



JENNIFER M. GRANHOLM
GOVERNOR

State of Michigan
STATE 9-1-1 COMMITTEE
East LANSING

SHERIFF DALE GRIBLER
CHAIR

State Capitol
Lansing, Michigan
Tuesday, December 8, 2009
10:00 a.m.

MEETING MINUTES

MEMBERS PRESENT	REPRESENTING
Sheriff Dale Gribler, Chair	Michigan Sheriffs' Association
Mr. John Bawol	Public Member, House Appointee
Ms. Jeannine Benedict	Dept. of Energy, Labor, and Economic Growth
Mr. Dale Berry	Michigan Association of Ambulance Services
Mr. John Buczek	Fraternal Order of Police
Ms. Christina Collom	Assn. of Public Safety Comm. Officials
Lt. Col. Kriste Etue	Department of State Police
Mr. Lloyd Fayling	Public Member, Senate Appointee
Mr. James Fyvie, Vice Chair	Michigan Communications Directors Assoc.
Mr. Andy Goldberger	National Emergency Number Association
Mr. Paul Hufnagel	Michigan Professional Firefighters Association
Mr. John Hunt	Governor's Appointee, Public Member
Mr. Dan Kearney	Michigan Public Service Commission
Mr. Christopher Luty	Michigan State Police Troopers Association
Mr. Larry Orlowski (Mr. Jim Hull, Alternate)	Deputy Sheriff's Association
Mr. Robert Struck (Mr. James Loeper, Alternate)	UP Emergency Medical Services Corporation
Mr. Scott Temple	Commercial Mobile Radio Service
Chief Paul Trinka	Michigan Association of Fire Chiefs
MEMBERS ABSENT	REPRESENTING
Chief Kay Hoffman	Michigan Association of Chiefs of Police
Mr. Dave Piasecki	Telecommunications Association of Michigan
Mr. James Van Doren	Michigan Association of Counties
STAFF SUPPORT	REPRESENTING
Ms. Harriet Miller-Brown	State 9-1-1 Administrator's Office
Ms. Janet Hengesbach	State 9-1-1 Administrator's Office

ROLL CALL

Association of Public Safety Communications Officials • Commercial Mobile Radio Service • Department of Labor and Economic Growth
Department of State Police • Deputy Sheriff's Association • Fraternal Order of Police • Michigan Association of Ambulance Services
Michigan Association of Chiefs of Police • Michigan Association of Counties • Michigan Communications Directors Association
Michigan Association of Fire Chiefs • Michigan Professional Firefighters Union • Michigan Public Service Commission • Michigan Sheriff's Association
Michigan State Police Troopers Association • National Emergency Number Association • Telecommunications Association of Michigan • Upper Peninsula
Emergency Medical Services • Members of the general public appointed by the Governor, Speaker of the House, and Majority Leader of the Senate

The State 9-1-1 Committee (SNC) meeting was called to order by Chair Dale Gribler at 10:00 a.m.

APPROVAL OF MINUTES

A **MOTION** was made by Mr. Loeper to approve the minutes of the September 22, 2009, and October 26, 2009, SNC meetings. Supported by Mr. Hunt. The **MOTION** carries.

CORRESPONDENCE

Chair Gribler welcomed members of the Legislature and requested they introduce themselves. Those in attendance were: Representative John Espinoza, Representative Richard LeBlanc, and Mr. Brian Peters from Senator Ray Basham's office. Ms. Miller-Brown also welcomed the members of the Legislature and any staff members.

LEGISLATIVE ACTION SUBCOMMITTEE REPORT

A. 9-1-1 Feasibility Presentation by Kimball Corp.

The 9-1-1 Feasibility study concept originally came from the Legislative Action Subcommittee. The Legislature though SB 411 of 2007, distributed \$500,000 from the CMRS fund for a 9-1-1 Feasibility study.

Members from the Kimball Corp. assisting in today's presentation are: Evelyn Bailey, Roxann Brown, Mike Eades, and Gordon Vanauken

9-1-1 Overview – Mr. Vanauken discussed the history of 9-1-1 and how the systems have evolved through the years. Tomorrow's 9-1-1 system is redundancy driven and will handle calls with full functionality. It will allow for flexibility for PSAPs.

Michigan Feasibility Report – Ms. Brown discussed the methods they used to gather information in Michigan. Kimball Corp representatives went on site visits, held focus groups, and sent out surveys. Many PSAPs responded with information which covered PSAPs, Network, and Policy.

Technical Consideration – Michigan's available IP networks include Fiber Optic, Cable TV Infrastructure, and wireless networks using IP. Michigan's current 9-1-1 systems are older and becoming obsolete. Diversity and redundancy are lacking in the current 9-1-1 design.

Policy Considerations – Michigan is facing the same policy issues as is other states. The 4 most important priorities are: State-level 9-1-1 leadership and coordination, Funding, Establishing statewide emergency services IP networks (ESInets -Emergency Services IP networks), and Legacy regulation / legislation and tariffs.

There are two system recommendations for Michigan – State Prime Contractor or Regional Prime Contractor.

State Prime Contractor - The State would establish service levels and meeting them would be the responsibility of the prime contractor. The state contractor would be the single point of contact for all issues with the delivery of NG 9-1-1 calls. The total cost over 5 years for this type of system is approximately \$77,578,880.

Regional Prime Contractor – A prime contractor would provide the IP transport infrastructure and public safety solution applications to all PSAPs within a geographic area, or a single prime contractor could contract and manage local carriers within regions. Making sure required service levels are met would be the responsibility of the prime contractor within that region or the state could set required standards. The

state of Michigan would hold the regional prime contractors responsible for all issues within their respective regions. Costs over a 5 year period increase also for this option and are approximately \$130,516.640. With this particular system, one region could come on line even if another region is not ready. This would also work as the current legacy system is still up and running. State Prime Contractor and Regional Prime Contractor time lines would remain the same. There would be duplication in licensing, software, and equipment in the Regional option.

The states that are making the most progress toward NG 9-1-1 function autonomously, have broad powers for the statewide provisioning of 9-1-1, have authority to establish and enforce statewide standards, have adequate funding control and accountability. These states include: Texas, Indiana, Vermont, Virginia, Florida, and Tennessee.

It is also suggested the committee reconfigure to a board, but as a smaller entity and possibly broken into two layers. This would expand the authority of the committee to enable it to effectively meet the requirements of NG 9-1-1. They do not recommend the removal of the technical charge at this time, but the development of a new funding mechanism for ESInets would be necessary.

There is much legislative activity that will need to take place before the state of Michigan can put this into place.

Questions and comments from members present included:

How many vendors can bid on the ESI networks? It can be an existing company or a solutions provider but this changes frequently.

Rep. LeBlanc noted that funding is the Legislator's biggest struggle. What is the total projected existing revenue in next five years and how does that compare to this program? There are the local revenues and the technical surcharge revenues. Ms. Miller-Brown believes what Kimball is speaking of is an independent expense. There will still be costs to run the local 9-1-1 centers. The PSAP Directors/Coordinators do not see those costs going down. There are technical costs to deliver the service from a particular device, i.e. wireless or wireline phone.

Chair Gribler suggested that any further questions be forwarded to Ms. Miller-Brown before January 15, 2010. Kimball Corp. is under contract until March 1, 2010. The SNC thanked Kimball for their presentation today.

Mr. Kearney left the meeting at 11:15 a.m.

B. HB 5622

This bill was introduced by Rep. Tonya Schuitmaker on December 1, 2009. Ms. Miller-Brown received notice that Michigan will receive a \$1.7 million grant from the ENHANCE 911 program. HB 5622 requests that a matching amount of \$1.7 million be provided from the CMRS fund for Michigan's ENHANCE 9-1-1 grant.

Ms. Miller-Brown requested that a resolution be made from the SNC to support HB 5622 which will provide \$1.7 million from the CMRS fund for Michigan's ENHANCE 9-1-1 program.

Mr. Bawol made a **MOTION** to support HB 5622. Chief Trinkka supported. Mr. Fyvie reported that the MCDA also supports HB 5622 as introduced by Rep. Schuitmaker.

The **MOTION** carries.

C. MLTS Update

A document was developed by the Michigan Public Service Commission showing the MLTS timeline. The MLTS is in the Collaborative Meeting stage. No date has been set for that meeting.

Chair Gribler suggested that the SNC Executive Committee meet within the next 30 days to further review the Kimball document, and to assign different portions out to other subcommittees for further review.

Mr. Fayling left the meeting at 12:00 noon.

Chair Gribler requested a 5 minute break.

Meeting resumed

DISPATCHER TRAINING SUBCOMMITTEE REPORT

Mr. Fyvie reminded the members that the Training Standards document is in the Second Request for Informal Comments period. No date has been set for a meeting.

He reported to the members that the Dispatcher Training Subcommittee met with the MPSC in October. They developed and approved a revised document which was then approved by the SNC in late October and forwarded to the MPSC in advance of the November 2, 2009, Informal Reply Comment period.

The Dispatcher Training Application packets were mailed last week. They are due to the State 9-1-1 Office no later than 4:00 p.m. on Friday, February 12, 2010.

OLD BUSINESS

None

NEW BUSINESS

A. Election of Officers

Lt. Col. Kriste Etue made a **MOTION** that Chair Gribler remain as Chair of the SNC for 2010. Mr. Temple supported. Chief Trinkka made a **MOTION** that nominations be closed. Mr. Bawol supported. The **MOTION** carries.

Mr. Loeper made a **MOTION** that Mr. Fyvie remain as Vice Chair of the SNC for 2010. Mr. Goldberger supported. Chief Trinkka made a **MOTION** that nominations be closed. Mr. Bawol supported. The **MOTION** carries.

POLICY SUBCOMMITTEE REPORT

The Policy Subcommittee has met regarding Policy E – Emergency Medical Services Dispatching. The subcommittee does not intend to make dramatic changes to the document, but the end result will be more helpful to dispatch centers. The next meeting is scheduled for December 16, 2009, via conference call.

CERTIFICATION SUBCOMMITTEE REPORT

Old Business:

A. County Compliance Review Updates

Jackson County

A copy of the final report was forwarded for your review on November 30 and is also in your packet today. The review is complete and ready for the SNC's approval.

Montmorency County

The first draft of the report has been reviewed by the team members and forwarded to Montmorency County to provide them with the opportunity to respond to the "Necessary and Recommended Actions." The final report is anticipated to be ready for review at the next Certification Subcommittee meeting in March.

Van Buren County

The on-site review at the Van Buren County Sheriff Department was held November 19, as well as a visit to the South Haven Police Department on December 2. The report is in the process of being drafted for team members to review.

Mason Oceana

The review team members are Sheriff Dale Gribler, Mr. John Bawol, Mr. Vic Martin, Mr. Steve Leese, and Ms. Mary Jo Hovey. Pre-review materials have been received from the county and the on-site review is expected to take place in early March 2010.

Lenawee County

Lenawee County was selected through a random drawing as the next county for review. The on-site visit is anticipated to take place in early summer 2010.

B. County Plan

Ms. Miller-Brown has received the MCDA draft model plan. She is working with the Attorney General's Office and is hoping to have a document ready for discussion at the March Certification meeting.

Mr. Fyvie discussed a letter that was written by Mr. Doug VanEssen which will accompany the MCDA draft model plan. He explained their plan seems cumbersome but can be tailored to each county.

New Business:

A. Jackson County Compliance review report

Mr. Bawol made a **MOTION** to approve the Jackson County compliance review report as written. Mr. Loeper supported. Mr. Fyvie is concerned that subjective opinions are being included in these reports from various public safety entities. Chair Gribler reminded the members that these reports are returned back to the counties for their comments and review prior to final review and approval of the SNC. Chair Gribler requested that Ms. Hovey put together a document for review at the next meeting of what item in the compliance reviews are statutorily required, with a comparison to items also approved by the subcommittee for inclusion.

Following discussion, the **MOTION** carries.

Mr. Goldberger inquired about the on-site reviews - what items are statutorily required and what items are not. He is concerned the on-site visits are going beyond the scope of what was originally developed. Chair Gribler reminded him that this was developed and approved by the Certification Subcommittee many

years ago. There are documents on the SNC web site that discuss what exactly is reviewed during an on-site visit.

Mr. Bawol also reported that Alpena County will page-out their fire departments via radio effective January 1, 2010. They are developing new software to assist with this. This action is based on recommendations made by the Compliance Review team two years ago.

EMERGING TECHNOLOGY SUBCOMMITTEE REPORT

No report.

STATE 9-1-1 ADMINISTRATORS REPORT

EmFinders:

The State 9-1-1 Office has been working on communicating with the 9-1-1 community and EmFinders directly to address questions and product deployment. Chair Gribler suggested that Emerging Technology and Policy further review this product.

2009 State 9-1-1 Office Fall Forum on IP9-1-1 and Other Emerging Technologies:

On Tuesday, November 3, the State 9-1-1 Office hosted a forum on emerging technologies involving 9-1-1 service. The forum was well-attended and the overall evaluations were very good.

Funding Compliance:

Ms. Miller-Brown has received the initial information that she needs from Treasury to review State 9-1-1 surcharge received. There has been a large amount of data to work through. It will likely be another month before she can establish with certainty which providers should be contributing and who are not.

Annual CMRS Fund Audit:

The Final Annual Audit for FY 2008 of the CMRS/State 9-1-1 Fund is pending and it is still expected to be completed by year's end.

Other Activity:

Ms. Miller-Brown was invited to join the Michigan Broadband Consortium. She recently gave a presentation updating the group on 9-1-1 and how broadband affects 9-1-1.

PUBLIC COMMENT

Ms. Bianconi inquired as to when the Dispatcher Training application packets are due and also if there were any major changes to the SNC-301 form. Ms. Miller-Brown addressed both of those inquiries.

NEXT MEETING

The next SNC meeting will be held at 10:00 a.m. on Tuesday, March 30, 2010. The location will be announced.

Chair Gribler thanked NENA for the refreshments for today's meeting.

Thank you to Rep. Schuitmaker's office for arranging use by the SNC of the meeting room today.

ADJOURN

Chair Gribler adjourned the meeting at 12:40 p.m.

Approved,

A handwritten signature in black ink, appearing to read "Dale Gribler". The signature is fluid and cursive, with the first name "Dale" and last name "Gribler" clearly distinguishable.

SHERIFF DALE GRIBLER, CHAIR