



**Governor's Traffic Safety Advisory Commission
 Michigan Traffic Incident Management (TIM) Action Team
 Meeting Minutes
 December 4, 2013
 9 a.m.
 MDOT Horatio Earle Learning Center**

Attendance	
Name	Agency
Oladayo Akinyemi	Michigan Department of Transportation
Allan Avery	Michigan State Police
John Brophy	MMR
Gregg Brunner	Michigan Department of Transportation
Zach Clothier	Michigan Department of Transportation
Kim Cole	Mason County Sheriff
Joe DeGrazia	Michigan Department of Environmental Quality
James Flegel	Michigan State Police
Carl Hein	Southeastern Michigan Association of Fire Chiefs/Ann Arbor Fire
Morris Hoevel	Federal Highway Administration
Charlotte Kilvington	Michigan Office of Highway Safety Planning
Angie Kremer	Michigan Department of Transportation
Stephen LaBrecque	Grand Rapids Police Department
Kim Lariviere	Michigan Department of Transportation
Kevin Lucidi	Michigan State Police
Matt McConnell	Rockford Ambulance
Gary Megge	Michigan State Police
Dawn Miller	Michigan Department of Transportation
George Morehouse	Southeastern Michigan Association of Fire Chiefs
Lyn Nelson	Marquette Alger Co EMS Med Control Auth, MGH Police & Fire
Tim Robbins	Arenac County Sheriff
Craig Shackelford	Bloomfield Township Police Department
Eric Shaw	Michigan Department of Transportation
Lisa Sherman	Charlotte Police Department

Agenda Item: ITS World Congress September 7-11, 2014 at Cobo Hall Detroit, MI
Discussion:
<ul style="list-style-type: none"> • Emergency Responder Day, September 9, 2014 – Angie Kremer, Co-Chair • Traffic Incident Management on Belle Isle- PM session will showcase live crash with mock traffic incident management to show first responders how to manage an incident. • Free admission to any first responders in uniform on Emergency Responder Day • ITS attendees have opportunity to ask questions and learn about TIM • First responders exposed to ITS technology available to assist with TIM
Action: Submit suggested activities to be planned for Emergency Responder Day. Contact Angie Kremer for information and ideas regarding Emergency Responder Day activities. Angie Kremer to meet with ITS staff to discuss TIM demonstration.

Agenda Item: New Technology with Potential Use for TIM

Discussion: US Army Corps of Engineers is using MICA (Mobile Information Collection Application) technology for collection of field data in MI. FHWA may be interested in funding pilot for potential use of this technology with TIM.

Action: Angie Kremer will send link to presentation for team review.

Agenda Item: Traffic Safety Summit March 2014

Discussion: The Office of Highway Safety Planning (OHSP) approved one breakout session for TIM at the 2014 Traffic Safety Summit. Two options from the Action Team's four submissions were selected by OHSP for the breakout session:

- 1) "How Unified Command Can Help at a Traffic Incident" - Fire personnel explain how the Unified Command System can benefit all first responders at a traffic incident – Shadd Whitehead, Carl Hein, Sgt. Craig Shackelford
- 2) "Using Shared Resources for Efficient Crash Investigation" – Sgt. Timothy Wyatt, Sgt. Craig Shackelford

Action Team favored "Using Shared Resources for Efficient Crash Investigation" – Sgt. Timothy Wyatt, Sgt. Craig Shackelford.

Action: Plan for breakout session: "Using Shared Resources for Efficient Crash Investigation"

Agenda Item: New UD10 Crash Report in 2016

Discussion: New crash report currently being released with manual. New report will contain a field for secondary crash information. Training for new field to be developed soon.

Action: Enlist officers to help with training for the new secondary crash field.

Agenda Item: Hold Harmless Legislation

Discussion: MDOT and law enforcement in support of this legislation.

Action: Angie Kremer and Tom Bruff (SEMCOG) will meet with AAA to generate support for this legislation from insurance sector in January 2014.

Agenda Item: Video: "Who's In Charge In Michigan?"

Discussion: Eric Shaw, MDOT videographer, discussed creating a TIM video based on Michigan laws

Action: Volunteers from Action Team will meet with Eric Shaw to determine desired video content and details regarding production of video.

Agenda Item: TIM Action Plan 2013-2016

Discussion: TIM Action Plan 2013-2016:

- Surveys ongoing to determine EMS compliance with high-visibility apparel requirements for all 'workers' at traffic incidents
- SHRP2 TIM Train the Trainer (TtT) program in Michigan- Jim Flegel reports TtT program has been approved by MCOLES (Michigan Commission of Law Enforcement Standards) for accreditation. Still looking to secure accreditation for firefighters.
- Content of TIM 4 hour training
- Criteria for selecting instructors for TtT program. Important to select trainers with commitment to training other first responders.
- Development of Michigan's TIM website

Action: Acquire high-visibility apparel compliance surveys from EMS agencies. Schedule training for SHRP2 TIM TtT program. Pursue TtT accreditation for firefighters. Develop form to verify instructor commitment for TtT attendees and review applications for potential trainers. Determine development of TIM website for Michigan.

Future Meeting Dates

Angie Kremer will contact Action Team with location and dates of 2014 meetings.