twp	
62	23	Troy Twp	
62	24	Wilcox Twp	
62	46	Fremont	
62	29	Grant	
62	30	Hesperia	64/29
62	39	Newaygo	
62	40	White Cloud	
		Unincorporated Area	
62	16	Bitely	
62	18	Brohman	
62	19	Woodville	

63 – Oakland County

County	Township/City/Village		Other Venue
63	01	Addison Twp	
63	03	Bloomfield Twp	
63	04	Brandon Twp	
63	05	Commerce Twp	
63	07	Groveland Twp	
63	08	Highland Twp	
63	09	Holly Twp	
63	10	Independence Twp	
63	11	Lyon Twp	
63	12	Milford Twp	
63	13	Novi Twp	
63	14	Oakland Twp	
63	15	Orion Twp	

County/City/Township Code Listing – Cont.

63 – Oakland County – Cont.

County	Township/City/Village		Other Venue
63	16	Oxford Twp	
63	18	Rose Twp	
63	19	Royal Oak Twp	
63	24	Southfield Twp	
63	20	Springfield Twp	
63	21	Waterford Twp	
63	22	W Bloomfield Twp	
63	23	White Lake Twp	
63	93	Auburn Hills	
63	66	Berkley	
63	67	Beverly Hills	
63	29	Bingham Farms	
63	80	Birmingham	
63	46	Bloomfield Hills	
63	39	Clarkston	
63	68	Clawson	
63	69	Farmington	
63	85	Farmington Hills	
63	64	Fenton	
63	81	Ferndale	
63	47	Franklin	
63	70	Hazel Park	
63	48	Holly	
63	60	Huntington Woods	
63	49	Keego Harbor	
63	30	Lake Angelus	
63	50	Lake Oiron	
63	51	Lathrup Village	
63	31	Leonard	
63	82	Madison Heights	
63	52	Milford	
63	61	Northville	82/63
63	62	Novi	
63	83	Oak Park	
63	40	Orchard Lake	
63	32	Ortonville	
63	53	Oxford	

63 – Oakland County – Cont.

County	Township/City/Village		Other Venue
63	54	Pleasant Ridge	
63	89	Pontiac	
63	63	Rochester	
63	92	Rochester Hills	
63	90	Royal Oak	
63	55	South Lyon	
63	91	Southfield	
63	41	Sylvan Lake	
63	84	Troy	
63	56	Walled Lake	
63	42	Wixom	
63	57	Wolverine Lake	
		Other	
63	33	Camp Dearborn	
63	26	Camp Gilman	
63	27	Camp Pontiac	
63	95	Cranbrook Acad of Art	
63	71	Kensington Park	
63	96	Lawrence Tech Univ	
63	97	MI Christian Col	
63	98	Midraska Col Jew Study	
63	25	Oakland Co Com Col	
63	72	Oakland Univ	
63	94	SS Cyril & Meth Sem	
63	75	St. Mary's Col	
63	38	Stoney Crk Met Pk	50/38
63	76	Walsh Col Acc & Bus	
63	77	William Tryndale Col	
63	78	Yeshiva Beth Rab Col	
		Unincorporated Area	
63	17	Auburn Heights	
63	08	Clyde	
63	20	Davisburg	
63	21	Drayton Plains	
63	01	Lakeville	

County/City/Township Code Listing – Cont.

63 – Oakland County – Cont.

County	Unincorporated Area		Other Venue
63	11	New Hudson	
63	05	Union Lake	
63	21	Waterford	

64 – Oceana County

County	Township/City/Village		Other Venue
64	01	Benona Twp	
64	02	Claybanks Twp	
64	03	Colfax Twp	
64	04	Crystal Twp	
64	05	Elbridge Twp	
64	06	Ferry Twp	
64	07	Golden Twp	
64	08	Grant Twp	
64	09	Greenwood Twp	
64	10	Hart Twp	
64	11	Leavitt Twp	
64	12	Newfield Twp	
64	13	Otto Twp	
64	14	Pentwater Twp	
64	15	Shelby Twp	
64	16	Weare Twp	
64	39	Hart	62/30
64	29	Hesperia	
64	30	New Era	
64	31	Pentwater	
64	32	Rothbury	
64	40	Shelby	
64	33	Wakerville	

Unincorporated Area

64	04	Crystal Valley	
64	07	Mears	

65 – Ogemaw County

County	Township/City/Village		Other Venue
65	01	Churchill Twp	
65	02	Cumming Twp	
65	03	Edwards Twp	
65	04	Foster Twp	
65	05	Goodar Twp	
65	06	Hill Twp	
65	07	Horton Twp	
65	08	Klacking Twp	
65	09	Logan Twp	
65	10	Mills Twp	
65	11	Ogemaw Twp	
65	12	Richland Twp	
65	13	Rose Twp	
65	14	West Branch Twp	
65	29	Prescott	
65	30	Rose City	
65	39	West Branch	

Unincorporated Area

65	07	Greenwood	
65	13	Lupton	
65	12	Prescott	
65	01	Selkirk	
65	05	South Branch	

66 – Ontonagon County

County	Township/City/Village		Other Venue
66	01	Bergland Twp	
66	02	Bohemia Twp	
66	03	Carp Lake Twp	
66	04	Greenland Twp	
66	05	Haight Twp	
66	06	Interior Twp	
66	07	Matchwood Twp	
66	08	McMillan Twp	
66	09	Ontonagon Twp	
66	10	Rockland Twp	

County/City/Township Code Listing – Cont.

66 – Ontonagon County – Cont.

County	Township/City/Village		Other Venue
66	11	Stannard Twp	
66	39	Ontonagon	

Unincorporated Area

66	11	Bryces Crossing	
66	08	Ewen	
66	04	Greenland	
66	04	Mass	
66	01	Merriweather	
66	05	Paulding	
66	11	Paynesville	
66	06	Trout Creek	
66	03	White Pine	

67 – Osceola County

67	01	Burdell Twp	
67	02	Cedar Twp	
67	03	Evart Twp	
67	04	Hartwick Twp	
67	05	Hersey Twp	
67	06	Highland Twp	
67	07	LeRoy Twp	
67	08	Lincoln Twp	
67	09	Marion Twp	
67	10	Middle Branch Twp	
67	11	Orient Twp	
67	12	Osceola Twp	
67	13	Richmond Twp	
67	14	Rose Lake Twp	
67	15	Sherman Twp	
67	16	Sylvan Twp	
67	39	Evart	
67	29	Hersey	
67	30	LeRoy	
67	31	Marion	
67	40	Reed City	
67	32	Tustin	

67 – Osceola County – Cont.

County	Unincorporated Area		Other Venue
67	08	Ashton	
67	04	Avondale	05/15
67	11	Sears	

68 – Oscoda County

County	Township/City/Village		Other Venue
68	01	Big Creek Twp	
68	02	Clinton Twp	
68	03	Comins Twp	
68	04	Elmer Twp	
68	05	Greenwood Twp	
68	06	Mentor Twp	

Unincorporated Area

68	03	Fairview	
68	01	Luzerne	
68	06	Mio	

69 – Otsego County

County	Township/City/Village		Other Venue
69	01	Bagley Twp	
69	02	Charlton Twp	
69	03	Chester Twp	
69	04	Corwith Twp	
69	05	Dover Twp	
69	06	Elmira Twp	
69	07	Hayes Twp	
69	08	Livingston Twp	
69	09	Otsego Lake Twp	
69	46	Gaylord	
69	29	Vanderbilt	

Unincorporated Area

69	02	Johannesburg	
69	09	Waters	
69	06	Elmira	

County/City/Township Code Listing – Cont.

70 – Ottawa County

County	Township/City/Village		Other Venue
70	01	Allendale Twp	
70	02	Blendon Twp	
70	03	Chester Twp	
70	04	Crockery Twp	
70	05	Georgetown Twp	
70	06	Grand Haven Twp	
70	07	Holland Twp	
70	08	Jamestown Twp	
70	09	Olive Twp	
70	10	Park Twp	
70	11	Polkton Twp	
70	12	Port Sheldon Twp	
70	13	Robinson Twp	
70	14	Spring Lake Twp	
70	15	Tallmadge Twp	
70	16	Wright Twp	
70	17	Zeeland Twp	
70	39	Coopersville	
70	40	Ferrysburg	
70	41	Fruitport	61/39
70	66	Grand Haven	
70	80	Holland	
70	46	Hudsonville	
70	47	Spring Lake	
70	48	Zeeland	

Other

70	60	Grand Val St Univ	
70	29	Hope College	
70	61	Wstrn Theol Sem	

Unincorporated Area

70	03	Conklin	
70	11	Dennison	
70	05	Jenison	
70	15	Lamont	
70	16	Marne	

70 – Ottawa County – Cont.

County	Unincorporated Area		Other Venue
70	04	Nunica	
70	09	West Olive	

71 – Presque Isle County

County	Township/City/Village		Other Venue
71	01	Allis Twp	
71	02	Bearinger Twp	
71	03	Belknap Twp	
71	04	Bismarck Twp	
71	05	Case Twp	
71	06	Krakow Twp	
71	07	Metz Twp	
71	08	Moltke Twp	
71	09	North Allis Twp	
71	10	Ocqueoc Twp	
71	11	Posen Twp	
71	12	Presque Isle Twp	
71	13	Pulawski Twp	
71	14	Rogers Twp	
71	29	Millersburg	
71	39	Onaway	
71	30	Posen	
71	46	Rogers City	

Unincorporated Area

71	04	Hawks	

72 – Roscommon County

County	Township/City/Village		Other Venue
72	01	Au Sable Twp	
72	02	Backus Twp	
72	03	Denton Twp	
72	04	Gerrish Twp	
72	05	Higgins Twp	
72	06	Lake Twp	
72	07	Lyon Twp	
72	08	Markey Twp	

County/City/Township Code Listing – Cont.

72 – Roscommon County – Cont.

County	Township/City/Village		Other Venue
72	09	Nester Twp	
72	10	Richfield Twp	
72	11	Roscommon Twp	
72	29	Roscommon	
		Other	
72	61	Kirtland Com Col	
		Unincorporated Area	
72	11	Houghton Lake	
72	03	Prudenville	
72	10	St. Helen	
72	11	The Heights	

73 – Saginaw County

County	Township/City/Village		Other Venue
73	01	Albee Twp	
73	02	Birch Run Twp	
73	03	Blumfield Twp	
73	04	Brady Twp	
73	05	Brant Twp	
73	06	Bridgeport Twp	
73	07	Buena Vista Twp	
73	08	Carrollton Twp	
73	09	Chapin Twp	
73	10	Chesaning Twp	
73	11	Frankenmuth Twp	
73	12	Fremont Twp	
73	13	James Twp	
73	14	Jonesfield Twp	
73	15	Kochville Twp	
73	16	Lakefield Twp	
73	17	Maple Grove Twp	
73	18	Marion Twp	
73	19	Richland Twp	
73	20	Saginaw Twp	
73	21	St. Charles Twp	

73 – Saginaw County – Cont.

73	23	Swan Creek Twp	
73	24	Taymouth Twp	
73	26	Thomas Twp	
73	25	Tittabawassee Twp	
73	27	Zilwaukee Twp	
73	29	Birch Run	
73	46	Chesaning	
73	47	Frankenmuth	
73	30	Merrill	
73	31	Oakley	
73	89	Saginaw	
73	39	St. Charles	
73	40	Zilwaukee	
		Other	
73	61	Grt Lkes Jr Col Bus	
73	48	Sag Valley St Univ	09/48
			06/48
73	32	Tri-City Airport	
		Unincorporated Area	
73	24	Burt	
73	25	Freeland	
73	19	Hemlock	
73	03	Reese	
73	26	Shields	

74 – St. Clair County

County	Township/City/Village		Other Venue
74	01	Berlin Twp	
74	02	Brockway Twp	
74	03	Burtchville Twp	
74	04	Casco Twp	
74	05	China Twp	
74	06	Clay Twp	
74	07	Clyde Twp	
74	08	Columbus Twp	
74	09	Cottrellville Twp	
74	10	East China Twp	

County/City/Township Code Listing – Cont.

74 – St. Clair County – Cont.

County	Township/City/Village		Other Venue
74	11	Emmett Twp	
74	12	Fort Gratiot Twp	
74	13	Grant Twp	
74	14	Greenwood Twp	
74	15	Ira Twp	
74	16	Kenockee Twp	
74	17	Kimball Twp	
74	18	Lynn Twp	
74	19	Mussey Twp	
74	20	Port Huron Twp	
74	21	Riley Twp	
74	22	St. Clair Twp	
74	23	Wales Twp	
74	46	Algonac	
74	39	Capac	
74	29	Emmett	
74	47	Marine City	
74	60	Marysville	
74	40	Memphis	50/40
74	80	Port Huron	
74	48	Richmond	50/48
74	49	St. Clair	
74	41	Yale	

Other

74	61	St. Clair Co Com Col	

Unincorporated Area

74	16	Abbottsford	
74	04	Adair	
74	01	Allenton	
74	15	Anchorville	
74	01	Berville	
74	13	Blaine	
74	15	Fair Haven	
74	12	Gardendale	
74	23	Goodells	

74 – St. Clair County – Cont.

County	Unincorporated Area		Other Venue
74	13	Jeddo	
74	03	Lakeport	
74	04	Peters	
74	22	Rattlerun	
74	21	Riley Center	
74	17	Smith Creek	
74	20	South Park	
74	17	Wakhams	

75 – St. Joseph County

County	Township/City/Village		Other Venue
75	01	Burr Oak Twp	
75	02	Colon Twp	
75	03	Constantine Twp	
75	04	Fabius Twp	
75	05	Fawn River Twp	
75	06	Florence Twp	
75	07	Flowerfield Twp	
75	08	Leondias Twp	
75	09	Lockport Twp	
75	10	Mendon Twp	
75	11	Mottville Twp	
75	12	Nottawa Twp	
75	13	Park Twp	
75	14	Sherman Twp	
75	15	Sturgis Twp	
75	16	White Pigeon Twp	
75	29	Burr Oak	
75	39	Centreville	
75	40	Colon	
75	41	Constantine	
75	30	Mendon	
75	60	Sturgis	
75	61	Three Rivers	
75	42	White Pigeon	

Other

75	62	Glen Oaks Com Col	

County/City/Township Code Listing – Cont.

75 – St. Joseph County – Cont.

County	Unincorporated Area		Other Venue
75	01	Findlay	
75	13	Moorepark	
75	11	Mottville	
75	13	Parkville	

76 – Sanilac County

County	Township/City/Village		Other Venue
76	01	Argyle Twp	
76	02	Austin Twp	
76	03	Bridgehampton Twp	
76	04	Buel Twp	
76	05	Custer Twp	
76	06	Delaware Twp	
76	07	Elk Twp	
76	08	Elmer Twp	
76	09	Evergreen Twp	
76	10	Flynn Twp	
76	11	Forester Twp	
76	12	Fremont Twp	
76	13	Greenleaf Twp	
76	14	Lamotte Twp	
76	15	Lexington Twp	
76	16	Maple Valley Twp	
76	17	Marion Twp	
76	18	Marlette Twp	
76	19	Minden Twp	
76	20	Moore Twp	
76	21	Sanilac Twp	
76	22	Speaker Twp	
76	23	Washington Twp	
76	24	Watertown Twp	
76	25	Wheatland Twp	
76	26	Worth Twp	
76	29	Applegate	
76	39	Brown City	44/41

76 – Sanilac County

County	Township/City/Village		Other Venue
76	30	Carsonville	
76	40	Croswell	
76	31	Deckerville	
76	32	Forestville	
76	33	Lexington	
76	41	Marlette	
76	34	Melvin	
76	35	Minden City	
76	36	Peck	
76	37	Port Sanilac	
76	42	Sandusky	

Unincorporated Area

76	14	Decker	
76	14	Hemans	
76	08	Juhl	
76	07	Laurel	
76	15	Lexington Heights	
76	09	Shabbona	
76	20	Snover	
76	16	Valley Center	

77 – Schoolcraft County

County	Township/City/Village		Other Venue
77	01	Doyle Twp	
77	02	Germfask Twp	
77	03	Hiawatha Twp	
77	04	Inwood Twp	
77	05	Manistique Twp	
77	06	Mueller Twp	
77	07	Seney Twp	
77	08	Thompson Twp	
77	46	Manistique	

Other

77	09	Camp Manistique	

County/City/Township Code Listing – Cont.

77 – Schoolcraft County – Cont.

County	Township/City/Village		Other Venue
77	06	Blaney	
77	04	Cooks	
77	03	Cusino	
77	01	Gulliver	
77	04	Steuben	

78 – Shiawassee County

County	Township/City/Village		Other Venue
78	01	Antrim Twp	
78	02	Bennington Twp	
78	03	Burns Twp	
78	04	Caledonia Twp	
78	05	Fairfield Twp	
78	06	Hazelton Twp	
78	07	Middlebury Twp	
78	08	New Haven Twp	
78	09	Owosso Twp	
78	10	Perry Twp	
78	11	Rush Twp	
78	12	Sciota Twp	
78	13	Shiawassee Twp	
78	14	Venice Twp	
78	15	Vernon Twp	
78	16	Woodhull Twp	
78	29	Bancroft	
78	30	Byron	
78	46	Corunna	
78	47	Durand	
78	39	Laingsburg	
78	34	Lennon	25/34
78	31	Morrice	
78	32	New Lothrop	
78	41	Ovid	19/41
78	66	Owosso	
78	40	Perry	
78	33	Vernon	

78 – Shiawassee County – Cont.

County	Other		Other Venue
78	61	Baker Col of Owosso	
78	62	Mott Comm Col	
	Unincorporated Area		
78	16	Shaftsburg	

79 – Tuscola County

County	Township/City/Village		Other Venue
79	01	Akron Twp	
79	02	Almer Twp	
79	03	Arbela Twp	
79	04	Columbia Twp	
79	05	Dayton Twp	
79	06	Denmark Twp	
79	07	Elkland Twp	
79	08	Ellington Twp	
79	09	Elmwood Twp	
79	10	Fairgrove Twp	
79	11	Fremont Twp	
79	12	Gilford Twp	
79	13	Indianfields Twp	
79	14	Juniata Twp	
79	15	Kingston Twp	
79	16	Koylton Twp	
79	17	Millington Twp	
79	18	Novesta Twp	
79	19	Tuscola Twp	
79	20	Vassar Twp	
79	21	Watertown Twp	
79	22	Wells Twp	
79	23	Wisner Twp	
79	29	Akron	
79	46	Caro	
79	39	Cass City	
79	30	Fairgrove	
79	31	Gagetown	
79	32	Kingston	
79	33	Mayville	

County/City/Township Code Listing – Cont.

79 – Tuscola County – Cont.

County	Township/City/Village		Other Venue
79	40	Millington	
79	41	Reese	
79	34	Unionville	
79	47	Vassar	
		Other	
79	24	Camp Tuscola	
		Unincorporated Area	
79	04	Ashmore	
79	10	Bradleyville	
79	18	Deford	
79	21	Fostoria	
79	23	Quanicassee	
79	06	Richville	
79	05	Silverwood	
79	13	Wayhamega	
79	14	Watrousville	

80 – Van Buren County

County	Township/City/Village		Other Venue
80	01	Almena Twp	
80	02	Antwerp Twp	
80	03	Arlington Twp	
80	04	Bangor Twp	
80	05	Bloomingdale Twp	
80	06	Columbia Twp	
80	07	Covert Twp	
80	08	Decatur Twp	
80	09	Geneva Twp	
80	10	Hamilton Twp	
80	11	Hartford Twp	
80	12	Keeler Twp	
80	13	Lawrence Twp	
80	14	Paw Paw Twp	
80	15	Pine Grove Twp	
80	16	Porter Twp	

80 – Van Buren County – Cont.

County	Township/City/Village		Other Venue
80	17	South Haven Twp	
80	18	Waverly Twp	
80	39	Bangor	
80	29	Bloomingdale	
80	30	Breedsville	
80	40	Decatur	
80	31	Gobles	
80	46	Hartford	
80	32	Lawrence	
80	41	Lawton	
80	42	Mattawan	
80	47	Paw Paw	
80	60	South Haven	03/60
		Unincorporated Area	
80	18	Glendale	
80	06	Grand Junction	
80	15	Kendall	
80	09	Lacota	
80	04	McDonald	
80	12	Sister Lakes	

81 – Washtenaw County

County	Township/City/Village		Other Venue
81	01	Ann Arbor Twp	
81	02	Augusta Twp	
81	03	Bridgewater Twp	
81	04	Dexter Twp	
81	05	Freedom Twp	
81	06	Lima Twp	
81	07	Lodi Twp	
81	08	Lyndon Twp	
81	09	Manchester Twp	
81	10	Northfield Twp	
81	11	Pittsfield Twp	
81	12	Salem Twp	
81	13	Saline Twp	

County/City/Township Code Listing – Cont.

81 – Washtenaw County – Cont.

County	Township/City/Village		Other Venue
81	14	Scio Twp	
81	15	Sharon Twp	
81	16	Superior Twp	
81	17	Sylvan Twp	
81	18	Webster Twp	
81	19	York Twp	
81	20	Ypsilanti Twp	
81	89	Ann Arbor	
81	29	Barton Hills	
81	46	Chelsea	
81	39	Dexter	
81	41	Manchester	
81	47	Milan	58/46
81	48	Saline	
81	80	Ypsilanti	
		Other	
81	23	Cassidy Lake Tech	
81	61	Cleary College	
81	62	Concordia College	
81	66	Eastern MI Univ	
81	40	Hudson Mills Park	
81	21	Huron Val Men Fac	
81	22	Huron Val Women Fac	
81	82	U of M Ann Arbor	
81	63	Washtenaw Com Col	
		Unincorporated Area	
81	08	Cassidy Lake	
81	19	Mooreville	
81	10	Whitmore Lake	
81	02	Willis	
81	20	Willow Run	

82 – Wayne County

County	Township/City/Village		Other Venue
82	01	Brownstown Twp	
82	02	Canton Twp	
82	04	Grosse Ile Twp	
82	05	Grosse Pointe Twp	
82	06	Huron Twp	
82	08	Northville Twp	
82	09	Plymouth Twp	
82	10	Redford Twp	
82	12	Sumpter Twp	
82	14	Van Buren Twp	
82	80	Allen Park	
82	39	Belleville	
82	95	Dearborn	
82	89	Dearborn Heights	
82	99	Detroit	
82	66	Ecorse	
82	60	Flat Rock	
82	81	Garden City	
82	46	Gibralter	
82	61	Grosse Pt	
82	67	Grosse Pt Farms	
82	68	Grosse Pt Park	
82	69	Grosse Pt Woods	
82	47	Grosse Pt Shores	50/46
82	82	Hamtramck	
82	70	Harper Woods	
82	83	Highland Park	
82	84	Inkster	
82	90	Lincoln Park	
82	96	Livonia	
82	71	Melvindale	
82	63	Northville	63/61
82	72	Plymouth	
82	73	River Rouge	
82	74	Riverview	
82	48	Rockwood	
82	75	Romulus	

County/City/Township Code Listing – Cont.

82 – Wayne County – Cont.

County	Township/City/Village		Other Venue
82	85	Southgate	
82	91	Taylor	
82	76	Trenton	
82	77	Wayne	
82	92	Westland	
82	49	Wood Haven	
82	86	Wyandotte	

	Other		
82	20	Cen Creative Stud Col	
82	21	Cen for Human Stud	
82	22	Central Bible Col	
82	23	D'Etre Univ	
82	24	Dept Bapt Theol Sem	
82	25	Detroit Col of Business	
82	26	Detroit Col of Law	
82	87	Detroit Metro Airport	
82	38	Detroit Public Schools	
82	27	Ecumenical Theol Cen	
82	34	Henry Ford Com Col	
82	35	Highland Pk Com Col	
82	28	Lewis Col of Business	
82	62	Lower Huron Park	
82	29	Madonna College	
82	30	Marygrove College	
82	31	Mercy Col of Detroit	
82	19	Mound Reg Corr Fac	
82	15	Phoenix Corr Fac	
82	18	Ryan Regional Fac	
82	32	Sac Heart Major Sem	
82	36	Schoolcraft Col	
82	16	Scott Corr Fac	
82	33	Univ of Detroit	
82	64	U of M Dearborn	
82	37	Wayne Co Com Col	
82	88	Wayne State Univ	

82 – Wayne County – Cont.

County	Unincorporated Area		Other Venue
82	17	W Wayne Corr Fac	
82	14	Denton	
82	04	Grosse Ile	
82	06	New Boston	
82	06	Waltz	
82	06	Willow	

83 – Wexford County

County	Township/City/Village		Other Venue
83	01	Antioch Twp	
83	02	Boon Twp	
83	03	Cedar Creek Twp	
83	04	Cherry Grove Twp	
83	05	Clam Lake Twp	
83	06	Colfax Twp	
83	07	Greenwood Twp	
83	09	Hanover Twp	
83	08	Haring Twp	
83	10	Henderson Twp	
83	11	Liberty Twp	
83	12	Selma Twp	
83	13	Slagle Twp	
83	14	South Branch Twp	
83	15	Springville Twp	
83	16	Wexford Twp	
83	29	Buckley	
83	60	Cadillac	
83	30	Harrietta	
83	39	Manton	
83	31	Mesick	

	Unincorporated Area	
83	14	Hoxeyville
83	01	Sherman
83	15	Yuma

Section 17:
Glossary

This section contains definitions of terms used in this handbook.

A

Acting in Concert – The offenders must actually commit or assist in the commission of the crime(s). All of the offenders must be aware of and consent to the commission of the crime(s); or, even if non-consenting, their actions assist in the commission of the offense(s).

Automatic Weapon – Any firearm which shoots, or is designed to shoot, more than one shot at a time by a single pull of the trigger without manual reloading.

B

Base Date – January 1 of the first year of the two years of data retained on the on-line MICR data base. (Currently, the Base Date is January 1, 2013).

Bias – A preformed negative opinion or attitude toward a group of persons based on their race, religion, ethnicity/national origin, or sexual orientation.

Bias Crime – A criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias against a race, religion, ethnic/national origin group, or sexual orientation group. Also known as "Hate Crime."

Bisexual – Of or relating to persons who experience sexual attraction toward, and responsiveness to, both males and females; a bisexual person.

C

Cargo Theft – The criminal taking of any cargo including, but not limited to, goods, chattels, money, or baggage that constitutes, in whole or part, a commercial shipment of freight moving in commerce.

Clearance – An arrest has been made or the incident has been cleared by exceptional means. The clearance of one offense in multiple offense incidents will clear the entire incident.

Concept of Time and Place – If more than one crime was committed by the same person or group of persons and the time and space intervals separating them were insignificant, all of the crimes make up a single incident.

Conditional Mandatory Data Element – Data elements which apply only to specific types of offenses, situations, or circumstances.

Continuing Criminal Activity – Incidents comprised of offenses committed by the same offender(s) at different times and places, as long as the activity is deemed to constitute a single criminal transaction.

D

Data Element – A unique piece of information that can be entered into the MICR report. Data Elements are grouped by like information within the 6 MICR Record Types.

Date Range – Measured from the current date back to January 1st of the previous year. For example, if today's date is August 13, 2013, the date range for MICR data base will be between January 1, 2012, and August 13, 2013.

Domestic Violence Indicator – Using the Victim to Offender Relationship, the Domestic Violence Indicator advises whether the victim was a victim of domestic violence.

E

Ethnicity/National Origin Bias – A preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs, and traditions (e.g., Hispanics, etc.).

F

Fair Market Value – The price in cash, or its equivalent, for which the property can be sold on the market.

Field Edits – Edits which verify the accuracy of the codes submitted for a single data element.

G

Gangland – Organized crime (Mafia, etc.)

Gay – Of or relating to males who experience a sexual attraction toward, and responsiveness to, other males; a homosexual male.

Gender Bias – A preformed negative opinion or attitude toward a group of persons of the same biological category.

Global Edits – Edits which verify the accuracy of the incident as a whole and checks data element relationships between records in the incident.

Gross Negligence – The intentional failure to perform a manifest duty in reckless disregard of the consequences as affecting the life or property of another.

Group A Offense – Offense identified by the National Incident Based Reporting System (NIBRS) which will be used as an indicator of the dimensions and trends in crime on a national scale.

Group B Offense – Offense which will not be used to measure crime statistics on a national scale.

H

Hate Crime – See Bias Crime

Hate Group – An organization whose primary purpose is to promote animosity, hostility, and malice against persons belonging to a racial, religious, ethnic/national origin, or sexual orientation group which suffers from that of the members of the organization (e.g., the Ku Klux Klan, American Nazi Party, etc.).

Heterosexual – Of or relating to persons who experience a sexual attraction toward, and responsiveness to, members of the opposite sex; a heterosexual person.

Hispanic – A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

Homosexual – Of or relating to persons who experience a sexual attraction toward, and responsiveness to, members of their own sex; a homosexual person.

Hotel Rule – If a number of dwelling units or rental storage facilities under a single manager are burglarized and the offenses are most likely to be reported to the police by the manager rather than individual tenants, the burglary should be scored as one offense

I

IACP – International Association of Chiefs of Police

Implied Edits – Edits which are logically inferred between dependent data elements.

Incident – One or more offenses committed by the same person or group of persons acting in concert, at the same time and place. An incident is comprised of different records; administrative, offense, offender, victim, arrest, and/or property.

Intangible – Anything which cannot be perceived by the sense of touch. It can be a benefit, e.g., a right or privilege, a promotion, enhanced reputation, etc.; or a detriment, e.g., a loss of reputation, injured feelings, etc.

IRS – Incident Reporting System

J

Juvenile – The State of Michigan defines a juvenile as an individual who is less than 17 years of age (FBI = less than 18).

L

LEMS – Law Enforcement Management System

Lesbian – Of or relating to females who experience a sexual attraction toward, and responsiveness to, other females; a homosexual female.

Legal Residence – The permanent fixed place of abode which a person intends to be his residence and to which he intends to return despite temporary residences elsewhere or despite temporary absences.

LEIN – Law Enforcement Information Network

LEOKA – Law Enforcement Officers Killed or Assaulted

LEOKA Activity Type – The type of activity to which the officer was responding when he/she was killed or assaulted.

LEOKA Assignment Type – The type of assignment (alone, two-person vehicle, etc.) the officer was responding to when he/she was killed or assaulted.

LEOKA ORI Other Jurisdiction – The jurisdiction in which an officer was assigned while assisting another agency at the time of the assault/kill.

Loss of Consciousness – An injury which must be the direct result of force inflicted on the victim by the offender.

M

MACP – Michigan Association of Chiefs of Police

Malice – The intentional doing of a wrongful act without just cause or excuse, with an intent to inflict injury or under circumstances that the law will imply an evil intent.

Mandatory Data Element – Data element must have a substantively valid code present. For example, ORI, Incident Number, and Original Year are elements which must be present to link incidents and supplemental information together.

MICR – Michigan Incident Crime Reporting

MICR Format – The format used to submit MICR data. MICR format includes MICR1 through MICR9.

MSA – Michigan Sheriffs Association

N

Negligence – The omission to do something which a reasonable man, guided by those ordinary considerations which ordinarily regulate human affairs, would do, or the doing of something which a reasonable and prudent man would not do.

NIBRS – National Incident-Based Reporting System: Incident-based reporting system which replaced the traditional UCR Summary Reporting System (SRS). NIBRS provides for expanded collection and reporting of offenses, arrests, and their circumstances.

NSA – National Sheriffs Association

R

Racial Bias – A preformed negative opinion or attitude toward a group of persons who possess common physical characteristics (e.g., color of skin, eyes and/or hair, facial features, etc.) genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind (e.g. Asians, blacks, whites, etc.).

Record Type – A grouping of like Data Elements. The 7 MICR Record Types include Administrative, Offense, Offender, Victim, Arrest, Property Records, and an incident address.

Religious Bias – A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being (e.g., Catholics, Jews, Protestants, atheists, etc.).

Resident – A person who maintains his/her permanent home for legal purposes in the locality where the crime took place.

S

Same Time and Place – The time interval between the offenses and the distance between the locations where they occurred were insignificant. Normally, the offenses must have occurred during an unbroken time duration and at the same or adjoining location(s).

Serious Criminal Offense – A felony or high misdemeanor.

Severe Laceration – Injury which should receive medical attention.

Sexual Orientation Bias – A preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex (e.g., gays, lesbians, heterosexuals, etc.).

Start Date – The date an agency begins submitting MICR data. Agencies will be required to begin submitting MICR data on the 1st of the month, not in the middle.

Summary Reporting System (SRS) – The traditional aggregate system which has been used nationally since 1930 to collect UCR data.

U

UCR – Uniform Crime Reporting

V

Vehicular Manslaughter – Any death resulting from the negligent operation of a motor vehicle except where the motor vehicle was utilized as a weapon.

W

Window Updates – Updates of exceptional clearance, arrests, and/or recovered property for incidents that occurred prior to the agency submitting MICR data or prior to the base date of the on-line MICR data base.