

## MiScorecard Performance Summary

<b>Business Unit:</b>	Michigan Gaming Control Board	<b>Green</b>	>90% of target
<b>Executive/Director Name:</b>	Richard Kalm	<b>Yellow</b>	>= 75% - 90% of target
<b>Reporting Period:</b>	Dec 2013	<b>Red</b>	<75% of target
<b>Date Approved:</b>	1/14/2014	<b>Scorecard Status</b>	<b>Final</b>

Metric ID	Metric	Status	Progress	Target	Current	Previous	Frequency	Metric Definition
<b>Customer/Constituent</b>								
C-1-GHRR	Complete Patron Disputes (PDs) investigations within established timeframes	Green		90.00%	90.91% Dec 1 - Dec 31, 2013	87.50%	Monthly	Investigation of patron disputes involving winnings and losses or the conduct of gaming at a casino will be completed within 33 days of the receipt of the complaint.
C-2-GHRR	Tournament review investigations	Green	=	90.00%	100.00% Dec 1 - Dec 31, 2013	100.00%	Monthly	Ensure compliance of proposed slot or table game tournaments. Each investigation will be completed within 14 days.
C-4-AD	Percentage of Indian Gaming audit/inspection plans completed	Green		100.00%	133.33% Oct 1 - Dec 31, 2013	188.24%	Quarterly	Audit and inspection plans help to provide for the efficient and effective oversight of the Tribal-State Class III Compacts. Calendar Year 2013 audit/inspections plans includes the completion of 7 net wins fiscal years audited and 6 compliance audits quarterly.
C-5-AD	Response to Freedom of Information (FOIA) requests within legally required timeframes	Green	=	100.00%	100.00% Dec 1 - Dec 31, 2013	100.00%	Monthly	Adhere to the State of Michigan's Freedom of Information Act guidelines and regulations. MGCB shall respond within 5 business days of receipt of a written FOIA request.
C-6-AD	Enroll individuals eligible for the Diversion Program within three (3) business days of receiving notification from the Attorney General's Office	Green	=	100.00%	100.00% Dec 1 - Dec 31, 2013	100.00%	Monthly	The Disassociated Persons List (DPL) program is required by the Michigan Gaming Control and Revenue Act and is intended to help those who believe they have a gambling problem. First time violators of the DPL are guilty of trespassing and subject to jail time and/or a fine. All first time offenders of the DPL who agree to participate in the Diversion Program will receive treatment for their gambling problem.
C-7-AD	Response to Requests for Information (RFIs) from other gaming jurisdictions and agencies are completed within established timeframes.	Green		95.00%	96.77% Dec 1 - Dec 31, 2013	98.08%	Monthly	MGCB receives requests for licensee suitability from other gaming jurisdictions and law enforcement agencies with the understanding that MGCB will issue a response. The response is provided in the spirit of cooperation between law enforcement agencies and with the understanding that no information shall be disclosed to any other agency, entity or individual; or utilized in any court of law, administrative hearing, or other forum without prior written consent of MGCB. MGCB will issue a written response within 10 business days.
<b>Financial</b>								
F-1-GHRR	Review of all daily tax returns within established timeframes.	Green	=	100.00%	100.00% Dec 1 - Dec 31, 2013	100.00%	Monthly	Review of daily tax returns ensures the proper amount of revenue is reported and the correct amount of taxes are paid by the three Detroit casinos. The State receives a 8.1% wagering tax on the adjusted gross revenue. All daily tax

		Green	=	100.00%	100.00% Dec 1 - Dec 31, 2013	100.00%	Monthly	returns for all 3 Detroit casinos will be reviewed within 2 business days of receipt.
F-2-AD	Completion of budget projection and comparison reports within established timeframes.	Green	=	100.00%	100.00% Dec 1 - Dec 31, 2013	100.00%	Monthly	Monthly budget projections and comparison reports allows for the evaluation of MGCB's budget throughout the fiscal year. This measure emphasizes the importance of staying within the appropriated budget by monitoring the budget on a monthly basis. MGCB will complete budget projection and comparison reports within 5 business days of the month closing.
F-3-AD	Verification of the amount of wagering tax paid by the three Detroit Casinos	Green	=	100.00%	100.00% Dec 1 - Dec 31, 2013	100.00%	Monthly	The Detroit Casinos pay the State a 8.1% wagering tax on a daily basis. MGCB will verify the amount of wagering tax paid by the Detroit Casinos equals the amount due.
<b>Internal Business Process</b>								
P-1-LR	One-year renewal investigations of suppliers and vendors completed within established timeframes.	Green		80.00%	85.71% Oct 1 - Dec 31, 2013	82.35%	Quarterly	One-year renewal investigations streamlined to ensure the Licensing and Regulation Division completes within 60 days.
P-2-LR	Supplier application processing will be completed within established timeframes.	Green		90.00%	100.00% Oct 1 - Dec 31, 2013	70.00%	Quarterly	Supplier applications to the MGCB (including initial and renewal applications) must be processed within 2 weeks of receipt. Some suppliers submit incomplete applications, therefore the metric will be measured upon the receipt of all materials for the completed application. MGCB will process 90% of completed supplier applications within 10 business days of receipt.
P-3-LR	Vendor application processing completed within established timeframes.	Green		90.00%	83.23% Oct 1 - Dec 31, 2013	32.62%	Quarterly	Vendor applications to MGCB (including initial and renewal applications) must be processed within 2 weeks of receipt. Some vendors submit incomplete applications, therefore the metric will be measured upon the receipt of all materials for the completed application. MGCB will process 90% of vendor applications within 14 days of receipt.
P-4-LR	Level 1 occupational license processing completed within established timeframes.	Green		90.00%	100.00% Dec 1 - Dec 31, 2013	0.00%	Monthly	Reduce the number of days to process a Level 1 occupational license. Level 1 occupational licensee investigations completed and recommendations made to the board within 35 days.
P-5-GHRR	Completion of a predetermined percentage of Field Verifications (FVs) of Electronic Gaming Devices (EGDs).	Green		100.00%	97.31% Oct 1 - Dec 31, 2013	126.94%	Quarterly	Electronic testing of Electronic Gaming Devices (EGDs) completed to ensure installed media is approved by the MGCB. Electronic testing of 10% of all EGDs at each Detroit casino will be completed each year.
P-6-GHRR	Completion of a predetermined number of Monitoring Inspections (MIs).	Green		94.00%	94.27% Oct 1 - Dec 31, 2013	96.43%	Quarterly	A systematic observation, review, or test of a casino operational activity to ensure compliance with the Michigan Gaming Control and Revenue Act, Administrative Rules or internal controls. The number of Monitoring Inspections (MIs) is determined by the number of compliance staff available. The compliance managers will provide the number of MIs to be completed for each quarter of the calendar year 2013.
P-7-GHRR	Software and hardware submission approvals completed within established timeframes.	Green		100.00%	100.00% Dec 1 - Dec 31, 2013	95.90%	Monthly	Software and hardware for electronic gaming devices have to be approved by the gaming lab prior to being placed onto the gaming floor in the Detroit casinos. Software and hardware submissions will be completed within 13 weeks from the time the submission is received.
P-8-GHRR	Completion of an established number of compliance audits.	Green		100.00%	97.78% Oct 1 - Dec 31, 2013	106.67%	Quarterly	Compliance audits ensure casino operations comply with regulatory requirements. Conduct a total of 9 annual compliance audits of the three Detroit casino gaming operations in 2013. 25% of the audit steps of the 9 annual compliance audits will be completed by March 31, 2013, 50%

									percent will be completed by June 30, 2013, 75% by September 30, 2013, and 100% by December 31, 2013.
P-9-GHRR	Enforcement of alcohol testing - live horse racing.	Green		100.00%	133.06% Dec 1 - Dec 31, 2013	115.03%	Monthly		Alcohol testing helps to ensure fair and safe horse racing for the participants and spectators. Alcohol testing will be completed for 65% of the drivers/jockeys who participate in live horse race dates in 2013.
P-10-LR	Investigation Tracking - Regulatory investigations completed within established timeframes.	Green		75.00%	94.44% Dec 1 - Dec 31, 2013	83.33%	Monthly		Regulatory investigations will be completed within 45 days of the assignment.
P-11-LR	MGCB/Law Enforcement Collaboration Meetings	Red	=	100%	0% Nov 1 - Dec 31, 2013	0%	Every Other Month		Ensure a safe gaming environment for patrons of the three licensed casinos in Detroit. The Criminal Investigations Section Manager will coordinate 1 bi-monthly meeting with staff from the Attorney General's Office, Michigan State Police, Detroit Police Department, and the Wayne County Prosecutor's Office.
P-12-AD	Document processing completed within established timeframes.	Green		97.00%	95.24% Dec 1 - Dec 31, 2013	98.77%	Monthly		Implement and maintain a system for electronic and manual records management. The entire records management process will be completed within 3 business days of receipt of the documents.
P-14-LR	Investigation initial and 5 year renewals completed within established timeframes.	Green	=	85.00%	100.00% Oct 1 - Dec 31, 2013	100.00%	Quarterly		Initial and 5 year renewals will be streamlined to ensure the Licensing and Regulation Division completes the investigation within 180 days from the date of assignment. The completion percentage rate will be 85%.
P-15-LR	Illegal Gambling Task Force Meeting	Red	=	100%	0% Nov 1 - Dec 31, 2013	0%	Every Other Month		To handle issues related to illegal gambling, an illegal gambling task force has been created. The Criminal Investigations Section manager will coordinate 1 bi-monthly meeting with MGCB, the Attorney General's Office, Detroit Police Department, Michigan State Police, Liquor Control Commission, Lottery and Treasury to coordinate the enforcement of the Michigan Gaming Control and Revenue Act.
P-16-LR	Millionaire Party Application Processing - applications received by MGCB 60 days or more prior to the millionaire party event.	Green		80.00%	94.00% Oct 1 - Dec 31, 2013	42.79%	Quarterly		Completed millionaire party (MP) applications received by MGCB 60 days or more prior to the MP event will be processed, reviewed, issued and mailed 45 days in advance of the MP event date.
P-17-LR	Millionaire Party Application Processing - applications received by MGCB less than 60 days prior to the millionaire party event.	Green		80.00%	94.00% Oct 1 - Dec 31, 2013	70.94%	Quarterly		Completed millionaire party (MP) applications received by MGCB less than 60 days prior to the MP event will be processed, reviewed, issued and mailed within 10 business days from the receipt of the MP application.
<b>Learning and Growth</b>									
L-1-AD	Employee Champion Percentage Tracking	Green		66%	71%	59%	CY Annually		Track and compare the percentage of MGCB employees who are in the champions category on State of Michigan employee surveys.
L-2-AD	Employee newsletter distributed within established timeframe.	Green		100%	100% Nov 1 - Dec 31, 2013	0%	Every Other Month		Employee newsletter released to MGCB staff bi-monthly in accordance with the MGCB Employee Survey Action Plan.