



STATE OF MICHIGAN

JENNIFER M. GRANHOLM
GOVERNOR

EMERGENCY TELEPHONE SERVICE COMMITTEE
EAST LANSING

SHERIFF DALE GRIBLER
CHAIR

EMERGENCY TELEPHONE SERVICE COMMITTEE
Michigan National Guard Headquarters
Lansing, Michigan

September 19, 2006
10 a.m.

MEETING MINUTES

MEMBERS PRESENT	REPRESENTING
Sheriff Dale Gribler, Chair (by conference call)	Michigan Sheriffs' Association
Mr. John Bawol	Assn. of Public Safety Comm. Officials
Mr. Steve Berenbaum	A T & T Michigan
Mr. Dale Berry	Michigan Association of Ambulance Services
Mr. John Buczek	Fraternal Order of Police
Mr. William Charon, Vice Chair	Michigan Communications Directors Assoc.
Mr. Hugh Crawford	Michigan Association of Counties
Ms. Suzan Hensel	National Emergency Number Association
Chief Kay Hoffman	Michigan Association of Chiefs of Police
Undersheriff Jim Hull	Deputy Sheriff's Association
Mr. John Hunt	Public Member, Governor's Appointee
Mr. Dan Kearney	Michigan Public Service Commission
Lt. Col. Thomas Miller	Department of State Police
Mr. Robert Struck (Mr. James Loeper, Alternate, by teleconference)	UP Emergency Medical Services Corporation
Mr. Scott Temple	Commercial Mobile Radio Service
Chief Paul Trinko	Michigan Association of Fire Chiefs

MEMBERS ABSENT	REPRESENTING
Ms. Jeannine Benedict	Dept. of Labor and Economic Growth
Mr. Lloyd Fayling	Public Member, Senate Appointee
Mr. Paul Hufnagel	Michigan Professional Firefighters Association
Tpr. Michael Moorman	Michigan State Police Troopers Association
Mr. Charles Nystrom	Public Member, House Appointee

STAFF SUPPORT	REPRESENTING
Ms. Harriet Miller-Brown	Department of State Police
Ms. Janet Hengesbach	Department of State Police

ROLL CALL

The Emergency Telephone Service Committee (ETSC) meeting was called to order by Vice Chair William Charon at 10:00 a.m. Roll call was taken and a quorum was present for the meeting.

APPROVAL OF MINUTES

A **MOTION** was made by Mr. Crawford to approve the minutes of the June 20, 2006 ETSC meeting. Supported by Ms Hensel, the **MOTION** carried.

Vice Chair Charon requested that a moment of silence be observed for the recent passing of Kari Denslow, dispatcher at Isabella County Central Dispatch.

CORRESPONDENCE

None

OLD BUSINESS

A. Tracfone update

Mr. Michael Nickerson from the Attorney General's office was present at today's meeting to give an update on the Summons and Compliant filed against the Department of Treasury by Tracfone with the ETSC being named as party in this suit. Mr. Nickerson requested a closed meeting of the ETSC members only and staff of the 9-1-1 Administrator's office. Ms. Hensel made a **MOTION** for a closed meeting, Mr. Bawol supported. A roll call vote was taken. The **MOTION** carried.

Yes – For	No - Against	Abstain	Absent
Bawol			Benedict
Temple			Hufnagel
Miller			Fayling
Hunt			Moorman
Hoffman			Nystrom
Charon			Berenbaum – absent at time of vote
Crawford			Berry (at time of vote)
Kearney			Gribler (not available at time of vote)
Hensel			
Trinka			
Struck (Loeper - Alternate)			
Buczek			
Hull			

Following the closed meeting, Mr. Barry made a **MOTION** to return to open meeting, Ms. Hensel supported, the **MOTION** carried. The meeting was reconvened to the public at 10:25 a.m.

B. Letter from Rep George Cushingberry Re: HB 6189

The ETSC received a letter from Representative George Cushingberry thanking the ETSC for their position regarding this bill. (The ETSC does not support the bill). This bill amends the Emergency Telephone Service Enabling Act (ETSEA) to define 2-1-1 and create a 2-1-1 funding mechanism through a 10-cent surcharge on landline phones.

NEW BUSINESS

Ms. Miller-Brown updated the members that Virgin Mobile USA, LLC has recently submitted a request to the Michigan Department of Treasury for a refund of E9-1-1 fees paid to the state of Michigan from August 1, 2002 through October 31, 2005 in the amount of \$919,748.44. Following discussions, Mr. Loeper made a **MOTION** to refer this matter from Department of Treasury to the Michigan Attorney General's office, Sheriff Gribler supported, the **MOTION** carried.

Vice Chair Charon reminded the members that elections of officers for 2007 (Chair and Vice Chair) will take place at the December 12, 2006 ETSC meeting.

A. 2007 Meeting Dates

The meeting dates for the 2007 ETSC meetings are Tuesday March 20, Tuesday June 26, Tuesday September 18 and Tuesday December 11.

B. A T & T /Verizon Invoices

Invoices from A T & T and Verizon totaling \$298,723.05 were submitted to the State 9-1-1 Administrator's office from the Michigan Public Service Commission for approval from the ETSC. Mr. Bawol made a **MOTION** to approve the invoices from A T & T and Verizon, Mr. Temple supported. The **MOTION** carried.

C. HB 6355

Rep. Kevin Green of Wyoming, Michigan has introduced a bill that would require a prepaid customer to register name, address and driver license number (or other acceptable form of photo identification) prior to purchasing a prepaid phone. It has been placed on the agenda for House Energy and Tech. Sheriff Gribler noted that he has had discussions with Representative Fred Upton at the federal level regarding this bill. HB 6355 has been introduced at a state level and could see activity on this at a federal level.

D. 9-1-1 Cutover – Gogebic County

Mr. Loeper announced that in Gogebic County, they have the MSAG completed and are scheduled to cutover to Negaunee Regional Dispatch on October 4, 2006.

E. FCC Joint Petition on Non-Initialized phones

Ms. Miller-Brown briefly discussed with the ETSC the issue of non-Initialized phones. There is currently an FCC order that non-initialized phones are to deliver 9-1-1 service. In early 2007 the state of Tennessee would like to file to petition the FCC for clarification of what "harassing" calls are and what type of block could be used. Ms. Miller-Brown is requesting the support of the ETSC in this effort. Mr. Berry made a **MOTION** to support Ms. Miller-Brown's assistance in filing an FCC order for clarification of what type of block can be used and clarification of what "harassing" calls are, Mr. Hunt supported. The **MOTION** carried.

CMRS SUBCOMMITTEE REPORT

A. Review of Invoices

Lt. Col. Thomas Miller reviewed the recent invoices with the committee members. Support staff had previously removed all information identifying the CMRS suppliers from the documents. Contact was made by support staff with the Department of Treasury representatives to confirm the CMRS suppliers are registered with the State of Michigan and that funding has been contributed under the Federal Identification Numbers provided by the suppliers.

Mr. Crawford made a **MOTION** to approve payment of vouchers 06-0010, 06-0011, and 06-0012 in the amount of \$213,877.00. Chief Hoffman supported. The **MOTION** carries.

There were 2 invoices submitted by a supplier for 9-1-1 services in 2006 totaling \$410,866.45. Additionally, this supplier has not deposited sufficient funds into the CMRS fund to receive reimbursements. The CMRS subcommittee rejected these invoices.

The CMRS subcommittee directed the State 9-1-1 Administrator's office to send letters to suppliers with known outstanding invoices that they must submit these invoices by November 10, 2006 for recommendation and approval by the ETSC for reimbursement.

LEGISLATIVE ACTION SUBCOMMITTEE REPORT

Lt. Colonel Miller discussed the recent activities of the IP-911 workgroup. They have drafted up a set of objectives for a feasibility study. Upon approval of funds for a feasibility study, this project will take place but following the upcoming election. The ETSC has received a letter from Governor Granholm indicating support for the feasibility study.

Lt. Colonel Miller also discussed the recent legislative strategy. The ETSC held a work shop on August 3 to discuss legislative issues. The ETSC agreed upon six issues to be included the ETSC's PA 249 report: 1) a multi-tiered funding system for 9-1-1, 2) rule promulgation for the ETSC, 3) training issues, 4) request of funds for feasibility study and for the new IP-911-based from the CMRS fund, 5) multi-line telephone system (MLTS), 6) recognition of administrative findings in county 9-1-1 service plans. Lt. Colonel Miller, Sheriff Gribler and Ms. Miller-Brown recently met with legislative staff. The thought is that they will use Representative Nofs bill (HB 5719) as a vehicle bill. This will have to move through Senate Tech and Energy however. Lt. Colonel Miller requested the ETSC meet on Thursday October 19 to finalize the report due on December 1, 2006. Janet will send information to members regarding room location and conference bridge phone number.

The SFWG has agreed on two issues: Prepaid and technical surcharge. Regarding prepaid there is support for the weighted statewide average based on collection of the surcharge. The technical surcharge would no longer exist but rather a two-tiered system consisting of the statewide and the local ability based on county. There would be an optional surcharge that could be placed on telephone bills based on if the providers want to recoup their non-common network costs.

POLICY SUBCOMMITTEE REPORT

No report

CERTIFICATION SUBCOMMITTEE REPORT

A. Update on County Compliance Reviews

Mr. Charon noted the draft Kent County report is complete. The team is currently reviewing the draft version. It will be presented in final version to the ETSC at the December meeting. The report for Gladwin County is in process and also will be presented in final version to the ETSC in December. Regarding Alpena County, a letter was mailed to Mr. Jeff Thornton requesting additional documentation as another on-site visit to Alpena County is necessary. That information is due to the State 9-1-1 Administrator's office in mid-October. Calhoun County was chosen as the next random review. Information has been received and reviewed by the team. On-site visits are scheduled for October 12 and 13.

B. Compliance Review Check List

The Certification Subcommittee developed a check list of items for use by counties when they are chosen for a compliance review. It includes information relative to Administrative, Operational, Facilities and Funding. This will be a useful tool for counties to prepare for compliance reviews. This list will be located on the ETSC web site.

C. Certification of Counties/Phase II update

Undersheriff Hull made a **MOTION** to certify all 82 counties and the four Wayne County service districts as compliant to receive distribution of 3rd quarter wireless funds. Mr. Bawol supported. The **MOTION** carried.

Information is included in member's packets regarding Phase II update. This is based on county reports that were recently received by the State 9-1-1 Administrator's office. All counties are Phase II compliant with 6 of those counties in the process of bringing up one or more of their providers.

D. Request for Compliance Review

The ETSC recently received a request from the Chair of the Barry County Central Dispatch Authority for a operational review. The Certification Subcommittee recommends that a "by request" compliance review of Barry County be performed. Ms. Hensel made a **MOTION** to perform a 'By Request' review of Barry County Central Dispatch, Chief Hoffman supported, the **MOTION** carried.

EMERGING TECHNOLOGY SUBCOMMITTEE REPORT

No report

DISPATCHER TRAINING SUBCOMMITTEE REPORT

A. Dispatcher Training standards work group update

Ms. Miller-Brown updated the members as Tpr. Moorman could not be present today. The work group has created a core task list for dispatchers. At the next work group meeting, the members will work on justifications for each of those tasks and what kind of training would be needed.

B. 2007 Dispatcher Training Application Process/Forms

There are two changes for 2007 that the Dispatcher Training Subcommittee is recommending that require ETSC support - 1) Use of overtime. The Dispatcher Training Subcommittee proposes overtime be allowed for – either the person doing the backfill or the telecommunicator attending the training. 2) Use of unspent training monies. A number of PSAPs have significant amounts of unspent dispatcher training monies accumulating. It is proposed that if they have not used their money in over 5 years, it must be returned to the dispatcher training fund.

Ms. Hensel made a **MOTION** to adopt the 2 issues (use of overtime and use of unspent PSAP training monies), Mr. Barry supported. Lt. Colonel Miller suggested that it be mandatory that the PSAPs track reimbursement for salary and wage costs to be kept at their worksite. Following discussion, the **MOTION** carried.

Mr. Barry made a **MOTION** to amend the document regarding the use of unspent monies, Mr. Hull supported. Following discussion, the **MOTION** carried.

STATE 9-1-1 ADMINISTRATORS REPORT

Ms. Miller-Brown noted the Annual Report to the Legislature is complete and has been delivered to the Governor and Legislators. The report is also posted on the ETSC web site. She is

continuing to assist with VoIP E9-1-1 in Michigan. Vonage has deployed 126 PSAPs, TCS has deployed 88 and Intrado has deployed 62. HBF has begun its Michigan deployments. Baraga County has a new 9-1-1 Coordinator, Don Takala. Baraga County is working on the county's addressing through the US Postal service and should be complete later this month. Nextel Boost and Virgin Mobile have notified Treasury that they are no longer collecting and remitting the prepaid wireless surcharge in Michigan as they believe the current statute does not apply to them. The IP-911 work group has drafted objectives and criteria for a feasibility study for a Michigan project. Ms. Miller-Brown will be speaking at the Michigan Sheriff's Association in October at their annual conference. The State 9-1-1 Administrator's office will be hosting two state 9-1-1 forums. The first in Pontiac on October 24 and the second in Marquette on November 8. The agendas include updates on the ETSC activity, 2007 training and application process and an afternoon of Q & A with CMRS providers. Ms. Miller-Brown added that would be happy to give a presentation to the group they represent on the ETSC as schedules allow.

PUBLIC COMMENT

None

NEXT MEETING

The next regular ETSC meeting will be held on Tuesday December 12, 2006 at the Michigan National Guard Headquarters in Lansing, Michigan.

Vice Chair Charon thanked NENA for providing refreshments for today's meeting.

ADJOURN

The meeting adjourned at 11:35 a.m.

Approved,

MR. WILLIAM CHARON, VICE CHAIR