

OFFICE OF FINANCIAL AND INSURANCE SERVICES JOB VACANCY NOTICE

CLASS/LEVEL: Departmental Manager 15
DIVISION/SECTION: Market Conduct/Securities
DEADLINE TO RESPOND: 10/15/04

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 INTERESTED APPLICANTS SHOULD SUBMIT A COPY OF COLLEGE TRANSCRIPTS (INTERNET BASED TRANSCRIPTS WILL NOT BE ACCEPTED), RESUME, OFIS APPLICATION, TWO-PAGE BUSINESS WRITING SAMPLE AND COVER LETTER TO TO DLEG, OFFICE OF FINANCIAL AND INSURANCE SERVICES, HUMAN RESOURCES/BUDGET DIVISION/OFIS66, P.O. BOX 30224, LANSING, MICHIGAN 48909 OR FAX TO (517) 335-1450 BY THE DEADLINE DATE.

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| COUNTY/LOCATION         | Ingham/Lansing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                            |
| PAY RANGE               | \$25.19-\$35.03/hour                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                            |
| DESCRIPTION OF POSITION | Serve as director of the Securities Section with responsibility for overall direction, development, management and evaluation of the section. Direct and oversee the review of complex registration and exemption applications under the Michigan Uniform Securities Act which requires the balancing of fairness and disclosure standards with the legitimate capital formation needs of business issuers. Responsible for the statewide examination and investigation of securities entities as required by state and federal regulations. Act on behalf of the deputy commissioner in his/her absence. |                                                                                                                            |
| EDUCATION               | Possession of a bachelor's degree in any major.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                            |
| EXPERIENCE              | Four years of professional business and administrative experience, including two years equivalent to the experienced P-11 level or one year of professional business and administrative experience equivalent to the advanced or specialist 12-level or one year of professional managerial or specialist experience, in any field of work, equivalent to the 13-level or above.                                                                                                                                                                                                                          |                                                                                                                            |
| SPECIAL REQUIREMENTS    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                            |
| RESPOND TO              | Posting No.:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | OFIS66                                                                                                                     |
|                         | Address:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | DLEG, Office of Financial & Insurance Services, Human Resources/Budget Division/OFIS66, P. O. Box 30224, Lansing, MI 48909 |
|                         | E-Mail Address:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                            |
|                         | Fax:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | (517) 335-1450                                                                                                             |

and pass a pre-employment drug test as a condition of employment

**This is an announcement of a position vacancy and does not constitute an offer of employment.**