

# NOTICE OF AVAILABILITY OF FLOOD MITIGATION ASSISTANCE PROGRAM (FMAP) FUNDS FOR FY 2007



November 9, 2006

## **ATTENTION: Local Emergency Managers; State Agency Emergency Managers; Michigan Indian Tribes; MSP/EMHSD District Coordinators; Regional Planning Commissions**

In the coming months, grants will become available through the federal Flood Mitigation Assistance Program (FMAP) to assist communities in funding cost effective measures that reduce or eliminate the long term risk of flood damage to buildings, manufactured homes and other National Flood Insurance Program (NFIP)-insured structures. The Emergency Management and Homeland Security Division of the Michigan State Police (MSP/EMHSD) is currently soliciting Letters of Interest for fiscal year 2007 FMAP Planning, Technical Assistance, and Project Grants. The available federal share amounts for Planning, Technical Assistance and Project grants have not been released but will be similar to last year's allocation: Planning \$15,900; Technical Assistance \$16,690; and Project \$150,210. In previous years, MSP/EMHSD has combined the Planning and Technical Assistance grants for the development of a flood mitigation plan. Communities interested in applying for FMAP funds must participate in the NFIP to be eligible for FMAP grants. (Communities that are on probation or suspended from the program are **not eligible** for grants.)

All potential subgrantees must submit their application information using the federal eGrants system. In order to access eGrants, the MSP/EMHSD will have to register a representative from your community as a user in the system. Part of the purpose of the Letter of Interest is so that MSP/EMHSD knows who would like to apply in order to register those jurisdictions in the system.

Planning Grants are available to assist communities in developing and updating flood mitigation plans. **A flood mitigation plan must be completed and approved by the Federal Emergency Management Agency (FEMA) in order for a community to receive FMAP Project Grants.** Communities currently working on or those that have a FEMA-approved Disaster Mitigation Act of 2000 all hazard mitigation plan that wish to develop a more detailed flood mitigation plan to meet the FMAP requirements are encouraged to apply for a FMAP Planning Grants.

Project Grants are only available to communities that have a **FEMA-approved** flood mitigation plan and the community must be in good standing in the NFIP. Only projects that have been identified in an approved flood mitigation plan and mitigate flooding structures that are insured under the NFIP are eligible for an FMAP Project Grant. FMAP projects must meet and pass a benefit/cost analysis, an environmental review, and the cost share requirement.

Federal FMAP funds are available for **UP TO 75%** of the cost of the hazard mitigation measure. Selected applicants can meet the 25% non-federal cost share requirement with either cash or a combination of cash and in-kind services. Up to 12.5% of the overall cost may be met by in-kind contributions. The

remaining 12.5% must be met by local government expenditures and cash funds identified at the time of application.

The FMAP is a competitive program. Typically, more applications are received than can be funded. Pursuant to Executive Order 1998-5, the Michigan Hazard Mitigation Coordinating Council (MHMCC) assists the MSP/EMHSD in reviewing, prioritizing, and selecting projects for FMAP funding consideration. Selected Project Applications must receive final approval from the FEMA **BEFORE** work on the project can begin.

Applicants must complete an FMAP Letter of Interest to be considered for funding. The deadline for submitting the Letter of Interest is **5:00 PM on Friday, December 8, 2006**. The Letter of Interest will be reviewed, prioritized and selected for funding consideration by the MHMCC and the MSP/EMHSD in early January 2007. After the Letters of Interest are evaluated, applicants will be invited to fill out a formal application in the eGrants web-based application system. In previous years, the FMAP priority was to fund flood mitigation activities that reduce the number of repetitive loss structures currently insured by the NFIP. This priority has not changed; however according to the most recent FEMA guidance ***“target allocations may now be awarded for eligible, cost-effective flood mitigation activities that will reduce the risk of flood to any property currently insured under the NFIP, whether repetitive loss or not.”*** Once the selected applicant has completed the application in eGrants and the State has submitted the completed grant package to FEMA, the approval of the selected planning project should occur shortly thereafter.

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## PLANNING GRANTS

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### **FMAP Planning Letter of Interest Requirements**

The Letter of Interest for a Planning Grant must include the following information in order to be considered for funding.

- ◆ Contact information for the primary point of contact;
- ◆ Name of the municipality applying for funding consideration;
- ◆ A synopsis of the flooding hazard;
- ◆ Identify if the community is participating in the NFIP;
- ◆ The number of repetitive loss structures within the community, if any;
- ◆ A brief description of the process on how the flood mitigation plan will be completed; and
- ◆ A cost estimate.

Applicants can submit the Letter of Interest via facsimile (517/333-4987, Attn: Karen Totzke) or U.S. mail (Michigan State Police, Emergency Management and Homeland Security Division, Attn: Karen Totzke, 4000 Collins Road, Lansing, MI 48910). If a Letter of Interest is submitted by facsimile, a hard copy should follow in the mail.

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## TECHNICAL ASSISTANCE GRANTS

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Applicants applying for a FMAP Planning Grants can also apply for a FMAP Technical Assistance Grant. This grant intended to complement the development of the flood mitigation planning process by providing a funding source to develop the more technical portions of the flood mitigation plan. Eligible projects include the preparation of GIS layers to complement existing flood maps, geo-locating structures located in the floodplain, and establishing the first floor elevation of structure. If a community is interested in applying for Technical Assistance Grant should identify in their Planning Grants Letter of Interest the intent to apply for the Technical Assistance Grant. In addition, a short narrative describing what Technical Assistance Grant will be used for should be included with the letter. The deadline for submitting the Letter of Interest is **5:00 PM on Friday, December 8, 2006**.

## PROJECT GRANTS

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### **FMAP Project Letter of Interest Requirements**

The Letter of Interest for a Project Grant must include the following information in order to be considered for funding.

- ◆ Contact information for the primary point of contact;
- ◆ Name of the municipality applying for funding consideration;
- ◆ Identify if the community is participating in the NFIP;
- ◆ A description of the project including identifying the number of structures involved. (For example, is it an elevation or acquisition);
- ◆ Indicate the addresses of the potential project;
- ◆ Provide past damages incurred by the owner for the benefit/cost analysis. (A copy of a damage worksheet, “Damages Before Mitigation”, is attached);
- ◆ If possible, indicate whether or not the owner has flood insurance through the NFIP;
- ◆ Proof that the proposed project has been previously identified in a FEMA approved flood mitigation plan; and
- ◆ A cost estimate.

Applicants can submit the Letter of Interest via facsimile (517/333-4987, Attn: Karen Totzke) or U.S. mail (Michigan State Police, Emergency Management and Homeland Security Division, Attn: Karen Totzke, 4000 Collins Road, Lansing, MI 48910). If a Letter of Interest is submitted by facsimile, a hard copy should follow in the mail.

Additional application guidance can be found in the [Hazard Mitigation Grant Handbook \(EMD PUB-920\)](#). EMD PUB-920 is a guidebook that consolidates all relevant grant application and management information for the Hazard Mitigation Grant Program (HMGP), Flood Mitigation Assistance Program (FMAP), and Pre-Disaster Mitigation Program (PDMP) into a single, comprehensive guidance document. This document can be found on the MSP/EMHSD web site at [www.michigan.gov/emd](http://www.michigan.gov/emd) by clicking on the “Emergency Management Publications.”

Questions about the FMAP or this project selection process should be directed to Karen Totzke, FMAP Coordinator, at (517) 336-2622, or by e-mail at [totzkek@michigan.gov](mailto:totzkek@michigan.gov).

