

Project Status Report: MDARD - License 2000 and Legacy Licensing

Agency / Client	Project Manager	Project description	Project Performance Status	As Of Date
MDARD - Michigan Dept of Agriculture Rural Development	Ralph Beckon	Automate multiple legacy programs for the MDARD Central Licensing Unit, the first three of which are: 1) Motor Fuel Quality License, 2) (Plant/Tree) Nursery Licenses, and 3) Food Handlers Licenses. Note: The documented estimated hours and target completion date is for the Initiation and Planning phase of the project. The remaining project phases will be estimated during Initiation and Planning.	Green	1/11/2013

Project Key Milestones

Key Milestone	Baseline Finish	Revised Finish	Actual Finish	Status
01. Initiation & Planning		1/31/2013		GREEN

Project Budget / Cost

Initial Budgeted Cost	Actual Cost	Comments
\$500,000.00	\$0.00	NO DATA

Current Activity Status

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<p>Jan 11 2013</p> <p>We are in the Project Initiation and Planning stage. A draft project charter and PMM project plans have been produced and are waiting for internal DTMB review before we proceed with a project kick-off meeting. We are also working to obtain approval for a Statement of Work from Vendor.</p> <p>Next Steps:</p> <ul style="list-style-type: none"> Finalize project Plans and budget. Gain approval on vendor support statement of work. Produce schedule with dependencies between DTMB / DEQ/ DTMB / ELS LARA and System Automation Gain DTMB approval on all plans and schedule. Kickoff meeting with client <p>IT Investment Fund Budget: \$ 500,000 Actual Cost to date: \$ 1,050</p>