

MiScorecard Performance Summary

Business Unit: Housing Development Authority
Executive/Director Name: Scott Woosley
Reporting Period: Jan 2014
Date Approved: 2/18/2014

Scorecard Status: **Final**
Green >90% of target
Yellow >= 75% - 90% of target
Red <75% of target

Metric ID	Metric	Status	Progress	Target	Current	Previous	Frequency	Metric Definition
Customer/Constituent								
C-2	Downtown and Community Services Social Media	Green	==	5,000	7,324	7,324	Monthly	Number of social media followers for Downtown Division per month
O-3	Historic Preservation	Green	==	100%	100%	100%	Monthly	Percentage of stakeholders requesting technical assistance who received assistance
C-1	Housing Choice Voucher Payments	Green	==	100%	100%	100%	Quarterly	Percentage of voucher payments made to landlords within 60 days
Financial								
F-1	Low-Income Housing Tax Credits	Green	==	100%	100%	100%	CY Annually	Percentage of LIHTC ceiling allocated
F-2	Risk in the Multifamily Portfolio	Yellow	==	95%	80%	80%	Quarterly	Percentage of required reports and data submitted to evaluate risk
Internal Business Process								
C-3	Mortgage Lending Turnaround Time	Green		80%	89%	85%	Monthly	Percentage of single-family loan decisions made within 48 hours
C-4	Foreclosure Prevention Turnaround Time	Red		75%	33%	34%	Monthly	Percentage of loan applications funded within 45 days
P-2	Low-Income Housing Tax Credit Review Time	Green		3.0	2.6	2.5	Twice a Year	Number of months to review applications for LIHTC program
P-3	Housing Choice Voucher File Audit Time	Green		7.0	3.1	2.4	Monthly	Average number of days to complete case file audits
P-4	Rental Development Voucher Processing	Yellow		75%	63%	NA	CY Annually	Stakeholder satisfaction with Project Based Voucher processing
P-5	Placemaking Training	Green	==	100%	100%	100%	Quarterly	Number of staff, partners and grantees having completed Placemaking training
Learning and Growth								
O-2	Employee Satisfaction with Training	Green		90%	100%	78%	Quarterly	Percentage of participants who are satisfied with MSHDA-provided employee sessions
O-4	Employee Engagement	Yellow		55%	43%	NA	CY Annually	Percentage of MSHDA employees classified as "Champions" in the annual State of Michigan employee survey.