

# MiScorecard Performance Summary

Business Unit: Agriculture and Rural Development  
 Executive/Director Name: Jamie Clover Adams  
 Reporting Period: Dec 2012  
 Date Approved: 1/23/2013

Green >90% of target  
 Yellow >= 75% - 90% of target  
 Red <75% of target  
 Scorecard Status: Final

	Metric	Status	Progress	Target	Current	Previous	Frequency	Metric Definition
<b>Animal and Plant Health</b>								
AID-01	Bovine TB Status	Yellow	=	100.0%	86.0%	86.0%	CY Annually	Measures the percent of Michigan counties designated as Bovine TB free by the USDA. MDARD's goal is to maintain and enhance market access for animal agriculture through surveillance, control, and eradication programs.
AID-02	Livestock Dealer Review	Red	👍	10.0%	6.0%	5.6%	Quarterly	This measures the percentage of licensed livestock dealer reviews completed in order to review record keeping and sanitation requirements. This measure is intended to promote animal health and food safety through assurance of animal traceability and prevention of disease spread. Target of completing 10% per quarter.
<b>Consumer Protection</b>								
LAB-01	Weighing and Measuring Device Compliance	Green	👍	97.0%	98.0%	95.0%	FY Annually	Measures the percent of all wholesale and retail weighing and measuring devices in compliance with the National Institute of Standards and Technology during initial inspection.
LAB-02	Consumer Packaged Goods	Green	👍	90.0%	96.7%	57.5%	Quarterly	Measures the percent achievement toward a goal of testing 12,000 packages annually to ensure they meet appropriate weight and measure standards.
PPPM-12A	Grain Dealer Audits (FY 2012)	Green	👎	100.0%	92.5%	100.0%	FY Annually	Measures the percent of licensed grain dealers audited within an 18 month period. This measure provides an indicator of producer security as the audits are risk based and include verification of contractual obligations and inventory.
<b>Efficient Agency Operations</b>								
MDARD-AO-02	Leadership Development	Yellow	=	70%	60%	60%	Quarterly	Measures the percent of MDARD employees participating in leadership development activities.
MDARD-AO-03	Emergency Management Capacity	Green	👍	50%	56%	40%	Quarterly	Measures the percent of MDARD employees participating in emergency management training courses, programs, and exercises. The measure is an indicator of MDARD's readiness to respond to emergency situations. MDARD expects to maintain a high level of readiness for response to food/animal health and environmental emergencies.
MDARD-AO-04	Professional Development and Growth	Yellow	👎	95%	72%	85%	Quarterly	Measures the percent of performance management plans completed by the supervisor within 28 calendar days of the end of the rating period as required in Civil Service Regulation 2.06.
MDARD-AO-10	Employee Landscape - Champions	Yellow		70%	56%		CY Annually	The percent of agency employees identified as Champions in the PwC Employee Landscape.
OSCL-02	Electronic Means of Contact/Registration	Green	👎	75.0%	72.1%	80.6%	Monthly	Using the Online Pesticide Exam Scheduling application as an indicator, measures the percent of customer contacting or registering via electronic means. Automating functions allows customers to receive 24/7 self-service support and allows MDARD to reallocate administrative support time to other functions.
OSCL-01	Timely Issuance of Licenses	Green	=	100.0%	100.0%	100.0%	Quarterly	Measures the percentage of licenses issued within established administrative or statutory limits.
<b>Environmental Stewardship</b>								
ESD-01	Michigan Agriculture Environmental Assurance Program	Red	👍	100.0%	68.0%	67.0%	Monthly	Measures the percent achievement toward a target to complete 2060 new verifications by September 30, 2013.
ESD-02	Michigan Agriculture Environmental Assurance Program (MAEAP) re-verifications	Red	=	100.0%	68.0%	68.0%	Monthly	Measures the percent achievement toward a target to complete 888 re-verifications by September 30, 2013.
PPPM-21A	Pesticide Use Investigation Closure (FY 2012)	Green	👍	10.0%	54.0%	3.0%	Quarterly	Measures the percent increase in pesticide use investigations closed within 90 days of initiation as compared to FY2011.
ESD-03	Farmland Development Rights Processing Time	Green	=	100.0%	100.0%	100.0%	Monthly	Measures the percent of farmland Development Rights applications processed within 60 days of receipt.
ESD-06	Pesticide Collection and Disposal	Green	👍	100.0%	122.0%	100.0%	FY Annually	Measures the percent achievement toward MDARD's goal of collecting and properly disposing 107,000 lbs. of pesticides annually (Clean Sweep Program).
<b>Rural Development</b>								
AgD-01	Export Assistance	Red	=	90.0%	18.0%	18.0%	FY Annually	Measures the percent of Michigan food and agriculture companies exporting or showing interest in exporting products that receive assistance from MDARD. This measure is an indicator of MDARD's capacity to help increase food and agriculture exports.
AgD-02	Regional Food Hub Establishment			100.0%	0.0%	0.0%	FY Annually	The percent of funded food hubs with complete business plans by September 30, 2013.
ESD-04	Non-industrial Private Forest Harvest			100.0%	0.0%		Quarterly	Measures the percent of achievement toward referring \$4,000,000 of non-industrial forest timber for harvest to the private sector.
<b>Safe and Healthy Food</b>								
FDD-01	Routine Food Establishment Inspections	Red	👎	75.0%	38.0%	46.0%	Monthly	Measures the percent of scheduled routine food inspections completed during the period. MDARD's goal is to complete at least 75% of routine inspections due for MDARD inspected food establishments which include processing plants, warehouses, and retail food stores.
FDD-02	Milk Safety Inspection Standards	Yellow	👎	100.0%	85.0%	100.0%	Quarterly	Measures the percent of audited milk safety inspections meeting the national enforcement standards. MDARD's goal is to maintain 100% compliance with national milk safety standards
FDD-03	Manufactured Food Regulatory Program Standards	Red	👍	100.0%	50.0%	0.0%	Quarterly	Measures the percent of national Manufactured Food Regulatory Program Standards (MFRPS) elements within the corrective action plan for Standard #5 that have been implemented. MDARD's goal is to achieve 100% completion by March 1, 2013. MFRPS Standard #5 addresses food related illness and outbreak response.

FDD - 04	MDARD Dairy Farm Inspection Coverage		=	100.0%	78.0%	78.0%	Quarterly	Measures the percent of licensed Michigan dairy farms that are inspected by MDARD inspectors for milk safety compliance. MDARD's goal is to provide milk safety inspection coverage for 100% of Michigan's dairy farms.
ESD-05	Migrant Labor Housing Licensing Inspections			100.0%	88.0%	113.0%	Quarterly	Compares the number of inspections conducted in the previous calendar quarter to the average for the past three years. Percentages above 100 indicate inspectors are on or ahead of schedule.