

**MICHIGAN COMMISSION ON SERVICES TO THE AGING AND  
STATE ADVISORY COUNCIL ON AGING JOINT MEETING**

**Michigan Department of Health and Human Services  
Aging and Adult Services Agency  
Ramada Hotel & Conference Center  
7501 W. Saginaw Hwy., American Room; Lansing, MI  
May 15, 2015 @9:00 AM**

**MINUTES**

**CALL TO ORDER**

Commissioner Mast called the meeting to order at 9:00 A.M. This was followed by the Pledge of Allegiance.

**COMMISSION ROLL CALL**

The Commission roll call was taken and a quorum was present.

**COMMISSION MEMBERS PRESENT**

Harold Mast, Matthew Adeyanju, Douglas Chalgian, Sibyl Ellis, Joan Ilardo, Gerald Irby, Donna Murray-Brown, Donald Newport, Richard Ortega, Michael Sheehan and Kristie Zamora.

**COMMISSION MEMBERS ABSENT** (excused)

Michael Burri, Patricia Rencher and Jeffery Schade.

**AGING AND ADULT SERVICES AGENCY (AASA) STAFF PRESENT**

Kari Sederburg, Leslie Shanlian, Carol Dye, Annette Gamez, Phil Lewis, Tari Muniz, Lauren Swanson-Aprill, Sarah Slocum, Dawne Velianoff and Scott Wamsley and AASA's newest staff members, Michelle McGuire, Candace Pilarski, Rachel Richards, Rachel Telder and Cynthia Farrell from the Office of Adult Services Policy.

**VISITORS/GUESTS PRESENT**

Nancy Short, of the Governor's office, Senator Judy Emmons, AJ Rodrigues on behalf of Senator Peter MacGregor, Greg McCullough on behalf of Representative Marcia Hovey-Wright, Valerie Christian, Suzanne Thornton, Brent Galant, Dave Johnson, Earl Folks and Vince Pepper of DTE, Linda Falkowski, Amy Walt, Amanda Anderson, Fred Jasmund, Antonette Noakes, Patrick Ennis, David Schonord, Tim Hoffman and Whitney Skeans of Consumers Energy, Commissioner Sally Talberg, MPSC, Julie Wetherby, Executive Director, Region 2 AAA, Uneil Smith of RSVP Wayne Co. and Susanne Weslcock, MPJC.

**APPROVAL OF AGENDA**

Commissioner Mast asked for a motion to approve the agenda.

A motion was made by Commissioner Irby to approve the agenda. Commissioner Ortega seconded the motion. The motion was approved unanimously with a voice vote.

## **APPROVAL OF COMMISSION MINUTES**

Commissioner Mast asked for a motion to approve the April 17, 2015, minutes.

A motion was made by Commissioner Ellis to approve the minutes. Commissioner Newport seconded the motion. The motion was approved unanimously with a voice vote.

## **MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES WELCOME**

Nick Lyon, Director of the MDHHS provided a welcome, introduction and overview of the merger.

## **PUBLIC COMMENT RELATED TO AGENDA ITEMS**

Nancy Short of the Governor's office thanked the Commission for their work. Ms. Short stated there are five Commissioner's terms coming up for new or reappointment, and clarified the Governor's rule that no one will serve more than three terms on any of his commissions and/or boards in an effort to allow others an opportunity to serve on them. To apply or reapply by June 5th, please visit the website [www.michigan.gov/appointments](http://www.michigan.gov/appointments).

## **LEGISLATIVE UPDATE**

Phil Lewis, AASA's Public Affairs Specialist, provided information on current and ongoing legislation, including the Federal bill to fix the Medicare's doctor payments, and Michigan's Auto No-Fault amendments.

## **COMMISSION CHAIR REPORT**

Commissioner Mast laid out the morning's agenda, noting the Gatekeeper Luncheon event to honor the 2014 Gatekeepers of the Year will be held immediately after the meeting.

## **AGING AND ADULT SERVICES AGENCY (AASA) EXECUTIVE DIRECTOR REPORT**

Director Sederburg thanked Director Lyon for addressing the Commission, and recognized Steve Fitton, Michigan's Medicaid Director, and announced his retirement to go into the private sector at the end of June, and she introduced AASA's newest staff members from the former Department of Human Services, Adult Services Policy team.

## **FINANCIAL UPDATE**

Scott Wamsley, AASA staff, provided a handout, Michigan Aging Information System – NAPIS Fiscal Year (FY) 14 Annual Implementation Plan Administrative Expenditures Report, and overview of the State and Federal budget strategy of issuing awards.

Commissioner Mast requested a meeting with Director Sederburg and Mr. Wamsley to discuss how to present financial updates more succinctly.

Commissioner Ellis requested a snapshot of the current FY 2015 numbers. Mr. Wamsley stated he will provide that at the June meeting.

## **BUSINESS ITEMS**

### **Request for Approval of Ombudsman Volunteer Training (OVT)**

Sarah Slocum, AASA's Long Term Care State Ombudsman, requested approval to award \$7,500 to a contractor to be determined through a bid process to work on rewriting and

standardizing the Ombudsman training manual.

A motion was made by Commissioner Ortega approve the FY 2015 OVT grant, as presented. Commissioner Zamora seconded the motion.

Additional discussion followed and this motion was approved with a 12-0-0 vote.

**Request for Approval of Contractual Services to Revise the Building Training...Building (BTBQ) Quality Personal and Home Care Aide Training Curriculum**

Lauren Swanson-Aprill, AASA staff, requested approval to award administrative funds of up to \$10,000 to a contractor to be determined through a bid process to make revisions to the BTBQ Personal Care Aide (PCA) training curriculum, based on suggestions the BTBQ trainers and learners recommended during the three-year PCA training demonstration project completed in 2013.

A motion was made by Commissioner Murray-Brown to approve the contractual services to revise the BTBQ Quality Personal and Home Care Aide Training curriculum, as presented. Commissioner Adeyanju seconded the motion.

Commissioner Newport requested the names of contractors once they are selected, and Commissioner Irby requested the bid process. Director Sederburg agreed to provide both. Additional discussion followed, and this motion was approved with a 12-0-0 vote.

**Request for Approval of State Advisory Council on Aging (SAC) Bylaws Review Committee Draft of Proposed Changes**

Commissioner Sheehan, SAC Chair, presented proposed changes to the SAC Bylaws on behalf of the SAC Bylaws Review Committee made up of Commissioners Adeyanju, Irby, Reid-Smith, Zamora and himself.

A motion was made by Commissioner Irby to approve the updates, including edits as suggested by the CSA, as presented. Commissioner Newport seconded the motion. The motion was approved unanimously with a voice vote.

**Request for Approval of SAC Member Appointment**

Commissioner Michael Sheehan, SAC Chair stated the SAC Member Appointment Review Committee made up of Commissioners Ortega, Reid-Smith, Zamora and himself, made the recommendation to replace John Pedit with Sandra Falk-Michaels.

A motion was made by Commissioner Sheehan to approve the newly appointed SAC member, as presented. Commissioner Murray-Brown seconded the motion. The motion was approved unanimously with a voice vote.

**Approval of Aging and Disability Resource Collaboration (ADRC) Part B Sustainability Grant to Great Lakes Training, Inc.**

Tari Muniz, AASA staff, requested approval to grant funding to Great Lakes Training, Inc. to provide motivational interviewing training for ADRC person-centered counselors.

A motion was made by Commissioner Irby to approve ADRC Part B Sustainability grant to Great Lakes Training, Inc., as presented. Commissioner Ellis seconded the motion.

This motion was approved with a 12-0-0 vote.

### **INFORMATIONAL ITEMS**

#### **Older Adult Refugee Grant Amendment**

Tari Muniz, AASA staff, provided a correction to the Older Adult Refugee memo previously presented at the February CSA meeting that went to AAA Regions 8 and 1-B, noting the amount approved was \$143,113, and should have been \$141,113.

#### **PREVNT Update**

Dawne Velianoff, AASA staff, provided a map and update and overview of the PREVNT grant and how it was allocated throughout the state. Ms. Velianoff stated there will be a luncheon in June where all grantees are invited to provide an update on their project. Ms. Velianoff extended an invitation to Commissioners to attend, and to RSVP to Ms. Dye.

### **ANNOUNCEMENTS**

The next CSA meeting will be held on Friday, June 19<sup>th</sup>, at 9:00 AM at the Turner Senior Resource Center, located at 2401 Plymouth Road in Ann Arbor. A public hearing on the AASA State Plan will be held at this same location at 1:00 PM.

The next SAC meeting will be held on Thursday, June 18, 2015, at the Ramada Lansing Hotel and Conference Center, located at 7501 W. Saginaw in Lansing.

Director Sederburg and the Commission acknowledged Commission Secretary, Carol Dye, with a birthday cake and card, and thanked her for her dedication to the CSA.

Following today's meeting there will be a 2014 Gatekeepers of the Year Luncheon to honor a Consumers Energy and a DTE Energy employee for their service and dedication to seniors through the Gatekeeper Program at this same location.

### **ADJOURN**

Commissioner Mast asked for a motion to adjourn the meeting.

A motion to adjourn was made by Commissioner Newport. The motion was seconded by Commissioner Adeyanju. This motion was approved unanimously with a voice vote.

Commissioner Mast adjourned the meeting at 11:35 PM