

**MICHIGAN COMMISSION ON SERVICES TO THE AGING MEETING**  
**Ramada Lansing Hotel & Conference Center**  
**7501 W. Saginaw Highway; Lansing, Michigan**  
**August 15, 2014 @9:00 AM**

**MINUTES**

**CALL TO ORDER**

Commissioner Mast called the meeting to order at 9:00 A.M and this was followed by the Pledge of Allegiance.

**COMMISSION ROLL CALL**

The Commission roll call was taken and a quorum was present.

**COMMISSION MEMBERS PRESENT**

Harold Mast, Matthew Adeyanju, Sibyl Ellis, Joan Ilardo, Gerald Irby, Donna Murray-Brown, Donald Newport, Richard Ortega, Patricia Rencher, Michael Sheehan and Kristie Zamora.

**COMMISSION MEMBERS ABSENT**

Michael Burri, Douglas Chalgian, Renee' Reid-Smith and Jeffery Schade (excused).

**OFFICE OF SERVICES TO THE AGING (OSA) STAFF PRESENT**

Kari Sederburg, Leslie Shanlian, Steve Betterly, Wendi Middleton, Sarah Slocum, Scott Wamsley, Eric Berke, Amy Colletti, Dan Doezema, Carol Dye, Sherri King, Phil Lewis and Laura McMurtry.

**VISITORS/GUESTS PRESENT**

Bob Brown, Jason Maciejewski, Bethany Burge and Kishori Gandhi of Region 1-C AAA, The Senior Alliance, Inc., Drew Orvosh, Stacey Dudewicz and Annette Jeske of Region 7 AAA, Laurie Sauer of Region 9 AAA, Paul Bridgewater, Faiz Issaki, Letty Azar and Anne Holmes Davis of Region 1-A AAA, Lynn Kellogg of Region 4 AAA, Tom Czerwinski and Sandra Jones of Region 8 AAA, Marion Owen and Sara Aikman of Region 6 AAA, and Alison Herschel of Michigan Elder Justice Initiative.

**APPROVAL OF AGENDA**

Commissioner Mast asked for a motion to approve the agenda.

A motion was made by Commissioner Irby to approve the agenda. Commissioner Ortega seconded the motion.

The motion was approved unanimously with a voice vote.

**APPROVAL OF COMMISSION MINUTES**

Commissioner Mast asked for a motion to approve the July 18, 2014, CSA minutes.

A motion was made by Commissioner Sheehan to approve the minutes. Commissioner Newport seconded the motion.

The motion was approved unanimously with a voice vote.

### **COMMISSION CHAIR REPORT**

Commissioner Mast welcomed newly appointed Commissioner Sibyl Ellis, who provided her brief history and background.

Commissioner Mast stated he and Kari had a meeting with the Department of Community Health Director, James Haveman. They discussed the Commission's business to connect and ensure the focus was on what the Governor called for in his aging message.

### **INFORMATION FROM INDIVIDUALS OR DELEGATIONS**

None.

### **OSA Director Report**

Director Kari Sederburg welcomed Commissioners Ellis and Adeyanju, and thanked the AAA directors, their teams, and OSA field reps for all their work that went into the Annual Implementation Plans (AIPs).

Director Sederburg stated OSA is strategizing to create a fund using administrative dollars or funding sources that may have some flexibility, to assist older adults who had damage from the flooding in SE Michigan.

Director Sederburg stated all Michigan senior millages passed, except for Keeler Township in Van Buren County.

Director Sederburg stated the Ombudsman Program RFP was put out for bid, none were received, and OSA is reassessing next steps.

### **BUSINESS ITEMS**

#### **Request for Approval of Fiscal Year (FY) 2015 Annual Implementation Plan (AIP) for Northeast Michigan Community Service Agency (NEMSCA)/Region 9 Area Agency on Aging (AAA)**

Dan Doezema, OSA staff, thanked staff & AAAs for all the work that went into completing the AIPs. Mr. Doezema introduced Laurie Sauer, Executive Director of the Region 9 AAA, and highlighted their activities and future plans, and requested a waiver of minimum percentage required for a priority service category - Access.

Ms. Sauer provided a brief history, background, and current and ongoing efforts.

Mr. Doezema requested approval of the FY 2015 AIP, and a waiver of minimum percentage required for a priority service category - Access, for Region 9 AAA.

Additional discussion followed and a motion was made by Commissioner Newport to approve the FY 2015 AIP for Region 9 AAA, as presented. Commissioner Murray-Brown seconded the motion.

The motion was approved with an 11-0-0 vote.

**Request for Approval of Fiscal Year (FY) 2015 Annual Implementation Plan (AIP) for Area Agency on Aging (AAA) of Northwest Michigan, Region 10 AAA**

Mr. Doezema introduced Robert Schlueter, Executive Director of the Region 10 AAA, and highlighted their activities and future plans, noting there were no special conditions.

Mr. Schlueter provided a brief history, background and current and ongoing efforts.

Mr. Doezema requested approval of the FY 2015 AIP for Region 10 AAA.

Additional discussion followed and a motion was made by Commissioner Sheehan to approve the FY 2015 AIP for Region 10 AAA, as presented. Commissioner Zamora seconded the motion.

The motion was approved with an 11-0-0 vote.

**Request for Approval of Fiscal Year (FY) 2015 Annual Implementation Plan (AIP) for the Detroit Area Agency on Aging (AAA), Region 1A**

Laura McMurtry, OSA staff, introduced Paul Bridgewater, Executive Director of the Region 1-A Detroit AAA, who introduced his staff, Faiz Eshshaki, CFO, Letty Azar, Chief Program Officer, and Anne Holmes Davis, Director of Planning. Ms. McMurtry highlighted their activities and future plans, noting there were no special conditions.

Mr. Bridgewater, Mr. Eshshaki and Ms. Azar provided a brief history, background and current and ongoing efforts.

Ms. McMurtry requested approval of the FY 2015 AIP for Region 1-A AAA.

Additional discussion followed and a motion was made by Commissioner Rencher to approve the FY 2015 AIP for Region 1-A AAA, as presented. Commissioner Ilardo seconded the motion.

The motion was approved with an 11-0-0 vote.

There was a break at 10:48 AM, and the meeting resumed at 10:58 AM.

**Request for Approval of Fiscal Year (FY) 2015 Annual Implementation Plan (AIP) for The Senior Alliance, Inc., Area Agency on Aging (AAA), Region 1C**

Ms. McMurtry introduced Bob Brown, Executive Director of the Region 1-C AAA, who introduced his staff, Jason Maciejewski, Chief Information and Planning Officer, Bethany Burge, Planning Manager and Kishori Ghandi, Chief Financial Officer. Ms. McMurtry highlighted their activities and future plans, noting there were no special conditions.

Mr. Brown provided a brief history, background and current and ongoing efforts.

Ms. McMurtry requested approval of the FY 2015 AIP for Region 1-C AAA.

Additional discussion followed and a motion was made by Commissioner Irby to approve the FY 2015 AIP for Region 11 AAA, as presented. Commissioner Newport seconded the motion.

The motion was approved with an 11-0-0 vote.

**Request for Approval of Fiscal Year (FY) 2015 Annual Implementation Plan (AIP) for the Region IV Area Agency on Aging (AAA)**

Eric Berke, OSA staff, introduced Lynn Kellogg, CEO of the Region IV AAA, and highlighted their activities and future plans, noting there were no special conditions. Mr. Berke congratulated Ms. Kellogg as the recipient of this year's National Association of Area Agencies on Aging President's Award.

Ms. Kellogg provided a brief history, background and current and ongoing efforts.

Mr. Berke requested approval of the FY 2015 AIP, and a transfer of congregate nutrition funds to supportive services, for Region IV AAA.

Additional discussion followed and a motion was made by Commissioner Irby to approve the FY 2015 AIP for Region IV AAA, as presented. Commissioner Ortega seconded the motion.

The motion was approved with an 11-0-0 vote.

**Request for Approval of Fiscal Year (FY) 2015 Annual Implementation Plan (AIP) for the Region VII Area Agency on Aging (AAA)**

Mr. Berke introduced Andrew Orvosh, Executive Director of the Region VII AAA, who introduced his staff, Stacey Dudewicz, Contract Manager, and Annette Jeske.

Mr. Berke highlighted their activities and future plans, requested a transfer of funds from congregate funding to support in-home services, and noted there were no special conditions.

Mr. Orvosh, Ms. Dudewicz and Ms. Jeske provided a brief history, background and current and ongoing efforts.

Mr. Berke requested approval of the FY 2015 AIP, and a transfer of congregate nutrition funds to supportive services, for Region VII AAA.

Additional discussion followed and a motion was made by Commissioner Ellis to approve the FY 2015 AIP for Region VII AAA, as presented. Commissioner Ilardo seconded the motion.

The motion was approved with an 11-0-0 vote.

The Commission meeting broke for lunch at 12:18 PM and resumed at 1:00 PM.

**Request for Approval of Fiscal Year (FY) 2015 Annual Implementation Plan (AIP) for the Area Agency on Aging (AAA) of Western Michigan, Region 8**

Mr. Berke introduced Tom Czerwinski, Executive Director of the Region 8 AAA, who introduced his staff, Sandra Ghoston Jones, Planner and Contract Coordinator.

Mr. Berke highlighted their activities and future plans, a waiver from the minimum percentage for legal services, and noted there were no special conditions.

Mr. Czerwinski and Ms. Jones provided a brief history, background and current and ongoing efforts.

Mr. Berke, requested approval of the FY 2015 AIP, and a waiver from the minimum percentage for legal services for Region 8 AAA.

Additional discussion followed and a motion was made by Commissioner Ortega to approve the FY 2015 AIP for Region 8 AAA, as presented. Commissioner Murray-Brown seconded the motion.

The motion was approved with an 11-0-0 vote.

**Request for Approval of Fiscal Year (FY) 2015 Annual Implementation Plan (AIP) for Tri-County Office on Aging, Region 6 Area Agency on Aging (AAA)**

Commissioner Mast introduced Marion Owen, Executive Director of the Region 6 AAA, who introduced her staff, Leanna Olson, Community Relations and Advocacy, Dee Lamb, Finance Manager, and Sara Aikman, Assistant Director.

Steve Betterly, OSA staff, highlighted their activities and future plans, noting there were no special conditions.

Ms. Owen provided a brief history, background, and current and ongoing efforts.

Mr. Betterly requested approval of the FY 2015 AIP for Region 6 AAA.

Additional discussion followed and a motion was made by Commissioner Ilardo to approve the FY 2015 AIP for Region 6 AAA, as presented. Commissioner Sheehan seconded the motion.

The motion was approved with an 11-0-0 vote.

**Request for Approval for Distribution of Long Term Care Ombudsman (LTCO) Title VII/A Funding – Amended Amount**

Sarah Slocum, OSA staff, stated she oversees a program that provides advocacy, assistance, complaint resolution and education for residents of nursing homes, homes for the aged and adult foster care homes. This request is to amend a previously approved funding distribution, and will be used to support ongoing local ombudsman services.

Ms. Slocum requested approval to distribute the LTCO Title VII/A funding amended amount.

Additional discussion followed and a motion was made by Commissioner Newport to approve the distribution of the LTCO Title VII/A funding amended amount, as presented. Commissioner Ellis seconded the motion.

The motion was approved with an 11-0-0 vote.

**Request for Approval of Third-Year FY 2014/15 Grants for the Administration on Community Living (ACL) Grant for the Expansion of Chronic Disease Self-Management (CDSME) Programs**

Wendi Middleton, OSA staff, provided a brief overview into the third year of the CDSME grant. This funding will expand the scope and reach of the Stanford self-management programs, as specified by the ACL, to provide chronic disease, diabetes and chronic pain self-management and prevention education, based on concentrations of targeted populations within five Area Agencies on Aging's areas.

Ms. Middleton requested approval of the third-year FY 2014/15 grants for the ACL grant for the expansion of CDSME programs.

Additional discussion followed and a motion was made by Commissioner Rencher to approve the third-year FY 2014/15 grants for the ACL grant for the expansion of the CDSME programs, as presented. Commissioner Irby seconded the motion.

The motion was approved with a 10-0-1 vote, with Commissioner Ilardo abstaining.

**Request for Approval of Year One FY 2014/15-17 Evidence-Based Falls Prevention Programs Financed Solely by 2014 Prevention and Public Health Funds Grants**

Ms. Middleton stated this grant is to increase the number of participants in the Matter of Balance classes in AAA Regions 6, 7 and 14. A correction was made to the memo to clarify classes were offered in three AAA regions, and not individual counties.

Funds will be used to identify at-risk adults over age 65, and person with disabilities, and to provide information on classes.

Ms. Middleton requested advance approval of the year one FY 2014/15-17 Evidence-Based Falls Prevention Programs financed solely by 2014 Prevention and Public Health funds grants, pending receipt of the grant award.

Additional discussion followed and a motion was made by Commissioner Ellis to approve the year one FY 2014/15-17 Evidence-Based Falls Prevention programs financed solely by 2014 Prevention and Public Health funds grants, as presented. Commissioner Newport seconded the motion.

The motion was approved with an 11-0-0 vote.

**Request for Approval of FY 2014/15 Personal Care Workers' (PCW) Pilot Program Background Checks Grant to Region 3B Area Agency on Aging (AAA)**

Ms. Middleton stated OSA will partner with the Department of Licensing and Regulatory

Affairs on the second year of a three-year grant to coordinate and implement the PCW Pilot program with Region 3B AAA, who will ensure that PCWs are identified and recruited for involvement in the Pilot Background Check project for in-home care workers.

Ms. Middleton requested approval of the FY 2014/15 PCW pilot program Background Checks grant to Region 3B AAA.

Additional discussion followed and a motion was made by Commissioner Irby to approve the FY 2014/15 PCW Pilot Program Background Checks grant to Region 3B AAA, as presented. Commissioner Ortega seconded the motion.

The motion was approved with an 11-0-0 vote.

**Request for Approval of FY 2014/15 Model Approaches to Statewide Legal Assistance Systems Grant (Elder Rights Charter) to Elder Law of Michigan (ELM)**

Ms. Middleton stated this grant is the second year of a three-year grant to ELM, which will be used to expand and integrate legal services and aging services programs.

Ms. Middleton requested approval of the FY 2014/15 Model Approaches to Statewide Legal Assistance Systems grant (Elder Rights Charter) to ELM.

A motion was made by Commissioner Murray-Brown to approve the FY 2014/15 Model Approaches to Statewide Legal Assistance Systems grant (Elder Rights Charter) to ELM, as presented. Commissioner Irby seconded the motion.

The motion was approved with an 11-0-0 vote.

Ms. Middleton provided a grid of the seven grants OSA applied for since June 1<sup>st</sup>.

**INFORMATIONAL ITEMS**

**Senior Project FRESH Update**

Sherrri King, OSA staff, provided an update on Senior Project Fresh, also known as the Senior Farmers Market Nutrition Program funded through the USDA, which began in three counties in 2000 and has since expanded to all Michigan counties except for Gogebic County, as they do not have farmer's markets.

**ANNOUNCEMENTS**

None.

**ADJOURN**

Commissioner Mast asked for a motion to adjourn the meeting.

A motion to adjourn was made by Commissioner Newport. The motion was seconded by Commissioner Sheehan. The motion to adjourn was approved unanimously by voice vote.

Commissioner Mast adjourned the meeting at 2:32 PM.