

**MICHIGAN COMMISSION ON SERVICES TO THE AGING**  
**Office of Services to the Aging – Conference Call**  
**300 E. Michigan Avenue, Lansing, MI 48933**  
**February 21, 2014 @10:00 AM**

**MINUTES**

**CALL TO ORDER**

Commissioner Mast called the meeting to order at 10:00 A.M.

**COMMISSION ROLL CALL**

The Commission roll call was taken and a quorum was present.

**COMMISSION MEMBERS PRESENT**

Harold Mast, Michael Burri, Douglas Chalgian, Shannon English, Joan Ilardo, Gerald Irby, Donna Murray-Brown, Donald Newport, Renee' Reid-Smith, Patricia Rencher, Michael Sheehan, and Kristie Zamora.

**COMMISSION MEMBERS ABSENT**

Richard Ortega and Jeffery Schade (excused).

**OFFICE OF SERVICES TO THE AGING (OSA) STAFF PRESENT**

Kari Sederburg, Wendi Middleton, Scott Wamsley, Sherri King, Carol Dye and Heidi Dadow, student intern.

**VISITORS/GUESTS PRESENT**

None.

**APPROVAL OF AGENDA**

Commissioner Mast asked for a motion to approve the agenda.

A motion was made by Commissioner Irby to approve the agenda. Commissioner Newport seconded the motion.

The motion was approved unanimously with a voice vote.

**APPROVAL OF COMMISSION MINUTES**

Commissioner Mast asked for a motion to approve the January 17, 2014, CSA minutes.

A motion was made by Commissioner Burri to approve the minutes. Commissioner English seconded the motion.

The motion was approved unanimously with a voice vote.

**INFORMATION FROM INDIVIDUALS OR DELEGATIONS CONCERNING AGENDA ITEMS**

None.

## **COMMISSION CHAIR REPORT**

Commissioner Mast did not have anything to report.

### **OSA Director Report**

Commissioner Sheehan stated he heard the RSVP program in the Grand Traverse region is in danger of disappearing, and he requested information.

Director Sederburg provided an update on the volunteer programs, noting there have been changes at the federal level that may have an impact on some of the local programs. OSA is working with the Corporation for National and Community Service, the federal office, to see how those changes may impact the programs, like the one in Traverse City. She stated information will be sent, and asked if the Commission would like someone from the Corporation to provide a short presentation on the program and the recent changes.

Commissioner Sheehan asked if there is a time limit on the application for whoever would take over the RSVP.

Director Sederburg stated there's a three-year rotating cycle and three different times in the year over those three years, and she will provide additional details.

The volunteer programs have a federal bid process, which the state has no control over, and there are state dollars that help fund these programs as well. OSA has been working to strengthen the partnership with their federal partners, but there are some decisions that have been out of OSA's control, and why it might be beneficial to have a presentation at the next Commission meeting to receive information to help clarify some of the differences between federal and state issues, and to explain the process changes.

Commissioners Newport and Zamora agreed they'd like to have this presentation.

Director Sederburg stated OSA is currently discussing the issues and processes that are driving the changes, so once there's a better understanding, information will be provided to clarify what the changes mean, and how programs will be impacted at the state level. During the recent recompetition, or bidding process, the affected programs were in Traverse City, in Flint since no one bid on the project there, in Region 9 where the feds indicated the application may not have meet all of their criteria, and in Monroe county, where a different organization won that bid.

Commissioner Mast asked to have the presentation at an in-person meeting in Lansing.

Director Sederburg stated OSA will bring additional information and discuss with the Commission in March to see if it makes sense to have the presentation.

Director Sederburg stated OSA will work with Commissioner Mast to draft the charge for the Long Term Care Ombudsman move. OSA contacted the contracting office and a meeting is scheduled in the next couple of weeks to get the process started. It's a three to four month process and the timeline is for next fiscal year. After this meeting occurs, there

will be a more clear understanding of what the charge will look like for Commissioners Chalgian, Ilardo, Irby, and Murray-Brown who volunteered to be on that workgroup.

Director Sederburg stated OSA had its legislative budget appropriations hearings this week before the House and Senate, and they went very well with strong support. The PowerPoint presentation will be sent.

Commissioner Reid-Smith requested additional information on the Silver Key Coalition, including its supporting organizational members, and director Sederburg agreed to send information that lists the partners, as well as their general talking points.

Director Sederburg stated the Senior Citizen of the Year nomination forms are out there and the deadline to nominate someone is April 15, 2014, noting Consumers Energy is awarding each winner with a \$1500 check to be presented at the Older Michigianians Day event on June 3, 2014, at Lansing's State Capitol.

Commissioner Rencher asked for a list of past winners, and Director Sederburg agreed to send the list.

Director Sederburg stated it was Rhonda Powell, OSA's Deputy Director, last day, and noted the position has been posted.

Director Sederburg stated there is a SAC meeting on March 20<sup>th</sup> and she requested a commissioner volunteer to attend and represent at that meeting in Lansing.

## **BUSINESS ITEMS**

### **Approval of Prevention Grant Year One Carryover Funds for Diabetes Self-Management Master Training through Stanford University**

Sherri King, OSA staff, requested approval to fund Stanford University, creator of the Chronic Disease Self-Management Program, to conduct master trainings for diabetic's self-management programs. The trainings will be held at the Region 14 AAA, Senior Resources in Muskegon from April 21-25, 2014.

A motion was made by Commissioner Ilardo to approve the prevention grant year one carryover funds for diabetes self-management master training through Stanford University, as presented. Commissioner Zamora seconded the motion.

Additional discussion followed and the motion was approved with an 11-0-1 vote.

Ms. King asked if there was any interest in attending a leader training class or in becoming a leader trainer in this, or Chronic Pain Self-Management class, to let her know and she will provide class information in their respective areas.

Commissioners Burri and Rencher asked for a schedule of classes in their area, and Ms. King said she would send that.

Commissioner Mast asked for the full report on The Dementias, and Director Sederburg said she would send that.

**INFORMATIONAL ITEMS**

None.

**ANNOUNCEMENTS**

Commissioner Mast stated the next meeting will be held at Region IV AAA in St. Joseph on Friday, March 21, 2014.

**ADJOURN**

Commissioner Mast asked for a motion to adjourn the meeting.

A motion to adjourn was made by Commissioner Newport. The motion was seconded by Commissioner Irby.

The motion to adjourn was approved unanimously by voice vote.

Commissioner Mast adjourned the meeting at 10:32 AM.