



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF STATE POLICE
LANSING



COL. EDDIE L. WASHINGTON, JR.
DIRECTOR

November 24, 2010

The Michigan Truck Safety Commission is requesting proposals from interested agencies on the Truck Driver Safety Education program grant for fiscal year 2012 (FY12), with possible renewal for up to a total of five years. Following is the background information and selection criteria.

This grant supplies funding for establishing truck safety programs to provide educational opportunities to the trucking industry and to the motoring public. The education grant currently provides for a primary location in Lansing and a smaller office in Escanaba, in the Upper Peninsula.

In awarding this grant, proposals will be evaluated by a Selection Committee based on the Work Plan, Capabilities/Experience, Personnel Qualifications, and Other Considerations. Detailed information on what is required for each of these criteria can be found in [Attachment A](#).

This grant is administered by the Michigan Office of Highway Safety Planning (OHSP) on a cost-reimbursement basis. All grant-related costs incurred in a particular month are first paid by the grantee, who then bills and is reimbursed by OHSP. To compensate for management of the grant, the grantee may charge a negotiated Indirect Cost rate. Support for the amount to be charged must be provided with the proposal, as explained in [Attachment B](#).

The organization awarded the grant must agree to abide by the OHSP's "Grant Management Requirements". A copy of the "Grant Management Requirements" can be found in [Attachment C](#).

[Attachment D](#) contains general information on the current year contract for the truck safety education center. If additional information is desired including activities that have taken place to address truck safety in Michigan, please refer to the FY10 Michigan Truck Safety Commission Annual Report located at www.michigan.gov/ohsp.

Proposals should be concise, straightforward and prepared simply and economically. Elaborate presentations and promotional materials are neither necessary nor desired.

To be considered for this grant, you must submit 12 complete copies of your proposal. Your 12 copies must arrive at OHSP, 333 S. Grand Avenue, P.O. Box 30634, Lansing, MI 48909-0634, Attention: OHSP Director no later than January 31, 2011. The selection of the FY12 grantee will be voted on at the March 9, 2011 MTSC Commission meeting.

If you have any questions about the above, please contact Kim Kelly at (517) 241-2556. All questions and answers shall be posted on the OHSP website at www.michigan.gov/ohsp. Thank you in advance for your interest in making Michigan roadways safe for all users.

Sincerely,

Michael L. Prince, Director
Office of Highway Safety Planning

Enclosures