

MiScorecard Performance Summary														
Business Unit: Childrens Ombudsman		Executive/Director Name: Verlie M. Ruffin		Reporting Period: Nov 2013		Date Approved: 12/16/2013		<table border="1"> <tr> <td>Green</td> <td>&gt;90% of target</td> </tr> <tr> <td>Yellow</td> <td>&gt;= 75% - 90% of target</td> </tr> <tr> <td>Red</td> <td>&lt;75% of target</td> </tr> </table>	Green	>90% of target	Yellow	>= 75% - 90% of target	Red	<75% of target
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Metric ID	Metric	Status	Progress	Target	Current	Previous	Frequency	Metric Definition						
<b>Customer/Constituent</b>														
C-2	Response time for attempting initial contact with complainants	Yellow	=	75%	63% Third Quarter 2013	63%	Quarterly	Average number of business days to attempt initial contact (phone or email) with a complainant.						
<b>Internal Business Process</b>														
IB-1	Timely investigate and complete findings and recommendations cases	Yellow		120	146 Third Quarter 2013	184	Quarterly	Average number of days for completing investigations and writing the report for cases where violations in case handling by DHS or a private child placing agency are found.						
IB-2	Findings (aka violations) issued to DHS and/or the private child placing agency for individual child abuse/neglect cases investigated by the OCO.	Green		85%	93% Third Quarter 2013	67%	Quarterly	Violations of state law, policy and/or procedure found as a result of an OCO investigation and submitted to DHS and/or a private child placing agency in a statutorily required OCO Report of Findings and Recommendations. *The OCO's goal is for the involved agency to agree with at least 70% of the findings issued.						
IB-3	Recommendations for action or changes submitted to DHS or private agency for child abuse/neglect cases investigated by the OCO.	Green		85%	92% Third Quarter 2013	85%	Quarterly	Recommendations for corrective action, policy change, compliance, or amendments to a case record submitted by the OCO to DHS and/or a private child placing agency in a statutorily required OCO Report of Findings and Recommendations. *The OCO's goal is for the involved agency to take corrective action for at least 75% of the recommendations issued.						
IB-4	Administrative Investigations Completed	Red		100	131 Third Quarter 2013	255	Quarterly	Average number of days for cases closed as administrative investigations. Identified concerns addressed with the involved agency or would not have affected the outcome for the child.						
IB-5	Affirmations Completed	Red		90	133 Third Quarter 2013	295	Quarterly	Average number of days for completed investigations where no violations of law, policy, or procedure were identified based on focus of investigation and/or complainant concerns.						
IB-6	Preliminary Investigations Completed	Green		30	16 Third Quarter 2013	12	Quarterly	Average number of days for investigations of shorter duration where limited information is reviewed based on complainant's concerns.						
IB-1A	Actual investigation time for findings and recommendations cases			42.00	43.75	0.00	Quarterly	Average number of actual work hours spent investigating a full investigation from the date work is commenced until the date the investigation is completed.						
IB-1B	Lag time for findings and recommendations cases			10.00	85.55	0.00	Quarterly	Average number of days between the date a case is assigned to an investigator and the date work on a case is commenced.						
IB-4A	Actual investigation time for administrative cases			25.00	11.35	0.00	Quarterly	Average number of actual work hours spent investigating a full investigation from the date work is commenced until the date the investigation is completed.						
IB-4B	Lag time for administrative cases			10.00	36.66	0.00	Quarterly	Average number of days between the date a case is assigned to an investigator and the date work on a case is commenced.						
IB-5A	Actual investigation time for affirmation cases			22.00	10.55	0.00	Quarterly	Average number of actual work hours spent investigating a full investigation from the date work is commenced until the date the investigation is completed.						
IB-5B	Lag time for affirmation cases			10.00	95.20	0.00	Quarterly	Average number of days between the date a case is assigned to an investigator and the date work on a case is commenced.						
IB-6A	Actual investigation time for preliminary investigation cases			10.00	4.83	0.00	Quarterly	Average number of actual work hours spent completing a preliminary investigation from the date work is commenced until the date the investigation is completed.						
IB-6B	Lag time for preliminary investigations			10.00	5.00	0.00	Quarterly	Average number of days between the date a case is assigned to an investigator and the date the work on a preliminary investigation is commenced.						