

**MICHIGAN COMMISSION ON SERVICES TO THE AGING**  
**Senior Services, Midland County Council on Aging,**  
**4700 Dublin Avenue, Midland, MI 48642**  
**March 15, 2013 @10:00 AM**  
**MINUTES**

**CALL TO ORDER**

Commissioner Mast called the meeting to order at 10:00 A.M.

Commissioner Mast welcomed the Commissioners. This was followed by the Pledge of Allegiance.

Commissioner Mast thanked Commissioner Shade for inviting the Commission to his region, and Alan Brown, Executive Director, Senior Services, Midland County Council on Aging, for hosting today's meeting and public hearing in their building. He introduced Mark Bone, Board Chair, Midland County Board of Commissioners, Rod Coleman, Vice President, Senior Services Board and Steve Anderson, Secretary, Senior Services Board, and asked them to step forward. OSA Director Kari Sederburg read and presented them with a certificate of recognition from Governor Rick Snyder, congratulating them on their 50<sup>th</sup> anniversary.

**COMMISSION ROLL CALL**

The Commission roll call was taken and a quorum was present.

**COMMISSION MEMBERS PRESENT**

Harold Mast, Michael Bartus, Gerald Irby, Kathleen Johnston-Calati, Donna Murray-Brown, Donald Newport, Renee' Parnell, Patricia Rencher, Jeffery Schade, Michael Sheehan, Janice Wilson, James Wright and Kristie Zamora.

**COMMISSION MEMBERS ABSENT (Excused)**

Shannon English.

**COMMISSION MEMBERS ABSENT (Un-excused)**

None.

**OFFICE OF SERVICES TO THE AGING (OSA) STAFF PRESENT**

Kari Sederburg, Carol Dye, Scott Wamsley and Wendi Middleton.

**VISITORS/GUEST PRESENT**

Alan Brown, Executive Director, Senior Services/Midland County Council on Aging, Mark Bone, Board Chair, Midland County Board of Commissioners, Rod Coleman, Vice President, Senior Services Board, Steve Anderson, Secretary, Senior Services Board, Dick Corbas, Yvonne Corbas, Stacey Dudewicz, Region VII AAA, Annette Jeske, Region VII AAA, Jessica Kirn, Karen Courney, Tammy Roehrs, Bay County, Tina Abbate Marzolf, AAA 1-B, Deb Conasty, Senior Services, Anne Davis, DAAA 1-A, Sarn Clawez, Midland Senior Services and Becki Kugler, AAA 1-B.

**APPROVAL OF AGENDA**

Commissioner Mast asked for a motion to approve the agenda.

A motion was made by Commissioner Newport to approve the agenda. Commissioner Wilson seconded the motion.

The motion was approved unanimously with a voice vote.

**APPROVAL OF COMMISSION MINUTES**

Commissioner Mast asked for a motion to approve the February 15, 2013 minutes.

A motion was made by Commissioner Irby to approve the minutes. Commissioner Wright seconded the motion.

The motion was approved unanimously with a voice vote.

**INFORMATION FROM INDIVIDUALS OR DELEGATIONS CONCERNING AGENDA ITEMS**

None.

**COMMISSION CHAIR REPORT**

Commissioner Mast provided a draft letter on behalf of the Commission to the Legislature in support of the Governor's Medicaid expansion.

Edits and comments were provided.

**BUSINESS ITEMS (Part 1)**

**Approval to Authorize Commission Chair Mast to Incorporate Changes and Submit the Medicaid Expansion Letter of Support on Behalf of the Commission**

A motion was made by Commissioner Sheehan to approve to authorize Commissioner Mast to incorporate edits and submit the Medicaid expansion letter of support on behalf of the Commission, as presented. Commissioner Wilson seconded the motion.

Commissioner Mast encouraged Commissioners to continue reaching out to the legislature in support of the expansion.

The motion was approved unanimously with a voice vote.

Commissioner Mast stated when considering the funding formula, it is incumbent upon the Commission to represent all of the state's regions, and to advocate for seniors in all of Michigan's geographic areas.

Commissioner Mast stated the Older Michiganian's Day event will be held on Tuesday, June 4, 2013, at the State Capital in Lansing and encouraged everyone's attendance.

Commissioner Mast announced the Senior Citizen of the Year will kick off soon and nomination forms will be sent.

He asked for a Commissioner to serve as one of the judges, and Commissioner Sheehan volunteered to serve on the panel.

Director Sederburg stated additional information will be sent once it's on OSA's website.

### **OSA DIRECTOR REPORT**

Commissioner Mast asked Director Kari Sederburg for her report.

Director Sederburg discussed the fiscal year 14 budget, and noted all budget hearings are complete and talks are moving to workgroup sessions to review the final budget, which should be completed by June.

Director Sederburg stated OSA had a call with the Administration on Aging (AoA) regarding the sequestration and they are keeping an eye on the federal budget to determine next steps on the 5.1 percent reduction to the formulary funds, which equates to about \$2.27 million in cuts for Michigan. A draft chart will be provided showing where the cuts will be.

Director Sederburg stated the Commission will receive the State Plan draft prior to the April meeting. OSA's FY 14-16 State Plan must be submitted to AoA by July 1<sup>st</sup>, which covers October 1, 2013 through September 30, 2016. A full timeline will be provided.

Director Sederburg thanked Commissioners who participated in the Needs Assessment workgroups. Draft white papers are being finalized and will be shared with the CSA as OSA works to roll those into the State Plan.

Director Sederburg stated Michigan was awarded a six-month state innovations grant to look at system and payment reforms for Michigan's health care system, and OSA sits on that steering committee.

Director Sederburg stated OSA launched its new website, as well as a new Facebook page and links will be provided to those two sites.

Commissioner Mast stated a workgroup to address unlicensed assisted living facilities has been convening and Sarah Slocum, OSA's State Long Term Care Ombudsman and member of this workgroup, put together an Ombudsman web-training and he invited Commissioners and State Advisory Council members to participate in this training; more information to follow.

### **BUSINESS ITEMS (Part 2)**

#### **Approval of a Substantive Amendment to the Fiscal Year (FY) 2013 Annual Implementation Plan (AIP) for the Region 6 Tri-County Office on Aging (TCOA)**

Scott Wamsley, OSA staff, requested approval of a substantive amendment to the FY

2013 AIP for the TCOA.

Mr. Wamsley stated TCOA would like to add the Savvy Caregiver Program as a direct service to their FY 2013 area plan approved last year.

A motion was made by Commissioner Wright to approve the \$10K substantive amendment to the FY 2013 AIP for the Region 6 TCOA, as presented. Commissioner Sheehan seconded the motion.

Discussion followed and the motion was approved with a 13-0-0 vote.

**Approval of Fiscal Year (FY) 13 Aging and Disability Resource Collaborative (ADRC) Funds for Mini-Grants**

Scott Wamsley, OSA staff, requested approval of FY13 ADRC funds for mini-grants.

Mr. Wamsley stated these carry-over funds are from FY 12 and will be used for local needs as identified by 10 ADRC agencies.

A motion was made by Commissioner Wilson to approve FY 13 ADRC funds for mini-grants, as presented. The motion was seconded by Commissioner Johnston-Calati.

Discussion followed and the motion was approved with a 13-0-0 vote.

**Request for Approval of 2013 Alzheimer's Disease Supportive Services Program: Creating Confident Caregivers**

Wendi Middleton, OSA staff, requested approval of 2013 Alzheimer's Disease Supportive Services Program (ADSSP): Creating Confident Caregivers (CCC).

Ms. Middleton stated OSA received a no-cost extension from the AoA for grant funds, which will be used to support sustainability, training, quality management and reporting requirements of the CCC project.

A motion was made by Commissioner Zamora to approve the 2013 ADSSP: CCC, as presented. The motion was seconded by Commissioner Murray-Brown.

Discussion followed and the motion was approved with a 13-0-0 vote.

Ms. Middleton will provide data on regional class participation levels, and on overall class participation so far.

**Request for Approval of Current Year Medicare Medicaid Assistance Program (MMAP) Grant Funds**

Wendi Middleton, OSA staff, requested approval of current year MMAP grant funds.

Ms. Middleton stated these Centers for Medicare and Medicaid Services performance award and carry-over funds will be granted to AAAs who meet or exceed the MMAP

performance measures based on criteria approved by MMAP Board of Directors.

A motion was made by Commissioner Irby to approve current year MMAP grant funds, as presented. The motion was seconded by Commissioner Zamora.

Discussion followed and the motion was approved with a 13-0-0 vote.

**Request for Approval of Fiscal Year (FY) 13 Grant to Area Agency on Aging (AAA) of Western Michigan for Older Adult Refugee Program**

Wendi Middleton, OSA staff, requested approval of FY13 grant to AAA of Western Michigan for the Older Adult Refugee Program.

Ms. Middleton stated OSA is partnering with the Department of Human Services, who received federal funds to provide for older adult refugees by working with local refugee and aging service providers to increase knowledge and access to services.

A motion was made by Commissioner Newport to approve the FY13 grant to AAA of Western Michigan for the Older Adult Refugee Program, as presented. The motion was seconded by Commissioner Parnell.

Discussion followed and the motion was approved with a 13-0-0 vote.

**Request for Approval to Use Current Intrastate Funding Formula (IFF) for FY14**

Scott Wamsley, OSA staff, provided a brief overview of the current IFF, noting under the Older Americans Act, there's a requirement that the IFF be developed in consultation with the AAAs, and to use the best available resources.

Commissioner Mast stated a decision is needed so AAAs can begin planning their FY14 Area Implementation Plan budgets.

A motion was made by Commissioner Sheehan to approve the use of current IFF for FY 14, as presented, and to revisit the possibility of change in subsequent FYs. The motion was seconded by Commissioner Newport.

Commissioner Bartus asked the Commission to consider a very focused investigation related to using not only U.S. Census data, but also American Community Survey data, which is an ongoing statistical survey that samples a small percentage of the population every year, for valid, newly available information, as well as review regional AAA's best practices to do some prioritizing and look at doing business differently.

Discussion followed and the motion was approved with a 12-0-0 vote.

Commissioner Rencher provided a handout on other states related to their IFFs.

Tina Abbatte-Marzolf, Executive Director of Region 1-B AAA, stated AAA Directors had formal discussion on the IFF and the majority consensus was to keep the current IFF, and she'll bring this matter before them to take formal action.

Commissioner Mast stated after the March and April Public Hearings, they will provide direction as to whether an IFF review panel will be convened.

## **INFORMATION AND COMMENTS**

### **Volunteers Needed for SAC Nomination Application Review Committee**

Wendi Middleton, OSA staff, stated every year, some members cycle off the State Advisory Council (SAC) and OSA conducts an application process, which concluded on February 28<sup>th</sup>, noting OSA received eight applications, while the SAC lost 10 members.

Ms. Middleton stated the Commission nominates SAC members and Commissioner Mast will chair the application review committee, and Commissioner Sheehan, as the SAC Chair, will sit on that committee. Ms. Middleton stated she needs two additional volunteers to review applications and participate on a conference call to make SAC recommendations that will be brought back before the Commission in May for approval.

Commissioners Zamora and Bartus volunteered to sit on the committee.

Commissioner Mast requested the most recent SAC bylaws and Ms. Middleton stated she would provide those to the Commission.

Commissioner Sheehan pointed out that Regions 8, 9 and 10 have an overwhelming number of SAC members, while Regions 1-B, 3-A, 3-B, 3-C, 4, 5, 8 and 14 have vacancies, noting there should be two members from each region for geographical balance and representation.

### **Discussion on the Older Americans Act**

There was discussion on the Older American's Act (OAA) and its relevance to the continuing discussion on the IFF, as well as the Older Michiganians Act.

## **ANNOUNCEMENTS**

Commissioner Mast asked if any of the Commissioner's terms were nearing the end, and if so to reapply if they wished to seek reappointment to the Commission.

Commissioner Mast asked if the Commission would agree to move the September 20<sup>th</sup> meeting date in 2013 could be moved to September 13, 2013.

A motion was made to approve moving the September 20, 2013 Commission on Services to the Aging meeting to September 13, 2013, by Commissioner Irby. The motion was seconded by Commissioner Wilson.

The motion was approved unanimously with a voice vote.

Commissioner Mast announced the next CSA meeting is scheduled to be held on Friday, April 19, 2013, at the Radisson Hotel in Lansing, in conjunction with the SAC, with a Public Hearing to follow at the same location from 1:30-3:00 PM.

Director Sederburg stated she will send the draft State Plan to the Commission prior to the April meeting, then schedule a brief conference call to discuss next steps, and the Commission can provide input on next steps. The draft plan will then be sent to the public for a 30-day comment period, and the public will be able to provide input at the June public hearing in Muskegon.

Senior Services offered tours of Seasons One and Seasons Two Adult Day Facilities that are dementia specific programs.

### **ADJOURN**

Commissioner Mast asked for a motion to adjourn the meeting.

A motion to adjourn was made by Commissioner Wright. The motion was seconded by Commissioner Schade.

The motion to adjourn was approved unanimously by voice vote.

Commissioner Mast adjourned the meeting at 11:48 PM.