

**MICHIGAN COMMISSION ON SERVICES TO THE AGING MEETING  
Radisson Hotel, 111 N. Grand Avenue, Lansing, MI 48933  
August 16, 2013 @9:00 AM**

**MINUTES**

**CALL TO ORDER**

Commissioner Mast called the meeting to order at 9:00 A.M. This was followed by the Pledge of Allegiance.

**COMMISSION ROLL CALL**

The Commission roll call was taken and a quorum was present.

**COMMISSION MEMBERS PRESENT**

Harold Mast, Michael Bartus, Michael Burri, Shannon English, Gerald Irby, Kathleen Johnston-Calati, Donna Murray-Brown, Donald Newport, Renee' Parnell, Patricia Rencher, Jeffery Schade, Michael Sheehan, James Wright and Kristie Zamora.

**COMMISSION MEMBERS ABSENT**

Janice Wilson.

**OFFICE OF SERVICES TO THE AGING (OSA) STAFF PRESENT**

Kari Sederburg, Rhonda Powell, Eric Berke, Steve Betterly, Amy Colletti, Dan Doezema, Carol Dye, Laura McMurtry, Wendi Middleton and Scott Wamsley.

**VISITORS/GUESTS PRESENT**

Laurie Sauer, Executive Director, Region 9 AAA, Bob Schlueter, Executive Director, Region 10 AAA, Jonathon Mead, Executive Director, Region 11 AAA, UPCAP, Paul Bridgewater, President & CEO, Faiz Esshaki, and Anne Holmes-Davis, Region 1-A AAA, Drew Orvosh, Executive Director, Stacey Dudewicz and Annette Jeske, Region VII AAA, Karla Fales, Executive Director, Lyn Briel, Region 3-B AAA, Bob Brown, Executive Director, Bethany Burge, Jason Maciejewski and Kishori Gandhi, Region 1-C AAA, Tina Abbate-Marzolf, Executive Director and Andrea Mulheisen, Region 1-B AAA, Sandra Ghaston-Jones, Region 8 AAA and Gerald McCole, State Advisory Council, Region 11.

**APPROVAL OF AGENDA**

Commissioner Mast asked for a motion to approve the agenda.

A motion was made by Commissioner Irby to approve the agenda. Commissioner Parnell seconded the motion.

The motion was approved unanimously with a voice vote.

## **APPROVAL OF COMMISSION MINUTES**

Commissioner Mast asked for a motion to approve the July 16, 2013 meeting minutes.

A motion was made by Commissioner Wright to approve the minutes. Commissioner Sheehan seconded the motion.

The motion was approved unanimously with a voice vote.

## **INFORMATION FROM INDIVIDUALS OR DELEGATIONS CONCERNING AGENDA ITEMS**

None.

## **COMMISSION CHAIR REPORT**

Commissioner Mast provided a copy of a letter that went to 76 House of Representative members thanking them for their vote on the Medicaid Expansion, and a second letter that will be sent to Senators asking them for their support on the Medicaid Expansion.

Commissioner Mast stated the Assisted Living Workgroup drafted a letter to the Governor asking him to appoint a task force to look at assisted living definitions, etc., and they are finalizing it to bring it before the CSA at the September meeting.

Director Sederburg stated OSA will track down the recent national survey regarding nursing homes and how they are rated, and will send it to the Commissioners.

## **OSA Director Report**

Director Sederburg stated OSA's state plan was approved by the Administration on Aging.

Director Sederburg stated the Governor announced his regional initiative to bring the state to ten regions, with a focus on economic developmental workforce. OSA is working with the administration to determine what this may mean for OSA's network.

Director Sederburg stated OSA will launch a survey monkey asking organizations within the aging and long term supports and services networks about how they think the state is doing, i.e., what's working, what can be improved, and will be shared with the CSA.

Director Sederburg provided information on the budgets as requested by Commissioner Newport on FY 12 expenditures to compare to what's in FY 14 plans.

Director Sederburg provided a draft of the Aging and Disability Resource Collaboration Options Counseling Standards, which will be brought before the CSA in September.

## **BUSINESS ITEMS**

### **Fiscal Year (FY) 2014 Merit Award Trust Fund (MATF) Caregiver Support Program Allocations**

Dan Doezema, OSA staff, requested approval of FY 2014 MATF Caregiver Support

program allocations.

A motion was made by Commissioner Sheehan to approve of FY 2014 MATF Caregiver Support Program allocations, as presented. Commissioner Johnston-Calati seconded the motion.

Additional discussion followed and the motion was approved with a 14-0-0 vote.

**Request for Approval of Fiscal Year (FY) 2014-2016 Multi-Year Area Plan (MYP) and FY 2014 Annual Implementation Plan (AIP) for the Upper Peninsula Area Agency on Aging (UPAAA)/Region 11 Area Agency on Aging**

Dan Doezema, OSA staff, introduced Jon Mead, UPAAA's Executive Director, who provided a brief overview of his AAA.

Mr. Doezema highlighted some of UPAAA's activities, noted there were no special conditions, and requested approval of FY 2014-2016 MYP and FY 2014 AIP for the UPAAA/Region 11 AAA.

A motion was made by Commissioner Irby to approve the FY 2014-2016 MYP and FY 2014 AIP for the UPAAA/Region 11 AAA, as presented. Commissioner Zamora seconded the motion.

Additional discussion followed and the motion was approved with a 14-0-0 vote.

**Request for Approval of Fiscal Year (FY) 2014-2016 Multi-Year Area Plan (MYP) and FY 2014 Annual Implementation Plan (AIP) for the Northeast Michigan Community Service Agency (NEMCSA)/Region 9 Area Agency on Aging (AAA)**

Dan Doezema, OSA staff, introduced Laurie Sauer, Executive Director of NEMCSA's Region 9 AAA, who provided a brief overview of her AAA.

Mr. Doezema highlighted some of NEMCSA's Region 9 AAA activities, noted there were no special conditions, and requested approval of FY 2014-2016 MYP and FY 2014 AIP for the NEMCSA Region 9 AAA.

A motion was made by Commissioner Bartus to approve the FY 2014-2016 MYP and FY 2014 AIP for the NEMCSA/Region 9 AAA, as presented. Commissioner Newport seconded the motion.

Additional discussion followed and the motion was approved with a 14-0-0 vote.

**Request for Approval of Fiscal Year (FY) 2014-2016 Multi-Year Area Plan (MYP) and FY 2014 Annual Implementation Plan (AIP) for the Area Agency on Aging of Northwest Michigan (AAANM)/Region 10 Area Agency on Aging (AAA)**

Dan Doezema, OSA staff, introduced Bob Schlueter, Executive Director of AAANM/Region 10 AAA, who provided a brief overview of his AAA.

Mr. Doezema highlighted some of AAANM/Region 10 AAA's activities, noted there were no special conditions, and requested approval of FY 2014-2016 MYP and FY 2014 AIP for the AAANM/Region 10 AAA.

A motion was made by Commissioner Sheehan to approve the FY 2014-2016 MYP and FY 2014 AIP for the AAANM/Region 10 AAA, as presented. Commissioner Irby seconded the motion.

Additional discussion followed and the motion was approved with a 14-0-0 vote.

This Commission broke at 11:05 A.M., and resumed business at 11:15 A.M.

**Request for Approval of Fiscal Year (FY) 2014-2016 Multi-Year Area Plan (MYP) and FY 2014 Annual Implementation Plan (AIP) for the Region VII Area Agency on Aging (AAA)**

Eric Berke, OSA staff, introduced Drew Orvosh, Executive Director of Region VII AAA, who provided a brief overview of his AAA.

Mr. Berke highlighted some of Region VII AAA's activities, noted there were no special conditions, and requested approval of FY 2014-2016 MYP and FY 2014 AIP for the Region VII AAA.

A motion was made by Commissioner Irby to approve the FY 2014-2016 MYP and FY 2014 AIP for the Region VII AAA, as presented. Commissioner Burri seconded the motion.

Additional discussion followed and the motion was approved with a 14-0-0 vote.

**Request for Approval of Fiscal Year (FY) 2014-2016 Multi-Year Area Plan (MYP) and FY 2014 Annual Implementation Plan (AIP) for the Detroit Area Agency on Aging (AAA), Region 1A**

Laura McMurtry, OSA staff, introduced Paul Bridgewater, President and CEO of the Region 1-A AAA, who provided handouts and a brief overview of his AAA.

Ms. McMurtry highlighted some of Region 1-A AAA's activities, noted there were no special conditions, and requested approval of FY 2014-2016 MYP and FY 2014 AIP for the Region 1-A AAA.

A motion was made by Commissioner Irby to approve the FY 2014-2016 MYP and FY 2014 AIP for the Region 1-A AAA, as presented. Commissioner English seconded the motion.

Additional discussion followed and the motion was approved with a 14-0-0 vote.

This Commission broke for lunch at 12:15 P.M., and resumed business at 12:57 P.M.

**Request for Approval of Fiscal Year (FY) 2014-2016 Multi-Year Area Plan (MYP) and FY 2014 Annual Implementation Plan (AIP) for The Senior Alliance, Inc., the Region 1-C Agency on Aging (AAA)**

Laura McMurtry, OSA staff, introduced Bob Brown, Executive Director of Region 1-C AAA, who provided a brief overview of his AAA.

Ms. McMurtry highlighted some of Region 1-C AAA's activities, noted there were no special conditions, and requested approval of FY 2014-2016 MYP and FY 2014 AIP for the Region 1-C AAA.

A motion was made by Commissioner Johnston-Calati to approve the FY 2014-2016 MYP and FY 2014 AIP for the Region 1-C AAA, as presented. Commissioner Zamora seconded the motion.

Additional discussion followed and the motion was approved with a 13-0-0 vote.

**Request for Approval of Fiscal Year (FY) 2014-2016 Multi-Year Area Plan (MYP) and FY 2014 Annual Implementation Plan (AIP) for Area Agency on Aging 1-B**

Steve Betterly, OSA staff, introduced Tina Abbatte-Marzolf, Executive Director of Region 1-B AAA, who provided a brief overview of her AAA.

Ms. Betterly highlighted some of Region 1-B AAA's activities, noted there were no special conditions, and requested approval of FY 2014-2016 MYP and FY 2014 AIP for the Region 1-B AAA.

A motion was made by Commissioner Zamora to approve the FY 2014-2016 MYP and FY 2014 AIP for the Region 1-B AAA, as presented. Commissioner Bartus seconded the motion.

Additional discussion followed and the motion was approved with a 12-0-0 vote.

**Request for Approval of Fiscal Year (FY) 2014-2016 Multi-Year Area Plan (MYP) and FY 2014 Annual Implementation Plan (AIP) for the Region 3B Area Agency on Aging (AAA)**

Steve Betterly, OSA staff, introduced Karla Fales, Executive Director of Region 3B AAA, who provided a brief overview of her AAA.

Mr. Betterly highlighted some of Region 3-B AAA's activities, noted there were no special conditions, and requested approval of FY 2014-2016 MYP and FY 2014 AIP for the Region 3B AAA.

A motion was made by Commissioner Wright to approve the FY 2014-2016 MYP and FY 2014 AIP for the Region 3B AAA, as presented. Commissioner Burri seconded the motion.

Additional discussion followed and the motion was approved with a 13-0-0 vote.

**Approval of Administration on Aging (AoA) Alzheimer’s Disease Supportive Services Program (ADSSP) Funds**

Wendi Middleton, OSA staff, stated AoA used to provide three-year funding for these grants, but these requests will come before the CSA for approval more often as these new no-cost expansion grants are now allocated on a yearly basis, to support program implementation, training and sustainability activities, quality management and reporting requirements of the Creating Confident Caregivers using the Savvy Caregiver Program.

A motion was made by Commissioner Irby to approve the AoA ADSSP funds, as presented. Commissioner Sheehan seconded the motion.

Additional discussion followed and the motion was approved with an 11-0-0 vote.

**Approval of Model Approaches Phase II Grant to Elder Law of Michigan (ELM)**

Wendi Middleton, OSA staff, stated the Model Approaches Phase II grant will be used to develop and expand Michigan’s older adult legal services delivery system.

A motion was made by Commissioner Parnell to approve the Model Approaches Phase II grant to ELM, as presented. Commissioner Irby seconded the motion.

Additional discussion followed and the motion was approved with a 12-0-0 vote.

**Approval of 2013 Medicare Improvements for Patients and Providers Act (MIPPA) Grant to Medicaid Medicare Assistance Program, Inc. (MMAP)**

Wendi Middleton, OSA staff, stated this one-year grant is made available to locate and assist folks to enroll in Medicare Part D, and provide education on new and preventative services that Medicare offers now.

A motion was made by Commissioner Zamora to approve the 2013 MIPPA grant to MMAP, Inc., as presented. Commissioner Bartus seconded the motion.

Additional discussion followed and the motion was approved with an 11-0-0 vote.

**2013 Senior Project FRESH Funds**

Wendi Middleton, OSA staff, stated while no request for approval of grants are being sought, OSA must seek approval for funds received and for how they are being used towards vouchers and coupons for Project FRESH, while a small amount goes to the administration to pay for printing, mailing and processing the coupons.

A motion was made by Commissioner English to approve the 2013 Senior Project FRESH funds, as presented. Commissioner Irby seconded the motion.

Additional discussion followed and the motion was approved with a 12-0-0 vote.

Ms. Middleton, at the request of Commissioner Bartus, provided a *Chronic Disease Self-Management Education in Michigan* handout that shows by region, who is doing what, how many workshops they've held, and client participation data.

### **INFORMATION AND COMMENTS**

The next meeting will be held on Friday, September 13, 2013 at this same location.

Commissioner Burri asked if the Commission as a body, could write a letter to the Michigan Bar Association appealing to them for assistance with legal costs, so if we could negate most of the costs, we could redirect more money towards meals.

Commissioner Mast stated OSA staff will research the issue and provide guidance.

### **ANNOUNCEMENTS**

None.

### **ADJOURN**

Commissioner Mast asked for a motion to adjourn the meeting.

A motion to adjourn was made by Commissioner Irby. The motion was seconded by Commissioner English.

The motion to adjourn was approved unanimously by voice vote.

Commissioner Mast adjourned the meeting at 2:45 PM.