

Project Name: Enterprise Document Management

Project Manager: Sharmila Patke

Project Status:

Completed

Key Milestone	Baseline	Revised	Actual	Status
EDM Stabilization-Phase I	9/30/2013	9/30/2013	11/13/2013	Completed
Filenet Health Check	6/5/2013	6/5/2013	6/19/2013	Completed
Implement Disaster Recover to Filenet	9/30/2013	9/30/2013	11/13/2013	Completed
Datacap Health Check	7/10/2013	7/10/2013	7/23/2013	Completed
LDAP Upgrade Complete	6/28/2013	6/28/2013	7/29/2013	Completed
Enterprise Content Management Staff Transition	10/31/2013	10/31/2013	12/2/2013	Completed
RFP for GAP Analysis of EDM Offering	2/28/2014	2/28/2014	3/10/2014	Completed
Bids Due	5/15/2014	5/15/2014	7/22/2014	Completed
RFP Eval & Awarded	6/27/2014	6/27/2014	7/22/2014	Completed
Setup service financials	3/31/2015	3/31/2015	2/3/2015	Completed
Project Closeout	5/30/2015	2/27/2015	2/27/2015	Completed

Activity Status

In accordance with discussion on 1/28/2014 between ITIF and project teams, the project is being completed without the Kofax change request.

Enterprise EDM project benefits:

- Staff savings by having shared staff provide operational tasks
- Reduced hosting costs by sharing servers and databases between multiple agencies
- The ability to establish and enforce standard solution patterns, resulting in lower maintenance costs because the solutions will be easier to maintain

Budget Pending

Major Project Accomplishments:

There are no project accomplishments to report.

Next Steps:

There are no project next steps to report.