



JENNIFER M. GRANHOLM
GOVERNOR

State of Michigan
STATE 9-1-1 COMMITTEE
LANSING

SHERIFF DALE GRIBLER
CHAIR

Michigan State Police Headquarters
1917/Millennium Conference Rooms
Tuesday, September 21, 2010
10:00 a.m.

MEETING MINUTES

MEMBERS PRESENT	REPRESENTING
Ms. Dreama Arnett	Assn. of Public Safety Comm. Officials
Ms. Jeannine Benedict	Dept. of Energy, Labor, and Economic Growth
Mr. Dale Berry	Michigan Association of Ambulance Services
Lt. Frank Baker, Alternate	Deputy Sheriff's Association
Mr. John Buczek	Fraternal Order of Police
Major Charles Bush, Alternate	Department of State Police
Ms. Karen Chadwick	National Emergency Number Association
Ms. Yvette Collins	Commercial Mobile Radio Service
Mr. Mark Docherty	Michigan Professional Fire Fighters Union
Mr. James Fyvie, Vice Chair	Michigan Communications Directors Assoc.
Sheriff Dale Gribler	Michigan Sheriffs' Association
Chief Kay Hoffman	Michigan Association of Chiefs of Police
Mr. John Hunt	Governor's Appointee, Public Member
Mr. Dan Kearney	Michigan Public Service Commission
Mr. Christopher Luty	Michigan State Police Troopers Association
Mr. Dave Piasecki	Telecommunications Association of Michigan
Mr. James Loeper, Alternate	UP Emergency Medical Services Corporation
Chief Paul Trinkka	Michigan Association of Fire Chiefs
MEMBERS ABSENT	REPRESENTING
Mr. Lloyd Fayling	Public Member, Senate Appointee
Mr. Dan Kuhn	Public Member, House Appointee
Mr. James VanDoren	Michigan Association of Counties
STAFF SUPPORT	REPRESENTING
Ms. Harriet Miller-Brown	State 9-1-1 Administrator's Office
Ms. Janet Hengesbach	State 9-1-1 Administrator's Office

Association of Public Safety Communications Officials • Commercial Mobile Radio Service • Department of Labor and Economic Growth
Department of State Police • Deputy Sheriff's Association • Fraternal Order of Police • Michigan Association of Ambulance Services
Michigan Association of Chiefs of Police • Michigan Association of Counties • Michigan Communications Directors Association
Michigan Association of Fire Chiefs • Michigan Professional Firefighters Union • Michigan Public Service Commission • Michigan Sheriff's
Association Michigan State Police Troopers Association • National Emergency Number Association • Telecommunications Association of
Michigan • Upper Peninsula Emergency Medical Services • Members of the general public appointed by the Governor, Speaker of the House,
and Majority Leader of the Senate

ROLL CALL

The State 9-1-1 Committee (SNC) meeting was called to order by Chair Dale Gribler at 10:00 a.m.

APPROVAL OF MINUTES

A **MOTION** was made by Mr. Hunt to approve the minutes of the June 22, 2010, SNC meeting, supported by Chief Trinka. The **MOTION** carries.

CORRESPONDENCE

Chair Gribler presented a plaque to Mr. Scott Temple in appreciation of his years of service to the ETSC/SNC and the 9-1-1 Community.

OLD BUSINESS

None

NEW BUSINESS

A. 2011 Meeting Dates

The SNC meeting dates for 2011 are as follows:

Tuesday, March 15
Tuesday, June 14
Tuesday, September 20
Tuesday, December 13

Also, the annual Election of Officers will take place during the December SNC meeting.

Chair Gribler also made a request for a motion that the SNC support 2010-2011 out-of-state travel through MSP for Ms. Miller-Brown. Mr. Hunt made this **MOTION**, Mr. Loeper supported. The **MOTION** carries.

LEGISLATIVE ACTION SUBCOMMITTEE REPORT

A. NG-9-1-1 Feasibility Report Update

Ms. Miller-Brown discussed the Kimball Engagement Sessions which are scheduled for today, following this meeting, and another on Thursday, October 28, in Frankenmuth, Michigan. The Kimball representatives will give a short presentation and answer questions regarding the project plan. During these engagement sessions, Kimball representatives are looking for input, concerns, recommendations, and any issues. Recommendations will be brought before the SNC Executive Committee for discussion, then at the December SNC meeting those recommendations will be narrowed down to one so that a project plan based on that recommendation can be worked on.

B. D-Block Issue

The D-Block issue concerns a spectrum of frequency parked next to the public safety frequency. This additional frequency is needed for future public safety communications and information sharing via high-speed video, voice and data.

This issue was originally brought to the Legislative Action Subcommittee during its August 2010 meeting. During that meeting, a motion was made which recommends the SNC send a letter to the Michigan Delegation of Congress in support of this concept.

Following discussions, Ms. Collins noted that she will be abstaining from any vote as the wireless communications providers are not in total agreement of the concept.

Mr. Hunt made a **MOTION** that Ms. Miller-Brown send a letter to the Michigan Delegation of Congress to preserve D-Block for public safety, Mr. Piasecki supported. The **MOTION** carries.

C. House Speaker Letter/Formation of Efficiencies Work Group

Recently a letter was sent from Rep. Richard LeBlanc to Speaker Andy Dillon suggesting that a “legislative commission” be developed to look into 9-1-1 efficiencies. A draft letter was sent to the SNC members in advance of today’s meeting that will be sent to Speaker Dillon explaining that this body is willing and able to take on that task. In that letter, Chair Gribler noted that a report will be made to the Legislature by December 2011. Following discussions, Chief Trinka made a **MOTION** to send the letter to Speaker Dillon as amended, Mr. Berry supported.

Chair Gribler described the make-up of the limited-term subcommittee would consist of members of the SNC and three will be automatic members – appointees of the House, Senate and Governor. By having representation from those members, reports can be made periodically to their respective branches of government. Mr. Piasecki inquired if this was something the Certification Subcommittee could do as part of their county compliance reviews. Mr. Fyvie, as Chair of the Certification Subcommittee, feels as though this is something broader than what is done during compliance reviews.

Mr. Kearney indicated he believes the MPSC has not taken a position on this issue so he will abstain from voting.

Major Bush inquired if the date that was noted in the letter should be changed to something earlier than December 31, 2011.

Following discussion, roll call vote was taken.

Yes	No	Abstain	Absent
Collins	Buczek	Benedict	VanDoren
Bush	Docherty	Kearney	Fayling
Baker		Luty	Kuhn
Hunt			
Berry			
Hoffman			
Fyvie			
Trinka			
Gribler			
Chadwick			
Piasecki			
Loeper			

Following roll call vote, the **MOTION** carries. (Note: Ms. Dreama Arnett was not recognized as being present until following today's meeting)

Chair Gribler announced that members on the SNC who are interested in participating in this group notify him within 45 days. They will then work on formation and framework of this subcommittee.

D. HB 5622

This is the bill for the matching grants for the Enhance 9-1-1 (\$1.7 million for the GIS project). Ms. Miller-Brown has begun work with the Department of Technology, Management and Budget (DTMB). She will be holding a meeting on October 7 in Petoskey regarding the GIS project. DTMB and Kimball representatives will also be present at this meeting.

E. MLTS Update

Ms. Miller-Brown deferred to Ms. Karen Norcross from the MPSC regarding any updates. Ms. Norcross reported the draft MLTS rules have now been forwarded to the Commission's attorneys as have the Training Standards document.

The next meeting of the Legislative Action Subcommittee will be held on Tuesday, November 9. Ms. Miller-Brown is developing a list of issues for the upcoming 9-1-1 legislation which will be discussed during this meeting.

POLICY SUBCOMMITTEE REPORT

Mr. Berry presented the final draft of Policy E - EMS Dispatching. This document has been in the works for approximately one year and has been reviewed by representatives from the Department of Community Health and the Attorney General's office.

Mr. Berry made a **MOTION** to adopt Policy E. Mr. Hunt supported.

Mr. Fyvie commented there are not many changes from the original Policy E, but have included some guidelines for agencies to work with the local medical control agencies.

The **MOTION** carries.

CERTIFICATION SUBCOMMITTEE REPORT

A. County Compliance Review Updates

Montmorency County

A follow-up visit to Montmorency County is scheduled for October 18 to check on the progress they have made in several areas. It is hoped members of the county's 9-1-1 Advisory Board will be able to be in attendance.

Van Buren County

The report for the Van Buren County review is tabled pending the outcome of the fund distribution between the county PSAPs, through either the MPSC filing or the opening of the county plan.

Lenawee County

The on-site review took place on June 29. The report is in draft form and will be sent to the review team for comment in the next few days.

Benzie County

The on-site review is scheduled for October 19. Review team members are Sheriff Gribler, Gary Johnson, Harriet Miller-Brown, Mary Jo Hovey, Yvette Collins, Rich Feole, and Melvin Maier.

Benzie officials had contacted the State 9-1-1 Office to request a postponement of this “by request” review until after December 31 at which time they would re-evaluate if they wanted to move forward with the review. A couple weeks later they contacted Ms. Hovey again and asked to have it added back onto the schedule.

New County Selected for Review

Chippewa County was randomly selected as the next county to be reviewed. The review team members are Sheriff Gribler, Steve Leese, Gary Johnson, Jim Loeper, Harriet Miller-Brown, and Mary Jo Hovey. The review is anticipated to take place sometime in late February or early March 2011.

B. Mason-Oceana Report

Mr. Fyvie presented the final report from the Mason-Oceana county compliance review and noted the members of the team and representatives from Mason-Oceana 9-1-1 have reviewed the report. Chief Hoffman made a **MOTION** to approve, Major Bush supported. The **MOTION** carries.

EMERGING TECHNOLOGY SUBCOMMITTEE REPORT

Mr. Hunt reported the next meeting of the Emerging Technology Subcommittee is scheduled for Tuesday, October 26. During that meeting there will be a presentation by two companies: American Roaming Network (ARN), who proposes to provide a service that would intercept and filter non-service initialized calls before they get to the PSAP, and Smart 9-1-1. This company states they have the ability to collect and incorporate subscriber data and make it accessible to the PSAP.

DISPATCHER TRAINING SUBCOMMITTEE REPORT

A. 2011 Dispatcher Training Application Packet

Ms. Chadwick briefly reviewed the documents included in today’s packets which will be mailed to all Michigan PSAPs in early December. Two noteworthy changes this year include the means by which the DTS-101 – signature page can be submitted to the State 9-1-1 Office and document retention.

The DTS-101-Signature Page which in the past was submitted by mail only can now be submitted by mail, fax, or e-mail. This change is based on an appeal from earlier this year regarding the due date and submission of this form. Another change is the original documents must be maintained at each PSAP for a minimum of 6 years as prescribed by the State of Michigan retention schedule. Ms. Chadwick made a **MOTION** to approve the 2011 Dispatcher Training application packet. Mr. Berry supported. The **MOTION** carries.

B. Training Standards Update

Ms. Norcross from the MPSC gave an update earlier in today's meeting.

C. New Subcommittee Chair

Ms. Chadwick announced that she will be resigning as the President of the Michigan Chapter of NENA this fall, thus she will no longer be able to Chair the Dispatcher Training Subcommittee. Chair Gribler requested that any SNC members who are interested in this position are to contact him.

D. November PSAP Distribution

Ms. Chadwick made a **MOTION** to approve the November 2010 Training distribution to 136 PSAPs, representing 1,827 FTE's. Mr. Fyvie supported. The **MOTION** carries.

STATE 9-1-1 ADMINISTRATORS REPORT

Ms. Miller-Brown updated the members regarding the annual CMRS Audit. It is still in the draft process. There are items that will come out as a result of the audit which will include more oversight of the actual revenue such as the connection between notice to providers and treasury's receipt of the revenue.

The Annual Report was sent out July 30. Ms. Miller-Brown again reminded the group it is important the counties submit the required information to her office on or before the deadline indicated. This information is then forwarded to the Department of Treasury to allow them to calculate the prepaid amounts each year. When the information is late into her office, it ultimately holds up the entire process.

PUBLIC COMMENT

Ms. Marsha Bianconi inquired about HB 5599. This bill allocates money from the CMRS fund to support the MPSCS over 5 years and most recently it was amended to remove \$7 million each year. Because this is not a bill the SNC initiated, Ms. Miller-Brown does not have much information available. She reported there is approximately \$17 million dollars remaining in the CMRS fund.

Mr. Steve Leese inquired about the letter from Rep. LeBlanc regarding "other public entities supporting a legislative commission" and wondered who those agencies are. Ms Miller-Brown suggested to Mr. Leese that he was copied on this letter and perhaps he should make contact with Rep. LeBlanc regarding this statement as she had not been a recipient on the cc list.

Ms. Bianconi inquired if anyone has spoken to Rep. LeBlanc regarding the letter. Chair Gribler indicated that he did speak with him and told him the SNC is here to look at 9-1-1 issues throughout the state.

Mr. Hunt reminded the group the original 9-1-1 law stated that local governmental units were to decide how many PSAPs they wanted and since the state does not provide direct funding of PSAPs – why would the state have the power to determine who the PSAPs are and how many there are. It seems as though the laws would have to be changed to allow for these plans to be made at the state level rather than the local level. Chair Gribler indicated that Rep. LeBlanc is looking at financial levels of existing PSAPs. Perhaps the legislators are looking for a recommendation for change in the future.

NEXT MEETING

The next SNC meeting will be held at 10:00 a.m. on Tuesday, December 7, 2010. The location will be announced.

Thank you NENA for today's refreshments.

ADJOURN

The meeting was adjourned at 11:15 a.m.

Approved,



SHERIFF DALE GRIBLER, CHAIR